

Residents may speak on any item in Public Session with these two exceptions: "Communications," on which only the letter-writer may comment, and subjects listed "For Board Discussion."

**MEETING OF THE GREAT NECK, N. Y., BOARD OF EDUCATION
MONDAY, SEPTEMBER 18, 2017
SOUTH HIGH SCHOOL LIBRARY
7:00*/8:30 P.M.****

*AT 7:00 P.M.: The Board of Education will officially begin its public meeting by accepting and voting on a motion to go into EXECUTIVE SESSION to discuss items appropriate for executive session pursuant to the Open Meetings Law. If no such motion is adopted, the Board will declare a recess.

**AT 8:30 P.M.: The Board of Education will resume its PUBLIC MEETING to act on agenda items necessary for the conduct of its business.

Pledge of Allegiance

1. APPROVAL OF MINUTES

- a. August 24, 2017
- b. August 27, 2017
- c. September 13, 2017

2. OPEN TIME - (The purpose of "Open Time" is to permit any person in the audience to address the Board of Education on any item concerning the school district, whether or not the item appears on the printed agenda. Generally, up to three minutes will be granted to each speaker.)

3. BOARD/ADMINISTRATIVE AFFAIRS

- a. Establishment of the Linda Musmeci Scholarship
- b. Superintendent's Report – Opening of School, Capital Projects
- c. Policy on Smoking and the Use of Tobacco Products – First Reading
- d. Policy on Field Trips – First Reading
- e. Policy on Code of Conduct: Prohibited Student Conduct – First Reading
- f. Policy on Student Health Services Regulation – First Reading
- g. Stipend-Related Memoranda of Agreement
- h. Elementary Student Teacher(s) and Observer(s) – Fall 2017 Semester
- i. Secondary Student Observer(s) – Fall 2017 Semester
- j. Social Worker Interns
- k. Fee Schedule for the Fun For Fours Program
- l. Veterans Transportation Bus Camera Agreement for Parkville School Mini-Buses with Camera Installations
- m. Appointment of Construction Management Firm
- n. Utility Invoice Audit
- o. Student Management Services
- p. Donation – Monetary – Scholarship Fund
- q. Donation – Table Tennis Table

4. FACILITIES MATTERS

- a. Public Use of District Facilities

5. **FINANCE & OPERATIONS**

- a. Bids and Contracts
 - (1) Contract – Instructional and Tuition
 - (2) Contract – Instructional and Tuition
 - (3) Contract – Maintenance
 - (4) Contract – Special Education Services
 - (5) Contract(s) – Tuition
 - (6) Contract(s) – Outside Service Agreement
- b. Outside Service Agreements

6. **STUDENT MATTERS**

- a. Committee on Special Education Recommendations – School Year: 2017-18
- b. Committee on Preschool Special Education Recommendations – School Year: 2017-18

7. **PERSONNEL MATTERS***

I. Certificated Employees

- Appointment(s)
- Change(s) in Salary/Payment/Status
- Retirement(s)
- Resignation(s)
- Termination(s)
- Leave(s)
- Other

II. Non-Certificated Employees

- Appointment(s)
- Change(s) in Salary/Payment/Status
- Retirement(s)
- Resignation(s)
- Termination(s)
- Leave(s)
- Other

8. **BOARD DISCUSSION** – NO ACTION TO BE TAKEN

NEXT MEETINGS

Thursday, October 19, 2017 - UPTC/PTA Presidents Meeting - 6:00 p.m. – Phipps Administration Bldg., Board Room
Monday, October 23, 2017 - Public Action Meeting - 8:30 p.m. – John F. Kennedy Elementary School
Thursday, November 2, 2017 - Principals Meeting - 6:00 p.m. – Phipps Administration Bldg., Board Room
Monday, November 13, 2017 - Public Action Meeting - 8:30 p.m. – Parkville School
Thursday, November 16, 2017 - Asst. Principals Meeting - 6:00 p.m. – Phipps Administration Bldg., Board Room
Wednesday, December 6, 2017 - Public Action Meeting - 8:30 p.m. – Saddle Rock Elementary School
Monday, December 11, 2017 - Administrators Meeting - 6:00 p.m. – Phipps Administration Bldg., Board Room

*Some items may be appropriate for Executive Session.

September 18, 2017

ESTABLISHMENT OF THE
LINDA MUSMECI SCHOLARSHIP

INFORMATION

The family of Great Neck South Middle School teacher, Linda Musmeci, would like to establish a new scholarship called the "Linda Musmeci Scholarship."

The scholarship will provide a Great Neck South High student with a \$500 award. The award is to benefit students who have overcome social and/or educational struggles and whose families can benefit financially from the scholarship. The students should also be involved in some aspect of community service. The award will end when funds are no longer available.

RECOMMENDATION

It is recommended that the Board of Education authorize the establishment of the "Linda Musmeci Scholarship." A \$500 award will be presented annually to a South High School senior who meets the criteria, until funds are no longer available.

September 18, 2017

SUPERINTENDENT'S REPORT

**Opening of School
Capital Projects**

**Dr. Teresa Prendergast
Superintendent of Schools**

September 18, 2017

SMOKING AND THE USE OF TOBACCO PRODUCTS

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Smoking and the Use of Tobacco Products (1530)***. The revision addresses guidance received from the New York State School Boards Association concerning recent amendments to New York State Public Health Law regarding the definition of electronic cigarettes and their prohibition on school grounds. This revised policy is being submitted for the first of three readings. No Board action will be taken at this time.

SMOKING AND THE USE OF TOBACCO PRODUCTS

As part of an ongoing effort to create a healthful environment, and in compliance with New York State and Federal laws and the *District Code of Conduct: Prohibited Student Conduct (Policy 5300.30)*, the Great Neck Public Schools prohibits smoking and all other tobacco use in all District buildings, on District property, in any District vehicle and at any District sponsored function or activity.

The use of electronic cigarettes, ~~also known as e-cigarettes~~, and other products containing nicotine, except for current FDA-approved smoking cessation products, are also prohibited. Electronic cigarettes or e-cigarettes, known collectively as ENDS – Electronic Nicotine Delivery Systems, are defined as electronic devices that deliver vapor that is inhaled by an individual user (including but not limited to e-pens, e-pipes, e-hookah, e-cigars, vaporizers, vapor pipes and vape pens), and shall include any refill, cartridge or other component used in such a device.

Great Neck Public Schools

Adopted: 8/3/87

Amended: 9/12/94; 4/24/14

Proposed Amendment: 9/18/17

September 18, 2017

FIELD TRIPS

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Field Trips (4531)***. The revision addresses guidance received from the New York State Department of Education regarding students' medication needs on field trips. As such, the policy has been amended to specify that the District shall accommodate those students who must take prescribed medication during a field trip, and that if acceptable accommodations cannot be made, the field trip shall either be rescheduled or canceled. This revised policy is being submitted for the first of three readings. No Board action will be taken at this time.

FIELD TRIPS

The Board recognizes that firsthand learning experiences provided by field trips can be effective and worthwhile. In planning and authorizing field trips, primary consideration will be given to the safety and welfare of the students involved, as well as to the educational value to be derived. Student behavior on field trips is governed by the District's Code of Conduct, Policy 5300.

