

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION
MONDAY, NOVEMBER 18, 2019
LAKEVILLE ELEMENTARY SCHOOL
MULTIPURPOSE ROOM**

PRESENT:

Ms. Barbara Berkowitz, President
Mr. Donald L. Ashkenase, Vice President
Ms. Donna Peirez
Ms. Rebecca Sassouni
Mr. Jeffrey Shi

ALSO PRESENT:

Dr. Teresa Prendergast, Superintendent of Schools
Mr. John Powell, Assistant Superintendent – Business
Dr. Stephen Lando, Assistant Superintendent – Secondary
Ms. Kelly Newman, Assistant Superintendent – Elementary
Dr. Joseph Hickey, Assistant Superintendent – Pupil Personnel Services
Ms. Jennifer Kirby, Director – Human Resources
Ms. Florence Frazer, Counsel to the Board
Ms. Kuniko Langel, Secretary to the Board

Ms. Barbara Berkowitz called the meeting to order at 5:00 p.m. in Lakeville Elementary School's Library. On a motion by Ms. Berkowitz and approved by unanimous consent, the Board went into Executive Session to discuss personnel matters.

At 8:40 p.m. the Board reconvened in public session in the Multipurpose Room.

Student Delegates: 7

Visitors: 90

1. **APPROVAL OF MINUTES**

- a. **October 15, 2019**
- b. **October 17, 2019**
- c. **October 30, 2019**
- d. **November 3, 2019**

The Board accepted the minutes of the above meetings, as presented.

2. **BOARD/ADMINISTRATIVE AFFAIRS**

a. **Presentation: Independent Auditor's Report
- Cullen & Danowski, LLP**

- Ms. Jill Sanders, CPA, Engagement Partner, reported on behalf of Cullen & Danowski, LLP. The district received a AAA rating.

b. **Resolution for Independent Auditor's Report - Fiscal Year 2018-2019**

INFORMATION

Sections 2116-a Education Law and 170.2 (r) Commissioner's Regulations require an annual audit by an independent auditor. The audit report, in the form prescribed by the Commissioner of Education, must be filed by the Board of Education with the State Education Department and the Department of Audit and Control, with an exact copy of the acceptance resolution passed by the Board. The Board of Education's Audit Committee has reviewed this report and recommends its acceptance.

RECOMMENDATION

It is recommended that the Board of Education adopt the following resolution:

RESOLVED, that the Board of Education accept the report of the Certified Public Accountant, Cullen & Danowski, LLP, for the fiscal year 2018-2019 and authorize transmittal of such report, followed by the transmittal of the Administration's corrective action plan to the State Education Department and the Department of Audit and Control.

c. **District Enrollment Trends & Optional Zone Update**

Dr. Stephen C. Lando, Assistant Superintendent, Secondary Education, gave a presentation on District Enrollment Trends & Optional Zone Update.

His report will be posted to the district website.

d. **Superintendent's Report**

- Capital Projects Proposition Vote on Tuesday, December 3rd at 4 locations (Baker, Lakeville, Saddle Rock, South High).
- North High and South High ranked among America's best STEM High Schools in Newsweek.
- Village School named WISE Blue Star School for 11th time.
- GNPS/TV wins 2 Bronze Telly Awards for programs, "SH Cultural Heritage Night 2018" and "Birdwatching".
- North High's musical "Anything Goes" was amazing.
- Don't miss South High's musical "Mamma Mia" on November 22 and 23.
- On Election Day, faculty participated in various professional development (curriculum workshops, Anti-Defamation League, Holocaust Tolerance and Memorial Center, building based initiatives).
- In wake of California shooting, we acknowledge our parents, staff and local police for their support in providing a safe school environment. We support the academic, social and emotional needs of the students.

Dr. Teresa Prendergast
Superintendent of Schools

e. **Board of Education Advisory Committee Report**

Jeff Shi, Board of Education Trustee and Committee Chairperson gave an update on the Committee's November 7, 2019 meeting.

His report will be posted to the district website under Board of Education.

f. **Resolution for Destruction of Voting Ballots**

BE IT RESOLVED, that pursuant to Education Law Section 2034(6)(b), the Board of Education hereby authorizes the District Clerk to destroy all the ballots contained therein, together with the unused ballots from the May 21, 2019 Annual District Election.

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g. **Policy – Display of the Flag (Third Reading)**

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Display of the Flag (4311.1)***. The revision deletes the reference to 4311.1-E *Federal Flag Code*. Upon a recommendation by the New York State School Boards Association (NYSSBA), 4311.1-E is to be deleted and replaced by 4311.1-R *Display of the Flag Regulation* which extracts all relevant procedures from the Federal Flag Code regarding display of the flag in school buildings in New York State. There have been no changes since its second reading on 10/15/19 and this revised policy is being submitted for a third reading and possible adoption.

4311.1**DISPLAY OF THE FLAG**

The District shall purchase a United States flag, flagstaff and the necessary appliances for its display upon or near every school building. There shall be a flag on display in every assembly room of every school.

The flag shall be flown at full- or half-staff pursuant to law. In addition, the flag may be flown at half-staff at the discretion of the Superintendent of Schools.

Consistent with ~~national~~ Federal and New York State law and regulations and this policy, the district shall follow the guidance on flag etiquette provided in the *Federal Flag Code* (U.S. Code, Title 36, Chapter 10, §171 - §178), as summarized in *Display of the Flag Regulation* (4311.1-R) ~~which is attached as 4311.1-E.~~

Great Neck Public Schools

Adopted: 11/03/03

Proposed Revision: 9/16/19; 10/15/19; 11/18/19

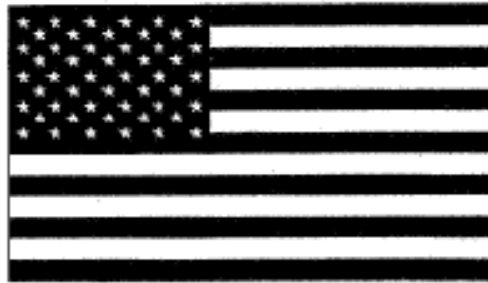
h. **Policy – Federal Flag Code (Third Reading)**

INFORMATION

Attached for Board of Education consideration is deletion of the exhibit: **Federal Flag Code (4311.1-E)**. Upon a recommendation by the New York State School Boards Association (NYSSBA), this Exhibit, first adopted in 2003 shall be replaced by 4311.1-R Display of The Flag Regulation. This exhibit is being submitted for a third reading and possible deletion.

4311.1-E

Federal Flag Code



The Federal Flag Code prescribes the proper display of and respect for the United States Flag. Each state has its own flag law. Here is the code in its entirety (PUBLIC LAW 94 - 344):

JOINT RESOLUTION

To amend the joint resolution entitled "Joint resolution to codify and emphasize existing rules and customs pertaining to the display and use of the flag of the United States of America".

Resolved by the Senate and House of Representatives of the United States of America in Congress assembled, That the joint resolution entitled "Joint resolution to codify and emphasize existing rules and customs pertaining to the display and use of the flag of the United States of America", as amended (36 U.S.C. 171-178), is amended --

SEC. 1 That the following codification of existing rules and customs pertaining to the display and use of the flag of the United States of America be, and is hereby, established for the use of such civilians or civilian groups or organizations as may not be required to conform with regulations promulgated by one or more executive departments of the Government of the United States. The flag of the United States for the purpose of this chapter shall be defined according to title 4, United States Code, Chapter I, section 1 and section 2 and Executive Order 10834 issued pursuant thereto.

SEC. 2

(a) It is the universal custom to display the flag only from sunrise to sunset on buildings and on stationary flagstaves in the open. However, when a patriotic effect is desired, the flag may be displayed twenty-four hours a day if properly illuminated during the hours of darkness.

(b) The flag should be hoisted briskly and lowered ceremoniously.

4311.1-E/2

(c) The flag should not be displayed on days when the weather is inclement, except when an all weather flag is displayed.

(d) The flag should be displayed on all days, especially on New Year's Day, January 1; Inauguration Day, January 20; Lincoln's Birthday, February- 12; Washington's Birthday, third Monday in February; Easter Sunday (variable); Mother's Day, second Sunday in May; Armed Forces Day, third Saturday in May; Memorial Day (half-staff until noon), the last Monday in May; Flag Day, June 14; Independence Day, July 4; Labor Day, first Monday in September; Constitution Day, September 17; Columbus Day, second Monday in October; Navy Day, October 27; Veterans Day, November 11; Thanksgiving Day, fourth Thursday in November; Christmas Day, December 25; and such other days as may be proclaimed by the President of the United States; The birthdays of States (date of admission); and on State holidays.

(e) The flag should be displayed daily on or near the main administration building of every public institution.

(f) The flag should be displayed in or near every polling place on election days.

(g) The flag should be displayed during school days in or near every schoolhouse.

SEC. 3 That the flag, when carried in a procession with another flag or flags, should be either on the marching right; that is, the flag's own right, or, if there is a line of other flags, in front of the center of that line.

(a) The flag should not be displayed on a float in a parade except from a staff, or as provided in subsection (j).

(b) The flag should not be draped over the hood, top, sides, or back of a vehicle or of a railroad train or a boat. When the flag is displayed on a motor car, the staff should be fixed firmly to the chassis or clamped to the right fender.

(c) No other flag or pennant should be placed above or, if on the same level, to the right of the flag of the United States of America, except during church services conducted by naval chaplains at sea, when the church pennant may be flown above the flag during church services for the personnel of the Navy. (See Public Law 107, page 4)

(d) The flag of the United States of America, when it is displayed with another flag against a wall from crossed staffs, should be on the right, the flag's own right, and its staff should be in front of the staff of the other flag.

