

Residents may speak on any item in Public Session with these two exceptions: "Communications," on which only the letter writer may comment, and subjects listed "For Board Discussion."

**MEETING OF THE GREAT NECK, N. Y., BOARD OF EDUCATION
THURSDAY, SEPTEMBER 20, 2018
SOUTH HIGH SCHOOL LIBRARY
6:00*/8:30 P.M.****

*AT 6:00 P.M.: The Board of Education will officially begin its public meeting by accepting and voting on a motion to go into EXECUTIVE SESSION to discuss items appropriate for executive session pursuant to the Open Meetings Law. If no such motion is adopted, the Board will declare a recess.

**AT 8:30 P.M.: The Board of Education will resume its PUBLIC MEETING to act on agenda items necessary for the conduct of its business.

Pledge of Allegiance

1. **APPROVAL OF MINUTES**

a. August 28, 2018

2. **OPEN TIME** - (The purpose of "Open Time" is to permit any person in the audience to address the Board of Education on any item concerning the school district, whether or not the item appears on the printed agenda. Generally, up to three minutes will be granted to each speaker.)

PRESENTATION: CAPITAL PROJECTS UPDATE

3. **BOARD/ADMINISTRATIVE AFFAIRS**

- a. Superintendent's Report
- b. Policy on Controlled Substance and Alcohol Testing – Third Reading
- c. Elementary Student Teacher(s) – Fall 2018 Semester
- d. Secondary Student Observer(s) – Fall 2018 Semester
- e. Fee Schedule for the Fun For Fours Program
- f. Cuttermill Property Lease
- g. Emergency Response Plan
- h. Commemorative Plaque – Ronna Telsey
- i. Student Practicum - Psychology
- j. Donation – Monetary
- k. Donation – Monetary – South High Robotics

4. **FACILITIES MATTERS**

- a. Public Use of District Facilities

5. **FINANCE & OPERATIONS**

- a. Bids and Contract
 - (1) Bid Rejection – Miscellaneous Food Service Equipment
 - (2) Contract – Instructional and Tuition
 - (3) Contracts – Instructional and Tuition
 - (4) Contracts – Maintenance
 - (5) Contracts – Outside Service Agreement Addenda
 - (6) Contracts – Tuition Addenda

FINANCE & OPERATIONS – Cont'd.

- b. Outside Service Agreements
- c. Claims Audit Report – August 2018 to the Board of Education
- d. Payment of Fees to Counsel – June 2018

6. STUDENT MATTERS

- a. Committee on Special Education Recommendations – School Year: 2018-19
- b. Committee on Preschool Special Education Recommendations – School Year: 2018-19

7. PERSONNEL MATTERS*

I. Certificated Employees

- Appointment(s)
- Change(s) in Salary/Payment/Status
- Retirement(s)
- Resignation(s)
- Termination(s)
- Leave(s)
- Other

II. Non-Certificated Employees

- Appointment(s)
- Change(s) in Salary/Payment/Status
- Retirement(s)
- Resignation(s)
- Termination(s)
- Leave(s)
- Other

8. BOARD DISCUSSION – NO ACTION TO BE TAKEN

NEXT MEETINGS

Monday, October 15, 2018 -	UPTC/PTA Presidents Meeting – 6:00 p.m. – Phipps Board Room
Thursday, October 18, 2018 -	Public Action Meeting – 8:30 p.m. – J.F. Kennedy School
Thursday, November 29, 2018 -	Public Action Meeting – 8:30 p.m. – Parkville School
Monday, December 10, 2018 -	GNTA Executive Board Meeting – 6:00 p.m. – Phipps Board Room
Monday, December 17, 2018 -	Public Action Meeting – 8:30 p.m. – Saddle Rock School

*Some items may be appropriate for Executive Session.

BOARD/ADMINISTRATIVE AFFAIRS

September 20, 2018

SUPERINTENDENT'S REPORT

**Dr. Teresa Prendergast
Superintendent of Schools**

September 20, 2018

CONTROLLED SUBSTANCE AND ALCOHOL TESTING

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Controlled Substance and Alcohol Testing (8414.5)***. This policy was first adopted in 1995, and the revision addresses changes to legislative requirements for alcohol and drug testing as it applies to school bus drivers and other employees who hold positions that are considered safety-sensitive. As a result, the policy has been retitled ***Alcohol and Drug Testing for School Bus Drivers and Other Safety-Sensitive Employees*** and has been substantially rewritten to define which employees shall be subject to testing and how testing may be conducted, as well as the consequences for any violations of the policy. There have been no changes since its second reading on 8/28/18 and this revised policy and new accompanying regulation are being submitted for a third reading and possible adoption.

