

SAUQUOIT VALLEY CENTRAL SCHOOL
Sauquoit, NY 13456

Tuesday, May 14, 2024

**6:00 p.m. – Budget Hearing & Regular Meeting
High School Auditorium**

The meeting will be held in person in the high school auditorium.

PUBLIC AGENDA

- ITEM #1 Call meeting to order
- ITEM #2 Pledge of Allegiance
- ITEM #3 Presentation(s)
Budget Hearing for 2024-2025 School Year
- ITEM #4 Board Candidates Comments
- Ronald P Critelli, Jr.
 - Mike Makuszak
 - Mike Sacco
- ITEM #5 Board of Education sub-committees reports
- A. Board Operations Relationships Developments
 - B. Facilities and Transportation
 - C. Technology
 - D. Extracurricular Activities
 - E. Curriculum and Instruction
 - F. School Boards Institute (SBI)
 - G. Audit / Finance Committee
 - H. Policy Committee
- ITEM #6 Superintendent's Report
- ITEM #7 Old Business
- ITEM #8 New Business
- 8.1 Tenure Appointment Business Administrator

Recommended Motion: that upon the recommendation of the Chief School Administrator and a majority vote of the Board of Education, tenure be given to the following administrator subject to the successful completion of the probationary period: Charlie Cowen, Business Administrator, in the School Administrator Tenure Area in the Sauquoit Valley Central School District, effective September 27, 2024. Mr. Cowen has received NYS School District Business Leader (Professional Certifications).

8.2 Appoint Teacher on Tenure

Recommended Motion: that upon the recommendation of the Chief School Administrator, and a majority vote of the Board of Education, tenure be given to the following teacher subject to the successful completion of the probationary period. Mrs. Carli Mancino, elementary tenure area, effective September 2, 2024. Mrs. Mancino has initial certifications in Early Childhood Education (Birth-Grade 2) and in Childhood Education (grade 1-6).

8.3 Appoint Teacher on Tenure

Recommended Motion: that upon the recommendation of the Chief School Administrator, and a majority vote of the Board of Education, tenure be given to the following teacher subject to the successful completion of the probationary period. Mrs. Nicole Becker, elementary tenure area, effective September 2, 2024. Mrs. Becker has professional certification in Early Childhood Education (Birth-Grade 2) and Childhood Education (grades 1-6).

8.4 Appoint Teacher on Tenure

Recommended Motion: that upon the recommendation of the Chief School Administrator, and a majority vote of the Board of Education, tenure be given to the following teacher subject to the successful completion of the probationary period. Mrs. Sarah Camacho, teacher tenure area, effective October 31, 2024. Mrs. Camacho has initial certification in Childhood Education (Grades 1-Grade 6).

8.5 Appoint Teacher Assistant on Tenure

Recommended Motion: that upon the recommendation of the Chief School Administrator, and a majority vote of the Board of Education, tenure be given to the following teacher assistant subject to the successful completion of the probationary period. Mrs. Gianna Giruzzi, teacher

assistant tenure area, effective September 2, 2024. Mrs. Giruzzi has Teacher Assistant, Level II certification.

8.6 Appoint Guidance Counselor on Tenure

Recommended Motion: that upon the recommendation of the Chief School Administrator, and a majority vote of the Board of Education, tenure be given to the following guidance counselor subject to the successful completion of the probationary period. Mrs. Natalie DeTraglia, guidance counselor tenure area, effective September 30, 2024. Mrs. DeTraglia has School Counselor, permanent certification.

8.7 Appointment of Long-term Substitute Teacher

Recommended Motion: to appoint Morgan Mielnick as a long-term substitute teacher in middle school, effective May 13, 2024 until the end of the 2023/2024 academic year.

8.8 Approval of Retirement

Recommended Motion: resolve, to approve the retirement of Cheryl Richards as Office Specialist, 1, effective June 30, 2024.

8.9 Appointment of Substitute - Office Assistant

Recommended Motion: to appoint Cheryl Richards as a per diem substitute Data Processor, I and Office Specialist 1, effective July 8, 2024.

8.10 Appointment of Substitute Teacher

Recommended Motion: to appoint Paige Luke as a substitute teacher, effective May 29, 2024.

8.11 Appointment of Substitute Bus Driver

Recommended Motion: to appoint Jane Alamond as a substitute bus driver, effective May 15, 2024.

8.12 Approval of Internship

Recommended Motion: to approve Tiffany Lupia to mentor for internship under Mark Putnam, Principal toward her administrative degree.

8.13 Designation of Time and Place of Board of Education meetings

Recommended Motion: that the Board of Education meetings start time be at 6:00 p.m. in the high school for the remainder of the 2023/24 regular board meetings.

