



Regular Meeting of the Board of Directors

Date and Time: Thursday, Dec. 14, 2023 4:00 p.m.

Location: La Suprema 319 W. Simpson, Tucson, AZ

The Zoom link to attend this meeting is available by emailing [info@cityccl.org](mailto:info@cityccl.org)

**Present:** Gina Catalano, Jacinta Esquer (proxy for Jennifer Camano), Mariah Albertie, Jose Munoz, Alexis Favis, Rudy McCormick

**Absent:** Fernanda Echavarri

**Guests:** Clark Goding, Chad Blair, Aretta Hubbard

The meeting was called to order at 4:03 p.m. with a quorum present.

### **Agenda**

- I. Land Acknowledgement
- II. Call to the Audience
- III. Connections
- IV. Approval of Nov. 2023 Board Minutes
  - Jacinta moved to approve the November 2023 board meeting minutes. Jose seconded the motion. The motion was carried unanimously.
- V. Annual Financial Audit Presentation
  - Clark Goding, Senior Audit Manager of Beasley, Mitchell & Co., presented the FY23 CCCL audit results and shared financial highlights through Statement of Financial Position and Statement of Activities. CCCL's Independent Auditors Report is an unmodified opinion: "meaning that the June 30, 2023 financial statements are presented fairly in all material respects". And noted zero negative findings.
  - Gina asked Clark if CCCL should do anything different. Clark noted CCCL has gotten strong and did not see anything additionally needed.
  - Chad complimented Clark's professional auditing services and assistance.
  - Gina added that she'd like to recognize Leslie, Aretta, Vikki, Chad, and the school admin staff. Chad added that Leslie deserves extra recognition.
- VI. Roll Call Vote to Approve the FY23 Audit
  - Alexis moved to approve the FY23 Audit. Rudy seconded the motion. Gina restated the motion and asked each board member in attendance to vote to approve the FY23 Audit. Each board member voted to approve the motion and it was carried unanimously.
- VII. Finance Report
  - Chad presented on behalf of Leslie the November financial dashboard. To address the FY24 year-end projection, he noted that Leslie has a working cashflow report built out to June 2024 and it is updated weekly. Gina noted that the comparison to FY22 and FY23 had included ESSR funding and CommunityShare.

### VIII. Executive Director Report

- Chad shared enrollment data through November about 6<sup>th</sup> and 9<sup>th</sup> grade open enrollment for next year.
- A new CO2 device was purchased, and the levels are normal for downtown. The device that first recorded the high levels was not calibrated.
- A new water heater will be installed during winter break.
- Creative Mornings will be hosting at 37 again, on January 19, 2024.
- Past student activities were drama performances at Scoundrel and Scamp and Music Mayhem at 191 Toole. Music Mayhem had merchandise sales and received a tax credit donation. The event was attended by a couple of board members. Alexis shared her experience.
- School leadership admin participated in a CCCL full day retreat, which was more execution focused.
- CCCL staff will have two additional work holiday days off this Christmas/New Year break, December 26, 2023, and January 2, 2024.
- Kenya Jones is our CCCL HR Generalist finalist.
- Upcoming events:
  - Holiday staff party on Wednesday, December 20 at 37
  - Winter Haven Walk with Chad on Saturday, December 23
  - CCCL Board Meeting on Thursday, January 18 at La Suprema
  - Senior Trip to Los Angeles is scheduled for February 6<sup>th</sup> through March 1
- Gina asked about CCCL 1<sup>st</sup> generation college students' data. Chad noted CHS is tracking this data this year. Rudy suggested "First Cats" program and the University of Arizona as an additional resource.

Meeting adjourned at 5:34 p.m.

The Board of Directors of CITY Center for Collaborative Learning meets monthly on the third Thursday at 4:00 p.m.