Residents may speak on any item in Public Session with these two exceptions: "Communications," on which only the letter writer may comment, and subjects listed "For Board Discussion."

MEETING OF THE GREAT NECK, N. Y., BOARD OF EDUCATION MONDAY, JUNE 18, 2018 SOUTH HIGH SCHOOL LIBRARY 5:30*/8:00 P.M.**

*AT 5:30 P.M.: The **Board of Education** will officially begin its public meeting by accepting and voting on a motion to go into <u>EXECUTIVE</u> <u>SESSION</u> to discuss items appropriate for executive session pursuant to the Open Meetings Law. If no such motion is adopted, the Board will declare a recess.

**AT 8:00 P.M.: The Board of Education will resume its PUBLIC MEETING to act on agenda items necessary for the conduct of its business.

Pledge of Allegiance

1. APPROVAL OF MINUTES

- a. June 4, 2018
- b. June 10, 2018
- c. June 11, 2018

PRESENTATION - NATIONAL COUNCIL OF JEWISH WOMEN

2. RECOGNITIONS

- a. Recognition of Candidates for Tenure Secondary
- b. Recognition of UPTC Executive Boards School Years: 2017-18 and 2018-19
- c. Recognition of PTA Presidents School Years: 2017-18 and 2018-19
- d. Recognition of Retiring Members of the Community Education Advisory Committee
- e. Appointment of New Members of the Community Education Advisory Committee

Meeting Adjourns for Reception

3. **<u>OPEN TIME</u>** (The purpose of "Open Time" is to permit any person in the audience to address the Board of Education on any question concerning the school district, whether or not the question appears on the printed agenda. Generally, up to three minutes will be granted to each speaker.)

4. BOARD/ADMINISTRATIVE AFFAIRS

- a. Community Education Advisory Committee Annual Report
- b. Board of Education Advisory Committee Reports
- c. Superintendent's Report
- d. Policy on Staff Identification Badges One Reading and Possible Adoption
- e. Policy on Charging of School Meals and Prohibition Against Shaming One Reading and Possible Adoption
- f. Policy on Staff Substance Abuse Second Reading
- g. Policy on Substance Abuse Second Reading
- h. Policy on School Safety Teams and Plans Second Reading
- i. Policy on Non-Discrimination and Equal Opportunity Third Reading
- j. Elementary Student Observer(s) Spring 2018 Semester
- k. Elementary Student Teacher(s) Fall 2018 Semester
- I. Secondary Student Teacher(s) Fall 2018 Semester
- m. Student Teacher(s) Summer Program
- n. Resolution for the Authorization for Participation in the Southern Westchester Board of Educational Services
- o. Bethpage Coach Bus Transportation Cooperative RFP #006-1819
- p. On-Site Shredding Service Rate Increase
- q. Resolution for Participation in Nassau County BOCES Cooperative Bidding Program for 2018-2019
- r. Online Credit Card Payments for School Meals
- s. Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations June 2017 and the Related Corrective Action Plan
- t. Rejection Request for Proposals Special Inspection & Testing Services
- u. Affordable Care Act Consulting Firm

- v. Software License Renewal for Infinite Campus Backpack
- w. Software License Renewal for Wincap
- x. Donation Monetary South High
- y. Donation Monetary South High Robotics Club
- z. Donation Monetary Scholarship Fund(s)
- aa. Donation Monetary Regeneron Science Talent Search Award

5. FACILITIES MATTERS

a. Public Use of District Facilities

6. FINANCE & OPERATIONS

- a. Bids and Contracts
 - (1) Bid Northwest Nassau County Transportation Cooperative Summer School 2018
 - (2) Bid Pupil Transportation Special, Private and Parochial Schools Nassau County Transportation Cooperative
 - (3) Contract Tuition Addendum
 - (4) Contracts Pupil Transportation Cooperative Extension 2018 Summer
 - (5) Contracts Tuition
 - (6) Contracts Resource and Related Services
 - (7) Contracts Instructional and Tuition
 - (8) Contract Extension Pupil Transportation 2018 Summer Enrichment and Recreation
- b. Outside Services Agreements
- c. Claims Audit Report to the Board of Education May 2018

7. STUDENT MATTERS

- a. Committee on Special Education Recommendations
 - (1) School Year: 2017-18
 - (2) School Year: 2018-19
- b. Committee on Preschool Special Education Recommendations
 - (1) School Year: 2017-18
 - (2) School Year: 2018-19

8. PERSONNEL MATTERS*

I. Certificated Employees

- Appointment(s)
 - Change(s) in Salary/Payment/Status
- Retirement(s)
- Resignation(s)
- Termination(s)
- Leave(s)
- Other

II. Non-Certificated Employees

- Appointment(s)
 - Change(s) in Salary/Payment/Status
 - Retirement(s)
 - Resignation(s)
 - Termination(s)
 - Leave(s)
 - Other

9. BOARD DISCUSSION - NO ACTION TO BE TAKEN

NEXT MEETING

Thursday, July 5, 2018 -Tuesday, August 28, 2018 -Thursday, September 20, 2018 -Monday, October 15, 2018 -Thursday, October 18, 2018 - Organizational Meeting – Phipps Board Room - 8:00 p.m. Limited Public Action Meeting – Phipps Board Room – 8:00 p.m. Public Action Meeting – 8:30 p.m. – South High School UPTC/PTA Presidents Meeting – 6:00 p.m. – Phipps Board Room Public Action Meeting – 8:30 p.m. – J.F. Kennedy School

*Some items may be appropriate for Executive Session.

PRESENTATION NATIONAL COUNCIL OF JEWISH WOMEN

A representative from the National Council of Jewish Women will present a check for \$300 to the Parent-Child Home Program. Ms. Regina Farinaccio, Program Coordinator, will accept the donation on behalf of the Parent-Child Home Program and introduce two parent representatives who will speak about their program experiences.

RECOGNITION OF CANDIDATES FOR TENURE SECONDARY

INFORMATION

The Superintendent of Schools recommends to the Board of Education that the following employees be appointed to tenure as detailed in the Personnel Section of tonight's agenda.

SCHOOL	NAME	TENURE AREA
South Middle	Carla Diesu Joshua Dugan Elena Gaeta Justin Lander	General Special Education General Special Education Home Economics-General English
North Middle	Brendan Nelson Cinthia Serowik Rachael Weissman	School Counseling & Guidance English Social Studies
North High	Christina Keys	Science
South High	Margaret Dunne Lisa Todisco Andrea Zinn	English General Special Education Mathematics

RECOGNITION OF

UPTC EXECUTIVE BOARDS

2017-2018

Michelle Ahdoot, President Robin Fleishman & Angela Pian, Co-Executive Vice Presidents Meewon Choung & Hyun Soo Na, Carey Ye, Bo Zhang, Co-Vice Presidents, Communications Anulekha Ganguli, Vice President, Presidents Council

Kevin Sun, Treasurer

Grant Toch, Member At Large

2018-2019

Michelle Ahdoot, President

Robin Fleishman & Kevin Sun, Co-Executive Vice Presidents

Bo Zhang, Carey Ye & Jennifer Kim Co-Vice Presidents, Communications

Anulekha Ganguli, Vice President, Presidents Council

Jason Gilbert, Treasurer

Meewon Choung, Member At Large

RECOGNITION OF PTA PRESIDENTS

REMAINING PTA PRESIDENTS

Amy Kase Grace McGirr Debbie Nassimi Hallie Mohel-Cardinale Joyce Cheung Moji Pourmoradi Maria Condello Rhina Baires Lisa Jonisch Marisa Kermanian Miriam Kobliner Carol Valic Louisa Zeppieri Ron Kosinski Helene Trontz E.M. Baker E.M. Baker J.F. Kennedy Lakeville North High North High Parkville Parkville Saddle Rock Saddle Rock Saddle Rock South High South Middle SEPTA SEPTA

RETIRING PTA PRESIDENTS

Bita Hendizadeh J.F. Kennedy Mar Green J.F. Kennedv Dora Wu Lakeville Linda Cheung North Middle Pargol Khadavi North Middle North Middle Lori Beth Schwartz Debbie Kerendian Saddle Rock Lisa Carbone South Middle Christine Gordon Village

INCOMING PTA PRESIDENTS

Ivonne Cohen Chloe Yang-Lee Mar Green Pricilla Cho Bita Hendizadeh Julie Lam-Leong Margareth Adams Joyce Jing Kathy Harvey J.F. Kennedy Lakeville North Middle North Middle North Middle Parkville Saddle Rock South High Village

RECOGNITION OF RETIRING MEMBERS OF THE COMMUNITY EDUCATION ADVISORY COMMITTEE

Yung-Ying Chen Phyllis Ehrlich Sheila DeFazio Amy Finkston Dr. Robert Ohebshalom

APPOINTMENT OF NEW MEMBERS OF THE COMMUNITY EDUCATION ADVISORY COMMITTEE

It is recommended that the Board of Education appoint the following members to the Community Education Committee for a three year term, beginning July 1, 2018 through June 30, 2021.

