

CITY CENTER FOR COLLABORATIVE LEARNING

Regular Meeting of the Board of Directors

Date and Time: Thursday, Nov. 16, 2023, 4:00 p.m.

Location: La Suprema 319 W. Simpson, Tucson, AZ

The Zoom link to attend this meeting is available by emailing info@cityccl.org

Present: Gina Catalano, Alexis Favis, Jacinta Esquer, Fernanda Echavarri, Jose Munoz, Jennifer Camano

Absent: Rudy McCormick

Guests: Mariah Albertie, Mariah Harvey, Chad Blair, Leslie Edward, Aretta Hubbard

The meeting was called to order at 4:02 p.m. with a quorum present.

Agenda

I. Land Acknowledgement

II. Call to the Audience

III. Connections

IV. Approval of October 2023 and Nov. 2022 Board Minutes

- Jacinta moved to approve both the October 2023 and November 2022 board meeting minutes. Jennifer seconded the motion. The motion was carried unanimously.

V. Presentation by Director of Academic Excellence

- Mariah Harvey, new CCCL Director of Academic Excellence since July, briefly shared her school and work history. Mariah presented her Quarter 1 presentation focused on Teaching and Learning—Scope of Learning, Data Overview, and Professional Development.

VI. Director of Finance Report

- Leslie shared that the FY2023 audit resulted in zero findings, third year in a row, and expressed her deep appreciation to the CCCL admin team.
- Leslie provided a cash flow presentation including October actuals, and November and December projections, along with the board financial dashboard for the period ending October 31, 2023, with all CommunityShare operations removed. The dashboard projects quarterly through FY24 Q4.
- Leslie also presented a budget comparison year-to-date for revenues and expenses; a balance sheet as of October 31, 2023, compared to fiscal years ending 2023, 2022, and 2021; and other budgeted goals—AZ Tax Credits and other revenue goals.

VII. Executive Director Report

- Chad updated the board about enrollment, school grades (from the Arizona Department of Education), facilities update, and CO2 levels measurements in 47 Pennington:
 - Enrollment increased by 2 at PFFS-U and by 1 at CHS. Enrollment total is 20 below budget.
 - PFFS-U received an A grade; and both CHS and PFFS-D received B grades. (State grading was suspended during COVID.)
 - 37 Pennington hosted two events—Creative Mornings and CCCL Alumni event. This morning 37 Pennington hosted a City of Tucson Casita event.
 - A new internet phone system has been installed.

- CO2 levels were measured by a student and parent. Levels were high in 47 Pennington. It is suspected that the small air filters for viral protection used for COVID are restricting air circulation. The plan is to change out filters, add more plants, and open windows.
- Upcoming CCCL Events
 - November 18—CCCL Kickball game at La Madera Park
 - December 6—Music Mayhem at 191 Toole
 - CCCL received a \$250 sponsorship from Chicago Music Store
 - December 6 and 7—CHS Drama production at Scoundrel and Scamp Theatre
 - December 20—CCCL Staff holiday party
 - December CCCL Board Meeting date change from December 21 to December 14. Jennifer Camano will not be able to attend this meeting and she assigned her proxy to Jacinta Esquer.

Meeting adjourned at 5:37 p.m.

The Board of Directors of CITY Center for Collaborative Learning meets monthly on the third Thursday at 4:00 p.m.