8.14 Revised/Reviewed Policies

Recommended Motion: to approve the revised/reviewed policies listed below:

- a) 1026 Pet Policy
- b) 7014 Admission of Non-Residence Students
- c) 7014.1 Non-Resident Enrollment Application (New)
- d) 7063.1 Extra-curricular Eligibility Contract
- e) 7101.1 Initial Concussion Evaluation
- f) 7101.2 Physician Concussion Evaluation
- g) 8100 Grade Placement Retention and Promotion (New)

8.15 Approval of MOA between SV Teachers' Association & SV Central School

Recommended Motion: to ratify the agreement with the Sauquoit Valley Teacher's Association covering the period July 1, 2021 through June 30, 2027 (Retirement Incentive).

8.16 Cooperative Bidding Agreement with BOCES (MORIC)

Recommended Motion:

WHEREAS, it is the plan of a number of PUBLIC-SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES ("the BOCES") during the 2024-2025 school year to bid jointly for the purchase of various types of computers and technology commodities (the "Commodities"); and

WHEREAS, the Sauquoit Valley School District (the School District") is desirous of participating in the joint bidding of the Commodities as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures ("the Procedures") governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

8.17 BOCES Agreement for Rental of 1 Classroom (Distance Learning)

Recommended Motion: to approve the BOCES contract for Rental of Facilities (1 classroom) to commence on July 1, 2024 and expire June 30, 2025.

8.18 Approval of Agreement with BOCES for rental of rooms

Recommended Motion: to approve the agreement with BOCES for rental of 6 classrooms commencing on September 1, 2024 and expiring on June 30, 2025.

8.19 Approval of Agreement with BOCES for Ancillary Services

Recommended Motion: to approve the agreement with BOCES for ancillary services associated with students with disabilities commencing on September 1, 2024 and expiring on June 30, 2025.

8.20 Approval of Minutes of the April 16, 2024 Board Meeting

Recommended Motion: That the minutes of the April 16, 2024 regular meeting be approved.

8.21 Resolution Authorizing Payment of Bills Approved by the Claims Auditor

Recommended Motion: that authorization be given regarding the payment of bills approved by the claims auditor dated April 18, 2024 and May 8, 2024.

8.22 Committee on Special Education and Committee on Preschool Special Education Recommendations

Recommended Motion: that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4 D2 of the regulations of the commissioner agrees to arrange for appropriate special education programs and services for students numbered 1401660, 1401874, 1401875, 14011752, 1401871, 1401414, 1401124, 1401261, 1401780, 1401790, 1401655, 1401870, 1401221, 1400545, 1401251, 1401535, 1400084, 1400503, 1401785, 1401661, 1401874, 1401796, 1401875, 1401875, 1401752, 1401871, 1401651, 1401867, 1401661, 1401790, 1401655, 1401870, and 1401711 as recommended by the committee on special education and by the committee on preschool special education.

Motion made by _____ seconded by _____
Carried: Ayes _____, Nays _____

ITEM # 9 Record Results of Clayville Library Vote

Recommended Motion: that the results of April 16, 2024 Clayville vote be recorded as follows:

Proposition #001	YES	NO	VOID	TOTAL
\$89,775.00	82	12	1	95

Motion made by _____, seconded by _____.
Carried: Ayes _____, Nays _____

ITEM #10 Miscellaneous Topics

ITEM #11 Public to be Heard

ITEM #12 Executive Session

Recommended Motion: that the Board of Education go into executive session at _____p.m. to discuss _____.

Motion made by _____, seconded by _____.
Carried: Ayes _____, Nays _____.

The executive session was declared over by the Board President at _____p.m.

ITEM #13 Adjournment

Recommended Motion: that the meeting be adjourned. The meeting was adjourned at _____p.m.

Motion made by _____, seconded by _____.
Carried: Ayes _____, Nays _____.

UPCOMING EVENTS/MEETINGS			
DAYS	DATE(S)	TIME(S)	EVENT
Thurs.	May 16	7pm	SVFAB – Cafeteria (MS)
Fri.	May 17		35-Week Date (MS/HS)
Fri.	May 17	1:00pm	ES Early Dismissal
Fri. & Sat.	May 17 & 18		NYSSMA Solo & Ensemble Festival Mexico
Sun.	May 19	6:30pm	Sports Booster – Cafeteria (HS)
Tues.	May 21	7am-8pm	Budget vote
Tues.	May 21	5pm-7pm	District Art Show – Gym (Elem)
Tues.	May 21	6:00pm	BOE Meeting; Library (HS)

Sauquoit Valley Central School District – Personnel Report School year 2023-2024

Board of Education Meeting: 5/14/2024

NAME	TENURE AREA/ CIVIL SRV. TITLE	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY	EFFECTIVE DATE	END OF PROBATIONARY APPT.
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The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Dept."