(e) The flag of the United States of America should be at the center and at the highest point of the group when a number of flags of States or localities or pennants of societies are grouped and displayed from staffs.

(f) When flags of states, cities, or localities, or pennants of societies are flown on the same halyard with the flag of the United States, the latter should always be at the peak. When the flags are flown from adjacent staffs, the flag of the United States should be hoisted first and lowered

4311.1-E/3

last. No such flag or pennant may be placed above the flag of the United States or to the United States Flag's right.

(g) When flags of two or more nations are displayed, they are to be flown from separate staffs of the same height. The flags should be of approximately equal size. International usage forbids the display of the flag of one nation above that of another nation in time of peace.

(h) When the flag of the United States is displayed from a staff projecting horizontally or at an angle from the window sill, balcony, or front of a building, the union of the flag should be placed at the peak of the staff unless the flag is at half staff. When the flag is suspended over a sidewalk from a rope extending from a house to a pole at the edge of the sidewalk, the flag should be hoisted out, union first, from the building.

(i) When displayed either horizontally or vertically against a wall, the union should be uppermost and to the flag's own right, that is, to the observer's left. When displayed in a window, the flag should be displayed in the same way, with the union or blue field to the left of the observer in the street.

(j) When the flag is displayed over the middle of the street, it should be suspended vertically with the union to the north in an east and west street or to the east in a north and south street.

(k) When used on a speaker's platform, the flag, if displayed flat, should be displayed above and behind the speaker. When displayed from a staff in a church or public auditorium, the flag of the United States of America should hold the position of superior prominence, in advance of the audience, and in the position of honor at the clergyman's or speaker's right as he faces the audience. Any other flag so displayed should be placed on the left of the clergyman or speaker or to the right of the audience.

(l) The flag should form a distinctive feature of the ceremony of unveiling a statue or monument, but it should never be used as the covering for the statue or monument.

(m) The flag, when flown at half-staff, should be first hoisted to the peak for an instant and then lowered to the half-staff position. The flag should be again raised to the peak before it is lowered for the day. On Memorial Day the flag should be displayed at half-staff until noon only, then raised to the top of the staff. By order of the President, the flag shall be flown at half-staff upon the death of principal figures of the United States Government and the Governor of a State, territory, or possession, as a mark of respect to their memory. In the event of the death of other officials or foreign dignitaries, the flag is to be displayed at half-staff according to Presidential instructions or orders, or in accordance with recognized customs or practices not inconsistent with law. In the event of the death of a present or former official of the government of any State, territory, or possession of the United States, the Governor of that State, territory, or possession may proclaim that the National flag shall be flown at half-staff. The flag shall be flown at half-staff thirty days from the death of the President or a former President; ten days from the day of death of the Vice President, the Chief Justice or a retired Chief Justice of the United States, or the Speaker of the House of Representatives; from the day of death until interment of an Associate Justice of the Supreme Court, a Secretary of an executive or military department, a

4311.1-E/4

former Vice President, or the Governor of a State, territory, or possession; and on the day of death and the following day for a Member of Congress. As used in this subsection -

- (1) the term 'half-staff' means the position of the flag when it is one-half the distance between the top and bottom of the staff;
 - (2) the term 'executive or military department' means any agency listed under sections 101 and 102 of title 5, United States Code; and
 - (3) the term 'Member of Congress' means a Senator, a Representative, a Delegate, or the Resident Commissioner from Puerto Rico.
 - (n) When the flag is used to cover a casket, it should be so placed that the union is at the head and over the left shoulder. The flag should not be lowered into the grave or allowed to touch the ground.
 - (o) When the flag is suspended across a corridor or lobby in a building with only one main entrance, it should be suspended vertically with the union of the flag to the observer's left upon entering. If the building has more than one main entrance, the flag should be suspended vertically near the center of the corridor or lobby with the union to the north, when entrances are to the east and west or to the east when entrances are to the north and south. If there are entrances in more than two directions, the union should be to the east.
- SEC. 4 That no disrespect should be shown to the flag the United States of America; the flag should not be dipped to any person or thing. Regimental colors, State flags, and organization or institutional flags are to be dipped as a mark of honor.
- (a) The flag should never be displayed with the union down, except as a signal of dire distress in instances of extreme danger to life or property.
 - (b) The flag should never touch anything beneath it, such as the ground, the floor, water,
 - (c) The flag should never be carried flat or horizontally, but always aloft and free.
 - (d) The flag should never be used as wearing apparel, bedding, or drapery. It should never be festooned, drawn back, nor up, in folds, but always allowed to fall free. Bunting of blue, white, and red, always arranged with the blue above, the white in the middle, and the red below, should be used for covering a speaker's desk, draping the front of the platform, and for decoration in general.
 - (e) The flag should never be fastened, displayed, used, or stored in such a manner as to permit it to be easily torn, soiled, or damaged in any way.
 - (f) The flag should never be used as a covering for a ceiling.
 - (g) The flag should never have placed upon it, nor on any part of it, nor attached to it any mark, insignia, letter, word, figure, design, picture, or drawing of any nature.

4311.1-E/5

(h) The flag should never be used as a receptacle for receiving, holding, carrying or delivering anything.

(i) The flag should never be used for advertising purposes in any manner whatsoever. It should not be embroidered on such articles as cushions or handkerchiefs and the like, printed or otherwise impressed on paper napkins or boxes or anything that is designed for temporary use and discard. Advertising signs should not be fastened to a staff or halyard from which the flag is flown.

(j) No part of the flag should ever be used as a costume or athletic uniform. However, a flag patch may be affixed to the uniform of military personnel, firemen, policemen, and members of patriotic organizations. The flag represents a living country and is itself considered a living thing. Therefore, the lapel flag pin being a replica, should be worn on the left lapel near the heart.

(k) The Flag, when it is in such condition that it is no longer a fitting emblem for display, should be destroyed in a dignified way, preferably by burning.

SEC. 5 During the ceremony of hoisting or lowering the flag or when the flag is passing in a parade or in review, all persons present except those in uniform should face the flag and stand at attention with the right hand over the heart. Those present in uniform should render the military salute. When not in uniform, men should remove their headdress with their right hand and hold it at the left shoulder, the hand being over the heart. Aliens should stand at attention. The salute to the flag in a moving column should be rendered at the moment the flag passes.

SEC. 6 During rendition of the national anthem when the flag is displayed, all present except those in uniform should stand at attention facing the flag with the right hand over the heart. Men not in uniform should remove their headdress with their right hand and hold it at the left shoulder, the hand being over the heart. Persons in uniform should render the military salute at the first note of the anthem and retain this position until the last note. When the flag is not displayed, those present should face toward the music and act in the same manner they would if the flag were displayed there.

SEC. 7 The Pledge of Allegiance to the Flag, "I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all", should be rendered by standing at attention facing the flag with the right hand over the heart. When not in uniform men should remove their headdress with their right hand and hold it at the left shoulder, the hand being over the heart. Persons in uniform should remain silent, face the flag and render the military salute.

SEC. 8 Any rule or custom pertaining to the display of the flag of the United States of America, set forth herein, may be altered, modified, or repealed, or additional rules with respect thereto may be prescribed, by the Commander-in-Chief of the Armed Forces of the United States, whenever he deems it to be appropriate or desirable; and any such alteration or additional rule shall be set forth in proclamation.

June 2003

Proposed Deletion: 9/16/19; 10/15/19; 11/18/19

i. **Policy – Display of the Flag Regulation (Third Reading)**

INFORMATION

Attached for Board of Education consideration is a new regulation: ***Display of the Flag Regulation (4311.1-R)***. Upon a recommendation by the New York State School Boards Association (NYSSBA), this regulation, which extracts all relevant procedures from the Federal Flag Code regarding display of the flag in school buildings in New York State, shall replace the existing Exhibit 4311.1-E, Federal Flag Code. There have been no changes since its second reading on 10/15/19 and it is being submitted for a third reading and possible adoption.

4311.1-R**DISPLAY OF THE FLAG REGULATION****Flags Displayed Out-of-Doors and on Movable Hoists Indoors**

A United States flag shall be displayed in, on or near every school building in the District during school hours every day that school is in session, weather permitting, and at such other times as the Superintendent of Schools shall direct. Unless otherwise stated, the flags shall be flown at full-staff. The flags may also be displayed at night upon special occasions, at the discretion of the Superintendent, when it is desired to produce a patriotic effect.

Weather permitting, the flag will be displayed on or near the main administration building of the District whenever the building is open to the public, and on the following Federally designated days: New Year's Day, Martin Luther King, Jr. Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Flag Day, the Fourth of July, Labor Day, September 11th Remembrance Day, POW/MIA Recognition Day, Columbus Day, Veterans Day, Thanksgiving Day, Pearl Harbor Day and Christmas Day. If any of these days (except Flag Day) falls on a Sunday, the flag shall be displayed on the next day. In addition, the flag shall be displayed on each general election day and each day appointed by the President of the United States or by the Governor of New York as a day of general thanksgiving or for displaying the flag.

Flags shall also be displayed in or near every polling place on election days.

Flags shall be flown at half-staff on Pearl Harbor Day, on September 11th Remembrance Day, on days commemorating the death of a personage of great importance, and on days designated by the President of the United States or the Governor of New York.

The flag will not be displayed on days when the weather is inclement.

Hoisting of the Flag

The flag shall be hoisted briskly and lowered ceremoniously.

In half staffing the flag, it first should be hoisted to the peak for an instant and then lowered to the half-staff position. The flag shall be again raised to the peak before it is lowered for the day. The flag shall never be put at half-mast in the middle of the day. It must be put at half-mast in the morning only.

