

Meeting of the Board of Education
Monday, January 27, 2020
Phipps Administration Building, Boardroom
***5:00 PM / **8:30 PM**

*AT **5:00 PM**: The Board of Education will officially begin its public meeting by accepting and voting on a motion to go into EXECUTIVE SESSION to discuss items appropriate for executive session pursuant to the Open Meetings Law. If no such motion is adopted, the Board will declare a recess.

AT **8:30 PM: The Board of Education will resume its PUBLIC MEETING to act on agenda items necessary for the conduct of its business.

PLEDGE OF ALLEGIANCE

1. APPROVAL OF MINUTES

- a. January 9, 2020, 5pm
- b. January 9, 2020, 7pm
- c. January 13, 2020
- d. January 22, 2020

2. BOARD/ADMINISTRATIVE AFFAIRS

- a. Superintendent's Report
- b. Adoption of School Calendar for 2020-2021
- c. Board of Education Advisory Committee Report
- d. Policy 1741 – Home-Schooled Students (First Reading)
- e. Policy 2160 – Code of Ethics For School District Officers and Employees
(One Reading Only)
- f. Policy 5110 – School Attendance Areas (One Reading Only)
- g. Tuition Rates for Non-Resident Pupils
- h. Student Teacher(s) and/or Observer(s) – Elementary – Spring 2020 Semester
- i. Donation – Monetary: Scholarships
- j. Donation – Monetary: North Middle PTO
- k. Donation – Monetary: South Middle PTA

3. FACILITIES

- a. Public Use of District Facilities

4. FINANCE AND OPERATIONS

- a. Contract(s) – Special Education Services
- b. Contract(s) – Tuition Addenda
- c. Outside Service Agreement - Addendum
- d. Outside Service Agreements
- e. Claims Audit Report to the Board of Education – December 2019
- f. Electronic Submission of Reports to the Board of Education
 - 1) Monthly Treasurer's Report – November 2019
 - 2) Monthly Budget Status Report for General, Capital, Debt Service, Lunch and Special Aid Funds – November 2019
 - 3) Revenue Status Report General Fund – November 2019

5. STUDENT MATTERS AND CURRICULUM

- a. Committee on Preschool Special Education Recommendations
- b. Committee on Special Education Recommendations

6. PERSONNEL (some items may be appropriate for Executive Session)

- I. Certificated Employees
 - a. Appointment(s)
 - b. Change(s) In Salary/Payment/Status
 - c. Retirement(s)
 - d. Resignation(s)
 - e. Termination(s)
 - f. Leave(s)
 - g. Other
- II. Non-Certificated Employees
 - a. Appointment(s)
 - b. Change(s) In Salary/Payment/Status
 - c. Retirement(s)
 - d. Resignation(s)
 - e. Termination(s)
 - f. Leave(s)
 - g. Other

7. OPEN TIME

Residents may speak on any item in Public Session with these two exceptions: "Communications," on which only the letter-writer may comment, and subjects listed "For Board Discussion." The purpose of "Open Time" is to permit any person in the audience to address the Board of Education on any question concerning the school district, whether or not the question appears on the printed agenda. Generally, up to three minutes will be granted to each speaker.

8. BOARD DISCUSSION – NO ACTION TO BE TAKEN

NEXT MEETINGS

<u>Day</u>	<u>Date</u>	<u>Meeting Type</u>	<u>Time</u>	<u>Location</u>
Mon	February 10, 2020	Village School Student Recognition	8:00pm	Parkville Cafeteria
		Public Action Mtg	8:30pm	(note location change)
Mon	March 2, 2020	NM Student Recognition	7:30pm	North Middle Auditorium
		1 st Informal Budget Hearing and	8:30pm	North Middle Choral Room
		Public Action Mtg		

1. **APPROVAL OF MINUTES**

- a. **January 9, 2020, 5pm**
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- c. **January 13, 2020**
- d. **January 22, 2020**

2. **BOARD/ADMINISTRATIVE AFFAIRS**

a. **Superintendent's Report**

Dr. Teresa Prendergast
Superintendent of Schools

b. **Adoption of School Calendar for 2020-2021**

INFORMATION

The attached Proposed 2020-2021 School Calendar was presented at the January 13, 2020 Board meeting.

RECOMMENDATION

It is recommended that the Board of Education adopt the attached 2020-2021 School Calendar.

GREAT NECK PUBLIC SCHOOLS

References: https://stateaid.nysed.gov/attendance/attendance_memo.htm, <http://interfaithcalendar.org/>

School Calendar 2020-2021 Proposed

August/September

S	M	T	W	T	F	S
	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

21

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

21

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

17

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

14

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

19

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

14

March

S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

20

April

S	M	T	W	T	F	S
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18	19	20	21	22	23	24
25	26	27	28	29	30	

19

May

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20

June

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

19

Aug.	31	Supt's Conference Day
Sept.	1	First Day of School
	7	Labor Day Holiday
	28	Yom Kippur
Oct.	12	Columbus Day
Nov.	3	Supt's Conference Day
	11	Veterans Day
	25 - 27	Thanksgiving Recess
Dec. 21 - Jan. 1		Holiday Recess
Jan.	18	Martin Luther King Day
Feb.	12	Lunar New Year
	15 - 19	Winter Recess
Mar. 29 - Apr. 5		Spring Recess
May	31	Memorial Day Recess
June	25	Last School Day

SHADED DATES INDICATE
SCHOOLS ARE CLOSED.

