

Residents may speak on any item in Public Session with these two exceptions: "Communications," on which only the letter-writer may comment, and subjects listed "For Board Discussion."

**MEETING OF THE GREAT NECK, N. Y., BOARD OF EDUCATION
THURSDAY, JANUARY 11, 2018
CUMBERLAND ALL PURPOSE ROOM
6:00*/8:30 P.M.****

*AT 6:00 P.M.: The Board of Education will officially begin its public meeting by accepting and voting on a motion to go into EXECUTIVE SESSION to discuss items appropriate for executive session pursuant to the Open Meetings Law. If no such motion is adopted, the Board will declare a recess.

**AT 8:30 P.M.: The Board of Education will resume its PUBLIC MEETING to act on agenda items necessary for the conduct of its business.

Pledge of Allegiance

1. APPROVAL OF MINUTES

- a. December 6, 2017
- b. December 11, 2017
- c. December 18, 2017

2. OPEN TIME (The purpose of "Open Time" is to permit any person in the audience to address the Board of Education on any question concerning the school district, whether or not the question appears on the printed agenda. Generally, up to three minutes will be granted to each speaker.)

PRESENTATION – ONLINE AND IN HAND: A GREAT NECK PUBLIC SCHOOLS INSTRUCTIONAL TECHNOLOGY UPDATE

3. BOARD/ADMINISTRATIVE AFFAIRS

- a. Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations – June 2017
(Report given by Internal Auditing Firm, Nawrocki Smith LLP)
- b. Superintendent's Report
- c. Policy on Entrance Age – First Reading
- d. Policy on Homeless Students – First Reading
- e. Policy on Internet Publishing – Second Reading
- f. Policy on High School Student Course Load – Third Reading
- g. Policy on Student Health Services – Third Reading
- h. Profiles of New Secondary Courses – 2018-2019 School Year
- i. Staff Development Program – Inservice Institute & Technology Academy Course(s)
District-Wide Course(s) – Spring 2018
- j. Secondary Student Teacher(s) & Observer(s) – Spring 2018 Semester
- k. Teacher of Students with Speech Language Disabilities – Student Observers
- l. Appointment of Directors of Registrars
- m. Destruction of Voting Ballots
- n. Community Education Program – Visit to Whitney Museum of Art
- o. Additional Printing of Community Education Catalogs 2017-18
- p. Cyber Liability Insurance
- q. Flexible Benefits Plan Administration
- r. Masonry Reconstruction – Phipps Administration Building – Change Orders #1, #2, #3 & #4
- s. Donation – Monetary – Scholarship(s)
- t. Donation – Monetary – South High
- u. Donation – Overhang Projection Screen – J.F. Kennedy
- v. Donation – Fire 7 Tablets – J.F. Kennedy
- w. Donation – Monetary – Lakeville
- x. Donation – Monetary – E.M. Baker
- y. Donation – Monetary – Robotics – South Middle
- z. Optional Attendance Zone

4. FACILITIES MATTERS

- a. Public Use of District Facilities

5. **FINANCE & OPERATIONS**

a. Bids & Contracts

- (1) Bid Rejection – Boiler Installation for Pools – North & South Middle Schools
- (2) Contract – Related Services – District of Location
- (3) Contract – Tuition
- (4) Contracts – Resource and Related Services

b. Outside Services Agreements

c. Payment of Fees to Counsel

d. Electronic Submission of Reports to the Board Education:

- (1) Monthly Treasurer's Report – September, October, November 2017
- (2) Monthly Budget Status Report and Revenue Report – September, October, November 2017
- (3) Monthly Capital Fund, Debt Service Fund, Lunch Fund and Special Aid Fund Reports – September, October, November 2017
- (4) Quarterly Budget Transfer Report – July thru September 2017

6. **STUDENT MATTERS**

a. Committee on Special Education Recommendations – School Year: 2017-18

b. Committee on Preschool Special Education Recommendations – School Year: 2017-18

7. **PERSONNEL MATTERS***

I. **Certificated Employees**

- Appointment(s)
- Change(s) in Salary/Payment/Status
- Retirement(s)
- Resignation(s)
- Termination(s)
- Leave(s)
- Other

II. **Non-Certificated Employees**

- Appointment(s)
- Change(s) in Salary/Payment/Status
- Retirement(s)
- Resignation(s)
- Termination(s)
- Leave(s)
- Other

8. **BOARD DISCUSSION** - NO ACTION TO BE TAKEN

NEXT MEETINGS:

Thursday, January 18, 2018 – HS Student Leaders Meeting – 6:00 p.m. – Phipps Admn. Bldg., Board Room

Monday, January 29, 2018 – GNTA/SAGES/UPTC Budget Mtg., followed by Board Mtg – 7:30 p.m.-

Phipps Admn. Bldg. – Board Room

Monday, February 12, 2018 – Public Action Meeting – 8:00 p.m. – Baker School, Recognition of Village School Students

Monday, February 26, 2018 – Snow Date (if needed) – Phipps Admn. Bldg., Board Room

Monday, March 5, 2018 – Public Action Meeting – 7:30 p.m. – North High School, Recognition of North High Students and 1st Informal Budget Hearing

*Some items may be appropriate for Executive Session.

January 11, 2018

ANNUAL RISK ASSESSMENT UPDATE
PERTAINING TO THE INTERNAL CONTROLS
OF DISTRICT OPERATIONS – JUNE 2017

INFORMATION

Pursuant to Chapter 263 of the Laws of New York 2005, all school districts and BOCES were required to establish an Internal Audit function. This function had to be established by July 1, 2006, and be operational by December 31, 2006. At a minimum, the Internal Audit function established should result in the District's Internal Auditor developing a risk assessment of District operations after reviewing financial policies, procedures and practices. The risk assessment developed will need to be reviewed and updated annually. This consists of a yearly evaluation of one or more areas of District operations and the testing of their related Internal Controls, preparation of reports which assess significant risk assessment findings, and recommendations for strengthening controls and reducing the risks identified. The District will then develop a corrective action plan to implement the necessary policies and procedures to correct the adverse findings. The Great Neck Public School District implemented the Internal Audit function in 2006 and this Annual Risk Assessment Report is the result of that function and an updating of the District's Internal Auditor's June 2015 Risk Assessment. This updating required the Internal Auditor to perform certain internal audit procedures in the timeframe starting July 1, 2015 through June 30, 2017. District staff is in the process of developing a Corrective Action Plan addressing each finding that will be presented to the Board of Education for approval and submission to the New York State Education Department.

RECOMMENDATION

It is recommended that the Board of Education accept the June 2017 Internal Audit Report Annual Risk Assessment Update from Certified Public Accountant Nawrocki Smith, LLP for the fiscal years 2015-2016 and 2016-2017 and authorize transmittal of such reports along with Administration's Corrective Action Plan to the State Education Department and the Office of the New York State Comptroller.

[3.b]

January 11, 2018

SUPERINTENDENT'S REPORT

**Dr. Teresa Prendergast
Superintendent of Schools**

January 11, 2018

ENTRANCE AGE

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Entrance Age (5140)***. The revision addresses a ruling by the New York State Department of Education specifying that District regulations for entrance to public schools cannot be predicated upon age in grades other than pre-kindergarten and kindergarten. As a result, the policy has been retitled ***New Student Eligibility for Admission***, and all references to age requirements beyond pre-kindergarten and kindergarten have been deleted. In addition, new language has been added to govern procedures for placing new students entering other grades. This revised policy is being submitted for the first of three readings. No Board action will be taken at this time.

ENTRANCE AGE NEW STUDENT ELIGIBILITY FOR ADMISSION**Kindergarten**

~~In accordance with New York State Education Law, every child admitted to pre-kindergarten (§3602-e (1) (c) in the Great Neck Public Schools must attain the age of four years on or before December 1 of the year of entrance, and every child admitted to kindergarten §3202(1) in the Great Neck Public Schools District must attain the age of five years on or before December 1 of the year of entrance. A birth certificate must be presented as proof of age.~~

~~No child under the aforementioned age will be admitted at any time during the school year unless:~~

- ~~1. The child was in attendance at another public school district in which the child's entrance age was in compliance; and~~
- ~~2. A recommendation for admission is made by the Department of Pupil Personnel Services after completion of the District's screening process~~

First Grade

~~Every child admitted to first grade must attain the age of six years on or before December 1 of the year of entrance. An underage child, one whose birthday falls after December 1, may be accepted if the child has completed a full year of kindergarten and is recommended for first grade placement by the director or principal of the school attended. (Nursery school attendance is not a substitute for kindergarten.)~~

Procedure for Underage First Grade Applicants

~~A parent who seeks to enroll an underage first grade child will be supplied with an entrance form by the Office of Attendance and Registration. The parent will have the director or principal of the child's former private or public school complete the form and mail it to the Office of Attendance and Registration. After the district's screening process has been completed, the parent will be notified as to the child's placement.~~

~~All new underage entrants in kindergarten through fifth grade will be observed by school staff for a minimum of two weeks in order to determine the appropriateness of the grade placement.~~

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Initial placement of new resident students in other grades shall be based upon transfer data from their former schools. Final grade placement following admission shall be based upon direct observation by building staff and the student's level of performance in relation to the District's standards for the grade. The building principal will then notify the parent of the final decision regarding the child's placement. ~~If the decision involves a change in grade, the parent will be informed in advance.~~

In accordance with *Policy 5150 School Admission*, all students must meet the legal requirements for immunization series completion before being admitted to school.

Great Neck Public Schools

Adopted: 1/11/88

Proposed Revision: 1/11/18

January 11, 2018

HOMELESS STUDENTS

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Homeless Students (5151)***. The revision addresses changes made under New York State laws and regulations conforming to the Federal Every Student Succeeds Act (ESSA) including the District's responsibility regarding the identification, enrollment, attendance and school success of homeless students. This revised policy is being submitted for the first of three readings. No Board action will be taken at this time.

HOMELESS STUDENTS

The Board of Education recognizes its responsibility, ~~in accordance with~~ under Federal (McKinney-Vento) and New York State laws and regulations, to identify homeless children students within the District, encourage their enrollment and eliminate existing barriers to their education identification, enrollment, attendance, or success in school that may exist in District practices. The Board will provide homeless children students attending the District's schools with access to the same free and appropriate public education and other school programs and activities, including publically funded preschool education, as other children students.

The District shall coordinate with local social services agencies and other entities providing services to homeless children students and their families for the provision of services to homeless children students, and shall coordinate with other school districts on issues of prompt identification, transportation, transfer of records, and other inter-district activities. This shall include ensuring the provision of appropriate services to homeless students with disabilities who are eligible for services under either Section 504 or IDEA.

A homeless child student has the right to attend public preschool or school in either the district of origin (i.e., where he/she resided before becoming homeless), the district of current location, or a district participating in a regional placement plan. The homeless child student is entitled to attend the designated school district on a tuition-free basis for the duration of his or her homelessness. If the child student becomes permanently housed, the child student is entitled to continued attendance in the same school building until the end of the school year, and for one additional year if that year constitutes the child's student's terminal year in such building. If a homeless child student completes the final grade level in his/her school of origin, the child student may also attend the designated receiving school at the next grade level for all feeder schools for that one year.

The District shall coordinate with social services agencies and other entities providing services to homeless students and their families for the provision of services to homeless students and shall coordinate with other school districts on issues of prompt identification, transportation, transfer of records and other inter-district activities. This shall include ensuring the provision of appropriate services to homeless students with disabilities who are eligible for services under either Section 504 or IDEA.

A portion of the District's Title I, Part A funds shall be set aside for homeless students and youth to provide educationally related support services and services not ordinarily provided to other students.

Definition of Homeless Child Students and Unaccompanied Youth

Pursuant to the McKinney-Vento Homeless Education Assistance Act (42 USC § 11434a [2]) (McKinney-Vento) and New York State Education Law § 3209 (1) (a), a homeless child student is defined as a child student who does not have a fixed, regular, and adequate nighttime residence or whose primary nighttime location is in a public or private shelter designated to provide temporary living accommodations, or a place not designed for, or ordinarily used as regular sleeping accommodations for human beings. This definition includes a child student who is:

- Sharing the housing of other persons due to loss of housing, economic hardship or similar reason (sometimes referred to as double-up).
- Living in emergency or transitional shelters.
- Living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations.
- Living in a car, park, public space, abandoned building, substandard housing, bus or train stations or similar settings.
- Abandoned in hospitals.
- ~~Awaiting foster care placement.~~
- A migratory child student who qualifies as homeless because he or she is living in circumstances described above.

~~In addition,~~ An unaccompanied youth is a homeless child student for whom no parent or person in parental relation is available (8 NYCRR §100.2[x] [1] [vi]). The term unaccompanied youth shall not include a student or youth who is residing with someone other than a parent or legal guardian for the sole reason of taking advantage of the schools of the District.

Identification of Homeless Students

The Great Neck Public Schools shall determine whether there are homeless students within the Great Neck School District. It shall do so by all means available, including, but not limited to contacting:

- Nassau County Department of Social Services.
- Any local runaway and homeless youth shelter (as listed at <http://www.ocfs.state.ny.us/main/Youth/rhydirectory.asp>).
- Any other shelters located in the district.

The District will have a student residency questionnaire that asks for a description of the current living arrangements of the child student or youth in order to determine whether the child or youth meets the definition of a homeless child student under McKinney-Vento and New York State Education Law §3209 (1) (a). This questionnaire will be distributed to every family upon registration for school and those reporting a change of address, and will also be available in all school buildings for distribution by the school guidance and nursing staff. For immediate enrollment, parents/guardians of homeless students are not required to provide proof of residency or any other documentation ordinarily required. Information about a homeless child's student's living situation shall be treated as a student education record, and shall not be deemed to be directory information under the Family Educational Rights and Privacy Act of 1974 (FERPA) in accordance with *Policy 5500 Student Records*.

Duties of the Mandated Local Liaison for Homeless Children Students and Youth

Every Local Education Agency (LEA), regardless of whether it receives a McKinney-Vento sub-grant, is required to designate a local liaison for homeless children students and youth (Homeless Liaison), and ensure that this person is aware of, and able to carry out his or her responsibilities under the law. The Homeless Liaison at the LEA serves as one of the primary contacts between homeless families and school staff, District personnel, shelter workers, and other service providers.

The Homeless Liaison coordinates services to ensure that homeless children students and youth enroll in school, and have the opportunity to succeed academically. The liaison shall receive appropriate professional development on identifying and meeting the needs of homeless students, including the definitions of terms related to homelessness.

The LEA understands that its Homeless Liaison must ensure that:

- Homeless children students and youth are identified by school personnel and through outreach and coordination activities with other entities and agencies.
- School personnel providing services under the McKinney Vento Act receive professional development and other support.

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- Homeless students enroll in, and have full and equal opportunity to succeed in, the schools of the LEA.
- Homeless ~~children~~ students and youth and their families receive educational services for which they are eligible, including but not limited to Head Start, Even Start and preschool programs administered by the LEA, and as well as referrals to health care, mental health, dental and other appropriate services for homeless students and their families.
- Parents or guardians of homeless ~~children~~ students and youth are informed of educational and related opportunities available to their ~~children~~ students, and are provided with meaningful opportunities to participate in the education of their ~~children~~ students.
- Parents and guardians and unaccompanied youth are fully informed of all transportation services, including transportation to and from the school district of origin, and are assisted in accessing transportation services.
- Disputes regarding school selection, enrollment or transportation are promptly mediated and resolved in accordance with the requirements of McKinney-Vento. The District must continue enrollment and transportation during any dispute involving eligibility, school selection, enrollment or transportation pending final resolution of the dispute, including all available appeals.
- Assistance in commencing an appeal pursuant to Education Law §310 of a final determination regarding enrollment, school selection and/or transportation is provided to the homeless ~~child's~~ student's or youth's parent or guardian or the unaccompanied youth in accordance with the provisions of 8 NYCRR §100.2(x)(7)(iii)
- Public notice of the educational rights of homeless students is posted in locations where such students receive services, ~~such as schools, shelters, and soup kitchens~~ frequented by homeless unaccompanied youth and parents/guardians of homeless children students in a manner and form that is understandable to the parents and guardians and unaccompanied youths.
- A record is maintained of all appeals of enrollment, school selection and transportation.
- School personnel, service providers and advocates working with homeless families are informed of the duties of the Homeless Liaison and receive required

professional development and support on identifying and meeting the needs of homeless students. 42 USC §11432(g)(6)(A); 8 NYCRR §100.2(x)(7)(iii)

- Homeless unaccompanied youth are informed of their status as independent students under section 480 of the Higher Education Act of 1965 (20 U.S.C. section 1087 (v)) and their right to receive verification of this status from the local educational agency McKinney-Vento liaison, are enrolled in school, and have opportunities to meet the same state standards set for all students, including receiving credit for full or partial coursework earned in a prior school pursuant to Commissioner's regulations.
- Students identified as homeless receive free school meals.
- For homeless students attending school out of the District, the District shall, within five days of receipt of a request for records, forward a complete copy of the homeless student's records including proof of age, academic records, evaluation, immunization records and guardianship paper, if applicable. For homeless students attending school in the District, the District shall request the student's records from the school the student last attended.