4311.1-R/2

Indoor Flags and Those Not on Movable Hoists

There shall be a United States flag in each assembly room of every school in the District. It is the duty of the teacher or other person in charge of each assembly room to ensure that the flag in the room is displayed from a staff standing at the audience's right as they face the stage. If the flag is placed on the platform, it should stand at the right of the speaker when facing the audience and at the audience's left as they face the stage.

Great Neck Public Schools

Proposed: 9/16/19; 10/15/19; 11/18/19

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j. **Policy – Alcohol and Drug Testing for School Bus Drivers and Other Safety-Sensitive Employees (Third Reading)**

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Alcohol And Drug Testing For School Bus Drivers And Other Safety-Sensitive Employees (8414.5)*** and its accompanying regulation ***(8414.5-R)***. The revision addresses the recent changes to New York State Law that legalized the prescription and use of medical marijuana but recognizes that Federal law has not. Therefore, any evidence of its utilization by school bus drivers and other safety-sensitive employees shall be found to be a violation of Federal law. In addition, the revised regulation includes updates to the information that shall be reported to the Department of Transportation (DOT) Clearinghouse for employees subject to DOT testing. There have been no changes since the second reading on 10/15/19 and the revised policy and regulation are being submitted for a third reading and possible adoption.

8414.5

ALCOHOL AND DRUG TESTING FOR SCHOOL BUS DRIVERS AND OTHER SAFETY-SENSITIVE EMPLOYEES

The Board of Education recognizes the dangers inherent in alcohol and controlled substance use by those in safety-sensitive positions. To ensure the safety of its students, staff and property, the Board requires alcohol and controlled substance testing of certain District employees, mainly “drivers.” A “driver” is defined as any person who operates a commercial motor vehicle. This includes, but is not limited to: full time, regularly employed drivers, casual, intermittent or occasional drivers, leased drivers and independent owner-operator contractors.

The District shall directly, by contract with a third party administrator, or through a consortium, implement and conduct a program to provide alcohol and controlled substance testing of employees who operate a commercial motor vehicle, perform in a safety-sensitive position, and are required to hold a commercial driver’s license. Such employees include:

1. drivers of vehicles designed to transport 16 or more passengers, including the driver;
2. drivers of commercial motor vehicles whose manufacturer’s rating is 26,001 lbs. or more; or
3. any other employee who may drive or service a listed vehicle (e.g. a mechanic who performs test drives, repairs, inspects, or loads or unloads a listed vehicle).

Controlled substance and alcohol tests ~~will~~ shall be conducted at the time of employment and randomly throughout the school year. In addition, testing shall be conducted when a supervisor has a reasonable suspicion that an employee has engaged in prohibited alcohol or controlled substance use, after an accident, prior to return to duty when the employee has been found to violate District policy and Federal regulations, and after the employee’s return to duty.

If a driver has an alcohol concentration in violation of Federal Department of Transportation (DOT) regulations or has engaged in prohibited alcohol or controlled substance use, ~~he or she~~ the driver ~~will~~ shall be removed from driving duties, and referred to a Substance Abuse Professional (SAP). The employee may be required to complete a treatment program. No driver who has abused alcohol and/or controlled substances may return to duty unless ~~he/she~~ the driver has successfully passed a required return to duty test. Thereafter, the driver will be subject to follow-up testing.

8414.5/2

In no case should any covered employee, found to have an alcohol concentration in violation of Federal regulations or found to have engaged in controlled substance use, be permitted to resume duties until a return to duty alcohol and controlled substance test be completed. Follow up testing ~~will~~ shall be required as determined by the SAP but at a minimum, the employee ~~will~~ shall be subject to six unannounced alcohol and controlled substance tests in the first 12 months following the employee's return to duties.

While New York Law permits the use of medical marijuana, Federal law still prohibits its use. Any driver tested under the Federal regulations, who tests positive for marijuana, even if such use is based upon a lawful certification under New York State law, shall be found to have violated Federal regulations.

Any violation of this policy, administrative regulations or procedures, or applicable Federal and New York State laws by a covered employee shall be grounds for disciplinary action including, but not limited to fines, suspension or discharge in a manner consistent with District policy, collective bargaining agreements and applicable law.

Great Neck Public Schools

Adopted: 11/27/95

Amended: 9/20/18

Proposed Revision: 9/16/19; 10/15/19; 11/18/19

8414.5-R

**ALCOHOL AND DRUG TESTING FOR SCHOOL BUS
DRIVERS AND OTHER SAFETY-SENSITIVE EMPLOYEES
REGULATION**

Any employee who operates a commercial motor vehicle and is in a safety-sensitive function shall be subject to alcohol and controlled substance testing. An employee having any questions concerning the District's policy or regulation, New York State law or Federal regulations shall contact the Superintendent of Schools.

Any treatment, rehabilitation program or discipline will be provided in accordance with District policy and/or collective bargaining agreements.

Drivers will be removed from their safety-sensitive functions if they violate the District's policy or federal regulations pertaining to the possession or consumption of alcohol or controlled substances. A driver is performing a safety-sensitive function when:

1. waiting to be dispatched, unless the driver has been relieved from duty;
2. inspecting, servicing or conditioning any commercial motor vehicle;
3. driving a commercial motor vehicle;
4. attending a vehicle being loaded or unloaded;
5. performing the driver requirements of the federal regulations pertaining to accidents; and
6. attending to a disabled vehicle.

Covered employees are required to be in compliance with District policy and regulation:

- when performing any on-duty safety-sensitive functions, including all time from the time a driver begins to work or is required to be in readiness to work until the time the driver is relieved from work and all responsibility; and
- during all time spent providing a breath sample, saliva sample or urine specimen and travel time to and from the collection site in order to comply with random, reasonable suspicion, post-accident, return-to-duty or follow-up testing.

Prohibitions and Consequences

The Director of Transportation or designee shall prohibit an employee from driving a listed vehicle or performing other safety-sensitive duties if the employee:

1. possesses, consumes or is reasonably believed to possess or have consumed alcohol or a controlled substance, while on duty;
2. has consumed or is under the influence of alcohol or a controlled substance within six hours before duty;

8414.5-R/2

3. has an alcohol concentration of 0.02 or higher, or tests positive for controlled substances; or
4. refuses to take a required alcohol or controlled substance test. Refusal to submit shall mean the failure to provide adequate breath or urine without a valid medical explanation or to engage in conduct that clearly obstructs the testing process, such as a failure to arrive for the drug testing or failure to sign the alcohol testing form prior to specimen collection.

An employee is prohibited from consuming alcohol within eight hours after being involved in an accident, or before undergoing a post-accident test, if such a test is required. Illegal drug use by drivers is prohibited on or off duty.

Any employee who tests 0.02 or greater but less than 0.04 will be removed from driving and other safety-sensitive duties until the start of the driver's next regularly scheduled duty period, but not less than 24 hours following administration of the test.

In the event that an employee has a breath alcohol concentration of 0.04 or greater, has tested positive for a controlled substance or has refused to take a test, he or she will, in addition to immediate removal from driving and any other safety-related duties, not be returned to duty until he or she:

1. has been evaluated by a substance abuse professional;
2. has complied with any treatment recommendations; and
3. has received a satisfactory result from a return to duty test.

Upon return to duty, the employee will be subject to follow-up testing.

Types of Testing

The Superintendent of Schools or designee and the Director of Transportation shall ensure that the following alcohol and drug tests are implemented and that any employee who is required to take an alcohol or controlled substance test shall be notified prior to the test that it is required pursuant to federal regulations or, in the case of pre-employment alcohol testing, District policy.

1. Pre-employment: Controlled substance and alcohol tests will be conducted before applicants are hired or after an offer to hire, but before actually performing safety-sensitive functions for the first time. These tests will also be given when employees transfer to a safety-sensitive function.

8414.5-R/3

2. Post-accident: Alcohol and controlled substance tests will be conducted if a driver is involved in an accident in which:
 - a. there has been a fatality; OR
 - b. the driver has received a citation for a moving violation in connection with the accident AND EITHER
 1. there is an injury treated away from the scene of the accident; or
 2. there is a disabled vehicle towed from the scene
3. Reasonable Suspicion: Alcohol and controlled substance tests will be conducted if when the Director of Transportation or other school official who has completed the minimum two hours of training has a reasonable suspicion that the driver has violated District policy and regulation. A “reasonable suspicion” must be based on specific, contemporaneous, articulable observations concerning the driver’s behavior, appearance, speech or body odors that are characteristic of controlled substance or alcohol misuse. Alcohol tests can only be done just before, during or just after the employee drives a listed vehicle or performs other safety-sensitive duties. The supervisor who makes the determination of reasonable suspicion cannot do the testing.
4. Random Testing: Random alcohol tests shall be conducted annually at a minimum rate of 25 percent of the average number of positions subject to such testing pursuant to federal regulation. Random alcohol tests must be conducted just before, during or just after the employee drives a listed vehicle or performs other safety-sensitive duties.

Random controlled substance tests shall be conducted annually at a minimum rate of 50 percent of the average number of positions subject to such testing pursuant to federal regulation. Random controlled substance tests may be conducted at any time.

Random alcohol and controlled substance tests must be unannounced and spread reasonably throughout the calendar year.

5. Return-to-Duty Testing: An employee who refused to take a test or has engaged in prohibited alcohol and controlled substance use, except for alcohol concentration of between 0.02 and 0.04, shall be required to take an alcohol or controlled substance test and achieve a satisfactory result before returning to duty in the safety-sensitive position. If removal was due to alcohol use, a satisfactory result will be less than 0.02 alcohol concentration. If removal was due to controlled substance use, a satisfactory result will be one that it is verified as negative. The test will not be administered until the employee has been evaluated by a substance abuse professional and has complied with any treatment recommendations.

