

Region 10 Schools

Serving the Towns of Burlington and Harwinton

Board of Education

24 Lyon Road, Burlington, CT 06013

www.region10ct.org

***Mission:** Regional School District #10 provides a safe and respectful learning environment to promote academic excellence and personal growth. We work collectively to cultivate the skills and knowledge of our students to create inquisitive learners, and responsible citizens.*

A G E N D A

Regular Meeting of the Board of Education

Monday, May 13, 2024

7:00 pm

The Board of Education Meeting will be held at the Learning Center in Har-Bur Middle School

- I. Call to Order
- II. Pledge of Allegiance
- III. Communication
 - A. Student Representatives' Report
 - a. Avery Dube
 - b. Cameron Smith
 - B. Middle School Update
 - a. Mari Lane
 - b. Bianca Hewston
 - C. Superintendent's Report
 - D. Board Chair Report
- IV. Approval of the Board of Education Minutes for:
 - A. Minutes BOE Regular Meeting, April 15, 2024 ([Enclosure 1](#))
 - B. Minutes Annual Meeting on District Budget, May 6, 2024 ([Enclosure 1A](#))
- V. Consent Agenda:
 - A. Approval of the Finance Reports dated: April 30, 2024 ([Enclosure 2](#))
 - B. Personnel Report: ([Enclosure 3](#))
- VI. Public Participation – The Region 10 Board of Education welcomes public participation.
 - Observers are always welcome.

The following guidelines are to assist those who wish to speak during the Public Participation Session:

~ **Board of Education Members** ~

Scott Ragaglia, Chairman*Scott Savelle, Vice Chairman*Melanie Wilhelm, Treasurer* Cassandra DuBois, Secretary
Victoria Basile*Amy Boisvert*Matt Cummings*Thomas Fausel*Rachel McFadden*Matthew Sydlo

A speaker's sign-in list is always available prior to the start of the meeting. Please sign in if you plan to address the Board of Education.

- Speakers are welcome to offer objective comments and/or suggestions to help improve school operations and programs.
 - Speakers must be residents of the towns of Burlington or Harwinton. Parents of Region 10 students who reside outside of the school district may also speak.
 - Expression of personal complaints should be directed to the appropriate Region 10 administrator via an appointment, telephone call, e-mail, or a letter.
 - Personnel matters or concerns regarding a student(s) will not be discussed.
 - Questions and or comments about pending litigation will not be discussed at Board of Education meetings.
 - Testimony using an audio or video recording will not be permitted.
 - When the Board Chairman recognized you to speak ... State your name and address for the record.
 - Students, please state only your name.

The Board Chair has the discretion to limit comment time. Generally, three (3) minutes per speaker is allotted. The Chair may allow additional time.

- Written statements are always welcome, and copies are always provided to Board of Education Members.
- Immediate replies to questions and concerns should not be expected and will be delivered strictly on an as-available basis, at the discretion of the Chair.

VII. Business:

VIII. Action Items

- A. Healthy Food Certification ([Enclosure 4](#))
- B. Reschedule BOE Meeting 10/7/24 to 10/21/24 ([Enclosure 5](#))
- C. Approval of Phase II HVAC Contract ([Enclosure 6 email Link](#))

IX. Board Reports

- A. Committees:
 - 1. Ad Hoc Athletic Strategic Planning
 - 2. Building
 - 3. Curriculum
 - 4. Communication
 - 5. Facilities
 - 6. Finance
 - 7. Policy
 - 8. Security
 - 9. Superintendent's Evaluation
 - 10. Technology

X. Liaisons:

- A. CREC

XI. Upcoming meeting:

Regular Meeting; Monday June 10, 2024; 7:00 p.m.

~ [Board of Education Members](#) ~

*Scott Ragaglia, Chairman*Scott Savelle, Vice Chairman*Melanie Wilhelm, Treasurer* Cassandra DuBois, Secretary
Victoria Basile*Amy Boisvert*Matt Cummings*Thomas Fausel*Rachel McFadden*Matthew Szydlo*

XII. Adjourn

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~ **Board of Education Members** ~

*Scott Ragaglia, Chairman*Scott Savelle, Vice Chairman*Melanie Wilhelm, Treasurer* Cassandra DuBois, Secretary
Victoria Basile*Amy Boisvert*Matt Cummings*Thomas Fausel*Rachel McFadden*Matthew Szydlo*

REGIONAL SCHOOL DISTRICT #10

Regular Meeting of the Board of Education

24 Lyon Road, Burlington, CT 06013

Monday, April 15, 2024

7:00 p.m.

