Personnel and Human Resources/Finance
Combined Committee Meeting
May 9, 2024 8:15 a.m.
Village Green Conference Room

MINUTES

1. Meeting Called to Order
   Attendees: Kathy Lathrop, Katie Timmers, Adam Fineske, Tom Siloy

2. Items for discussion
   A. Discussion with Jeremy Bauer about class sizes
      a. Review class size numbers at elementary as of this week
         i. OH Enrollment History
         ii. 2024-2025 Classroom Projections

      The Committee discussed current class sizes and expected class sizes for next year. The District will always analyze class sizes each year. Decisions will be made based on instructional and financial impact for children,

      b. **Class Size Idea**-shifting a current teacher up to keep 4 sections and hiring a new teacher but capping hiring to up to 5 years experience to still gain cost savings with retirement

      The committee decided to move forward with the Class Size idea above. Adam and Jeremy will be communicating this to parents later today.

   B. Posting and hiring ½ time Math Tutor/Intervention at JHHS for Foundry (4 hours daily) with ESSER grant funding and other savings after discussion from Tom and Adam

   Discussion was had regarding the possibility of using the remaining $18,000 in the ESSER state subsidy grant to fund a ½ time Math Tutor/Intervention at the JHHS.

   C. Discuss overall class sizes at the JHHS and tuition student request consideration
      a. Incoming 7th grade- 80
      b. Incoming 8th grade- 68
c. Incoming 9th grade- 79  
d. Incoming 10th grade- 90  
e. Incoming 11th grade- 85  
f. Incoming 12th grade- 83  

**g. Total projected: 485** (current enrollment is 485)

Discussion was had regarding whether we should accept more tuition students. Tuition students do not add a large cost to the district but bring in close to $13,000 a year.

**D. Update on athletic director support plan- holding on this**

Adam updated the committee on the Athletic Director support plan and the plans for the Summer.

**E. Discussion on Insurance Moratorium earned, what month to take it ($184,000 in savings)**

Discussion was had regarding the possibility of another insurance moratorium for the calendar year due to the insurance plan running well.

**F. Discussion around Payroll/HR position**

Tom gave an update on the Payroll open position and the hiring process/plan.

**G. Update on Fitness Center Coordinator position (Jan 1, 2025-June 2025)**

Adam discussed finding ways to fund the Fitness Center Coordinator position past January 1, 2025. This cost is covered by a donation from Boosters and the Foundation through December 2024. We discussed evaluating all of athletics, and looking if there are other ways to save in the entire department (supplementats, etc.) to make this work continue since this position affects all 23 sports.

**H. Monthly Financial Updates from Tom**

Tom went over the April 2024 Financial report. Discussion was had where we sit currently in comparison to forecast. Revenue is up, part of this is due to the Science of Reading reimbursement monies coming in.

**I. Current financial forecast with these budget updates included (and changes to admin handbook that will impact 2024-2025 budget)**

Tom reviewed the impact of any changes made, mostly cost savings and how they would impact the budget. We did discuss the impact of adding anything at this time, and how this affects any savings we make.

**3. Items for possible Board approval**

A. Tuition student added to the list if full board supports
4. Additional items, issues or concerns
   A.

5. Adjournment

Meeting adjourned at: