



Great Neck Public Schools
Board of Education

MINUTES OF A MEETING OF THE BOARD OF EDUCATION
MONDAY, DECEMBER 16, 2019
J.F. KENNEDY SCHOOL
CAFETERIA

PRESENT:

Ms. Barbara Berkowitz, President
Mr. Donald L. Ashkenase, Vice President
Ms. Donna Peirez
Ms. Rebecca Sassouni
Mr. Jeffrey Shi

ALSO PRESENT:

Dr. Teresa Prendergast, Superintendent of Schools
Mr. John Powell, Assistant Superintendent – Business
Dr. Stephen Lando, Assistant Superintendent – Secondary
Ms. Kelly Newman, Assistant Superintendent – Elementary
Dr. Joseph Hickey, Assistant Superintendent – Pupil Personnel Services
Ms. Jennifer Kirby, Director – Human Resources
Mr. Alfredo Cavallaro - Director of Buildings and Grounds
Mr. Jack Feldman, Counsel to the Board
Ms. Florence Frazer, Counsel to the Board
Ms. Kuniko Langel, Secretary to the Board

Ms. Barbara Berkowitz called the meeting to order at 4:00 p.m. in the J.F. Kennedy Elementary School's Library. On a motion by Ms. Berkowitz and approved by unanimous consent, the Board went into Executive Session to discuss personnel matters.

At 8:50 p.m. the Board reconvened in public session in the Cafeteria.

Student Delegates: 6

Visitors: 60

1. **APPROVAL OF MINUTES**

- a. **November 18, 2019**
- b. **November 21, 2019**
- c. **December 3, 2019**
- d. **December 9, 2019**

The Board accepted the minutes of the above meetings, as presented.

2. COMMUNICATIONS

a. Letter from South Middle School PTA Executive Board

The attached letter was read by the South Middle School PTA Co-Presidents.

RECEIVED

DEC 10 2019

Superintendent's office

Great Neck South Middle School PTA

349 Lakeville Road
Great Neck, NY 11020
ptasouthmiddle@gmail.com

December 10, 2019

Mrs. Barbara Berkowitz
345 Lakeville Road
Great Neck, NY 11020

Dear Mrs. Berkowitz and Members of the Board of Education,

During open time at the most recent Board of Education meeting, some parents painted an unflattering picture of South Middle School. We cannot speak to the individual experiences of those families, but want to be sure you understand that it is not the experience had by most families.

Our children are welcomed each morning by a devoted and nurturing staff. Students are made to feel safe and encouraged to be themselves. South Middle School is full of programs and opportunities for students to build quality relationships with other children as well as adults in the school. When issues arise and are brought to the attention of the teachers and administration, we feel that they are addressed and handled in a fair and appropriate manner. South Middle is a school where every student is encouraged to learn from their mistakes and given a new start each and every day.

Dr. Cartolano, Mr. DiBiase and Mr. Nadherny are a pleasure to work with and are very professional. Their doors are always open and they are willing to listen to new ideas, as well as help in any way possible. Our children are enriched socially and emotionally each day at South Middle. As parents, we are proud to have our children attend such a school.

Sincerely yours,

The South Middle School PTA Executive Board

cc: Dr. Teresa Prendergast, Dr. Steve Lando and Dr. Gina Cartolano

3. **BOARD/ADMINISTRATIVE AFFAIRS**

a. **Presentation: Cyber Security**

Marc Epstein, District Technology Director, gave a presentation on Cyber Security.

His presentation will be posted to the district website.

b. Superintendent's Report

- Thanked community for their support of the Capital Proposition.
- Congratulated the music programs at both North High School and South High School on being two of only seven high schools selected to perform in the Long Island Music Hall of Fame (LIMHoF) Holiday Concert.
- Last month, she and 3 Board members attended the Adult Learning Center's Thanksgiving luncheon. The Center educates students from over 40 different countries.
- Wished everyone a healthy, happy holiday and looks forward to the start of school on January 2, 2020.

Dr. Teresa Prendergast
Superintendent of Schools

c. **Policy 1525 – Intruders in the Great Neck Schools**
(One Reading Only)

INFORMATION

Attached for Board of Education consideration is deletion of the policy: ***Intruders in the Great Neck Schools (1525)***. This policy, adopted in 1997, addresses procedures to be undertaken in the event that an unauthorized person trespasses on school property or attempts the use of school facilities. It is not required by New York State, predates adoption of the District Code of Conduct and its substance is duplicated by Policy 5300.65 *Code of Conduct: Visitors to the Schools*. Therefore, it is recommended that the policy be deleted, and in accordance with Policy 2400 *Board Policy Development* it is being submitted for one reading and possible deletion.

1525

INTRUDERS IN THE GREAT NECK SCHOOLS

In the event that an unauthorized person trespasses on school property or attempts to use school facilities including buildings, grounds, or equipment, the following procedures will be observed:

1. Any available school district employee shall ask the intruder to leave and shall immediately notify the principal or his/her designee.
2. If the intruder is unwilling to leave the school building or school property upon request, the principal or his/her designee shall summon police assistance.
3. If the intruder leaves upon request, a report of the incident shall be filed in the principal's office, and the principal, at his/her discretion, may notify the police.

Great Neck Public Schools
Adopted: 1/13/97
Proposed Deletion: 12/16/19

d. **Policy 4750 – Promotion and Retention of Students**
(Second Reading)

INFORMATION

Attached for Board of Education consideration is a new policy: ***Promotion and Retention of Students (4750)***. This policy is newly required and outlines District protocol for promotion and retention of students with an emphasis on early identification and intervention for students who may require additional support. It is being submitted for the second of three readings and there have been no changes since its first reading on 11/18/19. No Board action will be taken at this time.