Board Members Present:

Scott Ragaglia, Chairman

Scott Savelle, Vice Chair

Melanie Wilhelm, Treasurer

Cassandra DuBois, Secretary

Amy Boisvert

Thomas Fausel

Rachel McFadden

Matthew Szydlo

Absent:

Victoria Basile

Matt Cummings

Also Present:

Howard Thiery, Superintendent

Vonetta Romeo-Rivers, Director of Teaching and

Learning Susan Laone, Director of Finance and

Operations

Kelly Lyder, Board Clerk

Avery Dube, Senior at Lewis Mills

Cameron Smith, Junior at Lewis Mills

<i>Call to Order</i>	The meeting was called to order by Chairman, Scott Ragaglia, at 7:00 pm.
<i>Pledge of Allegiance</i>	The Pledge of Allegiance was recited.
<i>Communication</i>	<u>Student Representatives' Report:</u> <u>Avery Dube</u> reported to the Board that in March the boys' basketball team made it to the state championship. The team did not win the championship but there was a great turnout of spectators from the district. Spring sports have started, and many Senior class members are focusing on filling out scholarship applications. <u>Cameron Smith</u> shared with the Board that the 3rd quarter of school ended before the Spring break. Classes are preparing for

<i>Communication cont.</i>	exams that will take place in May. The Junior class recently took the SAT exams on March 20th. In sports the tennis team is currently 1:2. <u>Superintendent's Report:</u> Superintendent Thiery shared with the Board that many applications for the HCS Principal position have been received and interviews will begin at the end of this week. The School Bell will be mailed out in April along with the budget flyers. <u>Board Chair Report:</u> Chairman Ragaglia and Board member Cassie DuBois recently attended PTO meetings to discuss the school budget that will be at referendum May 7th.
<i>Approval of Minutes</i>	A motion was made by Scott Savelle and seconded by Rachel McFadden to accept/approve the February 29, 2024, Special Meeting minutes as presented. All in favor, none opposed; motion passed. A motion was made by Scott Savelle and seconded by Cassandra DuBois to accept/approve the March 11, 2024, Regular Meeting minutes as presented. 9 in favor, none opposed; 1 abstained; motion passed. A motion was made by Scott Savelle and seconded by Amy Boisvert to accept/approve the March 25, 2024, Public Hearing minutes as presented. All in favor, none opposed; motion passed. A motion was made by Scott Savelle and seconded by Matt Szydlo to accept/approve the March 25, 2024; Special Meeting minutes as presented. All in favor, none opposed; motion passed.
<i>Consent Agenda</i>	Approval of the Financial Report dated March 31, 2024, and Personnel Report: A motion was made by Tom Fausel and seconded by Rachel McFadden to accept/approve the Consent Agenda as presented. All in favor; none opposed; motion passed.
<i>Public participation</i>	No one from the public chose to speak.
<i>Business</i>	<u>Approval of Auditors</u> A motion was made by Melanie Wilhelm and seconded by Tom Fausel for approval of MahoneySabol as 23-24 auditor. All in favor; none opposed; motion passed.

<i>Business cont.</i>	<u>22-23 Surplus Allocation</u> A motion was made Cassandra DuBois and seconded by Melanie Wilhelm to direct the Superintendent of Schools to provide a refund of the fiscal year 2022-2023 operating surplus of \$491,984 and \$238,071 to the towns of Burlington and Harwinton respectively to offset the fiscal year 2024-2025 budget. Such refunds will be reflected as credits against the town payments in the fiscal year 2024-2025. The remaining surplus of \$268,454 will be transferred into the district's capital reserve to help fund the rolling five-year capital plan. All in favor; none opposed; motion carried unanimously. <u>Technology Presentation:</u> Director of Technology and Assistant Director of Technology presented and answered questions on the review of Technology Strategic Plan Presentation. <u>Revision to the 24/25 and 25/26 District Calendar:</u> A request was recently made to move the March professional development date of March 14, 2025, to March 7, 2025, and March 13, 2026, to March 6, 2026. A motion was made by Tom Fausel and seconded by Matt Szydlo to move the Revision to the 24/25 & 25/26 District Calendars Business agenda item to an Action item on tonight's agenda. All in favor; none opposed; motion passed.
<i>Action Items</i>	<u>Revision to the 24/25 and 25/26 District Calendar:</u> A motion was made by Matt Szydlo and seconded by Rachel McFadden to approve the changes to the 24/25 & 25/26 district calendars. All in favor; none opposed; motion passed. <u>Har-Bur overnight field trip:</u> A motion was made by Scott Savelle and seconded by Rachel McFadden to approve the Har-Bur overnight field trip to Quebec & Washington DC in February 2025. <u>Donation: HCS Kindergarten field trip</u> A motion was made by Melanie Wilhelm and seconded by Cassie DuBois to accept/approve the HCS Kindergarten field trip donation. All in favor; none opposed; motion passed.