CONTROLLED SUBSTANCE AND ALCOHOL TESTING **ALCOHOL AND DRUG TESTING FOR SCHOOL BUS** **DRIVERS AND OTHER SAFETY-SENSITIVE EMPLOYEES**

The U.S. Department of Transportation has issued regulations (49 CFR parts 40, 382, 391, 392 and 395) (the "Regulations") pursuant to the Omnibus Transportation Employee Testing Act of 1991 (P.L. 102-143) (the "Omnibus Act") which governs the use of drugs and alcohol by commercial motor vehicle drivers, and which also require all school districts to conduct mandatory drug and alcohol testing of covered drivers. The regulations require testing to begin on January 1, 1996.

I. ~~It is the District's intention to comply fully with the Omnibus Act and DOT's regulations governing drug and alcohol use and testing, and the requirements of the DOT's regulations are hereby incorporated into this Policy. In the event DOT's regulations are amended, this Policy and the applicable term(s), condition(s) and/or requirement(s) of this Policy shall be deemed to have been amended automatically at that time, without the need for redrafting, in order to reflect and be consistent with DOT's regulations. In such case, the District reserves the right to apply the amended requirements immediately, and without giving prior notice to drivers and/or applicants, unless such notice is required by DOT or another applicable law. The District also intends to comply with the applicable requirements of the Drug Free Workplace Act of 1988, the Drug Free Schools and Communities Act, the Americans With Disabilities Act, the Family and Medical Leave Act, the Rehabilitation Act 504 and the New York State Human Rights Law.~~

II. ~~Administration shall promulgate administrative regulations to implement this policy and comply with the Omnibus Act, the Regulations and other applicable laws and collective bargaining agreements.~~

III. ~~Administration shall also develop Drug and Alcohol Testing Educational Material that complies with 49 CFR part 382, subpart F, for distribution to covered employees as required by the Regulations.~~

IV. ~~Administration shall provide written notice to the bus drivers' bargaining unit of the adoption of this policy and of any administrative regulations hereunder, and of the availability of the Educational Materials required by the DOT.~~

The Board of Education recognizes the dangers inherent in alcohol and controlled substance use by those in safety-sensitive positions. To ensure the safety of its students, staff and property, the Board requires alcohol and controlled substance testing of certain district employees, mainly "drivers." A "driver" is defined as any person who operates a commercial motor vehicle. This includes, but is not limited to: full time, regularly employed drivers, casual, intermittent or occasional drivers, leased drivers and independent owner-operator contractors.

The District shall directly, by contract with a third party administrator, or through a consortium, implement and conduct a program to provide alcohol and controlled substance testing of employees who operate a commercial motor vehicle, perform in a safety-sensitive position, and are required to hold a commercial driver's license. Such employees include:

1. drivers of vehicles designed to transport 16 or more passengers, including the driver;
2. drivers of commercial motor vehicles whose manufacturer's rating is 26,001 lbs. or more; or
3. any other employee who may drive or service a listed vehicle (e.g. a mechanic who performs test drives, repairs, inspects, or loads or unloads a listed vehicle).

Controlled substance and alcohol tests will be conducted at the time of employment and randomly throughout the school year. In addition, testing shall be conducted when a supervisor has a reasonable suspicion that an employee has engaged in prohibited alcohol or controlled substance use, after an accident, prior to return to duty when the employee has been found to violate District policy and Federal regulations, and after the employee's return to duty.

If a driver has an alcohol concentration in violation of Federal Department of Transportation (DOT) regulations or has engaged in prohibited alcohol or controlled substance use, he or she will be removed from driving duties, and referred to a Substance Abuse Professional (SAP). The employee may be required to complete a treatment program. No driver who has abused alcohol and/or controlled substances may return to duty unless he/she has successfully passed a required return to duty test. Thereafter, the driver will be subject to follow-up testing.

In no case should any covered employee, found to have an alcohol concentration in violation of Federal regulations or found to have engaged in controlled substance use, be permitted to resume duties until a return to duty alcohol and controlled substance test be completed. Follow up testing will be required as determined by the SAP but at a minimum, the employee will be subject to six unannounced alcohol and controlled substance tests in the first 12 months following the employee's return to duties.

Any violation of this policy, administrative regulations or procedures, or applicable Federal and New York State laws by a covered employee shall be grounds for disciplinary action including, but not limited to fines, suspension or discharge in a manner consistent with District policy, collective bargaining agreements and applicable law.

Great Neck Public Schools

Adopted: 11/27/95

Proposed Revision: 7/5/18; 8/28/18; 9/20/18

**ALCOHOL AND DRUG TESTING FOR SCHOOL BUS
DRIVERS AND OTHER SAFETY-SENSITIVE EMPLOYEES
REGULATION**

Any employee who operates a commercial motor vehicle and is in a safety-sensitive function shall be subject to alcohol and controlled substance testing. An employee having any questions concerning the District's policy or regulation, New York State law or Federal regulations shall contact the Superintendent of Schools.

Any treatment, rehabilitation program or discipline will be provided in accordance with District policy and/or collective bargaining agreements.