This policy will be brought back for a third reading at a future Board meeting.

4750

PROMOTION AND RETENTION OF STUDENTS

It is essential that each child experience both challenge and success from school activities. To this end, the District shall make every effort to place each student in the most appropriate learning level for a successful educational experience.

Academic growth, like physical growth, does not take place at the same pace or time for all individuals. Certain students may achieve mastery in a shorter period, while others need additional time. Early identification and intervention, promotion and retention are methods of meeting the needs of such children.

Early Identification/Intervention

Classroom teachers are expected to make every effort, consistent with the District's implementation of Response to Intervention (RTI), to identify early those students in need of support in order to meet New York State Learning Standards. The building Principal and the parents/guardian must be notified promptly if retention is anticipated, and a special support program shall be designed for each child so identified. Such support services may include, but are not limited to, individualized small group assistance before, during or after the school day; a change in instructional approach; remedial classes; and, where appropriate, referral to a building level team or ultimately, the Committee on Special Education (CSE), for evaluation.

Promotion/Retention

At the high school level, students shall be promoted providing that they can complete the requirements necessary for them to graduate with their cohort.

At the middle school and elementary school levels, students who make satisfactory progress shall be promoted unless it has been determined that they be retained as described below.

A decision to retain a middle school or elementary school student shall be arrived at by consensus from a case conference approach involving the teacher, building Principal, school psychologist, and parent/guardian. Factors to be considered include teacher recommendation; classroom achievement; standardized test scores; social and emotional development; and, for identified students, recommendations by the CSE. Standardized test scores shall not be the sole or primary factor in the decision. If a consensus cannot be reached, the decision of the building Principal shall be final.

Great Neck Public Schools

Proposed: 11/18/19; 12/16/19

e. Tax Exemption – Cold War Veterans Property

WHEREAS, the New York State Legislature amended the New York State Real Property Tax Law (RPTL) to authorize school districts to provide a real property tax exemption from school district taxation for Cold War veterans under RPTL§458-b; and

WHEREAS, state legislation was intended to provide Cold War veterans with real property tax exemptions similar to tax exemptions given to other war time veterans; and

WHEREAS, the Board of Education of the Great Neck Union Free School District (Board of Education) desires by this resolution to extend similar real property tax exemptions to Cold War veterans who are eligible and qualified property owners pursuant to RPTL§458-b; and

Now, therefore BE IT RESOLVED, as follows:

- I. The Board of Education hereby adopts the definitions of “qualified owner,” “qualified residential real property” and “Cold War veteran” as provided in the RPTL§458-b(1); and
- II. Eligible recipients shall be entitled to the exemption provided under RPTL§458-b(2)(a) to a maximum of ten percent of the assessed value of such property; provided however, that such exemption shall not exceed eight thousand dollars multiplied by the latest state equalization rate of the assessing unit, or, in the case of a special assessing unit, the latest class ratio, whichever is less; and
- III. Eligible recipients shall be entitled to the exemption provided under RPTL§458-b(2)(b) to the extent of the product of the assessed value of such property, multiplied by fifty percent of the Cold War veteran disability rating; provided, however, that such exemption shall not exceed forty thousand dollars multiplied by the latest state equalization rate for the assessing unit, or, in the case of a special assessing unit, the latest class ratio, whichever is less; and
- IV. Tenant-stockholders of eligible cooperative corporations, shall be eligible to receive such exemptions as provided in RPTL§458-b(7), and
- V. If a Cold War veteran receives an exemption under section 458 or 458-a of the New York State Real Property Tax Law, the Cold War veteran shall not be eligible to receive the exemption provided by this resolution; and
- VI. The exemption provided under paragraph II of this resolution shall be granted for a period of ten (10) years, the commencement, measurement and expiration of which shall be governed pursuant to RPTL§458-b(2)(c)(iii).
- VII. Application for the exemption shall be made by the owner, or all of the owners, of the qualified residential real property on a form prescribed by the state.
- VIII. This resolution may be repealed by the Board of Education. Any such repeal shall occur at least ninety (90) days prior to the taxable status date of the County of Nassau.

f. **Tax Exemption – Gold Star Parent of Veteran**

Whereas, the Board wishes to extend a real property tax exemption to the parent(s) of a child who died in the line of duty while serving in the United States armed forces during a period of war as permitted by Real Property Tax Law, section 458-a(7), **now, therefore**

Be it resolved that the Board of Education of the Great Neck U.F.S.D., hereby adopts the definitions of “Gold Star Parent” as provided in the Real Property Tax Law, section 458-a(7)(a), and

Be it further resolved that such a Gold Star Parent shall be entitled to the exemptions provided pursuant to Real Property Tax Law, section 458-a(7), to a combined maximum of twenty thousand dollars, and as limited by Real Property Tax Law, section 458-a(7)(c).

g. Tax Exemption – Persons with Disabilities and Limited Income

INFORMATION

For the last several years the Board of Education has adopted a Real Property Tax Exemption for Persons with Disabilities and Limited Income. The Board of Education first adopted this resolution in 1984 to provide Real Property Tax relief to persons with disabilities and limited income. The complete table of benefits is as follows:

<u>INCOME</u>	<u>PERCENT EXEMPTION</u>
Up to and including \$29,000	50%
at least \$29,001, but less than \$29,999	45%
at least \$30,000, but less than \$30,999	40%
at least \$31,000, but less than \$31,999	35%
at least \$32,000, but less than \$32,899	30%
at least \$32,900, but less than \$33,799	25%
at least \$33,800, but less than \$34,699	20%
at least \$34,700, but less than \$35,599	15%
at least \$35,600, but less than \$36,499	10%
at least \$36,500, but less than \$37,399	5%

