

California Montessori Project Regular Meeting of the Governing Board

May 13, 2024

Meeting Information

- **Date:** Monday, May 13, 2024
- **Time:** 5:30 p.m.
- **Location:** CMP-Carmichael, 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Remote Locations**
 - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
 - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
 - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
 - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
 - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
 - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom link:** <https://us02web.zoom.us/j/83026207743?pwd=cUINb1U5Z0c0NDVJeWdxMWU0cjBNQT09>
Passcode: 94gg9S
One tap mobile: 1-669-444-9171 or 1-669-900-6833, 3026207743#, *088921#US
Telephone: +1 669 900 6833, or +1 669 444 9171; Webinar ID: 830 2620 7743; Passcode: 088921
- **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100

The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Pacific Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for educational partners to attend, and provide public comment, from their local campus. Each site will have two representatives (campus monitors) hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room.

Educational Partners may also join via Zoom from any alternate location and provide live public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to all public comments and appreciates community input and participation.

Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

One or more board members may qualify to participate in the meeting virtually without agendizing their location pursuant to Government Code Section 54953(e). Such circumstances, to the extent not agendized, will be addressed following roll call. In the event one or more board members participates virtually under Section 54953(e) members of the public may attend and address the Board during public comment period(s) at the meeting location(s) identified above, and may also attend virtually and address the Board during public comment period(s) by logging into the Zoom, or dialing in, using the posted link/s.

Agenda May 13, 2024

Meeting Call to Order and Roll Call: 5:30pm

Board Member Names and Titles for Roll Call		
	Julia Sweeney - Business Representative 1	Renée Dall - Parent Representative, San Juan
	Bob Lewis - Business Representative 2	Jenna Westbrook-Kline - Parent Representative, Capitol
	Laura Kerr - Charter Representative	Aaron Walker - Parent Representative, Elk Grove
	Mickey Slamkowski - Montessori Representative	Ann Curtis - Parent Representative, Shingle Springs
	Scott Richards - Community Representative	

Communication from the Public: 5:35pm

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters on the Agenda and matters not on the agenda.
 - **Agenda Items:** For matters on the agenda for this meeting, members of the public may speak during this time or before such agenda items are addressed by the Board. Presentations on agenda items during this portion of the meeting are limited to up to three (3) minutes each and total time allotted to such items shall not exceed fifteen (15) minutes.
 - **Non-agenda Items:** For matters not on the agenda, presentations shall be limited for up to three (3) minutes each and a total time allotted for such items will not exceed fifteen (15) minutes. The Board is not allowed to discuss or act on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items: 5:40pm

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Governing Board Meeting of April 8, 2024** (Attachment C1)
2. **Minutes from the Special Governing Board Meeting of April 18, 2024** (Attachment C2)
3. **Minutes from the Special Governing Board Meeting of April 23, 2024** (Attachment C3)
4. **Minutes from the Special Governing Board Meeting of April 24, 2024** (Attachment C4)
5. **Policy: Board Communications Policy** (Attachment C5)
6. **Updated: Finance Committee Meeting Dates** (Attachment C6)
7. **Updated: 2024-2025 Governing Board Meeting Calendar** (Attachment C7)
8. **Xtreme Renewal** (Attachment C8)

Informational Items: 5:45pm

1. **Montessori Material Demonstration**
2. **Public Recognition:** Shannon Schmidt
3. **Board Appointments and Elections Update:** Julia Sweeney
4. **New Hire Introductions:** Brett Barley
5. **Enhancing Staffing Efficiency and Support:** Brett Barley
6. **LCAP Update:** Brett Barley and Stephanie Garrettson
7. **Monthly Financial Update** (Attachment I1): Sabrina Silver and Sara Zamora (EdTec)

Public Hearing

- **Public Hearing: Local Control Accountability Plan (LCAP) for CMP-Capitol**

The CMP Governing Board shall hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan for CMP-Capitol.

Public Hearing

- **Public Hearing: Local Control Accountability Plan (LCAP) for CMP-Elk Grove**

The CMP Governing Board shall hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan for CMP-Elk Grove.

