

**MOUNT VERNON CITY SCHOOL DISTRICT
Budget Calendar 2024-2025**

DATE	ACTIVITIES
Tuesday, November 7, 2023	Present 2024-2025 budget calendar and budget development procedures to the Board of Education for adoption
November 2023	Meet with budget builders and distribute budget guidelines
December 2023	Meet with finance committee (preliminary budget presentation by budget builders)
January 2024	Meet with finance committee and or Board of Education (on parameters)
January 2024	Meet with budget builders various throughout the month
February 2024	Brief Board on Administration Components of Budget
February 2024	Brief Board on Capital Components of Budget
February 2024	Brief Board on Instructional Components of Budget
February 13, 2024	Appointment of Election Inspectors for Budget Vote
<i>March 1, 2024</i>	<i>Submit 2024-25 calculation for Tax Levy Limit to NYS Comptroller, Tax and Finance and SED</i>
March 2024	BOCES Service Request Prepared
March 2024	Present 2024-25 operational and general support budget to the Board of Education for review and comment (Operations & Maintenance, Transportation and General Support)
March 2024	Present 2024-25 debt service and employee benefits budget to the Board of Education for review and comment
March 2024	Present 2024-25 instructional and special education budget to the Board of Education for review and comment
<i>Friday, March 29, 2024</i>	<i>Post first of four required legal notices of budget hearing and vote</i>
April 2024	Finalize 2024-25 educational plan and budget (including BOCES budget) last date is April 23, 2024; the last date to submit the Property Tax Report Card is April 29, 2024
<i>Tuesday, April 16, 2024</i>	<i>Adopt Proposed 2024-25 Budget by Board of Education (4/23/24 - Last Date)</i>
<i>Tuesday, April 16 2024</i>	<i>SW BOCES Administrative Budget and Trustee(s) Vote</i>
<i>Wednesday, April 17, 2024</i>	<i>Post second of four required legal notices of budget hearing and vote</i>
<i>Wednesday, April 17, 2024</i>	<i>Transmit to SED and local newspapers of Property Tax Report Card (4/24/2024 - Last Date)</i>
<i>Friday, April 19, 2024 (Last Date)</i>	<i>Board Adopts Budget for 2024-2025 and Property Tax Report Card (Last Date to Submit to NYS 4/23/2024)</i>
<i>Monday, April 29, 2024 (Last Date)</i>	<i>Submit to NYS Property Tax Report Card</i>
<i>Monday, April 29, 2024</i>	<i>Post third of four required legal notices of budget hearing and vote</i>
<i>Wednesday, May 1, 2024</i>	<i>Petitions for Board of Education candidates due by 5:00 p.m.</i>
Wednesday, May 1, 2024	Budget Statement and Attachments available upon request (Last Date 5/7/23)
Thursday, May 2, 2024	Selection of Candidates' Placement on the Ballot at 4:00 p.m. - Education Center
<i>Tuesday, May 7, 2024</i>	<i>Voter Registration Day (last date)</i>
<i>Tuesday, May 7, 2024</i>	<i>District-Wide Budget Hearing at 6:00 p.m. - Education Center ; Board Meeting at 7:00 p.m.</i>
Friday, May 10, 2024	Required Budget Notice and Budget Newsletter mailed (Last Date May 15, 2024)
Tuesday, May 14, 2024	Absentee & Early Mail ballot applications must be received if ballots are to be mailed
<i>Tuesday, May 14, 2024</i>	<i>Post fourth of four required legal notices of budget hearing and vote</i>
<i>Tuesday, May 21, 2024</i>	<i>Annual Meeting (VOTE for Budget and Proposition(s) and elect Board)</i>
<i>Tuesday, May 21, 2024</i>	<i>Board of Education meets to accept results of Annual Election</i>
<i>Tuesday, June 18, 2024</i>	<i>Statewide Budget Revote day</i>
<i>Monday, July 1, 2024</i>	<i>Start of 2024-25 Budget Year</i>

Board of Education Adoption:

Italics are legally defined dates.