RECOMMENDATION

It is recommended that the Board of Education approve the above table and continue to participate in the Persons with Disabilities and Limited Income Exemption Law and that the Nassau County Department of Assessment be notified of the District's participation.

h. Tax Exemption – Senior Citizens Real Property

INFORMATION

The New York State Legislature has extended the current level of tax exemption for Senior Citizens Real Property Taxes. The complete table of benefits is as follows:

<u>INCOME</u>	<u>PERCENT EXEMPTION</u>
Up to and including \$29,000	50%
at least \$29,001, but less than \$29,999	45%
at least \$30,000, but less than \$30,999	40%
at least \$31,000, but less than \$31,999	35%
at least \$32,000, but less than \$32,899	30%
at least \$32,900, but less than \$33,799	25%
at least \$33,800, but less than \$34,699	20%
at least \$34,700, but less than \$35,599	15%
at least \$35,600, but less than \$36,499	10%
at least \$36,500, but less than \$37,399	5%

The Board of Education, since 1970, has provided relief to certain property owners, sixty-five years of age or older.

RECOMMENDATION

It is recommended that the Board of Education approve the maximum schedule of benefits permitted under the Senior Citizens Exemption Law and that the Nassau County Department of Assessment be notified of this approval.

i. **Tax Exemption – Veterans**

Whereas, the Board wishes to extend real property tax exemptions to eligible and qualified property owners pursuant to Real Property Tax Law, section 458-a(2), **now, therefore**

Be it resolved that the Board of Education of the Great Neck U.F.S.D., hereby adopts the definitions of “qualified owner,” “qualifying residential real property” and “veteran” as provided in the Real Property Tax Law, section 458-a(1)(c),(d) and (e), respectively, and

Be it further resolved that eligible recipients shall be entitled to the exemptions provided in Real Property Tax Law, section 458-a(2)(a), (b) and (c) to a maximum of twelve thousand dollars, eight thousand dollars and forty thousand dollars, respectively and

***Be it further resolved** that tenant-stockholders of eligible cooperative corporations, shall be eligible to receive such exemptions as provided in Real Property Tax Law 458-a(6), and

**** Be it further resolved** that recipients of these exemptions shall be permitted to transfer, on a pro-rata basis, the exemption to another home purchased within the Great Neck U.F.S.D. as provided in Real Property Tax Law 458-a(8).

* Extends, to residents of cooperatives, this exemption on the same basis as owners of real property

** Allows recipients of this exemption who sell their home and purchase another home within the district to transfer the exemption on a prorated basis.

j. Tax Exemption – Volunteer Firefighters and Ambulance Workers**INFORMATION**

On July 19, 2005 the New York State Legislature amended Section 466-c of the Real Property Tax Law, enabling school districts to offer a property tax exemption to volunteer firefighters and volunteer ambulance workers. The legislation includes strict guidelines for applicants to qualify for the tax assessment exemption. The exemption will be ten percent of the qualified applicant's real property assessed value. The Board of Education has, since 2005, adopted a resolution to extend this exemption to the Volunteer Firefighters and Volunteer Ambulance Workers.

RECOMMENDATION

It is recommended that the Board of Education continue to approve the Volunteer Firefighter and Volunteer Ambulance Worker Tax Exemption in accordance with Section 466-c of the Real Property Tax Law and that the Nassau County Department of Assessment be notified of this approval.

k. Cyber Liability Insurance**INFORMATION**

An information security breach is one of the largest risks facing organizations today. Hacking incidents continue to compromise personal data throughout the world, with schools being specifically targeted in recent months. To help the District limit its cyber liability risk, we would like to renew for a fifth year our cyber insurance policy with Arthur J. Gallagher & Co.

The District has a separate \$1 million cyber liability insurance policy, through the New York Schools Insurance Reciprocal (NYSIR), that complements this Gallagher policy.

The Gallagher cyber liability insurance policy will cover the following:

- a. Multimedia Liability
- b. Network Security / Privacy Liability
- c. Data Recovery and Business Interruption
- d. Privacy Regulatory Defense and Penalties
- e. Crisis Management and Customer Notification
- f. Data Extortion
- g. Payment Card Industry Fines or Penalties
- h. Cyber Deception

RECOMMENDATION

It is recommended that the Board of Education approve and sign a one-year contract with Arthur J. Gallagher & Co. The policy will run from Jan. 11, 2020 to Jan. 11, 2021 and cost \$20,075.24, with a \$12,500 retention, and a \$2,000,000 limit of liability.

I. **Elementary Student Teacher(s) and Observer(s)**
Spring 2020 Semester

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our elementary classrooms.

The following student teacher(s) and observer(s) have requested assignments to our elementary 2020 spring semester.

STUDENT TEACHER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Grade/Subject</u>	<u>Dates</u>
Chelsea Bachman	Hofstra	SR	B. Magloire	Grade 1	3/23-5/15/20
Simona Doria	Hofstra	SR	F. Bravo	TESOL	1/27-2/28/20

STUDENT OBSERVER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Grade/Subject</u>	<u>Hours</u>
Kevin Wilhelmy	Adelphi	SR	P. DeBlasio	Phys. Ed.	100

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the student teacher(s) and observer(s) to our elementary spring 2020 semester.

m. **Secondary Student Observer(s) Fall 2019 Semester**

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student observer(s) have requested assignments to our secondary schools for the 2019 fall semester.