IF SCHOOLS ARE CLOSED FOR MORE
THAN 4 "INCLEMENT WEATHER" DAYS,
MAKE-UP DAY IS 4/5

OUTLINED DATES INDICATE
SUPERINTENDENT'S CONFERENCE DAYS:
SCHOOLS CLOSED FOR STUDENTS.

c. **Board of Education Advisory Committee Report**

Jeff Shi
Board of Education Trustee

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d. **Policy 1741 – Home-Schooled Students (First Reading)**

INFORMATION

Attached for Board of Education consideration is a new policy: ***Home-Schooled Students (1741)***. This policy describes existing District procedures with regard to oversight of students who are home-schooled so that they receive an education substantially equivalent to that offered in the Great Neck Public Schools. In addition it maintains that these students are not permitted to participate in District-sponsored activities, including athletics. It is being submitted for a first of three readings. No Board action will be taken at this time.

1741

HOME-SCHOOLED STUDENTS

The Board of Education shall provide oversight for students instructed at home in order to confirm that they are taught by a competent instructor and receive an education substantially equivalent to that offered in the Great Neck Public Schools.

Parents/guardians who wish to educate their child/children at home must submit to the District an Individual Home Instruction Plan (IHIP), outlining the educational goals to be met and the course materials and syllabi to be used each year for the student's learning process. The District may accept or deny an IHIP. Parents/guardians must submit quarterly reports that provide the District with the necessary information to make determinations of substantial equivalency and competency of instruction on an ongoing basis.

Students instructed at home by their parents are not entitled to participate in interscholastic or intramural sports, and are not permitted to participate in District-sponsored activities or use District facilities, other than as permitted in accordance with Policy 1500 *Public Use of District Facilities*.

Great Neck Public Schools

Proposed: 1/27/20

e. **Policy 2160 – Code of Ethics For School District Officers and Employees (One Reading Only)**

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Code Of Ethics For School District Officers and Employees (2160)*** and its accompanying exhibit ***New York State General Municipal Law Article 18 (2160-E)***. The policy revision amends Section 1, Gifts, so that it comports with the provisions of Policy 1810 Gifts to Staff and with New York State law. The proposed new exhibit is the most recent version published by the New York State Office of the Comptroller. In accordance with Policy 2400 Board Policy Development, the revised policy and exhibit are being submitted for one reading and possible adoption.

2160

CODE OF ETHICS FOR SCHOOL DISTRICT OFFICERS AND EMPLOYEES

The Board of Education recognizes that sound, ethical standards of conduct serve to increase the effectiveness of school board members and their staff, as educational leaders in their community. Actions based on an ethical ~~code~~ standards of conduct promote public confidence and the attainment of district goals. The Board also recognizes its obligation to set forth a code of ethics under the provisions of Article 18 of the New York State General Municipal Law, and to adopt a code of ethics setting forth the standards of conduct required of all District officers and employees.

Therefore, every officer and employee of the District, whether paid or unpaid, including members of the Board of Education, shall adhere to the following code of ~~conduct~~ ethics:

1. **Gifts:**

No officer or employee of the school district shall:

- Accept any gratuity of ~~money~~, services, or goods (~~other than those of token value made by pupils of their own volition~~) or benefits from any pupil, or from the parent ~~or~~ guardian of any pupil with a value in excess of \$15. Collective gifts including those presented on behalf of a class, team, club or activity shall not exceed \$5 per individual contributor and no individual names may be listed on any accompanying group card or note. Gifts of cash are not acceptable.
- Accept any gifts or favors with a value in excess of that determined by New York State Law in any form from any person, firm or corporation that is directly or indirectly involved or interested in business dealings with the school district.

2. **Confidential information:** An officer or employee shall not disclose confidential information acquired ~~by him or her~~ in the course of ~~his or her~~ official duties or use such information to further ~~his or her~~ any personal interest. In addition, ~~he/she~~ the officer or employee shall not disclose information regarding any matters discussed in an executive session of the Board whether such information is deemed confidential or not.
3. **Representation before the Board:** An officer or employee shall not receive or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before the school district.

2160/2

4. **Representation before the Board for a contingent fee:** An officer or employee shall not receive or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before the school district, whereby the compensation is to be dependent or contingent upon any action by the school district with respect to such matter, provided that this paragraph shall not prohibit the fixing at any time of fees based upon the reasonable value of the services rendered.
5. **Disclosure of interest in matters before the Board:** A member of the Board of Education and any officer or employee of the district, whether paid or unpaid, must publicly disclose on the official record the nature and extent of any interest they or their spouse have, will have or later acquire in any actual or proposed contract, purchase agreement, lease agreement, or other agreement involving the school district (including oral agreements), to the governing body and ~~his/her~~ immediate supervisor (where applicable) as required by §803 of the New York State General Municipal Law. Such disclosure must be in writing and made part of the official record of the school district. The term “interest” means a material benefit accruing to an officer or employee.
6. **Investments in conflict with official duties:** An officer or employee shall not invest or hold any investment directly in any financial, business, commercial or other private transaction that creates a conflict with his or her official duties.
7. **Private employment:** An officer or employee shall not engage in, solicit, negotiate for or promise to accept private employment when that employment or service creates a conflict with or impairs the proper discharge of his or her official duties.
8. **Future employment:** An officer or employee shall not, after the termination of service or employment with the Board, appear before the Board or any panel or committee of the Board, in relation to any case, proceeding, or application in which he or she personally participated during the period of his or her service or employment or that was under his or her active consideration. This shall not bar or prevent the timely filing by a present or former officer or employee of any claim, account, demand or suit against the District on ~~his/her~~ the former officer's or employee's own behalf or on behalf of any family member ~~of his or her family~~ arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

2160/3**Distribution of Code of Ethics**

The Superintendent of Schools shall cause a copy of this Code of Ethics to be distributed to every officer and employee of the school district. Each officer and employee elected or appointed thereafter shall be furnished a copy before entering upon the duties of ~~his or her~~ the office or employment. In addition, the Superintendent shall ensure that a copy of Article 18 of the New York State General Municipal Law shall be kept posted in each public building under the District's jurisdiction in a place conspicuous to the District's officers and employees.

Penalties

In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of the Board's code of ethics and its accompanying regulation may be fined, suspended or removed from office or employment, as the case may be, in the manner provided by law.

Great Neck Public Schools***Adopted: 12/21/70******Amended: 01/12/04; 06/18/07******Proposed Revision: 1/27/20***

§ 800. Definitions. When used in this article and unless otherwise expressly stated or unless the context otherwise requires: 1. "Chief fiscal officer" means a comptroller, commissioner of finance, director of finance or other officer possessing similar powers and duties, except that in a school district the term shall not mean a member of the board of education or a trustee thereof. 2.

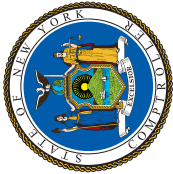
"Contract" means any claim, account or demand against or agreement with a municipality, express or implied, and shall include the designation of a depository of public funds and the designation of a newspaper, including but not limited to an official newspaper, for the publication of any notice, resolution, ordinance, or other proceeding where such publication is required or authorized by law. 3. "Interest" means a direct or indirect pecuniary or material benefit accruing to a municipal officer or employee as the result of a contract with the municipality which such officer or employee serves. For the purposes of this article a municipal officer or employee shall be deemed to have an interest in the contract of (a) his spouse, minor children and dependents, except a contract of employment with the municipality which such officer or employee serves, (b) a firm, partnership or association of which such officer or employee is a member or employee, (c) a corporation of which such officer or employee is an officer, director or employee and (d) a corporation any stock of which is owned or controlled directly or indirectly by such officer or employee. 4. "Municipality" means a county, city, town, village, school district, consolidated health district, county vocational education and extension board, public library, board of cooperative educational services, urban renewal agency, a joint water works system established pursuant to chapter six hundred fifty-four of the laws of nineteen hundred twenty-seven, or a town or county improvement district, district corporation, or other district or a joint service established for the purpose of carrying on, performing or financing one or more improvements or services intended to benefit the health, welfare, safety or convenience of the inhabitants of such governmental units or to benefit the real property within such units, an industrial development agency but shall have no application to a city having a population of one million or more or to a county, school district, or other public agency or facility therein. 5.

"Municipal officer or employee" means an officer or employee of a municipality, whether paid or unpaid, including members of any administrative board, commission or other agency thereof and in the case of a county, shall be deemed to also include any officer or employee paid from county funds. No person shall be deemed to be a municipal officer or employee solely by reason of being a volunteer firefighter or civil defense volunteer, except a fire chief or assistant fire chief. 6. "Treasurer" means a county treasurer, city treasurer, town supervisor, village treasurer, school district treasurer, fire district treasurer, improvement district treasurer, president of a board of health of a consolidated health district, county vocational educational and extension board treasurer, treasurer of a board of cooperative educational services, public general hospital treasurer, or other officer possessing similar powers and duties.

§ 801. Conflicts of interest prohibited. Except as provided in section eight hundred two of this chapter, (1) no municipal officer or employee shall have an interest in any contract with the municipality of which he is an officer or employee, when such officer or employee, individually or as a member of a board, has the power or duty to (a) negotiate, prepare, authorize or approve the contract or authorize or approve payment thereunder (b) audit bills or claims under the contract, or (c) appoint an officer or employee who has any of the powers or duties set forth above and (2) no chief fiscal officer, treasurer, or his deputy or employee, shall have an interest in a bank or trust company designated as a depository, paying agent, registration agent or for investment of funds of the municipality of which he is an officer or employee. The provisions of this section shall in no event be construed to preclude the payment of lawful compensation and necessary expenses of any municipal officer or employee in one or more positions of public employment, the holding of which is not prohibited by law.

Presented by:
New York State Office of the State Comptroller
Division of Local Government and School Accountability
and the Division of Legal Services
110 State Street
Albany, New York 12236

Thomas P. DiNapoli



State Comptroller

outside the municipality would be required because of the foregoing restriction, a bank or trust company within the municipality may nevertheless be so designated; b. A contract with a person, firm, corporation or association in which a municipal officer or employee has an interest which is prohibited solely by reason of employment as an officer or employee thereof, if the remuneration of such employment will not be directly affected as a result of such contract and the duties of such employment do not directly involve the procurement, preparation or performance of any part of such contract; c. The designation of a newspaper, including but not limited to an official newspaper, for the publication of any notice, resolution, ordinance or other proceeding where such publication is required or authorized by law; d. The purchase by a municipality of real property or an interest therein, provided the purchase and the consideration therefor is approved by order of the supreme court upon petition of the governing board; e. The acquisition of real property or an interest therein, through condemnation proceedings according to law; f. A contract with a membership corporation or other voluntary non-profit corporation or association including, but not limited to, rural electric cooperatives. For purposes of this paragraph, the term "rural electric cooperative" shall have the same meaning as the term "cooperative" as defined in subdivision (a) of section two of the rural electric cooperative law; g. The sale of bonds and notes pursuant to section 60.10 of the local finance law; h. A contract in which a municipal officer or employee has an interest if such contract was entered into prior to the time he was elected or appointed as such officer or employee, but this paragraph shall in no event authorize a renewal of any such contract; i. Employment of a duly licensed physician as school physician for a school district upon authorization by a two-thirds vote of the board of education of such school district, notwithstanding the fact that such physician shall have an interest, as defined in section eight hundred one of this chapter, in such employment. j. Purchases or public work by a municipality, other than a county, located wholly or partly within a county with a population of two hundred thousand or less pursuant to a contract in which a member of the governing body or board has a prohibited interest, where: (1) the member of the governing body or board is elected and serves without salary; (2) the purchases, in the

aggregate, are less than five thousand dollars in one fiscal year and the governing body or board has followed its procurement policies and procedures adopted in accordance with the provisions of section one hundred four-b of this chapter and the procurement process indicates that the contract is with the lowest dollar offer; (3) the contract for the purchases or public work is approved by resolution of the body or board by the affirmative vote of each member of the body or board except the interested member who shall abstain. 2. a. A contract with a corporation in which a municipal officer or employee has an interest by reason of stockholdings when less than five per centum of the outstanding stock of the corporation is owned or controlled directly or indirectly by such officer or employee; b. A contract for the furnishing of public utility services when the rates or charges therefor are fixed or regulated by the public service commission; c. A contract for the payment of a reasonable rental of a room or rooms owned or leased by an officer or employee when the same are used in the performance of his official duties and are so designated as an office or chamber; d. A contract for the payment of a portion of the compensation of a private employee of an officer when such employee performs part time service in the official duties of the office; e. A contract in which a municipal officer or employee has an interest if the total consideration payable thereunder, when added to the aggregate amount of all consideration payable under contracts in which such person had an interest during the fiscal year, does not exceed the sum of seven hundred fifty dollars. f. A contract with a member of a private industry council established in accordance with the federal job training partnership act or any firm, corporation or association in which such member holds an interest, provided the member discloses such interest to the council and the member does not vote on the contract.

§ 803. Disclosure of interest. 1. Any municipal officer or employee who has, will have, or later acquires an interest in or whose spouse has, will have, or later acquires an interest in any actual or proposed contract, purchase agreement, lease agreement or other agreement, including oral agreements, with the municipality of which he or she is an officer or employee, shall publicly disclose the nature and extent of such interest in writing to his or her immediate supervisor and to the

This information is required to be posted in a conspicuous place for the benefit of municipal officers and employees. Questions can be directed to your municipal attorney, or to the State Comptroller's Division of Legal Services at (518) 474-5586.

New York State General Municipal Law, Sections 800–809: Conflicts of Interest of Municipal Officers and Employees (part 1)

governing body thereof as soon as he or she has knowledge of such actual or prospective interest. Such written disclosure shall be made part of and set forth in the official record of the proceedings of such body. 2. Notwithstanding the provisions of subdivision one of this section, disclosure shall not be required in the case of an interest in a contract described in subdivision two of section eight hundred two hereof.

§ 804. Contracts void. Any contract willfully entered into by or with a municipality in which there is an interest prohibited by this article shall be null, void and wholly unenforceable.

§ 804-a. Certain interests prohibited. No member of the governing board, of a municipality shall have any interest in the development or operation of any real property located within Nassau County and developed or operated by any membership corporation originally formed for purposes among which are the following: 1. to plan for, advise, recommend, promote and in all ways encourage, alone or in concert with public officials and bodies and interested local associations, the development and establishment of any lands in Nassau County publically owned with particular emphasis on industrial, business, commercial, residential and public uses, the augmentation of public revenues and furtherance of the public interest of the citizens of Nassau County; 2. to conduct studies to ascertain the needs of Nassau County as pertains to such publically owned lands and supporting facilities and in Nassau County generally for the purpose of aiding the County of Nassau in attracting new business, commerce and industry to it and in encouraging the development and retention of business, commerce and industry; 3. to relieve and reduce unemployment, promote and provide for additional and maximum employment, better and maintain job opportunities and instruct or train individuals to improve or develop their capabilities for such jobs; 4. to implement and engage itself in plans of development of such publically owned lands and other areas in connection with private companies and citizens and with public bodies and officials, and to participate in such operations, leaseholds, loans, ownerships with respect to land, buildings or public facilities or interest therein as may be lawful and desirable to effectuate its corporate purposes and the best interests of the people of Nassau County.

New York State General Municipal Law, Sections 800–809: Conflicts of Interest of Municipal Officers and Employees (part 2)

2160-E/2

§ 805. Violations. Any municipal officer or employee who willfully and knowingly violates the foregoing provisions of this article shall be guilty of a misdemeanor.

§ 805-a. Certain action prohibited. 1. No municipal officer or employee shall: a. directly or indirectly, solicit any gift, or accept or receive any gift having a value of seventy-five dollars or more, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him, or could reasonably be expected to influence him, in the performance of his official duties or was intended as a reward for any official action on his part; b. disclose confidential information acquired by him in the course of his official duties or use such information to further his personal interests; c. receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which he is an officer, member or employee or of any municipal agency over which he has jurisdiction or to which he has the power to appoint any member, officer or employee; or d. receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any agency of his municipality, whereby his compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this paragraph shall not prohibit the fixing at any time of fees based upon the reasonable value of the services rendered. 2. In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate this section may be fined, suspended or removed from office or employment in the manner provided by law.

§ 805-b. Solemnization of marriages. Notwithstanding any statute, law or rule to the contrary, no public officer listed in section eleven of the domestic relations law shall be prohibited from accepting any fee or compensation having a value of one hundred dollars or less, whether in the form of money, property, services or entertainment, for the solemnization of a marriage by such public officer at a time and place other than the public officer's normal public place of

business, during normal hours of business. For the purpose of this section, a town or village judge's normal hours of business shall mean those hours only which are officially scheduled by the court for the performing of the judicial function.

§ 806. Code of ethics. 1. (a) The governing body of each county, city, town, village, school district and fire district shall and the governing body of any other municipality may by local law, ordinance or resolution adopt a code of ethics setting forth for the guidance of its officers and employees the standards of conduct reasonably expected of them. Notwithstanding any other provision of this article to the contrary, a fire district code of ethics shall also apply to the volunteer members of the fire district fire department. Codes of ethics shall provide standards for officers and employees with respect to disclosure of interest in legislation before the local governing body, holding of investments in conflict with official duties, private employment in conflict with official duties, future employment and such other standards relating to the conduct of officers and employees as may be deemed advisable. Such codes may regulate or prescribe conduct which is not expressly prohibited by this article but may not authorize conduct otherwise prohibited. Such codes may provide for the prohibition of conduct or disclosure of information and the classification of employees or officers. (b) Effective on and after January first, nineteen hundred ninety-one, such codes of political subdivisions, as defined in section eight hundred ten of this article, may contain provisions which require the filing of completed annual statements of financial disclosure with the appropriate body, as defined in section eight hundred ten of this article. Nothing herein shall be construed to restrict any political subdivision or any other municipality from requiring such a filing prior to January first, nineteen hundred ninety-one. Other than as required by subdivision two of section eight hundred eleven of this article, the governing body of any such political subdivision or other municipality may at any time subsequent to the effective date of this paragraph, adopt a local law, ordinance or resolution pursuant to subdivision one of section eight hundred eleven of this article and any such political subdivision or municipality, acting by its governing body, may

Presented by:
New York State Office of the State Comptroller
Division of Local Government and School Accountability
and the Division of Legal Services
110 State Street
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Thomas P. DiNapoli



State Comptroller

Great Neck Public Schools

Proposed: 1/27/20

of ethics shall consist of at least three members, a majority of whom shall not be officers or employees of such county or municipalities wholly or partially located in such county and at least one of whom shall be an elected or appointed officer or employee of the county or a municipality located within such county. The members of such board shall receive no salary or compensation for their services as members of such board and shall serve at the pleasure of the appointing authority. 2. The board shall render advisory opinions to officers and employees of municipalities wholly or partly within the county with respect to this article and any code of ethics adopted pursuant hereto. Such advisory opinions shall be rendered or employee under such rules and regulations as the board may prescribe and shall have the advice of counsel employed by the board, or if none, the county attorney. In addition, it may make recommendations with respect to the drafting and adoption of a code of ethics or amendments thereto upon the request of the governing body of any municipality in the county. 3. The governing body of any municipality other than a county may establish a local board of ethics and, where such governing body is so authorized, appropriate moneys for maintenance and personal services in connection therewith. A local board shall have all the powers and duties of and shall be governed by the same conditions as a county board of ethics, except that it shall act only with respect to officers and employees of the municipality that has established such board or of its agencies. The members of a local board shall be appointed by such person or body as may be designated by the governing body of the municipality to serveat the pleasure of the appointing authority and such board shall consist of at least three members, a majority of whom are not otherwise officers or employees of such municipality. Such board shall include at least one member who is an elected or appointed municipal officer or employee. 4. The county board of ethics shall not act with respect to the officers and employees of any municipality located within such county or agency thereof, where such municipality has established its own board of ethics, except that the local board may at its option refer matters to the county board. 5. A board of ethics of a political subdivision (as defined in section eight hundred ten of this article)

and of any other municipality, which is required by local law, ordinance or resolution to be, or which pursuant to legal authority, in practice is, the repository for completed annual statements of financial disclosure shall file a statement with the clerk of its municipality, that it is the authorized repository for completed annual statements of financial disclosure.

