

# DANSVILLE ALL SPORTS BOOSTER CLUB

“BY – LAWS”



*Amended June 2016  
Updated April 2019  
Updated September 2022  
Updated March 2024*

## **The Official Title of the organization shall be:**

The Dansville Schools All Sports Booster Club

### **Mission:**

The organization incorporates all interscholastic sports. Our mission is to enhance the athletic program by providing extras to that program or any such program that benefits Dansville School Athletics.

### **OFFICERS:**

1. Officers shall be elected for two-year terms with no term limits. - Officers will include: President, Vice-President, Secretary, Treasurer, Concession Stand Chair, Parent Representative, & Director of Athletics
2. Election of officers shall take place in May and take office on July 1 of the election year.

### **OFFICERS DESCRIPTIONS:**

#### President:

1. Preside at all meetings of the organization. In the absence of the President, arrange to have the Vice-President conduct the monthly meeting.
2. Maintain an active relationship with the Athletic Director and secure feedback of coaches.
3. Countersign (or appoint a designee) all club expenditures.
4. Be responsible for securing approval by motion for all expenditures over \$1,000.00.

#### Vice-President:

1. Fill out any unfinished portion of the President's two year term when necessary.
2. Recruit and recommend "team parents" for each Varsity sport during each sport season. The Vice-President and Parent Representative will work with coaches and the Athletic Director to accomplish this.

#### Secretary:

1. Keep a summary of each meeting, recording all motions and

summarizing discussions. Report previous meeting minutes at each successive meeting.

2. Send all correspondence as directed by the President.
3. Maintain records of previous year's meetings in an organized fashion.
4. Keep records of scholarship recipients and send appropriate correspondence as necessary to administer the scholarship program.

#### Treasurer:

1. Maintain all financial records for the organization.
2. Provide written copies of current balances at each monthly meeting or at any such time deemed necessary by the officers.
3. Under the direction of the President, create a yearly budget of booster club incorporating stated goals, and incorporating previously committed funds (i.e. scholarship)
4. Make all deposits; pay all bills issued to the organization with proper documentation for each transaction.
5. Provide each head coach with documentation for each individual transaction within their account.
6. Provide each Head coach with a monthly account balance.
7. Recommend by motion each spring to arrange an independent audit of the books annually. The audit will be completed by a person who is not a current member of the organization.

#### Concession Stand Chair

1. The Concession Stand chair will coordinate coverage for the concession stands for all events.
2. Maintain inventory and place supply orders as needed.
3. Coordinate with the school district any maintenance needs of the Booster Club concession facilities.

### Parent Representative:

1. The Parent Rep shall represent all parents in any matter concerning the organization.
2. Recruit and recommend "team parents" for each Varsity sport during each sport season. The Vice-President and Parent Representative will work with coaches and the Athletic Director to accomplish this.

### Director of Athletics:

1. Participate in all motion discussions but not vote on such motions.
2. Promote cooperation and activity between the organization and the school district.
3. Make recommendations of specific organizational projects.
4. Act as liaison between coaching staff and organization.

### **Membership:**

Any individual is eligible to be a member of the organization. Members become eligible to vote on any motion once they have attended 3 out of 4 consecutive meetings.

### **By-Laws Amendment:**

By-Laws of the Boosters Club may be amended at any such time as necessary. The procedure will be as follows:

- a. A formal motion at a regular meeting. Following discussion the motion is automatically tabled until the next regular monthly meeting.
- b. At the next regular meeting the motion will be discussed and a vote of  $\frac{2}{3}$  for those in attendance is necessary for approval.
- c. Unless specified differently in the motion, any approved changes in the by-laws become effective immediately.

### **General Fund and Team Accounts:**

1. Individual programs may spend funds as deemed necessary by the Head Coach of the Varsity program.

2. While approval for individual account income and expenditures is not necessary for those accounts, the organization reserves the right to restrict any income or expenditures made under the title of The Dansville All Sports Booster Club.
3. Programs and projects funded by the general fund that benefit more than one program will receive consideration over projects undertaken for a singular program.
4. Funds generated by all concession stands shall be deposited into the General Fund regardless of sport being contested.
5. Fund balances are the property of the All Sports Booster Club and shall remain in individual accounts regardless of any coaching change.
6. If at the conclusion of a fiscal year an individual team account exceeds \$5,000, the Varsity Head Coach of that program must provide in writing to the Officers of specific projected use of funds. If no specific projected use is established any amount over \$5,000 will be transferred to the general fund account.
7. Annually, during the August meeting WHERE AS: the items listed below are fully funded for the upcoming school year, including a minimal balance of \$3,000 in combined Alumni and Scholarship accounts. A motion will be heard: **"All funds in the general fund, exceeding \$8,000 will be evenly dispersed to the 16 team accounts which themselves do not exceed \$5,000 each at that time."**
  - PO Box \$70\*
  - Insurance \$660\*
  - Scholarship (minimum balance) \$3,500
  - Discount Club Membership \$157\*
  - County Health \$80\*

*--consideration should also be given to the "Hudl" program. \*Dollar amounts are 2016 estimates and may change.*
8. \$50.00 per athlete traveling expenses will be provided for each individual athlete participating in the New York State Championships. This shall include relay teams.
9. Up to \$500 team traveling expenses shall be considered for any team competing at any New York State Championship. Any expenditure for

traveling expenses as described above shall be made from the General Fund.

