

REGULAR BOARD MEETING MINUTES

Administration Building
April 16, 2024
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, April 15, 2024, with all members present. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Rick Mettler, Schlaura Linderwell, Stacy Morrison and Stacy Herrold, Administrators; Tammy Mechling, Corporation Administrative Assistant; Jessica Bricker, Corporation Communications Specialist; Ben Dailey, Associate Technology Director; Holden Berlin and Alyssa Osborn, new faculty members; Jackie Dailey, Allison Southworth, Daniel Osborn and Preston Kaehr, interested patrons; and Jonathan Snyder, News-Banner representative.

President Holland called the meeting to order at 6:00 P.M.

The first order of business was to amend the agenda to add an additional item due to a personnel issue. The motion to amend the agenda by Mike Murray and second by Angie Sheets passed unanimously.

President Holland offered his gratitude to the City of Bluffton Parks Department and Street Department for their support during the recent solar eclipse, as well as the Police Department for their additional presence throughout the afternoon. President Holland also congratulated BHMSD Athletic Director, Steve Thompson, for being recognized by the Northeast Indiana Athletic Officials Association as the 2023-2024 recipient of the Hospitality Award. And, President Holland presented the Board with a gift from Ms. Foreman's elementary art students, which is a painting of a tree comprised of each child's fingerprint.

President Holland noted there were no registered public commenters to speak at the meeting.

Minutes for the Regular Board Meeting held on March 18, 2024, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of March 19, 2024, through April 15, 2024, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for March was approved by consensus.

The Bank Statement for March was approved by consensus.

The Fund Transfer Report was approved by consensus.

Dr. Yates reported the Indiana School Boards Association has recognized our School Board as an EGA Level 1 Commendable Board for 2023.

Mrs. Meitzler reported on curriculum, the solar eclipse, the food service audit report and kindergarten registration and screening.

Dr. Yates reported on financial information, the upcoming IASBO meeting and superintendent goals.

Dr. Yates reminded the Board of the Class of 2024 Graduation scheduled for Friday, May 24.

Dr. Yates reported that construction is underway on the High School Building Envelope Project, as materials arrived on April 1. FCI is coordinating all subcontractor efforts, and the roof replacement has started on the high school gymnasium.

Dr. Yates shared the following athletic facility updates:

- The stadium lighting project has been fully installed. Energy Harness is arranging for training to be provided to our personnel to ensure successful operation of the new lighting controls. With the track season underway, field and track renovations are awaiting the conclusion of the track season.
- Elevatus Architecture has finalized drawings for a stadium storage unit, and the drawings have been submitted to the State for review. Once approved, the district will seek bids for construction.
- 5S Building Co. will start construction on the various storage units throughout campus (middle school football, baseball, softball, tennis and cross country) over the next couple weeks, weather permitting.

Dr. Yates reported on the Our Town Safety Village Project. The district has received construction quotes from two (2) contractors following the redesign/re-scope of the project and is awaiting a third quote at this time. Following review of the quotes, the district will select a vendor and issue a purchase order for the project's completion. The project is estimated to be completed over the summer break period.

The Board approved the following resignations as presented. The motion by Julie Thompson and second by Trent White passed unanimously.

Allyson Lock	Speech Language Pathologist Assistant
Adam Shively	MS Custodian
Carсан Cunningham	ES Instructional Asst

The Board approved the following employment recommendations as presented. The motion by Bruce Holland and second by Angie Sheets passed unanimously.

Erin Schantz	Internal Transfer from HS Language Arts Teacher to HS Student Support Specialist
Kristi Searles	Internal Transfer from MS Mild Disabilities/Gr 5 Writing Teacher to ES Mild Disabilities Teacher
Griselda Martinez	ELL Teacher
Holly Mishler	Mentor to Griselda Martinez
Deb Johnson	Part-Time HS Academic At-Risk Teacher
Tonya Isch	Part-Time HS Academic At-Risk Teacher
Kellie Morgan	HS Language Arts Teacher
Holden Berlin	Band Director
Joseph Becker	MS Intense Intervention Teacher
Shane Leimgruber	MS Custodian

Ashley Sheetz	MS Custodian
Randy Birch	Bus Driver
Jaci Moser	ES PAT Member
Jill Mounsey	ES PAT Member
Megan Weldy	ES PAT Member
Lindsay Schroeder	ES PAT Member
Tammy Funk	ES PAT Member
Kyan Harris	ES PAT Member
Hunter Cunningham	ES PAT Member
Grace Sommerfeld	ES PAT Member
Zella Walborn	ES PAT Member

Six teachers completed virtual TBRI training after the January 4 & 5 district-wide professional development. Each of these six teachers will receive a \$250 stipend for completion and implementation of the training.