§ 809. Disclosure in certain applications. 1. Every application, petition or request submitted for a variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, pursuant to the provisions of any ordinance, local law, rule or regulation constituting the zoning and planning regulations of a municipality shall state the name, residence and the nature and extent of the interest of any state officer or any officer or employee of such municipality or of a municipality of which such municipality is a part, in the person, partnership or association making such application, petition or request (hereinafter called the applicant) to the extent known to such applicant. 2. For the purpose of this section an officer or employee shall be deemed to have an interest in the applicant when he, his spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them (a) is the applicant, or (b) is an officer, director, partner or employee of the applicant, or (c) legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or (d) is a party to an agreement with such an applicant, express or implied, whereby he may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application, petition or request. 3. In the county of Nassau the provisions of subdivisions one and two of this section shall also apply to a party officer. "Party officer" shall mean any person holding any position or office, whether by election, appointment or otherwise, in any party as defined by subdivision four of section two of the election law. 4. Ownership of less than five per cent of the stock of a corporation whose stock is listed on the New York or American Stock Exchanges shall not constitute an interest for the purposes of this section. 5. A person who knowingly and intentionally violates this section shall be guilty of a misdemeanor.

This information is required to be posted in a conspicuous place for the benefit of municipal officers and employees. Questions can be directed to your municipal attorney, or to the State Comptroller's Division of Legal Services at (518) 474-5586.

f. **Policy 5110 – School Attendance Areas (One Reading Only)**

INFORMATION

Attached for Board of Education consideration is a revised policy: ***School Attendance Areas (5110)***. The revision deletes Item A3, which enables the Department of Pupil Personnel Services to recommend a change in school assignment. In accordance with Policy 2400 Board Policy Development, this revised policy is being submitted for one reading and possible adoption.

5110

SCHOOL ATTENDANCE AREAS

Attendance zones ~~will~~ shall be established by the Board of Education, and all modifications or alterations in school boundaries ~~will~~ shall be approved by the Board.

The Superintendent of Schools ~~will~~ shall make recommendations to the Board, as needed, on the maintenance or alteration of established attendance zones.

Actions to establish, modify, or alter attendance zone boundaries ~~will~~ shall give priority consideration to the operational needs of the school system, demographic data, and the impact upon the educational program of the school system. Any recommendation for establishment or alteration of boundaries ~~will~~ shall include an analysis and justification based on these factors.

A. Students ~~will~~ shall be expected to attend the school that lies within the attendance area in which they reside, with the following exceptions:

1. After the commencement of the school year, a student whose place of residency changes from one school attendance area to another may elect, upon written request to the District Office of Attendance & Registration, to continue at the original school according to the following conditions:

- a. Kindergarten through Grade 3: student may complete current school year only.
- b. Grades 4-5: student may continue through completion of grade 5.
- c. Grade 6: student may complete current school year only.
- d. Grades 7-8: student may continue through completion of grade 8.
- e. Grades 9-12: student may continue through completion of grade 12.

2. Families currently residing in the school district who have a valid purchase agreement or lease for a residence in the attendance area of a school other than the one of their current residence ~~will~~ shall be permitted, upon written request to the District Office of Attendance & Registration, to have their children attend the school for which their new residence is zoned. Such attendance ~~will~~ shall not be permitted beyond 90 calendar days unless a deed or closing statement (for a purchase) and proof of actual occupancy is established by the presentation of three pieces of official mail. Official mail may include bank statements, credit card statements, income tax returns, insurance bills, medical bills, utility bills, etc. Either an electric or gas bill is acceptable, but not both. No personal mail or “junk” mail ~~will~~ shall be accepted.

5110/2

~~3. In cases involving the health or welfare of a student, the Department of Pupil Personnel Services may recommend a change in school assignment as being in the best interests of the child and the school.~~

B. Students who move out of the school district ~~will~~ shall be declared nonresidents and ~~will~~ shall be immediately disenrolled, with the following exceptions:

1. Students who move out of the District after March 31 may be allowed, upon prior written request to the District Office of Attendance & Registration, to complete that school year only, without payment of tuition, and ~~will~~ shall be disenrolled as of June 30.

2. Students who have completed both tenth and eleventh grade in the District may, upon prior written request to the District Office of Attendance & Registration, attend twelfth grade in the District without payment of tuition provided that they meet acceptable standards of conduct and scholarship. If all graduation requirements are not met within one year, this privilege ~~will~~ shall not be extended.

C. This policy does not provide school bus transportation for students attending schools outside their attendance area.

Great Neck Public Schools

Adopted: 5/11/87

Amended: 10/18/07, 6/8/09

Proposed Revision: 1/27/20

g. Tuition Rates for Non-Resident Pupils**INFORMATION**

Under New York State law, local school districts must provide a continuum of services to special education students which results in educational placements in the least restrictive environment. The referral of special education students by other districts to the Great Neck Special Education Program constitutes adherence to State regulations. When selective openings exist within the Great Neck program such openings may be viewed by other districts as potential placements if services within their district do not meet the needs of the student.

