



September 14, 2020

Congratulations! You are now a “Dual Enrollment” student at Duncan and Fresno City College! So what does that mean, and what’s next?

What is Dual Enrollment?

This means that you are enrolled in both high school and college at the same time. Your Fresno City course lasts for 1 semester, so half of your year at Duncan will be dedicated to your dual enrollment class. Since the Duncan courses are already taught at a college level, the work you do for your high school class will count toward the course at Fresno City College, and there is no “extra” work required. At the end of the semester, your Duncan instructor will send your grade and attendance to FCC so your college transcript can be updated. Students can be enrolled in more than one Dual enrollment class at once, below is a list of the Fall 2020 courses.

- Mr. Corona (12th grade only) – English 1A, 4 college credit units
- Ms. Sweet (12th grade only) – English 1A, 4 college credit units
- Mr. Sunahara (11th and 12th grade) – AT 21: Occupational Safety, 2 college credit units
- Mr. Sunahara (12th grade only) – Auto T9: Automotive Essentials, 3 college credit units
- Mr. Urabe (11th grade only) – AT 21: Occupational Safety, 2 college credit units
- Mr. Urabe (12th grade only) – EST 53: Electrical Lab Safety, 2 college credit units

How will this benefit me?

- Students in dual enrollment earn their high school graduation credits as well as college units at the same time just by passing the high school course.
- After passing a dual enrollment course, the grade appears on their college transcript so they will not have to take that course again. This can allow students to earn college program certificates and degrees faster, and potentially graduate from college early.
- Dual enrollment course units are transferrable to most community colleges, California State Universities, and University of California campuses.
- Dual enrollment is FREE to high school students. Taking the same course in college could end up costing hundreds of dollars in tuition, unit fees, books, supplies, etc.
- Participation in dual enrollment can make the transition from high school to college easier as students will get a better idea of what college classes will be like.
- Apprenticeship programs, employers, the military, scholarship organizations, etc. love to see students taking initiative in their education. Make sure to include your completed dual enrollment courses on applications for programs and employment- it just might give you an advantage!
- You are officially an FCC student, which means you can get the same benefits as other FCC students. You can obtain an FCC Associated Student Body (ASB) ID card which gives you discounts at stores, FCC activities, and some restaurants. For more information, contact the FCC Student Activities office at 559-443-8688.



What is expected of me?

- Students **must receive a grade of “C” or better** in order to pass a dual enrollment course and receive college credits. D or F grades on a student’s college transcript can later affect the process of registering for future college classes and can interrupt the financial aid application process.
- An F grade in a dual enrollment course that is intended to meet graduation requirement will impact a student’s graduation.
- If a student is struggling, they must work with their Duncan instructor and talk to their Counselor or Coordinator to address the issues immediately. Again, these courses are taught at college-level, so getting behind in classwork can have a huge impact on your high school and college grade. Teachers are available for tutorial and office hours multiple days per week- Take advantage of this!
- Attendance matters! Missing classes can mean you miss key information about assignments, tests, and deadlines. If you must miss a class, make sure you check in with your teacher ASAP.

What if I decide I need to drop the class?

Generally students have 3 weeks from the start of the dual enrollment course to drop the course with no penalty, and 9 weeks to drop with a “W” – Withdrawal. A “W” can affect a student’s college academic standing for future course enrollment and can also impact financial aid just like a D or F grade can, so it is important to know the difference between these deadlines.

Fresno City College Fall 2020 semester Drop Deadlines:

- **Drop without penalty: Monday, 9/21/2020**
- **Drop with “W” – Withdrawal: Wednesday, 10/21/2020**

To request to be dropped from one or more dual enrollment courses, please email your teacher* before the deadlines listed above. These are hard deadlines set by FCC and cannot be moved.

*Students in English 1A will also have to be moved out of the English 1A class at Duncan so they can still obtain English credits for graduation, so please email Mr. Thomas Yang (thomas.yang@fresnounified.org) as well as your teacher if requesting a drop from this course.

What if I still have questions?

AT-21	EST 53	Auto T9	English 1A
Instructors: Beau.sunahara@fresnounified.org Doug.urabe@fresnounified.org	Instructor: Doug.urabe@fresnounified.org	Instructor: Beau.sunahara@fresnounified.org	Instructors: Suzanne.sweet@fresnounified.org Miguel.corona@fresnounified.org
Coordinator: Cara.jurado@fresnounified.org	Coordinator: Cara.jurado@fresnounified.org	Coordinator: Cara.jurado@fresnounified.org	Counselor: Thomas.yang@fresnounified.org
Fresno City college also has a Dual Enrollment website with a list of Frequently Asked Questions, a Dual Enrollment Brochure, and contact information that can be accessed here: https://www.fresnocitycollege.edu/admissions-aid/admissions-and-records-office/admissions/dual-enrollment.html			
Duncan Dual Enrollment Parent Town Hall Meeting: September XX, 2020 from 5 to 7pm [INSERT LINK HERE]			