8414.5-R/4

6. Follow-Up Testing: After an employee who was found to violate the District's policy against alcohol and controlled substance use returns to duty, he or she will be subject to at least six unannounced tests in the first 12 months following the employee's return to duty. Follow-up testing may be extended for up to 60 months from the date of the employee's return to duty. Follow-up alcohol testing may only be conducted before, during or after the driver has performed his or her driving duties.

*Testing Procedures***A. Alcohol Testing Procedures**

Alcohol testing will be conducted with evidential breath testing (EBT) devices approved by the National Highway Traffic Safety Administration. An approved non-evidential screening device may be used to perform screening tests but not for confirmation alcohol tests. The employee and the Breath Alcohol Technician conducting the test must complete the alcohol testing form to ensure that the results are properly recorded.

1. Two breath tests are required to determine if a person has a prohibited alcohol concentration. A screening test is conducted first. Any result less than 0.02 alcohol concentration is considered a "negative" test.
4. 2. If the alcohol concentration is 0.02 or greater, a second or confirmation test must be conducted. The confirmation test must be conducted using an EBT that ~~prints out the results, date and time, a sequential test number, and the name and serial number of the EBT to ensure the reliability of the results.~~ meets the requirements of Federal regulations.
3. If the confirmation test results indicate an alcohol concentration from 0.02 to 0.03999, the employee will be restricted from duty for at least 24 hours from the time of the test.
4. If the confirmation test results indicate an alcohol concentration equal to or greater than 0.04, the employee will be removed from all safety-sensitive duties and no return to duty will be permitted until the employee has successfully passed required return-to-duty tests. The employee must also be reviewed by a Substance Abuse Professional and comply with his/her recommendations. Follow-up tests will also be required.
5. For post-accident testing, the results of breath or blood tests conducted by law enforcement officials will be accepted as long as the testing conforms with federal and state requirements for alcohol testing and the results are made available to the District.

8414.5-R/5

All testing procedures will conform to the requirements outlined in federal regulations (49 CFR Part 40) for ensuring the accuracy, reliability and confidentiality of test results. These procedures include training and proficiency requirements for Breath Alcohol Technicians, quality assurance plans for the EBT devices including calibration, requirements for suitable test location, and protection of employee test records

B. Drug Testing Procedures

The employee must provide a urine specimen at a collection site that meets Federal requirements which will be analyzed at a laboratory certified and monitored by the U.S. Dept. of Health and Human Services.

1. Regulations require that each urine specimen be divided into one "primary" specimen and one "split" specimen.
2. All urine specimens are analyzed for the following drugs:
 - a. Any marijuana (THC metabolites)
 - b. Cocaine metabolites
 - c. Amphetamines (including methamphetamines, MDA and MDMA)
 - d. Opiates (including natural opiates such as codeine, morphine, heroin, and semi-synthetic opioids such as hydrocodone, hydromorphone, oxycodone, and oxymorphone)
 - e. Phencyclidine (PCP)
3. If the primary specimen confirms the presence of one or more of these drugs, the employee has 72 hours to request that the split specimen be sent to another certified lab for analysis. [Note: The employee must be removed from driving duties at this time--pursuant to federal regulations, the driver's removal cannot await the result of split sample.]
- ~~4. If the screening test has a drug positive result, a confirmation test will then be performed for each identified drug using gas chromatography/mass spectrometry (GC/MS) analysis.~~
- ~~5.4.~~ All drug test results will be reviewed and interpreted by a physician (also called a Medical Review Officer) before they are reported to the District.
- ~~6.5.~~ If the laboratory reports a positive result to the Medical Review Officer (MRO), the MRO shall interview the employee to determine if there is an alternative medical explanation for the drugs found in the employee's urine specimen. If the employee provides appropriate documentation and the MRO determines that it is legitimate medical use of a prohibited drug, the drug test result is reported as negative.
- ~~7.6.~~ If the MRO reports a positive drug result, the employee must be evaluated by a substance abuse professional and follow his/her recommendations prior to taking a return-to-duty test. Follow-up testing is also required.

8414.5-R/6

- 8-7. For post-accident testing, the results of urine tests conducted by law enforcement officials will be accepted as long as the testing conforms with federal and state requirements for controlled substance testing and the results are made available to the District.

All controlled substance testing shall comply with the requirements of the federal regulations (49 CFR Part 40) including procedures for the proper identification, security and custody of the sample, use of certified laboratories, gas chromatography/mass spectrometry analysis testing, assurance that all drug test results are reviewed and interpreted by a physician, and ensuring confidentiality of employee test records.

Dilute Specimen Testing

If the District receives a drug test result which is negative but dilute and the creatinine concentration is greater than 5mg/dl, the District shall require a re-test to be conducted in each of the following cases:

- Pre-employment tests
- Return-to-duty tests
- Follow-up tests
- Reasonable suspicion tests
- Random tests

The result of the re-test shall become the test of record. If the employee refuses to take the re-test it will be considered the same as a positive test result.

Training

The Director of Transportation and every other person designated to determine whether reasonable suspicion exists to require an employee to undergo reasonable suspicion testing must receive at least one hour of training on alcohol misuse and at least one additional hour of training on controlled substance use which they will use in making their determinations.

Recordkeeping and Reporting

The Director of Transportation shall ensure that alcohol and drug testing records are maintained pursuant to applicable regulation and are available, if requested, for submission to the federal government or any State or local officials with regulatory authority over the employer or any of its drivers.

8414.5-R/7

The following personal information must be reported to the Department of Transportation (DOT) Clearinghouse for employees subject to DOT testing:

- a verified positive, adulterated or substituted drug test result;
- an alcohol confirmation tests with a concentration of 0.04 or higher;
- a refusal to submit to any test required by the regulations;
- An employer's report of actual knowledge of on duty alcohol use, pre-duty alcohol use, alcohol use following an accident, and controlled substance use;
- A substance abuse professional's report of the successful completion of the return-to-duty process;
- A negative return-to-duty test; and
- An employer report of completion of follow-up testing.

Required Notification

Every ~~affected~~ covered employee shall receive information about the signs, symptoms, and effects of alcohol misuse and controlled substance use as well as a copy of the District's policy and procedures, the consequences of testing positive and who to contact within the District to seek further information and/or assistance.

Each covered employee is required to sign a statement certifying that he/she has received this information. The District shall maintain the original signed certification until the employee's employment is discontinued. The District will provide a copy of the certification to the covered employee upon request.

Penalties

Any treatment, rehabilitation program or discipline will be provided in accordance with applicable law and regulations, district policy and/or collective bargaining agreements.

Any employer or driver who violates the requirements of the federal regulations of the Omnibus Transportation Employee Testing Act of 1991 may be subject to civil penalties.

In addition, in accordance with New York State law, a driver convicted of driving a listed vehicle with one or more student passengers while impaired by the use of drugs or alcohol will have his/her license revoked for one year and is subject to fines ranging from \$500 to \$5,000 and/or imprisonment. Any driver convicted more than once in 10 years for such crimes will have his/her license revoked for three years and is subject to a fine of \$1,000 to \$5,000 and/or imprisonment.

Great Neck Public Schools

Adopted: 9/20/18

Proposed Revision: 9/16/19; 10/15/19; 11/18/19

k. **Policy – Promotion and Retention of Students (First Reading)**

INFORMATION

Attached for Board of Education consideration is a new policy: ***Promotion and Retention of Students (4750)***. This policy is newly required and outlines District protocol for promotion and retention of students with an emphasis on early identification and intervention for students who may require additional support. It is being submitted for a first of three readings. No Board action will be taken at this time.

This policy will be brought back for a second reading at a future Board meeting.

4750

PROMOTION AND RETENTION OF STUDENTS

It is essential that each child experience both challenge and success from school activities. To this end, the District shall make every effort to place each student in the most appropriate learning level for a successful educational experience.

Academic growth, like physical growth, does not take place at the same pace or time for all individuals. Certain students may achieve mastery in a shorter period, while others need additional time. Early identification and intervention, promotion and retention are methods of meeting the needs of such children.

Early Identification/Intervention

Classroom teachers are expected to make every effort, consistent with the District's implementation of Response to Intervention (RTI), to identify early those students in need of support in order to meet New York State Learning Standards. The building Principal and the parents/guardian must be notified promptly if retention is anticipated, and a special support program shall be designed for each child so identified. Such support services may include, but are not limited to, individualized small group assistance before, during or after the school day; a change in instructional approach; remedial classes; and, where appropriate, referral to a building level team or ultimately, the Committee on Special Education (CSE), for evaluation.

Promotion/Retention

At the high school level, students shall be promoted providing that they can complete the requirements necessary for them to graduate with their cohort.

At the middle school and elementary school levels, students who make satisfactory progress shall be promoted unless it has been determined that they be retained as described below.

A decision to retain a middle school or elementary school student shall be arrived at by consensus from a case conference approach involving the teacher, building Principal, school psychologist, and parent/guardian. Factors to be considered include teacher recommendation; classroom achievement; standardized test scores; social and emotional development; and, for identified students, recommendations by the CSE. Standardized test scores shall not be the sole or primary factor in the decision. If a consensus cannot be reached, the decision of the building Principal shall be final.

Great Neck Public Schools

Proposed: 11/18/19

I. **Policy – Child Abuse in an Educational Setting (One Reading Only)**

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Child Abuse in an Educational Setting (9620)***. The revision addresses an update to the list of individuals who are required by New York State to report any written or oral allegations of child abuse by an employee or volunteer. In accordance with Policy 2400 *Board Policy Development*, this revised policy is being submitted for one reading and possible adoption.

