

STUDENT YOUTH ORGANIZATION ADVISORY STIPEND

The Superintendent is authorized to grant student youth organization advisor stipends, at the end of the school year, based on the Advisor meeting all the following criteria:

Career Technical Student Organization (CTSO)

- The charter was provided to the CTSO coordinator at the beginning of the school year.
- Maintained an active CTSO or Expanded Learning After-School Student activity group which met throughout the semester/school year.
- Chapter meetings and activities were conducted regularly during non-teaching hours.
- Chapter members attended and participated in regional, state, or national competitions held on non-teaching days or after school hours.
- Advisor attended local CTSO or other required advisor meetings.

CTSO ADVISOR STIPEND PAYMENT INFORMATION

- CTSO advisor stipends will be paid at the non-instructional rate; step 1 of the instructor's column placement, on the certificated salary schedule.
- CTSO advisor stipend payment will not exceed that of 20 hours per month and/or 100 hours per year.
- The chapter advisor must have retained a minimum of five (5) student members to receive a CTSO advisor stipend.
- A second lead advisor (same CTSO/same campus) can receive payment (only if each chapter has at least 25 student members)
- The extra duty pay reimbursement forms can be acquired through the Educational Services department; please complete the forms and submit all required information/documentation at the time of submission.
- CTSO Advisor request(s) for reimbursement must be submitted by date specified by the Educational Services department.
- Stipends will be paid at the end of the school year.

CONSIDERATIONS

- CTSO Advisors are eligible for full stipends.
- Second lead advisors are limited to up to one half of full stipend if it is necessary for a second lead advisor to attend an event for the purpose of supervising students to meet student to advisor ratio. Prior approval **must** be obtained from the CTSO coordinator.
- Advisors are required to submit an activity report to the CTSO coordinator no later than June 1st for the preceding year of activity and/or competition.

STUDENT YOUTH ORGANIZATION ADVISORY STIPEND

Architecture, Construction, Engineering (ACE) Mentor Program

- The Memorandum of Understanding (MOU) was provided to the ACE Mentor coordinator at the beginning of the school year.
- Maintained an active ACE Mentor Expanded Learning After-School Student activity group which met throughout the semester/school year.
- ACE Mentor meetings and activities were conducted regularly during non-teaching hours.
- ACE Mentor members attended and participated in regional, state, or national competitions held on non-teaching days or after school hours.
- ACE Mentor Advisor attended local ACE or other required advisor meetings.

ACE MENTOR STIPEND PAYMENT INFORMATION

- ACE Mentor stipends will be paid at the non-instructional rate; step 1 of the instructor's column placement, on the certificated salary schedule.
- ACE Mentor stipend payment will not exceed that of 6 hours per month and/or 48 hours per year.
 - The extra duty pay reimbursement forms can be acquired through the Educational Services department; please complete the forms and submit all required information/documentation at the time of submission.
 - ACE Mentor Advisor request(s) for reimbursement must be submitted by date specified by the Educational Services department.
- The ACE Mentor advisor must have and retained a minimum of five (5) student members to receive an ACE Mentor advisor stipend.
- Stipends will be paid at the end of the school year.

CONSIDERATIONS

- Advisors are required to submit an activity report to the ACE Mentor coordinator no later than June 1st for the preceding year of activity and/or competition.

Regulation
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BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM
Ontario, California