

Residents may speak on any item in Public Session with these two exceptions: "Communications," on which only the letter-writer may comment, and subjects listed "For Board Discussion."

**MEETING OF THE GREAT NECK, N.Y., BOARD OF EDUCATION
TUESDAY, APRIL 17, 2018
NORTH MIDDLE SCHOOL AUDITORIUM/CHORAL ROOM
5:30*/7:30 P.M.****

*AT 5:30 P.M.: The **Board of Education** will officially begin its public meeting by accepting and voting on a motion to go into EXECUTIVE SESSION to discuss items appropriate for executive session pursuant to the Open Meetings Law. If no such motion is adopted, the Board will declare a recess.

AT 7:30 P.M.: The **Board of Education will resume its PUBLIC MEETING to act on agenda items necessary for the conduct of its business.

Pledge of Allegiance

1. **RECOGNITION OF STUDENTS (Auditorium @ 7:30 PM)**
 - a. North Middle School

Meeting Adjourns to Choral Room

2. **OPEN TIME** (The purpose of "Open Time" is to permit any person in the audience to address the Board of Education on any question concerning the school district, whether or not the question appears on the printed agenda. Generally, up to three minutes will be granted to each speaker.)
3. **BOARD/ADMINISTRATIVE AFFAIRS**
 - a. **PRESENTATION FOR THE OFFICIAL BUDGET HEARING AND ADOPTION OF GENERAL FUND OPERATING BUDGET FOR 2018-2019 SCHOOL YEAR**
 - b. Superintendent's Report
 - c. Policy on Student Records – Third Reading
 - d. Resolution to Adopt the 2018-19 BOCES Administrative Operations Budget
 - e. Resolution for the Election of BOCES Board Members
 - f. Modification of Nassau BOCES BoTIE Internet Service
 - g. Copiers – Parkville School and Adult Learning Center
 - h. Donation – Monetary – South High Robotics Club
4. **FACILITIES MATTERS**
 - a. Public Use of District Facilities
5. **FINANCE & OPERATIONS**
 - a. Bids and Contracts
 - (1) Contract – Tuition Contract Addendum
 - (2) Contract – Health and Welfare Services
 - (3) Contract – Resource and Related Services
 - b. Outside Service Agreements

6. **PERSONNEL MATTERS***

I. Ratification of Contract

II. Certificated Employees

- Appointment(s)
- Change(s) in Salary/Payment/Status
- Retirement(s)
- Resignation(s)
- Termination(s)
- Leave(s)
- Other

III. Non-Certificated Employees

- Appointment(s)
- Change(s) in Salary/Payment/Status
- Retirement(s)
- Resignation(s)
- Termination(s)
- Leave(s)
- Other

7. **BOARD DISCUSSION** – NO ACTION TO BE TAKEN

NEXT MEETINGS

Monday, May 7, 2018 -	Public Action Meeting – 7:30 p.m. – South Middle School - RECOGNITION OF SOUTH MIDDLE SCHOOL STUDENTS & ANNUAL BUDGET HEARING
Tuesday, May 15, 2018 -	VOTING ON SCHOOL DISTRICT BUDGET – 7:00 a.m. to 10:00 p.m. E. M. Baker Elementary, South High, Saddle Rock Elementary & Lakeville Elementary 10:30 p.m. – Public Action Meeting - PHIPPS BOARD ROOM – Report on Budget Vote
Monday, June 4, 2018-	UPTC Reports followed by Public Action Meeting – 7:15 p.m. – South High School
Monday, June 11, 2018 -	SDM Reports to the Board of Education – 7:00 p.m. – South High School
Monday, June 18, 2018 -	Public Action Meeting – 8:00 p.m. – South High School, Year-End Recognitions

***Some items may be appropriate for Executive Session.**

BOARD/ADMINISTRATIVE AFFAIRS

April 17, 2018

**RESOLUTION TO ADOPT THE GENERAL FUND
OPERATING BUDGET FOR THE 2018-2019 SCHOOL YEAR**

It is recommended that the Board of Education adopt the following resolution:

BE IT RESOLVED that the Board of Education, Great Neck Union Free School District, Great Neck, New York, hereby adopt the general fund operating budget as detailed in the Preliminary Working Budget booklet dated February 2018 in the amount of \$229,845,028 with adjustments as illustrated in the pamphlet entitled "Revisions to Preliminary Working Budget dated April 17, 2018 for the 2018-2019 school year, beginning July 1, 2018 and ending June 30, 2019, for the purposes of financially supporting educational programs and providing services essential for achieving excellence in this school district, and

BE IT FURTHER RESOLVED that this budget amount shall be presented to the residents of the Great Neck Union Free School District for a vote on May 15, 2018, between the hours of 7:00 a.m. and 10:00 p.m. at designated polling places.