Transportation Responsibilities

The District shall promptly provide transportation for homeless students currently attending District schools as required by applicable law. In general, the District shall ensure that transportation is provided to homeless students enrolled in the District who attend a school of origin, including a publicly funded preschool administered by the District or the New York State Department of Education (SED), even if the student lives outside of the district's boundaries. Transportation shall be provided for the duration of homelessness through the remainder of the school year in which the student becomes permanently housed, and one additional year if that is the student's final year in the school.

- A Local Department of Social Services (LDSS) is responsible for providing transportation to homeless children students who are eligible for benefits under New York State Social Services Law §350-j and placed in temporary housing arrangements outside their designated districts.
- To the extent funds are provided for such purpose, the New York State Office of Children and Family Services (OCFS) must provide transportation for each homeless child student who lives in a residential program for runaway youth and homeless youth located outside of the designated school district. The LDSS or OCFS may contract with a school district or Board of Cooperative Educational Services (BOCES) to provide such transportation. The costs for transportation

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will be reimbursed by the LDSS with the submission of a Runaway and Homeless Youth Act Transportation Program Form, which is available from the Homeless Education Program Office (518-473-0295).

- Any homeless child student not entitled to receive transportation from the LDSS or OCFS must be transported by the designated school district. *New York State Education Law §3209(4); 8 NYCRR §100.2(x)(6)*
- When the school district of the current location is designated as the school district the homeless child student will attend, that school district must provide transportation to the homeless child student on the same basis as it is provided to resident students. *New York State Education Law §3209(4)(d); 8 NYCRR §100.2(x)(6)(iii)*
- If the homeless child student designates the school district of origin or a school district participating in a regional placement plan, then that school district must provide transportation to and from the homeless child's student's temporary housing and school. Such transportation cannot exceed 50 miles one way, unless the Commissioner determines that it is in the best interest of the child student. *New York State Education Law §3209(4)(c); 8 NYCRR §100.2(x)(6)(ii)*
- Homeless children students are entitled to transportation during any disputes regarding school selection and enrollment. *8 NYCRR §100.2(x)(7)(ii)(c)*

Transportation for Summer School is required if the designated school district of attendance has recommended that the student who is homeless attend a summer educational program and the lack of transportation poses a barrier to participation. The school district or social services district must provide transportation to extracurricular or academic activities if the student participates or would like to participate in the activity, meets relevant criteria for the activity and the lack of transportation presents a barrier to the student's participation

Great Neck Public Schools

Adopted: 12/15/14

Amended: 11/14/16

Proposed Revision: 1/11/18

January 11, 2018

INTERNET PUBLISHING

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Internet Publishing (5221)***. The revision addresses a request received from building principals to allow photographs and videos that visually identify students in grades 3 – 8 to be published online for public access unless a parent/guardian provides written direction to the contrary rather than requiring prior written consent. Similarly, the policy will now allow last names of students in grades 6 – 8 to be published online for public access unless a parent/guardian provides written direction to the contrary. There have been no changes since its first reading on 12/6/17, and this revised policy is being submitted for a second of three readings. No Board action will be taken at this time.

INTERNET PUBLISHING

This policy is intended to ensure that District-sponsored Internet content supports the educational mission of the District and disseminates appropriate and timely information to the local and global community without compromising the safety and privacy of our students and staff. Teachers and students are encouraged to take advantage of educational opportunities beyond the four walls of the classroom and embrace the benefits of twenty-first century learning.

The Board of Education authorizes District-sponsored Internet publishing because it offers an educational activity through which students gain experience in responsible use of the Internet. The rights of students to express their views online shall be limited solely by those restrictions imposed on all citizens generally and those specifically designed to protect children and youth in a school setting. District-sponsored Internet publications, including online student newspapers, are intended to provide an opportunity for student expression, but they are not public forums. The Board of Education is ultimately responsible for the content published on the Internet through activities sponsored by, or affiliated with, the Great Neck Public Schools.

Guidelines: All guidelines for posting District-sponsored online content, whether hosted on the official Great Neck Public Schools (GNPS) Web site or through another Web hosting service, including official GNPS social media, shall be consistent with this and all other district policies, including but not limited to *Policy 4526 Computer Network and Internet Acceptable Use*, *Policy 5220 District-Sponsored Student Publications*, and *Policy 5300 Code of Conduct*.

Photographs and Videos:

1. Photographs and videos that visually identify students may be published online if access is secure and limited to the parent/guardian, student, or staff or partnering institution as a component of a collaborative educational project that has been approved by the building principal or designee. ~~Otherwise, Photographs and videos that visually identify students in Grades Pre-K – 2 will not be published online for public access for safety and security reasons. Exceptions for students in Grades Pre-K – 2 will may be granted with written parental permission and upon the recommendation of the building principal to the Superintendent of Schools. In Grades 3 - 8, they may be published online for public access only with prior written parent/guardian consent unless the parent/guardian provides written direction to the contrary. In Grades 9 – 12, they may be published online for public access with consent of the student unless the parent/guardian provides written direction to the contrary.~~
2. Photographs and videos that do not visually identify students may be published online.
3. Photographs and videos of staff members may be published online only with their prior consent.

4. Photographs and videos of facilities, instructional objects, or student projects may be published online.
5. Audio recordings of performances and narration done by students may be published online subject to applicable copyright laws.

Personal Information:

1. No student's last name shall be published online for public access in Grades PreK – 5 unless access is secure and limited to the parent/guardian, student, or staff or partnering institution as a component of a collaborative educational project that has been approved by the building principal or designee. Exceptions for students in Grades Pre-K - 5 will be granted upon the recommendation of the building principal to the Superintendent with written parental permission. In Grades 6 - 8, last names of students may be published online ~~only with prior written parent/guardian consent~~ unless the parent/guardian provides written direction to the contrary. In grades 9 – 12 last names be published online with consent of the student unless the parent/guardian provides written direction to the contrary.
2. In grades Pre-K – 5 student names and photographs will not be posted together.
3. Notwithstanding the above provisions, any other personal student information may not be published online unless access is secure and limited to the parent/guardian, the student or designated staff or partnering institution as a component of a collaborative educational project that has been approved by the building principal or designee.
4. Notwithstanding the above provisions, textual, artistic, photographic or video work attributed to a student may be published online. For students in Grades Pre-K-5, prior written parent/guardian consent is required. In Grades 6-12, student work may be published online with the consent of the student.

Web Pages and Internet Links:

1. Staff members and affiliated parent organizations may upload content online for a school, department, grade level, class, club, team, ~~or~~ parent organization web site or on official GNPS social media as long as they adhere to all provisions in this policy. These staff members and affiliated parent organizations have the primary responsibility for complying with this policy and all applicable laws.
2. School web sites and affiliated parent organization web sites shall include a prominent link back to the school and/or the District home page. Department, grade level, class, club, or team web sites shall include a prominent link back to the school home page.

