



## School District of Onalaska Board of Education Reorganization Meeting Minutes Monday, April 22, 2024

Ann Garrity called the Onalaska Board of Education reorganization meeting to order on Monday, April 22, 2024 at 6:00 p.m. at 237 2nd Ave S, Onalaska, WI.

1. **Call to Order:**
2. **Roll Call/Verification of Quorum:** Ann Garrity verified a quorum is present.  
**Members Present** - Aaron McDonald, Tracy Laufenberg, Erik Archer, Mark Cassellius (virtually), Brian Haefs, Shawn McAlister, and Ann Garrity.  
**Administrators/Directors Present** - Todd Antony, Janet Rosseter, Fayme Evenson, Sonya Ganther, and Kristen Fay.
3. **Pledge of Allegiance to the American Flag:** Ann Garrity led the group in the reciting of the Pledge of Allegiance.
4. **Reading of the Mission Statement:** Brian Haefs read the School Board Mission Statement.
5. **Public Notice:** Public notice was given to the requesting news media. The agenda was posted in district buildings, and on the district website.
6. **Agenda Revisions:** No changes to the published agenda.
7. **Approval of Agenda:** *Motion by A. McDonald, second by B. Haefs, to approve the agenda as presented. Roll call vote: A. McDonald - yes; S. McAlister - yes; B. Haefs - yes; E. Archer - yes; T. Laufenberg - yes; M. Cassellius - yes; A. Garrity - yes. Motion carried.*
8. **Public Input:** There were no public speakers.
9. **Organizational Meeting:**
  - A. Oath of Office – Board Secretary Kristen Fay administered the ceremonial oath of office to Tracy Laufenberg, Mark Cassellius, and Aaron McDonald.
  - B. Election of Officers –  
**Office of President** – Aaron McDonald nominated Ann Garrity for the office of President.  
*Motion by A. McDonald, second by B. Haefs, to appoint Ann Garrity as President of the Board of Education. Roll call vote: S. McAlister - yes; B. Haefs - yes; T. Laufenberg - yes; A. McDonald - yes; M. Cassellius - yes; E. Archer - yes; A. Garrity - yes. Motion carried.*

**Office of Vice President** – Ann Garrity nominated Aaron McDonald for the office of Vice President. *Motion by A. Garrity, second by B. Haefs, to appoint Aaron McDonald as Vice President of the Board of Education. Roll call vote: T. Laufenberg - yes; A. McDonald - yes; E. Archer - yes; M. Cassellius - yes; S. McAlister - yes; B. Haefs - yes; A. Garrity - yes. Motion carried.*

**Office of Clerk** – Ann Garrity nominated Brian Haefs for the office of Clerk. *Motion by A. Garrity, second by T. Laufenberg, to appoint Brian Haefs as Clerk of the Board of Education. Roll call vote: M. Cassellius - yes; E. Archer - yes; A. McDonald - yes; B. Haefs - yes; S. McAlister - yes; T. Laufenberg - yes; A. Garrity - yes. Motion carried.*

**Office of Treasurer** – Aaron McDonald nominated Shawn McAlister for the office of Treasurer. *Motion by A. McDonald, second by A. Garrity, to appoint Shawn McAlister as Treasurer of the Board of Education. Roll call vote: B. Haefs - yes; T. Laufenberg - yes; A. McDonald - yes; M. Cassellius - yes; S. McAlister - yes; E. Archer - yes; A. Garrity - yes. Motion carried.*

**Office of Secretary** – Aaron McDonald nominated Kristen Fay for the office of Secretary. *Motion by A. McDonald, second by B. Haefs, to appoint Kristen Fay as Secretary of the Board of Education. Roll call vote: B. Haefs - yes; T. Laufenberg - yes; M. Cassellius - yes; S. McAlister - yes; E. Archer - yes; A. McDonald - yes; A. Garrity - yes. Motion carried.*