STUDENT OBSERVER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	<u>Hours</u>
Shayna Lee	Westminster	SH	J. Robinson	Music	25
		NM	M. Trinkwald	Music	25
Eric Vasquez	Nassau	NH	E. Flood	Phys. Ed.	50

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the student observer(s) to our secondary fall 2019 semester.

n. School Psychology Intern**INFORMATION**

Psychology interns are graduate students who work under the supervision of a certified school psychologist. They may engage in activities such as classroom observations, psychoeducational assessments, behavioral interventions, consultation with teachers and other staff members, presentations to staff, feedback conferences with parents, participation in CSE meetings, and counseling.

RECOMMENDATION

Board approval is requested for the following student to serve as school psychology intern for the remainder of the 2019-2020 school year:

Intern

Byrne, Elena

College/Program

LIU Brooklyn

School

North High School

o. Student Teachers for Students with Speech Language Disabilities**INFORMATION**

Speech students are placed in GNPS to gain experience working with school aged students. They participate in various activities including administering a variety of assessments for screenings and both initial and three-year evaluations. Students will work with supervisors to develop teaching skills during individual and small group therapy as well as programmatic push in support services.

RECOMMENDATION

Board approval is requested for the following individuals to serve as student teachers from January to June for the 2019-2020 school year:

<u>Student Teacher</u>	<u>College/Program</u>	<u>School</u>
Cheng, Chelsea	Adelphi	Lakeville
Dimilta, Augustina	LIU Post	Saddle Rock
Israelov, Emily	Hofstra	E. M. Baker
Rispler, Lindsay	Hofstra	J. F. Kennedy

p. **Inservice Institute Course(s) District-Wide – Spring 2020**

INFORMATION

The Superintendent and her Inservice Institute designees, Jennifer Kirby and Kelly Newman, propose that the course(s) described in the attached course descriptions be offered to District personnel as part of our ongoing staff development program.

RECOMMENDATION

It is recommended that the Board of Education approve the Spring 2020 Inservice Institute course(s).

Course Titles/Descriptions

Hours

Supplies

Safety Care Training Re-certification

8

0

Refresher of Units 1-10 of the full Nonviolent Crisis Intervention - CPI course for participants who were certified last school year.

q. Inservice Institute Course(s) Intra-Building – Spring 2020**INFORMATION**

The Superintendent and her Inservice Institute designees, Jennifer Kirby and Kelly Newman, propose that the course(s) described in the attached course description be offered to District personnel as part of our ongoing staff development program.

RECOMMENDATION

It is recommended that the Board of Education approve the Spring 2020 Inservice Institute course(s).

Course Titles/Descriptions**# Hours****Supplies****Teachers Talk About Teaching (E-3)
(INTRA-BUILDING – SHS)****4****0**

This series is designed to foster collegiality while exploring and addressing challenges and innovations for teachers. Each session is focused on a different topic and explores a specific aspect of the teaching experience specific to the needs of the building and current participants. Staff members are invited to present and share their expertise with the group.

r. Additions & Alterations - E. M. Baker School**INFORMATION**

One of the projects in the District's Capital Program includes additions and alterations (school auditorium and cafeteria) at the E.M. Baker School. On November 21, 2019, Mr. Jason Martin, Purchasing Officer, received the bids in the name of the Board of Education from the following vendors who submitted bids in accordance with the specifications:

ACS System Associates, Inc.
All Con Contracting
Ambrosio & Company, Inc.
Benchmark Construction Group, Inc.
Best Climate Control Corp.
Contstruction Consultants, LI
Cooper Power & Lighting Corp.
Eldor Contracting Corp.
Hi-Tech Air Conditioning Svc., Inc.
Inshallah Mechanical Corp.
Interphase Electric Corp.
Irwin Contracting Inc.
JNS Heating Service, Inc.
Maccarone Plumbing, Inc.
Palace Electric Contractors, Inc.
Patriot Organization, Inc.
Polaris Electrical Construction
Relle Electric Corp.
ROCON Plumbing & Heating Corp.
Stalco Construction, Inc.
Thermo Tech Combustion, Inc.
Total Construction Corp.
Ultimate Power, Inc.
Web Construction Corp.
WHM Plumbing & Heating Contractors, Inc.
WJ Northridge Construction Corp.
XTRAIRE

After the bids were opened, All Con Contracting withdrew their bid.

RECOMMENDATION

It is recommended that the Board of Education award the additions and alterations (school auditorium and cafeteria) at the E.M. Baker School to Web Construction Corp. for Base Bid GC-1 plus Alternates No. 2, 4, 6 & 7 in the amount of \$5,887,000, Hi-Tech Air Conditioning Svc., Inc. for Base Bid MC-1 plus Alternate No. 1 in the amount of \$908,000, Maccarone Plumbing for Base Bid PC-1 plus Alternate No. 1 in the amount of \$246,695 and Relle Electric Corp. for Base Bid EC-1 plus Alternate No. 1 in the amount of \$1,247,462. Combining all contracts for this project totals \$8,289,157.

This item was pulled – no action taken.

s. New Parking Lot - North High School (Change Orders #1, #2 & #3)**INFORMATION**

One of the projects in the District's Capital Program includes the new parking lot at North High School. While working on the project, Gatz Sitework & Landscape Construction Inc. amended three (3) leaching basins, lowered the depth of the three drainage locations, added additional 10-foot diameter drainage rings and used clean backfill around the drainage portion of the system. This resulted in Change Order #1 for \$22,000. There was also removal of the existing soil and excavation around the drainage collars at the new drainage structure locations, resulting in Change Order #2 for a total of \$51,959.82. In addition, the Contractor provided a credit for not seal coating and crack filling 7,790 SF of existing asphalt. The Contractor milled 2" of the existing asphalt and applied a new 2" asphalt top. The cost for this additional work totaled \$19,088.26 for Change Order #3.