### **Scholarship:**

A \$1,000 scholarship is presented annually to each a senior male and senior female athlete payable at a rate prescribed in the ASBC By-Laws.

A \$500 scholarship will be presented annually to each a senior male and senior female athlete payable at a rate as prescribed in the ASBC By-Laws.

A \$250 scholarship will be presented annually to each a senior male and senior female athlete payable at a rate as prescribed in the ASBC By-Laws.

Position A 1<sup>st</sup> Place \$1,000

Position B 2<sup>nd</sup> Place \$ 500

Position C 3<sup>rd</sup> Place \$250

Position D Alternate

The Booster Club makes their selection independent of the school. We will ask for input from coaches. Please take the time to provide us with some personal information about yourself and your plans for college for business/trade school.

### Criteria for selection:

1. You must have participated in high school sports for at least three years, with the senior year mandatory.
2. You must exemplify good sportsmanship, including:
  - a. Attitude toward team members, coaches, equipment, officials, and spectators.
  - b. School spirit.
3. Attendance – It is important that you have been in attendance at practices, games, end of season tournaments, and completed the season (except when a prohibitive injury occurs), etc.
4. You must also meet the following conditions:
  - a. Apply to a two or four-year college, business or trade school by May 1, and begin attendance by Fall.
  - b. Maintain a continuous full-time enrollment.
5. Alternates will be selected. In the event that the athlete receiving the i initial

award is unable to continually be eligible for the award. Should an original recipient receive a partial scholarship before forfeiture, the alternate will receive the remainder of the scholarship monies. This decision will be made by the executive committee & will be final.

Procedures for the scholarship shall be as follows.

1. The scholarship will be independent of other athletic awards presented at the conclusion of the school year.
2. Coaches may offer input but will not serve on the selection committee. Character and Academic history will be taken into consideration.
3. Single alternates will be named for each male & female scholarship.
4. Once the winners are announced, each of them is responsible for submitting the requested college information to the All Sports Booster Club by August 1st (including: full name, date of birth, college they are attending, financial office address and college student ID). If this information is not available by August 1st, they are to contact the Boosters of this delay, and when we can expect the information. Should no information be given to the Boosters by August 31st the scholarship winner will forfeit the prize and the award will be given to the alternate.
5. Payments will be made in August of the first year once proof of enrollment (Fall class schedule) is received; and August of the second year once transcript proof of a completed semester, GPA of 2.0 or higher and enrollment of the next semester is received by the organization. Should a recipient not achieve a 2.0 GPA they will not receive payment for that semester. Failing to qualify for 2 consecutive semesters will result in forfeit of the remainder of scholarship to runner up.
6. Should a scholarship recipient fail to qualify for any other reason for a single semester he/she will forfeit the remainder of the scholarship.
7. Should a vacancy occur in Position A, B & C will move up one position each and receive any unused portion of the 2 year award. Should a vacancy occur in position B, C will move up one position and receive any unused portion of the 2 year award. This decision will be made by the executive committee & will be final.
8. If both winners and the alternate do not qualify the scholarship shall be deemed vacant and no further award shall be made.
9. The Executive committee of the ASBC reserves the right to make any scholarship adjustments as warranted.

### **Additional Awards:**

The organization shall provide funding for the following awards at the conclusion of each school year:

- Varsity D awards for each athlete earning their varsity D in a varsity sport.
- 1 Mustang Award for each Varsity team
- All Conference, Section V and NYS All-Star 1<sup>st</sup> team all-stars
- The John Nelson Award for outstanding senior Male Athlete
- The Larry Fabian Award for outstanding Female Athlete
- Marine Awards for Senior Male and Senior Female
  - The male award shall be given in memory of Kyle Button
- The Gary Lemon award for outstanding Junior Male & Female Athlete
- Distinguished Athlete Award to Graduating Seniors who have participated in 3 sports for all 4 High School years in Dansville.
- Any such award recommended by a majority of the Head Coaches with final approval from the Director of Athletics.

### **Senior Night:**

The organization shall provide a souvenir flower for senior night ceremonies at the conclusion of each varsity season.

### **End of the Year Banquet:**

The organization will provide funding from the General Fund for an annual banquet, to be held in June for the purpose of recognizing athletes.