Each year a small number of special education students request to enroll in the Great Neck School District. If accepted into the Great Neck School District, the student's home district is billed for the applicable tuition, which is computed by the New York State Education Department in accordance with section 174 of the Commissioner's Regulations.

RECOMMENDATION

It is recommended that the Board of Education establish the following tuition rates for non-resident pupils for the 2019-2020 school year, in accord with NYCRR 174:

	<u>ANNUAL TUITION</u>	
Students with disabilities or in a District operated program \$80,600	Grades	K-6
(60% or more each school day) \$88,842	Grades	7-12
General education students \$16,642	Grades	K-6
General education students \$24,884	Grades	7-12

h. **Student Teacher(s) and/or Observer(s) – Elementary – Spring 2020 Semester**

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our elementary classrooms.

The following student teacher(s) and/or observer(s) have requested assignments to our elementary schools for the 2020 spring semester.

STUDENT OBSERVER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Grade/Subject</u>	<u>Hours</u>
Valerie Nagy	WGU	EMB	M. Dressner	5 th	75

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the above student teacher(s) and/or observer(s) to our elementary spring 2020 semester.

i. Donation – Monetary: Scholarships**INFORMATION**

The following donations have been received by the District:

<u>Name of Scholarship</u>	<u>Name of Donors</u>	<u>Amount</u>
Evan Grabelsky Memorial Fund	NH Ace & Transitions Program	\$500
Lewis E. Love Memorial Award	Allan Goldman, c/o Sol Goldman Charitable Trust	\$10,000

The administration has indicated that these scholarship donations are very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the above donations to the Great Neck Public Schools.

j. Donation – Monetary: North Middle PTO**INFORMATION**

The North Middle PTO would like to donate \$1,000 towards the cost of the Gordon Korman author visit in which the entire school will participate.

The administration has indicated this donation would be very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the donation of \$1,000 from the North Middle PTO to the Great Neck Public Schools and as a result, increase the following budget codes:

	<u>Budget Code</u>	<u>Description</u>	<u>School</u>	<u>Amount</u>
Expenditures:	A2110-4010-030-0000	Outside Lecturers	North Middle	\$1,000
Revenues:	A2705-096	Gifts and Donations	District	\$1,000

Great Neck North Middle PTO

77 Polo Road
Great Neck, NY 11023

January 8th 2020

Board of Education
Great Neck Public Schools
345 Lakeville Road
Great Neck, NY 11020

Dear Members of the Board,

We are writing to you on behalf of Great Neck North Middle School PTO to request your permission for us to contribute \$1000 towards the cost of the Gordon Korman author's visit that students across all grades will have an opportunity to participate in and get inspired.

Our PTO executive board has already approved this amount.

We appreciate your attention to this matter and look forward to your response.

Very truly yours,

Bitu Hendizadeh, Pricilla Cho & Vanessa Tamari
Great Neck North Middle PTO Co-Presidents

North Middle school greatly appreciates this generous contribution; it helps us to sustain a program that we consider invaluable to our students' middle school experience.

*With thanks,
Dr. Cozine*

k. Donation – Monetary: South Middle PTA**INFORMATION**

The South Middle PTA would like to donate \$225 towards the cost of games for a “no tech lunch day.”

The administration has indicated this donation would be very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the donation of \$225 from the South Middle PTA to the Great Neck Public Schools and as a result, increase the following budget codes:

	<u>Budget Code</u>	<u>Description</u>	<u>School</u>	<u>Amount</u>
Expenditures:	A2110-4500-031-2500	General Supplies	South Middle	\$225
Revenues:	A2705-096	Gifts and Donations	District	\$225



Great Neck South Middle School PTA
349 Lakeville Road • Great Neck, NY 11020 • 516.441.4600 • ptasouthmiddle@gmail.com

January 22, 2020

Mrs. Barbara Berkowitz, President
Board of Education
Great Neck Public Schools
345 Lakeville Road
Great Neck, NY 11020

Re: Donation to South Middle School

Dear Mrs. Berkowitz and Members of the Board,

The South Middle School PTA would like to donate \$225 to the school. The funds will be used to purchase games for a no tech lunch day where students will play games without using iPads or phones.

The staff and administration have indicated that this donation would be very much appreciated.

Thank you for your consideration of this request.

Sincerely,

Louisa Zeppieri, PTA Co-President

Approved by Dr. Gina Cartolano, Principal

3. **FACILITIES**

a. **Public Use of District Facilities**

INFORMATION

Attached is a schedule of requests for public use of district facilities. The fees are calculated in accordance with Board policy for the use of district facilities.

RECOMMENDATION

It is recommended that the schedule of requests for public use of district facilities be accepted.

PUBLIC USE OF DISTRICT FACILITIES

2019 - 2020

(For Board of Education Approval)

January 27, 2020

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
North Shore Sephardic Synagogue	North High Gymnasium (Large)	Sunday	02/23/2020	7:00 PM	9:00 PM	Youth Basketball	\$2,400.00	3
		Sunday	03/01/2020	7:00 PM	9:00 PM			
		Sunday	03/22/2020	8:00 PM	10:00 PM			
		Sunday	03/29/2020	7:00 PM	10:00 PM			
		Sunday	04/26//2020	6:15 PM	8:15 PM			
		Sunday	05/03/2020	7:30 PM	9:30 PM			

4. FINANCE AND OPERATIONS**a. Contract(s) – Special Education Services****INFORMATION**

New York State law requires that public school districts provide special education services to non-public schools located within their district. The public school may bill each student's district of residence for the services provided. The Board of Education is asked to approve the contract(s) listed below for students who attend non-public schools in Great Neck and reside in other districts.