In addition, the Board approved the following employment recommendation as presented. The motion by Angie Sheets and second by Mike Murray passed 4-0, with Julie Thompson abstaining.

Alyssa Osborn	MS School Counselor
---------------	---------------------

The Board approved the following FMLA request as presented. The motion by Julie Thompson and second by Trent White passed unanimously.

Amber Williamson	3/20/24 – 4/15/24
------------------	-------------------

The Board approved the following donations as presented. The motion by Bruce Holland and second by Mike Murray passed unanimously.

Anonymous	\$500 to ES unpaid lunch accounts and \$500 to MS unpaid lunch accounts
-----------	---

James S Jackson, Co., LLC	\$500 to Pre-K Experiential Classroom
---------------------------	---------------------------------------

As the IDOE and USDA have made school districts and School Food Authorities (SFA) aware that they may self-certify for a micro-purchase threshold up to \$50,000, the Board approved a Resolution to Raise Micro-Purchase Threshold up to \$50,000 as presented (Correlated File #2324-39). The motion by Mike Murray and second by Trent White passed unanimously.

The Board approved AP US History curriculum from Perfection Learning publishing company as presented. The motion by Bruce Holland and second by Julie Thompson passed unanimously.

The Board approved the following policies on first reading, as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

<u>New Policy #</u>	<u>New Policy Name</u>	<u>Current Policy #'s to Delete</u>
A125	Nepotism, Conflicts of Interest, Gifts and Use of Corporation Resources	BBFA; BBG; EDC
A125-R	Staff Conflicts of Interest	
A125-E	Uniform Conflict of Interest Disclosure Statement	
A250	No Tobacco Policy	ECG

A250-R	No Tobacco	
C225	Parental Access to Instructional Materials	KBAA; KBAA-E2; KBAA-E3
C225-R	Procedure For Grievance Involving Third Party Survey	
C225-E	Consent Form for Formal Classroom Instruction on Human Sexuality	
D200	Standard of Care and Supervision of Students	JM
D225	Employee Ethics	JM
D375	Employee Discipline	GCPD
G125	Criminal Organization Activity	JFK
H100	School Visitors and Parent-Family Engagement	KK; IGBE
H100-R	School Visitors	
H150	Public Records	KBA
H150-E1	Request For Personnel File Access	
H150-E2	Request For Public Records	

The Board approved the following policies on second reading as presented. The motion by Julie Thompson and second by Mike Murray passed unanimously.

<u>New Policy #</u>	<u>New Policy Name</u>	<u>Current Policy #'s to Delete</u>
A200	Firearms, Weapons and Destructive Devices	GBN
A225	Reporting of Suspected Child Abuse and Neglect	JH
B100	Board Authority & Philosophy	BBAA
B125	Duties	BCG; BJ
B150	Organizational Meeting, Board of Finances, and Committees	BCA; BCB
B175	Functions	BF; BFC; BFCA; BFD; BFE; CHA; CHD; BF-E1; BF-E2
B200	Membership	BBB; BBBB; BBC; BBE; BHD; BBAA;
B225	Board Meetings	BDD; BDDC; BDDD; BDDE; BDDF; BDA
B250	School Board Member Ethics	BBF-E
H225	Public Comments and Concerns	BDDC

The Board approved a Master Teacher Contract Memorandum of Understanding (Correlated File #2324-40) that clarifies contract language regarding the Total Retirement and/or Severance Benefits section of the contract. The BHTA met on Tuesday, March 19, 2024 to review the proposed MOU and ratified the agreement. The motion by Bruce Holland and second by Trent White passed unanimously.

At our last meeting, Mr. Baker presented information regarding the Indiana College Core opportunities for our high school students (Correlated File #2324-41). Following the presentation to the Board, Mr. Baker and Mr. Baxter held a meeting to share the program with our students and parents/guardians. The informational meeting was well attended, and our high school students will now have a great opportunity to complete a fully transferable (within Indiana) first year of college prior to graduating high school. Dr. Yates and Mrs. Meitzler determined the

estimated expenses being incurred by our students and families in pursuit of the Indiana College Core and certification in Career & Technical Education (Welding, Culinary Arts, Electrical, etc.) Dr. Yates recommended approval for BHMSD to provide the funding to eliminate any student and family costs for dual credit, dual enrollment, and advanced placement course enrollments. The Board approved eliminating student costs for dual credit, dual enrollment, and advanced placement courses. The motion by Julie Thompson and second by Trent White passed unanimously.

The Board approved a ratification of termination for "at-will" employee April Corbat, effective April 15, 2024. The motion by Mike Murray and second by Bruce Holland passed unanimously.

With there being no additional business to come before the Board, the meeting was adjourned at 6:42 P.M. on a motion by Mike Murray and second by Trent White. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Bruce E Holland
Mike Murray

Trent White
April Corbat
Julie Thompson