

CALL TO ORDER	At 7:01 p.m., the April 22, 2024, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
SCHOOL BOARD MEMBERS PRESENT	Mr. Majid Ali , Ms. Tameka Hatcher, Keita Kalonji Johnson, Esq., Mrs. Jackie Hill Mr. Steven H. Johnson, Ms. Elise I. LeMelle, Miss. Rebecca McCullough, Esq., Mr. Jesse Rawls, Sr.
ABSENT	Mr. Scott Campbell
DISTRICT OFFICE PRESENT	Mr. Oslwen Anderson, Jr., Mr. Mark Holman, Dr. Tamara Willis, Mr. Andrae Martin Mrs. Carrie Martin, Mrs. Cara Klinger, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
SOLICITOR	Appel, Yost & Zee LLP
EXECUTIVE SESSION	The President announced that executive session was held immediately prior to the meeting for the purpose of personnel matters and receiver information.
INTRODUCTIONS/ GUEST PRESENTATIONS	None
REPORTS/ ANNOUNCEMENTS	<p>Student Board Representatives: Bessie Idan and Nicholas Mabry presented a report highlighting recent activities and events from district buildings. (attached to BoardDocs)</p> <p>Dauphin County Technical School: Mr. S. Johnson reported on several topics discussed at the DCTS JOC meeting, including teachers of the month, the SkillsUSA Challenge, and the budget. Mr. Johnson gave a shout out to Susquehanna Township Cooperative Education student, D. Semuta, who works in the family automotive business and hopes to one day take over the business. Mr. Johnson shared the students of the month:</p> <p>9th Grade – C. Dooley, Central Dauphin School District, Carpentry 10th Grade – N. Guzman, Central Dauphin School District, Small Engine Technology 11th Grade – L. Thomas, Central Dauphin School District, Building Construction Technology 12th Grade – M. Dame, Susquehanna Township School District, Medical Assistant</p> <p>Mr. Johnson also shared a video highlighting the house in Harrisburg that DCTS students have finished renovating.</p>

Capital Area Intermediate Unit: Mrs. Hill reported that she will be attending the meeting this week and that she completed the evaluation for the executive director.

Superintendent's Notes: Dr. Tamara Willis gave a shout out to the Susquehanna Township Middle School for achieving PBIS Tier 1 recognition for the first time and Sara Lindemuth / Anna Carter Primary School for achieving PBIS Tier 1,2 and 3 recognition. Fewer than 75 schools in the state achieve all three levels.

II. APPROVAL OF AGENDA ITEMS FOR APRIL 22, 2024

MOTION TO AMEND AGENDA

Moved by Mr. S. Johnson, seconded by Ms. LeMelle to amend the agenda for April 22, 2024, to move item 11.A. to the beginning of the agenda.
Motion passed 8-0, 0 abstentions, 1 absent (Mr. Campbell)

MOTION TO APPROVE

2.A. Moved by Ms. Hatcher, seconded by Mr. K. Johnson to approve the meeting agenda for April 22, 2024, as amended.
Motion passed 8-0, 0 abstentions, 1 absent (Mr. Campbell)

MOTION TO APPROVE

11.A. Moved by Ms. Hatcher, seconded by Ms. LeMelle to approve item 11.A.
Motion passed 8-0, 0 abstentions, 1 absent (Mr. Campbell)

11.A. Accept the resignation of Scott Campbell from the Susquehanna Township Board of Directors effective immediately.

Mr. Rawls thanked Mr. Campbell for his 6.5 years of service to the Susquehanna Township School Board and wished him the best.

Nicholas Mabry, Student Representative, asked for clarification on filling a school board vacancy. Mr. Zee, District Solicitor, provided clarification and explained that the board has 30 days to fill the vacancy.

2.B. Board Member Comments

Ms. Hatcher thanked everyone for coming out and spoke of the qualities the board seeks in a candidate to fill the vacancy. She also mentioned the end of the holy month of Ramadan and that Asian American/Pacific Islander Month and Passover occur in May.

III. HEARING OF THE PUBLIC

SPEAKER

M. Miller addressed the board with concerns she has about her daughter being bullied at school.

IV. PRESENTATIONS AND DISCUSSIONS

None

V. MINUTES

MOTION TO APPROVE

5.A. Moved by Mr. S. Johnson, seconded by Mr. K. Johnson, to approve Item 5.A.
Motion passed 8-0, 0 abstentions, 0 absent

5.A. Approve the Minutes of the April 8, 2024, Board meeting.