BE IT FURTHER RESOLVED that in accordance with Education Law, Section 1716, the Board of Education approve the attached Tax Report Card and authorize administration to forward same to the State Education Department.

[3.b]

April 17, 2018

SUPERINTENDENT'S REPORT

**Dr. Teresa Prendergast
Superintendent of Schools**

April 17, 2018

STUDENT RECORDS

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Student Records (5500)***. The revision addresses the means by which the District shall protect student Personally Identifiable Information (PII) that is collected, processed, stored, organized, managed or analyzed by third-party contractors. Changes include a requirement, in accordance with the McKinney-Vento Homeless Education Assistance Act, as amended by the Federal Every Student Succeeds Act of 2015 (ESSA), that a homeless student's living situation not be treated as directory information. The use of directory information by elementary school-related parent organizations as well as by volunteers is also addressed. There have been no changes since its second reading on April 9, 2018, and this revised policy is being submitted for a third reading and possible adoption.

STUDENT RECORDS

The Board of Education recognizes its legal responsibility to maintain the confidentiality of student records. As part of this responsibility, the Board ~~will~~ shall ensure that parents/guardians, and students age 18 or over have the right to inspect and review education records. The procedures for ensuring these rights shall be consistent with New York State and Federal law, including the Family Educational Rights and Privacy Act of 1974 (FERPA) and its implementing regulations and the Great Neck Public School's Parents' Bill of Rights for Data Privacy and Security (Policy 5500-E). The Board also recognizes its responsibility to ensure the orderly retention and disposition of the District's student records of District-sanctioned programs and activities. The District ~~will~~ shall use reasonable methods to provide access to student educational records only to those authorized under applicable law, and to authenticate the identity of the requestor. Furthermore, when the District executes agreements with third-party contractors who collect, process, store, organize, manage or analyze student Personally Identifiable Information (PII), the District shall obtain and review the contractor's privacy policy to ensure that the contractors comply with the law in using appropriate means to safeguard the data.

The District has the option under FERPA of designating certain categories of information as directory information. Except as otherwise required by law, the disclosure of directory information consisting of names, telephone numbers, mailing and parent/guardian email addresses, and rewards received shall be limited to District authorized school-related parent organizations.

Information about a homeless student's living situation shall be treated as a student educational record, and shall not be deemed directory information. A parent/guardian or eligible student may elect, but cannot be compelled, to consent to the release of a student's address information in the same way they would for other student education records. The District's McKinney-Vento liaison shall take reasonable measures to provide homeless students with information on educational, employment, or other postsecondary opportunities and other beneficial activities.

Any other requests for release of directory information will require prior annual approval from the Superintendent of Schools or ~~his/her~~ designee. *It is forbidden for any recipient of directory information to release it to any other individual, organization or company including those who would make contact on their behalf.* Once annual notification of such disclosure is given by the District, a parent/guardian, or student age 18 or over will have 14 calendar days to notify the District in writing to the school principal of their objections to the release of directory information. Once the parent/guardian, or student age 18 or over provides an objection, it will remain in effect after the student is no longer enrolled in the school district. If no objection is received, the District may release this information to District authorized school-related parent organizations without prior approval of the parent/guardian, or student age 18 or over.

In any given school year, an elementary class list containing the directory information listed above may be shared by a District authorized school-related parent organization with the parents/guardians of that class. Parents who are in receipt of such lists may use them only for school-related matters and shall not further distribute them. A parent/guardian may submit a written statement to the building principal in order to opt their child out of such participation.

Volunteers may be considered school officials for purposes of access to personally identifiable information if they are under the direct control of the District, are trained in the requirements of law under this policy, have a legitimate educational interest, and the District uses reasonable methods to limit access to only the information that is necessary to fulfill their volunteer duties. Volunteers may only access the information necessary for the assignment, and must not disclose student information to anyone other than a District official with a legitimate educational interest.