Approval

All requests for field trips must be approved in writing prior to embarking on a trip. The Teacher-In-Charge must submit to the principal the following documents:

1. A *Request for Field Trip – Day* [Exhibit 4531-E5] or a *Request for Field Trip – Overnight* [Exhibit 4531-E6]
2. A copy of the permission slip that will be distributed to students [Exhibit 4531-E7, 4531-E8 or 4531-E9]
3. A trip itinerary
4. A detailed supervisory plan (Overnight or Out-Of-Country)
5. A *Transportation Request* form, if applicable
6. A *Request for Approval of Non-Conference Business/Travel Expenses* form for each staff member, if applicable

The Field Trip request and all pertaining documents must be submitted as a single packet in the order noted above. The following chart indicates the submission timeline for trip approvals:

Type of Trip	Submit to Principal	Submit to Superintendent	Submit to Board of Education
Day	40 days prior	N/A	N/A
Overnight	75 days prior	60 days prior	15 days prior to a Board meeting*
Out of Country	225 days prior	210 days prior	180 days prior

*Approval of specific recurring academically related overnight trips may be granted at the Board's Annual Organizational Meeting in July. Such approval is dependent upon submission of all required paper work to, and approval by, the Superintendent of Schools.

Any exception to these time limits requires the approval of the Superintendent.

Written parental permission must be obtained for every student in advance of the trip using forms 4531-E7, 4531-E8 or 4531-E9. The permission form will include a section for the parent/guardian to identify student health concerns. Signed forms will be kept on file in each school for one calendar year.

The Principal and/or the Superintendent or his/her designee have the right to cancel a trip for any reason.

Field Trip records for trips that do not require busing or Requests for Approval of Non-Conference Business/Travel Expenses will be maintained in each school. All other field trip records will be maintained in the Transportation Office. Overnight & Out-of-Country trip records will also be maintained in the Office of Instruction.

Transportation

The Transportation Office will establish and administer procedures for the ordering and scheduling of buses for field trips. Public transportation may be authorized when appropriate. Private vehicles may not be used to transport students on field trips. An exception may be made for a parent/guardian to drive his/her own child to a field trip location when there are special circumstances and with prior approval of the building principal.

When school/coach buses are used, the Teacher-In-Charge will submit a signed and completed *Pre-Trip Report* [Exhibit 4531-E1] to the Principal prior to departure, and completed *Post-Trip Report* [Exhibit 4531-E2] to the Principal upon return. Copies of both reports are to be sent to the Transportation Office and will be kept on file for one calendar year.

No trip involving a stay of one or more days away from home will depart unless the Teacher-In-Charge is in possession of all necessary documentation for the travel arrangements. This includes train or plane tickets for all participants, and written confirmation of hotel, restaurant and other reservations, where applicable.

Scheduling

Every effort will be made to return students to school from day trips in time for regular dismissal.

Principals will be responsible for establishing clear procedures for communicating with parents in the event of a delay in returning from a field trip.

Medications

The District shall accommodate the needs of students who must take medications during a field trip. In accordance with *Student Health Services Regulation 5420-R*, if a student is going on a field trip but is not self-directed (i.e., fully aware and capable of understanding the need and assuming responsibility for taking medicine), District staff or other appropriate adults may need to be available during the trip for assistance. Teachers or other District staff may carry medication so that a self-directed student can take it at the proper time. If no District staff or other appropriate adult is available for students who are not self-directed, the District may:

- Permit the parent or guardian to attend the activity and administer the medication.
- Permit the parent to personally request another adult who is not employed by the school to voluntarily administer the medication on the field trip and inform the school district in writing of such request.
- Allow the student's health care provider to be consulted and, if he/she permits, order the medication time to be adjusted or the dose eliminated.

If no District staff or other appropriate adult is available and if the medication schedule cannot be adjusted by the student's prescriber, the trip will either be rescheduled or canceled.

Supervision

Appropriate and adequate supervision will be provided on all field trips, taking into account the nature of the event, the age of the students involved, the activities, and the geographical location. Along with every request for an overnight trip, a supervisory plan must be prepared and submitted for approval as noted above. The plan shall include, but not be limited to, provisions for overseeing students' activities during the day, and monitoring students' sleeping quarters throughout the night. Supervision may be provided by Great Neck staff or other supervisory staff assigned at the site of the trip. The plan should be accompanied by a detailed schedule of events and activities, and the ratio of students to supervisors at these events and activities. The Principal will make a determination regarding the adequacy and appropriateness of supervision based upon a review of the plan, and may recommend assignment of additional supervisors.

Accompanying adults, in addition to the Teacher-In-Charge, will be assigned according to the following ratios:

- | | |
|--------------|------------------------------|
| Grades K-2 | -- One adult per 10 students |
| Grades 3-12* | -- One adult per 15 students |

All students on a field trip will return to the school with the group. A student may be released to a parent/guardian or other authorized person at the place of departure only upon prior written notification and approval of the Principal.

Should a student be unable for any reason to return from a field trip with the group, a certified staff member of the District will remain with the student until he/she can be released to a parent or other authorized person.

Should a student be required to be transported home prior to the conclusion of a field trip, it will be the parents'/guardians' responsibility to make appropriate arrangements for such transportation. In the event that a student's disqualification or departure prevents other participants from partaking in the activity to its conclusion, the District may seek reimbursement of all costs associated with the trip from that student and/or his/her family.

*On overnight Outdoor Education trips, the ratio of one adult per 15 students will include the teacher.

Parent Notification

The Teacher-In-Charge must use the *Permission Slip* form [4531-E7, 4531-E8 or 4531-E9] to provide parents/guardians with the trip details at least one week prior to the trip. The form will include the following: costs, arrival and departure time, mode of transportation (e.g., school or coach bus, railroad), lodging arrangements (if applicable), emergency telephone number, activities, itinerary, and the name of the Teacher-In-Charge. Other information may be attached if necessary.

Following a Field Trip

At the conclusion of each field trip, the Teacher-In-Charge will provide the Principal with a:

1. *Post Trip Report* [Exhibit 4531-E2]
2. *Trip summary Report* [Exhibit 4531-E3]
3. *Trip Incident Report* [Exhibit 4531-E4] if an incident affecting the health, safety or morals of one or more students occurred in which case this report is to be completed within 24 hours of return and a copy of such sent to the Superintendent.

These forms will be kept on file for one calendar year.

Financial Considerations

All field trips funded by the District must fit within the school's budget allocation for such activity. The Principal will ascertain funds availability prior to approving Field Trip requests. Any expenses for which students are responsible must be paid in advance of the trip.

Prior to approving a trip, the Principal will ensure that no student will be denied participation for financial reasons.

Teachers and other district employees who supervise field trips will be compensated by the District in accordance with the prevailing collective bargaining agreement. No employee will accept compensation from any outside source in relation to any field trips arranged or supervised.

In the event a trip is cancelled for any reason, the District will not be responsible for refunds.

Implementation

Principals will be responsible for ensuring that every Teacher-In-Charge has reviewed a copy of this policy. Confirmation of this can be found on the *Field Trip Request* form [Exhibit 4531-E5 or Exhibit 4531-E6] completed by the Teacher-In-Charge.

Principals will also be responsible for developing internal procedures at the school level to ensure effective and timely implementation of this policy.

Great Neck Public Schools

Adopted: 7/5/88

Amended: 10/31/94; 3/6/95; 6/7/04; 3/27/06; 7/1/10; 11/19/12; 12/14/15

Proposed Amendment: 9/18/17

September 18, 2017

CODE OF CONDUCT: PROHIBITED STUDENT CONDUCT

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Code of Conduct: Prohibited Student Conduct (5300.30)***. The revision updates Section IV, Item J which prohibits smoking in District buildings in order to comport with the proposed amendment of ***Policy 1530 Smoking and the Use of Tobacco Products*** with regard to electronic cigarettes. This revised policy is being submitted for the first of three readings. No Board action will be taken at this time.