VI. PROGRAM

DISCUSSION

None

VII. PERSONNEL

MOTION TO APPROVE

7.B.C.D.E.F.G.H. Moved by Ms. Hatcher, seconded by Mr. K. Johnson, to approve
Items 7.B.C.D.E.F.G.H.
Motion passed 8-0, 0 abstentions, 0 absent

7.B.1. Approve the resignation of Omar Soltero as Assistant III Paraprofessional at
the Sara Lindemuth/Anna Carter Primary School, effective March 21, 2024.

7.B.2. Approve the resignation of Dr. Kristi Prime as Director of Curriculum and
Instruction for Secondary Education, effective April 12, 2024.

7.B.3. Approve the resignation of Jessica Lloyd as Elementary School Teacher at the
Sara Lindemuth/Anna Carter Primary School, effective June 10, 2024.

7.C.1. Approve the transfer of Amanda Hookway as Special education Teacher at the
Thomas W. Holtzman, Jr. Elementary School to Special Education Teacher at the
Susquehanna Township High School, effective April 22, 2024. Ms. Hookway will be
replacing Sherri Coonelly.

7.D.1. Amend Yasmeen Bekhit as School Psychologist at the Susquehanna Township
School District from an effective date to be determined to effective August 22, 2024.

7.D.2. Amend Nicholas Cellini as Science Teacher at the Susquehanna Township
Middle School from an effective date to be determined to effective May 8, 2024.

7.D.3. Approve Shy Lawing as School Counselor at the Sara Lindemuth/Anna Carter Primary School at a salary of \$65,265.00, pro-rated, effective April 22, 2024. Ms. Lawing will be replacing Jill Debroisse.

7.D. 4. Approve Emily Burkhart as Music Teacher at the Susquehanna Township Middle School at a salary of \$59,011.00, effective August 14, 2024. Ms. Burkhart will be replacing Josamarie Stalcar

7.E.1. Approve Tanae Scott as Attendance Secretary at the Susquehanna Township High School at a rate of \$15.34 per hour, effective date to be determined. Ms. Scott will be replacing Madeline George.

7.F.1. Approve the payment 11.25 vacation days at \$443.54 per day totaling \$4,989.83 for Kristi Prime.

7.F.2. Approve Quadasha Gilmore as Summer School LRN Nurse for the 2023-2024 school year.

7.F.3. Approve the following Summer School CSN Nurses for the 2023-2024 school year:

Deborah Bennett	Cindy Gold
Jennifer Halfond	Monicah Leah

7.F.4. Approve the following Summer School Teachers for the 2023-2024 school year:

Tiahra Adderley	Emily Arnold
Laura Craig	Desiree Edmonds
Tacoya Faucette	Sydney Fowkles
Mary Girven	Kristian Hennick
Judy Hodgson	Hanna Layton
Marsha Layton	Jenna McGinnis
Michelle McGowan	Elizabeth Miller
Brandon Popp	Alyson Settino
Rena Shively	JoEllen Showers
Deja Speaks	Jennifer Strohm
Emilee Truitt	Tyler Via

7.F.5. Approve the following ESY Teachers for the 2023-2024 school year:

Margaret Baum	Saxie Deal
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Lauren Good	Jacqueline Hoffman
Amber Jackson	Travis Leaman
Makenzie Lynn	Denise Nassip
Christa Sepp	Diana Smulktis
Maya Swims	Nicole Thomas
Kaitlyn Veronikis	Darcy Wallace
Kennedi Welsh	Stephanie Wolfe
Rebecca Zeigler	Jordan Silverstine

7.F.6. Approve the following ESY Paraprofessionals for the 2023-2024 school year:

Jamie Badaczewski	Nadia Clair
Selena Colon	Amanda Confer
Noah Cooper	Amanda Kresge
Emily Ranck	Nicole Reyes
Felicia Rivera	Krystal Rucker

7.F.7. Approve Xavier Brown as Assistant Track and Field Coach at the Susquehanna Township Middle School at a stipend of \$2,300.00 for the 2023-2024 school year.

7.G. Approve the current list of Active STS Guest Teachers for the 23-24 school year.

7.H. Approve the creation of a new Act 93 position: Assistant Business Manager.

INFORMATIONAL

7.I. February and March 2024, Conferences as attached to BoardDocs.

MOTION TO APPROVE

7.A. Moved by Ms. Hatcher, seconded by Mr. S. Johnson, to approve Item 7.A.
Motion passed 8-0, 0 abstentions, 0 absent

7.A.1. Approve the retirement of Jill Debrousse as School Counselor at the Sara Lindemuth/Anna Carter Primary School, effective July 1, 2024. Ms. Debrousse has been with the District since 2002.