District	Location	School Year	Students
Syosset Central School District	Syosset	2019-2020	1

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) for special education services rendered to residents of other school districts who attend a non-public school in the Great Neck Union Free School District.

b. Contract(s) – Tuition Addenda**INFORMATION**

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process requires us to approve adjustments to such tuitions several times. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools, as noted below.

School	Location	Classified Student(s)	Adjustment	Dates
Anderson Center for Autism	Staatsburg	3	Revised maintenance rate from \$32,817.20 per student to \$33,910.28 per student	7/19-8/19
Hagedorn Little Village School	Seaford	1	Revised tuition rate from \$7,582 per student to \$7,955 per student	7/19-8/19
Hagedorn Little Village School	Seaford	1	Revised tuition rate from \$45,490 per student to \$47,727 per student	9/19-6/20

RECOMMENDATION

It is recommended that the Board of Education approve the revised rate(s) above for classified student(s) who attend(ed) approved private special education schools.

c. Outside Service Agreement - Addendum**INFORMATION**

The Committee on Special Education (CSE) has recommended specialized assessments and evaluations as well as resource and related services for certain students with disabilities. The Board of Education is asked to approve the addendum with the consultant/agency noted below, for services to be rendered as needed during the 2019/2020 school year.

DANA SLACKMAN LICENSED BEHAVIOR ANALYST PC

RECOMMENDATION

It is recommended that the Board of Education approve an addendum to the Outside Service Agreement with Dana Slackman Licensed Behavior Analyst PC of Commack, New York for 100 additional hours for safety care services provided during the 2019-2020 school year.

ZYCRON INDUSTRIES, INC.

RECOMMENDATION

It is recommended that the Board of Education approve an addendum to the Outside Service Agreement with Zycron Industries Inc. of Miami, Florida for an additional \$20,000 to cover the 15% fee for all Medicaid funds reimbursed during the 2019/2020 school year.

d. **Outside Service Agreements**

INFORMATION

The attached Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

RECOMMENDATION

It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached Outside Service Agreements.

OTHER CONSULTANTS
1/27/20 BOARD MEETING

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Christopher Baker	First LEGO Robotics Team Coordinator	District Wide	9/21/19-3/31/20	\$4,000	\$4,000.00
Educational Vistas	Scoring of the Grade 3-8 Math, Science and ELA Tests	District Wide	1/28/20-6/30/20	\$63,350.25	\$63,350.25
Fader Management, Inc.	D.J. Services at South High School's Senior Prom	South High	6/11/20	\$1,500	\$1,500.00 ***
The Holocaust Memorial & Tolerance Center	Speaker Presenting on Global Tolerance and Teen Activism for Martin Luther King, Jr. Day	South High	1/16/20	\$350/day	\$350.00
LI Council on Alcohol & Drug Dependence	Guest Speaker for Health Classes	North Middle	1/10/20	\$250/session	\$250.00
James Shepherd	Accompanist for Winter Concert	E.M. Baker	1/21/20-1/22/20	\$35/hour	\$70.00

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

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SPECIAL EDUCATION – OTHER
1/27/20 BOARD MEETING

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Suhong Chen, Ph. D.	Provide Mandarin Bilingual Evaluations During the 19-20 School Year	District Wide	1/27/20-6/26/20	\$600/Psychological \$600/Educational \$300/Social History	\$5,000.00

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

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e. **Claims Audit Report to the Board of Education – December 2019**

INFORMATION

Each month the District's claims auditing firm, R.S. Abrams & Co., LLP prepares a report of the previous month's claims activity. This report is solely for the Board of Education's information. It has been recommended that the submission of these monthly claims reports to the Board of Education and their acknowledgement of receipt be documented.

RECOMMENDATION

It is recommended that the Board of Education acknowledge receipt of the December 2019 claims audit report, as presented.

f. **Electronic Submission of Reports to the Board of Education**

- 1) Monthly Treasurer's Report – November 2019
- 2) Monthly Budget Status Report for General, Capital, Debt Service, Lunch and Special Aid Funds – November 2019
- 3) Revenue Status Report General Fund – November 2019

5. **STUDENT MATTERS AND CURRICULUM**

a. **Committee on Preschool Special Education Recommendations**

INFORMATION

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2019 – 2020 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

C4411	D7100	N2652
G5266	H2527	D3500
B4194	K1020	K4757
A8311	R5594	S7414
S5266	V4227	Z6199

b. Committee on Special Education Recommendations**INFORMATION**

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2019 – 2020 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

10366	J1450	M5884	S8417
A6155	K0177	N17001	S88965
A7106	K1031	O5255	T2367
B1653	K2830	O9856	W1217
B2899	K3023	Q5327	W6254
B9516	K3955	R1372	Y8756
D8898	L1032	R9172	Z2179
G1384	L5156	S3238	
G9521	M0874	S4189	
H8765	M0880	S62354	