CODE OF CONDUCT: PROHIBITED STUDENT CONDUCT

The Board of Education expects all students to conduct themselves in an appropriate and civil manner, with proper regard for the rights and welfare of other students, District personnel and other members of the school community, and for the care of District facilities, equipment and property.

The best discipline is self-imposed, and students must learn to assume and accept responsibility for their own behavior, as well as the consequences of their misbehavior. District personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on the students' ability to grow in self-discipline.

The Board recognizes the need to make its expectations for student conduct while on District property or engaged in a District function specific and clear. The rules of conduct listed below are intended to do that and focus on safety and respect for the rights and property of others. Students who will not accept responsibility for their own behavior and who violate these District rules will be required to accept the penalties for their conduct.

Students may be subject to disciplinary action, up to and including suspension from school, when they:

I. Engage in conduct that is disorderly and/or disrupts the normal operation of the school community.

Examples of disorderly conduct include, but are not limited to:

- A. Obstructing vehicular or pedestrian traffic.
- B. Trespassing. Students are not permitted in any school building, other than the one they regularly attend, without permission from the administrator in charge of the building.
- C. Using language or gestures that are profane, lewd, vulgar, abusive, or threatening.
- D. Display or use of personal electronic devices, such as, but not limited to, cell phones, i-pods, or digital cameras in a manner that is in violation of district policy.
- E. Computer/electronic communications misuse, including any unauthorized use of computers, software, cell phones, i-pods, digital cameras, or internet/intranet account; accessing inappropriate websites; any other violation of the District's *Acceptable Use Policy* or use of any electronic device to engage in harassing, bullying or sexting. Sexting is defined as sending sexually explicit messages, photographs, or videos electronically.

II. Engage in conduct that is insubordinate.

Examples of insubordinate conduct include, but are not limited to:

- A. Failing to comply with the reasonable directions of teachers, school administrators or other District employees in charge of students, or otherwise demonstrating disrespect.
- B. Missing class, leaving school without permission, chronic lateness and/or absenteeism.
- C. Failing to report for detention.

III. Engage in conduct that is violent.

Examples of violent conduct include, but are not limited to:

- A. Committing an act of violence (such as hitting, kicking, punching, and scratching) upon a teacher, administrator or other District employee or attempting to do so.
- B. Committing an act of violence (such as hitting, kicking, punching, and scratching) upon another student or any other person on District property or attempting to do so.
- C. Possessing a weapon. Authorized law enforcement officials are the only persons permitted to have a weapon in their possession while on District property or at a District function.
- D. Displaying what appears to be a weapon.
- E. Threatening to use any weapon.
- F. Intentionally damaging or destroying the personal property of a student, teacher, administrator, other District employee or any person on District property, including graffiti or arson.
- G. Intentionally damaging or destroying District property.

IV. Engage in any conduct that endangers the safety, morals, health or welfare of others.

Examples of such conduct include, but are not limited to:

- A. Lying or withholding information to impede inquiry or investigation by proper authority.
- B. Stealing, misappropriating, or misusing the property of other students, school personnel or any other person on school property or attending a school function.
- C. Defamation, which includes making false statements or representations about an individual or identifiable group of individuals that harm the reputation of the person or the identifiable group by demeaning them.
- D. Discrimination, which includes the use of age, ancestry, color, disability, ethnic group, gender, genetic predisposition, marital status, national origin, parental status, physical characteristics, race, religion, religious practice, sex, sexual orientation, or weight as a basis for treating another in a negative manner.
- E. Harassment, which includes a severe action or a persistent, pervasive pattern of actions or statements directed at an identifiable individual or group which are intended to be or which a reasonable person would perceive as ridiculing or demeaning.
- F. Intimidation or bullying, which include engaging in actions or statements that put an individual in emotional distress or fear of bodily harm.
- G. Hazing, which includes any intentional or reckless act directed against another for the purpose of initiation into, affiliating with or maintaining membership in any District sponsored activity, organization, club or team.
- H. Selling, using or possessing obscene material.
- I. Using obscene or abusive language or gestures.
- J. Smoking a cigarette, cigar, or pipe, or using chewing or smokeless tobacco or using electronic cigarettes or e-cigarettes, known collectively as ENDS - Electronic Nicotine Delivery Systems and defined as electronic devices that deliver vapor that is inhaled by an individual user (including but not limited to e-pens, e-pipes, e-hookah, e-cigars, vaporizers, vapor pipes and vape pens), and shall include any refill, cartridge or other component used in such a device.

K. Possessing, consuming, selling, distributing, manufacturing or exchanging alcoholic beverages or illegal substances*, or synthetic versions thereof whether specifically illegal or not, or being under the influence of such substances on District property, at a District function, on a school bus, or when representing the school district.

L. Gambling.

M. Indecent exposure, that is, exposure to sight of the private parts of the body.

N. Initiating a report warning of fire or other catastrophe without valid cause, misuse of 911, or discharging a fire extinguisher.

O. Forging any school related document or correspondence.

V. Engage in misconduct while on a school bus or at a designated school bus stop.

It is crucial for students to behave appropriately while riding on district buses to ensure their safety and that of other passengers and to avoid distracting the bus driver. Students are required to conduct themselves on the bus in a manner consistent with established standards for classroom behavior. Excessive noise, pushing, shoving and fighting will not be tolerated.

VI. Engage in any form of academic misconduct.

Examples of academic misconduct include, but are not limited to:

A. Plagiarism.

B. Cheating.

C. Copying.

D. Altering records.

E. Assisting another student in any of the above actions.

Great Neck Public Schools

Adopted: 6/25/01

Amended: 7/6/04; 12/14/09; 10/15/12; 4/8/13

Proposed Amendment: 9/18/17

* "Illegal substances" include, but are not limited to inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids, look-alike drugs, and any substances commonly referred to as "designer drugs."

September 18, 2017

STUDENT HEALTH SERVICES REGULATION

INFORMATION

Attached for Board of Education consideration is a revised regulation: ***Student Health Services Regulation (5240-R)***. The revision updates Section B Administering Medication to Students in School in order to comport with the proposed amendment of ***Policy 4531 Field Trips*** regarding accommodations for students who must take prescribed medication during a field trip. This revised regulation is being submitted for the first of three readings. No Board action will be taken at this time.

STUDENT HEALTH SERVICES REGULATION

A. Immunization Against Communicable Diseases

Under state Public Health Law 2164, in order to be enrolled in or attend District schools, children must be fully immunized against certain communicable diseases. Those diseases are: poliomyelitis, mumps, measles, diphtheria, rubella, varicella (chicken pox), Haemophilus influenzae type b (Hib), pertussis, tetanus, pneumococcal disease, and hepatitis B.

“Fully immunized” means that the child has either:

1. received the required vaccinations for these diseases as set forth in state regulations;
2. for measles, mumps, rubella, hepatitis B, poliomyelitis, or varicella only, shown immunity with a positive blood test for those disease antibodies; or
3. for varicella only, has had the disease, verified by a physician, nurse practitioner, or physician's assistant.

Children who are not fully immunized may only be admitted to school if they can document that:

1. they are in the process of receiving immunization or obtaining blood tests; or
2. they have been granted a medical or religious exemption.

Requests for such exemptions shall be directed to the building principal.