3. The content of web pages must conform to all District policies and state and federal laws and cannot:
 - a. promote illegal activities
 - b. promote any form of discrimination
 - c. violate copyright laws
 - d. plagiarize, in part or whole, the intellectual property of others
 - e. campaign for the election of candidates for any public political office
 - f. contain commercial advertising
 - g. disparage, insult or demean any individual or group
 - h. be used to transmit viruses
 - i. include public electronic forums that facilitate immediate and/or unmediated posted messages

4. Students may create new web pages, modify existing web pages or upload content directly to a web site, as part of a classroom or club activity but only with the authorization and supervision of a designated staff member.

5. Links to externally published web pages are based solely on their educational relevance and should be reviewed periodically by the web page designer due to the transient nature of the medium.

6. Links to personal home pages or personal email accounts of students or staff members are not permitted.

7. Links for advertising or profit-making purposes are not permitted unless they are directly related to a District, school, PTA or District/school-endorsed fund-raiser.

Great Neck Public Schools

Adopted: 6/17/02

Amended: 3/12/12; 7/7/15

Proposed Revision: 12/6/17; 1/11/18

January 11, 2018

HIGH SCHOOL STUDENT COURSE LOAD

INFORMATION

Attached for Board of Education consideration is a revised policy: ***High School Student Course Load (4240)***. The revision addresses the District's ability to accommodate students who may need greater flexibility in order to complete their requirements for graduation. There have been no changes since its second reading on 12/6/17, and this revised policy is being submitted for a third reading and possible adoption.

HIGH SCHOOL STUDENT COURSE LOAD

The minimum student course load requirement for grades 9, 10, 11 and 12 is six (6) units plus physical education.

These requirements may be met through regular class attendance, independent study, academic support assignments, or other approved alternatives.

Any exception to this policy shall require the building principal's recommendation and the approval of the Superintendent of Schools or designee.

Great Neck Public Schools

Adopted: November 19, 1984

Proposed Revision: 11/13/17; 12/6/17; 1/11/18

January 11, 2018

STUDENT HEALTH SERVICES

INFORMATION

Attached for Board of Education consideration is a revised policy ***Student Health Services (5240)***. The revisions address an update received from the New York State School Boards Association (NYSSBA) regarding changes to New York State Public Health Law requiring health exams for students in pre-k, kindergarten, first, third, fifth, seventh, ninth and eleventh grades. In addition, new language is being added to ensure that the District is in compliance with the McKinney-Vento Homeless Education Assistance Act with regard to the admission of homeless students even if they cannot produce health or immunization records. There have been no changes since its second reading on 12/6/17, and this revised policy is being submitted for a third reading and possible adoption.

STUDENT HEALTH SERVICES

The Board of Education recognizes that good student health is vital to successful learning and acknowledges its responsibility, along with that of parent(s) or guardian(s), to protect and foster a safe and healthful environment for students.

The school shall work closely with students' families to provide detection and preventive health services. In accordance with law, the school will provide vision, hearing and scoliosis screening. ~~Problems~~ Results shall be ~~referred~~ provided to the parent(s) or guardian(s) who shall be encouraged to seek appropriate medical care.

Upon entering ~~second, fourth, seventh and tenth~~ pre-k, kindergarten, first, third, fifth, seventh, ninth and eleventh grades a student must have a health exam by a New York State licensed health care provider and submit a certificate of health examination a health certificate within 30 days of entering school. The examination, which must conform to state requirements, must have been conducted no more than 12 months before the first day of the school year in question. If a student is unable to furnish the health certificate, the school will provide a physical examination by a licensed provider. A request for exemption from the physical examination, or the requirement to provide a health certificate, must be made in writing to the school principal or designee, who may require documents supporting the request. The only basis for exemption is a claim that the physical examination is in conflict with the parent or guardian's genuine and sincere religious belief.

In order to maintain enrollment in school, students must furnish documentation of required immunizations against certain communicable diseases, as set forth in state law and regulations, unless exempted from immunizations for medical or religious reasons as permitted by state law and regulation.

Homeless students shall be admitted to school even if they do not have the required health or immunization records, but may be temporarily excluded if they show actual symptoms of a communicable disease that poses a significant risk of transmission to others.

The State of New York may authorize and require the collection of data from health certificates in furtherance of tracking and understanding health care issues that affect children.

A permanent student health record shall be part of a student's cumulative school record, and should follow the student from grade to grade and school to school along with his/her academic record. The health record shall be maintained by the school nurse.

Schools shall respond to students in accidental or unexpected medical situations. Each school in the district will include in its emergency plan a protocol for responding to health care emergencies, including anaphylaxis (see *Policy 5420.3 Food Induced Anaphylaxis*), and head injury (see *Policy 5600 Concussion Management*.) Parents/guardians will be notified of any emergency medical situation as soon as is practicable. In addition, parents/guardians will receive notification of non-emergent medical situations that have been reported to the nurse in a timely manner.

Communicable Diseases

It is the responsibility of the Board to provide all students with a safe and healthy school environment. To meet this responsibility, it is sometimes necessary to exclude students with contagious and infectious diseases from attendance in school.

During an outbreak of these communicable diseases, if the New York State Commissioner of Health or his/her designee so orders, the District will exclude students from school who have an exemption from immunization or who are in the process of obtaining immunization.

It is the responsibility of the Superintendent of Schools or his/her designee, working through District health personnel, to enforce this policy and to contact the county or local health department when a reportable case of a communicable disease is identified in the student or staff population.

Administering Medication to Students

Neither the Board nor District staff members shall be responsible for the diagnosis or treatment of student illness. The administration of prescribed medication to a student during school hours shall be permitted only when failure to take such medicine would jeopardize the health of the student, or the student would not be able to attend school if the medicine were not made available to him/her during school hours, or where it is done pursuant to law requiring accommodation to a student's special medical needs (e.g., Section 504 of the Rehabilitation Act of 1973).

Before any medication may be administered to or by any student during school hours, the Board requires:

1. the written request of the parent(s) or guardian(s), which shall give permission for such administration, and relieve the Board and its employees of liability for administration of medication; and
2. the written order of the prescribing authorized medical provider, which will include the purpose of the medication, the dosage, the time at which or the special circumstances under which medication shall be administered, the period for which medication is prescribed; and

3. that in order for a student to carry and use a rescue inhaler, an epinephrine auto-injector, insulin, or glucagon and associated testing supplies, written permission must be provided both by the parent and the prescribing authorized medical provider in accordance with New York State law and regulation.

Students are allowed to carry and apply parentally provided sunscreen without a prescription from an authorized medical provider, assuming that the sunscreen is FDA approved and that the sunscreen is not treating a medical condition. Parents need to provide the district with written permission for students to use sunscreen.

Permission slips and medical orders shall be kept on file in the office of the school nurse.

The District shall make a nebulizer available on site in school buildings where nursing services are provided. Students with a patient specific order shall have access to the nebulizer. The District will ensure that it is maintained in working order. Students are required to supply their own medication and administration sets.

Training

Training to support the fulfillment of staff responsibilities in regard to student health services will be provided as part of the District's ongoing professional development plan and in conformity with the Commissioner's Regulations.

Regulations

The Superintendent of Schools or his/her designee shall develop comprehensive regulations governing student health services. Those regulations shall include the provision of all health services required by law, procedures for the maintenance of health records, and procedures for the administering of medication to students. The Superintendent or his/her designee shall also develop protocols, in consultation with the District Physician and other appropriate District staff, for the management of injury, with particular attention to concussion.

Great Neck Public Schools

Adopted: 6/15/15

Proposed Revision: 11/13/17; 12/6/17; 1/11/18

January 11, 2018

PROFILES OF NEW SECONDARY COURSES
2018-2019 SCHOOL YEAR

INFORMATION

The attached program additions and changes have been recommended for Board of Education approval by the respective secondary school administrators and reviewed by their Building Curriculum Groups. The Superintendent and her curriculum staff have reviewed them and recommend their approval with the following cautions:

1. Each building understands that approval of a course does not guarantee that staffing and/or other resources (including technological resources) will be available within the budget to run new courses, electives in particular. Once course requests are finalized, each setting may have to make choices among offerings to enable the District to live within its means.
2. Some recommendations will put additional constraints on the master schedule. Such constraints may cause imbalances in multiple section courses that were resolved in the past with increases in staffing. Unreasonably small sections cannot be justified in the present climate and may impact a school's ability to implement courses that have been requested and approved.

