

Residents may speak on any item in Public Session with these two exceptions: "Communications," on which only the letter writer may comment, and subjects listed "For Board Discussion."

**MEETING OF THE GREAT NECK, N. Y., BOARD OF EDUCATION  
MONDAY, JUNE 18, 2018  
SOUTH HIGH SCHOOL LIBRARY  
5:30\*/8:00 P.M.\*\***

\*AT 5:30 P.M.: The **Board of Education** will officially begin its public meeting by accepting and voting on a motion to go into EXECUTIVE SESSION to discuss items appropriate for executive session pursuant to the Open Meetings Law. If no such motion is adopted, the Board will declare a recess.

\*\*AT 8:00 P.M.: The **Board of Education** will resume its PUBLIC MEETING to act on agenda items necessary for the conduct of its business.

## Pledge of Allegiance

### 1. APPROVAL OF MINUTES

- a. June 4, 2018
- b. June 10, 2018
- c. June 11, 2018

### PRESENTATION – NATIONAL COUNCIL OF JEWISH WOMEN

### 2. RECOGNITIONS

- a. Recognition of Candidates for Tenure - Secondary
- b. Recognition of UPTC Executive Boards – School Years: 2017-18 and 2018-19
- c. Recognition of PTA Presidents – School Years: 2017-18 and 2018-19
- d. Recognition of Retiring Members of the Community Education Advisory Committee
- e. Appointment of New Members of the Community Education Advisory Committee

### Meeting Adjourns for Reception

3. OPEN TIME (The purpose of "Open Time" is to permit any person in the audience to address the Board of Education on any question concerning the school district, whether or not the question appears on the printed agenda. Generally, up to three minutes will be granted to each speaker.)

### 4. BOARD/ADMINISTRATIVE AFFAIRS

- a. Community Education Advisory Committee – Annual Report
- b. Board of Education Advisory Committee Reports
- c. Superintendent's Report
- d. Policy on Staff Identification Badges – One Reading and Possible Adoption
- e. Policy on Charging of School Meals and Prohibition Against Shaming – One Reading and Possible Adoption
- f. Policy on Staff Substance Abuse – Second Reading
- g. Policy on Substance Abuse – Second Reading
- h. Policy on School Safety Teams and Plans – Second Reading
- i. Policy on Non-Discrimination and Equal Opportunity – Third Reading
- j. Elementary Student Observer(s) – Spring 2018 Semester
- k. Elementary Student Teacher(s) – Fall 2018 Semester
- l. Secondary Student Teacher(s) – Fall 2018 Semester
- m. Student Teacher(s) – Summer Program
- n. Resolution for the Authorization for Participation in the Southern Westchester Board of Educational Services
- o. Bethpage Coach Bus Transportation Cooperative – RFP #006-1819
- p. On-Site Shredding Service – Rate Increase
- q. Resolution for Participation in Nassau County BOCES Cooperative Bidding Program for 2018-2019
- r. Online Credit Card Payments for School Meals
- s. Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations – June 2017 and the Related Corrective Action Plan
- t. Rejection – Request for Proposals - Special Inspection & Testing Services
- u. Affordable Care Act Consulting Firm

- v. Software License Renewal for Infinite Campus Backpack
- w. Software License Renewal for Wincap
- x. Donation – Monetary – South High
- y. Donation – Monetary – South High Robotics Club
- z. Donation – Monetary – Scholarship Fund(s)
- aa. Donation – Monetary – Regeneron Science Talent Search Award

5. **FACILITIES MATTERS**

- a. Public Use of District Facilities

6. **FINANCE & OPERATIONS**

- a. Bids and Contracts
  - (1) Bid – Northwest Nassau County Transportation Cooperative – Summer School 2018
  - (2) Bid – Pupil Transportation – Special, Private and Parochial Schools Nassau County Transportation Cooperative
  - (3) Contract – Tuition Addendum
  - (4) Contracts – Pupil Transportation – Cooperative Extension – 2018 Summer
  - (5) Contracts – Tuition
  - (6) Contracts – Resource and Related Services
  - (7) Contracts – Instructional and Tuition
  - (8) Contract Extension – Pupil Transportation – 2018 Summer Enrichment and Recreation
- b. Outside Services Agreements
- c. Claims Audit Report to the Board of Education – May 2018

7. **STUDENT MATTERS**

- a. Committee on Special Education Recommendations
  - (1) School Year: 2017-18
  - (2) School Year: 2018-19
- b. Committee on Preschool Special Education Recommendations
  - (1) School Year: 2017-18
  - (2) School Year: 2018-19

8. **PERSONNEL MATTERS\***

**I. Certificated Employees**

- Appointment(s)
- Change(s) in Salary/Payment/Status
- Retirement(s)
- Resignation(s)
- Termination(s)
- Leave(s)
- Other