Drivers will be removed from their safety-sensitive functions if they violate the District's policy or federal regulations pertaining to the possession or consumption of alcohol or controlled substances. A driver is performing a safety-sensitive function when:

1. waiting to be dispatched, unless the driver has been relieved from duty;
2. inspecting, servicing or conditioning any commercial motor vehicle;
3. driving a commercial motor vehicle;
4. attending a vehicle being loaded or unloaded;
5. performing the driver requirements of the federal regulations pertaining to accidents; and
6. attending to a disabled vehicle.

Covered employees are required to be in compliance with District policy and regulation:

- when performing any on-duty safety-sensitive functions, including all time from the time a driver begins to work or is required to be in readiness to work until the time the driver is relieved from work and all responsibility; and
- during all time spent providing a breath sample, saliva sample or urine specimen and travel time to and from the collection site in order to comply with random, reasonable suspicion, post-accident, return-to-duty or follow-up testing.

Prohibitions and Consequences

The Director of Transportation or designee shall prohibit an employee from driving a listed vehicle or performing other safety-sensitive duties if the employee:

1. possesses, consumes or is reasonably believed to possess or have consumed alcohol or a controlled substance, while on duty;
2. has consumed or is under the influence of alcohol or a controlled substance within six hours before duty;

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3. has an alcohol concentration of 0.02 or higher, or tests positive for controlled substances; or
4. refuses to take a required alcohol or controlled substance test. Refusal to submit shall mean the failure to provide adequate breath or urine without a valid medical explanation or to engage in conduct that clearly obstructs the testing process, such as a failure to arrive for the drug testing or failure to sign the alcohol testing form prior to specimen collection.

An employee is prohibited from consuming alcohol within eight hours after being involved in an accident, or before undergoing a post-accident test, if such a test is required. Illegal drug use by drivers is prohibited on or off duty.

Any employee who tests 0.02 or greater but less than 0.04 will be removed from driving and other safety-sensitive duties until the start of the driver's next regularly scheduled duty period, but not less than 24 hours following administration of the test.

In the event that an employee has a breath alcohol concentration of 0.04 or greater, has tested positive for a controlled substance or has refused to take a test, he or she will, in addition to immediate removal from driving and any other safety-related duties, not be returned to duty until he or she:

1. has been evaluated by a substance abuse professional;
2. has complied with any treatment recommendations; and
3. has received a satisfactory result from a return to duty test.

Upon return to duty, the employee will be subject to follow-up testing.

Types of Testing

The Superintendent of Schools or designee and the Director of Transportation shall ensure that the following alcohol and drug tests are implemented and that any employee who is required to take an alcohol or controlled substance test shall be notified prior to the test that it is required pursuant to federal regulations or, in the case of pre-employment alcohol testing, District policy.

1. Pre-employment: Controlled substance and alcohol tests will be conducted before applicants are hired or after an offer to hire, but before actually performing safety-sensitive functions for the first time. These tests will also be given when employees transfer to a safety-sensitive function.

2. Post-accident: Alcohol and controlled substance tests will be conducted if a driver is involved in an accident in which:
 - a. there has been a fatality; OR
 - b. the driver has received a citation for a moving violation in connection with the accident AND EITHER
 1. there is an injury treated away from the scene of the accident; or
 2. there is a disabled vehicle towed from the scene
3. Reasonable Suspicion: Alcohol and controlled substance tests will be conducted if the Director of Transportation or other school official who has completed the minimum two hours of training has a reasonable suspicion that the driver has violated District policy and regulation. A "reasonable suspicion" must be based on specific, contemporaneous, articulable observations concerning the driver's behavior, appearance, speech or body odors that are characteristic of controlled substance or alcohol misuse. Alcohol tests can only be done just before, during or just after the employee drives a listed vehicle or performs other safety-sensitive duties. The supervisor who makes the determination of reasonable suspicion cannot do the testing.
4. Random Testing: Random alcohol tests shall be conducted annually at a minimum rate of 25 percent of the average number of positions subject to such testing pursuant to federal regulation. Random alcohol tests must be conducted just before, during or just after the employee drives a listed vehicle or performs other safety-sensitive duties.

Random controlled substance tests shall be conducted annually at a minimum rate of 50 percent of the average number of positions subject to such testing pursuant to federal regulation. Random controlled substance tests may be conducted at any time.

Random alcohol and controlled substance tests must be unannounced and spread reasonably throughout the calendar year.

5. Return-to-Duty Testing: An employee who refused to take a test or has engaged in prohibited alcohol and controlled substance use, except for alcohol concentration of between 0.02 and 0.04, shall be required to take an alcohol or controlled substance test and achieve a satisfactory result before returning to duty in the safety-sensitive position. If removal was due to alcohol use, a satisfactory result will be less than 0.02 alcohol concentration. If removal was due to controlled substance use, a satisfactory result will be one that it is verified as negative. The test will not be administered until the employee has been evaluated by a substance abuse professional and has complied with any treatment recommendations.