9620

CHILD ABUSE IN AN EDUCATIONAL SETTING

The Board of Education recognizes that children have the right to an educational setting that does not threaten their physical and emotional health and development. Child abuse by school personnel and school volunteers violates this right and therefore is strictly prohibited.

Allegations of child abuse by school personnel and school volunteers shall be reported in accordance with the requirements of Article 23-B of the New York State Education Law.

Required Reporters

Any person holding any of the following positions shall be required to promptly report any written and or oral allegations of child abuse by an employee or volunteer in an educational setting:

- school board member;
- teacher;
- school nurse;
- school guidance counselor;
- school psychologist;
- school social worker;
- school administrator;
- other school personnel required to hold a teaching or administrative certificate;
- licensed and registered physical therapist;
- licensed and registered occupational therapist;
- licensed and registered speech-language pathologist;
- teacher aide;
- school resource officer;
- any staff whose duties involve direct student contact and who is either paid by a school district or is contracted to provide transportation services to children;
- any employee of a contracted service provider or worker placed within the school under a public assistance employment program, pursuant to Title 9-B, Article 5 of the New York State Social Services Law.

For purposes of this policy, persons holding these positions shall be referred to as “required reporters.”

Other district employees may, of course, report allegations of child abuse allegedly committed by district staff and volunteers and are encouraged to do so.

9620/2**Definitions**

For purposes of this policy, “educational setting” means the buildings and grounds of the District, the vehicles provided by the District to transport students to and from school buildings, field trips, co-curricular and extra-curricular activities both on and off school district grounds, all co-curricular and extra-curricular activity sites, and any other location where direct contact between an employee or volunteer and a child has allegedly occurred, including but not limited to the District’s computer network.

“Child” means a person under the age of 21 enrolled in the District.

“Child abuse” generally refers to any intentional or reckless act by an employee or a volunteer against a child which injures or kills a child or creates a risk of injury or death, or constitutes child sexual abuse, or involves the actual or attempted dissemination of indecent materials to minors. If a required reporter or any other district employee has a question as to whether alleged conduct constitutes “child abuse,” he or she shall promptly raise the question to the Principal of the building where the abuse is alleged to have occurred. The Principal shall consult with the Superintendent and/or the school attorney, if necessary, to determine whether the allegation constitutes child abuse.

Reporting Requirements

In any case where an oral or written allegation is made to a required reporter that a child has been subjected to child abuse by an employee or volunteer in an educational setting, that person shall upon receipt of such allegation:

- Immediately complete a written report (9620-E) of such allegation including: the full name of the child alleged to have been abused; the name of the child’s parent; the identity of the person making the allegation and their relationship to the alleged child victim; the name of the employee or volunteer against whom the allegation was made; and a listing of the specific allegations of child abuse in an educational setting. Such written report shall be completed on a form prescribed by the New York State Commissioner of Education.
- Except where the school administrator is the person receiving such an oral or written allegation, the employee completing the written report must personally deliver a copy of that written report to the Principal of the school in which the child abuse allegedly occurred. If the alleged abuse did not occur in a school building, the report shall be filed with the Principal of the school attended by the alleged victim.
- If the alleged abuser is a building Principal, the written report shall be delivered directly to the Superintendent.

9620/3

If the alleged abuser is an employee or volunteer of another district, the report shall be promptly forwarded to the Superintendent of the district where the alleged child victim attends school and to the Superintendent of the district where the abuse allegedly occurred (if different).

Upon receiving a written report alleging child abuse in an educational setting, the Principal shall determine whether there is reasonable suspicion to believe that an act of child abuse has occurred. If the person making the allegation of abuse is someone other than the child or the child's parent, the Principal shall contact the person making the report to learn the source and basis for the allegation.

If the Principal finds that reasonable suspicion exists, he or she shall promptly notify the parent of the alleged child victim (assuming that the parent is not the person who originally reported the alleged abuse). The notice shall be given by telephone (if possible) and in writing, sent via overnight mail to the parent.

The notice shall inform the parent of his or her rights and responsibilities related to the allegations of abuse and shall include a copy of this policy.

The Principal shall also simultaneously provide a copy of the written report to the Superintendent and promptly ~~send a copy to~~ contact the appropriate law enforcement authorities. **In no event shall the Principal delay sending the report to contacting law enforcement because of an inability to contact the Superintendent.**

The Superintendent shall send to the Commissioner of Education any written report forwarded to the local law enforcement authorities where the employee or volunteer alleged to have committed an act of child abuse holds a certificate or license issued by the State Education Department.

Rights of Employees and Volunteers

Employees. Pending resolution of the allegations, no employee against whom an allegation of child abuse has been made shall be permitted to have unsupervised contact with any district student. Any employee against whom an allegation of child abuse has been made and against whom the district intends to take adverse action pursuant to applicable law shall be entitled to receive a copy of the report and respond to the allegations made therein.

Volunteers. Pending resolution of the allegations, no volunteer against whom an allegation of child abuse has been made shall be permitted to render volunteer services to the District. Any volunteer against whom an allegation of child abuse has been made and against whom the District decides to take adverse action shall be entitled to receive a copy of the report and respond to the allegations made therein.

9620/4**Confidentiality**

All reports and other written material submitted pursuant to this policy and Article 23-B of the Education Law shall be confidential and may not be disclosed except to law enforcement authorities involved in investigating the alleged abuse or except as expressly authorized by law or pursuant to a court-ordered subpoena. The Principal, Superintendent and other school administrators shall exercise reasonable care to prevent unauthorized disclosure.

Penalties

Required Reporters. Any required reporter who willfully fails to make a written report of alleged child abuse required by Article 23-B of the Education Law shall be subject to criminal penalties provided for in statute, as well as disciplinary sanctions imposed in accordance with applicable law and any applicable collective bargaining agreements.

Administrators. Any administrator who (1) willfully fails to submit a written report of alleged child abuse to an appropriate law enforcement authority as required by Article 23-B of the New York State Education Law, (2) makes any agreement to withhold from law enforcement authorities, the Superintendent of Schools or the New York State Commissioner of Education, the fact that an allegation of child abuse in an educational setting on the part of any employee or volunteer has been made in return for the employee's or volunteer's resignation or voluntary suspension from his or her position, or (3) willfully discloses a confidential record shall be subject to criminal penalties provided for by statute, as well as disciplinary sanctions imposed in accordance with applicable law and collective bargaining agreement. In addition, the New York State Commissioner of Education may, following an administrative determination, impose a civil penalty of up to five thousand dollars on any administrator who fails to submit a report of child abuse to an appropriate law enforcement authority.

Record Retention

Any report of child abuse by an employee or volunteer that does not, after investigation, result in a criminal conviction shall be expunged from the records kept by the District with respect to the subject of the report after five years from the date the report was made.

Training

The Superintendent shall be responsible for establishing and implementing on an ongoing basis a training program for all required reporters on the procedures required under Article 23-B of the New York State Education Law. The program shall include, at a minimum, all the elements specified in the New York State Commissioner's Regulations.

9620/5**Immunity**

The Board encourages good faith reporting to trained law enforcement authorities and discourages internal investigations by school personnel

Any employee or volunteer who reasonably and in good faith makes a report of allegations of child abuse in an educational setting in accordance with the reporting requirements of the law shall have immunity from civil liability which might otherwise result by reason of such actions.

Any school administrator or Superintendent who reasonably and in good faith makes a report of allegations of child abuse in an educational setting, or reasonably and in good faith transmits such a report to a person or agency as required by law, shall have immunity from civil liability which might otherwise result by reason of such actions.

Prohibition of “Silent” (Unreported) Resignations

Members of the Board, a Principal, or Superintendent may not agree to withhold from law enforcement, the Superintendent of Schools or the New York State Commissioner of Education, the fact that a child abuse allegation has been made, in return for the resignation or voluntary suspension from the accused’s position.

Great Neck Public Schools

Adopted: 01/07/02

Amended: 01/28/08

Proposed Revision: 11/18/19

m. Adoption of Special Education District Plan 2019-2021
(Revision to the May 13, 2019 Agenda)

INFORMATION

The Regulations of the Commissioner of Education require each school district to develop a two-year plan for Special Education setting forth district policies, practices and procedures for assuring appropriate educational services and due process in the evaluation and placement of students with disabilities and to review and revise such plan, if appropriate, every two years.

It is requested that the Board of Education approve revisions which include elimination of the timeline and modifying the maximum allowable fees for the independent evaluations as follows.

Elimination of timeline:

Upon completion of the evaluation conducted by the District, the parent or guardian will have up to 45 calendar days from the receipt of the District's evaluation to request an IEE. The District is not obligated to consider requests received more than 45 calendar days after the parent/guardian receives the results of the evaluation prepared by the District. Exceptions may be allowed in extenuating circumstances.

Requests should be in writing, specify the evaluations to be completed and the specific areas of disagreement with the District evaluation. The request should be sent to the Assistant Superintendent of Special Education and Pupil Services.

Modifying maximum allowable fees:

<u>Evaluations</u>	<u>Max as of 5/13/19</u>	<u>Max as of 11/18/19</u>
Individual Psychological	\$900	\$1,200
Educational Evaluation	600	900
Combined Educational/Psychological	1,500	2,100
Speech/Language Evaluation	300	600
Occupational or Physical Therapy	350	600
Audiological Evaluation	300	900
Neurological Evaluation	500	900
Psychiatric Evaluation	700	1,200
Assistive Technology Evaluation	1,500	1,900
Comprehensive Evaluation – Autism	3,000	3,500
Neuropsychological Evaluation	3,500	4,900

RECOMMENDATION

It is recommended that the Board of Education approve the revised Special Education District Plan for 2019-2021.

n. **Health Insurance Premium Repayment Agreements**

INFORMATION

While performing a fringe benefits audit, which involves comparing levels of health insurance coverage to what an employee is actually paying for, it was revealed that ten employees were either receiving health insurance coverage that they were not paying the adequate premium for, or were paying too much for the coverage they did receive.