Rofreceine Berkower Yan Ma Phyllis Riskin

COMMUNITY EDUCATION ADVISORY COMMITTEE – ANNUAL REPORT

The Community Education Advisory Committee, comprised this year of 17 resident and staff members, worked together to suggest and evaluate programs and procedures of the Great Neck Public Schools Community Education Program. As a committee, we have met four times throughout the year. Our meetings have been instrumental in continuing to improve and expand upon our program.

We had our third annual week-long Open House in the fall. We welcomed over 65 new visitors, and look forward to another this fall from October 1-5.

Over 54 brand new courses were offered this year over the course of four sessions, in addition to 25 new trips and events. Additionally, we continue to provide Driver Education and review classes for students preparing for the PSAT, SAT, and ACT exams.

Over 5700 registrations were taken during the 2017-2018 school year for our 354 classes and trips. Revenue went from \$946,018 in 2016-17 to \$989,168 in 2017-18, an increase of \$43,150.

I would like to take a moment to acknowledge the outgoing members of the Advisory Board, and thank them for their years of support. They are Yung-Ying Chen, Phyllis Ehrlich, Sheila DeFazio, Amy Finkston, and Dr. Robert Ohebshalom. I thank the current board members who will continue their service. First and foremost, I must thank our chairperson, Stacee Bernstein. Ms. Bernstein continues to be a great asset to both our Board and our program, attending many classes and taking many of our trips. She has been instrumental in helping me plan and publicize various aspects of our program. Additionally we have Angela Pian and Joan Esterces who will serve as part of the Executive Committee, and Harriet Becker, Susan Danziger, Karen Jia, Lilian Krowne, Mindy Ohringer, Karen Lynne Siegel, and Haliemah Simone.

I would like to thank Dr. Joseph Hickey for his suggestions and input with regard to our program. Dr. Hickey has continued to work closely with me in our efforts to increase revenue and decrease the program's cost to the district. I would also like to thank Dr. Teresa Prendergast for always including Community Education in her visits and reports.

Finally, thank you to the Great Neck Board of Education. All of us at Community Education are truly grateful for your continued support of our program. We wish you a wonderful and restful summer.

Respectfully Submitted,

Jamuthe Varatche

Samantha Tarantola

BOARD OF EDUCATION

ADVISORY COMMITTEE REPORTS

Rebecca Sassouni – Citizens Advisory Jeffrey Shi – Building Advisory Donald Ashkenase – Finance Advisory

SUPERINTENDENT'S REPORT

Dr. Teresa Prendergast Superintendent of Schools

STAFF IDENTIFICATION BADGES

INFORMATION

Attached for Board of Education consideration is a revised policy: **Staff Identification Badges (8105)**. The revision addresses the need to provide identification badges to individuals approved for provisional access to District buildings. In addition, the policy now stipulates that a fee shall be charged for the replacement of lost, stolen or mishandled cards. In accordance with Policy 2400 *Board Policy Development*, this revised policy is being submitted for one reading and possible adoption.

STAFF IDENTIFICATION BADGES

All faculty and <u>Great Neck Public School</u> staff members <u>and those individuals approved for</u> <u>provisional access to District buildings</u> in the are required to wear <u>and visibly display the</u> <u>their District-issued</u> personal identification badge provided by the School District at all times during the workday and during any District-sponsored events.

Faculty and staff members new to the District will be issued a temporary identification badge by the Office of Human Resources to be worn until such time as a permanent badge can be produced.

Faculty and staff members <u>All individuals</u> are <u>required</u> to report lost, stolen or damaged badges immediately to the <u>District Security Office</u>. Assistant Superintendent for Business. Faculty and staff members will be given a temporary identification badge under those circumstances. <u>A fee shall be charged to replace any lost, stolen or mishandled cards</u>.

All identification badges remain the property of the School District Great Neck Public Schools and must be returned to the District immediately upon cessation of employment separation from service in the District.

Great Neck Public Schools Adopted: 12/10/07 Proposed Revision: 6/18/18

CHARGING OF SCHOOL MEALS AND PROHIBITION AGAINST SHAMING

INFORMATION

Attached for Board of Education consideration is a revised policy: *Charging of School Meals* (8505). The revision addresses recently adopted New York State Education Law §908 requiring school districts that participate in the National School Lunch Program or School Breakfast Program to take actions to prevent student meal shaming. As such, the policy has been retitled Charging of School Meals and Prohibition Against Shaming, and throughout the policy there is an emphasis on the need to provide students with access to reimbursable meals, and the use of discretion in the handling of unpaid school meal balances. In addition, the specifications governing procedures for notification and debt collection have been expanded. In order to comply with the timeline of the new law, and in accordance with Policy 2400 *Board Policy Development*, this revised policy is being submitted for adoption following one reading.

CHARGING OF SCHOOL MEALS AND PROHIBITION AGAINST SHAMING

The Board of Education recognizes that, on occasion, students may forget to bring meal money to school. To ensure that students do not go hungry, but also to promote responsible student behavior, and to minimize the fiscal burden on the District, all schools shall follow guidelines with regard to meal charges. the Board will allow students who do not have enough funds to "charge" the cost of meals to be paid back subject to the terms in this policy.

- Only regular meals, and only what is on the menu may be charged;
- No snacks may be charged;
- A computer-generated point of sale system shall be used for identifying and recording all charged meals, as well as for collecting repayments.

Students who cannot pay for a meal or who have unpaid meal debt shall not be publicly identified or stigmatized. District staff shall not discuss a student's unpaid meal debt in front of other students. The District shall not take any action directed at a student to collect unpaid school meal fees. However, the District may discretely notify secondary students of their account balances, and why certain items (e.g., à la carte, etc.) could not be provided with charged meals.

The District shall discretely notify parents/guardians of students with negative balances of at least five meals, to determine if the student is directly certified to be eligible for free meals, and attempt to reach the parent/guardian to assist them in the application process for free and/or reduced price meals, and determine if there are other issues within the household causing the insufficient funds and offer appropriate assistance. If a parent/guardian regularly fails to provide meal money and does not qualify for free or reduced price meals, the District may take other actions as appropriate.

If school food service authorities identify that a family may be in violation of this policy by accumulating an outstanding balance greater than \$75, they must first shall <u>discretely provide notice to notify</u> the parent/guardian that if non-payment continues, the ability to charge meals may be refused. of the balance, and the process to refill the account. This notification shall continue regularly until the account is replenished. The District shall communicate to all parents on an annual basis, prior to the opening day of school and to families transferring into the District during the year, notifying them of the requirements of this policy. The policy shall also be published in appropriate school and District publications. All staff involved in implementing and enforcing this policy shall also be notified of these requirements and their responsibilities. The District's enrollment process shall include the application process for free and reduced price meals. If the District becomes aware that a student is so eligible, it shall file an application for the student. Staff responsible for assisting foster, homeless and migrant students shall coordinate with food services staff to ensure such students receive free school meals.

Unpaid meal charges are a financial burden to the District and taxpayers and can negatively affect the school program. All schools shall maintain a system for accounting for charged meals that follows New York State guidelines. <u>The District shall attempt to recover unpaid meal charges before the end of the school year, but may continue efforts into the next school year. The District shall notify parents/guardians of unpaid meal charges at regular intervals, and may engage in collection activities by District staff, which do not involve debt collectors as defined in Federal law (15 USC §1692a), and may not charge fees or interest. The District shall offer repayment plans, and may take other actions that do not result in harm or shame to the child, until unpaid charges are paid.</u>

Remaining funds shall be carried over to the next school year. When students leave the District or graduate, the District shall attempt to contact the parent/guardian to return remaining funds. Parents/guardians may request, in writing, that funds be transferred to other students (e.g., siblings, unpaid accounts).

