

Barre Unified Union School District
Superintendent Search Committee Meeting

Wednesday, May 15, 2024

4:00 pm - 6:00 pm

Barre City Elementary School Library Conference Room, 50 Parkside Terrace, Barre

In-Person: Barre City Elementary School Library Conference Room, 50 Parkside Terrace, Barre

Virtual Option: This meeting is in-person only. There is no virtual option.

AGENDA

PLEASE NOTE:

- You must state your name for the record to satisfy the Open Meeting Law.
 - Public comment is welcomed and limited to 2 minutes per agenda item. The committee will hear public comments and questions, but won't respond directly during public comments. This can feel impersonal but is in place to allow the committee to stay on task and address the work of the committee for that meeting.
1. Call to order
 2. Review of agenda, amendments
 3. Public comment
 4. Approval of 5.8.24 Superintendent Search Committee Meeting minutes
 5. Executive Session (1 V.S.A. § 313 (3) the appointment or employment or evaluation of a public officer or employee...)
 - a. Candidate recommendation to the board
 6. Committee Communications
 7. Adjournment

Committee Materials and Resources:

- <https://www.buUSD.org/superintendent-search>
- [Superintendent Job Posting](#)
- [BUUSD Superintendent Search Committee Charge](#)
- [BUUSD Board and Search Committee Protocols and Agreements](#)
- [5.14.24 Draft BUUSD Superintendent Search Timeline](#)

BUUSD

Superintendent Search Committee

Meeting Minutes

05/08/2024

Members present: Mary Bowers, Nancy Leclerc, Miranda Green, Garrett Grant, Alice Farrell, Lisa Perreault, Brenda Waterhouse, Tracy Wrend, Search Consultant

Guests: none

The meeting was called to order at 8:37 am by chair, Nancy Leclerc.

Mary Bowers moved and Miranda Green seconded the adoption of the agenda. The motion carried.

There was no public comment.

Lisa Perreault moved and Brenda Waterhouse seconded the approval of the 4.25.24 Superintendent Search Committee Minutes with the addition of Brenda Waterhouse to the list of committee members present and corrections to spellings of committee member names. The motion carried.

Lisa Perrault moved and Garrett Grant seconded approval of the 5.2.24 meeting minutes. The motion carried.

Garrett Grant moved and Brenda Waterhouse seconded that the committee enter executive session for candidate interviews, per 1 VSA 313 (3) the appointment or employment or evaluation of a public officer or employee” and include Tracy Wrend and the candidates at their respective interview times. The motion carried.

Garrett Grant moved and Alice Farrell seconded that the committee leave executive session. The motion carried.

The committee discussed key communication points including:

- The committee held its third meeting and conducted first-round interviews of candidates.
- The committee identified potential finalist(s) for recommendation to the board.
- The search consultant will begin the background and reference check process and will update the committee on the results at the next meeting, at which time, the committee plans to finalize their recommendations.
- The committee meets again on May 15.

- The committee would like to emphasize that they are working well together, the process is productive, and all on the committee are considering the best interest of the district.
- For feedback and questions on the process, please reach out to the committee chair, Nancy Leclerc (nleclerc@busd.org) or search consultant, Tracy Wrend (tracy.wrend@gmail.com)

Alice Farrell moved and Miranda Green seconded that the committee adjourn at 3:02 pm. The motion carried.

DRAFT