Original Contract Sum:	\$733,300.00
Change Order #1:	+ 22,000.00
Change Order #2:	+ 51,959.82
Change Order #3:	+ <u>19,088.26</u>
Amended Contract Sum:	<u>\$826,348.08</u>

RECOMMENDATION

It is recommended that the Board of Education approve Change Order #1, #2 & #3 with Gatz Sitework & Landscape Construction Inc.

t. Toilet Room Renovations - Saddle Rock School (Change Order #1)**INFORMATION**

One of the projects in the District's Capital Program includes the toilet room renovations at Saddle Rock School. While working on the project, IJZ Associates Inc. damaged the pneumatic lines and thermostats, which were replaced by the District for a total of \$1,902. In addition, the general allowance was not used in the amount of \$5,000. This resulted in Change Order #1 for a total of \$6,902.

Original Contract Sum:	\$202,654.00
Change Order #1:	- 6,902.00
Amended Contract Sum:	<u>\$195,752.00</u>

RECOMMENDATION

It is recommended that the Board of Education approve Change Order #1 for a credit of \$6,902 with IJZ Associates Inc. at Saddle Rock School.

u. **Request for Proposals – Geotechnical and Engineering Services for Lakeville and E. M. Baker Schools**

INFORMATION

Burton Behrendt Smith (BBS), one of the District's approved architectural firms, has issued a Request for Proposals for geotechnical and engineering services in conjunction with the District's Capital Projects for the addition at the Lakeville School and the additions and parking area reconstruction at the E.M. Baker School. The proposals are to include soil testing and utility mark-outs with a report from a licensed Land Surveyor. The following firms responded:

	<u>Total Cost</u>
Universal Testing & Inspection Services	\$11,710
Municipal Testing	\$26,345
Soil Mechanics Drilling Corp.	\$16,875

RECOMMENDATION

It is recommended that the Board of Education accept the proposal from Universal Testing & Inspection Services in the amount of \$11,710.

v. **Request for Proposals – Topographic Survey, Toneout and GPR Services for Lakeville and E.M. Baker Schools**

INFORMATION

Burton Behrendt Smith (BBS), one of the District's approved architectural firms, has issued a Request for Proposals for topographic survey, toneout, and GPR services in conjunction with the District's Capital Projects for the additions at the Lakeville School and the additions and parking area reconstruction at the E.M. Baker School. The proposals are to include a utility mark-out with a localized survey and topography report by a licensed Land Surveyor. The following firms responded:

	<u>Total Cost</u>
American Engineering & Land Surveying	\$14,225
Barret, Bonacci & Van Weele P.C.	\$15,550
Pinnacle Land Surveyors, LLP	\$19,750

RECOMMENDATION

It is recommended that the Board of Education accept the proposal from the surveyor American Engineering & Land Surveying in the amount of \$14,225.

w. **Donation – Equipment: Lakeville School: Choral Risers**

INFORMATION

The Lakeville PTA would like to donate choral risers, valued at \$8,000, to Lakeville School. The risers, with side rails, would replace the current ones in the auditorium. The donation would be a welcome addition to the music program at Lakeville.

The administration has indicated that this donation would be greatly appreciated.

RECOMMENDATION

It is recommended that the Board of Education approve this donation of choral risers by the Lakeville PTA to the Great Neck Public Schools.



November 2019


Board of Education
Great Neck Public Schools
345 Lakeville Road
Great Neck, NY 11020

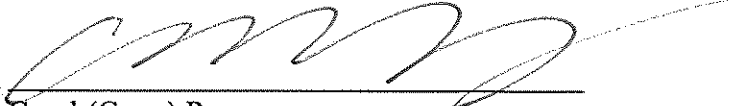
Dear Members of the Board of Education,

The Lakeville PTA would like to purchase Choral Risers with railings and donate them to Lakeville Elementary School. This purchase will total approximately \$8,000 and would be a wonderful addition to Lakeville's music program.

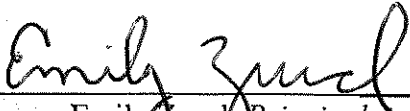
Thank you for your consideration of this request.

Sincerely,


Hallie Mohel-Cardinale
PTA Co-President


Carol (Cong) Peng
PTA Co-President

This donation would be greatly appreciated.


Emily Zucal, Principal

x. **Donation – Equipment: North High School: Electric Bass Guitar**

INFORMATION

Former North High School student, Lauren Brill, would like to donate a like-new electric bass guitar to the North High school music program, as a gesture of gratitude for what the program has given her.

The administration has indicated that this donation would be greatly appreciated.

RECOMMENDATION

It is recommended that the Board of Education approve this donation of an electric bass guitar by Lauren Brill to the Great Neck Public Schools.

RECEIVED

DEC -4 2019

Superintendent's office

Dear Great Neck Board of Education,

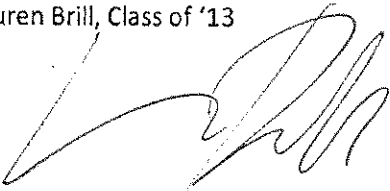
Happy Holiday Season!

As a second generation of Great Neck North High School graduates, my family tries to give back whenever possible.

My family has a like-new electric bass guitar that we are trying to find a new home for. I would love to give this guitar to the Great Neck North music program, as a thanks for what the music program has given me.

This guitar will otherwise be thrown out, and I want to ensure that it will go to a good home.