I. Appointment

Charles Cowen		Chief School Administrator			Sept. 27, 2024	Tenure
Carli Mancino	Elementary	Teacher			Sept. 2, 2024	Tenure
Nicole Becker	Elementary	Teacher			Sept. 2, 2024	Tenure
Sarah Camacho	Elementary	Teacher			Oct. 31, 2024	Tenure
Gianna Giruzzi		Teacher Assistant			Sept. 2, 2024	Tenure
Natalie DeTraglia		Counselor			Sept. 30, 2024	Tenure
Morgan Mielnick	Long-term	Substitute Teacher		\$200.38/day	May 13, 2024	
Cheryl Richards	Substitute	Office Assistant		Per contract	July 8, 2024	
Paige Luke		Substitute Teacher		\$100/day	May 15, 2024	
Jane Alamond	Substitute	Bus Driver		Per contract	May 15, 2024	
Caleb Pope	Substitute	Laborer		\$15.71/hour	May 2, 2024	

II. Leave

Cheryl Richards		Office Specialist, 1			June 30, 2024	Retire

III. Coaches

Teacher Key: "C" Certification Listed or "N" Uncertified

Teacher Assistant Key: "C" Certified Teacher Assistant, "CTA I" Certified Teaching Assistant Level I, "CTA II" Certified Teaching Assistant Level II, "CTA III" Certified Teaching Assistant Level III, "TAP" Pre-Professional

Coaches: "CPE" Certified Physical Education Teacher, "C" Certified Teacher, "TCL" Temporary Coaching License, "PCL" Professional Coaching License

MEMORANDUM OF AGREEMENT
Between the
SAUQUOIT VALLEY TEACHERS' ASSOCIATION
and the
SAUQUOIT VALLEY CENTRAL SCHOOL DISTRICT

Retirement incentive 2023-2024

This Agreement is entered into between the Sauquoit Valley Teachers' Association, hereinafter referred to as the "Association" and the Sauquoit Valley Central School District, hereinafter referred to as the "District"; hereinafter collectively referred to as the "parties".

WHEREAS, the Association and the District are parties to a collective bargaining agreement effective July 1, 2021 through June 30, 2027; and,

WHEREAS, Article XXII of the current collective bargaining agreement limits the retirement incentive to employees in their first year of eligibility to retire without penalty in accordance with the New York State Teacher's Retirement System; and,

WHEREAS, the Association and the District have mutually agreed to expand the eligibility requirements to offer a \$10,000 incentive to any unit member who has worked beyond their first year of retirement eligibility without penalty in accordance with the New York State Teacher's Retirement System, and who submits an irrevocable letter of intent to retire on June 30, 2024; and,

NOW, THEREFORE, it is mutually agreed by and between the parties hereto, as follows:

1. This agreement shall apply only to unit members who wish to retire June 30, 2024 and have worked beyond their first year of eligible retirement without penalty.
2. The deadline for submission of an irrevocable letter of intent to retire shall be May 31, 2024 to receive this benefit.
3. The contents of this agreement shall still be protected by the grievance process outlined in the collective bargaining agreement.

4. All other terms and conditions of the 2021-2027 collective bargaining agreement shall remain in full effect.
5. This agreement may not be changed or modified except in writing by both parties.
6. Nothing contained in this Agreement shall be perceived by either party as setting a precedent or waiving any rights that exist, or that parties may claim exist under the current collective bargaining agreement. This memorandum of agreement will terminate fully and completely on June 30, 2024, unless mutually extended by the parties in writing.

SAUQUOIT TEACHERS' ASSOCIATION:

By:

President: Michelle Babbie **Date:**

SAUQUOIT VALLEY CENTRAL SCHOOL DISTRICT

By:

Superintendent: David Stayton **Date:**

CONTRACT FOR RENTAL OF FACILITIES

THIS AGREEMENT made in triplicate this 1st day of July, 2024 by and between Board of Education of Sauquoit Valley Central School District, County of Oneida, party of the first part, and the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, party of the second part.

The said party of the first part hereby agrees to provide to the party of the second part the following facilities during the 2024-2025 school year at the indicated cost:

<u>Facility</u>	<u>Size</u>	<u>Period of Time</u>	<u>Rental</u>
1 classroom	770 sq. ft.	07/01/2024-06/30/2025	\$1,000

Distance Learning

The above rate charged BOCES for rental of facilities does not exceed the current year's cost, pro-rated to the facilities being used, for these budgeted expenditures:

1. Operation and Maintenance of Plant
2. Debt Service, Less State Aid

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:

FULL AMOUNT TO BE PAID BY JUNE 15, 2025

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

Sauquoit, New York 13456
President, Trustee, Board of Education (Party of the First Part)

Sauquoit, New York 13456
Trustee or Clerk, Board of Education (Party of the First Part)

Box 70, New Hartford, New York 13413-0070
President, Board of Cooperative Educational Services (Party of the Second Part)

Box 70, New Hartford, New York 13413-0070
Clerk, Board of Cooperative Educational Services (Party of the Second Part)

CONTRACT FOR RENTAL OF FACILITIES

THIS AGREEMENT made in triplicate this 1st day of July, 2024 by and between Board of Education of Sauquoit Valley Central School District, County of Oneida, party of the first part, and the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, party of the second part.

