



Regular Meeting of the Board of Directors
Date and Time: Thursday, Sept 21, 2023 4:00 p.m.
Location: La Suprema 319 W. Simpson, Tucson, AZ

Present: Gina Catalano, Fernanda Echavarri, Alexis Favis, Jennifer Camano, Jacinta Esquer, Rudy McCormick, Jose Munoz

Absent: Glen Warner, Gaye Lynn Fisher

Guests: Brett Goble, Mary Jo Ghory, Chad Blair, Leslie Edwards, Dr. Jessica Borland, Glenda Barajas, Celeste Rodriguez, Aretta Hubbard

The meeting was called to order at 4:05 p.m. with a quorum present.

Agenda

- I. Land Acknowledgement
- II. Call to the Audience
 - Dr. Jessica Borland shared with the board members, as a CHS parent, CHS' culture this year.
- III. Connections
- IV. Approval of August Board Minutes
 - Jennifer moved to approve the August board meeting minutes. Jacinta seconded the motion. The motion was carried unanimously.
- V. Recognition of Brett Goble
 - Brett Goble retires from CCCL and CHS on Friday, September 29, 2023. Gina read aloud a beautifully written message to Brett that shared the board's deep gratitude and Brett's unwavering dedication as a founder, teacher, and colleague. Message is attached. Board members shared their congratulations.
 - Board members and guests expressed happy birthday wishes to Brett.
 - Members of the audience shared (in the Zoom Chat Messages area) their well wishes, birthday wishes, and their gratitude for Brett's inspiration and kindness toward their kids and families.
 - Brett graciously and humbly shared his gratitude for the praise, the birthday well wishes, everyone's hard work and the continued growth and beauty of CCCL/CHS.
- VI. Instructional Time Model Approval
 - Chad re-capped from last month's board meeting the Instructional Time Model as it was designed by the Arizona Department of Education and how it will be applied to CCCL's schools.
 - Jacinta moved to approve Instructional Time Model for CCCL schools. Jennifer seconded the motion. The motion was carried unanimously.

VII. Resignation of Glen Warner + Gaye Lynn Fisher

- Glen and Gaye Lynn both served on the CCCL board for six years and more, respectively, and have submitted their resignation from the board.

VIII. Approve New Executive Members

- To replace Gaye Lynn as Secretary of CCCL board, Jacinta volunteered for this position.
- To replace Glen as Treasurer of CCCL board, Jennifer volunteered for this position.
- Fernanda moved to approve both Jacinta and Jennifer as new executive members, Secretary and Treasurer, respectively. Rudy seconded the motion. The motion was carried unanimously.

IX. Director of Finance Report

- Leslie shared FY24 CCCL metrics as of August 31, 2023—available reserve at 102.87 days; revenues exceed expenses at 13.92 %, \$84,728.59; and debt service coverage ratio at 2.66 times. Also presented were August budget-to-actual, for revenues--State & Federal; other revenues, and total revenues--and expenses—personnel, instructional services, district services, student/general supplies, misc./other expenses, and total expenses.

X. Executive Director Report

- For enrollment, Chad reported an increase of 11 students since last month's report to the board.
- Chad shared his ongoing marketing efforts and updated the board-- two advertising contracts with KXCI, a six-month agreement for CCCL middle school enrollment focused advertising, and The Loft Cinema, also a six-month agreement focused on the three schools' enrollment. For new 6th and 9th grade students, each student will receive school swag and a welcome letter from staff. CCCL is participating in two events—Pride (September) and Tucson Festival of Books (March). Another focus is outreach to elementary and middle schools. Board members asked questions and shared their ideas. An important activity is storytelling.
- Chad provided a three-school update. For CHS, the new administration has increased their communication, collaboration, and coaching. PFFS-U is having Intersessions before their fall break, unlike PFFS-D, who is having their Intersessions after fall break, this is a first for either school and experimental.
- Chad shared that CCCL has hired a new outside consultant, Beth Morrison Consulting, a long-time local Tucsonan. Alexis shared her professional experience with Beth and is ecstatic for CCCL.
- Leslie shared, as the organizer, that CCCL is a PRIDE sponsor and participating in the upcoming parade and festival (tabling by students) focused on enrollment, September 29 and 30. She will share logistics once it is available.
- Chad provided upcoming events: happy hour for Brett on September 29, at JoJo's; Creative Mornings October 20, 8:30-10:00am, at 37 E. Pennington (recommended by Alexis); alumni celebration on October 21 at 37 E. Pennington; Cyclovia on October 29, route is in front of PFFS-U, a tabling event for CCCL; board development luncheon on November 3, please invite and share this event and Chad is requesting a volunteer for a co-planner, at La Suprema; CCCL kickball event November 18, at La Madera park; and Rialto Music Mayhem December 16.
 - Board members requested times for events, and calendar invites—new board protocol.

The meeting was adjourned at 5:33 p.m.

The Board of Directors of CITY Center for Collaborative Learning meets monthly on the third Thursday at 4:00 p.m.