RECOMMENDATION

It is recommended that the Board of Education approve with the cautions in mind, the attached recommended courses for implementation in the 2018-2019 School Year.

PROFILES OF NEW SECONDARY COURSES
2018-2019 SCHOOL YEAR

North High School

1. **Concert Choir**: A full-year class that meets every day and is open to all students and be offered during the school day rather than as an after school activity. No audition required. The curriculum will consist of vocal technique, sight reading, NYSSMA preparation, introduction to musical style; Renaissance, Baroque, Classic, Romantic, Twentieth century to present, Musical Theatre, Opera, Pop. Students will perform in at least three concerts a year.

South High School

1. **Horticulture/Botany**: This half-year elective course 10th, 11th, and 12th graders provides instruction related to the broad field of horticulture with the emphasis on the scientific and technical knowledge related to the discipline, as well as the ways we use this knowledge to establish a relationship with our environment. Topics in this course include information on plant structure and function, plant growth, plant diversity, basic plant identification, general botany, soil analysis, gardening and land use, and more. Time will be spent in the refurbished greenhouse and outside (as weather permits).

North Middle School

None.

South Middle School

None.

January 11, 2018

STAFF DEVELOPMENT PROGRAM

Inservice Institute & Technology Academy Course(s)

District-Wide Course(s) – Spring 2018

INFORMATION

The Superintendent and her Inservice Institute designees, Jennifer Kirby and Kelly Newman, propose that the course(s) described in the attached course description(s) be offered to District personnel as part of our ongoing staff development program.

RECOMMENDATION

It is recommended that the Board of Education approve this Spring 2018 Inservice Institute and Technology Academy course(s).

January 11, 2018

STAFF DEVELOPMENT PROGRAM

Inservice Institute & Technology Academy Course(s)

District-Wide Course(s) – Spring 2018

<u>Course Title(s)/Description(s)</u>	<u># Hours</u>	<u>Supplies</u>
Touchcast Studio: A High-End TV Studio in Your Classroom!	4	0

Creating classroom video has never been so easy! Touchcast allows you to produce professional looking videos from your mobile device. Film your students in 3D virtual sets, newsrooms, talk shows and even in front of national monuments! Furthermore, you and your students can comment on photos, videos, web pages, documents, maps and more! Touchcast opens up enormous opportunities for engaging instruction, assessment, and even flipped learning!

January 11 2018

SECONDARY STUDENT TEACHER(S) & OBSERVER(S)
SPRING 2018 SEMESTER

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student teacher(s) & observer(s) have requested assignments to our secondary 2018 spring semester.

STUDENT TEACHER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	<u>Dates/ Hours</u>
Chelsea Brandimarte	Molloy	North Middle	C. Sposito J. Morrow	Math Spec. Ed.	1/16-3/16/18 3/19-5/11/18
Jennifer Perez	Queens	North High	E. Lee	ENL	1/31-5/23
Crystal Contreras	Stony Brook	South High	A. Tavares	Spanish	2/14-4/27/18
Lee Tanner	Queens	North High	J. Rutkowski	Music	3/28-6/21/18

STUDENT OBSERVER(S)

Jessica Herman	Ithaca	North Middle	A. Swerdlin	Music	10 hours
Dee A. Guevera	Adelphi	South High South Middle	T. Umstatter C. Dnyrowsky	Phys. Ed. Phys. Ed.	60 hours 60 hours
Kathryn Natter	Hofstra	North High	E. Flood	Phys.Ed.	45 hours

RECOMMENDATION

It is recommended that the Board of Education approve the placement of these student teacher(s) and observer(s) to our secondary spring 2018 semester.

January 11, 2018

TEACHER OF STUDENTS WITH SPEECH LANGUAGE DISABILITIES
STUDENT OBSERVERS

RECOMMENDATION:

Board approval is requested for the following to serve as a student observer of students with speech language disabilities from January - May of the 2017/2018 school year:

INTERN	COLLEGE/PROGRAM	SCHOOL
Palazzolo, Gabriella	LIU	Saddle Rock
Ramadhin, Nadia	LIU	J. F. Kennedy
Paez, Stephanie	Adelphi	J. F. Kennedy

January 11, 2018

APPOINTMENT OF DIRECTORS OF REGISTRARS

INFORMATION:

At the time of the Organizational meeting of the Board of Education on July 5, 2017, the annual appointment of a Director of Registrars was not made due to the expectation the District might add additional polling sites beginning with the 2017-2018 school year. Now that two new, additional sites have been determined and the existing two sites reconfigured, the District needs to appoint a Director of Registrars for each of the Election districts. As part of the District Clerk's duties, Jacqueline Lizza will be Director of Registrars at South High School (Election District #2).

For the remaining three polling sites, Administration would like to appoint the following individuals as Director of Registrars at an annual rate of \$1,537:

Michele Domanick	E.M. Baker School (Election District #1)
Anne Hartel	Saddle Rock School (Election District #3)
Rosemarie Cacioppo	Lakeville School (Election District #4)

RECOMMENDATION:

It is recommended that the Board of Education appoint Michele Domanick, Anne Hartel and Rosemarie Cacioppo as Director of Registrars for Election Districts #1, #3 and #4, respectively, at an annual rate of \$1,537.

January 11, 2018

DESTRUCTION OF VOTING BALLOTS

BE IT RESOLVED, that pursuant to Education Law Section 2034(6)(b), the Board of Education hereby authorizes the District Clerk to destroy all the ballots contained therein, together with the unused ballots from the May 16, 2017 Special District Election.

January 11, 2018

COMMUNITY EDUCATION PROGRAM

VISIT TO WHITNEY MUSEUM OF ART

INFORMATION

The Community Education Program would like to arrange a group tour of the Whitney Museum of Art located at 99 Gansevoort Street, NY, 10014 on Thursday, May 3, 2018.

The tour is slated for 30 guests.

- 30 x Senior Group Admission (\$16): \$480.
- 2 x Docent Fee (\$250): \$500

RECOMMENDATION

It is recommended that the President of the Board of Education grant permission to the Community Education Program at Cumberland to move forward with the planning of a trip to the Whitney Museum of Art on May 3, 2018. The cost of this trip, which is fully paid for by the participants, will be a maximum of \$980.

January 11, 2018

ADDITIONAL PRINTING OF COMMUNITY EDUCATION CATALOGS 2017-18

INFORMATION

At the May 8, 2017 Board of Education meeting, the District awarded Graphic Image the printing contract for our Community Education Catalog for 3 years. The contract begins in the 2017-18 school year and is renewable annually, with an option to renew for two (2) additional one (1) year periods.

The bid was awarded at \$22,240 for 20,250 copies (approximately \$1.10 per catalog). This includes all aspects of creating and finalizing our semi-annual catalogs. This bid includes receiving our catalog on PDF files, sending the sample, making requested changes and adjustments, bundling of postal-customer catalogs by carrier route, and labeling and bundling of catalogs not delivered by carrier route.

Due to additional apartment complexes recently built, or being built in Great Neck, we are in need of additional catalogs. Graphic Image has submitted a quote of \$269 for an additional 480 catalogs at \$0.56 per catalog.

RECOMMENDATION

It is recommended that the Board of Education approve payment of this additional fee of \$269 from Graphic Image for the printing of an additional 480 catalogs.

January 11, 2018

CYBER LIABILITY INSURANCE

INFORMATION

An information security breach is one of the largest risks facing organizations today. Hacking incidents have been steadily on the rise, compromising personal data throughout the world. To help the district limit its cyber liability risk, we would like to renew our cyber insurance policy for a third year with Arthur J. Gallagher & Co.

The cyber liability insurance policy will cover the following:

- a. Privacy Liability
- b. Breach Notification
- c. Media Liability
- d. System Damage and Business Interruption
- e. Regulatory Proceedings
- f. Threats and Extortion
- g. Payment Card Industry Fines or Penalties

RECOMMENDATION

It is recommended that the Board of Education approve and sign a one-year contract with Arthur J. Gallagher & Co. The policy renewal has an annual cost of \$21,081.92, with a \$12,500 retention, and a \$3,000,000 limit of liability for 2018.

