

The regular meeting of the Putnam County Educational Service Center Governing Board was held on April 8<sup>th</sup>, at which time the following business was conducted:

- Approved board agenda and any addendum(s) to agenda as presented, approved minutes of last meeting, and approved to pay bills as presented.
- Financial Report was presented by Mr. Siebeneck.
- Mr. Siebeneck reviewed appropriation modifications, any purchase orders over \$25,000 (if any), and vendor contracts.
- Administrative Report was presented by Dr. Jan Osborn.
  1. We want to express our appreciation and gratitude to the countless individuals who have been planning for several years to help our communities have a safe and enjoyable total eclipse day.
  2. Congratulations and thank you to Superintendent Rick Turner and his Vantage Board and staff for hosting a memorable Annual All Boards Dinner on April 4<sup>th</sup>.
  3. Thank you to the Ottawa Eagles for their donation of 4,200 solar eclipse glasses for our local schools.
  4. C.O.S.I. and their partners donated 532 solar experiment kits to our local third graders. The delivery of the kits was made by our ESC staff.
  5. Currently, our staff is working with our local school staff to complete special education placements and I.E.Ps for numerous preschool and school-age children.
  6. In a little over two weeks, we will celebrate National Administrative Assistant Day. Our ESC honors our ESC and local school administrative assistants with a luncheon at the ESC on April 25<sup>th</sup>. Thank you to our Administrative Assistants.
  7. Also, we want to recognize our local educators when we celebrate National Teacher Appreciation Day on May 7<sup>th</sup>. Thank you to our teachers and to all of our educators for their dedication and service.
  8. Our preschool staff has selected the High Scope Early Childhood curriculum as their new curriculum. They will begin in-service training on the curriculum before the next school year.
  9. Melissa Basinger recently submitted a Twenty-First Century after-school grant to the Department of Education and Workforce on behalf of Leipsic Local School.
  10. Gary Herman and Melissa Basinger are coordinating the regional Computer Science training grant for teachers. The grant is being implemented with our partner, the Ohio STEM Learning Network.
  11. Our ESC is in the process of seeking an additional primary special education teacher for the next school year.
  12. Discussions regarding ESC funding are progressing.
  13. At our most recent local superintendents' meeting, we heard a presentation about the CORAS program.
  14. Building maintenance needs an update to our lighting system.
  15. Interviews for our administrative assistant position begin tomorrow. We have nine applicants.
- Approved the following certified employees' contracts, effective the 2024 -2025 school year: Abby Beckman, Continuing; Gary Herman, 3 years; Carrie Johnson, 5 years; Melany Kohls, 2 years; Tricia May, 3 years; Marcie Osborn, 1 year (6/10); Jan Powell, 3 years; Brenda Recker, 5 years (5/10); Megan Riemesch, 2 years; Amber Rosengarten, 5 years; Kimberly Siefer, 1 year; Kara Walther, 3 years; Nick Watkins, 2 years; Megan Westenbarger, 5 years; Melissa Winkle, 3 years; Hope Wischmeyer, 1 year.
- Approved the following classified employees' contract renewals: Katelyn Gerding, continuing (6/10) and Cassie Schroeder, 2 years (4/10); \*\*Contingent upon grant funding Katelyn

Gerding, 1 year\*\* (4/10); Barbara Duling, 1 year\*\*; Miranda Schnipke, 1 year\*\*; Cassie Schroeder, 1 year\*\* (6/10); Stephanie Schroeder, 1 year (8/10 time)\*\*.

➤ Approved the employment of the following personnel actions:

**Migrant Program** – Pending licensure as needed for in-person and virtual programming:

- **Teachers:** Jeanette Weaver, Caroline Schutz, Stella Martinez, Linda Maxson, Edmida Hintz, Noemi Pedroza, Marilyn Shepard, Candace Meyer, Karen Gillespie, at Dedicated School Staffing, Marlene Griffith, Nick Watkins, ESC.
- **Teacher Aide:** Pat Brennehan, Brooke Vennekotter, and Sara Cupp, Dedicated School Staffing, Mary Beth Recker, ESC.
- **Migrant Project MORE:** Barb Hochstettler, Dedicated School Staffing
- **Records Clerk:** Shelly Kruse, Dedicated School Staffing.
- **Technology Coordinator:** Vance Poteet at his ESC hourly contracted rate.  
**Summer online classes for the migrant program as needed:** Gary Herman to administer the program at his daily rate/ESC, Katie, Mullenkamp, Math; Mark Odenweller, Social Studies; Susan Jones, Science; Cecelia Trampke-Kindt, English/Language Arts, Dedicated School Staffing.

**Summer Food**

- **Cook:** Joan Ellerbrock, Dedicated School Staffing.
- **Food Server:** Kim Trehan, Dedicated School Staffing.

**ARP Extended Learning and Recovery Grant**

**Stem Camp**

- **Teachers:** Molly Haberman, Beth Moening, Sharon Siebeneck, Stephanie Myers, Terri Schlegel, and Emily Frick, Dedicated School Staffing.
- **Aides:** Averi Krouse, Brooke Vennekotter, Sara Cupp, Dedicated School Staffing.

**Camp Invention**

- **Teachers:** Sarah Baughman, Stephanie Myers, Molly Haberman, Jacie Eding, Terri Schlegel, Dedicated School Staffing, Hope Wischmeyer, ESC.
- **Aides:** Averi Krouse, Tina Williams, Brooke Vennekotter, Sara Cupp, Dedicated School Staffing.

**Robotics and Coding Camp**

- **Nathan Schmidt,** teacher, Dedicated School Staffing

**Maternity Leave:** Nicole Rosengarten 30-day maternity leave at the start of the 24-25 school year.

**Family Children First Wrap Coordinators:** Approved a pay increase beginning July 1, 2024 for Family Children First Wrap Coordinators, Dedicated School Staffing.

**Substitute Speech Therapist:** Tim Calvelage to cover maternity leave starting May 1, 2024, till the end of the school year, ESC as needed.

**Authorize Superintendent Osborn to employ staff** if needed prior to the next board meeting.

➤ Approved resolutions in honor of National Administrative Professionals Day and National Teachers Day.

➤ Approved the ESC temporary substitute teacher list.

- Approved the updated NEOLA policies per consultation with our NEOLA Consultant.
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| 2623    | Revised | Student Assessment and Academic Intervention Services |
| 2623.02 | Revised | Third Grade Reading Guarantee                         |
| 3120.04 | Revised | Employment of Substitutes                             |
| 3140    | Revised | Termination and Resignation                           |
| 4124    | Revised | Employment Contract                                   |
| 4140    | Revised | Termination and Resignation                           |
| 5310    | Revised | Health Services                                       |
| 5330    | Revised | Use of Medications                                    |

8600.04	Revised	Bus Driver Certification
8640	New	Transportation for Non-Routine Trips
8650	Revised	Transportation by Vehicles Other Than School Buses
8660	Revised	Incidental Transportation of Students by Private Vehicle

➤ Putnam County Arts Festival sent a thank you letter to the ESC Board.

Meeting adjourned at 10:15 am. The next meeting is May 13, 2024.