All electronic messages sent by District authorized school-related parent organizations must be sent in undisclosed fashion (i.e. bcc), such that directory information is not revealed.

Any violation of this provision will result in the termination of authorization to use the directory information that has already been released. Future access will be conditional upon a review by the Superintendent of Schools or his/her designee.

The District will document requests for and release of student records and directory information, and retain such documentation in accordance with applicable law and Policy 1120 School District Records.

Great Neck Public Schools

Adopted: 11/14/11; 10/21/13

Proposed Revision: 3/5/18; 4/9/18

April 17, 2018

RESOLUTION TO ADOPT THE 2018-2019 BOCES
ADMINISTRATIVE OPERATIONS BUDGET

WHEREAS, the Board of Cooperative Educational Services of Nassau County (hereinafter "BOCES") has proposed and presented its Proposed Administrative Operations Budget for the 2018-2019 school year (July 1, 2018 through June 30, 2019), now therefore; be it

RESOLVED, that the Nassau BOCES Proposed Administrative Operations Budget for the 2018-2019 school year in the amount of twenty-one million, nine hundred sixty-two thousand, six hundred fifty-two dollars (\$21,962,652) be, and hereby is, APPROVED by this Board of Education.

April 17, 2018

RESOLUTION FOR THE ELECTION OF BOCES BOARD MEMBERS

WHEREAS, three seats on the Board of Cooperative Educational Services of Nassau County (hereinafter "BOCES") must be voted upon, now, therefore, be it

RESOLVED, that the Board of Education of the Great Neck Union Free School District, after consideration and discussion, cast one (1) vote for each of these candidates.

**Susan Bergtraum
Martin Kaye
Michael Weinick**

April 17, 2018

MODIFICATION OF NASSAU BOCES B0TIE INTERNET SERVICE

INFORMATION

On September 1, 2018, the District increased its Internet bandwidth from 300 Mbps to 600 Mbps to meet the growing demand for online activities that emanate from our expanded 1:1 iPad Initiative that now spans Grades 3-12. As teachers integrate technology into the curriculum and embed it into their instruction, the use of online educational resources and Internet Web sites by students expands along with it.

Each month, our Internet Service Provider, Nassau BOCES, issues Internet Utilization reports which enable the Technology Director to monitor online usage to ensure that Internet bandwidth meets the instructional and business service needs of the District. Internet speed tests conducted by GNPS Technical Support are also utilized for more granular data measurements on a weekly, and sometimes daily or even hourly basis.

The data collected during this school year establishes the need to further increase our Internet bandwidth for next school year. A Letter of Intent (LOI) to provide this increased service, prepared by Nassau BOCES, includes reduced pricing for the 2018-19 school year, which makes the increase affordable within our anticipated budget allocation.

RECOMMENDATION

It is recommended that the Board of Education approve and sign the Nassau BOCES LOI, dated March 16, 2018, to increase our Internet bandwidth from 600 Mbps to 800 Mbps effective September 1, 2018. The District will accrue a cost savings during the months of July and August, which, along with the price decrease overall, will partially offset the negligible increase in Internet service cost for the 2018-19 school year.

April 17, 2018

COPIERS

PARKVILLE SCHOOL AND ADULT LEARNING CENTER

INFORMATION

The Xerox copiers used by the Parkville School and the Adult Learning Center at Clover Drive have reached the end of their three-year purchase agreements and the District would like to replace both Xerox machines with Konica-Minolta BizHub 458e copiers.

The 51-month deferred payment plan for the replacement machines will be \$142.45 per month, per copier, under the Eastern Suffolk BOCES contract, plus \$0.0057 per copy. These payments include the Equitrac and eCopy software applications.

RECOMMENDATION

It is recommended that the President of the Board of Education approve a 51-month deferred payment plan for two Konica-Minolta Bizhub 458e copiers at a monthly cost of \$142.45 per machine, plus \$0.0057 per copy.

April 17, 2018

DONATION – MONETARY
South High School Robotics Club

INFORMATION

The following donation checks have been received by the District to offset some of the many costs associated with running a successful robotics program.

