

BUSINESS WORKING GROUPS MINUTES

MEETING DETAILS

Date: 04/02/2024	Start Time: 2:00 p.m.	End Time: 2:26 p.m.
VISA Room VA- 201 A	Minutes Prepared by: Fidel Montes ELD Elementary Teacher Specialist Business Committee Chair School phone # 818 896-7461 Ext. 7862 fmontes@myvaughncharter.com	

1. VOTING MEMBERS

Name	Role	Attendance (Present/Absent)
Daisy Valle	G3/Parent	Present
Jenny Sanchez	PL	Absent
Tania Koch	G3	Present
Nicole Mohr	MIT Parent	Present
Eunice Kwon	ML	Present
Liliana Gomez	PL-Parent	Present
Alma Nunez	VISA	Absent
Katie Shepley	VISA	Present
Brian Schonberger	ML-Parent	Present

BUSINESS WORKING GROUPS MINUTES

1. NON-VOTING MEMBERS

Name	Role	Attendance (Present/Not Present)
BUDGET		
Fidel Ramirez	CEO	Present
Yolanda Griffin	CFO	Present
Cinthia Rodriguez	G3- Admin- Secretary	Present
Amanda Uncapher	ML-Teacher- Facilitator	Present
Mayensi Hernandez	ML-Teacher	Present
Tania Koch	G3- Teacher	Present
Michelle Lang	G3- Teacher	Present
Beatriz Samano	PL- Teacher	Present
Lynette Serrano	PL- Teacher	Present
Gaby Pelayo	PL- Support Staff	Present
Griselda Dlaz	MIT- Teacher	Present
Racheal Allen	MIT- Teacher	Present
Yirzely Villanueva	MIT- Teacher	Present
Mercy Macharia	MIT- Lead	Present
Hudd Huddleston	VISA- Teacher	Present
Jamie Dewaele	VISA- Teacher	Present
Kailey Manzo	VISA- Student	Present
Daniela Madrigal	VISA- Student	Present
Jenny Sanchez	PL- Teacher	Absent

BUSINESS WORKING GROUPS MINUTES

FACILITIES		
Rosa Gomez	PL- Admin-	Present
Lilia Moncada	PL- Lead Teacher- Facilitator	Present
Yolanda Moreno	PL- Teacher	Present
Lililana Gomez	PL- Teacher	Present
Maria Mendez	PL- Teacher	Present
Karla Osorto	G3- Lead Teacher- Facilitator	Present
Riham Ammari	ML- Teacher	Present
Jimmie Avalos	MIT- Teacher	Present
Miriam Chavez	MIT- Teacher	Present
Stephanie Romo	MIT- Teacher	Present
Brian Schonberger	G3- Teacher	Present
Cody Prestwood	VISA- Teacher	Present
Janaan Martinez	VISA- Teacher	Present
Lijuan Lapporte	VISA- Teacher	Present
May Pennaroyo	VISA- Teacher	Present
PERSONNEL		
Luis Carbajo	HR	Present
Irene Muro	ML- Admin	Present
Claudia Jimenez	PL- Teacher- Secretary	Present
Claudia Banuelos	PL- Teacher	Present
Laura Torres	PL- Teacher- Facilitator	Present

BUSINESS WORKING GROUPS MINUTES

Desiree Meza	G3-Teacher	Present
Sonia Cortez	G3-Teacher	Present
Kelley Boyd	ML- Teacher	Present
Eunice Kwon	ML-Teacher	Present
Bethany Marroquin	MIT- Teacher	Present
Josiah Fernandez	MIT- Teacher	Present
Sylvia Vargas	MIT- Teacher	Present
Sara Santa Cruz	MIT- Lead	Present
Alma Nunez	VISA- Lead	Absent
David Zhang	VISA- Teacher	Present
Hillary Henson	VISA- Teacher	Present

2. AGENDA/ Minutes

1. **Public Comment:** None
2. **Approval of Minutes:** Mr. Schonberger motions to approve the minutes from the [Business Committee MINUTES 3/05/2024](#) meeting. Mrs. Kwon seconds the motion. The motion passes with 5 votes in favor, 2 votes abstaining.
3. **Governance:**
 - a. **Announcements/ Informational Items:**
 - i. **Board Meeting update-** Mr. Montes/ Mr. Ramirez
 1. **Vaughn's Right Sizing Recommendation** was presented to the Board of Directors and approved.
 2. **Updates to Employee Handbook**-The Board has approved the Updates to Employee Handbook presented by our HR representative Luis Carbajo.
 3. **The Early Retirement Incentive Program** was presented by Mr. Carbajo and approved by the board. This incentive program is designed for candidates that may qualify to take an early retirement.
 4. **Governance Committee updates-** See Governing Committee Minutes on VNCLC's website for more details.
4. **A motion to allow adjournment of our Business Committee after the completion of Working**

BUSINESS WORKING GROUPS MINUTES

Group's work or by 3:30pm, whichever comes first, was made by Mrs. Kwon and seconded by Mrs. Gomez. Motion passes with 6 votes in favor, and 1 vote abstaining.

5. *Meeting adjourned at 2:26 p.m.*
6. *Next Governance Committee meeting is scheduled for May 07, 2024*
7. *Next Board of Directors meeting is scheduled for April 24, 2024*

Norms:

- ○ Follow health safety protocols accordingly
- ○ Keep teachers and students at the center of focus and decision making.
- ○ Support each other by keeping a positive tone and attitude - Be open to new ideas.
- ○ Begin and end on time.
- ○ One speaker at a time
- ○ Support each other by actively listening and staying engaged.

3. Working Groups

Budget

Working Group Chair

Amanda Uncapher

Working Group Secretary

Cinthia Rodriguez

April 02, 2024:

MINUTES:

- 1) Working group did not break out.

Facilities

Working Group Chair

Lilia Moncada/ Karla Osorto

Working Group Secretary

Lilia Moncada/ Karla Osorto

BUSINESS WORKING GROUPS MINUTES

April 02, 2024:

MINUTES:

Working group did not break out.

Personnel

Working Group Chair

Laura Torres

Working Group Secretary

Claudia Jimenez

April 02, 2024:

AGENDA/MINUTES:

Working group did not break out.