In accordance with Federal law, the District is not permitted to extend credit for meal purchases to staff.

Great Neck Public Schools Adopted: 6/16/14 Amended: 7/5/17 Proposed Revision: 6/18/18

STAFF SUBSTANCE ABUSE

INFORMATION

Attached for Board of Education consideration is a new policy: **Staff Substance Abuse** (9610) and its accompanying regulation (9610-R). This policy and regulation codify existing District practices with regard to staff substance abuse including the establishment of an Employee Assistance Program (EAP) and possible consequences should a staff member be found to have violated the policy. There have been no changes since its first reading on 6/4/18, and it is being submitted for a second of three readings. No Board action will be taken at this time.

STAFF SUBSTANCE ABUSE

The Board of Education will not permit the illegal use, including possession, sale and/or manufacture, of alcohol or controlled substances by staff members, either in the workplace or at any time when the effects of such substance(s) may impair the performance of their duties.

No employee, except those pursuant to *Policy 8414.5 Alcohol and Drug Testing for School Bus Drivers and Other Safety-Sensitive Employees,* shall be subjected to urinalysis or other form of alcohol or controlled substance testing without reasonable suspicion of such use. Failure to submit to required alcohol or controlled substance testing based upon reasonable suspicion that the employee has violated District policy on alcohol and controlled substance use is grounds for disciplinary action up to and including dismissal.

With the support of District collective bargaining units, an Employee Assistance Program (EAP) shall be established to provide appropriate and confidential prevention, intervention, assessment, referral, support and follow-up services for District staff. Staff members shall be informed of such services and shall be encouraged to seek such help either voluntarily or in lieu of disciplinary action.

If an employee is found to have violated the terms of this policy, he or she may be required to participate in a substance abuse rehabilitation program and/or be subject to a range of penalties up to and including dismissal.

In general, the Board will not intervene unless the employee's personal problems adversely affect his or her job performance. However, drivers subject to the Omnibus Transportation Employee Testing Act of 1991 must be referred to a substance abuse counselor for evaluation and treatment if the employee has tested positive for controlled substances, received an alcohol concentration of 0.04 or greater, or refused to take a test.

In its effort to maintain a drug-free environment, the District shall cooperate to the fullest extent possible with local, New York State and/or Federal law enforcement agencies.

Great Neck Public Schools Proposed: 6/4/18; 6/18/18

STAFF SUBSTANCE ABUSE REGULATION

In the event that District supervisory personnel determine that a staff member has a potential problem related to alcohol or other substance use/abuse which adversely affects his/her job performance, the following actions may be taken:

- Supervisory personnel shall attempt to compile information and/or document actions that have resulted in an unsatisfactory job performance that may be related to the employee's alcohol or other substance use/abuse, including any observable signs of alcohol or substance use/abuse.
- If the problem may adversely affect the employee's position, District supervisory personnel will schedule a meeting with the employee to discuss possible employment concerns. Written notification regarding reasons for the meeting will be given to the employee. The employee will be entitled to have representatives of their association present, and District supervisory personnel shall then review the information with the employee. The outcome of such a meeting may include a written reprimand.
- The employee may be subjected to breath analysis, urinalysis or other form of drug testing if there exists reasonable individualized suspicion that the employee is under the influence of alcohol and/or a controlled substance.
- The employee may be asked to cooperate with an Employee Assistance Program (EAP) representative.
- After exhausting the avenue of treatment and prevention, and if the problem still exists, the District may:
 - o commence actions leading to termination;
 - o commence legal action.

The procedures set forth in this regulation will be subject to New York State law, civil service law and regulations, as well as terms of negotiated agreements.

Great Neck Public Schools Proposed: 6/4/18; 6/18/18

SUBSTANCE ABUSE

INFORMATION

Attached for Board of Education consideration is a revised policy: **Substance Abuse** (5432). This policy, first adopted in 1986, predates the 2001 required adoption of the Code of Conduct (Policy 5300.30 Code of Conduct: Prohibited Student Conduct), and a review of the policy revealed that in its current form, much of its language regarding consequences for student substance abuse is duplicated in the Code of Conduct. Therefore, this revision refocuses the policy to primarily address student substance abuse education and prevention, and it has been retitled to reflect that change. There have been no changes since its first reading on 6/4/418, and this revised policy is being submitted for a second of three readings. No Board action will be taken at this time.

STUDENT SUBSTANCE ABUSE EDUCATION AND PREVENTION

The Great Neck <u>Public</u> Schools <u>District is are</u> committed to supporting efforts and adhering to all legal requirements that relate to the prevention of the use/abuse of alcohol and tobacco, as well as controlled substances used in other than prescribed ways.

State and Federal Compliance

- 1. It is the policy of the Great Neck School District to prohibit the dispensation, distribution, manufacture, possession and/or illegal use of any controlled substance by students in all school buildings, on school grounds, in school buses, or at any school sponsored function or activity.
- 2. All members of the Great Neck School System, in implementing this policy, will follow current Federal and New York State laws, New York State Education Law, and the Regulations of the Commissioner of Education.
- 3. As a matter of law, no employees of the Great Neck Public Schools have the privilege of confidentiality regarding information given to them by students.

Implementation

In an effort to accomplish this objective:

1. Classroom teachers and health teachers, in association with District social workers/drug counselors, will shall provide substance abuse preventativeon education.

2. Substance abuse policy information will be disseminated to the school community through appropriate channels.

3. 2. Students with identified as having a substance abuse problems should shall be referred to appropriate treatment agencies.

4. Serious consequences for violation of this policy will be found within the District's Code of Conduct

Information regarding consequences for students found possessing, consuming, selling, distributing, manufacturing or exchanging alcoholic beverages or illegal substances*, or synthetic versions thereof whether specifically illegal or not, or being under the influence of such substances on District property, at a District function, on a school bus, or when representing the school district are specified within the District's **Code of Conduct** (*Policy 5300.30 Code of Conduct: Prohibited Student Conduct*).

For a policy regarding staff, see Drug-Free Workplace (9320).

Great Neck Public Schools Adopted: 11/10/86 Amended: 8/3/87; 3/2/92; 12/5/05 Proposed Revision: 6/4/18; 6/18/18

[&]quot;Illegal substances" include, but are not limited to inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, opioids, steroids, look-alike drugs, and any substances commonly referred to as "designer drugs."

SCHOOL SAFETY TEAMS AND PLANS

INFORMATION

Attached for Board of Education consideration is a revised policy: *School Safety Teams and Plans* (8130). The revision addresses changes to New York State Education Law §2801-a requiring that the Superintendent of Schools be designated the District's chief emergency officer as well as changes to the composition of the both the District-wide school safety team and the building-level safety teams which have been renamed building-level emergency response teams. At the Board's discretion, a student representative may be appointed to the District-wide school safety team, but no confidential information may be shared with the student member. In addition, building-level emergency response plans shall include protocols in response to carbon monoxide alarms or detection. There have been no changes since its first reading on 6/4/18, and this revised policy is being submitted for a second of three readings. No Board action will be taken at this time.

SCHOOL SAFETY TEAMS AND PLANS

Emergencies and violent incidents in schools are critical issues that must be addressed in an expeditious and effective manner. The Board of Education recognizes its responsibility to adopt and keep current a comprehensive District-wide school safety plan and <u>a</u> building-level emergency response plan(s) for each <u>school</u> which that address violence prevention, crisis intervention, emergency response and management.

Taken together, the District-wide and building level plans shall provide a comprehensive approach to addressing school safety and violence prevention, and provide the structure by which all individuals can fully understand their roles and responsibilities for promoting the safety of the entire school community. The plans shall be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the District's coordination with local and county resources. The plans shall also address risk reduction/prevention, response and recovery with respect to a variety of types of emergencies and violent incidents in District schools.

The Board of Education shall cooperate with appropriate state, county and town agencies in developing agreements for the use of school-owned facilities and vehicles during a disaster. The District is required to relinquish to the appropriate state or County agencies the control and use of school transportation vehicles and facilities in accordance with county emergency preparedness plans or directives.

The Superintendent of Schools, during a local or state emergency, shall act as the chief communication liaison for all buildings within the District.

The Superintendent of Schools or designee shall be the District's chief emergency officer and shall coordinate communication between Agency staff, law enforcement and first responders. The chief emergency officer shall inform all staff of the District-wide school safety plan and shall ensure that building-level emergency response plans are completed, reviewed annually and updated as necessary.