The said party of the first part hereby agrees to provide to the party of the second part the following facilities during the 2024-2025 school year at the indicated cost:

<u>Facility</u>	<u>Size</u>	<u>Period of Time</u>	<u>Rental</u>
6 classrooms	770 sq. ft.	09/01/2024-06/30/2025	\$19,200 (\$3,200 each)

Students With Disabilities

The above rate charged BOCES for rental of facilities does not exceed the current year's cost, pro-rated to the facilities being used, for these budgeted expenditures:

1. Operation and Maintenance of Plant
2. Debt Service, Less State Aid

The party of the second part hereby agrees to pay the total contract cost to the party of the first part according to the following schedule:

FULL AMOUNT TO BE PAID BY JUNE 15, 2025

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

Sauquoit, New York 13456

 President, Trustee, Board of Education (Party of the First Part)

Sauquoit, New York 13456

 Trustee or Clerk, Board of Education (Party of the First Part)

Box 70, New Hartford, New York 13413-0070

 President, Board of Cooperative Educational Services (Party of the Second Part)

Box 70, New Hartford, New York 13413-0070

 Clerk, Board of Cooperative Educational Services (Party of the Second Part)

Agreement 2024-2025

This agreement between the **Sole Supervisory District of Oneida, Herkimer and Madison Counties** and **Sauquoit Valley Central School District** is to provide for payment to said school district in the amount of \$51,000 (eighty-five hundred dollars per classroom) for services purchased by BOCES for classes for *students with disabilities* from September 1, 2024-June 30, 2025.

Such payment to be made on or before June 15, 2025 to cover ancillary services being provided by the school district for the pupils in such BOCES classes.

Number of classrooms leased	6
Ancillary services rate	\$ 8,500
Total amount of this agreement	\$ 51,000

Signed: _____ Date: _____
 District Superintendent

Signed: _____ Date: _____
 Superintendent

PET POLICY ON SCHOOL GROUNDS

- I. The District recognizes and encourages the community's use of school facilities for appropriate recreational activities. The Board of Education also realizes the need to establish policy and procedure to ensure the safety of all who utilize our facilities. Therefore, the following procedures are to be adhered while on school grounds with pets.
 1. Visitors to the district, accompanied by a legal assistance animal, are fully authorized to be assisted by such animal while on District property.
 2. District residents who walk on the District's roads, walking paths, or property in general and are escorting a pet must obey all applicable local ordinances regarding the pet, have positive control of the pet by leash, and must clean up any solid wastes left by the pet.
 3. Spectators at any event on school grounds or in school buildings are not permitted to have pets with them at any time, including sporting events.
Note: A legal assistance animal is not considered a pet while providing services at such event; however, positive control of the pet must be maintained or the spectator may be requested to leave the premises.
 4. At no time are pets allowed within the fenced in area of the stadium.
 5. In general, if escorting a pet on school grounds, they must be on a leash and must stay clear of all visitors attending a contest/practice or utilizing the school grounds for recreational purposes, including but not limited to areas such as the playground, basketball courts, tennis courts, athletic fields, etc.

Sauquoit Valley Central School District

Adopted: 07/09/13

Reviewed: 05/14/24

ADMISSION OF NON-RESIDENT STUDENTS

I. Admission Request

- A. Non-resident families who wish to enroll children in the Sauquoit Valley Central School District (the District) shall submit a request in writing to the Superintendent who shall determine whether or not admission will be granted.
- B. The following general conditions and requirements for acceptance will be met when considering admittance:
 - 1. There is sufficient space to accommodate the non-resident student.
 - 2. No increase in the size of faculty or staff will be necessary.
 - 3. Parents/persons in parental relation must work out transfer conditions with the home school district.
 - 4. All rules and regulations in effect for District students will be applicable to non-District students.
 - 5. Tuition may be charged to families of non-resident students in accordance with formulas approved by the State Education Department.
 - 6. The District reserves the right to deny continued attendance to non-resident students with poor behavior and discipline records.
 - 7. In the event that the student is in need of special education services, the District will refer to Education Law Section 4402, 8 NYCRR 200.2 and the Individual with Disabilities Education Act which places the emphasis on identification, evaluation, IEP development, accommodations and programming on the school district in which the student resides.
 - 8. Non-resident students are responsible for their own transportation to and from school.
 - 9. A student may be permitted to continue to attend the District's schools for up to one year without the payment of tuition in catastrophic circumstances, as determined by the Board, provided that space is available and the student's social and academic history warrant.

ADMISSION OF NON-RESIDENT STUDENTS

- C. Final decisions regarding the acceptance of non-resident student rest with the Board of Education (the Board).

- II. Tuition Paying Students

- A. Future Students

The children of families who have signed a contract to buy or build a residence in the School District may be enrolled for the semester in which they expect to become residents. Non-resident tuition shall be charged, payable in advance, with an adjustment to be made when the family becomes a resident in the District.

- B. Foreign Students

Students from other nations who are living with District residents may be enrolled at the discretion of the District. In accordance with federal law, a foreign student who attends a public secondary school under an F-1 Visa must reimburse the school district for the full unsubsidized per capita cost of providing education at the school during the student's attendance. The administration is authorized to file with the U.S. Department of Homeland Security the forms necessary for the monitoring of non-immigrant foreign students during the course of their stay in the district in accordance with the Student and Exchange Visitor information System (SEVIS).