Medical exemptions may be issued if immunization is detrimental to a child's health as per the contra-indications identified by the United States Centers for Disease Control and Prevention (CDC). Medical exemptions must either be:

1. the medical exemption form issued by the New York State Department of Health or the New York City Department of Health and Mental Hygiene, or
2. a statement signed by a physician licensed to practice medicine in New York State indicating the specific immunization, the medical contraindication, and the length of time the exemption is for. Medical exemptions must be reviewed and accepted by the District physician or his/her designee, and reissued annually to remain valid.

Religious exemptions may be granted by the District upon either:

1. a signed and completed Request for Religious Exemption to Immunization created by the New York State Education Department (NYSED), or
2. a written and signed statement from a parent/guardian stating an objection to immunization because of genuine and sincere religious beliefs which prohibit immunization. The Building Principal may require supporting documents for religious exemptions.

All students must present appropriate documentation of their immunization status, as set forth in the Regulations of the New York State Commissioner of Health 10 NYCRR Subpart 66-1.

The building principal may permit students without adequate documentation to attend school up to 14 calendar days while the parent/guardian furnishes the necessary documents. This time period may be extended to 30 days for students transferring from another state or country, as long as they show a good faith effort to obtain the necessary documentation.

District schools may access the New York State Immunization Information System (NYSIIS) or the New York City Citywide Immunization Registry (CIR) to verify the immunization history of students entering or registered in that school.

When a child is excluded from school for immunization reasons, the building principal shall notify the parent/guardian of their responsibility to have the child immunized, and the resources available for doing so. The principal shall also notify the local health authority of the child's name and address and the immunization(s) the child lacks, and shall cooperate with that authority to provide a time and place for the required immunization(s) to be administered.

The District will maintain a list of all students who have been exempted from immunization for medical or religious reasons, or who are in the process of receiving immunization, and shall exclude such students from school when so ordered by the New York State Commissioner of Health in the event of an outbreak in school of the vaccine-preventable diseases listed in Public Health Law 2164 and the first paragraph of this section.

When a student transfers out of the District, the parent/guardian will be provided with an immunization transfer record, if needed, showing the student's current immunization status that will be signed by the school nursing personnel or the school physician. A transcript or photocopy of the immunization portion of the District health record will be provided to the new educational institution upon request.

B. Administering Medication to Students in School

The administration of prescribed medication to a student during school hours is permitted only when the medication is necessary to allow the student to attend school or failure to administer the medication would seriously affect the student's health.

Parent(s) or guardian(s) must present the following information:

1. A written order from a NYS licensed health care provider (e.g. physician, nurse practitioner or physician assistant) containing the following information: student's name, the date and name of the medicine, dosage and time to be administered. A list of possible side effects may be required.
2. A written note from the parent/guardian giving appropriate licensed school personnel permission to administer the medication to their child during school or for trained medically unlicensed personnel to assist their child in taking their own medication.

Students who may carry and use certain medications

Students are permitted to self-administer medication under certain circumstances, in accordance with New York State law and regulation. A student is authorized to carry and use the following medications: rescue inhaler, epinephrine auto-injector, insulin, glucagon (and associated diabetes testing supplies), if the following conditions are met:

1. An authorized medical provider must provide written permission that includes an attestation that the student's diagnosis requires the medication; the student has demonstrated that he/she can self-administer the prescribed medication effectively; the name of the medication, the dose, the times when it is to be taken, the circumstances which may warrant use and the length of time during which the student may use it.
2. Written parental permission.

If a student is authorized to carry and use medication as described above, the parent/guardian is permitted to give extra medication and supplies that the District will maintain in accordance with the written directions submitted by the authorized medical provider.

All documents pertaining to student medication will be kept on file in the nurse's office.

The school nurse shall develop procedures for the administration of medication, which require that:

1. all medications shall be brought to school by the parent(s) or guardian(s);
2. all medications will be administered by a medically licensed person unless the child is self-directed;
3. medications shall be securely stored in the office and kept in their original labeled container, which specifies the type of medication, the amount to be given and the times of administration; the school nurse shall maintain a record of the name of the student to whom medication may be administered, the prescribing physician, the dosage and timing of medication, and a notation of each instance of administration;
4. all medications shall be picked up by the parent(s) or guardian(s) at the end of the school year, or the end of the period of medication, whichever is earlier. If not picked up within five days of the period of medication, the medication shall be discarded.

An adult must bring the medication to school in the original container. The administering staff member should clearly label the medication with the time to be given and dosage.

Sunscreen

Students are permitted to carry and apply sunscreen without a medical provider's order under the following conditions:

1. The sunscreen is used to avoid overexposure to the sun and not for medical treatment of an injury or illness, if sunscreen is required to treat a medical condition, the procedures for administering medication (above) apply;
2. The sunscreen is FDA approved for over the counter use;
3. The student's parents or guardians provide written permission annually for the student to carry and use the sunscreen.

The school nurse will keep written permission for students on file and develop procedures pertaining to this policy.

Administering medication on field trips and at before- and after-school activities.

Taking medication on field trips and at before- and after-school activities is permitted if a student is self-directed in administering their own medication. On field trips or at other before- and after-school activities, teachers or other school staff may carry the medication so that the self-directed student can take it at the proper time.

If a student is going on a field trip but is not self-directed (i.e., fully aware and capable of understanding the need and assuming responsibility for taking medicine), then the District may:

- Permit the parent or guardian to attend the activity and administer the medication.
- Permit the parent to personally request another adult who is not employed by the school to voluntarily administer the medication on the field trip or activity and inform the school district in writing of such request.
- Allow the student's health care provider to be consulted and, if he/she permits, order the medication time to be adjusted or the dose eliminated.

~~If no other alternative can be found, a school nurse or licensed person must administer the medication.~~

If no District staff or other appropriate adult is available and if the medication schedule cannot be adjusted by the student's prescriber, a field trip will either be rescheduled or canceled.

Administering epinephrine by auto-injection in emergency situations.

The administration of epinephrine by auto-injector has become an accepted and extremely beneficial practice in protecting individuals subject to serious allergic reactions.

Pursuant to New York State Commissioner of Education's regulations, registered professional nurses may carry and administer agents used in non-patient specific emergency treatment of anaphylaxis.

In addition, pursuant to NYSED guidelines, school nurses may provide training to medically unlicensed school staff in administering epinephrine auto-injectors, prescribed by a licensed prescriber, to a child who has been diagnosed with the potential for a severe reaction, in the event of the onset of a serious allergic reaction when a nurse is not available.

Use of Glucagon

Pursuant to SED guidelines, glucagon may be carried by students, and school nurses may provide training to medically unlicensed school staff in administering glucagon prescribed by a licensed prescriber, to a child who has been diagnosed with the potential of for a severe hypoglycemic reaction, in the event that the nurse is not available.

C. Student Medical Exams

In accordance with Sections 903 and 904 of the state Education Law, each student shall have a physical exam given by the District physician or licensed health provider (including a physician, physician assistant or nurse practitioner) upon entrance to school and at grades pre-kindergarten or kindergarten, two, four, seven and ten. Findings are to be kept on record at the school on forms that can be obtained from the school nurse. In addition, the school will request a dental health certificate according to the same schedule.

A student may be excluded from the medical examination requirements because the child's parent/guardian holds a genuine and sincere religious belief that is contrary to medical examinations. The request for exemption must be in writing to the principal or his/her designee.

In the event that the student's medical history reveals that they have a known life-threatening allergy, the school nurse, in conjunction with the family, student, child's teacher, and other appropriate staff, will develop and implement an individual health care plan that will guide prevention and response.