In accordance with New York State law and regulation, the District shall have the following safety teams and plans to deal with violence prevention, crisis intervention and emergency response and management:

Comprehensive District-wide School Safety Team and Plan

The Board shall annually appoint a District-wide school safety team that includes, but is not limited to, a representative from the following constituencies: the Board, administrators, teachers, school-related parent organizations, students, school District safety personnel and other school District personnel. This team shall be responsible for the development and annual review of the comprehensive District-wide school safety plan. The plan shall cover all District school buildings and shall address violence prevention (taking into consideration a range of programs and approaches that are designed to create a positive school climate and culture), crisis intervention, emergency response and management including communication protocols, at the District level. It shall include all those elements required by New York State law and regulation.

The Board may also appoint a student representative to the District-wide school safety team. However, no confidential building-level emergency response plans shall be shared with the student member, nor shall the student member be present during discussion of any confidential building-level emergency response plans, or confidential portions of the District-wide emergency response strategy.

Building-level safety team and Emergency Response Team and Plans

Each building principal (or for buildings without a principal, administrator) shall be responsible for annually developing a school safety building-level emergency response team that includes, where applicable, representation from teachers, administrators, school-related parent organizations, students, school District safety personnel, other school District personnel, law enforcement officials and local emergency response agencies. Each school safety emergency response team shall be responsible for the development and review of a building-level emergency response plan for their building. The plan(s) shall address communication, emergency response (including ensuring that local responders have access to floor plans, blueprints, and other appropriate maps of school District property and the immediate surrounding area), and evacuation at the building level and shall include all components required by law and regulation. These confidential plans shall include evacuation routes, shelter sites, medical needs, transportation and details regarding emergency notification to parent(s)/guardian(s).

The building level emergency response plan shall include protocols in response to carbon monoxide alarms or detection. Alarm or detection of carbon monoxide shall result in appropriate action in accordance with the emergency response plan.

Within each building, the school safety-team <u>Building-level emergency response</u> <u>plans</u> shall designate:

- an emergency response team <u>for incidents</u> that includes appropriate school personnel and as needed, local law enforcement officials and representatives from local, regional and/or state emergency response agencies to assist the school community in responding to a serious violent incident or emergency; and
- a post-incident response team that includes appropriate school personnel and as needed, medical personnel, mental health counselors and other related personnel to assist the community in coping with the aftermath of a serious violent incident or emergency.

The building principal (or for buildings without a principal, administrator) shall be responsible for conducting at least one test every school year of the emergency response procedures under this plan.

To maintain security and in accordance with law, the building-level emergency response plan(s) shall be confidential and shall not be subject to disclosure under the Freedom of Information Law or any other law.

All plans shall be reviewed each year, and updated, if necessary, by the appropriate safety team.

The Superintendent of Schools shall be responsible for filing the District-level school safety plan and any amendments to the plan with the <u>New York State</u> Commissioner of Education within 30 days after their adoption. Each building principal shall be responsible for filing the building-level emergency response plan for his or her building and any amendments to the plan with the appropriate local law enforcement agency and the New York State police within 30 days after their adoption.

Great Neck Public Schools Adopted: 5/21/90 Amended: 9/16/13 Proposed Revision: 6/4/18; 6/18/18

NON-DISCRIMINATION AND EQUAL OPPORTUNITY

INFORMATION

Attached for Board of Education consideration is a revised policy: *Equal Opportunity* (0100). The revision addresses recent updates to the list of applicable legally protected classes, as well as new language reflecting the District's compliance with the United States Department of Education Office of Civil Rights' (OCR) standards regarding the accessibility of the District's website to persons with disabilities, in accordance with the Americans with Disabilities Act (ADA). In addition, upon advice of the New York State School Boards Association (NYSSBA), the policy has been retitled Non-Discrimination and Equal Opportunity. There have been no changes since its second reading on 6/4/18 and this revised policy is being submitted for a third reading and possible adoption.

NON-DISCRIMINATION AND EQUAL OPPORTUNITY

The Board of Education affirms that discrimination, in any form, to any degree, and towards any individual or group, subverts the avowed aims of a free and democratic society.

Pursuant to various applicable Federal and State laws, the Board declares that the Great Neck Public Schools shall not discriminate on the basis of any arbitrary criteria <u>or</u> <u>applicable legally protected classes</u>, including, but not limited to: age, ancestry, color, <u>creed</u>, disability (mental or physical), <u>domestic violence victim status</u>, ethnic group, gender, <u>predisposing</u> genetic predisposition, marital status, national origin, parental status, race, religion, religious practice, sex (including pregnancy, childbirth or related <u>medical condition</u>), sexual orientation, use of a guide dog, hearing dog or service dog, or weight in the educational programs and activities of the District.

It will be the continuing policy of the District to ensure fair and equitable educational and employment opportunities for all of its students and staff. The Board will also encourage programs and activities related to this ideal.

Additionally, to fulfill the mission of the District website, which is to disseminate information about the educational programs, services, and activities of our district, and promote the accomplishments of our schools, students, and staff to the local and global educational community, we endeavor to adhere to accessible technology standards in order to effectively communicate and deliver online content that is in compliance with Section 504 and Title I of the Americans with Disabilities Act (ADA) and their implementing regulations. District Webmasters, led by the Technology Director, are responsible for creating ADA compliant Web pages and posting accessible content, including, but not limited to:

- Using alternate texts equivalent for images and photos;
- Posting searchable PDF documents;
- Adhering to ADA-compliant contrast ratios for text and backgrounds;
- Ensuring that embedded videos are posted with closed captioning for the hearing impaired;
- Avoiding the use of redundant links;

- Including a Notice to Individuals with Disabilities Disclaimer Footer on District and School home pages that communicates our commitment to an ADA-compliant Web site and seeks input from members of the public with disabilities or those with an interest in order to ensure Web site accessibility;
- Identifying and endeavoring to ameliorate other barriers to access; and
- <u>Making other non-ADA compliant considerations when developing the District's</u> website, including translation of Web pages into languages other than English.

The Board annually appoints an two individuals to act as the District's Title IX compliance officers for students and staff. The name, school address, and phone number of the Title IX officers are published in the annual school District calendar. Other compliance officers are also identified in the appropriate policies, including 9140.1 Staff Complaints and Grievances and 9350 Staff Requests for Accommodations Under the Americans With Disabilities Act As Amended.

Great Neck Public Schools Adopted: 01/26/09 Amended: 02/07/11; 04/21/15 Proposed Revision: 5/7/18; 6/4/18; 6/18/18

ELEMENTARY STUDENT OBSERVER(S)

Spring 2018 Semester

INFORMATION

Pursuant to <u>Education Law Section 301 – Qualification of Teachers</u>, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student observer(s) have requested assignments to our elementary 2018 spring semester.

<u>Name</u>	<u>College</u>	<u>School</u>	Teacher	<u>Subject</u>	Dates/ <u>Hours</u>
Kathryn Natter	Hostos	PKV	J. Browning	Kdg.	20 hours

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the student observer(s) to our elementary spring 2018 semester.

ELEMENTARY STUDENT TEACHERS(S)

Fall 2018 Semester

INFORMATION

Pursuant to <u>Education Law Section 301 – Qualification of Teachers</u>, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student teachers(s) have requested assignments to our elementary 2018 fall semester.

Name	College	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	Dates/ <u>Hours</u>
Brandon Brooker	Adelphi	SR	P. DeBlasio	Phys. Ed.	9/4-10/5/18

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the student teacher(s) to our elementary fall 2018 semester.

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SECONDARY STUDENT TEACHER(S) Fall 2018 Semester

INFORMATION

Pursuant to <u>Education Law Section 301 – Qualification of Teachers</u>, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student teacher(s) have requested assignments to our secondary 2018 fall semester.

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	Dates/Hours
Brandon Brooker	Adelphi	South Middle South High	C. Dnyprowsky J. Callaghan	Phys. Ed. Health	10/8-11/2/18 11/5-12/14/18
Carly Danowitz	LIU	South High	J. Cruz	Guidance	9/1-12/12/18
Luis Guallpa	Queens	North Middle	K. Johnson	Spanish	9/1-12/12/18
Liz Leone	Queens	South Middle	T. Hatten	Science	9/1-12/12/18
Adriana Mendrinos	Queens	South Middle	D. Moore	Spanish	9/1-12/12/18

RECOMMENDATION

It is recommended that the Board of Education approve the placement of these student teacher(s) to our secondary fall 2018 semester.