- C. Children of Employees

Full time employees of the District who do not reside in the District may enroll their children at the discretion of the Superintendent. When an employee's employment terminates during the school year, the child(ren) will be allowed to complete the respective school year at the District without tuition charges to the parent/legal guardian. In the event that an employee retires from the District, the child(ren) may be given permission to remain in the District without tuition charges until graduation at the discretion of the Superintendent.

- D. Other non-resident Students

Non-resident students other than those affected by the above provisions may be accepted as tuition-paying students at the discretion of the Board on an annual basis, provided the general conditions listed above are met. Requests should be submitted to the Superintendent.

- III. Non-Tuition Students

- A. Former Residents

ADMISSION OF NON-RESIDENT STUDENTS

1. Students of any grade who move from the District during the school year may be given permission to finish the semester in which the move occurs.
2. A student who moves from the District after completion of the first semester of the year preceding their anticipated graduation year may be given permission to remain in the District until graduation.

B. Foreign Exchange Students

Only foreign students participating in a recognized Student Exchange Program under a J-1 Visa may attend District schools without payment of tuition. The administration is authorized to file with the U. S. Department of Homeland Security the forms necessary for the monitoring of non-immigrant foreign students during the course of their stay in the District in accordance with the Student and Exchange Visitor Information System (SEVIS).

IV. Proof of Residency

Such documentary or sworn proof as shall be required by the administration or Board must be furnished prior to the admission of any child residing in the District with a person not their parent or person in parental relation or who is the child of a non-resident. The Board shall have the right to waive this policy against the admission of non-resident children for good cause and within its discretion.

V. Reservation of Claims

Should a material misstatement of fact be made and relied upon by any administrator or the Board in admitting a non-resident student without tuition, the Board shall be entitled to recover the cost of instruction for the time the student was not authorized to attend a school in the District from the person having made the misstatement or from a person in parental relation to the student.

VI. Tuition Fees

- A. Where applicable tuition fees are computed according to a formula established by the Commissioner of Education.
- B. Tuition of individual non-resident students shall be computed in advance at the time of enrollment. Methods of payment (e.g. monthly) may be arranged in the District Office and approved by the Superintendent. Non-resident status is contingent upon timely payment of tuition fees as established by the Board.

VII. Legal Residence

ADMISSION OF NON-RESIDENT STUDENTS

Parents or persons in parental relation who maintain more than one residence, but whose legal residence for the purposes of voting or filing income tax is within the District, are eligible to send their children to District schools. However, school tax payments of non-residents who own assessable property in the District will be deducted from any tuition charges levied against such non-resident.

VIII. Termination of Enrollment

The student's enrollment will be terminated if any of the following occur: student misconduct, failure to pay tuition, parent or person in parental relation fails to follow directives (health issues, immunizations, etc.).

Sauquoit Valley Central School District

Legal Ref: NYS Education Law §§ 1709, 2045, 3202; 8 NYCRR 174.2

Adopted: 06/06/93

Revised: 04/12/05, 06/08/10, 05/14/24

Readopted: 11/13/07

Regulation

STUDENTS

7014.1

NON-RESIDENT ENROLLMENT APPLICATION

Parents/Guardians: _____

Address: _____ Telephone #: _____

Student's Name: _____ Telephone #: _____

School District Currently Attending/Residing _____

Principal's Name: _____ Telephone #: _____

School Counselor's Name: _____ Telephone #: _____

Reason(s) for making application to attend Sauquoit Valley Central School District: _____

List activities student has taken part in at home school: _____

By signing this application, we, the non-resident student and family, understand and agree to the conditions for attendance of their child as established by the Board of Education Policy 7014. We have also read the Code of Conduct and are familiar with its contents. We understand that the student must comply with the Code and all District rules, and that tuition must be paid when due. The student's status may be revoked by the Superintendent for non-payment of tuition. In addition, we understand that the Superintendent may revoke the student's status for any infraction upon notification and an opportunity for an informal conference with the Superintendent.

_____ Date: _____

Parent/Guardian Signature – Denotes Approval of Application
and Acceptance of Rules

_____ Date: _____

Principal's Signature – Denotes Receipt of Application

Approval by Board: Yes _____ No _____ Date of Board Meeting: _____

Sauquoit Valley Central School District
Adopted: 05/14/24

Regulation

STUDENTS

7063.1

EXTRA CURRICULAR ELIGIBILITY CONTRACT

Introduction:

The Extra-Curricular program at Sauquoit Valley Central School District is designed to provide an opportunity for all students to participate in and enjoy the advantages of extra-curricular activity and competition in many cases. It is a privilege, not a right, which is extended to all students. Therefore, students who participate do so under the rules established by the Board of Education, coaches, advisors and officials when appropriate.