7.A.2. Approve the retirement of Mark Holman as Director of Human Resources at the Susquehanna Township School District, effective July 10, 2024. Mr. Holman has been with the District since 2019.

7.A.3. Approve the retirement of Wendy Fonner as Assistant II Paraprofessional at the Sara Lindemuth/Anna Carter Primary School, effective July 1, 2024. Ms. Fonner has been with the District since 1989.

Ms. Hatcher acknowledged the retirement of longstanding employees.

Mr. Holman addressed the board and administration and thanked them for the opportunity to serve the district.

Dr. Willis thanked the retirees and recognized Ms. Debrousse and Ms. Fonner for their work in helping Sara Lindemuth / Anna Carter Primary School achieve their Tier 1,2,3 PBIS recognition.

Board members thanked Mr. Holman and wished him the best in retirement.

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D.E.F.G.H. Moved by Mr. Ali, seconded by Ms. Hatcher, to approve Items 8.A.B.C.D.E.F.G.H.
Motion passed 8-0, 0 abstentions, 0 absent

8.A. Approve the payment of Capital Reserve PSDLAF checking bill from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$99,178.80.

8.B. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking as listed on the Computer Check Summary, totaling \$5,454,221.40.

8.C. Approve the payment of Food Service bills from the Food Service Checking as listed on the Computer Check Summary, totaling \$106,752.42.

8.D. Approve the Food Service Cash Balance of \$2,304,682.73.

8.E. Approve the General Fund Cash Balance of \$9,656,021.69.

8.F. 1. Approve the following Personal Tax Refund:

Taxpayer Name: Jan C Early

Bill #: 000415

Year: 2023

Refund Amount: \$264.60

Reason: Jan C Early made less than \$5,000.00; paid the taxes in error.

2. Approve the following Personal Tax Refunds:

Taxpayer Name: Vivian Maganello

Bill #: 018943

Year: 2022

Refund Amount: \$297.00

Bill #: 019735

Year: 2023

Refund Amount: \$264.60

Total amount of refund \$561.60

Reason: Vivian Maganello is retired; paid the taxes in error.

3. Approve the following Personal Tax Refund:

Taxpayer Name: Zamayne M Dawson

Bill#: 016218

Year: 2023

Refund Amount: \$270.00

Reason: Zamayne M Dawson made less than \$5,000.00; paid the taxes in error.

8.G. Approve the Capital Area Intermediate Unit (CAIU # 15) Operating Budget for the 2024-2025 Fiscal Year.

8.H. Approve the 23-24 fiscal year budgetary transfers as attached per the district's CSIU generated Budgetary Transfer Listing document.

MOTION TO APPROVE

8.I. Moved by Mr. K. Johnson, seconded by Mr. S. Johnson to approve Item 8.I.

ROLL CALL VOTE:

Aye: Mr. Ali, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. S. Johnson,
Mr. K. Johnson, Miss McCullough, Mr. Rawls

Nay: None

Abstain: None

Absent: None

Motion passed 8-0, 0 abstentions, 0 absent

8.I. Adopt the Resolution authorizing (i) the issuance of a series of General Obligation Bonds in the maximum principal amount of \$18,000,000 to provide funds to (A) finance design, planning, construction and/or equipping of a new Susquehanna Township School District Elementary School, including land acquisition, if required; (B) finance certain other capital projects, including the design, planning, acquisition, construction and/or equipping of renovations and improvements to buildings and facilities of the School District; and (C) pay the cost of issuing the Bonds; (ii) the sale of the Bonds to Raymond James & Associates, Inc.; (iii) the appointment of McNees Wallace & Nurick LLC as Bond Counsel in connection with the issuance of the Bonds; (iv) the School District to contract with Manufacturers and Traders Trust Company for its services as Paying Agent (v) the execution of any and all papers and

documents and the undertaking of any and all acts and things necessary or proper for the carrying out of the provisions of the Resolution, and the issuance, sale and delivery of the Bonds (See Attached).

MOTION TO APPROVE

8.J. Moved by Mr. Ali, seconded by Mr. K. Johnson to approve Item 8.J.

