

Newsletter #1: August 2020

CAREER CENTER NEWS

DUNCAN POLYTECHNICAL HIGH SCHOOL

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Welcome to the 2020/21 School Year!

Welcome back stallions! This is the Duncan Poly Career Center newsletter, Here you will be updated on the latest job related resources, recruitment opportunities and the latest CTE services that are offered!

CAREER CENTER STAFF

Mrs. Villegas is the Job Developer at Duncan Polytechnical High School. She is located in the Career Center (RM 3) and will be able to help you with all of your career center services. Please feel free to contact Mrs. Villegas via email @ Sara.villegas@fresnounified.org or by phone @ 559-248-7426. Virtual team office hours/meetings are available M-F during students lunch 12:30pm-1:15pm and After School from 2:15pm-3:00pm, please email Mrs. Villegas if you would like a virtual meeting. Email and phones calls can be received from 8:00am-4:30pm. Phones calls must not be during students class time.

WORK PERMITS

All Work Permits are issued by appointment only and processed at a student's school site.

All high school students must provide their employer with a valid work permit prior to beginning work. If you are unsure if you need a work permit, contact your school's Career Center for more information and assistance with required paperwork. Once a student has been offered a job, the student downloads and prints a work permit application: B1-1, "Statement of Intent to Employ Minor and Request for Work Permit" from their high school website, the District's Career Readiness website or internet. Students must have a work permit for each place of employment. Contact your school's Job Developer for more information and to schedule your work permit appointment.

CAREER CENTER SERVICES

Did you know that our Career Center offers a variety of services to all students? Make sure to check out our school website for a calendar of upcoming virtual opportunities! Services available to all students include:

- Work Permits
- Internship Opportunities
- Industry Guest Speakers
- Resume Workshops
- Service Learning
- College Applications
- FAFSA/Dream Act Support
- Scholarship Information and Support
- Industry-Recognized Certifications
- ASVAB Testing



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Industry Certifications

An industry certification is a credential recognized by business and industry at the local, state or national level. It could be an assessment, an examination or a license that is administered and recognized by an industry third-party or governing board.

Why Earn an Industry Certification?

Industry certifications allow students to demonstrate mastery of knowledge and/or skills. They can increase job prospects, marketability to employers and employability, as well as options for postsecondary education.

Your High School Career Center will be offering industry-recognized certifications throughout the school year. Check out your High School's Career Center website for more information and planned certifications.

TEACHER ACADEMY SATURDAY PROGRAM

If you are interested in teaching or working with children, then the Teacher Academy wants you! The Teacher Academy Program is a pipeline program aimed to invest in cultivating teachers as early as high school. Students have an opportunity to learn about a rewarding career in education and the various job opportunities within our school district. Juniors and seniors are eligible to apply for the Saturday and Summer Programs. Teacher Academy Saturday Program applications are being accepted through August 31st; orientation is scheduled for September 3rd and the Saturday Program begins September 5th. To learn more about the Teacher Academy Saturday Program, contact your site's Career Center. If you are interested in applying, use your Fresno Unified email and access the application at the following website: <https://tinyurl.com/TASat2021>

Saturday Program

Program runs September through April

Students will:

- Explore virtual teaching
- Work with students
- Design STEM lessons
- Receive feedback from teachers and peers
- Compete in Lesson Design and Delivery competition

Summer Program

Program runs June and July

- Application of Professional Learning
- Gain classroom experience
- Participate in professional learning
- TABE support
- Fresno Unified application support
- Prospective employment as a paraprofessional upon high school graduation