Competitive sport and some musical performances do not always lend themselves to complete “fairness”. The majority of students must work, sacrifice and develop their ability in order to participate in a musical or dramatic group, a sports team or even some clubs and academic teams. Therefore, all participants may not receive the same level of individual opportunity (i.e. solos, leads in a play), or playing time on a sports team. That will be determined by the advisor or the coach. It will generally be a function of the quality of practice time and effort. It is the goal of the Sauquoit Valley Central School District that all student participants will develop their abilities through hard work and with the guidance of their coaches and advisors.

The following rules shall apply to all students participating in an extra-curricular activity. Students are expected to follow these guidelines and will be held accountable for infractions.

These rules will be in force at all times from the date of signature through the following year. They are in effect both on and off campus. They are in effect during school hours and when school is not in session.

Students are expected to maintain their minds and bodies and to make decisions that will preserve that expectation.

Rules:

1. Students will perform academically as determined by the district Academic Eligibility Policy.
2. Students will abide by the district Attendance Policy.
3. Students will attend and actively participate in all practices and/ or meetings.
4. Students are expected to be good citizens and positive representatives of the district.
5. Students will return all school issued equipment, uniforms, materials and supplies at the end of the season or activity.
6. Students will not engage in any activities or behaviors prohibited by the district Code of Conduct.

Involvement in any type of illegal activity will be reviewed by the Extra Curricular Council and may result in a Level Two consequence, at a minimum.

REGULATION

STUDENTS

7063.1

EXTRA CURRICULAR PARTICIPATION POLICY

Consequences for violations:

- A. First offense:
Level One consequence - two week suspension from competition/performance. Student must attend practice.
- B. Second offense:
Level Two consequence – student will miss the remainder of the season plus the following season.
- C. Third offense:
Level Three consequence – one year suspension from all extra-curricular participation.

Serious infractions such as, but not limited to, In School Suspensions or Out of School Suspensions will be considered as Level One violations.

Note: counseling is available to students upon parent request or school referral.

Quitting a team:

Students who quit a sports team will not be able to participate in the first 25% of the next season. Students who quit any other extra-curricular group will not be able to return to that club, group etc. for the remainder of the school year. In both instances, the Extra-curricular Council will review and consider extenuating circumstances if appropriate.

Quitting a team without extenuating circumstances (reviewed by a panel made up of the coach, athletic director and principal) after the first scheduled contest, will result in a two week suspension from the next sport season the athlete chooses to participate. The suspension will begin on the date of the first scheduled contest.

Appeal:

An appeal of suspension may be made in writing to the principal within ten school days of notification for the student and parent of the suspension, a committee consisting of the athletic director, coach of the team, and the high school principal will review that appeal. The student athlete and their parent/guardian shall be invited to attend the committee meeting. It shall be the athletic director's responsibility to notify the student and parents as to the date, time and location to the meeting.

REGULATION

STUDENTS

7063.1

EXTRA CURRICULAR PARTICIPATION POLICY

SIGNATURE PAGE

Please read the Extra-Curricular Participation Policy. Please initial each statement below. (Student initial on first line, parent on second line.)

I have read the Extra-curricular policy and understand the responsibilities of the student.

Student Parent

I have read the Extra-curricular policy and understand the responsibilities of the parent.

Student Parent

Please read the Extra-Curricular Eligibility Contract including the Introduction, Expectations and Consequences

I have read the Extra-Curricular Eligibility Contract and understand the Introduction.

Student Parent

I have read the Extra-curricular Eligibility Contract and understand the Expectations.

Student Parent

I have read the Extra-curricular Eligibility Contract and understand the Consequences.

Student Parent

Parent Signature _____ Date _____

Student Signature _____ Date _____

Parent Email address _____

Sauquoit Valley Central School District
Adopted: 09/09/08
Revised: 09/12/23, 5/14/24

Regulation

STUDENTS

7101.1

INITIAL CONCUSSION EVALUATION BY TRAINER OR COACH

Student Athlete Name: _____ Age: _____ Grade: _____

Student Athlete's Parents Name: _____

Student Athlete's Parent's Daytime Phone Number: Home: () _____ - _____
Cell: () _____ - _____

Sport: _____ Date of Injury: _____ Time of Injury: _____

Location of sporting event where injury occurred: _____

Description of Injury: _____

SYMPTOMS OBSERVED OR REPORTED AT TIME OF INJURY

**Please circle yes or no for each symptom listed below.*

Dizziness	Yes	No	Headache	Yes	No
Ringling in Ears	Yes	No	Nausea/Vomiting	Yes	No
Drowsy/Sleepy	Yes	No	Fatigue/Low Energy	Yes	No
"Don't Feel Right"	Yes	No	Feeling "Dazed"	Yes	No
Seizure	Yes	No	Poor Balance/Coord.	Yes	No
Memory Problems	Yes	No	Loss of Orientation	Yes	No
Blurred Vision	Yes	No	Sensitivity to Light	Yes	No
Vacant Stare/Glassy Eyed	Yes	No	Retro Grade Amnesia	Yes	No