Negotiations ensued between the district's counsel and the applicable bargaining group's counsel for the affected employee(s). This resulted in repayment agreements where the employee who owed the District agreed to make payment over a period of time.

RECOMMENDATION

It is recommended that the Board of Education authorize the Superintendent of Schools to sign Health Insurance Repayment Agreements that will enable employees to repay the district over time for health insurance coverage they received but did not pay for.

o. **United States Merchant Marine Academy Homework Center Volunteers**

INFORMATION

Midshipmen from the United States Merchant Marine Academy would like to work with students from North Middle School in the Homework Center on Thursday afternoons for the purpose of offering support with academics, organization, and study skills while establishing meaningful relationships in our community. The Administration at North Middle School is in favor of this outreach program. (See attached letter)

RECOMMENDATION

It is recommended that the Board of Education approve the attached list of United States Merchant Marine Academy midshipmen as North Middle School Homework Center volunteers for the 2019-2020 school year.

GREAT NECK PUBLIC SCHOOLS
RICHARD S. SHERMAN – GREAT NECK NORTH MIDDLE SCHOOL

77 Polo Road
Great Neck, New York 11023

TELEPHONE (516) 441-4500
<https://www.greatneck.k12.ny.us/NMS>

GERALD C. COZINE
Principal
gcozine@greatneck.k12.ny.us

JENNIFER ANDERSEN
Assistant Principal
janderson@greatneck.k12.ny.us

NANCY GUNNING
Assistant Principal
ngunning@greatneck.k12.ny.us

October 3, 2019

Dear Mrs. Berkowitz, Mr. Ashkenase, Mrs. Peirez, Mrs. Sassouni & Mr. Shi,

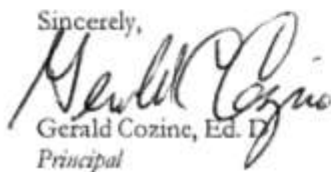
Several months ago, the United States' Merchant Marine Academy (USMMA) reached out to Great Neck Public Schools in an attempt to build a positive relationship with our school community. After a few weeks of emailing back and forth, a meeting was held in August. Ultimately, we coordinated a proposal that would allow USMMA Midshipmen to support our students in North Middle School's Homework Center on Thursday afternoons. It is our hope that the GNPS BOE will approve this proposal, so that we may invite students to receive support with academics, organization, and study skills while establishing meaningful relationships with role models in our community.

The Merchant Marine Academy notified us that the following midshipmen have volunteered for the program and received fingerprint clearance through their admissions process:

Ian Lee	Hyrum Hone
Karena Hester	Armand Herbert
Brianna Halvorsen	Gemma Nguyen
Noah Brunner	Owen Leatherberry
Jesse Zimmer	Phillip Panzera
Joshua Bullock	Anna Hurcules
Daniel Stern	Nicole Ibinson
Jeremy Lane	Sophia Tucker
Christopher Klayer	Taylor Crisci
Emily Commodore	

North Middle School is excited to partner with the USMMA and respectfully requests permission from the GNPS Board of Education to implement this program.

Sincerely,



Gerald Cozine, Ed. D.
Principal

p. **Appointment of Impartial Hearing Officer**

The Great Neck Board of Education hereby approves the appointment of Vanessa Gronbach as the Impartial Hearing Officer in the matter of a Special Education Student (#532231).

q. **Elementary Student Teacher(s) and Observer(s)**
Spring 2020 Semester

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our elementary classrooms.

The following student teacher(s) and observer(s) have requested assignments to our elementary 2020 spring semester.

STUDENT TEACHER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Grade/Subject</u>	<u>Dates</u>
Ye Jim	Hofstra	JFK	J. Citrin	Grade 4	12/16/19-1/24/20
			A. Vogel	Grade 1	1/27-3/19/20
			G. Kishinevsky	Kindergarten	3/23-5/15/20
Courtney Lynch	Adelphi	EMB	S. Cohen	Grade 3	1/23-3/13/20
			K. Eberhardt &	Grade 4	3/16-5/15/20
			S. Barbarotto		
Alisha Tehrani	Hofstra	PKV	K. Venezia	TESL	1/27-2/28/20
Luisa Velasquez	Fordham	JFK	A. Gies	Grades 1/2	1/13-5/14/20

STUDENT OBSERVER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Grade/Subject</u>	<u>Hours</u>
Simona Doria	Hofstra	SR	F. Bravo	TESL	25
Marianna Brogna	St. John's	LKV	A. Feinstein	Science	10
Jennifer Marroquin	Queens	EMB	M. Dooley	Library	25
Natalie Simpson-White	Molloy	EMB	D. Luisi	Grade 2	20
			K. Pappas	Spec. Ed.	20

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the student teacher(s) and observer(s) to our elementary spring 2020 semester.

r. **Secondary Student Teacher(s) Spring 2020 Semester****INFORMATION**

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student teacher(s) have requested assignments to our secondary 2020 spring semester.

STUDENT TEACHER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	<u>Dates</u>
Hunter Bracale	Hofstra	South Middle	M. Stefandl	Fam./Cons. Science	1/27-3/19/20
		North High	S. Miller	Fam./Cons. Science	3/23-5/15/20
Caitlin Dilamani	Queens	South High	J. Hill	Guidance	1/6-5/30/20
Simona Doria	Hofstra	North High	M. DeLuccia	Spanish	3/23-5/15/20

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the student teacher(s) to our secondary spring 2020 semester.

s. School Psychology Intern**INFORMATION**

Psychology interns are graduate students who work under the supervision of a certified school psychologist. They may engage in activities such as classroom observations, psychoeducational assessments, behavioral interventions, consultation with teachers and other staff members, presentations to staff, feedback conferences with parents, participation in CSE meetings, and counseling.

RECOMMENDATION

Board approval is requested for the following student to serve as school psychology intern for the remainder of the 2019-2020 school year:

<u>Intern</u>	<u>College/Program</u>	<u>School</u>
Fretwell, Jacqueline	Hofstra	North High

t. Inservice Institute Course(s) District-Wide – Fall 2019**INFORMATION**

The Superintendent and her Inservice Institute designees, Jennifer Kirby and Kelly Newman, propose that the course(s) described in the attached course descriptions be offered to District personnel as part of our ongoing staff development program.

RECOMMENDATION

It is recommended that the Board of Education approve the Fall 2019 Inservice Institute course(s).

Course Titles/Descriptions**# Hours****Supplies****Touchcast Studio: A High-End TV Studio
in Your Classroom!****4****0**

Creating classroom video has never been so easy! Touchcast allows you to produce professional looking videos from your mobile device. Film your students in 3D virtual sets, newsrooms, talk shows and even in front of national monuments! Furthermore, you and your students can comment on photos, videos, web pages, documents, maps and more! Touchcast opens up enormous opportunities for engaging instruction, assessment, and even flipped learning!

u. **Request for Proposals – Geotechnical and Engineering Services for Athletic & Site Improvements District Wide**

INFORMATION

Burton Behrendt Smith (BBS), one of the District's approved architectural firms, has issued a Request for Proposals for Geotechnical and Engineering services in conjunction with the District's Capital Projects for various athletic & site improvements at the Saddle Rock, Parkville, North High, North Middle, South High & South Middle Schools. The proposals are to include a soil testing and utility mark-outs with a report from a licensed Land Surveyor. The following firms responded:

	<u>Total Cost</u>
Universal Testing & Inspection Services	\$51,070
Municipal Testing	\$70,370
Soil Mechanics Drilling Corp.	\$86,750

RECOMMENDATION

It is recommended that the Board of Education accept the proposal from Universal Testing & Inspection Services in the amount of \$51,070.

v. **New York State School Boards Association Membership**

INFORMATION

Each year the Board of Education joins the New York State School Boards Association. This is the only statewide association that represents school boards in Albany.

RECOMMENDATION

It is recommended that the Board of Education authorize the payment of \$12,971 for membership in the New York State School Boards Association from 1/1/20 to 12/31/20.

w. **Donation – Equipment: Boar’s Head Electronic Menus**

INFORMATION

The District purchases Delicatessen (Deli) products from Boar’s Head, a premium Deli meats distributor. Boar’s Head would like to donate four (4) television monitors and mounting brackets for installation over the entrances to our four secondary cafeterias to function as electronic menus. The District feels this would benefit the students in making selections from the menu and will reduce the amount of time a student spends on line making menu selections.

RECOMMENDATION

It is recommended that the District accept the donation of four (4) television monitors and mounting brackets from Boar’s Head for the purpose of functioning as electronic menus to aid in students making food selections from the cafeterias in our four (4) secondary schools.

x. Donation – Monetary: Scholarships**INFORMATION**

The following donations have been received by the District:

<u>Name of Scholarship</u>	<u>Name of Donors</u>	<u>Amount</u>
Jenny Spielman Scholarship	Jakob Greisen	\$1,500
	Jean & Steven Hamerslag	\$1,000

The administration has indicated that these scholarship donations are very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the above donations to the Great Neck Public Schools.

y. Donation – Monetary: South Middle School**INFORMATION**

The South Middle School PTA would like to donate the following to South Middle School:

<u>Purpose</u>	<u>Amount</u>
SADD Assembly	\$1,000
Author Visit	\$1,000
Modell's giftcards to be used as prizes for the school badminton and basketball tournaments	\$180

The administration has indicated that this donation would be greatly appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept South Middle School PTA's donation of \$2,180 to South Middle School.