6. Follow-Up Testing: After an employee who was found to violate the District's policy against alcohol and controlled substance use returns to duty, he or she will be subject to at least six unannounced tests in the first 12 months following the employee's return to duty. Follow-up testing may be extended for up to 60 months from the date of the employee's return to duty. Follow-up alcohol testing may only be conducted before, during or after the driver has performed his or her driving duties.

Testing Procedures

A. Alcohol Testing Procedures

Alcohol testing will be conducted with evidential breath testing (EBT) devices approved by the National Highway Traffic Safety Administration. An approved non-evidential screening device may be used to perform screening tests but not for confirmation alcohol tests. The employee and the Breath Alcohol Technician conducting the test must complete the alcohol testing form to ensure that the results are properly recorded.

1. Two breath tests are required to determine if a person has a prohibited alcohol concentration. A screening test is conducted first. Any result less than 0.02 alcohol concentration is considered a "negative" test.
2. If the alcohol concentration is 0.02 or greater, a second or confirmation test must be conducted. The confirmation test must be conducted using an EBT that prints out the results, date and time, a sequential test number, and the name and serial number of the EBT to ensure the reliability of the results.
3. If the confirmation test results indicate an alcohol concentration from 0.02 to 0.03999, the employee will be restricted from duty for at least 24 hours from the time of the test.
4. If the confirmation test results indicate an alcohol concentration equal to or greater than 0.04, the employee will be removed from all safety-sensitive duties and no return to duty will be permitted until the employee has successfully passed required return-to-duty tests. The employee must also be reviewed by a Substance Abuse Professional and comply with his/her recommendations. Follow-up tests will also be required.
5. For post-accident testing, the results of breath or blood tests conducted by law enforcement officials will be accepted as long as the testing conforms with federal and state requirements for alcohol testing and the results are made available to the District.

All testing procedures will conform to the requirements outlined in federal regulations (49 CFR Part 40) for ensuring the accuracy, reliability and confidentiality of test results. These procedures include training and proficiency requirements for Breath Alcohol Technicians, quality assurance plans for the EBT devices including calibration, requirements for suitable test location, and protection of employee test records

B. Drug Testing Procedures

The employee must provide a urine specimen which will be analyzed at a laboratory certified and monitored by the U.S. Dept. of Health and Human Services.

1. Regulations require that each urine specimen be divided into one "primary" specimen and one "split" specimen.
2. All urine specimens are analyzed for the following drugs:
 - a. Marijuana (THC metabolite)
 - b. Cocaine
 - c. Amphetamines
 - d. Opiates (including heroin)
 - e. Phencyclidine (PCP)
3. If the primary specimen confirms the presence of one or more of these drugs, the employee has 72 hours to request that the split specimen be sent to another certified lab for analysis. [Note: The employee must be removed from driving duties at this time--pursuant to federal regulations, the driver's removal cannot await the result of split sample.]
4. If the screening test has a drug-positive result, a confirmation test will then be performed for each identified drug using gas chromatography/mass spectrometry (GC/MS) analysis.
5. All drug test results will be reviewed and interpreted by a physician (also called a Medical Review Officer) before they are reported to the District.
6. If the laboratory reports a positive result to the Medical Review Officer (MRO), the MRO shall interview the employee to determine if there is an alternative medical explanation for the drugs found in the employee's urine specimen. If the employee provides appropriate documentation and the MRO determines that it is legitimate medical use of a prohibited drug, the drug test result is reported as negative.
7. If the MRO reports a positive drug result, the employee must be evaluated by a substance abuse professional and follow his/her recommendations prior to taking a return-to-duty test. Follow-up testing is also required.
8. For post-accident testing, the results of urine tests conducted by law enforcement officials will be accepted as long as the testing conforms with federal and state requirements for controlled substance testing and the results are made available to the District.

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All controlled substance testing shall comply with the requirements of the federal regulations (49 CFR Part 40) including procedures for the proper identification, security and custody of the sample, use of certified laboratories, gas chromatography/mass spectrometry analysis testing, assurance that all drug test results are reviewed and interpreted by a physician, and ensuring confidentiality of employee test records.

Dilute Specimen Testing

If the District receives a drug test result which is negative but dilute and the creatinine concentration is greater than 5mg/dl, the District shall require a re-test to be conducted in each of the following cases:

- Pre-employment tests
- Return-to-duty tests
- Follow-up tests
- Reasonable suspicion tests
- Random tests

The result of the re-test shall become the test of record. If the employee refuses to take the re-test it will be considered the same as a positive test result.

Training

The Director of Transportation and every other person designated to determine whether reasonable suspicion exists to require an employee to undergo reasonable suspicion testing must receive at least one hour of training on alcohol misuse and at least one additional hour of training on controlled substance use which they will use in making their determinations.

Recordkeeping and Reporting

The Director of Transportation shall ensure that alcohol and drug testing records are maintained and are available, if requested, for submission to the federal government or any State or local officials with regulatory authority over the employer or any of its drivers.