Other: _____

Has student athlete sustained a prior concussion? Yes No
(If yes, indicate date, severity, and treatment received) _____

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INITIAL CONCUSSION EVALUATION BY TRAINER OR COACH

Was there a loss of consciousness? Yes No Unclear
(If yes, how long?) _____

Does student athlete remember the injury? Yes No Unclear

Does student athlete have altered state of consciousness after the injury? Yes No Unclear

Are or were the student athlete's parents at the sporting event at the time of the injury? Yes No

(If yes, did they assume medical responsibilities for their child?) Yes No
(If no, were the parents notified? By whom?) Yes No _____

Additional Findings/Comments: _____

Final Action Taken: Student Released to Parents / Student Sent to Hospital – Parents Notified

*** (Please note the student athlete is to have this initial evaluation in their possession if they are transported to the ER for further evaluation and when they report to their primary MD for each office visit. Parents should assume custody of medical form throughout the entire process) ****

Evaluator's Name (please print neatly) _____

Evaluator's Signature: _____ Title: _____

Address: _____ Date: _____ Phone #: _____

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PHYSICIAN CONCUSSION EVALUATION

(To be completed by Student athlete's primary care Physician or ER Physician ONLY)

Date of First Evaluation: _____ Time of Evaluation: _____
Date of Second Evaluation: _____ Time of Evaluation: _____

Symptoms Observed:	First Doctor Visit		Second Doctor Visit	
Vertigo	Yes	No	Yes	No
Headache	Yes	No	Yes	No
Tinnitus	Yes	No	Yes	No
Nausea	Yes	No	Yes	No
Fatigue	Yes	No	Yes	No
Drowsy/Sleepy	Yes	No	Yes	No
Photophobia	Yes	No	Yes	No
Sensitivity to Noise	Yes	No	Yes	No
Ante Grade Amnesia	Yes	No		
Retro Grade Amnesia	Yes	No		

*please indicate yes or no in your respective columns. First Doctor use column 1 and second Doctor use column 2.

First Doctor Visit:

Did the athlete sustain a concussion? (Yes or No) (One or the other must be circled.)

Additional Findings/Comments: _____

Recommendation/Limitations: _____

Doctor's Name (print or stamp): _____ Phone: _____

Signature: _____ Date: _____

Second Doctor Visit:

****Athlete must be completely symptom free without the use of medication for 72 hours (3 days) in order to begin the return to play progression.**

Please check one of the following:

_____ Athlete is asymptomatic without the use of medication and is ready to begin the return to play progression.

_____ Athlete is still symptomatic more than seven days after injury and must be referred to a concussion specialist.

Doctor's Name (print or stamp): _____ Phone: _____

Signature: _____ Date: _____

GRADE PLACEMENT, RETENTION AND PROMOTION AND RECORDING AND REPORTING STUDENT ACHIEVEMENT

I. Statement of Policy

It is the responsibility of the Board of Education (the Board) to prescribe the course of study by which students are graded and classified and to regulate the admission of students and their transfer from one class or department to another as their scholarship warrants. It is the responsibility of the Superintendent to supervise and direct the courses of study and the examination and promotion of students. Accordingly, decisions regarding the grade level at which a student is admitted and whether a student is retained in grade or promoted to the next grade shall be made by the Superintendent in consultation with appropriate administrators and consistent with this Policy.

II. Evidence For Grade Placement

- A. The decision regarding the grade level placement, retention, or promotion of a student shall be based on multiple measures, including: student performance on written assessments prepared by the Sauquoit Valley Central School District (the District) staff, BOCES staff, or vendors; student performance on the State-administered standardized English language arts and mathematics assessments, including those for grades three (3) through eight (8); student performance on other state administered written assessments; student performance on other standardized tests (e.g., Iowa Test of Basic Skills, California Achievement Test); other measures of classroom achievement and attitude; the student's social and emotional development; and teacher recommendations based on observations of student mastery of material and skills.
- B. The selection of assessment instruments will be consistent with the District's Annual Professional Performance Review Plan approved by the Commissioner.
- C. No promotion or placement decision shall be based solely or primarily on a student's performance on the State-administered English language arts or the mathematics elementary assessments administered in grades three (3) through eight (8).
- D. In accordance with their individualized education programs, students with disabilities who are instructed in alternate academic achievement standards shall be administered an alternate State-assessment to measure their achievement.

III. Recording And Reporting Student Achievement

POLICY

INSTRUCTION

8100

GRADE PLACEMENT, RETENTION AND PROMOTION AND RECORDING AND
REPORTING STUDENT ACHIEVEMENT

- A. Parents and persons in parental relation to students shall receive an appropriate report of student achievement at regular intervals.
- B. The District shall maintain accurate records of all individual test scores, including those from State administered standardized English language arts and mathematics for grades three (3) through eight (8). This information shall be available for compliance with State and federal reporting requirements, and for diagnostic purposes.
 - 1. A student's score on any State-administered standardized English language arts or mathematics assessment for grades three (3) through eight (8) shall not be included on a student's official transcript or maintained in a student's permanent record.
 - 2. When a parent or person in parental relation is sent or otherwise informed of a student's score on any State administered standardized English language arts or mathematics assessment for grades three (3) through eight (8), they shall also be provided with a clear and conspicuous notice that such score will not be included on the student's official transcript or in the student's permanent record, and that the score is being provided to the student and parent or person in parental relation for diagnostic purposes.

