



# TOWN OF GREENWICH

## Old Greenwich School Building Committee

Tuesday, May 7, 2024

7:00am

Old Greenwich School Media Center and via Zoom

### Meeting Notes

Committee Roster	Present	Absent
<b>Voting Members</b>		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	P	
Barbara O'Neill (Secretary)	P	
Jason Brown		A
Cristina Dawson	P	
Leigh Erin Izzo	P	
Leander Krueger	Zoom	
Stephen Selbst (BET Rep)	P	
Michael Joseph Mercanti-Anthony (BOE Rep)	Zoom	
<b>Ex Officio Members</b>		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)	Zoom	
Molly Saleeby (RTM)	P	
Peter Robinson (DPW)	Zoom	
Peter Lowe (P&Z)	P	
<b>Liaisons</b>		
Peter Schweinfurth (Liaison, EMAC)	P	
Alan Gunzburg (Liaison, FSAC4PWD)	Zoom	
<b>Project Team</b>		
David Stein (Silver Petrucelli & Associates)	Zoom	
Dean Petrucelli (Silver Petrucelli & Associates)		A
Joe Devine (Langan)	Zoom	
Lawrence Rosati (Morganti Group)	P	
Jeff Anderson (Downes Construction Company)	Zoom	
Anthony DiMauro (Downes Construction Company)	Zoom	
<b>Guests</b>		
Dan Watson (GPS Facilities Director)	Zoom	

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> <li>Meeting was called to order at 7:07am.</li> </ul>
2.00	Housekeeping	<ul style="list-style-type: none"> <li>Chair noted next meeting is May 14 or 21, or possibly both.</li> </ul>
3.00	Approve minutes from April 23 meeting	<ul style="list-style-type: none"> <li>Without objection, building committee agreed to take up May 1 (x2) meeting minutes as well. Motion to approve April 23 and May 1 (x2) minutes by Stephen Selbst, second by Cristina Dawson, without objection approved by unanimous consent.</li> </ul>
4.00	Project Team Update <ol style="list-style-type: none"> <li>Discuss state application process</li> <li>Construction Documents schedule</li> <li>List of remaining exploratory work</li> <li>Update on phasing plan</li> <li>Final Site Plan submission</li> </ol>	<ul style="list-style-type: none"> <li><u>State application process</u>: Chair reported that Superintendent reached out to the CT Office of Grants Administration (OGA) on building committee's behalf. We received response that OGA's Plan Completion Review (PCR) can be scheduled for November 2024, assuming receipt and acceptance of grant application by June 30.</li> <li><u>Construction Documents schedule</u>: Schedule needs to be updated with information from OGA. Downes to provide updated schedule with numerous key milestones at next meeting. For schedule purposes, Chair to find about approval process for the Guaranteed Maximum Price (GMP) that Downes will provide as we get to go out to bid.</li> <li><u>Remaining Exploratory Work</u>: SPA presented proposal on exploratory work to do over the summer. Downes and Morganti to add to the list. This work will ideally start as soon as school gets out. Dan Watson said he would provide the custodian's summer work schedule to the building committee so this work can be coordinated.</li> <li><u>Phasing Plan</u>: Downes to meet with Cristina Dawson and Principal Bencivengo tomorrow. Updated thinking will be reported to the building committee in the coming weeks. Building committee discussed the right time to hold a follow-on forum with parents to discuss the phasing plan, when a more fulsome draft is ready.</li> <li><u>Final Site Plan submission</u>: Joe Devine from Langan provided an update that we are targeting a May 24 submission to P&amp;Z so we can appear at P&amp;Z's June 25 meeting. Morganti to get draft appraisal report to socialize it with Director of P&amp;Z. Langan to contact sewer division with latest thinking. Chair to reach out to Fire Marshal to schedule a meeting to discuss his comments and explore alternatives. Several items in the site plan (trees, drainage, roads, playground) may need to be revisited if no alternatives are considered.</li> </ul>
5.00	Financial Update <ol style="list-style-type: none"> <li>Discuss and vote on SP+A invoice #24-458 for \$29,122.24</li> </ol>	<ul style="list-style-type: none"> <li>Item deferred to next meeting as a quorum was not present to vote.</li> </ul>
6.00	Public Relations Update <ol style="list-style-type: none"> <li>Debrief teacher and RTM forums</li> <li>Feedback from RTM Committee Meetings</li> <li>Coverage of RTM District Meetings</li> </ol>	<ul style="list-style-type: none"> <li><u>Debrief teacher and RTM forums</u>: Members felt the forums went well, especially the building tour with RTM members. Principal Bencivengo and Vice Chair to schedule design session with Kindergarten teachers.</li> <li><u>Feedback RTM Committees</u>: Chair reported that BOC, Finance, Education, and Public Works all considered OGS construction funding in the FY 2024-2025 budget. To date there were no motions to reduce or cut that funding. RTM approval scheduled for May 13.</li> <li><u>Coverage RTM District Meetings</u>: Committee decided not to provide coverage of RTM district meetings as there are no motions to cut.</li> </ul>
7.00	Adjourn	<ul style="list-style-type: none"> <li>8:47am Motion to Adjourn Barbara O'Neill, second Jackie Welsh.</li> </ul>