January 11, 2018

[3.q]

FLEXIBLE BENEFITS PLAN ADMINISTRATION

INFORMATION

In January 1990 the Board adopted a Flexible Benefits Plan under Section 125 of the Internal Revenue Code. This Plan allows participating district employees to set aside pre-tax earnings for eligible health-care and dependent-care expenses. The Plan has been administered by Brown & Brown of NY d/b/a Fitzharris & Co.

For the 2018 calendar year, Brown & Brown of NY d/b/a Fitzharris & Co. is enlisting a third party, FBA of Syosset, to process reimbursement claims that are submitted by district employees. In addition, participants in the health-care portion of the Plan will be able to obtain a debit card from FBA of Syosset that can be used for their eligible expenses and purchases.

RECOMMENDATION

It is recommended that the Board of Education approve and sign the Flexible Compensation Agreement for 2018. Monthly administrative fees of \$4.20 per person will be paid by the employees who participate in the Plan.

January 11, 2018

MASONRY RECONSTRUCTION
PHIPPS ADMINISTRATION BUILDING
CHANGE ORDERS #1, #2, #3 & #4

INFORMATION

One of the projects in the District's Capital Reserve Program includes masonry reconstruction at the Phipps Administration Building. Arista Renovation, while working on the project, discovered that additional work was needed. Change Order #1 in the amount of \$46,145.00 is needed to remove and replace the deteriorated storm drainage lines, add two new storm drainage leaching pools and a French drainage system at the rear patio location. Change Order #2 in the amount of \$46,273.00 is to remove and replace deteriorated marble stone caps with new cast stone caps. Change Order #3 in the amount of \$23,710.00 is to infill the void found under the existing exterior concrete stairs, rebuild concrete stairs, remove and replace deteriorated marble stone caps with new cast stone caps. Change Order #4 in the amount of \$7,529 is needed to re-point an additional 200 square feet, remove and replace eight bricks and remove and replace damaged brick pavers in the walkway along the west façade.

Original Contract Sum:	\$288,100.00
Change Order #1:	+ 46,145.00
Change Order #2:	+ 46,273.00
Change Order #3:	+ 23,710.00
Change Order #4:	+ <u>7,529.00</u>
Amended Contract Sum:	<u>\$411,757.00</u>

RECOMMENDATION

It is recommended that the Board of Education approve Change Order #1 in the amount of \$46,145.00, Change Order #2 in the amount of \$46,273.00, Change Order #3 in the amount of \$23,710.00 and Change Order #4 in the amount of \$7,529.00 with Arista Renovation.

January 11, 2018

DONATION – MONETARY
SCHOLARSHIP FUND(S)

INFORMATION

The following donation checks have been received by the District:

<u>Name of Scholarship</u>	<u>Name of Donor(s)</u>	<u>Amount</u>
The Lewis E. Love Memorial Science Education Award	Sol Goldman Charitable Trust	\$10,000
Jenny Spielman Scholarship	Mr. & Mrs. Jeffrey Ressler	\$ 1,000
Joan Grunebaum Memorial Scholarship Fund	Arthur & Dorothy Grunebaum Richard Grunebaum Susan Grunebaum	\$ 500 \$ 250 \$ 250

RECOMMENDATION

It is recommended that the Board of Education accept the above listed donation to the Great Neck Public Schools.

January 11, 2018

DONATION – MONETARY

INFORMATION

Mr. Chun Zheng, parent of Sherman, a South High School student, would like to donate his matched payroll deduction check to the school from YourCause LLC on behalf of New York Life totaling \$30.00. The administration of South High School has indicated that this donation would be greatly appreciated.

RECOMMENDATION

It is recommended that the Board of Education approve this donation by Mr. Zheng to the Great Neck Public Schools.

January 11, 2018

DONATION
OVERHANG PROJECTION SCREEN

INFORMATION

The John F. Kennedy School PTA would like to donate an overhang projection screen valued at \$4,000 to the John F. Kennedy School. The administration at the John F. Kennedy School has indicated that this donation would be greatly appreciated.

RECOMMENDATION

It is recommended that the Board of Education approve this donation by the John F. Kennedy School PTA to the Great Neck Public Schools.

**GREAT NECK PUBLIC SCHOOLS
JOHN F. KENNEDY SCHOOL PTA
1A Grassfield Rd., Great Neck, NY 11024
Telephone (516) 441-4200**

RECEIVED
DEC 19 2017
Superintendent's Office

December 13, 2017

Mrs. Barbara Berkowitz, President
Board of Education
Great Neck Public Schools
345 Lakeville Rd.
Great Neck, NY 11020


Dear Mrs. Berkowitz:

The JFK PTA would like to make a donation to the John F. Kennedy School of an overhang Projection Screen for the auditorium. The purchase price is \$4,000.

The school's administration has indicated that this donation would be greatly appreciated.

Thank you for your consideration.

Sincerely,



Bita Hendizadeh
Co PTA President



Debra Nassimi
Co PTA President

cc: Ron Gimondo, Principal

*Thank you!
for dinner*

January 11, 2018

DONATION
FIRE 7 TABLETS

INFORMATION

Mr. Dawei Ni and Ms. Tingting Gao would like to donate five 8GB Fire 7 tablets with Alexa to the John F. Kennedy School. The administration at the John F. Kennedy School has indicated that this donation would be greatly appreciated.

RECOMMENDATION

It is recommended that the Board of Education approve this donation by Mr. Dawei Ni and Ms. Tingting Gao to the Great Neck Public Schools.

RECEIVED

DEC 11 2017

Superintendent's Office

Mr. Dawei Ni & Ms. Tingting Gao
25 Ravine Road
Great Neck, NY 11024

November 17, 2017

Mrs. Barbara Berkowitz, President
Board of Education
Great Neck Public Schools
345 Lakeville Rd.
Great Neck, NY 11020

Dear Mrs. Berkowitz:

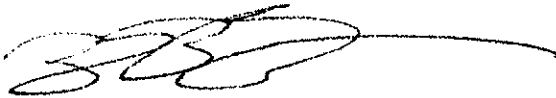
We would like to donate the following items to the John F. Kennedy School
for the benefit of Ms. Rook's class; Dr. Gin, Ms. Wang, TAs, OT.

- 5 - Fire 7 tablets with Alexa, BGB

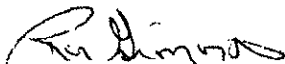
The school's administration has indicated that these items would be greatly
appreciated.

Thank you for your consideration.

Sincerely,



Mr. Dawei Ni & Ms. Tingting Gao



January 11, 2018

DONATION – MONETARY

INFORMATION

The Zheng Family would like to donate \$1,000 to Lakeville School's Library for the purchase of new books. The administration has indicated that this donation would be very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the donation of \$1,000 from the Zheng Family to the Great Neck Public Schools.

RESOLVED, that the Board of Education authorizes the application and appropriation increase for the Lakeville School donation as follows:

2610-4512-009-0000– Library AV Library Books – New Lakeville	\$1,000
--	---------

BE IT FURTHER RESOLVED that the Board of Education increase the following Revenue account:

A2705-096 Gifts & Donations – District	\$1,000
--	---------

Zheng Family
20 Nassau Road
Great Neck, NY 11021

December 20, 2017

Ms. Barbara Berkowitz, President
Board of Education
Great Neck Public Schools
345 Lakeville Road
Great Neck, NY 11020

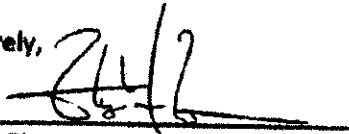
Re: \$1000 Donation for Lakeville School Library

Dear Ms. Berkowitz and Members of the Board,

I would like to make a donation for \$1,000 to Lakeville School's library for new books.

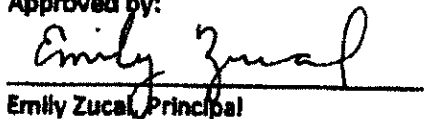
I appreciate your consideration and look forward to your response.

Sincerely,



Zhong Zheng

Approved by:



Emily Zucal, Principal

January 11, 2018

DONATION – MONETARY

INFORMATION

Mr. & Mrs. Craig Cutler would like to donate a \$100 Barnes & Noble gift card to the teachers at E.M. Baker School for the purchase of new books. The administration has indicated that this donation would be very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the donation of the \$100 Barnes & Noble gift card to the Great Neck Public Schools.