<i>Action Items cont.</i>	<u>Proposed Educator Growth & Evaluation Plan- State Mandate:</u> A motion was made by Scott Savelle and seconded by Amy Boisvert to accept/approve the Proposed Educator Growth & Evaluation Plan as presented. All in favor, none opposed; motion passed. <u>Increasing Educator Diversity Plan - State Mandate:</u> A motion was made by Tom Fausel and seconded by Matt Szydlo to accept/approve the Increasing Educator Diversity Plan as presented. All in favor; none opposed; motion passed.
<i>Board Committee Reports</i>	<u>Ad Hoc Athletic Strategic Planning</u> –Have not met. <u>Building Committee</u> – Recently met and reviewed bids for HVAC project. <u>Curriculum</u> – Met in March and received an overview of professional learning for the district from the Director of Teaching and Learning. The next meeting is scheduled for April 23rd. <u>Communication</u> – The committee has not met but recently submitted an article for the April School Bell. <u>Facilities</u> – The Facilities Committee met with the Building Committee and discussed the bids for HVAC. <u>Finance</u> –Committee has not met. Will schedule a meeting soon. <u>Policy</u> – The committee has not met due to there being no updates to the current policies at this time. <u>Security</u> –Have not met. <u>Superintendent’s Evaluation</u> – Nothing to report. <u>Technology</u> – Committee update was presented at tonight’s Board meeting.
<i>Liaisons</i>	<u>CREC</u> – Nothing to report.
<i>Upcoming Meetings</i>	Annual Meeting: Monday, May 6, 2024; 7:00pm. Regular Meeting: Monday, May 13, 2024; 7:00pm
<i>Adjourn</i>	A motion was made by Cassie DuBois and seconded by Matt Szydlo to adjourn at 8:38 pm; all in favor; none opposed; motion passed.

Respectfully submitted,
Kelly Lyder, Board Clerk

Cassandra DuBois, Secretary

Date

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REGIONAL SCHOOL DISTRICT #10

District Budget Meeting of the Board of Education

26 Lyon Road, Burlington, CT 06013

Monday, May 6, 2024

7:00 p.m.

Board Members Present:**Scott Ragaglia, Chairman****Scott Savelle, Vice Chair****Melanie Wilhelm, Treasurer****Cassandra DuBois, Secretary****Victoria Basile****Amy Boisvert****Matt Cummings****Thomas Fausel****Rachel McFadden****Matthew Szydlo****Absent:****Howard Thiery, Superintendent****Also Present:****Susan Laone****Kelly Lyder, Board Clerk**

<i>Call to Order</i>	The meeting was called to order by Chairman, Scott Ragaglia at 7:00 pm
<i>Pledge of Allegiance</i>	The Pledge of Allegiance was recited
<i>Election of Moderator for Meeting</i>	A motion was made by Chris Rau and seconded by Debra Foley to elect Paul Omichinski as the moderator for the meeting; motion passed.
<i>Reading of Legal Notice of the Call of Meeting</i>	The Legal Call was read by Board Secretary, Cassandra DuBois. A motion was made by Paul Omichinski and seconded by Debra Foley to accept the Legal Call as read; motion passed.
<i>Adopt Regional Education Budget</i>	A motion was made by Paul Omichinski and seconded by Debra Foley to adopt the Regional Education Budget in the amount of \$45,959,531.00 for the fiscal year 2024-2025 beginning July 1, 2024; motion passed.
<i>Set Voting Hours</i>	A motion was made by Paul Omichinski and seconded by Debra Foley to set the voting hours of the referendum vote on the budget from 6:00AM to 8:00PM pursuant to Section 10-51 of Connecticut

	General Statutes amended by Public Act 94-245 and 7-7 of the Connecticut General Statutes; motion passed.
Adjourn	A motion was made by Paul Omichinski and seconded by Debra Foley to adjourn to a referendum vote on Tuesday, May 7, 2024; motion passed. A motion was made by Tom Fausel and seconded by Scott Savelle to adjourn the meeting at 7:03 p.m.; all in favor; none opposed; motion passed.