**II. Non-Certificated Employees**

- Appointment(s)
- Change(s) in Salary/Payment/Status
- Retirement(s)
- Resignation(s)
- Termination(s)
- Leave(s)
- Other

9. **BOARD DISCUSSION** – NO ACTION TO BE TAKEN

**NEXT MEETING**

Thursday, July 5, 2018 -	Organizational Meeting – Phipps Board Room - 8:00 p.m.
Tuesday, August 28, 2018 -	Limited Public Action Meeting – Phipps Board Room – 8:00 p.m.
Thursday, September 20, 2018 -	Public Action Meeting – 8:30 p.m. – South High School
Monday, October 15, 2018 -	UPTC/PTA Presidents Meeting – 6:00 p.m. – Phipps Board Room
Thursday, October 18, 2018 -	Public Action Meeting – 8:30 p.m. – J.F. Kennedy School

\*Some items may be appropriate for Executive Session.

**June 18, 2018**

**PRESENTATION**

**NATIONAL COUNCIL OF JEWISH WOMEN**

A representative from the National Council of Jewish Women will present a check for \$300 to the Parent-Child Home Program. Ms. Regina Farinaccio, Program Coordinator, will accept the donation on behalf of the Parent-Child Home Program and introduce two parent representatives who will speak about their program experiences.

**RECOGNITIONS**

June 18, 2018

**RECOGNITION OF CANDIDATES FOR TENURE****SECONDARY****INFORMATION**

The Superintendent of Schools recommends to the Board of Education that the following employees be appointed to tenure as detailed in the Personnel Section of tonight's agenda.

<b><u>SCHOOL</u></b>	<b><u>NAME</u></b>	<b><u>TENURE AREA</u></b>
<b>South Middle</b>	Carla Diesu Joshua Dugan Elena Gaeta Justin Lander	General Special Education General Special Education Home Economics-General English
<b>North Middle</b>	Brendan Nelson Cinthia Serowik Rachael Weissman	School Counseling & Guidance English Social Studies
<b>North High</b>	Christina Keys	Science
<b>South High</b>	Margaret Dunne Lisa Todisco Andrea Zinn	English General Special Education Mathematics

June 18, 2018

**RECOGNITION OF**  
**UPTC EXECUTIVE BOARDS**

**2017-2018**

Michelle Ahdoot, President  
Robin Fleishman & Angela Pian, Co-Executive Vice Presidents  
Meewon Choung & Hyun Soo Na, Carey Ye, Bo Zhang,  
Co-Vice Presidents, Communications  
Anulekha Ganguli, Vice President, Presidents Council  
Kevin Sun, Treasurer  
Grant Toch, Member At Large

**2018-2019**

Michelle Ahdoot, President  
Robin Fleishman & Kevin Sun, Co-Executive Vice Presidents  
Bo Zhang, Carey Ye & Jennifer Kim  
Co-Vice Presidents, Communications  
Anulekha Ganguli, Vice President, Presidents Council  
Jason Gilbert, Treasurer  
Meewon Choung, Member At Large

June 18, 2018

**RECOGNITION OF PTA PRESIDENTS**

**REMAINING PTA PRESIDENTS**

Amy Kase	E.M. Baker
Grace McGirr	E.M. Baker
Debbie Nassimi	J.F. Kennedy
Hallie Mohel-Cardinale	Lakeville
Joyce Cheung	North High
Moji Pourmoradi	North High
Maria Condello	Parkville
Rhina Baires	Parkville
Lisa Jonisch	Saddle Rock
Marisa Kermanian	Saddle Rock
Miriam Kobliner	South High
Carol Valic	South Middle
Louisa Zeppieri	South Middle
Ron Kosinski	SEPTA
Helene Trontz	SEPTA

**RETIRING PTA PRESIDENTS**

Bitu Hendizadeh	J.F. Kennedy
Mar Green	J.F. Kennedy
Dora Wu	Lakeville
Linda Cheung	North Middle
Pargol Khadavi	North Middle
Lori Beth Schwartz	North Middle
Debbie Kerendian	Saddle Rock
Lisa Carbone	South Middle
Christine Gordon	Village

**INCOMING PTA PRESIDENTS**

Ivonne Cohen	J.F. Kennedy
Chloe Yang-Lee	Lakeville
Mar Green	North Middle
Pricilla Cho	North Middle
Bitu Hendizadeh	North Middle
Julie Lam-Leong	Parkville
Margareth Adams	Saddle Rock
Joyce Jing	South High
Kathy Harvey	Village

June 18, 2018

**RECOGNITION OF RETIRING MEMBERS OF THE  
COMMUNITY EDUCATION ADVISORY COMMITTEE**

Yung-Ying Chen  
Phyllis Ehrlich  
Sheila DeFazio  
Amy Finkston  
Dr. Robert Ohebshalom

**June 18, 2018**

**APPOINTMENT OF NEW MEMBERS OF THE  
COMMUNITY EDUCATION ADVISORY COMMITTEE**

It is recommended that the Board of Education appoint the following members to the Community Education Committee for a three year term, beginning July 1, 2018 through June 30, 2021.