Required Notification

Every affected employee shall receive information about the signs, symptoms, and effects of alcohol misuse and controlled substance use as well as a copy of the District's policy and procedures, the consequences of testing positive and who to contact within the District to seek further information and/or assistance.

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Each covered employee is required to sign a statement certifying that he/she has received this information. The District shall maintain the original signed certification until the employee's employment is discontinued. The District will provide a copy of the certification to the covered employee upon request.

Penalties

Any employer or driver who violates the requirements of the federal regulations of the Omnibus Transportation Employee Testing Act of 1991 may be subject to civil penalties.

In addition, in accordance with New York State law, a driver convicted of driving a listed vehicle with one or more student passengers while impaired by the use of drugs or alcohol will have his/her license revoked for one year and is subject to fines ranging from \$500 to \$5,000 and/or imprisonment. Any driver convicted more than once in 10 years for such crimes will have his/her license revoked for three years and is subject to a fine of \$1,000 to \$5,000 and/or imprisonment.

Great Neck Public Schools

Proposed: 7/5/18, 8/28/18; 9/20/18

September 20, 2018

ELEMENTARY STUDENT TEACHER(S)

Fall 2018 Semester

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student teacher(s) have requested assignments to our elementary 2018 fall semester.

STUDENT TEACHER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	<u>Dates/ Hours</u>
Liora Polvanov	Touro	SR	J. Klein	Sp.Ed.- Gr. 2	9/21-12/21/18

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the student teacher(s) to our elementary fall 2018 semester.

September 20, 2018

SECONDARY STUDENT OBSERVER(S)

Fall 2018 Semester

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student observer(s) has requested assignment to our secondary 2018 fall semester.

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	<u>Dates/Hours</u>
Johnny Vaccaro	Queens	South High	D. Manuel	English	60 hours

RECOMMENDATION

It is recommended that the Board of Education approve the placement of this student observer(s) to our secondary fall 2018 semester.

September 20, 2018

FEE SCHEDULE FOR THE FUN FOR FOURS PROGRAM

INFORMATION

Every year the administration reviews the fee structure for the Fun For Fours Program. The following is the new fee schedule for the 2019-2020 school year that will take effect July 1, 2019. This new fee schedule represents a 2.51% increase in fees for this program.

<u>Session</u>	<u>2019-2020</u>
3 times per week/Afternoon (a)	\$2,693
5 times per week/Morning	\$4,153
5 times per week/Afternoon (a)	\$4,321

(a) The afternoon session is 15 minutes longer than the morning session.

RECOMMENDATION

It is recommended that the Board of Education authorize the above fee schedule for the 2019-2020 Fun For Fours Program effective July 1, 2019. This new fee schedule represents a 2.51% increase in fees for this program.

September 20, 2018

CUTTERMILL PROPERTY LEASE

INFORMATION

The Cuttermill School, situated on 3.7 acres, housed grades Kindergarten through 3rd grade from 1952 to 1978. The school building was demolished in 1995. The deed for this property has a covenant that restricts what it can be used for, which we commonly refer to as the "restrictive covenant" (RC). The District would like to lease this property on a month to month basis.

A Request For Proposals (RFP) yielded two offers to lease the property to store vehicles. Helms Brothers Inc., an automotive dealership with an existing facility in Great Neck on Watermill Lane, submitted the proposal that met the short term requirements of the school district and offered the highest lease payment per month.

RECOMMENDATION

It is recommended that the President of the Board of Education execute the lease agreement with Helms Brothers Inc. for the lease of the Cuttermill property located on Water Mill Lane at a fee of \$20,000/month for duration of one month at a time beginning October 1, 2018.

September 20, 2018

EMERGENCY RESPONSE PLANS

INFORMATION

New York State Regulations require public school districts to develop, review and adopt school emergency response plans each year. District personnel have developed a plan based on a template developed by New York State and further modified by Nassau County. This plan details specific steps and protocols to follow in the event of certain emergency situations. The safety and security of students, staff and members of the public are of paramount importance to the administrators of the Great Neck Public School District. The District-developed school Emergency Response Plans will assist in successfully meeting that objective. Students and staff will participate in exercises and drills planned by District Administration that will test our ability to respond or react to emergencies.

RECOMMENDATION

It is recommended that the Board of Education adopt the 2018-2019 district-wide and Building Level Emergency Response Plans that have been developed by Great Public School District personnel for guidance in the event of certain emergencies.

COMMEMORATIVE PLAQUE

RONNA TELSEY

INFORMATION

Members of the Great Neck community would like to honor the late Mrs. Ronna Telsey for her many years of service to the Great Neck Public Schools and the Great Neck community at large. Mrs. Telsey came to the district in 1979 and retired in 2011 spending her last 18 years at Cumberland as Director of the Adult Program. She spent those years focused on expanding and enriching the program.

The Committee has requested they be permitted to donate a plaque in Mrs. Telsey's memory to be displayed in the Cumberland building. This request was approved by the Community Education Advisory Board. The plaque design has been previously reviewed by the Board of Education and conforms to Board of Education Policy #7510.