Respectfully submitted,
Kelly Lyder, Board Clerk

Cassandra DuBois, Secretary

Date

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Regional School District #10
Expenditure Report by Object April 30, 2024

Enclosure 2

Account	Budget 2023-24	Expended To Date	Encumbered To Date	Total Expend & Enc	% Expended and/or Encumb. To Date	Remaining Balance
111 Certified Personnel	\$ 20,433,431	\$ 14,818,624	\$ 5,435,329	20,253,953	99.12%	\$ 179,478
112 Non-Cert. Personnel	5,887,871	4,454,802	1,206,903	5,661,705	96.16%	226,166
120 Temporary Wages	342,900	214,803	-	214,803	62.64%	128,097
Total Personnel:	\$ 26,664,202	\$ 19,488,229	\$ 6,642,232	\$ 26,130,461	98.00%	\$ 533,741
210 Group Disability Insurance	\$ 38,714	\$ 25,129	\$ -	\$ 25,129	64.91%	\$ 13,586
220 Social Security	800,402	608,580	632	609,213	76.11%	191,189
230 Retirement Contributions	300,000	274,833	22,453	297,286	99.10%	2,714
240 Tuition Reimbursement	36,000	9,046	675	9,721	27.00%	26,279
250 Unemployment Comp.	12,520	9,663	-	9,663	77.18%	2,857
260 Workers Compensation	254,455	215,977	-	215,977	84.88%	38,478
270 Health/Life Benefits	5,096,800	4,538,204	50	4,538,254	89.04%	558,546
Total Benefits:	\$ 6,538,891	\$ 5,681,431	\$ 23,811	\$ 5,705,242	87.25%	\$ 833,649
310 Admin. Services	\$ 20,000	\$ 11,247	\$ 1,150	\$ 12,398	61.99%	\$ 7,602
320 Prof. Education Services	48,500	13,342	20,232	33,574	69.22%	14,926
330 Other Professional Services	329,540	343,680	35,955	379,635	115.20%	(50,095)
340 Technical Services	25,150	20,747	-	20,747	82.49%	4,403
Total Purchased Services	\$ 423,190	\$ 389,016	\$ 57,337	\$ 446,354	105.47%	\$ (23,164)
410 Utility Services	\$ 578,500	\$ 419,336	\$ -	\$ 419,336	72.49%	\$ 159,164
411 Septic/Water Systems	46,000	41,055	4,226	45,281	98.44%	719
412 LGS Sewer Annual Fee	28,500	5,890	-	5,890	20.67%	22,610
420 Cleaning Services	12,792	8,208	2,072	10,280	80.36%	2,512
421 Disposal Services	73,061	58,452	9,058	67,510	92.40%	5,551
422 Snowplowing Services	64,500	64,500	-	64,500	100.00%	-
424 Grounds Upkeep	44,200	28,840	7,901	36,741	83.12%	7,459
425 Security	34,300	25,312	400	25,712	74.96%	8,588
430 Repairs/Maintenance Ser.	429,515	327,398	70,251	397,649	92.58%	31,866
440 Facility Rentals	12,400	12,108	-	12,108	97.64%	292
490 Pest Control	3,400	2,217	2,853	5,070	149.12%	(1,670)
Total Facilities:	\$ 1,327,168	\$ 993,315	\$ 96,761	\$ 1,090,076	82.14%	\$ 237,092
519 Transport/Reimbursable	\$ 2,601,210	\$ 2,111,629	\$ 691,128	\$ 2,802,757	107.75%	\$ (201,547)
520 Insurance	311,637	271,294	-	271,294	87.05%	40,343
530 Communication/Telephone	59,500	46,058	-	46,058	77.41%	13,442
531 Postage	21,740	12,389	9,950	22,340	102.76%	(600)
540 Advertising	4,050	1,797	550	2,347	57.95%	1,703
550 Printing & Binding	16,570	5,077	-	5,077	30.64%	11,493
561 Tuition to LEAs	362,262	329,980	-	329,980	91.09%	32,282