D. Illness or Injury in School

If a student becomes ill or injured in school:

1. The nurse will determine if the student should receive further medical attention, remain in the dispensary or return to class.
2. The nurse will call the parent, guardian or designated emergency contact if he/she feels that the student should go home so that such arrangements can be made.
3. If no parent, guardian or designated emergency contact picks up the student at school, or if no parent/guardian or designated emergency contact will be home, the student will remain in the nurse's office until the end of the school day when a determination will be made in consultation with the building principal or other parties as necessary to determine an appropriate course of action.
4. If the nurse determines that the child can return to class the nurse may notify the parent.
5. The nurse will maintain appropriate records of all student visits.

E. Emergency Contact Information

All students shall have on file emergency contact information that shall state the name and preferred telephone numbers of the following:

1. The student's parent(s) or guardian(s) at home and work;
2. An emergency contact;
3. The student's licensed health care provider;

F. Student Return to School after Illness/Injury

In general, students should be symptom-free before returning to school. In some instances, students may be asked to provide a note from their licensed health care provider before they return to school or participate in the full range of school activities. In some cases, the final decision to permit participation may rests with the District physician. The Superintendent of Schools or his/her designee, in consultation with the District physician, school nurse and other appropriate staff, will develop protocols to address a student's return to activities when there has been a serious illness or injury.

Great Neck Public Schools

Adopted: 6/15/15

Proposed Amendment: 9/18/17

September 18, 2017

STIPEND-RELATED MEMORANDA OF AGREEMENT

INFORMATION

Three stipend-related changes to the current collective bargaining agreement between the Great Neck Teachers Association (GNTA) and Great Neck Public Schools (District) have been proposed.

The first removes a non-student related stipend (SAT/ACT Coordinator) from Appendix F2, the Activities Index and places it in Article 47(L)(2) because the teachers who provide these services are not advisors to student organizations.

Also, due to a reduction in teacher work needed to fulfill responsibilities related to the role of Coordinator of Independent Study, the stipend for this title as listed in Article 47(L)(2) shall be adjusted from \$4,510 to \$2,255.

Finally, because activity stipends may change on an annual basis as part of a review process specified in Appendix F2, the Activity Index printed in the contract itself does not accurately reflect actual stipends. Therefore, the third memorandum of agreement removes the list of activities from Appendix F2 of the collective bargaining agreement in favor of having the Superintendent or his/her designee maintain the list and share it with the GNTA following the annual adjustment meeting.

RECOMMENDATION

It is recommended that the Board of Education authorize the Superintendent of Schools to sign the three attached stipend-related memoranda of agreement with Great Neck Teachers Association.

**MEMORANDUM OF AGREEMENT
BETWEEN THE GREAT NECK PUBLIC SCHOOLS
AND THE GREAT NECK TEACHERS ASSOCIATION**

The Great Neck Union Free School District (District) and the Great Neck Teachers Association (GNTA) agree to add the position of SAT/ACT Coordinator to article 47(L)(2) of the 2015-2019 Agreement as shown below:

TITLE	WORK YEAR	2015-2019
SAT/ACT Coordinator	teacher's work year	\$2,780

The above constitutes the full and complete agreement between the parties with respect to this matter.

Dated: _____

Dated: _____

Dr. Teresa Prendergast
Superintendent of Schools

James Daszenski
President of the Great Neck Teachers
Association

**MEMORANDUM OF AGREEMENT
BETWEEN THE GREAT NECK PUBLIC SCHOOLS
AND THE GREAT NECK TEACHERS ASSOCIATION**

The Great Neck Union Free School District (District) and the Great Neck Teachers Association (GNTA) agree to change 47(L)(2) of the 2015-2019 Agreement as shown below:

TITLE	WORK YEAR	2015-2019
Coord. Independent Study	teacher's work year	\$2,255

The above constitutes the full and complete agreement between the parties with respect to this matter.

Dated: _____

Dated: _____

Teresa Prendergast
Superintendent of Schools

James Daszenski
President of the Great Neck Teachers
Association

**MEMORANDUM OF AGREEMENT
BETWEEN THE GREAT NECK PUBLIC SCHOOLS
AND THE GREAT NECK TEACHERS ASSOCIATION**

The Great Neck Union Free School District (District) and the Great Neck Teachers Association (GNTA) agree to change the third paragraph of Appendix F2 of the 2015-2019 Agreement to read:

The activity index list shall be maintained by the Superintendent's designee and, in lieu of school by school lists appearing in the collective bargaining agreement, a copy of the agreed upon activities list shall be sent each school year to the GNTA President and his designee.

The above constitutes the full and complete agreement between the parties with respect to this matter.

Dated: _____

Dated: _____

Dr. Teresa Prendergast
Superintendent of Schools

James Daszenski
President of the Great Neck Teachers
Association

September 18, 2017

ELEMENTARY STUDENT TEACHER(S) AND OBSERVER(S)
Fall 2017 Semester

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our elementary classrooms.

The following student teacher(s) and observer(s) requested assignment to elementary schools for the fall 2017 semester.

STUDENT TEACHER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject/Grade</u>	<u>Dates/Hours</u>
Bianca Sagliocca	LIU Post	SR	P. Schoelle	Spec. Ed. (Gr. 3-5)	10/30-12/22/17

STUDENT OBSERVER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject/Grade</u>	<u>Dates/Hours</u>
Alycia Chizever	Queens	LKV	J. Sadaka	Spec. Ed. (Speech)	9/19-12/22/17
Kathryn Natter	Hofstra	LKV	A. Lamonte	Physical Education	9/19-12/22/17
Irene Theotakas	Queensborough	EMB	M. Como	Grade 1	9/19-10/31/17
Sahla Zawril	Queens	JFK	G. Levy	Grade 1	9/19-10/31/17

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the student teacher(s) and observer(s) in our elementary schools for the fall 2017 semester.

September 18, 2017

SECONDARY STUDENT OBSERVER(S)
Fall 2017 Semester

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student observer(s) have requested assignments to our secondary 2017 fall semester.

STUDENT OBSERVER(S) – FALL

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	<u>Dates/Hours</u>
Laura Abbey	Hofstra	South Middle	M. Stefandl	Family & Consumer Sciences	60 hours
Gabriella Ascione	LIU	South Middle	A. Kaplan	6 th grade	10 hours
			S. Kramer	Special Education	10 hours
Daniel Chon	T.C. Columbia	South Middle	G. Carras	English	100 hours
Steven Lensky	Queens	North High	J. Rutkowski	Music	10 hours
Lee Tanner	Queens	North High	J. Rutkowski	Music	10 hours

RECOMMENDATION

It is recommended that the Board of Education approve the placement of these student observer(s) to our secondary fall 2017 semester.

September 18, 2017

Social Worker Interns

RECOMMENDATION:

Board approval is requested for the following students to serve as Social Worker Interns for the 2017-2018 school year:

INTERN	COLLEGE/PROGRAM	SCHOOL
Harounian, Tamara	Columbia	NMS/NHS
Sackman, Sarah Rose	Adelphi	EMB/JFK/Lakeville

September 18, 2017

FEE SCHEDULE FOR THE FUN FOR FOURS PROGRAM

INFORMATION

Every year the administration reviews the fee structure for the Fun For Fours Program. The following is the new fee schedule for the 2018-2019 school year that will take effect July 1, 2018. This new fee schedule represents a 1.25% increase in fees for this program.

<u>Session</u>	<u>2018-2019</u>
3 times per week/Afternoon (a)	\$2,627
5 times per week/Morning	\$4,051
5 times per week/Afternoon (a)	\$4,215

(a) The afternoon session is 15 minutes longer than the morning session.