- C. Board Meetings – *Motion by B. Haefs, second by A. McDonald, to approve the meeting schedule for May 2024 – April 2025, which is to continue with two (2) Board meetings per month, held on the second and fourth Monday of each month, with the exception of moving the May 27, 2024 meeting to May 28, 2024 due to the Memorial Day holiday, to not hold the second meeting in December 2024; to hold all the Board of Education meetings at the District Office; to commence the regular and special meetings at 6:00 p.m.; the regular and special Board meetings, barring any extenuating circumstances, will not extend past 10:00 p.m. and it is understood that any remaining items be tabled until the next regular Board meeting; and to continue the live broadcast and recording of the regular and budget meetings through the use of video streaming. Roll call vote: A. McDonald - yes; B. Haefs - yes; T. Laufenberg - yes; S. McAlister - yes; E. Archer - yes; M. Cassellius - yes; A. Garrity - yes. Motion carried.*
- D. Method of Publishing Board Proceedings -
1. **Official Newspaper** – *Motion by A. McDonald, second by S. McAlister, to continue with The La Crosse Tribune as the official newspaper. Roll call vote: A. McDonald - yes; M. Cassellius - yes; S. McAlister - yes; T. Laufenberg - yes; B. Haefs - yes; E. Archer - yes; A. Garrity - yes. Motion carried.*
  2. **Distribution of Agendas** – *Motion by B. Haefs, second by S. McAlister, to post agendas at the district office, in school buildings, on the district web site, and give to the requesting news media. Roll call vote: S. McAlister - yes; E. Archer - yes; T. Laufenberg - yes; M. Cassellius - yes; B. Haefs - yes; A. McDonald - yes; A. Garrity - yes. Motion carried.*
  3. **Distribution of Minutes** – *Motion by A. McDonald, second by B. Haefs, to post proceedings on the district web site and in the official newspaper. Roll call vote: T. Laufenberg - yes; A. McDonald - yes; B. Haefs - yes; E. Archer - yes; S. McAlister - yes; M. Cassellius - yes; A. Garrity - yes. Motion carried.*

E. Facsimile Signature – (SS 120.16)

1. *Motion by T. Laufenberg, second by B. Haefs, to approve Resolution #2024-001 authorizing facsimile signatures of clerk, treasurer, and president for payroll and voucher checks. Roll call vote: B. Haefs - yes; S. McAlister - yes; M. Cassellius - yes; T. Laufenberg - yes; A. McDonald - yes; E. Archer - yes; A. Garrity - yes. Motion carried.*
2. *Motion by B. Haefs, second by A. McDonald, to approve Resolution #2024-002 authorizing the use of electronic signatures for Board president and clerk for teacher contracts, co-curricular contracts, and summer school contracts. Roll call vote: E. Archer - yes; A. McDonald - yes; S. McAlister - yes; T. Laufenberg - yes; B. Haefs - yes; M. Cassellius - yes; A. Garrity - yes. Motion carried.*
3. *Motion by A. McDonald, second by T. Laufenberg, to approve Resolution #2024-003 authorizing all institutions to be used as depositories: One America/American United Life, BMO Harris Bank, Merchants Bank, State of Wisconsin Local Government Investment Pool, Wisconsin Investment Series Cooperative, and The American Deposit Management Co. Roll call vote: A. McDonald - yes; S. McAlister - yes; B. Haefs - yes; E. Archer - yes; T. Laufenberg - yes; M. Cassellius - yes; A. Garrity - yes. Motion carried.*
4. *Motion by S. McAlister, second by B. Haefs, to approve Resolution #2024-004 to continue to use the facsimile signature authorized April 24, 2023, until such date, as the new facsimile signature plate is received, no later than June 30, 2024. Roll call vote: S. McAlister - yes; B. Haefs - yes; T. Laufenberg - yes; A. McDonald - yes; M. Cassellius - yes; E. Archer - yes; A. Garrity - yes. Motion carried.*

F. Appointment of Board Committees and Assignments - The Board president will make the following appointments/assignments at a future meeting:

1. Standing Board Committees
  - a. Compensation/Negotiations (2)
  - b. Co-Curricular Policies (1)
  - c. Board Policies (2)
2. Board Assignments
  - a. Community Response (1)
  - b. CESA 4 Rep/Annual Meeting (1)
  - c. Employee Welcome/Recognition (1)
  - d. Tax Incremental Finance District (1)
  - e. WASB Delegate Assembly & Alternate (2)

10. **Adjourn:** *Motion by B. Haefs, second by A. McDonald, to adjourn at 6:21 p.m. Motion carried.*

Respectfully submitted by Kristen Fay

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Ann Garrity, Board President

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Brian Haefs, Board Clerk