Regional School District #10
Expenditure Report by Object April 30, 2024

Account	Budget 2023-24	Expended To Date	Encumbered To Date	Total Expend & Enc	% Expended and/or Encumb. To Date	Remaining Balance
563 Tuition to Private Sources	2,261,142	1,842,278	551,089	2,393,367	105.85%	(132,225)
580 Prof Develop/Reimb Travel	51,054	25,029	2,420	27,449	53.76%	23,605
590 Misc. Purchased Services	239,659	145,260	42,701	187,961	78.43%	51,698
591 Student Activities	10,120	3,620	1,226	4,846	47.88%	5,274
Total Transport. & Other	\$ 5,938,944	\$ 4,794,410	\$ 1,299,064	\$ 6,093,474	102.60%	\$ (154,530)
610 Supplies	\$ 457,151	\$ 340,285	\$ 58,025	\$ 398,310	87.13%	\$ 58,841
611 Software	372,996	352,720	8,024	360,744	96.72%	12,252
621 Natural Gas	50,000	21,871	-	21,871	43.74%	28,129
623 Propane	15,000	7,753	-	7,753	51.69%	7,247
624 Fuel Oil	452,800	361,854	108,811	470,665	103.95%	(17,865)
626 Gasoline	6,500	4,202	-	4,202	64.65%	2,298
640 Textbooks	67,916	58,338	3,029	61,367	90.36%	6,549
641 Library Books	23,026	17,785	6,259	24,044	104.42%	(1,018)
642 Periodicals	31,008	27,189	225	27,413	88.41%	3,595
Total Supplies:	\$ 1,476,396	\$ 1,191,996	\$ 184,372	\$ 1,376,368	93.22%	\$ 100,028
741 Replace Inst. Equipment	\$ 25,296	\$ 25,280	\$ -	\$ 25,280	99.94%	\$ 16
742 Replace Non-Inst. Equip.	213,100	18,511	147,237	165,748	77.78%	47,352
743 New Inst. Equipment	6,835	1,290	33	1,323	19.35%	5,512
744 New Non-Inst. Equipment	4,931	403	-	403	8.17%	4,528
Total Equipment:	\$ 250,162	\$ 45,483	\$ 147,270	\$ 192,754	77.05%	\$ 57,408
810 Dues & Fees	\$ 55,671	\$ 41,825	\$ 245	\$ 42,070	75.57%	\$ 13,601
830 Interest Bond Expense	211,556	211,556	-	211,556	100.00%	-
831 Principal Bond Expense	1,495,000	1,495,000	-	1,495,000	100.00%	-
835 Capital Improvements	214,200	213,967	-	213,967	99.89%	233
840 Emergency/Contingency	48,619	-	-	-		48,619
Total Bond & Misc.	\$ 2,025,046	\$ 1,962,348	\$ 245	\$ 1,962,593	96.92%	\$ 62,454
GRAND TOTALS:	\$ 44,644,000	\$ 34,546,229	\$ 8,451,093	\$ 42,997,322	96.31%	\$ 1,646,678