**Rofreceine Berkower  
Yan Ma  
Phyllis Riskin**



**June 18, 2018**

**COMMUNITY EDUCATION ADVISORY COMMITTEE – ANNUAL REPORT**

The Community Education Advisory Committee, comprised this year of 17 resident and staff members, worked together to suggest and evaluate programs and procedures of the Great Neck Public Schools Community Education Program. As a committee, we have met four times throughout the year. Our meetings have been instrumental in continuing to improve and expand upon our program.

We had our third annual week-long Open House in the fall. We welcomed over 65 new visitors, and look forward to another this fall from October 1-5.

Over 54 brand new courses were offered this year over the course of four sessions, in addition to 25 new trips and events. Additionally, we continue to provide Driver Education and review classes for students preparing for the PSAT, SAT, and ACT exams.

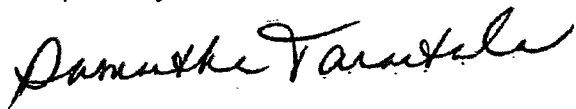
Over 5700 registrations were taken during the 2017-2018 school year for our 354 classes and trips. Revenue went from \$946,018 in 2016-17 to \$989,168 in 2017-18, an increase of \$43,150.

I would like to take a moment to acknowledge the outgoing members of the Advisory Board, and thank them for their years of support. They are Yung-Ying Chen, Phyllis Ehrlich, Sheila DeFazio, Amy Finkston, and Dr. Robert Ohebshalom. I thank the current board members who will continue their service. First and foremost, I must thank our chairperson, Stacey Bernstein. Ms. Bernstein continues to be a great asset to both our Board and our program, attending many classes and taking many of our trips. She has been instrumental in helping me plan and publicize various aspects of our program. Additionally we have Angela Pian and Joan Esterces who will serve as part of the Executive Committee, and Harriet Becker, Susan Danziger, Karen Jia, Lilian Krowne, Mindy Ohringer, Karen Lynne Siegel, and Haliemah Simone.

I would like to thank Dr. Joseph Hickey for his suggestions and input with regard to our program. Dr. Hickey has continued to work closely with me in our efforts to increase revenue and decrease the program's cost to the district. I would also like to thank Dr. Teresa Prendergast for always including Community Education in her visits and reports.

Finally, thank you to the Great Neck Board of Education. All of us at Community Education are truly grateful for your continued support of our program. We wish you a wonderful and restful summer.

Respectfully Submitted,



Samantha Tarantola

June 18, 2018

**BOARD OF EDUCATION**  
**ADVISORY COMMITTEE REPORTS**

Rebecca Sassouni – Citizens Advisory  
Jeffrey Shi – Building Advisory  
Donald Ashkenase – Finance Advisory

June 18, 2018

**SUPERINTENDENT'S REPORT**

**Dr. Teresa Prendergast  
Superintendent of Schools**

June 18, 2018

## STAFF IDENTIFICATION BADGES

### INFORMATION

Attached for Board of Education consideration is a revised policy: ***Staff Identification Badges (8105)***. The revision addresses the need to provide identification badges to individuals approved for provisional access to District buildings. In addition, the policy now stipulates that a fee shall be charged for the replacement of lost, stolen or mishandled cards. In accordance with Policy 2400 *Board Policy Development*, this revised policy is being submitted for one reading and possible adoption.

## STAFF IDENTIFICATION BADGES

All ~~faculty and~~ Great Neck Public School staff members and those individuals approved for provisional access to District buildings in the are required to wear and visibly display the their District-issued personal identification badge ~~provided by the School District~~ at all times during the workday and during any District-sponsored events.

~~Faculty and staff members new to the District will be issued a temporary identification badge by the Office of Human Resources to be worn until such time as a permanent badge can be produced.~~

~~Faculty and staff members~~ All individuals are required to report lost, stolen or damaged badges immediately to the District Security Office, Assistant Superintendent for Business. ~~Faculty and staff members will be given a temporary identification badge under those circumstances. A fee shall be charged to replace any lost, stolen or mishandled cards.~~

All identification badges remain the property of the ~~School District~~ Great Neck Public Schools and must be returned to the District immediately upon ~~cessation of employment~~ separation from service in the District.