<u>Name of Donor(s)</u>	<u>Amount</u>
Jessica Kniesly	\$ 1,000
Mark & Anne Mittler	300
Yi Ping Huang & Glen Xue Lu	120
Yi Fan Wang & Xiaowen Chen	100

The administration has indicated these donations would be very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the above listed donations for the Great Neck South High Robotics Club.

FACILITIES MATTERS

April 17, 2018

PUBLIC USE OF DISTRICT FACILITIES

INFORMATION

Attached are two schedules 2017-2018 and 2018-2019 of requests for public use of district facilities. The fees are calculated in accordance with Board policy for the use of district facilities.

RECOMMENDATION

It is recommended that the schedule of requests for public use of district facilities be accepted.

PUBLIC USE OF DISTRICT FACILITIES

2018 - 2019
 (For Board of Education Approval)
 April 17, 2018

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Great Neck North High School Class of 1958	North High Tour of Building	Sunday	10/28/2018	12:00 PM	2:00 PM	50th Reunion	\$117.00	3

PUBLIC USE OF DISTRICT FACILITIES

2017 - 2018

(For Board of Education Approval)

April 17, 2018

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Long Island Bridge for Youth	Lakeville Multi-Purpose Room	Saturday	05/05/2018	10:00 AM	1:00 PM	Bridge Tournament	\$440.00	2

April 17, 2018

TUITION CONTRACT ADDENDUM**INFORMATION**

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process thus requires us to approve adjustments to such tuitions several times. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools, as noted below.

UNITED CEREBRAL PALSY ASSOCIATION OF NASSAU COUNTY**RECOMMENDATION**

It is recommended that the Board of Education approve the revised tuition rate for UCPN of Roosevelt, New York for two classified students attending UCPN from \$7,655 per student to \$7,968 per student for July 2017 through August 2017 and from \$45,927 per student to \$47,810 per student from September 2017 through June 2018.

April 17, 2018

HEALTH AND WELFARE SERVICES

INFORMATION

New York State law requires that public school districts provide health and welfare services to non-public schools located within their district. The public school may bill each student's district of residence for a portion of the services provided. The Board of Education is asked to approve the contract(s) listed below for students who attend non-public school in other districts and reside in Great Neck.

LAWRENCE UNION FREE SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Lawrence UFSD of Lawrence, NY for health and welfare services rendered to thirty-five residents of Great Neck who attended non-public schools in the Lawrence UFSD. The approved rate for 2017-2018 school year is \$390.27 per student for a total of \$13,659.45.

April 17, 2018

RESOURCE AND RELATED SERVICES CONTRACT

INFORMATION

The Committee on Special Education (CSE) has recommended specialized assessments and evaluations as well as resource and related services for certain students with disabilities. The Board of Education is asked to approve the contract(s), with the consultant/agency noted below, for services to be rendered as needed during the 2017/2018 school year.

FOUR WINDS HOSPITAL

It is recommended that the Board of Education approve payment to Four Winds Hospitals of Katonah, New York for providing tutorial services for a student hospitalized at Four Winds Hospital at an approved rate of \$42.50 per hour. Tutorial services will be provided as of February 14, 2018 for ten hours per week.

April 17, 2018

OUTSIDE SERVICE AGREEMENTS

INFORMATION

The following Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

RECOMMENDATION

It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached.

OTHER CONSULTANTS
4/17/18 BOARD MEETING

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Breakout Inc. - Adam Bellow	Provide Training for Teachers on Creating Learning Game Platform for Students	South Middle	4/1/18-6/30/18	\$2,000 / Cost	\$2,000.00 *
Fei Ming TThink, Inc. - Fei Ming Tong	Provide Elementary Instructional Table Tennis Program for Students	District Wide	4/30/18-6/11/18	\$300 / Hour	\$2,700.00 ***
Fei Ming TThink, Inc. - Fei Ming Tong	Provide Intermediate Instructional Table Tennis Program for Students	District Wide	5/3/18-6/7/18	\$250 / Hour	\$3,000.00 ***
Fei Mind TThink, Inc. - Fei Ming Tong	Provide Advanced Instructional Table Tennis Program for Students	District Wide	5/1/18-6/12/18	\$250 / Hour	\$3,000.00 ***
Gerilyn Marasco	National Board Certification Awareness Session	South Middle	5/1/18-6/30/18	\$100 / Session	\$ 100.00 *

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.