Regional School District #10

Budget Journal Entries Report

Fiscal Year: 2023-2024

Type: Budget Journal

From Date: 4/1/2024

To Date: 4/30/2024

Entry Number Line	Memo Entry Date	Account	Line Memo	Batch / Reference	Voucher Check #	Journal Debits	Credits	User ID
64	money will be used to purchase a few office supplies and copy paper			Budget Transfers		0 Adjustment		995.slaone
1	04/02/2024	100.07.1120.12.430	REPAIRS & MAINT: HBMS SCIENCE		Check Number	\$0.00		(\$1,100.00)
2	04/02/2024	100.07.1120.00.610	SUPPLIES: HB SCHOOLWIDE		Check Number	\$1,100.00		\$0.00
						\$1,100.00		(\$1,100.00)
65	611 23/25 budget transfer. Inservice to Pupil Svs					0 Adjustment		995.minfantino
1	04/15/2024	200.05.2229.00.323	PUPIL SVCS.		Check Number	\$20,000.00		\$0.00
2	04/15/2024	200.05.2229.00.322	INSERVICE-GRANTS		Check Number	\$0.00		(\$20,000.00)
						\$20,000.00		(\$20,000.00)
66	reclass funds to cover vacancy advertisement on Indeed and referendum notices in papers			Budget Transfers		0 Adjustment		995.slaone
1	04/17/2024	100.01.2310.00.540	ADVERTISING: LEGAL/VACANCIES		Check Number	\$1,000.00		\$0.00
2	04/17/2024	100.01.2600.00.520	INSURANCE: PROPERTY/LIABILITY		Check Number	\$0.00		(\$1,000.00)
						\$1,000.00		(\$1,000.00)
67	to cover cost book purchase			Budget Transfers		0 Adjustment		995.slaone
1	04/17/2024	100.09.2220.00.641	LIBRARY BOOKS: LSM MEDIA CENTER		Check Number	\$4.00		\$0.00
2	04/17/2024	100.09.2220.00.741	EQUPE REPLACE: LSM MEDIA CENTER		Check Number	\$0.00		(\$4.00)
						\$4.00		(\$4.00)

Regional School District #10

Budget Journal Entries Report

Fiscal Year: 2023-2024

Type: Budget Journal

From Date: 4/1/2024

To Date: 4/30/2024

Entry Number	Memo		Batch / Reference	Voucher	Journal	User ID
Line	Entry Date	Account	Line Memo	Check #	Debits	Credits
71		transfer funds to cover ye orders	Budget Transfers		0 Adjustment	995.slaone
1	04/19/2024	100.09.2210.01.430	REPAIR & MAINT: LSM ART	Check Number	\$0.00	(\$985.00)
2	04/19/2024	100.09.1130.01.610	SUPPLIES: LSM INSTR ART	Check Number	\$985.00	\$0.00
3	04/19/2024	100.09.1130.01.642	PERIODICALS: LSM ART	Check Number	\$0.00	(\$100.00)
4	04/19/2024	100.09.1130.01.610	SUPPLIES: LSM INSTR ART	Check Number	\$100.00	\$0.00
					\$1,085.00	(\$1,085.00)
72		transfer funds to cover cost of PD	Budget Transfers		0 Adjustment	995.slaone
1	04/22/2024	100.02.2210.00.590	PURCH SVS: ENRICHMENT	Check Number	\$0.00	(\$16.00)
2	04/22/2024	100.02.2210.80.580	PROF DEVEL: HCS	Check Number	\$16.00	\$0.00
					\$16.00	(\$16.00)
Grand Total:					\$46,903.00	(\$36,903.00)
End of Report						

REGIONAL SCHOOL DISTRICT #10
2023-2024
April 2024

Enclosure #2

ITEM	2023-2024 BUDGET	RECEIVED Y.T.D	%	REMAINING BALANCE
* * *OPERATING BUDGET* * *				
BURLINGTON	\$ 29,072,494.00	\$ 25,347,259.00	87.19%	\$ 3,725,235.00
HARWINTON	\$ 14,586,455.00	\$ 12,717,404.00	87.19%	\$ 1,869,051.00
INTEREST	\$ 130,000.00	\$ 165,681.07	127.45%	\$ (35,681.07)
TUITION	\$ 125,000.00	\$ 82,021.00	65.62%	\$ 42,979.00
MISCELLANEOUS	\$ -	\$ -		\$ -
TRANSPORTATION	\$ -	\$ -		\$ -
TOTAL OPERATING REVENUE	\$ 43,913,949.00	\$ 38,312,365.07		\$ 5,601,583.93

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May 2024

Enclosure 3

Leaves of Absence:

Name	Position	School	
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Resignations:

Name	Position	School	
Brenda Frasco	Special Education Coordinator	Lake Garda Elementary School	
Chiung-Chun Chen	Mandarin Chinese Teacher	Lewis S. Mills High School	
Alexandra Mitchell	Math Teacher	Lewis S. Mills High School	

Retirements:

Name	Position	School	Effective
Karen Fletcher	Special Education Teacher	Lewis S. Mills High School	7/1/2024
Gregory Crameri	Instrumental Music Teacher	Lake Garda Elementary/Harwinton Consolidated Schools	6/30/2024

Appointments:

Name	Position	School	
William Sheehy	Special Education Paraeducator to Behavior Tech	Harwinton Consolidated School	
Angela Sabolcik	Grade 8 Science Teacher	Har-Bur Middle School	
Katherine Katehis	Grade 8 Math Teacher	Har-Bur Middle School	
Jessica Bruenn	Principal	Harwinton Consolidated School	

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Required Language for BOE Votes and Minutes for HFC

Each BOE must complete their HFC votes using the required motion language below.

