

Mansfield Township Board of Education



May 16, 2024

7:00 p.m. - Executive Session

7:30 p.m. - Regular Meeting

Call to Order - Constance Quinn, President

Roll Call – Paul DeAngelo, Business Administrator/Board Secretary

Mansfield Township Board of Education

President Constance Quinn	Alison Lorentson	Jonathan Rood
Vice President Linda Watters	Judy Irwin	Jennifer Rosenblum
Jonathan Lemp	Diane Margolin	James J. Winand

Executive Session - 7:00 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- 1. Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2. Pending Litigation*
- 3. Personnel Matters*
- 4. Matters of Attorney/Client Privilege*
- 5. Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Reconvene: _____

President's Announcement

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

Pledge of Allegiance - Constance Quinn

President's Report - Constance Quinn

Interim Superintendent's Report - Dr. Gary McCartney

Business Administrator's Report - Paul DeAngelo

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Public Comment

Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

Consent Agenda - Recommended Action(s)

Board Member: Linda Watters

Approval of Minutes and Reports

1. Motion to approve the open and closed session minutes of the April 18, 2024 regular meeting.
2. Motion to receive/approve the HIB Report Cases, if any.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Approval Agenda

Chair: Diane Margolin

Education/Policy Committee - Recommended Action(s)

1. Motion to approve the 2nd Reading of Strauss Esmay Policy Alert 232, as listed:

1140 Educational Equity Policies/Affirmative Action - Policy (M)
 1523 Comprehensive Equity Plan - Policy (M)
 1530 Equal Employment Opportunities - Policy (M)
 1530 Equal Employment Opportunity Complaint Procedure - Regulation (M)
 1550 Equal Employment/Anti-Discrimination Practices - Policy (M)
 2200 Curriculum Content – Regulation (M)
 2260 Equity in School and Classroom Practices - Policy & Regulation (M)
 2411 Guidance Counseling – Policy (M)
 2423 Bilingual Education – Policy & Regulation (M)
 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
 Policy & Regulation (M)
 3211 Code of Ethics - Policy
 5750 Equitable Educational Opportunity - Policy (M)
 5842 Equal Access of Student Organizations - Policy
 7610 Vandalism – Policy & Regulation
 9323 Notification of Juvenile Offender Case Disposition - Policy

MOTION:					SECOND:				
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Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Approval Agenda

Chair: Alison Lorentson

Personnel Committee - Recommended Action(s)

1. Motion to approve the resignation, with regret, Andrew Coppola, School Treasurer, as recommended by the Superintendent effective June 30, 2024.
2. Motion to approve the 2024-2025 Summer Custodian Helpers. Summer custodians receive the minimum wage rate of \$15.13 per hour, as recommended by the Superintendent.
 - Gabby Pinto
 - Ella Pinto
 - Patrick O'Brien
 - Hayden Slate
 - TBD
3. Motion to approve the use of Complete Maintenance Solutions, (CMS), LLC., during the 2024-2025 Summer for cleaning, as required and recommended by the Superintendent. Total monthly hours (2x per week) 71.6 hours or \$2,852.54 per month.
4. Motion to approve the professional workshops and travel, as recommended by the Superintendent and as listed: None

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Diane Margolin									

Township Liaison Agenda

Township Chair: Linda Watters and Jennifer Rosenblum

Township Committee - Recommended Action(s):

1. No requested action/update as needed.

Approval Agenda

Chair: James Winand

Facilities/Finance Committee - Recommended Action(s)

1. Motion to approve quote # 2000172213023.1, from Dell Computers, OMNIA-National Cooperative Purchasing Alliance (NCPA) from Dell Computers for Student laptops in the amount of \$60,111.00. (150) Dell Latitude 3140 @ \$400.74 for a total of \$60,111.00.

2. Motion to approve the 2024-2025 Contract Renewal from Maschio's Food Service Company with the following requirements:

- No Guarantee

○ RENEWAL: Total Cost Income	\$322,799.85
Total Expenses	<u>\$290,306.03</u>
Profit	\$ 32,493.82
Total Equipment Invest (5 Years)	<u>(\$ 32,493.82)</u>
Total Guarantee	<u>\$ 0.00</u>

3. Motion to ratify the closure of the 2015 Referendum Fulton Bank account in the amount of \$5,100.50. Account may be closed and deposited into the Capital Projects account recommended by County Executive County School Business Official – Warren County, Neil Cramer during 2023-2024 QSAC review. The \$5,100.50 was the balance of the referendum account and projects from 2015.
4. Motion to approve the quote from Acclaim Inventory, LLC for Fixed Assets for the 2024-2025 audit in the amount of \$2,000.00.
5. Motion to approve an estimate from Iron Mountain for recurring shredding services for 2024-2025 in the amount of \$166.00 per month.

6. Motion to approve the Monthly Payroll:

April 30, 2024 - \$358,133.38
May 15, 2024 - \$352,960.45

7. Motion to approve the Bill List:

General Fund - April 19, 2024 to April 30, 2024 - \$426,188.58
May 1, 2024 to May 16, 2024 - \$565,490.75

Cafeteria Fund - April 19, 2024 to April 30, 2024 - \$ 32,491.47
May 1, 2024 to May 16, 2024 - \$ 3,087.20

8. Motion to approve the April 2024 Budget Transfer Report, as listed:

Fund 10 - \$211,089.37
Fund 20 - \$ 27,541.54
Fund 60 - \$ 622.10

9. Motion to approve the reclassifications for the month of April 2024 in the amount of \$2,651.69 to keep all accounts positively stated. Nickerson NY LLC P202400425 in the amount of \$12,352.00 was reclassified to Emergent Grant (20-492-200-600) and Fund 20 Payroll was reduced by \$9,700.30. No salaries to Grants. Net Fund 10 to Fund 20 impact \$2,651.70.

10. Motion to approve the 2023-2024 Safety Grant for security in the amount of \$2,000.00. The safety grant is a part of the NJSIG insurance consortium and was used to offset the costs of security installed during Spring Break. (2) Wisenet 5 Megapixel HD Network Cameras, (3) Hanwha Techwin 15 Megapixel Outdoor Camera, (1) Wisenet 6 Megapixel Outdoor Network Camera, (1) Wisenet 5 Megapixel for a total of \$16,386.55 and (3) GSM4230PX Switches, (1) GSM4212PX, (6) AXM-763 10 GB SFP Transceiver for \$16,861.35, and (3) IP Video intercom stations \$3,011.60. Total grant costs \$36,259.60 less (\$2,000.00) Safety Grant for a net total of \$34,259.60.
11. Motion to approve the April 2024 Treasurer's and Board Secretary Report in the amount of \$1,253,428.67.
12. Motion to approve the Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation that the Mansfield Township Board of Education accepts the Board Secretary's monthly certification, as attached, and pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of April 30, 2024 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c) 3.

BE IT RESOLVED, that Pursuant to N.J.A.C 6A:23-2.12 (c) 4, the Mansfield Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial Reports certify that as of April 30, 2024 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C 6A:23A-16.10 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
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Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Public Comment

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Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all

rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

Future Board Meeting Dates:

Thursday, June 20, 2024 - Regular Meeting

Thursday, July 18, 2024 - Regular Meeting

Thursday, August 15, 2024 - Regular Meeting

Second Executive Session (If Necessary)

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				
Diane Margolin									

Reconvene: _____

Board Member: Mr. Jonathan Rood

Recommended Action - Motion to adjourn the meeting.

Adjournment _____ p.m.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
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