Dear Board of Ed,

I would like to wish you happy holidays and all the best in the New Year.

In this season of giving, we wanted to do something for the students. Both of my sons love reading and I have seen firsthand a powerful impact reading has on our youngest. With that in mind, I would like to donate \$50 Barnes & Noble gift card, so teachers can choose just right books for the classrooms.

I am sure their students will appreciate it as well.

May the Holiday Season bring only happiness and joy to you and your loved ones.

Happy holidays !!!

Baker School is
very grateful for
this donation from Jim Paramez
The CUTLER family
Sharon Fugner, Principal

January 11, 2018

DONATION – MONETARY

South Middle School Lego Robotics Club

INFORMATION

Leon Farms, LLC would like to continue their support of the Lego Robotics Club at South Middle School by donating \$500 to assist with the renewal and maintenance costs of the club as well as the competition costs for the Rebel Fury team. The administration has indicated these donations are very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the donation of \$500 from Leon Farms, LLC to the South Middle School Extraclassroom Activities Club – Robotics Club.

RECEIVED

JAN - 2 2018

Superintendent's Office

Leon Farms, LLC
Great Neck, NY 11021

Great Neck Board of Education
345 Lakeville Road
Great Neck, NY 11020

December 15, 2017

Dear Members of the Great Neck Board of Education,

Leon Farms, LLC, a locally owned family business, is proud to again support the Technology department of Great Neck South Middle School's efforts to provide its students with an exceptional STEM education, both during and after school. South Middle's Lego robotics club, and team led by the Technology's department's Mr. Randy Lane and Mr. Jonathan Ruvio, with the full encouragement and support of Department Chair Ms. Deidre Elizer and Principal James Welsch, will undoubtedly have another great year, making STEM education exciting and available to all South Middle Students.

In continued support of Great Neck South Middle's program, please find a check for \$500 to assist with renewal and maintainance costs for the Lego Robotics Club and competition costs for the Rebel Fury team.

Thank you for your time and consideration,

Leon Farms, LLC

with the full support of SMS!
James Welsch 12/21/17

January 11, 2018

OPTIONAL ATTENDANCE ZONE

INFORMATION

Following significant study, public input, and Board of Education deliberation, an "Optional Attendance Zone" for the secondary schools was implemented beginning with the 2008-2009 school year. The Optional Zone allows students from the E. M. Baker and Saddle Rock catchment areas who are zoned to attend South High School to exercise the option of attending North High School or North Middle School instead. The District has continued that practice in each successive school year. This action prevented South High School and South Middle School from exceeding their functional capacities.

As presented at the Board of Education meeting on December 6, 2017:

- Continuation of current Optional Zone practices over the next five years will strain North Middle School's capacity and cause North High School to exceed its functional capacity;
- Discontinuation of the Optional Zone would cause overcrowding at South Middle School and South High School.

However, modifying the Optional Attendance Zone by offering choice only to students entering 6th grade and who reside in the Optional Zone would:

- Create relatively balanced enrollment growth at both North and South High School while keeping their overall populations at levels that can be housed in their current facilities with minimal, if any, facilities work;
- Have little impact on current Optional Zone residents because their children in secondary schools have already had the opportunity for school choice and they will continue to have this opportunity for their younger children;
- Enable new residents to enjoy the same choice for their children entering grade 6 as do current residents.

RECOMMENDATION

Based on a thorough review of past enrollments, the success of the Optional Zone to date, the efficacy of the model used to predict future enrollments, and the District's desire to continue to provide an excellent, cost-efficient, and comprehensive educational program for all students while maximizing its resources, it is recommended that the Board of Education continue the Optional Attendance Zone for students first entering 6th grade only beginning with the 2018-2019 school year.

FACILITIES MATTERS

January 11, 2018

PUBLIC USE OF DISTRICT FACILITIES

INFORMATION

Attached is a schedule of requests for public use of district facilities. The fees are calculated in accordance with Board policy for the use of district facilities.

RECOMMENDATION

It is recommended that the schedule of requests for public use of district facilities be accepted.

PUBLIC USE OF DISTRICT FACILITIES

2017 - 2018

(For Board of Education Approval)

January 11, 2018

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Vayner Productions, LLC	North High Gym with Bleachers Weight Room Group Fitness Room Commons (Partial)	Monday	12/18/2017	3:00 PM	8:00 PM	Film Shoot	\$5,000.00	3
Great Neck Chinese Association	J.F. Kennedy Upper Gym	Fridays	1/19/18 - 3/23/18	8:00 PM	10:00 PM	Adult Intramural Sports	\$2,163.00	2
Great Neck Teachers Association (GNTA)	South Campus Entire Campus Track Bathrooms	Sunday	04/15/2018	8:00 AM	12:00 PM	Color Run/Walk Scholarship Fundraiser	No Fee	1

FINANCE & OPERATIONS

January 11, 2018

REJECTION

BOILER INSTALLATION FOR POOLS
NORTH & SOUTH MIDDLE SCHOOLS

INFORMATION

One of the projects in the District's Capital Program includes boiler installation for the pools at North Middle & South Middle Schools. A total of five (5) bid responses were received by Mr. Jason Martin, on behalf of the Board of Education on December 15, 2017. In accordance with the specifications, the following bids were submitted:

Hirsch & Co.	\$417,000
Thermo Tech	\$430,600
JNS Heating	\$477,000
HVAC Inc.	\$550,000
Ultimate Power	\$697,000

RECOMMENDATION

It is recommended that the Board of Education reject the bids submitted on December 15, 2017 for boiler installations for the pools at North Middle & South Middle Schools.

January 11, 2018

RELATED SERVICES – DISTRICT OF LOCATION

INFORMATION

New York State Law 3602-c requires that public school districts reimburse districts of location for actual costs for providing related services to non-public school students located within their district. The public school may bill each student's district of residence for the services provided. The Board of Education is asked to approve the contract(s) listed below for students who attend non-public school in other districts and reside in Great Neck.

MINEOLA UNION FREE SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Mineola Union Free School District of Mineola, New York for related services rendered to one resident of Great Neck who attended a non-public school in the Mineola UFSD for the 2017-2018 school year. Student I.D. number 990142196.

January 11, 2018

TUITION CONTRACT ADDENDUM

INFORMATION

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process thus requires us to approve adjustments to such tuitions several times. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools, as noted below.

THE CHILD SCHOOL

RECOMMENDATION

It is recommended that the Board of Education approve the revised tuition rate for The Child School of Roosevelt Island, New York for one classified student attending The Child School from \$4,909 per student to \$5,521 per student for July 2017 through August 2017 and from \$29,455 per student to \$33,124 per student from September 2017 through June 2018.

January 11, 2018

RESOURCE AND RELATED SERVICES CONTRACTS

INFORMATION

The Committee on Special Education (CSE) has recommended specialized assessments and evaluations as well as resource and related services for certain students with disabilities. The Board of Education is asked to approve the contract(s), with the consultant/agency noted below, for services to be rendered as needed during the 2017/2018 school year.

EDEN II SCHOOL FOR AUTISTIC CHILDREN, INC.

It is recommended that the Board of Education approve the attached contract with Eden II School for Autistic Children, Inc. of Staten Island, New York for providing related services as outlined in the attached contract January 2, 2018 through June 22, 2018.

THERAPY SERVICES OF GREATER NEW YORK

It is recommended that the Board of Education approve the attached contract with Therapy Services of Greater New York of Great Neck, New York for providing related services as outlined in the attached contract November 22, 2017 through June 22, 2018.

January 11, 2018

OUTSIDE SERVICE AGREEMENTS

INFORMATION

The following Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

RECOMMENDATION

It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached.