Vote 1: Required vote for participation in healthy food option of HFC

This vote is required for all BOEs that participate in the NSLP. Each BOE must vote "yes" or "no" to participate in the healthy food option of C.G.S. Section 10-21 Sf and follow the Connecticut Nutrition Standards (CNS). The motion and BOE-approved meeting minutes must include the **exact motion language** below:

Pursuant to C.G.S. Section 10-21 Sf, the Regional School District 10 Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2024, through June 30, 2025. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

..

Required Language for Option to Combine Food and Beverage Exemptions

BOEs that vote "yes" to participate in the healthy food option may choose to combine the two separate food and beverage exemptions into one motion, by using the **exact motion language** below.

Required motion language for combined food and beverage exemptions: The Regional School District 10 Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-2219 of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales.

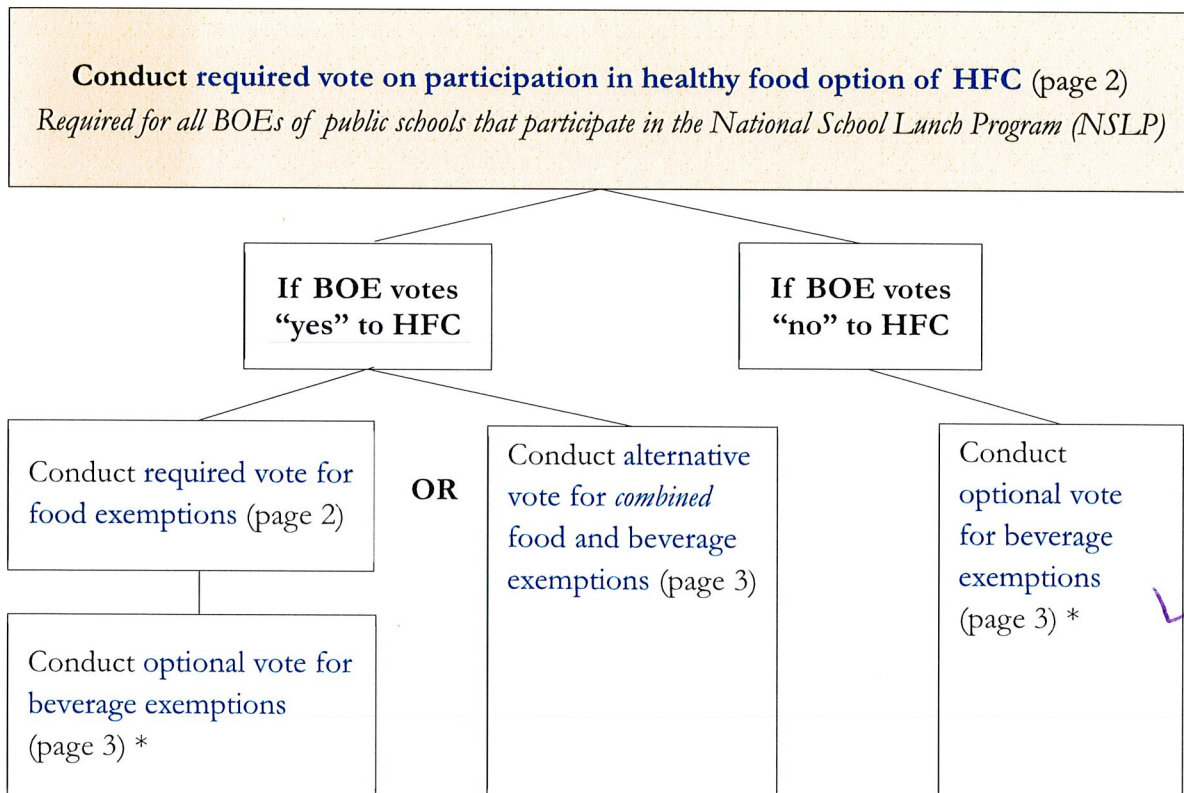
Required Motion Language for the Healthy Food Certification (HFC) Statement

School Year 2024-25

This attachment accompanies the Connecticut State Department of Education's (CSDE) Operational Memorandum No. 07-24: *Requirements for Submitting the Healthy Food Certification (HFC) Statement for School Year 2024-25*. It provides the required motion language for the board of education or governing authority's (BOE) votes and the final BOE-approved minutes that must be submitted to the CSDE with the annual HFC Statement. The HFC Statement and final BOE minutes are due to the CSDE on July 1, 2024.

