



April 16, 2024

Attendees: Sarah Sirna, Kayla Lande, Lisa Murphy-Salvador, Kristen Coward, Nicole Nejezchleba, Tara Pitkin, Steph Berner, Gretchen Padget, Calida Fuerst, Stephanie Woodstrom, Jeff Gustafson, Laura Richardson, Cindy Address, Colleen Lockovitch

Absent Board Members: Sarah Wexler, Michele Ewen

Topic (Person Responsible)	Discussion Items and Notes	Action Items
Call to Order and Review of Minutes (Sarah S)	March 2024 - Motion to approve seconded and carried	Sarah W to post to website
Playground Shade / Hammock Garden (Colleen/Calida/Sarah)	- PTO discussed guardrails for further exploration around this project: - Plans must be presented to school admin, the district, and the city of Shorewood - The scale of this project will likely require dedicated fundraising - The physical work for this project must be taken on by PTO and other volunteers (i.e. it cannot become a school facilities project) - Colleen and Calida shared initial ideas for playground trees including potential spaces, ideal planting time (Fall) and estimated costs. They also shared initial recommendations for trees, perennials and bulbs for the courtyard hammock garden. Considerations: - Planting recommended by 3rd week of Sept - Recommended volunteer shifts would be 3 hours - Classrooms could help with watering needs - Next steps: - PTO to form a subcommittee to continue researching and working on this; Nicole, Calida and Kayla expressed interest. - Talk to playground staff to find out where the need really is for shade and/or where trees would be a disruption.	Anyone else interested in joining a subcommittee to continue researching and working on this should email Sarah S.

Event Updates (Event leads)	Carnival (Laura) - Many contracts are underway and supplies secured - City, fire and police involvement is confirmed - Police will assist with parking - Offsite shuttle will be available - Kids Dance confirmed for music - Dunk tank confirmed; police and fire volunteers - Five Monkeys inflatables confirmed - Coolers for water stations are secured - Still Needed: - More food truck vendors, especially pizza; Calida supporting outreach - Face-painting needed - Ideas for additional interactive activities: - Request from last year to have llamas; Cindy approved it as long as cleanup is handled - Real photo booth/photography station - Carnival Signage - Laura and Lisa will begin working on signage - Steph B needs a sign to thank sponsors - In-school Advertisement Options: - Foyer bulletin board - Bulletin board outside the port - Floor decal (confirm with custodians) - Backpack fliers - Peachjar	Anyone with food truck contacts to notify Laura and Calida
	Greener Good - Volunteers still welcome to help man the table at the event this Saturday (April 20); Sarah S, Nicole, and Steph B potentially available	Steph W to send information to all volunteers this week
	Digital Safety Series (Sarah S) - Sarah working with a district contact to research options and curriculum options - PTO would work with Tonka Serves to host a K-1 activity at this event	
President's Update (Sarah/Laura)	Tonka Pride - Volunteers still needed for the district sale this weekend. Signup Genius here.	
	<u>Board Slate Draft</u> - Laura reviewed the draft slate that will be voted on next month. - Being voted on - Sarah for another term as president - Kristen for treasurer	Sarah to confirm Kali wants to stay on as volunteer coordinator

	- Kayla for communications chair - Sarah W and Jeff for new members at large - Current members at large for another term	
	<u>2024-2025 Calendar Planning</u> - Room parent orientation will be earlier - Read-a-thon added - Still need to add: parent night out, orbit exhibit in-school field trip, digital safety series	All members to send anything missing to Sarah to make sure it's listed on the calendar
	School Supplies - Molly Rasmussen will continue to coordinate; she recommends sticking with the same company	
	Event Marketing - Sarah shared an example of a postcard communication to consider for advertising next year's events: Photo 1, Photo 2	
Treasurer Update (Gretchen, Kristen)	- Two funding items requested: - \$1500 for family service night materials - \$1000 for Grand Friends day refreshments - Motion to approve seconded and carried - Both items will be added as 2024-2025 budget line items	All board members to submit receipts for reimbursement Steph B to follow up with Code Ninjas on how they are sending funds
Enrichment Updates (Tara, Jeff)	RSK Team - Requesting \$175 for items for storytelling kits including books and manipulatives - Motion to approve seconded and carried	
	ELT Teachers - Requesting \$680.05 for specialized book kits for struggling English readers - Motion to approve seconded and carried	
	Reading Specialists - Requesting \$88.48 for materials to continue building intervention kits - Motion to approve seconded and carried	
Principal's Update	Developmental Relationships - Search Institute has been helping the district measure how well 4th through 12th grade students are feeling connected in the school environment - Minnewashta administration uses this data to have follow up conversations with students and staff to learn more about what students need to feel more connected at school. Through various efforts, school	Cindy to send Nicole the self-identified demographic data from pre-Covid

	administration has minimized the number of students feeling they do not have a “trusted adult” at school. - Idea from Cindy: develop a committee of parents willing to survey other parents for additional insights and data in an effort to make sure all parents feel the sense of belonging for their families. - Plan to review this year’s parent survey data in the fall as we work on planning next year.	
Meeting Adjourned		
Helpful Documents	- Event Dates - Board Contacts - Room Parent Contacts	

Minnewashta PTO

March Treasurer Report

April 16, 2024

We started the 2023-2024 school year on 7/1/2023 with \$31,337.77 in our combined checking and savings accounts. As of March 31, 2024, we had a total of \$81,543.46.

Administrative Updates

- None

Program Updates – March Transactions

Minnewashta PTO

Profit and Loss

March 2024

	Total
Income	
Birthday Books Income	\$ 255.00
Book Fair Income	\$ 1,652.08
Expenses	
Birthday Book Expense	\$ 370.18
Book Fair Expense	\$ 1,641.25
Staff Appreciation	\$ 1,529.83
5th Grade Enrichment	\$ 1,162.00
Musician in Residence (Jeff Dayton) (5th Gr)	\$ 3,500.00
Other Fees (RevTrak, Intuit, Sign-up Gen)	\$ 58.46
Petty Cash In and Out	\$ (395.50)

Minnewashta PTO

Balance Sheet

As of March 31, 2024

	Total
ASSETS	
Current Assets	
Bank Accounts	
Wells Fargo Checking	71,516.82
Wells Fargo Savings	10,026.64
Total Bank Accounts	\$ 81,543.46
Other Current Assets	
Uncategorized Asset	0.00
Total Other Current Assets	\$ 0.00
Total Current Assets	\$ 81,543.46
TOTAL ASSETS	\$ 81,543.46
LIABILITIES AND EQUITY	
Total Liabilities	
Equity	
Opening Balance Equity	24,796.87
Retained Earnings	6,579.32
Net Income	50,167.27
Total Equity	\$ 81,543.46
TOTAL LIABILITIES AND EQUITY	\$ 81,543.46