*Great Neck Public Schools*  
*Adopted: 12/10/07*  
*Proposed Revision: 6/18/18*

June 18, 2018

**CHARGING OF SCHOOL MEALS  
AND PROHIBITION AGAINST SHAMING**

**INFORMATION**

Attached for Board of Education consideration is a revised policy: ***Charging of School Meals (8505)***. The revision addresses recently adopted New York State Education Law §908 requiring school districts that participate in the National School Lunch Program or School Breakfast Program to take actions to prevent student meal shaming. As such, the policy has been retitled Charging of School Meals and Prohibition Against Shaming, and throughout the policy there is an emphasis on the need to provide students with access to reimbursable meals, and the use of discretion in the handling of unpaid school meal balances. In addition, the specifications governing procedures for notification and debt collection have been expanded. In order to comply with the timeline of the new law, and in accordance with Policy 2400 *Board Policy Development*, this revised policy is being submitted for adoption following one reading.

## CHARGING OF SCHOOL MEALS AND PROHIBITION AGAINST SHAMING

The Board of Education recognizes that, on occasion, students may forget to bring meal money to school. To ensure that students do not go hungry, ~~but also to promote responsible student behavior, and to minimize the fiscal burden on the District, all schools shall follow guidelines with regard to meal charges.~~ the Board will allow students who do not have enough funds to “charge” the cost of meals to be paid back subject to the terms in this policy.

- Only regular meals, and only what is on the menu may be charged;
- No snacks may be charged;
- A computer-generated point of sale system shall be used for identifying and recording all charged meals, as well as for collecting repayments.

Students who cannot pay for a meal or who have unpaid meal debt shall not be publicly identified or stigmatized. District staff shall not discuss a student’s unpaid meal debt in front of other students. The District shall not take any action directed at a student to collect unpaid school meal fees. However, the District may discretely notify secondary students of their account balances, and why certain items (e.g., à la carte, etc.) could not be provided with charged meals.

The District shall discretely notify parents/guardians of students with negative balances of at least five meals, to determine if the student is directly certified to be eligible for free meals, and attempt to reach the parent/guardian to assist them in the application process for free and/or reduced price meals, and determine if there are other issues within the household causing the insufficient funds and offer appropriate assistance. If a parent/guardian regularly fails to provide meal money and does not qualify for free or reduced price meals, the District may take other actions as appropriate.

If school food service authorities identify that a family may be in violation of this policy by accumulating an outstanding balance greater than \$75, they ~~must first~~ shall discretely provide notice to notify the parent/guardian that if non-payment continues, the ability to charge meals may be refused. of the balance, and the process to refill the account. This notification shall continue regularly until the account is replenished.

The District shall communicate to all parents on an annual basis, prior to the opening day of school and to families transferring into the District during the year, notifying them of the requirements of this policy. The policy shall also be published in appropriate school and District publications. All staff involved in implementing and enforcing this policy shall also be notified of these requirements and their responsibilities. The District's enrollment process shall include the application process for free and reduced price meals. If the District becomes aware that a student is so eligible, it shall file an application for the student. Staff responsible for assisting foster, homeless and migrant students shall coordinate with food services staff to ensure such students receive free school meals.

Unpaid meal charges are a financial burden to the District and taxpayers and can negatively affect the school program. All schools shall maintain a system for accounting for charged meals that follows New York State guidelines. The District shall attempt to recover unpaid meal charges before the end of the school year, but may continue efforts into the next school year. The District shall notify parents/guardians of unpaid meal charges at regular intervals, and may engage in collection activities by District staff, which do not involve debt collectors as defined in Federal law (15 USC §1692a), and may not charge fees or interest. The District shall offer repayment plans, and may take other actions that do not result in harm or shame to the child, until unpaid charges are paid.

Remaining funds shall be carried over to the next school year. When students leave the District or graduate, the District shall attempt to contact the parent/guardian to return remaining funds. Parents/guardians may request, in writing, that funds be transferred to other students (e.g., siblings, unpaid accounts).

In accordance with Federal law, the District is not permitted to extend credit for meal purchases to staff.

***Great Neck Public Schools***  
***Adopted: 6/16/14***  
***Amended: 7/5/17***  
***Proposed Revision: 6/18/18***



June 18, 2018

## STAFF SUBSTANCE ABUSE

### INFORMATION

Attached for Board of Education consideration is a new policy: **Staff Substance Abuse (9610)** and its accompanying regulation (**9610-R**). This policy and regulation codify existing District practices with regard to staff substance abuse including the establishment of an Employee Assistance Program (EAP) and possible consequences should a staff member be found to have violated the policy. There have been no changes since its first reading on 6/4/18, and it is being submitted for a second of three readings. No Board action will be taken at this time.