RECOMMENDATION

It is recommended that the Board of Education authorize the above fee schedule for the 2018-2019 Fun For Fours Program effective July 1, 2018. This new fee schedule represents a 1.25% increase in fees for this program.

September 18, 2017

VETERANS TRANSPORTATION
BUS CAMERA AGREEMENT FOR PARKVILLE SCHOOL MINI-BUSES
WITH CAMERA INSTALLATIONS

INFORMATION

To enhance safety and monitor student behavior on school buses, the Great Neck Public School District (District) and Veterans Transportation (VT) have agreed to jointly purchase cameras for installation on all Parkville School mini-buses that the District contracts from VT. The total cost to purchase these cameras is \$36,308.24, with VT and the District equally sharing the cost. In the event the contractual relationship between the District and VT ceases to exist for the vehicles that have these cameras installed, the District agrees to purchase from VT or reimburse VT for the cost of the cameras, factoring in depreciation from the time of purchase to the time the contract is terminated.

RECOMMENDATION

It is recommended that the Board of Education authorize the President of the Board of Education to sign the Bus Camera Agreement with VT in the event the contract between the District and VT for the vehicles containing these cameras is terminated.

VETERANS TRANSPORTATION AND GREAT NECK UFSD BUS CAMERA
AGREEMENT FOR PARKVILLE SCHOOL MINI-BUSES
WITH CAMERA INSTALLATIONS

It is agreed that the Great Neck Public School District (District) together with Veterans Transportation (VT) are in partnership to purchase cameras to be installed on the 17 mini-buses the District contracts from VT for the Parkville School. The total cost of this purchase is \$36,308.24. The District and VT will each pay one half of the total purchase cost or \$18,154.12 each. In the event the contract between the District and VT for the mini-buses containing these cameras is terminated, the District will pay VT the fair market value of the cameras on the date of termination of the contract and both the District and VT will share equally in the cost to remove the cameras.

Great Neck UFSD:

Signature

Name

Title

Date

Veterans Transportation:

Signature

Name

Title

Date

September 18, 2017

APPOINTMENT OF
CONSTRUCTION MANAGEMENT FIRM

INFORMATION

On May 17, 2017 the District's 2017 Capital Proposition (\$77,847,217) was overwhelmingly passed by the residents of the Great Neck School District Community. There will be many projects under construction over the next three to five years. Oversight will be necessary. Engagement of a Construction Manager with experience and expertise will be required. A Request for Proposals (RFP) was developed and sent to firms experienced in providing these services to New York State Public School Districts. Interviews were conducted with those firms who responded to the RFP and references checked. Savin Engineers, PC is the firm the District felt most confident in, based on their experience and expertise, to perform this engagement.

RECOMMENDATION

It is recommended the Board of Education enter into a contract with Savin Engineers, PC for \$1,890,000 to provide Construction Management Services for oversight of the projects making up the 2017 Capital Proposition (\$77,847,217).

September 18, 2017

UTILITY INVOICE AUDIT

INFORMATION

The District expends material amounts of money on utility costs. Natural gas and electricity usage comprise the majority of those expenditures. Invoices from these companies contain rates and charges such as tariffs, taxes and other industry specific charges that if not correctly assessed could result in incorrect charges to the School District. It is prudent to have a firm well versed in the billing of utilities to review or audit these charges to determine whether the end user is being correctly assessed. In order to hire a firm with the necessary expertise to successfully perform this engagement, a Request for Proposals (RFP) was developed and sent to three firms in this New York geographical area who have extensive experience in determining whether an end user is being billed correctly. The firms experience and fee will be important factors in making a decision on which firm to select.

RECOMMENDATION

It is recommended that TRI Utility Cost Reductions, Inc. be employed to perform this engagement at a cost of 40% of whatever refunds, and 40% of any future savings for the next 24 months the District would be entitled to as a result of this utility audit.

September 18, 2017

STUDENT MANAGEMENT SERVICES

INFORMATION

The Committee on Special Education (CSE) uses Frontline Technologies Group LLC to manage student services provided to classified students. Each year it is necessary to renew our Centris Sync and New York Special Education (NYSE) Directors subscriptions and pay the annual base and per student support and maintenance fees for the IEP Direct program to Frontline Technologies.

FRONTLINE TECHNOLOGIES GROUP LLC

RECOMMENDATION

It is recommended that the Board of Education approve a payment of \$21,365.15 to Frontline Technologies Group LLC of Malvern, Pennsylvania for the 2017-2018 school year for the Centris Sync and NYSE Directors subscriptions and the base and per student fees for the IEP Direct Program.

September 18, 2017

DONATION – MONETARY
Scholarship Fund

INFORMATION

The following donation checks have been received by the District to fund the Linda Musmeci Scholarship:

<u>Name of Scholarship</u>	<u>Name of Donors</u>	<u>Amount</u>
Linda Musmeci Scholarship	South Middle School Staff	\$2,500.
	Vincent & JoAnn Digesu	1,000.
	Judith & Joseph Kalinowski	1,000.
	Arlene Fernbacker & Teresa Heedles	400.
	Rickard & Diane Terenzi	100.
	Gloria Ratafia	100.
	Helena Pestrak	50.
	Nadine & Gene Rattien	50.
	Total:	<u>\$5,200.</u>

The administration has indicated that this scholarship donation would be very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the above listed donations to the Great Neck Public Schools for the Linda Musmeci Scholarship.

September 18, 2017

DONATION – TABLE TENNIS TABLE

INFORMATION

Dr. Joyce Cheung would like to donate a Stiga table tennis table valued at approximately \$400 to the table tennis team/club at Great Neck North High School. The administration at Great Neck North High School has indicated this donation would be greatly appreciated.

RECOMMENDATION

It is recommended that the Board of Education approve this donation from Dr. Joyce Cheung to the Great Neck Public Schools.

Joyce Cheung, MD
48 Nassau Drive
Great Neck, NY 11021

March 1, 2017

Board of Education
Phipps Administration Building
245 Lakeville Road
Great Neck, NY 11020

Dear Board of Education Trustees,

I would like to donate my table tennis table to Great Neck North High School so that the Table Tennis Team/ Club can accommodate the growing numbers of interested students. The table is a Stiga brand and is in very good condition. The estimated residual cost of the table is about \$400. It is portable and can be easily stored without taking up too much space.

I hope that the board will accept this donation.

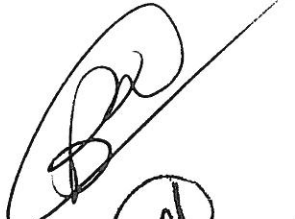

Regards,


Joyce Cheung, MD

RECEIVED

AUG 18 2017

Superintendent's Office

FACILITIES MATTERS

September 18, 2017

PUBLIC USE OF DISTRICT FACILITIES

INFORMATION

Attached is a schedule of requests for public use of District facilities. The fees are calculated in accordance with Board policy for the use of District facilities.

RECOMMENDATION

It is recommended that the attached schedule of requests for public use of District facilities be accepted.