Thank you very much,
Lauren Brill, Class of '13



Contact Information:

10 Old Colony Lane
Great Neck, NY 11023

(516) 512-0182

Lauren_Brill@outlook.com

Approved/ Accepted

[Signature] 12-8-19

y. **Donation – Monetary: Scholarships****INFORMATION**

The following donations have been received by the District:

<u>Name of Scholarship</u>	<u>Name of Donors</u>	<u>Amount</u>
Evan Grabelsky Memorial Fund	Mr. & Mrs. Bertan	\$150
Evan Grabelsky Memorial Fund	NHS Best Pals Club (K. Duggan)	\$120
Jenny Spielman Scholarship	Spielman Family Foundation	\$10,000
Jenny Spielman Scholarship	Jeremy Klein	\$250

The administration has indicated that these scholarship donations are very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the above donations to the Great Neck Public Schools.

z. Donation – Monetary: South High School Robotics Club**INFORMATION**

The following Robotics Club donations have been received by the District to offset some of the many costs associated with running a successful robotics program at Great Neck South High School.

<u>Name of Donor(s)</u>	<u>Amount</u>
Norman Collision Works	\$500.00
Daniel and Robin Fleishman	\$300.00
Jennifer and Enrico Fazzini	\$100.00
Paul and Genie Meyer	\$100.00
Esther Rowin	\$30.00
Elba Raquel Ramos	\$30.00

The administration has indicated these donations are very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the above listed donations for the Great Neck South High School Robotics Club.

4. **FACILITIES**

a. **Public Use of District Facilities**

INFORMATION

Attached is a schedule of requests for public use of district facilities. The fees are calculated in accordance with Board policy for the use of district facilities.

RECOMMENDATION

It is recommended that the schedule of requests for public use of district facilities be accepted.

PUBLIC USE OF DISTRICT FACILITIES

2019 - 2020

(For Board of Education Approval)

December 16, 2019

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Great Neck Soccer Club	North Middle Gymnasium	Friday	01/03/2020 - 03/06/2020	6:30 PM	10:00 PM	Youth Indoor Soccer	\$225.00	3
Great Neck PAL	JF Kennedy Gymnasium (Upper)	Wednesday & Thursday	01/08/2020 - 03/26/2020	7:00 PM	9:00 PM	Youth Indoor Soccer	\$400.00	3
Great Neck PAL	North Middle Gymnasium (Whole)	Wednesday	01/08/2020 - 03/11/2020	7:00 PM	8:00 PM	Youth Volleyball	\$150.00	3
Great Neck PAL	North Middle Gymnasium (Whole)	Saturday	01/11/2020 - 03/14/2020	8:30 AM	5:00 PM	Youth Basketball	\$1,800.00	3
Great Neck PAL	North Middle Gymnasium (Whole)	Monday	01/06/2020 - 03/16/2020	6:30 PM	9:30 PM	Youth Basketball Clinic	\$200.00	3
Great Neck PAL	JF Kennedy Gymnasium (Lower)	Thursday	01/16/2020 - 03/05/2020	7:00 PM	9:00 PM	Youth Badminton	\$150.00	3
Great Neck North/South Robotics	North Middle Gymnasium (Whole) Cafeteria Classroom 120, 121 122, 125, 130	Friday Saturday Sunday	01/17/2020 01/18/2020 01/19/2020	5:00 PM 7:00 AM 7:00 AM	9:00 PM 7:00 PM 7:00 PM	FTC Robotics Regional Competition	Waived	3

5. **FINANCE AND OPERATIONS**

a. **Bid(s) – Kosher Chicken Nuggets and Kosher Sliced Turkey**

INFORMATION

The Great Neck Public School District Food & Nutrition Services executed a bid for kosher chicken nuggets and kosher sliced turkey. Specifications were duly advertised for the purchase of these products to be used for the period January 1, 2020 through June 30, 2022. Bids were received in the name of the Board of Education by Jason Martin, Purchasing Officer, Great Neck Public Schools on December 5, 2019.

Six invitations to bid were mailed. Three vendors submitted bids.

The following vendor and the annual amount shown represent the individual low price on the items conforming to specifications:

Nassau Provisions	\$ 25,000
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RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendor to furnish kosher chicken nuggets and kosher sliced turkey to the district for the period January 1, 2020 through June 30, 2022.

The funds for the purchase of the above items will be provided in the 2019/2020 Food & Nutrition Services budget.

b. Contract(s) – Evaluation and Assessment Services**INFORMATION**

The Committee on Special Education (CSE) has recommended specialized assessments and evaluation for certain students with disabilities. The Board of Education is asked to approve payment for the evaluations which have been provided by the consultants and agencies below.

THE CHILDREN'S LEARNING CENTER (UCPN)

RECOMMENDATION

It is recommended that the Board of Education approve payments to the Children's Learning Center (UCPN) of Roosevelt, New York for conducting the following evaluations during the 2019/2020 school year:

Psychological	\$300.00 per evaluation
Speech/Language	\$300.00 per evaluation
Occupational	\$300.00 per evaluation
Physical	\$300.00 per evaluation
Educational	\$300.00 per evaluation

c. Contract(s) – Institutional and Tuition**INFORMATION**

The Committee on Special Education (CSE) has recommended that certain students with disabilities who are hospitalized be provided with instruction services. The Board of Education is asked to approve the following contract(s) for instruction services.

Education Provider	Location	Hourly Rate
LearnWell	Nassau University Medical Center	\$57

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) and/or payment(s) for the education of classified students hospitalized during September 2019 through June 2020.

d. Contract(s) – Instructional and Tuition**INFORMATION**

Great Neck has agreed to provide educational services for certain students with disabilities who are residents of other school districts. The Board of Education is asked to approve the following contract(s) for tuition.

District	Location	Estimated Cost per Student
Seaford Union Free School District	Seaford	\$82,152

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York from September 2019 through June 2020.

e. **Contract(s) – Instructional and Tuition (SEDCAR)**

INFORMATION

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend programs located in other public school districts, BOCES, or approved private special education settings. The Board of Education is asked to approve the following contract(s) for Strategic Evaluation Data Collection Analysis and Reporting (SEDCAR) reimbursement.