STUDENT TEACHER(S) Summer Program

INFORMATION

Pursuant to <u>Education Law Section 301 – Qualification of Teachers</u>, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student teachers(s) have requested assignments to our 2018 summer semester.

ELEMENTARY

				Dates/
<u>Name</u>	College	<u>School</u>	<u>Subject</u>	Hours
Gabrielle Albanese	Hofstra	Summer Program	Grade 1-5 Spec. Ed.	7/2-8/3/2018
		SECONDARY		D / /
<u>Name</u>	<u>College</u>	<u>School</u>	<u>Subject</u>	Dates/ <u>Hours</u>
Kristen Aberasturi	Hofstra	Summer Program	Grade 7-12 Spec. Ed.	7/5-8/15/2018

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the student teachers(s) to our summer 2018 semester.

RESOLUTION FOR THE AUTHORIZATION FOR PARTICIPATION IN THE SOUTHERN WESTCHESTER BOARD OF EDUCATIONAL SERVICES

WHEREAS, it is the desire of the participating school districts of the Southern Westchester Board of Cooperative Educational Services, adopting this Resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Great Neck Public Schools agrees to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting this in the joint bidding of:

Custodial Supplies

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until March 31, 2019 and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

Barbara Berkowitz, Board President

GREAT NECK PUBLIC SCHOOLS School District

Date

BETHPAGE COACH BUS TRANSPORTATION COOPERATIVE RFP #006-1819

INFORMATION

The Bethpage Coach Bus Transportation Cooperative issued and duly advertised an RFP for coach bus transportation services for the 2018-2019 school year. The Bethpage Coach Bus Transportation Cooperative consists of Bayport-Blue Point School District, Bethpage Union Free School District, Great Neck Public Schools, Long Beach UFSD, Plainedge UFSD, Plainview-Old Bethpage CSD and Syosset UFSD.

Twelve RFP's were distributed to coach bus companies and four were received and opened on April 30, 2018. The RFP was scored by the Cooperative's coordinating agent from the Bethpage UFSD.

RECOMMENDATION

It is recommended that the Board of Education accept the result of RFP #006-1819 for the 2018-2019 school year, and award the contract to Hampton Jitney in the amount of \$80,000. The Board further authorizes the Board President to execute said contract.

JUNE 18, 2018

ON-SITE SHREDDING SERVICE - RATE INCREASE

INFORMATION

The District would like to continue the shredding services of Iron Mountain. The new rates for 2018-19 are as follows:

MONTHLY ON-SITE RECURRENT SERVICE To provide shredding for each of the three (3) lockable consoles located at the Phipps Administration Building and each additional 65-gallon container as needed	<u>NEW RATE</u> \$ 14.03
Each 1.2 cubic foot carton (\$44 per month minimum)	\$ 5.50
AS NEEDED ON-SITE BULK SHREDDING To provide shredding for each 65-gallon container Each 1.2 cubic foot carton Per-visit fee	\$ 14.03 \$ 5.50 \$ 44.00
Container pickup/delivery is \$10 per container	

RECOMMENDATION

It is recommended that the Board of Education approve the continuation of shredding services provided by Iron Mountain for 2018-19, as listed above.

RESOLUTION FOR PARTICIPATION IN NASSAU COUNTY BOCES

COOPERATIVE BIDDING PROGRAM FOR 2018-19

INFORMATION

The Great Neck Union Free School District would like to continue our participation in the Cooperative Bidding Program with BOCES of Nassau County. Participation in the BOCES Cooperative Bidding Program will afford the District the opportunity to receive equipment, supplies, and services at substantial savings.

RECOMMENDATION

It is recommended that the Board of Education approve the District's participation in the Board of Cooperative Educational Services (BOCES) Cooperative Bidding Program for 2018-19,

ONLINE CREDIT CARD PAYMENTS FOR SCHOOL MEALS

INFORMATION

On February 12, the Board of Education approved an upgrade to the district's Food and Nutrition software, which is produced and sold by Heartland School Solutions. The upgraded system, Mosaic, works in conjunction with another Heartland product, MySchoolBucks, to allow parents to fund their children's meal accounts online via credit card.

Up until now, parents have been paying for their children's meals via cash, check, or money order and district staff members have been manually processing these payments. Parents have asked for the ability to pay via credit card and to view their children's cafeteria purchase history online. MySchoolBucks will enable both.

There is no cost to the district to establish the MySchoolBucks service. Parents who use the service will pay \$2.49 per transaction, with a maximum payment amount of \$120 per child, but with no limit on the number of children per family. The anticipated launch date is early August 2018.

Parents who choose not to use MySchoolBucks can continue to pay via cash, check, or money order.

RECOMMENDATION

It is recommended that the Board of Education approve the agreements with Heartland School Solutions to make the MySchoolBucks service available to parents.:

ANNUAL RISK ASSESSMENT UPDATE PERTAINING TO THE INTERNAL CONTROLS OF DISTRICT OPERATIONS – JUNE 2017 AND THE RELATED CORRECTIVE ACTION PLAN

INFORMATION

All New York State Public School Districts are required to establish an Internal Audit Function per the laws of New York State, 2005, Chapter 263. The District complied with this legislation and has employed independent certified public accounting firms to perform the tasks required under this legislation. The District's current internal auditing firm, Nawrocki Smith LLP performs risk assessments of District operations. These risk assessments consist of reviews of financial policies, procedures and practices. At the conclusion of these reviews, which are done annually on various areas of District operations, a report is prepared that analyzes these findings and recommends changes for strengthening the District's administrative and financial controls. The School District is required to address the comments from that report and develop a corrective plan to strengthen those control deficiencies identified. The report and the corrective action plan need to be accepted by the Board of Education and transmitted to the New York State Education Department.

RECOMMENDATION

It is recommended that the Board of Education accept the Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations – June 2017 and the related Corrective Action Plan as prepared by District staff; and authorizes transmittal of these documents to the New York State Education Department and Comptrollers Office.

REJECTION

REQUEST FOR PROPOSALS – SPECIAL INSPECTION & TESTING SERVICES

INFORMATION

The District issued request for proposals for special inspection and testing services for the capital projects. Mr. Jason Martin received three (3) proposals in the name of the Board of Education on June 6, 2018 from the following vendors:

Burea Veritas North America Emtec Consultants Municipal Testing Laboratory, Inc.

After the proposals were read, it was discovered that some components that were needed were omitted from the proposal and District personnel has decided to reject these proposals.

RECOMMENDATION

It is recommended that the Board of Education reject the proposals submitted on June 6, 2018 for special inspection and testing services.

AFFORDABLE CARE ACT CONSULTING FIRM

INFORMATION

The District wishes to continue utilizing the Seneca Consulting Group for the 2018-19 school year. We have been satisfied with the leadership and guidance provided by Seneca in their efforts to ensure that we remain compliant with mandatory Affordable Care Act reporting.

The District would like to continue for a fifth year with the SENECA Consulting Group for \$12,000, plus \$1.25 per employee to print and mail IRS 1095 forms. If additional consulting services are needed, the hourly fee will be \$275. This is in accordance with Nassau BOCES RFP #2354.

RECOMMENDATION

It is recommended that the Board of Education approve an extension of the contract with the Seneca Consulting Group to assist the District in meeting the Affordable Care Act requirements. The cost of their services is \$12,000, with a \$1.25 charge per employee to cover IRS reporting expenses, and a fee of \$275 per hour for consultation outside the scope of services for the 2018-19 school year.

SOFTWARE LICENSE RENEWAL FOR INFINITE CAMPUS BACKPACK

INFORMATION

The District has been using the Infinite Campus software package as its primary student information system since the 2005-06 school year. The annual renewal is now due for the Infinite Campus "Backpack," an add-on to the main system that allows parents to view their children's prior years' report cards and other documents online.

RECOMMENDATION

It is recommended that the Board of Education approve the annual renewal of the District's Infinite Campus Backpack, from July 1, 2018 through June 30, 2019, for \$7,250.