**COMMUNITY EDUCATION CONSULTANTS
01/11/18 BOARD MEETING**

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Amano Restaurant	Community Education Luncheon	Cumberland	9/22/2018	\$30 / Person	\$1,260.00 ***
Bottino Corp	Community Education Luncheon	Cumberland	5/3/2018	\$50 / Person	\$1,500.00 ***
Carol Sullivan ECM, LLC DBA Gramercy Vineyards	Community Education Trip to Vineyard for Wine Tasting	Cumberland	9/22/2018	\$20 / Person	\$ 840.00 ***
Caryl Goldsmith Group Sales	Community Education Trip to "My Fair Lady"	Cumberland	6/13/2018	\$127 / Ticket + Mailing Fees	\$5,729.50 ***
Cominda INC	Community Education Instruction on Chinese for Kids and Travelers	Cumberland	1/11/18-3/30/18	\$2,508 / Cost	\$2,508.00 ***
Fiorello's Roman Café	Community Education Luncheon	Cumberland	4/15/2018	\$48 / Person	\$1,440.00 ***
Foods of NY Tours	Community Education Trip to China Town	Cumberland	10/25/2018	\$76.70 / Person	\$1,840.80 ***
Fraunces Tavern	Community Education Luncheon	Cumberland	5/10/2018	\$50.40 / Person	\$1,512.00 ***
Friends of the NY Transit Museum	Community Education Trip to Museum	Cumberland	4/24/2018	\$225 / Group	\$ 225.00 ***

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*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

**COMMUNITY EDUCATION CONSULTANTS
01/11/18 BOARD MEETING**

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Isara Corp DBA Baharia Restaurant	Community Education Luncheon	Cumberland	6/21/2018	\$33.60 / Person	\$1,008.00 ***
London Grill	Community Education Luncheon	Cumberland	6/3/2018	\$36 / Person	\$1,080.00 ***
Louis Armstrong House Museum	Community Education Trip to Museum	Cumberland	6/21/2018	\$6 / Person	\$ 180.00 ***
Marco Polo Restaurant	Community Education Luncheon	Cumberland	6/19/2018	\$27.14 / Person	\$ 814.20 ***
Mattebella Winery	Community Education Trip to Vineyard for Wine Tasting	Cumberland	9/22/2018	\$15 / Person	\$ 630.00 ***
Metropolitan Opera Guild, INC	Community Education Trip for Backstage Tour of Metropolitan Opera	Cumberland	4/15/2018	\$20 / Person	\$ 600.00 ***
Museum of the Moving Image	Community Education Trip to Museum	Cumberland	6/21/2018	\$10 / Person	\$ 300.00 ***
National Museum of American Jewish History	Community Education Trip to Museum	Cumberland	6/3/2018	\$15 / Person	\$ 435.00 ***

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**COMMUNITY EDUCATION CONSULTANTS
01/11/18 BOARD MEETING**

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
New Fu Run	Community Education Special Event	Cumberland	5/2/2018	\$38 / Person	\$1,520.00 ***
North Fork Wines and Vineyards LLC, DBA One Woman Wines and Vineyards	Community Education Trip to Vineyard for Wine Tasting	Cumberland	9/22/2018	\$15 / Person	\$ 630.00 ***
Martin Shore	Tour Guide for Trip to Hamilton's NY	Cumberland	5/10/2018	\$300 / Tour	\$ 300.00 ***
Stone Barns Center	Community Education Trip for Tour and Lunch	Cumberland	6/28/2018	\$73 / Person	\$2,190.00 ***

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**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

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**OTHER CONSULTANTS
01/11/18 BOARD MEETING**

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Greg Ahlquist	Provide Staff Development and Training in Next Generation Social Studies Standards	Secondary Schools	1/22/2018	\$1,950 / Day	\$ 1,950.00
Richard Bowie	Provide Instructional Tennis Program to Students	District Wide	1/13/18-3/24/18	\$150 / Hour	\$3,600.00 ***
Kyle Fitzpatrick	Musician for School Musical "Shrek"	North Middle	3/11/18-3/15/18	\$25 / Hour	\$ 550.00 ***
Patrick Kennedy	Musician for School Musical "Shrek"	North Middle	3/11/18-3/15/18	\$25 / Hour	\$ 550.00 ***
George Kushmakov	Provide Self Defense Instruction to Students	District Wide	3/4/18-6/10/18	\$210 / Hour	\$10,080.00 ***
George Kushmakov	Provide Self Defense Instruction to Students	District Wide	1/10/18-4/11/18	\$210 / Hour	\$ 6,300.00 ***
Stacey Lee	Author Presentations to the 6th, 7th and 8th Grade Classes and Parents	South Middle	2/13/18-2/14/18	\$2,500 / Day	\$5,000.00
Joseph Lucito	Provide Swim Instruction for Students	Distict Wide	1/13/18-3/24/18	\$25 / Hour	\$ 800.00 ***

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**OTHER CONSULTANTS
01/11/18 BOARD MEETING**

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Giulia Marino	Musician for 4th and 5th Grade Concerts and Graduation	JFK	12/19/17-6/20/18	\$70 / Hour	\$ 735.00
Mary Jean McCarthy	Provide Professional Development for New Science Standards for Teachers	Secondary Schools	1/10/18-6/30/18	\$900/ Day	\$ 1,800.00
Music Theatre Intl / MTI Enterprises	Obtain Show Kit and Royalty of Play "Annie Jr"	EM Baker	11/17/17-3/8/18	\$590 / Cost	\$ 590.00
New England Archives Center	Contract Renewal for January-December 2017 Storage of Personnel Files	Human Resources	1/1/17-12/31/17	\$758.88 / Year	\$ 758.88
Carol Nivens	Provide Nursing Services for Greenkill Trip	North Middle	11/7/17-11/9/17	\$40 / Hour	\$ 200.00
Jee Sun Emily Kang	Provide Professional Development for New Science Standards for Teachers	South Middle	1/10/18-6/30/18	\$900 / Day	\$1,800.00

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**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

January 11, 2018

PAYMENT OF FEES TO COUNSEL

INFORMATION

An Invoice was received from district counsel, Frazer & Feldman, for professional services rendered during September 2017 in the following matters:

Human Resources (2)	\$ 1,079.40
Student Matters – Special Ed (10)	\$ 9,741.90
Student Matters – Residency (3)	\$ 2,832.90
Instruction	\$ 5,121.90
Negotiations	\$ 3,681.30
Miscellaneous	<u>\$ 4,246.05</u>
	<u>\$26,703.45</u>

RECOMMENDATION

It is recommended that the Board of Education authorize the payment of \$26,703.45 for September 2017 as per the invoice submitted by Frazer & Feldman for professional services rendered as stated above.

January 11, 2018

ELECTRONIC SUBMISSION OF REPORTS TO
THE BOARD OF EDUCATION

- (1) Monthly Treasurer's Report – September, October, November 2017
- (2) Monthly Budget Status Report and Revenue Status Report –
September, October, November 2017
- (3) Monthly Capital Fund, Debt Service Fund, Lunch Fund and Special Aid
Fund Reports – September, October, November 2017
- (4) Quarterly Budget Transfer Reports – July thru September 2017

STUDENT MATTERS

January 11, 2018

COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS**INFORMATION**

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2017 - 2018 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

A6694	A7173	A6321	10344	10273	A2478
B3323	B1990	B4179	B0252	B6591	4830
C0578	1004	10450	C1372	10314	D5737
D3878	D2297	D5546	E7222	10659	E4684
E8766	E3993	10070	10251	4661	F3207
G2354	10224	10395	G0374	G6203	4651
G6191	G1559	G4921	10575	H2431	H7343
H2043	4655	H1477	10315	H0255	I4542
K3424	4855	K1433	K0878	4779	K3042
K8578	L9876	4702	L1642	M8517	M6816
M8515	M4785	M1604	M3500	M3498	M4118
N4099	4786	P6040	10645	P9430	P0820
10446	R7998	R9441	R8632	R4215	R9108
R9900	R5072	R6105	S0743	S0066	S0997
S6756	S6278	T8282	T9768	10651	V3972
V6599	W1430	W5329	W2618	X6390	Y9340
10660					

January 11, 2018

COMMITTEE ON PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS

INFORMATION:

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION:

The Board of Education has been provided with the schedule of specific recommendations for the 2017 – 2018 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

A1101	T4797	B9841
B4854	D3089	G3435
H0088	H7853	H3088
J9985	K1796	K2562
K9913	K0860	K2689
L4053	E8311	M3693
A9955	K4175	S0286
K0670	T4842	W5667
Y6795	Z3561	