PUBLIC USE OF DISTRICT FACILITIES

2017 - 2018

(For Board of Education Approval)

September 18, 2017

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Great Neck Water Pollution Control District	GN Social Center Classroom 6	Tuesday	12/05/2017	12:30 PM	9:30 PM	Election	No Fee	1
Port Washington UFSD	North Middle Pool	Mondays & Thursdays	9/19/16 - 11/17/16	5:45 AM	7:00 AM	Swim Practice - Girls	\$4,125.00	2
Port Washington UFSD	South Middle Pool	Thursday	10/19/2017	7:00 PM	9:00 PM	Swim Meet	\$440.00	2
Girl Scouts of Nassau County Troop # 624	Lakeville Cafeteria	Mondays & Thursdays	9/25/17 - 6/14/18	7:00 PM	9:00 PM	Troop Meetings	No Fee	1
Great Neck Park District	North Middle Pool	Saturdays	10/14/17 - 5/12/18	12:00 PM	4:00 PM	Learn to Swim	No Fee	1
Great Neck Park District	North Middle Pool	Mondays and Wednesdays	9/25/17 - 5/9/18	6:30 PM	8:30 PM	Winter Swim Program	No Fee	1
Great Neck Park District	North Middle Pool	Mondays and Wednesdays	9/25/17 - 5/9/18	8:30 PM	10:00 PM	Adult Laps Program	No Fee	1
Great Neck Park District	South Middle Pool	Tuesdays and Thursdays	9/26/17 - 5/10/18	6:30 PM	8:30 PM	Winter Swim Program	No Fee	1
Great Neck Park District	North Middle Pool	Monday - Thursday	4/2/18 - 4/5/18	9:00 AM	4:00 PM	Lifeguard Training - Lessons	No Fee	1
Great Neck North High School Adopt-A-Dream	North Middle Track & Field	Sunday	05/20/2018	10:00 AM	4:00 PM	"Color Run" Fundraiser for Make-A-Wish Foundation	No Fee	1

PUBLIC USE OF DISTRICT FACILITIES

2017 - 2018

(For Board of Education Approval)

September 18, 2017

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Great Neck Spirits - Community Mainstreaming Associates, Inc.	North Middle Gymnasium	Fridays Fridays	10/13/17 - 12/8/17 3/16/18 - 5/11/18	5:30 PM 5:30 PM	7:00 PM 7:00 PM	Youth Basketball	No Fee	2
St. Aloysius CYO	Lakeville Gymnasium	Wednesdays	9/20/17 - 3/28/18	7:00 PM	10:00 PM	Youth Basketball	\$540.00	2
St. Aloysius CYO	Saddle Rock Gymnasium	Wednesdays	9/20/17 - 3/28/18	7:00 PM	10:00 PM	Youth Basketball	\$495.00	2
St. Aloysius CYO	Parkville Gym	Tuesdays, Wednesdays & Thursdays	9/20/17 - 3/28/18	7:00 PM	10:00 PM	Youth Basketball	\$1,507.50	2
St. Aloysius CYO	South High West Gym	Mondays & Tuesdays	9/25/17 - 3/27/18	7:00 PM	10:00 PM	Youth Basketball	\$1,125.00	2
St. Aloysius CYO	South Middle Gym 1	Mondays	9/25/17 - 5/26/18	7:00 PM	10:00 PM	Youth Basketball	\$495.00	2
St. Aloysius CYO	South Middle Gym 2	Mondays, Tuesdays, Thursdays & Fridays	9/25/17 - 3/26/18	7:00 PM	10:00 PM	Youth Basketball	\$1,687.50	2
St. Aloysius CYO	South Middle Gym 2	Saturdays	12/2/17 - 3/24/18	9:00 AM	5:00 PM	Youth Basketball	\$2,430.00	2
Silverstein Hebrew Academy (Chabad of Great Neck)	North Middle Gym	Wednesday	4/5/17 - 6/21/18	6:00 PM	9:00 PM	Youth Sports Practice	\$180.00	2
Silverstein Hebrew Academy (Chabad of Great Neck)	North Middle Gym	Sundays	12/11/16 - 5/7/18	10:00 AM	1:00 PM	Youth Sports Practice	\$780.00	2

PUBLIC USE OF DISTRICT FACILITIES

2017 - 2018

(For Board of Education Approval)

September 18, 2017

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Great Neck Park District	North Middle Whole Gymnasium	Wednesdays	10/4/17 - 3/28/18	7:30 PM	10:00 PM	Adult Indoor Soccer	No Fee	1

September 18, 2017

INSTRUCTIONAL AND TUITION CONTRACT

INFORMATION

Great Neck has agreed to provide educational services for certain students with disabilities who are residents of other school districts. The Board of Education is asked to approve the following contract(s) for tuition.

PLAINVIEW-OLD BETHPAGE CENTRAL SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Plainview-Old Bethpage Central School District of North Massapequa, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$80,849 per student in grades K-6 and an estimated cost of \$89,563 per student in grades 7-12 for September 2017 through June 2018.

September 18, 2017

INSTRUCTIONAL AND TUITION CONTRACT

INFORMATION

The Committee on Special Education (CSE) has recommended that certain students with disabilities who are hospitalized, be provided with instruction services. The Board of Education is asked to approve the following contract(s) for instruction services.

JOHN A. COLEMAN SCHOOL

RECOMMENDATION

It is recommended that the Board of Education approve a contract with John A. Coleman School of Yonkers, New York for the education of one classified student hospitalized at Elizabeth Seton Pediatric Center at an approved rate of \$100 per hour. Educational services will be provided as of September 7, 2017 through June 22, 2018 for two hours per day.

September 18, 2017

MAINTENANCE

INFORMATION

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend residential programs located in other public school districts, or approved private special education settings. The Board of Education is asked to approve the following payment(s) for maintenance reimbursement.

NASSAU COUNTY DEPARTMENT OF SOCIAL SERVICES

RECOMMENDATION

It is recommended that the Board of Education approve a payment for maintenance reimbursement to the Nassau County Department of Social Services of Uniondale, New York for 38.424% of the total maintenance cost for each classified student placed in the following residential program during September 2017 thru June 2018.

<u>School</u>	<u>Per Diem Rate</u>
Leake & Watts Services	\$464.22

September 18, 2017

SPECIAL EDUCATION SERVICES CONTRACT

INFORMATION

New York State law requires that public school districts provide special education services to non-public schools located within their district. The public school may bill each student's district of residence for the services provided. The Board of Education is asked to approve the contract(s) listed below for students who attend non-public school in Great Neck and reside in other districts.

MALVERNE UNION FREE SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Malverne Union Free School District of Malverne, New York for special education services rendered to resident(s) of the Malverne Union Free School District who attend a non-public school in the Great Neck UFSD during the 2017/2018 school year.

September 18, 2017

TUITION CONTRACT ADDENDA

INFORMATION

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process thus requires us to approve adjustments to such tuitions several times. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools, as noted below.

BROOKVILLE CENTER FOR CHILDREN'S SERVICES

RECOMMENDATION

It is recommended that the Board of Education approve the revised tuition rate for the Brookville Center for Children's Services of Brookville, New York for one classified student who attended the Brookville Center for Children's Services 9021 program from \$11,394.00 per student to \$11,993.00 per student for July 2015 through August 2015 and \$68,364.00 per student to \$71,955.00 per student for September 2015 through June 2016.

BROOKVILLE CENTER FOR CHILDREN'S SERVICES

RECOMMENDATION

It is recommended that the Board of Education approve the revised tuition rate for the Brookville Center for Children's Services of Brookville, New York for six classified students who attended the Brookville Center for Children's Services from \$10,819.00 per student to \$11,375.00 per student for July 2016 through August 2016 and \$64,913.00 per student to \$68,249.00 per student for September 2016 through June 2017.