RECOMMENDATION

It is recommended that the Board of Education approve the attached design of the plaque and authorize it to be displayed in the Cumberland building.

In Memory of

Ronna Telsey

A Woman of Integrity and Love

Director of The Adult Program
1993 - 2011

Public Relations and Information
Consultant, Specialist, Officer, Director
1979 - 2011

GREAT NECK PUBLIC SCHOOLS

September 20, 2018

STUDENT PRACTICUM - PSYCHOLOGY

RECOMMENDATION:

Board approval is requested for the following student to complete a psychology practicum for the 2018-2019 school year:

STUDENT PRACTICUM	COLLEGE/PROGRAM	SCHOOL
Jaclyn Gordon	Hofstra University	South High School

September 20, 2018

DONATION - MONETARY

INFORMATION

Mr. Chun Zheng, parent of Sherman, a South High School student, participates in New York Life's matched payroll deduction program. Each pay cycle Mr. Zheng's \$6.00 deduction is matched by New York Life. The Trustee of this program is YourCause, LLC who, at Mr. Zheng's direction, periodically forwards these monies as donations to South High School.

The total donation for the 2018-2019 school year is expected to be approximately \$156. The administration of South High School has indicated that these donations are greatly appreciated.

RECOMMENDATION

It is recommended that the Board of Education approve these periodic donations for a total of \$156 to the Great Neck Public Schools for the 2018-2019 school year.

September 20, 2018

DONATION – MONETARY
South High School Robotics Club

INFORMATION

The following donation check has been received by the District to offset some of the many costs associated with running a successful robotics program at Great Neck South High School.

<u>Name of Donor(s)</u>	<u>Amount</u>
Centre Pizzeria	\$150.00

The administration has indicated this donation is very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the above listed donation for the Great Neck South High Robotics Club.

FACILITIES MATTERS

September 20, 2018

PUBLIC USE OF DISTRICT FACILITIES

INFORMATION

Attached is a schedule of requests for public use of district facilities. The fees are calculated in accordance with Board policy for the use of district facilities.

RECOMMENDATION

It is recommended that the schedule of requests for public use of district facilities be accepted.

PUBLIC USE OF DISTRICT FACILITIES

2018 - 2019

(For Board of Education Approval)

September 20, 2018

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Garden City High School	North Middle Pool	Monday	10/15/2018	7:00 PM	9:00 PM	Swim Meet	\$440.00	2
Silverstein Hebrew Academy (Chabad of Great Neck)	North Middle Gymnasium	Sunday	09/30/18 - 06/17/19	9:00 AM	5:00 PM	Youth Basketball	\$15,300.00	2
Silverstein Hebrew Academy (Chabad of Great Neck)	EM Baker Gymnasium	Tuesday Thursday	10/02/18 - 06/17/19 10/02/18 - 06/17/19	7:00 PM 7:00 PM	10:00 PM 10:00 PM	Youth Basketball	\$607.50 \$630.00	2
Silverstein Hebrew Academy (Chabad of Great Neck)	Lakeville Gymnasium	Monday Tuesday	10/01/18 - 06/17/19 10/01/18 - 06/17/19	7:00 PM 7:00 PM	10:00 PM 10:00 PM	Youth Basketball	\$630.00 \$607.50	2
Great Neck Public School	South Middle Pool	"B" Days	09/25/18 - 06/26/19	6:00 AM	7:30 AM	Faculty Swim	\$1,335.00	1
Port Washington UFSD	North Middle Pool	Wednesday Tuesday	10/10/2018 10/16/2018	7:00 PM 7:00 PM	9:00 PM 9:00 PM	Swim Meet	\$440.00 \$440.00	2
Sewanhaka Central High School District	North Middle Pool	Wednesday Wednesday	10/03/2018 10/17/2018	7:00 PM 7:00 PM	9:00 PM 9:00 PM	Swim Meet	\$440.00 \$440.00	2
Great Neck Park District	North Middle Pool	Saturday	10/13/18 - 05/11/19	12:00 PM	4:00 PM	Winter Swim Lessons	Waived	1

PUBLIC USE OF DISTRICT FACILITIES

2018 - 2019

(For Board of Education Approval)

September 20, 2018

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Great Neck Park District	North Middle Pool	Monday & Wednesday	09/24/18 - 05/08/19	6:30 PM	10:00 PM	Winter Swim Program and Adult Laps	Waived	1
Great Neck Park District	South Middle Pool	Monday - Friday	09/25/18 - 05/09/19	6:30 PM	8:30 PM	Winter Swim Program	Waived	1

FINANCE & OPERATIONS

[5.a(1)]

September 20, 2018

REJECTION OF BID

MISCELLANEOUS FOOD SERVICE EQUIPMENT BID

INFORMATION

The Great Neck Public School District Food & Nutrition Services executed a bid for miscellaneous food service equipment. Specifications were duly advertised for the purchase of this equipment to be used for the period September 1, 2018 through June 30, 2019. Bids were received in the name of the Board of Education by Jason Martin, Purchasing Officer, Great Neck Public Schools on August 14, 2018. After careful review of the bids submitted, it was determined that additional details should be considered, which would require clarification and revisions of the specifications.