Great Neck South Middle School PTA

349 Lakeville Road • Great Neck, NY 11020 • 516.441.4600 • ptasouthmiddle@gmail.com

November 1, 2019

Mrs. Barbara Berkowitz, President
Board of Education
Great Neck Public Schools
345 Lakeville Road
Great Neck, NY 11020

Re: Donation to South Middle School

Dear Mrs. Berkowitz and Members of the Board,

The South Middle School PTA would like to donate \$2180 to the school.

\$1000 to pay for a SADD assembly.

\$1000 to be used toward this year's author visit.

\$180 in Modell's gift cards to be used as prizes for the school badminton and basketball tournaments.

The staff and administration have indicated that this donation would be very much appreciated.

Thank you for your consideration of this request.

Sincerely,

Louisa Zeppieri, PTA Co-President

Approved by Dr. Gina Cartolano, Principal

3. **FACILITIES**

a. **Public Use of District Facilities**

INFORMATION

Attached is a schedule of requests for public use of district facilities. The fees are calculated in accordance with Board policy for the use of district facilities.

RECOMMENDATION

It is recommended that the schedule of requests for public use of district facilities be accepted.

PUBLIC USE OF DISTRICT FACILITIES

2019 - 2020
(For Board of Education Approval)
November 18, 2019

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Jam Dance & Fitness Center	South High Auditorium & Dressing Rooms	Wednesday	06/10/2020	4:00 PM	9:00 PM	Dance Recital	\$1,040.00	4
Great Neck Chinese Association	North Middle Auditorium, Classroom 159 & 160	Saturday	01/25/2020	12:00 PM	7:00 PM	Rehearsal	\$4,052.00	2
		Sunday	01/26/2020	11:00 AM	6:00 PM	Performance		
United Mashadi Jewish Community	North High Gymnasium (Large)	Saturday	01/11/2020 - 03/28/2020	4:30 PM	6:30 PM	Youth Activities	\$12,650.00	4
Port Washington Union Free School District	North Middle Pool	Thursday	12/12/2019	7:00 PM	9:00 PM	Varsity Swim Meet	\$2,000.00	3
		Tuesday	12/17/2019	7:00 PM	9:00 PM			
		Thursday	12/19/2019	7:00 PM	9:00 PM			
Annmarie's Studio of Performing Arts	North High Auditorium, Classroom 159 & 160	Friday	01/10/2020	7:00 PM	9:00 PM	Recital Rehearsal Dance Recital	\$2,690.00	4
		Thursday	06/04/2020	5:30 PM	9:30 PM			
Great Neck Soccer Club	South Middle Gymnasium 1 & 2	Sunday	06/07/2020	12:30 PM	3:30 PM	Indoor Youth Soccer	\$500.00	3
		Wednesday	01/08/2020 - 03/11/2020	6:30 PM	9:30 PM			
Great Neck Soccer Club	North Middle Gymnasium (Whole)	Monday	12/16/2019 - 03/23/2020	6:30 PM	9:30 PM	Indoor Youth Soccer	\$275.00	3

PUBLIC USE OF DISTRICT FACILITIES

2019 - 2020
(For Board of Education Approval)
November 18, 2019

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Great Neck Soccer Club	Saddle Rock Gymnasium	Friday	01/10/2020 - 03/13/2020	6:30 PM	9:30 PM	Indoor Youth Soccer	\$250.00	3
Great Neck Soccer Club	JF Kennedy Gymnasium (Upper)	Monday & Tuesday	01/06/2020 - 03/10/2020	6:30 PM	9:30 PM	Indoor Youth Soccer	\$425.00	3
Herricks Union Free School District	North Middle Pool	Tuesday Friday	12/10/2019 01/10/2020	7:00 PM 7:00 PM	9:00 PM 9:00 PM	Varsity Swim Meet	\$1,000.00	3

4. FINANCE AND OPERATIONS

a. Bid(s) – Meat Bid (Revision to the August 7, 2019 Agenda)

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for meat products. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2019 through June 30, 2020. Bids were received in the name of the Long Island School Nutrition Directors Association by Nancy Padrone at Massapequa Union Free School District on May 10, 2019.

Nine invitations to bid were mailed. Six vendors submitted bids, five of whom bid on items requested by the Great Neck Public Schools.

The following vendors and the annual amounts shown represent the individual low price on each item conforming to specifications:

H. Schrier & Co.	\$ 5,000.00
Island Wholesale Meats & Foods	\$ 6,000.00
J Kings Food Professionals, Inc.	\$ 3,000.00
Meadow Provisions Corp.	\$ 5,000.00
Mivila Food of NY	\$ 20,000.00

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish meat products to the district for the period starting July 1, 2019 through June 30, 2020.

The funds for the purchase of the above items are provided in the 2019/2020 School Food & Nutrition Services budget.

b. Bid(s) – Purchasing of Kosher Foods

INFORMATION

In August, the Great Neck Public School District Food & Nutrition Department executed a bid for miscellaneous grocery & disposable trays.

One vendor, Appco Paper & Plastic Corporation, submitted a bid for an item requested by Great Neck Public Schools. The Board of Education approved Appco's bid on August 28, 2019.

There were no bids received for kosher chicken nuggets and kosher sliced turkey.

After the bid deadline, the vendor that won the bid last year, Nassau Provisions, submitted a price sheet for the kosher food items. This vendor offered to hold its prices at the prior year's amounts (i.e., a zero percent increase.) Nassau Provisions has provided good products and service in the past years.

RECOMMENDATION:

It is recommended that the Board of Education allow the District to purchase kosher food items from September 1, 2019 through June 30, 2020, according to the price sheet provided by Nassau Provisions. The amount purchased will be dictated by student demand.

c. Contract(s) – Evaluation and Assessment Services**INFORMATION**

The Committee on Special Education (CSE) has recommended specialized assessments and evaluation for certain students with disabilities. The Board of Education is asked to approve payment for the evaluations which have been provided by the consultants and agencies below.

THE CHILDREN'S LEARNING CENTER (UCPN)

RECOMMENDATION

It is recommended that the Board of Education approve payments to the Children's Learning Center (UCPN) of Roosevelt, New York for conducting the following evaluations during the 2019/2020 school year:

Psychological	\$300.00 per evaluation
Speech/Language	\$300.00 per evaluation
Occupational	\$300.00 per evaluation
Physical	\$300.00 per evaluation
Educational	\$300.00 per evaluation

d. Contract(s) – Instructional and Tuition**INFORMATION**

Great Neck has agreed to provide educational services for certain students with disabilities who are residents of other school districts. The Board of Education is asked to approve the following contract(s) for tuition.

District	Location	Estimated Cost per Student
Garden City Union Free School District	Garden City	\$82,152
Mineola Union Free School District	Mineola	\$82,152
West Hempstead Union Free School District	West Hempstead	\$82,152

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York from September 2019 through June 2020.

e. Contract(s) – Instructional and Tuition (SEDCAR)**INFORMATION**

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend programs located in other public school districts, BOCES, or approved private special education settings. The Board of Education is asked to approve the following contract(s) for Strategic Evaluation Data Collection Analysis and Reporting (SEDCAR) reimbursement.

Program	Location	Classified Student(s)	Total
Ascent: A School for Individuals with Autism	Deer Park	1	\$1,355.00
Association for Children with Down Syndrome	Plainview	2	\$3,414.00
Brookville Center for Children's Services	New Hyde Park	27	\$43,625.00
Center for Developmental Disabilities	Woodbury	2	\$3,062.00
Developmental Disabilities Institute	Smithtown	2	\$2,710.00
Eden II Programs	Staten Island	1	\$1,355.00
Hagedorn Little Village School	Seaford	1	\$1,355.00
Harmony Heights School	Oyster Bay	1	\$1,355.00
Henry Viscardi School	Albertson	2	\$2,710.00
Interdisciplinary Center for Child Development	Bayside	5	\$8,535.00
Julia Dyckman Andrusm Memorial	Yonkers	1	\$1,355.00
Kidz Therapy Services	Garden City	53	\$39,235.40
The Lowell School	Whitestone	1	\$1,355.00
Mid Island Therapy Associates d/b/a All About Kids	Plainview	1	\$1,707.00
Mill Neck Manor School for the Deaf	Mill Neck	1	\$1,355.00
New York Institute for Special Education	Bronx	1	\$1,355.00
New York Therapy Placement Services	Port Jefferson	8	\$3,610.00
QSAC	New York	1	\$1,355.00
Tiegerman School	Glen Cove	1	\$1,355.00
United Cerebral Palsy of Nassau County	Roosevelt	2	\$2,710.00
Woodward Children's Center	Freeport	1	\$1,355.00

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) for SEDCAR reimbursement for the school year 2019-2020.

f. Contract(s) – Related Services – District of Location**INFORMATION**

New York State Law 3602-c requires that public school districts reimburse districts of location for actual costs for providing related services to non-public school students located within their district. The public school may bill each student's district of residence for the services provided. The Board of Education is asked to approve the contract(s) listed below for students who attend non-public school in other districts and reside in Great Neck.

District	Location	School Year	Students
Hewlett Woodmere Union Free School District	Woodmere	2019-2020	3
South Huntington Union Free School District	Huntington Station	2018-2019	1

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) and/or payment(s) for related services rendered to residents of Great Neck who attend/attended a non-public school.

g. **Contract(s) – Tuition**

INFORMATION

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend programs located in other public school districts, BOCES, or approved private special education settings. The Board of Education is asked to approve the following contract(s) for tuition for the 2019/2020 school year.