SOFTWARE LICENSE RENEWAL FOR WINCAP

INFORMATION

The District has been using the WinCap software package as its primary financial and human resources system since the 2001-02 school year. An end user software license agreement was approved by the Board in April 2010 and does not need to be updated at this time. However, the annual software subscription renewal is now due.

In addition, the District wishes to continue using the WinCapWeb service, which integrates with WinCap and gives employees online access to their pay stubs, and the Timesheets service, which is an electronic timekeeping system for employees who clock in and out. These services carry monthly fees, based on the number of employees who are granted access.

RECOMMENDATION

It is recommended that the Board of Education approve the annual renewal of the District's WinCap software subscription, from July 1, 2018 through June 30, 2019, for \$46,767.24, and an additional \$16,500 (estimated) for the WinCapWeb and Timesheets services.

DONATION – MONETARY

INFORMATION

Mr. Chun Zheng, parent of Sherman, a South High School student, would like to donate his matched payroll deduction check to the school from YourCause LLC on behalf of New York Life totaling \$24.00. The administration of South High School has indicated that this donation would be greatly appreciated.

RECOMMENDATION

It is recommended that the Board of Education approve this donation by Mr. Zheng to the Great Neck Public Schools.

DONATION – MONETARY Great Neck South High School Robotics Club

INFORMATION

The following donation check(s) have been received by the District to offset some of the many costs associated with running a successful robotics program at Great Neck South High School.

Name of Donor(s)

Norman Collision Works

The administration has indicated these donations are very much appreciated.

Amount

\$500

RECOMMENDATION

It is recommended that the Board of Education accept the above listed donation(s) for the Great Neck South High Robotics Club.

DONATION – MONETARY Scholarship Fund(s)

INFORMATION

The following donation check(s) has been received by the District:

Name of Scholarship	Name of Donors	<u>Amount</u>
Joan Casazzone Memorial Award	Mark D. Shirian, P.C.	\$1,000

The administration has indicated that this scholarship donation is very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the above donation to the Great Neck Public Schools.

DONATION – MONETARY Regeneron Science Talent Search School Award

INFORMATION

The Society for Science & the Public sponsors the Regeneron Science Talent Search School Award. This award recognizes excellence in teaching and school support of individual student research. This year North High had three student scholars named. The school is awarded \$2,000 for each student scholar. This \$6,000 award must be used to support excellence in science; math and/or engineering education. The administration at North High has indicated they would greatly appreciate this award.

RECOMMENDATION

It is recommended that the Board of Education accept the donation of \$6,000 to the Great Neck Public Schools and increase the following budget codes:

Expenditures

A2110-2001-040-3800 Equipment New – North High - \$6,000

<u>Revenues</u>

A2705-096 Gifts & Donations – District - \$6,000

FACILITIES MATTERS

June 18, 2018

PUBLIC USE OF DISTRICT FACILITIES

INFORMATION

Attached is a schedule of requests for public use of district facilities. The fees are calculated in accordance with Board policy for the use of district facilities.

RECOMMENDATION

It is recommended that the schedule of requests for public use of district facilities be accepted.

PUBLIC USE OF DISTRICT FACILITIES

2018 - 2019 (For Board of Education Approval) June 18, 2018

ORGANIZATION	LOCATION	DAY	DATE	START TIME END TIME PURPOSE	END TIME	PURPOSE	FEE	FEE CLASS
Great Neck Water Pollution Control District	Great Neck Social Tuesday Center Classroom 6	Tuesday	12/11/2018	12:30 PM	9:30 PM	12:30 PM 9:30 PM Annual Election	No Fee	-
Great Neck Choral Society, Inc. South Middle Choral Room	:. South Middle Choral Room	Wednesdays	9/5/18 - 5/1/19	6:00 PM	10:00 PM	6:00 PM 10:00 PM Chorus Rehearsals	Waived	5

NORTHWEST NASSAU COUNTY TRANSPORTATION COOPERATIVE BID SUMMER SCHOOL 2018

INFORMATION

A bid proposal for summer school transportation services by the Northwest Nassau Transportation Cooperative consisting of Carle Place, East Williston, Glen Cove, Great Neck, Manhasset, North Shore, Port Washington, Roslyn, and Westbury was advertised in Newsday on May 29, 2018.

Bids were opened and read on Thursday, June 7, 2018 at the North Shore School District.

Pupil/per day	<u>Monitor/per day</u>
\$ 328	\$ 130
no bid	no bid
325	150
no bid	no bid
246	125
	\$ 328 no bid 325 no bid

RECOMMENDATION

It is recommended that the Board of Education approve the new Northwest Nassau Transportation Cooperative contract for the 2018 summer program to We Transport to transport one district student, with a monitor, to the Bronx QSAC Day School at a cost of \$11,130.

PUPIL TRANSPORTATION SPECIAL, PRIVATE AND PAROCHIAL SCHOOLS NASSAU COUNTY TRANSPORTATION COOPERATIVE BID

INFORMATION

A bid proposal for pupil transportation services by a number of public school districts in Nassau County, together with the Nassau Board of cooperative Educational Services (BOCES) for the 2018-2019 school year was duly advertised.

Bids were opened and read on Wednesday, May 16, 2018 at the Nassau BOCES Administrative Center. The following bids were received in order to transport two district students attending BOCES Willet Ave.:

Bus Company	Pupil/per month	<u>Monitor/per month</u>
Baumann	\$5,100	\$2,200
Dell	727	2,395
First Student	843	1,512
Veterans	no bid	2,200
We Transport	1,850	2,600

RECOMMENDATION

It is recommended that the Board of Education approve the new Nassau County Transportation Cooperative contract for the 2018-2019 school year with Dell to transport two district students to BOCES Willet Ave. at a cost of \$14,540.

TUITION CONTRACT ADDENDUM

INFORMATION

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process thus requires us to approve adjustments to such tuitions several times. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools, as noted below.

LEAKE & WATTS SERVICES INC.

RECOMMENDATION

It is recommended that the Board of Education approve the revised tuition rate for Leake & Watts Services Inc. of Yonkers, New York for two classified students attending Leake & Watts Services Inc. from \$6,556 per student to \$7,121 per student for July 2017 through August 2017 and from \$39,337 per student to \$42,728 per student from September 2017 through June 2018.

PUPIL TRANSPORTATION COOPERATIVE EXTENSION: 2018 SUMMER CONTRACTS

INFORMATION

There are a number of summer transportation contracts that are awarded as a result of a bid process by the Northwest Nassau Transportation Cooperative. The Cooperative consists of Carle Place, East Williston, Glen Cove, Great Neck, Manhasset, North Shore, Port Washington, and Roslyn school districts. The 2017 summer contracts may, as per Section 305 Subdivision 14, State Education Law, be extended under the aforementioned Statute and Section 156.5 of the Regulations of the Commissioner of Education.

The service rendered during the 2017 Summer Programs was efficient and reliable. Based upon this favorable record of performance, we are extending the contracts below. At this time, the state approved CPI is not yet available; therefore, this recommendation is being submitted using an estimated CPI of 2%. If the actual CPI is other than 2%, a revised recommendation will be done for the July 5, 2018 Board meeting.

RECOMMENDATION

It is recommended that the Board of Education extend the transportation summer contracts based on a 2% estimated increase as follows:

<u>CONTRACTOR</u> Baumann First Student First Student Veterans Veterans ITEM NY Institute 5 Hour Van Attendant Ascent Woodward
 # OF ITEMS
 COST PER ITEM

 1 (Student)
 \$12,240.00

 6 (Vans)
 6,722.70

 6 (Attendants)
 3,540.00

 1 (Student)
 6,789.30

 1 (Student)
 2,986.25

TUITION CONTRACTS

INFORMATION

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process requires us to approve adjustments to tuition rates. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools, as noted below.

ASCENT: A SCHOOL FOR INDIVIDUALS WITH AUTISM

RECOMMENDATION

It is recommended that the Board of Education approve the attached contract for tuition with Ascent: A School for Individuals with Autism of Deer Park, New York for the education of classified students at a rate of \$9,849 per student from July 2018 through August 2018.

BROOKVILLE CENTER FOR CHILDREN'S SERVICES, INC

RECOMMENDATION

It is recommended that the Board of Education approve the attached contract for tuition with Brookville Center for Children's Services, Inc. of Brookville, New York for the education of classified students at a rate of \$8,576 (9000 program) per student from July 2018 through August 2018, \$51,458 (9000 program) per student from September 2018 through June 2019, \$11,375 (9001 program) per student from July 2018 through August 2018, \$68,249 (9001 program) per student from September 2019, \$11,394 (9021 program) from July 2018 through August 2018 and \$68,364 (9021 program) from September 2018 through June 2019.