IV. Notice of Policy

Parents and persons in parental relation to students shall be provided notice of this Policy annually, including an explanation of how the policy was developed, by the posting of that information on the District's website.

Sauquoit Valley Central School District

Legal Ref: NYS Education Law §§ 305(45-47), 1711; 8 NYCRR §§ 100.2(II),
100.3(b)(2)(iv), 100.4(b)(2)(v), 100.4(e)(6), 104.3

Adopted: 05/14/24

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EXTRA CURRICULAR ELIGIBILITY CONTRACT

Introduction:

The Extra-Curricular program at Sauquoit Valley Central School District is designed to provide an opportunity for all students to participate in and enjoy the advantages of extra-curricular activity and competition in many cases. It is a privilege, not a right, which is extended to all students. Therefore, students who participate do so under the rules established by the Board of Education, coaches, advisors and officials when appropriate.

Competitive sport and some musical performances do not always lend themselves to complete “fairness”. The majority of students must work, sacrifice and develop their ability in order to participate in a musical or dramatic group, a sports team or even some clubs and academic teams. Therefore, all participants may not receive the same level of individual opportunity (i.e. solos, leads in a play), or playing time on a sports team. That will be determined by the advisor or the coach. It will generally be a function of the quality of practice time and effort. It is the goal of the Sauquoit Valley Central School District that all student participants will develop their abilities through hard work and with the guidance of their coaches and advisors.

The following rules shall apply to all students participating in an extra-curricular activity. Students are expected to follow these guidelines and will be held accountable for infractions.

These rules will be in force at all times from the date of signature through the following year. They are in effect both on and off campus. They are in effect during school hours and when school is not in session.

Students are expected to maintain their minds and bodies and to make decisions that will preserve that expectation.

Rules:

1. Students will perform academically as determined by the district Academic Eligibility Policy.
2. Students will abide by the district Attendance Policy.
3. Students will attend and actively participate in all practices and/ or meetings.
4. Students are expected to be good citizens and positive representatives of the district.
5. Students will return all school issued equipment, uniforms, materials and supplies at the end of the season or activity.
6. Students will not engage in any activities or behaviors prohibited by the district Code of Conduct.

Involvement in any type of illegal activity will be reviewed by the Extra Curricular Council and may result in a Level Two consequence, at a minimum.

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EXTRA CURRICULAR PARTICIPATION POLICY

Consequences for violations:

- A. First offense:
Level One consequence - two week suspension from competition/performance. Student must attend practice.
- B. Second offense:
Level Two consequence – student will miss the remainder of the season plus the following season.
- C. Third offense:
Level Three consequence – one year suspension from all extra-curricular participation.

Serious infractions such as, but not limited to, In School Suspensions or Out of School Suspensions will be considered as Level One violations.

Note: counseling is available to students upon parent request or school referral.

Quitting a team:

Students who quit a sports team will not be able to participate in the first 25% of the next season. Students who quit any other extra-curricular group will not be able to return to that club, group etc. for the remainder of the school year. In both instances, the Extra-curricular Council will review and consider extenuating circumstances if appropriate.

Quitting a team without extenuating circumstances (reviewed by a panel made up of the coach, athletic director and principal) after the first scheduled contest, will result in a two week suspension from the next sport season the athlete chooses to participate. The suspension will begin on the date of the first scheduled contest.

Appeal:

An appeal of suspension may be made in writing to the principal within ten school days of notification for the student and parent of the suspension, a committee consisting of the athletic director, coach of the team, and the high school principal will review that appeal. The student athlete and their parent/guardian shall be invited to attend the committee meeting. It shall be the athletic director's responsibility to notify the student and parents as to the date, time and location to the meeting.

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EXTRA CURRICULAR PARTICIPATION POLICY

SIGNATURE PAGE

Please read the Extra-Curricular Participation Policy. Please initial each statement below. (Student initial on first line, parent on second line.)

I have read the Extra-curricular policy and understand the responsibilities of the student.

Student

Parent

I have read the Extra-curricular policy and understand the responsibilities of the parent.

Student

Parent

Please read the Extra-Curricular Eligibility Contract including the Introduction, Expectations and Consequences

I have read the Extra-Curricular Eligibility Contract and understand the Introduction.

Student

Parent

I have read the Extra-curricular Eligibility Contract and understand the Expectations.

Student

Parent

I have read the Extra-curricular Eligibility Contract and understand the Consequences.

Student

Parent

Parent Signature _____

Date _____

Student Signature _____

Date _____

Parent Email address _____