Use the **exact motion language** on pages 2-3 to conduct the required HFC votes and the optional vote for beverage exemptions (if applicable). Figure 1 summarizes the required BOE votes.

Figure 1. Summary of BOE Votes



* Beverage exemptions are defined by a separate statute (C.G.S. Section 10-221q) and are not part of the annual HFC Statement. BOEs may choose whether to allow beverage exemptions. If the BOE does not vote to allow beverage exemptions, noncompliant beverages cannot be sold to students on school premises at any time.

Required Motion Language for HFC Statement

Required Language for BOE Votes and Minutes for HFC

Each BOE must complete their HFC votes using the required motion language below.

Vote 1: Required vote for participation in healthy food option of HFC

This vote is required for all BOEs that participate in the NSLP. Each BOE must vote “yes” or “no” to participate in the healthy food option of C.G.S. Section 10-215f and follow the Connecticut Nutrition Standards (CNS). The motion and BOE-approved meeting minutes must include the **exact motion language** below:

Vote #1 (yes)

Pursuant to C.G.S. Section 10-215f, the *(insert name of board of education or governing authority)* certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2024, through June 30, 2025. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Vote 2: Required vote for food exemptions for BOEs choosing healthy food option of HFC

This vote is required for all BOEs that vote “yes” to participate in the healthy food option. The motion and BOE-approved meeting minutes must reflect a “yes” or “no” vote to allow food exemptions using the **exact motion language** below.

The *(insert name of board of education or governing authority)* will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food sales.

Note: If the BOE votes “no” to participation in the healthy food option, a vote on whether to allow food exemptions is **not** required.

Required Motion Language for HFC Statement

Required Language for BOE Votes and Minutes on Beverages

The state beverage requirements (C.G.S. Section 10-221q) apply to all public schools, regardless of whether the district participates in the NSLP or certifies for the healthy food option of HFC. BOEs may choose whether to allow beverage exemptions. Districts without a beverage exemption in place can never sell noncompliant beverages to students on school premises.

Vote 3: Optional vote for beverage exemptions for all BOEs

If the BOE chooses to allow beverage exemptions, the BOE motion must include the **exact motion language** below.

The *(insert name of board of education or governing authority)* will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the beverage sales.

Required Language for Option to Combine Food and Beverage Exemptions

BOEs that vote “yes” to participate in the healthy food option may choose to combine the two separate food and beverage exemptions into one motion, by using the **exact motion language** below. This combined option replaces votes 2 and 3 above.

Required motion language for combined food and beverage exemptions: The *(insert name of board of education or governing authority)* will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.

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Vote
#2
(yes)

**REGIONAL SCHOOL DISTRICT #10
REGULAR MEETINGS OF THE BOARD OF EDUCATION
2024-2025**



DATE	TIME	LOCATION
August 19, 2024	7:00 p.m.	The Learning Center
September 9	7:00 p.m.	The Learning Center
October 7	7:00 p.m.	The Learning Center
November 11	7:00 p.m.	The Learning Center
December 9	7:00 p.m.	The Learning Center
January 13, 2025	7:00 p.m.	The Learning Center
February 10	7:00 p.m.	The Learning Center
March 10	7:00 p.m.	The Learning Center
April 7	7:00 p.m.	The Learning Center
May 12	7:00 p.m.	The Learning Center
June 9	7:00 p.m.	The Learning Center
July 14	7:00 p.m.	The Learning Center

Public Hearing/Vote	7:00 p.m.	Monday, March 31, 2025 The Learning Center
Annual Budget Meeting	7:00 p.m.	Monday, May 5, 2025 The Learning Center
Proposed Referendum Date	6 a.m.- 8 p.m.	Tuesday, May 6, 2025 Town Halls

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