RECOMMENDATION

It is recommended that the Board of Education reject the bid for miscellaneous food service equipment and rebid with clarification and revision of the specifications.

September 20, 2018

INSTRUCTIONAL AND TUITION CONTRACT

INFORMATION

Great Neck has agreed to provide educational services for certain students with disabilities who are residents of other school districts. The Board of Education is asked to approve the following contract(s) for tuition.

SEWANHAKA CENTRAL HIGH SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Sewanhaka Central High School District of Floral Park, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$4,699 per student from July 2018 through August 2018 for a cost of \$87,258 per student in grades 7-12 from September 2018 through June 2019.

September 20, 2018

INSTRUCTIONAL AND TUITION CONTRACTS

INFORMATION

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend programs located in other public school districts, BOCES, or approved private special education settings. The Board of Education is asked to approve the following contract(s) for Strategic Evaluation Data Collection Analysis and Reporting (SEDCAR) reimbursement.

ASSOCIATION FOR CHILDREN WITH DOWN SYNDROME

RECOMMENDATION

It is recommended that the Board of Education approve a revised payment with the Association for Children with Down Syndrome of Plainview, New York for SEDCAR reimbursement for four classified students for the school year 2017-2018 for a total of \$6,960.00.

BILINGUALS INC.

RECOMMENDATION

It is recommended that the Board of Education approve a revised payment with Bilinguals Inc. of Melville, New York for SEDCAR reimbursement for three classified students for the school year 2017-2018 for a total of \$5,220.00.

NEW YORK THERAPY PLACEMENT SERVICES

RECOMMENDATION

It is recommended that the Board of Education approve a revised payment with New York Therapy Placement Services of Deer Park, New York for SEDCAR reimbursement for two classified students for the school year 2017-2018 for a total of \$2,320.00.

September 20, 2018

MAINTENANCE

INFORMATION

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend residential programs located in other public school districts, or approved private special education settings. The Board of Education is asked to approve the following payment(s) for maintenance reimbursement.

NASSAU COUNTY DEPARTMENT OF SOCIAL SERVICES

RECOMMENDATION

It is recommended that the Board of Education approve payments for maintenance reimbursement to the Nassau County Department of Social Services of Uniondale, New York for 38.424% of the total revised maintenance cost for each classified student placed in the following residential program during September 2018 through June 2019.

<u>School</u>	<u>Per Diem Rate</u>
Anderson Center for Autism	\$515.66
Julia Dyckman Andrus Memorial	\$611.00
Leake & Watts Services	\$479.41

NASSAU COUNTY DEPARTMENT OF SOCIAL SERVICES

RECOMMENDATION

It is recommended that the Board of Education approve payments for maintenance reimbursement to the Nassau County Department of Social Services of Uniondale, New York for 38.424% of the total revised maintenance cost for each classified student placed in the following residential program during September 2017 through June 2018.

<u>School</u>	<u>Per Diem Rate</u>
Julia Dyckman Andrus Memorial	\$611.00

September 20, 2018

OUTSIDE SERVICE AGREEMENT ADDENDA

INFORMATION

The Committee on Special Education (CSE) has recommended specialized assessments and evaluations as well as resource and related services for certain students with disabilities. The Board of Education is asked to approve the addendum, with the consultant/agency noted below, for services to be rendered as needed during the 2018/2019 school year.

LONG ISLAND ABA

RECOMMENDATION

It is recommended that the Board of Education approve an addendum to the Outside Service Agreement with Long Island ABA of Great Neck, New York for related services provided to classified students from September 5, 2018 through June 26, 2019. Addendum is for 3,400 additional hours of School Consultation services for an additional cost of \$357,000.

DANA SLACKMAN LICENSED BEHAVIOR ANALYST

RECOMMENDATION

It is recommended that the Board of Education approve an addendum to the Outside Service Agreement with Dana Slackman Licensed Behavior Analyst of Commack, New York for related services provided to classified students from September 5, 2018 through June 26, 2019. Addendum is for 4,000 additional hours of School Consultation services for an additional cost of \$460,000.

September 20, 2018

TUITION CONTRACT ADDENDA

INFORMATION

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process thus requires us to approve adjustments to such tuitions several times. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools, as noted below.

JULIA DYCKMAN ANDRUS MEMORIAL

RECOMMENDATION

It is recommended that the Board of Education approve the revised tuition rate for the Julia Dyckman Andrus Memorial of Yonkers, New York for one classified student attending the Julia Dyckman Andrus Memorial from \$8,450 per student to \$8,809 per student for July 2018 through August 2018, from \$442.21 per diem per student for maintenance to \$611 per diem per student for July 2018 through August 2018 and from \$50,701 per student to \$52,853 per student for September 2018 through June 2019.