Public Hearing

- **Public Hearing: Local Control Accountability Plan (LCAP) for CMP-San Juan**

The CMP Governing Board shall hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan for CMP-San Juan.

Public Hearing

- **Public Hearing: Local Control Accountability Plan (LCAP) for CMP-Shingle Springs**

The CMP Governing Board shall hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan or annual update to the local control and accountability plan for CMP-Shingle Springs.

Action Items: 8:00pm

1. **CMP 2021-990 Tax Returns** (Attachment A1)

- **Comment:** CLA has made updates to CMP's 990 based on feedback from the Board and staff.
- **Recommendation:** The Board is recommended to approve the CMP 2021-990 Tax Returns.

2. **Facilities Use Agreement SCUSD -CMP Capitol** (Attachment A2)

- **Comment:** CMP and SCUSD have been working collaboratively on a Facility Use Agreement that would cover CMP for the remainder of its current charter term at our current school site. The proposed Facilities Use Agreement needs to be approved by both SCUSD's and CMP's Boards.
- **Recommendation:** The Board is recommended to approve the Facilities Use Agreement between SCUSD and CMP-Capitol.

3. **Pay Scale - School Psychologist & Nurse** (Attachment A3)

- **Comment:** HR is in the process of reviewing salary comps for the most hard to fill and retain staffing positions in special education at CMP in an effort to reduce the need for outside service contracts. Should CMP be unable to fill our open Psychologist position for next year, CMP would be required to contract for these services at \$923 per day or \$177,254 annually. Additionally, CMP does not have a board approved School Nurse pay scale. CMP has tried to fill this position in the past to no avail due to low pay and a shortage of school nurses in the area. As a result, staff recommend we include school nurses on the school psychologist pay scale. Should CMP be unable to fill our full-time open position for next year, CMP would be required to contract for these services at \$901 per day or \$169,350 per year.

- **Recommendation:** After review of comparative salary schedules across Sacramento and Butte Counties, staff recommend the Board approve the updated School Psychologist & Nurse pay scale.
- 4. Pay Scale - Administrative Assistant/Teaching Assistant/Club M (Attachment A4)**
- **Comment:** HR is in the process of reviewing salary comps for the most hard to fill and retain staffing positions in special education at CMP in an effort to reduce the need for outside service contracts. Should CMP be unable to fill our open special education teaching assistant positions for next year, CMP would be required to contract for these services at \$423 per day or \$79,497 annually. In addition to updating the special education teaching assistant stipends on this pay scale, we are addressing the pay for our Expanded Learning & Enrichment Coordinators after careful review of the requirements of the job and comps in the area.
 - **Recommendation:** After review of comparative salary schedules across Sacramento and Butte Counties, staff recommend the Board approve the updated Administrative Assistant/Teaching Assistant/Club M pay scale.
- 5. Creation of Ad Hoc Organizational Structure Committee**
- **Comment:** This is an opportunity to review CMP's organizational structure to provide greater efficiency and support across the organization. The Ad Hoc Committee would be supported by CMP staff to meet between now and the June Board Meeting and provide recommendations at the June Board meeting regarding organizational structure.
 - **Recommendation:** Approve the creation of the Ad Hoc Organizational Structure Committee.

Closed Session 8:30pm

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: OAH Case No. 2024030014

2. Conference with Labor Negotiator

Agency Designated Representative: Board Chair
Unrepresented Employee: Interim Superintendent

Reconvene to Open Session

Action Items: 9:00pm

1. Board Approval/Ratification of Compensation Comparability Study for Interim Superintendent Position (Attachment A5)
2. Board Chair: Required Oral Report Regarding Interim Superintendent Employment Contract
3. Board Ratification/Approval of Interim Superintendent Employment Contract

Discussion Items and Closing Comments: Suggested Items for Discussion at Future Meetings presented by Board Members.

Meeting Adjournment: 9:30pm

- **Recommendation:** The Board is requested to approve the adjournment of the May 13, 2024 Board Meeting of the California Montessori Project Governing Board.

Upcoming Governing Board Meetings:

- **2023-2024 School Year:** 6/10/24 (annual meeting).

PUBLIC NOTICES

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.