SCO FAMILY OF SERVICES

RECOMMENDATION

It is recommended that the Board of Education approve the revised tuition rate for the SCO Family of Services of Glen Cove, New York for one classified student who attend the SCO Family of Services from \$8,896.00 per student to \$9,216.00 per student for July 2016 through August 2016 and \$51,617.00 per student to \$55,298.00 per student for September 2016 through June 2017.

SCO FAMILY OF SERVICES

RECOMMENDATION

It is recommended that the Board of Education approve the revised tuition rate for the SCO Family of Services of Glen Cove, New York for one classified student who attend the SCO Family of Services from \$51,617.00 per student to \$52,740.00 per student for September 2014 through June 2015.

SUMMIT SCHOOL

RECOMMENDATION

It is recommended that the Board of Education approve the addition of Dormitory Authority tuition rate for the Summit School of Upper Nyack, New York for one classified student who attends the Summit School of \$564.00 per student for July 2017 through August 2017 and \$3,384.00 per student for September 2017 through June 2018.

UNITED CEREBRAL PALSY ASSOCIATION OF NASSAU COUNTY

RECOMMENDATION

It is recommended that the Board of Education approve the revised tuition rate for UCPN of Roosevelt, New York for two classified students who attended UCPN from \$7,336.00 per student to \$7,655.00 per student for July 2016 through August 2016 and \$44,015.00 per student to \$45,927.00 per student for September 2016 through June 2017.

UNITED CEREBRAL PALSY ASSOCIATION OF NASSAU COUNTY

RECOMMENDATION

It is recommended that the Board of Education approve the revised tuition rate for UCPN of Roosevelt, New York for two classified students who attended UCPN from \$7,336.00 per student to \$7,655.00 per student for July 2017 through August 2017 and \$44,015.00 per student to \$45,927.00 per student for September 2017 through June 2018.

September 18, 2017

OUTSIDE SERVICE AGREEMENT ADDENDA

INFORMATION

The Committee on Special Education (CSE) has recommended specialized assessments and evaluations as well as resource and related services for certain students with disabilities. The Board of Education is asked to approve the addendum, with the consultant/agency noted below, for services to be rendered as needed during the 2017/2018 school year.

HEALTH SOURCE GROUP

RECOMMENDATION

It is recommended that the Board of Education approve an addendum to the Outside Service Agreement with Health Source Group of Hicksville, New York for related services provided to classified students from July 1, 2017 through June 22, 2018. Addendum is for 2,190 additional hours of nursing services for an additional cost of \$55,200.00.

EXCEPTIONAL SOLUTIONS FOR EXCEPTIONAL KIDS

RECOMMENDATION

It is recommended that the Board of Education approve an addendum to the Outside Service Agreement with Exceptional Solutions for Exceptional Kids of Garden City, New York for related services provided to classified students from August 31, 2017 through June 22, 2018. Addendum is for 160 additional hours of extended school day services for an additional cost of \$13,600.00.

September 18, 2017

OUTSIDE SERVICE AGREEMENTS

INFORMATION

The following Outside Service Agreements are being submitted for approval.
Provider credentials have been reviewed by administration.

RECOMMENDATION

It is recommended that the Great Neck Board of Education authorize the
President of the Board of Education to approve payment of the attached.

COMMUNITY EDUCATION CONSULTANTS
09/18/17 BOARD MEETING

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
54 Below LLC	Community Ed Trip to Christine Ebersole	Cumberland	11/13/2017	\$134.80 / per person	\$ 943.60 ***
Legal Sea Foods, LLC	Community Ed Luncheon	Cumberland	5/9/2018	\$57.60 / per person	\$1,843.20 ***
Marco Polo Restaurant	Community Ed Luncheon	Cumberland	10/26/2017	\$27.14 / per person	\$ 814.20 ***
Morris Jumel Mansion	Community Education Trip to Morris Jumel Mansion	Cumberland	11/15/2017	\$12 / per person	\$ 360.00 ***
Museum of the American Revolution	Community Ed Trip to Museum of the American Revolution	Cumberland	11/9/2017	\$12 / per person	\$ 360.00 ***
Nassau Inn	Community Ed Luncheon	Cumberland	6/12/2018	\$28.10 / per person	\$ 843.00 ***
New York Botanical Garden	Community Ed Trip to Botanical Gardens	Cumberland	6/5/2018	\$87 / per person	\$3,045.00 ***

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

COMMUNITY EDUCATION CONSULTANTS
09/18/17 BOARD MEETING

Page 2

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Penn Horticultural Society	Community Ed Trip to Philadelphia Flower Show	Cumberland	3/3/2018, 3/10/2018	\$28 / per person plus \$12 Processing Fee	\$1,272.00 ***
Philadelphia Museum / Rodin	Community Ed Trip to Rodin Museum	Cumberland	11/9/17	\$10 / per person	\$ 300.00 ***
Roosevelt Art Project	Community Ed Trip to Tour Roosevelt, NJ (50% Split of Historian Fee)	Cumberland	6/12/2018	\$5 / per person	\$ 150.00 ***
Roosevelt Public School Education Foundation	Community Ed Trip to Tour Roosevelt, NJ (50% Split of Historian Fee)	Cumberland	6/12/2018	\$5 / per person	\$ 150.00 ***

Note: All funded by User Fees unless otherwise noted.

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

OTHER CONSULTANTS
09/18/17 BOARD MEETING

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Advance 2000	Support for Alcatel-Lucent phone system	District Wide	10/1/17 - 9/30/18	\$19,394.72	\$19,392.72
Fun Bricks LLC	Instructional LEGO Robotics Program	South Middle	9/30/17 - 12/16/17	\$300 / per hour	\$12,000.00 ***
Fun Bricks LLC	Instructional Video Game Design Program	South Middle	10/7/17 - 12/16/17	\$375 / per hour	\$11,250.00 ***
Emily Kang	Staff Development / Speaker for Superintendent's Conf. Day	District Wide	9/19/17 - 12/31/17	\$2,800.00	\$ 2,800.00
Kandace Logan	Keynote Speaker for Superintendent's Conf. Day	South Middle / North Middle	11/7/2017	\$1,000.00	\$ 1,000.00
Math 109 Academy	Instructional Math Game / Problem Solving Program	South Middle	10/7/17 - 12/16/17	\$180 / per hour	\$ 4,860.00 ***
Mary Jean McCarthy	Staff Development / Speaker for Superintendent's Conf. Day	District Wide	9/19/17 - 12/31/17	\$2,800.00	\$ 2,800.00
Carol Nivens	Nurse for Greenkill Trip	South Middle	11/14/17 - 11/17/17	\$3,000.00	\$ 3,000.00
The Adventure Park	8th Grade Trip to The Adventure Park at Long Island	North Middle	9/28/17 - 10/3/17	\$33 / per student	\$ 8,250.00 ***

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

OTHER CONSULTANTS
07/05/17 BOARD MEETING

Page 2

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
YMCA Camping Services	6th Grade to Greenkill Outdoor Environmental Education Center	South Middle	11/14/17 - 11/17/17	\$49,250.00	\$49,250.00

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

September 18, 2017

COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS

INFORMATION

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2017 - 2018 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

C5484	C0939	C0002	C5041	G8768	G1856
H7343	J6792	S9467	S0313	Z7741	Z2179
Z2180					

September 18, 2017

COMMITTEE ON PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS

INFORMATION:

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION:

The Board of Education has been provided with the schedule of specific recommendations for the 2017 – 2018 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

B1369
E8468
J9090
K3240
Q3389
Y9844

B4706
E1365
B7853
M1354
T4292
A2730

B6477
G1212
J9985
M9102
W4325