THE LOWELL SCHOOL

RECOMMENDATION

It is recommended that the Board of Education approve the revised tuition rate for The Lowell School of Whitestone, New York for two classified students attending The Lowell School from \$6,665 per student to \$6,943 per student for July 2017 through August 2017 and from \$39,992 per student to \$41,659 per student for September 2017 through June 2018.

THE LOWELL SCHOOL

RECOMMENDATION

It is recommended that the Board of Education approve the revised tuition rate for The Lowell School of Whitestone, New York for one classified student attending The Lowell School from \$6,665 per student to \$6,943 per student for July 2018 through August 2018 and from \$39,992 per student to \$41,659 per student for September 2018 through June 2019.

QUALITY SERVICES FOR THE AUTISM COMMUNITY

RECOMMENDATION

It is recommended that the Board of Education approve the revised tuition rate for Quality Services for the Autism Community of New York, New York for one classified student attending Quality Services for the Autism Community from \$5,989 per student to \$7,229 per student for July 2018 through August 2018 and from \$35,933 per student to \$43,376 per student for September 2017 through June 2018.

September 20, 2018

OUTSIDE SERVICE AGREEMENTS

INFORMATION

The following Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

RECOMMENDATION

It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached.

OTHER CONSULTANTS
09/20/18 BOARD MEETING

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Andrew Greene	Observation and Evaluation Workshop	Phipps	10/2/18 & 10/4/18	\$1,800 / Day	\$ 3,600.00
La Rotonda Restaurant	Annual College Panel Dinner	North High	4/4/2019	\$500 / Cost	\$ 500.00
LIU Tilles Center	North High and South High Graduation Rehearsals and Ceremonies	NHS & SHS	6/20/19 & 6/25/19	\$20,402 / Cost	\$20,402.00
Long Island Chess Kids	Chess Instruction Program	District Wide	10/14/18-1/20/19	\$120 / Hour	\$ 5,760.00 ***
Long Island Chess Kids	Chess Instruction Program	District Wide	10/6/18-12/8/18	\$120 / Hour	\$ 4,860.00 ***
Carol Nivens	Nurse for Greenkill Trip	South Middle	11/13/18-11/16/18	\$3,000 / Cost	\$ 3,000.00
The Big Word Inc.	Over the Phone Interpreting Services for All Languages and Translators for Testing	District Wide	9/1/18-8/30/19	\$.76 / Minute	\$ 5,500.00
Wendy Varga	Provide Professional Development to Staff During the 2018-2019 School Year	District Wide	9/21/18-8/31/19	\$100 / Hour	\$ 2,500.00 *

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

OTHER CONSULTANTS
09/20/18 BOARD MEETING

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Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Wendy Varga	Provide AIS Services to Students During the 2018-2019 School Year	District Wide	9/21/18-8/31/19	\$55 / Hour	\$13,500.00 *

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

SPECIAL EDUCATION - OTHER
09/20/18 BOARD MEETING

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Dina Hart	Provide Speech Therapy to Students	District Wide	5/21/18-6/4/18	\$60 / 45 Minutes	\$300.00

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

September 20, 2018

CLAIMS AUDIT REPORT – AUGUST 2018
TO THE BOARD OF EDUCATION

INFORMATION

Each month the District's claims auditing firm, R.S. Abrams & Co., LLP prepares a report of the previous month's claims activity. This report is solely for the Board of Education's information. It has been recommended that the submission of these monthly claims reports to the Board of Education and their acknowledgement of receipt be documented.

RECOMMENDATION

It is recommended that the Board of Education acknowledge receipt of the August 2018 claims audit report as presented.

September 20, 2018

PAYMENT OF FEES TO COUNSEL

INFORMATION

An Invoice was received from district counsel, Frazer & Feldman, for professional services rendered during June 2018 in the following matters:

Student Matters – Special Ed (13)	\$ 8,179.50
Negotiations (2)	\$ 1,245.30
Human Resources (6)	\$ 2,364.60
Instruction	\$ 1,736.70
Miscellaneous (12)	<u>\$ 19,083.16</u>
	<u>\$32,609.26</u>

RECOMMENDATION

It is recommended that the Board of Education authorize the payment of \$32,609.26 for June 2018 as per the invoice submitted by Frazer & Feldman for professional services rendered as stated above.

STUDENT MATTERS

[6.a]

September 20, 2018

COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS

INFORMATION:

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION:

The Board of Education has been provided with the schedule of specific recommendations for the 2018 – 2019 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

B1995
J8381
L4790
10377
S0064
W4301
10530
Y0549

September 20, 2018

COMMITTEE ON PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS

INFORMATION:

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION:

The Board of Education has been provided with the schedule of specific recommendations for the 2018 – 2019 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

P8895
D8311
W1930

K3073
N6133

K1777
S3001