DEVELOPMENTAL DISABILITIES INSTITUTE

RECOMMENDATION

It is recommended that the Board of Education approve the attached contract for tuition with the Developmental Disabilities Institute of Smithtown, New York for the education of classified students at a rate of \$9,010 per student from July 2018 through August 2018 and \$54,358 per student from September 2018 through June 2019.

HARMONY HEIGHTS SCHOOL

RECOMMENDATION

It is recommended that the Board of Education approve the attached contract for tuition with the Harmony Heights School of East Norwich, New York for the education of classified students at a rate of \$4,843 per student from July 2018 through August 2018 and \$29,059 per student from September 2018 through June 2019.

JOHN A. COLEMAN SCHOOL

RECOMMENDATION

It is recommended that the Board of Education approve the attached contract for tuition with the John A. Coleman School of Yonkers, New York for the education of classified students at a rate of \$100 per hour per student from July 2, 2018 through June 28, 2019.

JULIA DYCKMAN ANDRUS MEMORIAL, INC

RECOMMENDATION

It is recommended that the Board of Education approve the attached contract for tuition with the Julia Dyckman Andrus Memorial, Inc of Yonkers, New York for the education of classified students at a rate of \$8,450 per student from July 2018 through August 2018, \$444.21 per diem (maintenance) per student from July 2018 through August 2018, \$3,738 (1:1 aide) per student fro July 2018 through August 2018, \$50,701 per student from September 2018 through June 2019 and \$22,426 (1:1 aide) per student from September 2018 through June 2019.

LEAKE & WATTS SERVICES INC

RECOMMENDATION

It is recommended that the Board of Education approve the attached contract for tuition with Leake & Watts Services of Yonkers, New York for the education of classified students at a rate of \$7,121 per student from July 2018 through August 2018, \$479.41 per diem (maintenance) per student from July 2018 through August 2018, and \$42,728 per student from September 2018 through June 2019.

LOWELL SCHOOL

RECOMMENDATION

It is recommended that the Board of Education approve the attached contract for tuition with the Lowell School of Whitestone, New York for the education of classified students at a rate of \$6,665 per student from July 2018 through August 2018 and \$39,992 per student from September 2018 through June 2019.

MILL NECK MANOR SCHOOL FOR THE DEAF

RECOMMENDATION

It is recommended that the Board of Education approve the attached contract for tuition with the Mill Neck Manor School for the Deaf of Mill Neck, New York for the education of classified students at a rate of \$367.78 per diem per student from September 2018 through June 2019.

QUALITY SERVICES FOR THE AUTISM COMMUNITY

RECOMMENDATION

It is recommended that the Board of Education approve the attached contract for tuition with Quality Services for the Autism Community of New York, New York for the education of classified students at a rate of \$5,989 per student from July 2018 through August 2018 and \$35,933 per student from September 2018 through June 2019.

RESOURCE AND RELATED SERVICES CONTRACTS

INFORMATION

The Committee on Special Education (CSE) has recommended specialized assessments and evaluations as well as resource and related services for certain students with disabilities. The Board of Education is asked to approve the contract(s), with the consultant/agency noted below, for services to be rendered as needed during the 2018/2019 school year.

ACCESS 7 SERVICES, INC

It is recommended that the Board of Education approve a contract with Access 7 Services, Inc. of Commack, New York for providing related services as outlined in the attached contract July 1, 2018 through June 30, 2019.

BROOKVILLE CENTER FOR CHILDREN'S SERVICES, INC

It is recommended that the Board of Education approve a contract with Brookville Center for Children's Services Inc. of Brookville, New York for providing related services as outlined in the attached contract July 1, 2018 through June 30, 2019.

EXCEPTIONAL SOLUTIONS FOR EXCEPTIONAL KIDS, INC

It is recommended that the Board of Education approve a contract with Exceptional Solutions for Exceptional Kids, Inc. of Garden City, New York for providing related services as outlined in the attached contract July 1, 2018 through June 30, 2019.

GAYLE E. KLIGMAN THERAPEUTIC RESOURCES

It is recommended that the Board of Education approve a contract with Gayle E. Kligman Therapeutic Resources of Garden City, New York for providing related services as outlined in the attached contract July 1, 2018 through June 30, 2019.

HEALTH SOURCE GROUP INC.

It is recommended that the Board of Education approve a contract with Health Source Group Inc. of Hicksville, New York for providing related services as outlined in the attached contract July 1, 2018 through June 30, 2019.

HELPING HANDS CHILDREN'S SERVICES

It is recommended that the Board of Education approve a contract with Helping Hands Children's Services of East Northport, New York for providing related services as outlined in the attached contract July 1, 2018 through June 30, 2019.

NORTH SHORE SPEECH-LANGUAGE ASSOCIATES

It is recommended that the Board of Education approve a contract with North Shore Speech-Language Associates of Manhasset Hills, New York for providing related services as outlined in the attached contract July 1, 2018 through June 30, 2019.

THERAPY SERVICES OF GREATER NEW YORK

It is recommended that the Board of Education approve a contract with Therapy Services of Greater New York of Great Neck, New York for providing related services as outlined in the attached contract July 1, 2018 through June 30, 2019.

INSTRUCTIONAL AND TUITION CONTRACTS

INFORMATION

Great Neck has agreed to provide educational services for certain students with disabilities who are residents of other school districts. The Board of Education is asked to approve the following contract(s) for tuition.

EAST MEADOW UNION FREE SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the East Meadow Union Free School District of Westbury, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$4,699 per student from July 2018 through August 2018 and \$79,383 per student in grades K-6 and a cost of \$87,258 per student in grades 7-12 from September 2018 through June 2019.

HARBORFIELDS CENTRAL SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Harborfields Central School District of Greenlawn, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$4,699 per student from July 2018 through August 2018 and \$79,383 per student in grades K-6 and a cost of \$87,258 per student in grades 7-12 from September 2018 through June 2019.

JERICHO UNION FREE SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Jericho Union Free School District of Jericho, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$4,699 per student from July 2018 through August 2018 and \$79,383 per student in grades K-6 and a cost of \$87,258 per student in grades 7-12 from September 2018 through June 2019.

LYNBROOK UNION FREE SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Lynbrook Union Free School District of Lynbrook, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$4,699 per student from July 2018 through August 2018 and \$79,383 per student in grades K-6 and a cost of \$87,258 per student in grades 7-12 from September 2018 through June 2019.

PLAINVIEW OLD BETHPAGE CENTRAL SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Plainview Old Bethpage Central District of Plainview, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$4,699 per student from July 2018 through August 2018 and \$79,383 per student in grades K-6 and a cost of \$87,258 per student in grades 7-12 from September 2018 through June 2019.

ROCKVILLE CENTRE UNION FREE SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Rockville Centre Union Free School District of Rockville Centre, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$4,699 per student from July 2018 through August 2018 and \$79,383 per student in grades K-6 and a cost of \$87,258 per student in grades 7-12 from September 2018 through June 2019.

UNIONDALE UNION FREE SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Uniondale Union Free School District of Uniondale, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$4,699 per student from July 2018 through August 2018 and \$79,383 per student in grades K-6 and a cost of \$87,258 per student in grades 7-12 from September 2018 through June 2019.

VALLEY STREAM CENTRAL HIGH SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Valley Stream Central High School District of Valley Stream, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$4,699 per student from July 2018 through August 2018 at a cost of \$87,258 per student in grades 7-12 from September 2018 through June 2019.

CONTRACT EXTENSION PUPIL TRANSPORTATION 2018 SUMMER ENRICHMENT AND RECREATION

INFORMATION

The Board of Education is permitted to extend contracts under Section 305, Subdivision 14 of the Education Law and Section 156.5 of the Regulations of the Commissioner of Education.

Veterans Transportation Company, Inc. has agreed to extend the 2017 Summer Enrichment and Recreation transportation contract based on the state approved CPI. At this time, the state approved CPI is not yet available; therefore, this recommendation is being submitted using an estimated CPI of 2%. If the actual CPI is a number other than 2%, a revised recommendation will be done for the July 5, 2018 board meeting.