Program	Location	Classified Student(s)	Total
Kidz Therapy Services	Garden City	53	\$39,216
New York Therapy Placement Services	Port Jefferson	8	\$4,544

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) for SEDCAR reimbursement for the school year 2019-2020.

f. **Contract(s) – Related Services – District of Location**

INFORMATION

New York State Law 3602-c requires that public school districts reimburse districts of location for actual costs for providing related services to non-public school students located within their district. The public school may bill each student's district of residence for the services provided. The Board of Education is asked to approve the contract(s) listed below for students who attend non-public school in other districts and reside in Great Neck.

District	Location	School Year	Students
Manhasset Union Free School District	Manhasset	2018-2019	2
North Shore School District	Sea Cliff	2019-2020	1
South Huntington Union Free School District	Huntington Station	2019-2020	1

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) and/or payment(s) for related services rendered to residents of Great Neck who attend/attended a non-public school.

g. Contract(s) – Tuition Addenda**INFORMATION**

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process requires us to approve adjustments to such tuitions several times. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools, as noted below.

School	Location	Classified Student(s)	Adjustment	Dates
Developmental Disabilities Institute	Smithtown	2	Revised tuition rate of \$9,439.98 per student to \$9,441 per student	7/16-8/16
Developmental Disabilities Institute	Smithtown	2	Revised tuition rate from \$57,269.94 per student to \$57,277 per student	9/16-6/17
Developmental Disabilities Institute	Smithtown	2	Revised tuition rate of \$9,823.02 per student to \$10,198.98 per student	7/18-8/18
Developmental Disabilities Institute	Smithtown	2	Revised tuition rate from \$59,592 per student to \$61,871.16 per student	9/18-6/19
Developmental Disabilities Institute	Smithtown	2	Revised tuition rate of \$9,823.02 per student to \$10,199 per student	7/19-8/19
Developmental Disabilities Institute	Smithtown	2	Revised tuition rate from \$59,592 per student to \$61,871 per student	9/19-6/20
Rising Ground	Yonkers	1	Revised maintenance rate from \$479.41 per diem per student to \$486.19 per diem per student	7/17-8/17

RECOMMENDATION

It is recommended that the Board of Education approve the revised rate(s) above for classified student(s) who attend(ed) approved private special education schools.

Motion: J. Shi

Vote: 5-0

h. Contract Extension – Integrated Pest Management Program (IPM)

INFORMATION

The District has completed the fourth year for Integrated Pest Management. Parkway Exterminating was awarded the contract as they were the lowest responsible bidder in accordance with the specifications of the November 23, 2015 bid.

The agreement requires the vendor to provide a full service contract which includes regular inspections, as well as additional engagements to eliminate and/or control any pest problems that may arise on school properties.

The District has been satisfied with the performance of Parkway Exterminating, whose contract runs from February 1, 2016 through January 31, 2019, with the option for two additional one year periods. The District would like to exercise the option to renew for one additional year. The vendor agrees to provide all services in accordance with the November 23, 2015 bid at no additional cost. Pricing remains as follows:

Entomologist	\$175.00/hr
Supervisor	\$80.00/hr
Technician	\$37.00/hr
Monthly Cost	\$1,378.75
Price per service call	\$80.00

RECOMMENDATION

It is recommended that the Board of Education approve year five of the contract with Parkway Exterminating from February 1, 2020 through January 31, 2021 with no percentage increase from the previous year.

i. **Outside Service Agreement – Addendum**

INFORMATION

The Committee on Special Education (CSE) has recommended specialized assessments and evaluations as well as resource and related services for certain students with disabilities. The Board of Education is asked to approve the addendum with the consultant/agency noted below for services to be rendered as needed during the 2019/2020 school year.

DANA SLACKMAN LICENSED BEHAVIOR ANALYST PC

RECOMMENDATION

It is recommended that the Board of Education approve an addendum to the Outside Service Agreement with Dana Slackman Licensed Behavior Analyst PC of Commack, New York for 949 additional hours of behavior intervention services provided during the 2019-2020 school year.

j. **Outside Service Agreements**

INFORMATION

The attached Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

RECOMMENDATION

It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached Outside Service Agreements.

Motion: R. Sassouni

Vote: 5-0

**OTHER CONSULTANTS
12/16/19 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Richard Bowie	Tennis Instruction Program - Saturdays	District Wide	1/4/20-3/14/20	\$180/hour	\$4,320.00 ***
C+H Signal	Monthly Monitoring of Central Stations and Repairs to Fire Alarms	District Wide	12/1/19-12/31/19	\$1,000/month	\$1,000.00
Cold Spring Harbor Laboratory	Participation in the Human DNA Fingerprinting Lab	North High	2/25/20-2/27/20	\$25/student	\$1,975.00 ***
Patricia Daley-Jimenez	Public School Cafeteria Consultant	District Wide	11/1/19-12/13/19	\$82.36/hour	\$6,588.80
Elite Tent & Party Rental	Delivery Charge and Damage Waiver for Chair Rental for Choral/Instrumental Concert	North Middle	12/4/19-12/12/19	\$76.15	\$76.15
Emergency Response Technologies	Service and Maintenance of Oxygen Tanks	District Wide	12/1/19-11/30/20	\$240/tank	\$5,280.00
Emma Ente	Accompanist for the Spring Concerts and Graduation	E.M. Baker	4/27/20-6/23/20	\$35/hour	\$542.50