ROLL CALL VOTE:

Aye: Mr. Ali, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. S. Johnson,
Mr. K. Johnson, Miss McCullough, Mr. Rawls
Nay: None
Abstain: None
Absent: None

Motion passed 8-0, 0 abstentions, 0 absent

8.J. Approve DCTS 24-25 FY Proposed Budget in the amount of \$21,054,488 representing an increase over 23-24 FY adopted budget equivalent to \$814,747 or 4.0% as attached. The budget approval is now necessary due to a motioned passed by the JOC to allow consortium districts to conduct roll votes for this budget's approval in the absence of JOC joint board meetings. The roll call vote form must be completed and returned to DCTS.

IX. CONTRACTS

MOTION TO APPROVE

9.A.B.C.D.E. Moved by Mr. K. Johnson, seconded by Mr. S. Johnson to approve Items 9.A.B.C.D.E.
Motion passed 8-0, 0 abstentions, 0 absent

9.A. Approve the agreement with Learner Centered Leadership (LCL) for professional development and consulting services to Susquehanna Township for the 2024-2025 school year.

9.B. Approve the 2024-2025 fiscal year Central Susquehanna Intermediate Unit (CSIU) Financial Information System (FIS) business services agreement for the following school district support services functions:

24-25 FY FIS		
Application/Module Count	Software Application	Annual Cost
1	Fund Accounting	\$11,203.94
2	Payroll	\$13,759.88
3	HR/Personnel	\$7,236.61
4	Tax Billing - Standard	\$10,683.40
5	Tax Collection	\$12,846.11
Total Annual CSIU Application Cost		\$55,729.94

9.C. Approve the PSBA, Better Unemployment Compensation System Comprehensive Program participation agreement between the PSBA Insurance Trust and Susquehanna Township School District. The program provides school districts with services related to managing district unemployment compensation risks, claims, and related services.

9.D. Approve the attached and below itemized service agreements for the Class of 2024, Susquehanna Township High School Commencement.

\$12,311.50 – JP Lilley – Required audio/video production technology (Live video wall without streaming)

\$4,931.70 – Collective Event Group (Staging, Skirting, Chairs, Decorations)

\$2,566.03 – Triangle Press (Programs)

\$173.64 – Triangle Press (Tickets)

\$19,982.87 – Commencement Program Cost

9.E. Approve the Vantage Financial Lease Schedule # SUS033123-008 and ancillary documents as attached and recommended by Administration. This lease represents the requested purchase of student devices for incoming 24-25 school year Kindergarten, 5th, and 9th grade students. These devices will be utilized for a minimum of 4 to 5 years in accordance with our device rotation schedule. Equipment descriptions and quantities are itemized in the included attachment.

9.F. Discuss the Lobar Associates, Job Order Contract 2021JOCC-31 in the project credit amount of \$1,800.00. This credit is necessary due to STSD completing this scope of work through another vendor therefore requiring the reversal of the previously approved JOC work order.

DISCUSSION

9.G. Discuss the Tri Town Auto Salvage contract as attached and in the amount of \$2,000.00 to dispose of 5 obsolete school district vehicles that have not been utilized in over 10 years. These vehicles reached the end of their service life 10+ years ago and no longer meet state inspection requirements.

DISCUSSION

9.H. Approve the Susquehanna Township School District service agreement with the contractor Hershocks in the amount of \$1,268 for the installation of a door electric latch and conversion kit on a middle school door.

X. POLICY

POLICY FIRST READ

10.A. First read of revised Policy 622: GASB Statement 34

XI. OTHER

MOTION TO APPROVE

11.B.C.D.E. Moved by Mr. S. Johnson, seconded by Mr. Ali, to approve Items 11.B.C.D.E.
Motion passed 8-0, 0 abstentions, 0 absent

11.B. Approve the Hiking and Environment Club to take an overnight camping field trip to World's End State Park on May 3-4, 2024.

11.C. Approve the overnight trip for Track and Field athletes to attend the Penn Relay's Track and Field Competition on April 25 - April 27, 2024. The event will be held at the University of Pennsylvania in Philadelphia, PA.

11.D. Approve Homebound Instruction for Student # 2023-24/025.

11.E. Approve a change in hours of operations for the district from Monday, June 10, 2024, through Thursday, August 8, 2024. Susquehanna Township School District will close all buildings on Fridays during this period of time in order to realize energy cost savings.

XII. NEW BUSINESS

Mr. K. Johnson suggested that the board read a statement prior to public comment outlining the guidelines for speaking.

Ms. Hatcher acknowledged the passing of Melvin Fleming, Representative Justin Fleming's father.

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. Ali, seconded by Mrs. Hill to adjourn to executive session.
Motion passed: 8-0, 0 abstentions, 0 absent

Meeting adjourned 8:05 p.m.



Rebecca McCullough
Board Secretary