Creating an Account in the ATLAS Parent Portal

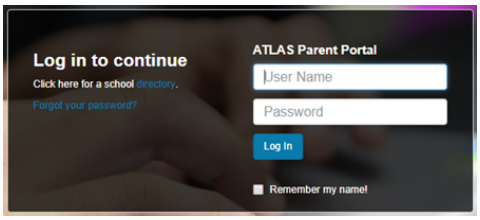
Things to Know:

Creating a personal account in ATLAS will give you access to more features in the **Parent Portal**, such as updating your contact information, creating your student's Emergency Card, managing subscriptions, accessing multiple students from one account, and the LCD tablet sign up process.

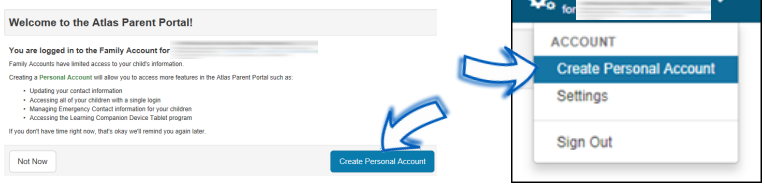
Creating the ATLAS Parent Portal

Step 1: Open an Internet browser and go to parents.fresnounified.org

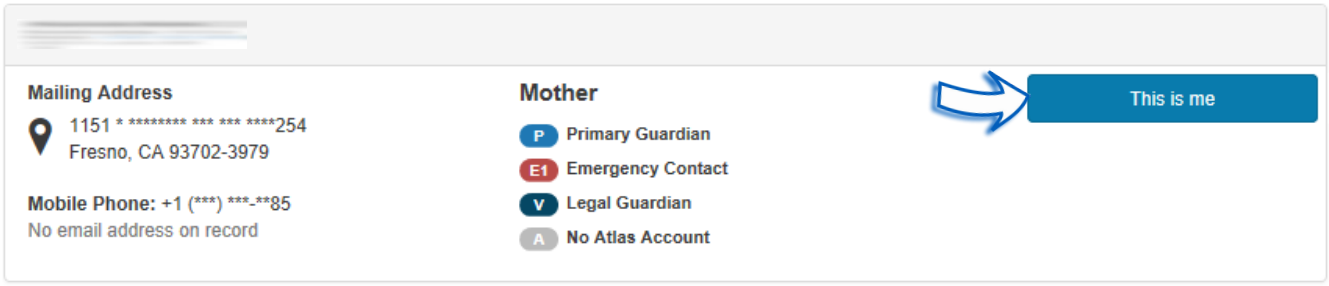
Step 2: Enter the username and password you received from your school site and click **Log In**.



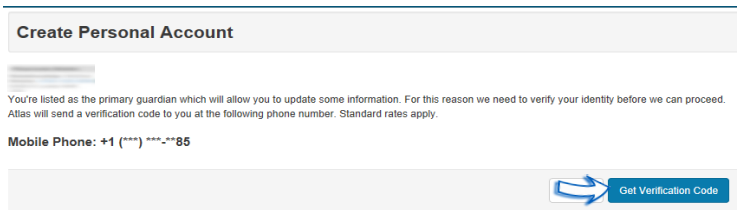
Step 3: Select **Create Personal Account**. If you do not see this message, click your name in the top right and click **Create Personal Account.**

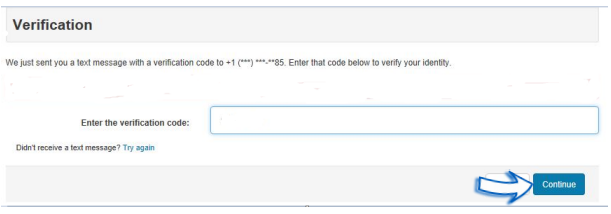


Step 4: Browse the list of guardians and click **This is me** to the right of your name.

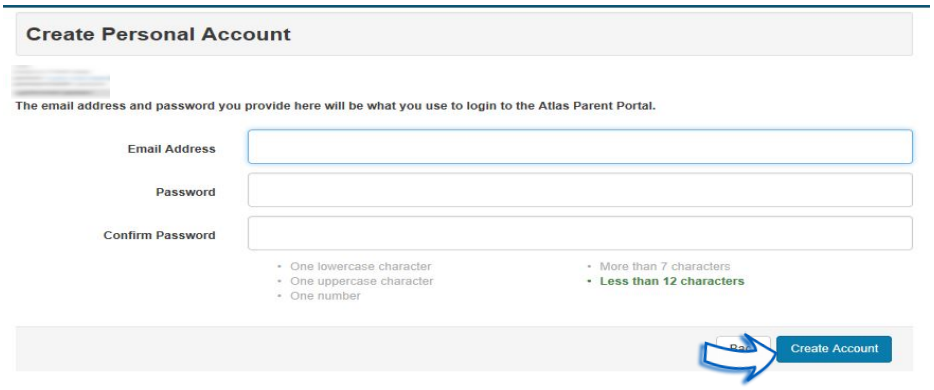


Step 5: Select the number that is your cell phone. Next, select **Get Verification Code.** Enter the verification code received and click **Continue**. If you chose email, click the **verification link** you received by email.





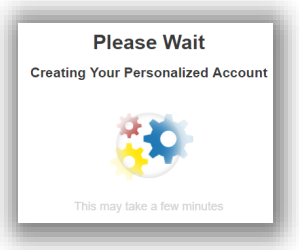
Step 6: Provide a current email address and create a password, then click **Create Account**. Passwords must contain one lower and one upper case letter, one number, and be more than 7 characters and less than 12 characters. The email and password you provide will replace the temporary login information and be used as your permanent login for the **Parent Portal** moving forward.



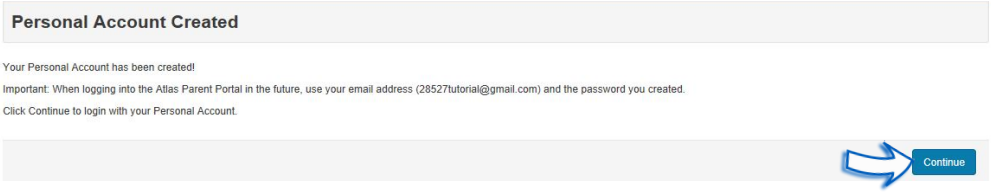
Step 7: Verify the email address you provided by opening the verification link in the email you receive.



Step 8: You will see the **Please Wait** message and be taken back to the **Parent Portal Login**.



Step 9: Your personal account has been created. Select **Continue** to return to the **Parent Portal**. Login using your permanent login. This is the **Email Address** and **New Password** you just created.



You are now ready to use the Parent Portal and access the additional features.