JOHN A. COLEMAN SCHOOL D/B/A ELIZABETH SETON CHILDREN'S SCHOOL

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the John A Coleman School d/b/a Elizabeth Seton Children's School of Yonkers, New York for the education of classified students at an approved rate of \$10,560 per student for tuition for July 2019 through August 2019 and \$68,290 per student for September 2019 through June 2020.

h. **Contract(s) – Tuition Addenda****INFORMATION**

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process requires us to approve adjustments to such tuitions several times. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools, as noted below.

School	Location	Classified Student(s)	Adjustment	Dates
Brookville Center for Children's Services	Glen Head	1	Revised tuition rate of \$68,364/student to \$74,092/student	9/19-6/20
Cerebral Palsy of Nassau County	Roosevelt		1:1aide rate of \$119.19 per diem per student	7/19-9/20
Julia Dyckman Andrus Memorial	Yonkers	1	Revised maintenance rate from \$611.00 per diem per student to \$633.87 per diem per student	7/18-8/18
Mill Neck Manor School for the Deaf	Mill Neck	2	Revised tuition rate from \$64,542.60 per student to \$65,575.80 per student	9/19-6/20
New York Institute for Special Education	Bronx	1	Revised tuition rate from \$63,995.40 per student to \$67,924.11 per student	9/19-6/20
Rising Ground	Yonkers	1	Revised maintenance rate from \$510.59 per diem per student to \$529.96 per diem per student	7/18-8/18

RECOMMENDATION

It is recommended that the Board of Education approve the revised rate(s) above for classified student(s) who attend(ed) approved private special education schools.

i. **Outside Service Agreements**

INFORMATION

The attached Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

RECOMMENDATION

It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached Outside Service Agreements.

As amended:

Motion: D. Ashkenase

Vote: 5-0

**OTHER CONSULTANTS
11/18/19 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Cold Spring Harbor Labs	Class Trip to Cold Spring Harbor – DNA Learning Center	North Middle	12/9/19-12/19/19	\$720/class	\$9,000.00
Joan Daly-Lewis	Provide APPR Training to the District Administrators	District Wide	11/19/19-6/30/20	\$9,000	\$9,000.00
Dave & Busters	Students to Eat and Play at Dave & Busters during 8 th Grade Trip to Hamilton	South Middle	5/6/20	\$7,548.46	\$7,548.46 ***
Elite Tent & Party Rental	Chair Rental for December Choral/Instrumental Concert	North Middle	12/4/19-12/12/19	\$2.35/chair	\$352.50
Elise Engler	Practicing Artist and Teacher to Discuss Broadway Party Project and Work with Students	South High	11/25/19	\$250/day	\$250.00
Epic Escape Rooms LI	Escape Room Activity for Peer Leadership Bonding Trip	South Middle	11/19/19	\$25/participant	\$800.00 ***
Laurence Glenz	Health Presentation Regarding the Dangers of Drug Addiction	North Middle	5/20/20	\$500	\$500.00

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

11/18/2019 1:01 PM

OTHER CONSULTANTS
11/18/19 BOARD MEETING

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Herff Jones	Printing of North Middle School Yearbook for 2020-2021 School Year	North Middle	2020-2021	\$26,668	\$26,668.00 ***
Holocaust Memorial & Tolerance Center	Presentation and Workshop on Courageous Conversations, Part II	Saddle Rock	12/2/19	\$200/session	\$200.00
Holocaust Memorial & Tolerance Center	Professional Development Presentation at Faculty Meeting	North High	12/17/19	\$350/day	\$350.00
Holocaust Memorial & Tolerance Center	Staff from JFK and SR will be visiting the Holocaust Memorial & Tolerance Center on Superintendent's Conference Day	John F. Kennedy Saddle Rock	11/5/19	\$350/school	\$700.00
Holocaust Memorial & Tolerance Center	Professional Development Provided from the Holocaust Museum and Tolerance Center	John F. Kennedy	10/25/19	\$200	\$200.00
Holocaust Memorial & Tolerance Center	Professional Development	Parkville	1/28/20	\$200	\$200.00

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

11/18/2019 1:01 PM

OTHER CONSULTANTS
11/18/19 BOARD MEETING

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Long Island ABA	Payment for Job Coaching Services During the 19-20 School Year	District Wide	9/27/19-6/26/20	\$70/hour	\$11,690.00
Long Island University Tilles Center	North High and South High Graduation Rehearsals and Ceremonies	North High South High	6/24/20-6/25/20	\$21,421	\$21,421.00
NYSUT	Workshop for Paraprofessionals	District Wide	11/5/19	\$800, if less than 15 participants present	\$800.00 ***
Walkway Over the Hudson	Walkway Over the Hudson Guided Tour	South Middle	11/6/19	\$250/bus	\$500.00 ***
Nancy Weldon	Proctoring of College Entrance Exams	North High	11/2/19-6/30/20	\$53/exam	\$424.00
Katherine Yeh	Author Presentation to 6 th , 7 th , and 8 th Grades	South Middle	2/12/20	\$3,600/day	\$3,600.00

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

11/18/2019 1:01 PM

COMMUNITY EDUCATION CONSULTANTS **11/18/19 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Brandywine Conservancy and Museum of Art	Tour of the Brandywine River Museum of Art and Lunch. (Three Day, Two Night, Art & Culture Tour)	Cumberland	5/7/20	\$26/Person for tour \$16/Person for Lunch	\$1,234.00 ***
Buckley's Tavern	Dinner Before Show. (Three Day, Two Night, Art & Culture Tour)	Cumberland	5/7/20	\$38.34/Person	\$1,150.20 ***
Columbus Inn	Lunch Before Returning to Great Neck. (Three Day, Two Night, Art & Culture Tour)	Cumberland	5/8/20	\$33.60/person	\$1,008.00 ***
Cominda, Inc.	Instruction of Community Education Classes: Conversational Chinese and Creative Belly Dance	Cumberland	1/9/20-3/12/20	\$64/hour	\$1,152.00 ***
Delaware Theatre Company	Show at the Delaware Theatre Company. (Three Day, Two Night, Art & Culture Tour)	Cumberland	5/7/20	\$45.10/Ticket	\$1,353.00 ***

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

11/12/2019 8:43 AM

COMMUNITY EDUCATION CONSULTANTS **11/18/19 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Hagley Museum and Library	Tour of House and Gardens and Lunch. (Three Day, Two Night, Art & Culture Tour)	Cumberland	5/6/20	\$34.50/Person	\$966.00 ***
Hilton Wilmington/Christiana	Room Fee (Three Day, Two Night, Art & Culture Tour)	Cumberland	5/6/20-5/8/20	\$380.18/Person	\$9,124.32 ***
The Inn at Montchanin Village	Dinner at Krazy Katz restaurant. (Three Day, Two Night, Art & Culture Tour)	Cumberland	5/6/20	\$69.92/Person \$150 Deposit \$50 Bartender Fee	\$2,288.60 ***
Nemours Foundation/Estate	Tour of Nemours Estate and Gardens. (Three Day, Two Night, Art & Culture Tour)	Cumberland	5/8/20	\$15/Person	\$450.00 ***
Winterthur Museum Garden and Library	Private Docent Led Tour. (Three Day, Two Night, Art & Culture Tour)	Cumberland	5/7/20	\$17/Person	\$510.00 ***

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

11/12/2019 8:43 AM

j. Payment of Fees to Counsel**INFORMATION**

An invoice was received from district counsel, Frazer & Feldman, for professional services rendered during July 2019 in the following matters:

Student Matters – Special Ed (13)	\$	4,745.25
Negotiations	\$	1,530.00
Human Resources (5)	\$	2,342.25
Instruction	\$	23,139.00
Student Matters – Residency	\$	2,511.00
Miscellaneous	\$	17,449.60
	\$	<u>51,717.10</u>

RECOMMENDATION

It is recommended that the Board of Education authorize the payment of \$51,717.10 for July 2019 as per the invoices submitted by Frazer & Feldman for professional services rendered as stated above.

k. **Claims Audit Report to the Board of Education –
September 2019 and October 2019**

INFORMATION

Each month the District's claims auditing firm, R.S. Abrams & Co., LLP prepares a report of the previous month's claims activity. This report is solely for the Board of Education's information. It has been recommended that the submission of these monthly claims reports to the Board of Education and their acknowledgement of receipt be documented.

RECOMMENDATION

It is recommended that the Board of Education acknowledge receipt of the September 2019 and October 2019 claims audit reports, as presented.

5. STUDENT MATTERS AND CURRICULUM**a. Committee on Preschool Special Education Recommendations****INFORMATION**

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2019 – 2020 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

A4253	S7123	F7471
F0614	G1074	B7919
C8140	H6661	K7812
K1452	J5534	Y3509
D1503	P3060	M7051

b. Committee on Special Education Recommendations**INFORMATION**

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2019 – 2020 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

10020	C8069	K3142	R5020
10083	C9808	K4194	R7399
10236	D9098	L3709	S1233
10251	F0870	L3871	S6540
10396	F5375	L4642	S7656
10463	G0269	L5090	S8107
10685	G1136	L8520	S9632
A3871	G6204	M1360	T2001
A6869	H3688	M1446	V5408
A7519	H3745	M4533	V9215
A7705	H7496	M6311	Y8883
A8129	J6261	M9662	Z0032
A9299	J6792	M9704	Z0890
C0151	J78838	N2997	Z2179
C0349	K 9090	N9848	Z4510
C1377	K0092	O6468	Z6014
C8067	K1307	P4010	
C8068	K2363	Q7473	

On a motion by Ms. Berkowitz and approved by unanimous consent, the meeting was adjourned at 9:58 p.m.

Kuniko Langel
Secretary to the Board