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

**OTHER CONSULTANTS
12/16/19 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Fei Ming TLink, Inc.	Table Tennis Instruction Program – Mondays	District Wide	1/6/20-3/16/20	\$325/hour	\$4,387.50 ***
Fei Ming TLink, Inc.	Table Tennis Instruction Program – Tuesdays	District Wide	1/7/20-3/17/20	\$325/hour	\$5,850.00 ***
Fei Ming TLink, Inc.	Table Tennis Instruction Program - Thursdays	District Wide	1/9/20-3/12/20	\$325/hour	\$5,850.00 ***
Fun Bricks, LLC	Coding Instruction Programs - Saturdays	District Wide	1/4/20-3/14/20	\$375/hour	\$15,000.00 ***
Fun Bricks, LLC	Lego Robotics Instruction Program - Saturdays	District Wide	1/4/20-3/14/20	\$300/hour	\$7,200.00 ***
Grateful Peoples	Faculty Gratitude Workshop	North High	1/14/20	\$500/workshop	\$500.00
Long Island Chess Kids, LLC	Chess Instruction Program – Saturdays	District Wide	1/4/20-3/14/20	\$120/hour	\$4,800.00 ***
Long Island Chess Kids, LLC	Chess Instruction Program - Tuesdays	District Wide	1/14/20-3/17/20	\$120/hour	\$3,360.00 ***

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

**OTHER CONSULTANTS
12/16/19 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Giulia Marino	Accompanist for Rehearsals and Winter Concert 2020	E.M. Baker	11/6/19-1/23/20	\$35/hour	\$227.50
Math 109 Academy	Math Game/Problem Solving Program – Saturdays	District Wide	1/4/20-3/14/20	\$180/hour	\$4,320.00 ***
Alexander Prince	Musician for Jr. Players "Anything Goes"	North High	11/14/19-11/16/19	\$11.25/hour	\$731.25
Scholastic, Inc.	Dr. Karen Mapp's Family Engagement Workshop Series	District Wide	1/1/19-9/30/19	\$15,966	\$15,996.00 *
Dr. James Shepherd	Accompanist for the 4 th and 5 th Grade Concerts	John F. Kennedy	1/2/20-6/30/20	\$70/hour	\$1,050.00
Science Museum	Experiments and Demonstrations Relating to Aerodynamics.	John F. Kennedy	1/17/20	\$175/class	\$525.00
Star Dance USA, Inc.	Dance Instruction Program	District Wide	1/4/20-3/14/20	\$360/hour	\$8,640.00 ***
Swan Club	Junior Event	North High	4/26/20	\$70/guest	\$10,500.00 ***

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

**OTHER CONSULTANTS
12/16/19 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Zonar Systems	GPS Tracking of one (1) B&G Vehicle and four (4) Security Vehicles	District Wide	7/1/19-6/30/20	\$204/vehicle	\$1,020.00

*Partially or fully funded by a State or Federal Grant.
 **Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.
 ***Amount included in fee paid for by participants.

COMMUNITY EDUCATION CONSULTANTS
12/16/19 BOARD MEETING

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
The Fare Restaurant	Lunch During Trip to Philadelphia Museum of Art	Cumberland	5/12/20	\$60/person	\$1,800.00 ***
Philadelphia Museum of Art	Off the Wall and Asian Collections Guided Tours	Cumberland	5/12/20	\$41/person	\$1,230.00 ***

*Partially or fully funded by a State or Federal Grant.
 **Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.
 ***Amount included in fee paid for by participants.

k. **Claims Audit Report to the Board of Education –
October 2019 Revision**

INFORMATION

Each month the District's claims auditing firm, R.S. Abrams & Co., LLP prepares a report of the previous month's claims activity. This report is solely for the Board of Education's information. It has been recommended that the submission of these monthly claims reports to the Board of Education and their acknowledgement of receipt be documented.

RECOMMENDATION

It is recommended that the Board of Education acknowledge receipt of the revised October 2019 claims audit report, as presented.

The above reports were accepted as presented.

I. **Electronic Submission of Reports to the Board of Education**

- (1) Monthly Treasurer's Report – June, July, August 2019
- (2) Monthly Budget Status Report for General, Capital, Debt Service, Lunch and Special Aid Funds – June, July, August 2019
- (3) Revenue Status Report General Fund – June, July, August 2019
- (4) Quarterly Budget Transfer Report – April through June 2019

The above reports were accepted as presented.

6. STUDENT MATTERS AND CURRICULUM**a. Committee on Preschool Special Education Recommendations****INFORMATION**

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2019 – 2020 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

B8281	D2828	G8354
Y6604	H7398	L9580
L3304	D8311	M0856
N2110	R9105	S4086
S2727	T3750	W4680
Y4510	Y0398	D8886
E0032		

b. Committee on Special Education Recommendations**INFORMATION**

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2019 – 2020 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

10201	F2373	L3871	R1092
10489	F5152	L3932	R2130
10493	F6509	L4790	R3699
10495	F6992	L5683	R67527
10501	F8008	L5886	S0019
4651	G6204	L6233	S0089
A0817	H15809	L6383	S1233
A3874	H1883	M1354	S4033
B0589	H2237	M2083	S4740
B2569	H4666	M2450	S4944
B3072	H5776	M6310	S62354
B4834	H7496	M6987	S7146
B5324	H8819	M8765	S7488
C4256	I7272	M9662	S7965
C5054	J3846	N0931	S88965
D5546	K04757	N4712	T0329
D81465	K0703	N6267	T1513
E1039	K1431	N7464	T2100
E2033	L0923	O6469	T4250
E6666	L1188	O9227	V8724
E7222	L1563	Q7473	Y2253
E8869	L3846	R0885	Z0890

GNPS Board of Education Minutes of December 16, 2019

On a motion by Ms. Berkowitz and approved by unanimous consent, the meeting was adjourned at 9:29 p.m.

Kuniko Langel
Secretary to the Board