Transportation for the 2018 Summer Enrichment and Recreation Programs is estimated to cost \$163,994.78 for the 16 Buses – AM/Midday/PM.

RECOMMENDATION

It is recommended that the Board of Education approve the existing contract (that was used to transport students in the summer of 2017) with Veterans Transportation Company, Inc. at the estimated 2% increase for a total cost of \$163,994.78 for 2018 Summer Enrichment and Recreation Transportation.

OUTSIDE SERVICE AGREEMENTS

INFORMATION

The following Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

RECOMMENDATION

It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached.

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
LIMANI	Community Education Luncheon	Cumberland	12/5/2018	\$42 / Person + Fees	\$4,740.00 ***
Pennsylvania Horticultural Society	Community Education Trip	Cumberland	3/2/2019	\$28 / Person	\$1,272.00 ***

Note: All funded by User Fees unless otherwise noted. *Partially or fully funded by a State or Federal Grant. **Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law. ***Amount included in fee paid for by participants.

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Great Neck Community School (GNCS)	17 Students Attended the GNCS for 2017-2018 as a Collaborative Agency Under the Universal PreKindergarten Program (UPK)	Parkville	9/1/17-6/30/18	\$2,700 / Student	\$ 45,900.00 *
Emily Gregory	Summer Evening Tennis Instructor	District Wide	7/9/18-8/2/18	\$30 / Hour	\$ 1,200.00 ***
Jennifer Gregory	Summer Evening Tennis Instruction Assistant	District Wide	7/9/18-8/12/18	\$11 / Hour	\$ 528.00 ***
Robin Jacobs	Review, Verification and Cost Management of Unemployment Claims for Great Neck Public Schools	District Wide	7/1/18-6/30/19	\$3,000 / Cost	\$ 3,000.00
George Kushmakov - Winners Club	Provide Instructional Student Summer Self Defense Program	Districe Wide	7/10/18-8/9/18	\$210 / Hour	\$ 6,300.00 ***
Labor Education & Community Services Agency - Employee Assistance Program	Provide an Employee Assistance Program for Great Neck Public Schools	District Wide	7/1/18-6/30/19	\$10 / Employee	\$ 19,500.00

OTHER CONSULTANTS 6/18/18 BOARD MEETING

*Partially or fully funded by a State or Federal Grant.

Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law. *Amount included in fee paid for by participants.

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Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Music Theatre International	Rights, Royalties and Rental Materials for Fall Musical "A Little Night Music"	South High	8/17/18-11/17/18	\$2,285 / Cost	\$ 2,285.00
Omni Financial Group, Inc.	Third Party Administrator for Employee TSA 403 (b) and 56 (b) Accounts	District Wide	7/1/18-6/30/19	\$32 / Account	\$32,000.00
John Perricone	Keynote Speaker at Superintendent's Conference Day	District Wide	2/5/2019	\$2,997 / Cost	\$ 2,997.00
Sounds Unlimited Entertainment	Provide DJ Services for 8th Grade Dance	South Middle	6/6/2019	\$400 / Cost	\$ 400.00 ***
Wright Risk Management	Service Fee to Manage District's Self-Funded Worker's Compensation Program for the 2018-2019 School Year	Distict Wide	7/1/18-6/30/19	\$72,681.75 / Cost	\$72,681.75

*Partially or fully funded by a State or Federal Grant. **Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law. ***Amount included in fee paid for by participants.

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OTHER CONSULTANTS 6/18/18 BOARD MEETING SPECIAL EDUCATION - OTHER 6/18/18 BOARD MEETING

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Bilinguals Inc dba Achieve Beyond	Provide Bilingual Evaluation as needed during the 2018- 2019 School Year	District Wide	7/1/18-6/30/19	\$15,000 / Cost	\$15,000.00
Rita Ardolino Comerford	Physical Therapy Consultations for Classified Students during the 2018- 2019 School Year	District Wide	7/1/18-6/30/19	\$45 / Hour	\$ 1,500.00
Long Island Aba PC	Provide Related Services to Classified Students for the 2018-2019 School Year	District Wide	7/1/18-6/30/19	\$15,750 / Cost	\$ 15,750.00 *
Laurie Nadler	Provide Vision Therapy for Classified Students for the 2018-2019 School Year	District Wide	7/1/18-6/30/19	\$130 / Session	\$ 5,720.00
Nicholas Center, Ltd.	Special Education Related Educational Services	District Wide	7/1/18-6/30/19	\$41,600 / Cost	\$41,600.00

*Partially or fully funded by a State or Federal Grant. **Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law. ***Amount included in fee paid for by participants.

AL EDUCATION - OTHER	18/18 BOARD MEETING
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Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Caryl Oris	Psychiatric Evaluation including Meeting with Family, Student, School Staff and Diagnostic Reports	District Wide	7/1/18-6/30/19	\$1,200 / Evaluation \$12,000.00	\$12,000.00
Dana Slackman	Provide Behavioral Consultation Services for the 2018-2019 School Year	District Wide	7/1/18-6/30/19	\$115 / Hour	\$ 28,750.00 *
Zycron Industries LLC	15% Fee of All Medicaid Funds Reimbursed	District Wide	7/1/18-6/30/19	15% / Claims	\$10,000.00

*Partially or fully funded by a State or Federal Grant. **Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law. ***Amount included in fee paid for by participants.

CLAIMS AUDIT REPORT TO THE BOARD OF EDUCATION MAY 2018

INFORMATION

Each month the District's claims auditing firm, R.S. Abrams & Co., LLP prepares a report of the previous month's claims activity. This report is solely for the Board of Education's information. It has been recommended that the submission of these monthly claims reports to the Board of Education and their acknowledgement of receipt be documented.

RECOMMENDATION

It is recommended that the Board of Education acknowledge receipt of the May 2018 claims audit report as presented.

STUDENT MATTERS

June 18, 2018

COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS

INFORMATION

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2017 - 2018 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

1357	10566	A3874	B4833	4938	C4227
4775	D1465	H1537	K2811	K6733	L3070
1377	L5795	M6465	R8632	R5165	10138
S5676	1479	V6006	10159	Y1004	

COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS

INFORMATION

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2018 - 2019 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

A6694	A1745	A1490	A3991	4654	A8130
4695	A9728	A3874	10062	A4899	A4486
B8235	B2569	B0578	B9404	4884	B1094
B2899	B2898	10311	B5502	C0349	C4307
C7781	C4256	C5536	C2448	C0578	10033
C1203	C8990	C6376	5902	C0615	C3032
C1507	D7235	10238	D0849	D6898	D4225
10024	E8082	E7222	10018	F6226	F9362
10692	F0456	G8768	G6203	G0064	H3745
H0421	10458	H4666	1330	H9001	4655
H0370	H1477	H1173	10336	H0482	H1537
H4815	10119	19999	17272	14527	J6792
K2341	4829	K6697	K0878	K4343	10013
K4850	10495	L1563	L6099	L1378	L1825
L5795	L8311	L0660	M0553	M5884	M6985
10305	M4785	10047	10699	M6270	M3640
M0349	M3500	M3498	M5705	M6737	10117
N7191	N7532	10051	N0377	N5196	N3940
10508	N8486	N3369	P6519	10647	10089
P0820	P6621	P2772	4699	P1356	P4010
Q0479	Q2711	R4043	4882	R0760	10396
R9079	R2803	R3268	R9108	R6912	S7092
4794	S4944	S2213	S0730	S0731	S0997

COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS

S8914	S2113	S6175	S4454	S1561	10615
S7748	S8417	10560	S0211	4831	S7795
4663	T0913	10567	T3273	T9768	V8880
10527	10651	V3972	V6599	V6404	V2058
W9532	W4551	W1430	W9523	X3399	Y8883
Y1002	Y6795	Y6269	Z6525	Z1565	

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COMMITTEE ON PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS

INFORMATION:

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION:

The Board of Education has been provided with the schedule of specific recommendations for the 2017 – 2018 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

A5717	H7773	H3088
M3632	M5705	N0511
S0087	S4747	Y6795
Z6525		

[7.b(2)]

June 18, 2018

COMMITTEE ON PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS

INFORMATION:

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION:

The Board of Education has been provided with the schedule of specific recommendations for the 2018 – 2019 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

J2569	C4256	D4757
H7064	H9477	G1222
K0860	K5491	J3846
M4559	M3632	A9955
N6133	Q4305	S 7795