

**Meeting of the Board of Education**  
**Tuesday, October 15, 2019**  
**E. M. Baker Elementary School, Auditorium**  
**\*5:00 PM / \*\*8:30 PM**

\*AT **5:00 PM**: The Board of Education will officially begin its public meeting by accepting and voting on a motion to go into EXECUTIVE SESSION to discuss items appropriate for executive session pursuant to the Open Meetings Law. If no such motion is adopted, the Board will declare a recess.

\*\*AT **8:30 PM**: The Board of Education will resume its PUBLIC MEETING to act on agenda items necessary for the conduct of its business.

**PLEDGE OF ALLEGIANCE**

**1. APPROVAL OF MINUTES**

- a. September 16, 2019

**2. BOARD/ADMINISTRATIVE AFFAIRS**

- a. Introduction of Student Delegates 2019-2020
- b. Announcement of Board of Education Goals for 2019-2020
- c. Presentation: NYSSBA School Board Recognition by Village/SEAL
- d. Presentation: E.M. Baker School and Lakeville School Capital Projects
- e. Superintendent's Report
- f. Board of Education Advisory Committee Report
- g. Public Hearing for the Transfer of Funds out of the Retirement Contribution Reserve and Workers' Compensation Reserve
- h. Resolution for Reserves Transfer and Budget Amendment
- i. Policy – Display of the Flag (Second Reading)
- j. Policy – Federal Flag Code (Second Reading)
- k. Policy – Display of the Flag Regulation (Second Reading)
- l. Policy – Alcohol and Drug Testing for School Bus Drivers and Other Safety-Sensitive Employees (Second Reading)
- m. Policy – Private Individual Tutoring by Great Neck Faculty (One Reading Only)
- n. Resolution: Memorandum of Agreement between the Great Neck Public Schools and the Great Neck Adult Education Association Chapter of the Great Neck Teachers Association, Inc. (Full-Time AHSEP Guidance Counselor)
- o. Resolution: Memorandum of Agreement between the Great Neck Public Schools and the Great Neck Adult Education Association Chapter of the Great Neck Teachers Association, Inc. (Hourly AHSEP Teachers and Guidance Counselor)
- p. Elementary Student Observer(s) Fall 2019 Semester
- q. Secondary Student Observer(s) Fall 2019 Semester
- r. Inservice Institute Course(s) District-Wide – Fall 2019
- s. Inservice Institute Course(s) Intra-Building – Fall 2019
- t. Affordable Care Act Consulting Firm
- u. Request for Proposals – Topographic Survey, Toneout & GPR Services for Athletic & Site Improvements District-Wide
- v. Surplus Equipment
- w. Sale of Elementary Math Workbooks
- x. Establishment of the Jack Mangan Memorial Scholarship Award
- y. Donation – Monetary: Scholarships

### 3. FACILITIES

- a. Public Use of District Facilities

### 4. FINANCE AND OPERATIONS

- a. Contract(s) – Heating System Water Treatment Service Extension
- b. Contract(s) – Evaluation and Assessment Services
- c. Contract(s) – Instructional and Tuition
- d. Contract(s) – Related Services – District of Location
- e. Contract(s) – Resource and Related Services
- f. Contract(s) – Tuition
- g. Contract(s) – Tuition Addenda
- h. Outside Service Agreement
- i. Payment of Fees to Counsel

### 5. STUDENT MATTERS AND CURRICULUM

- a. Committee on Preschool Special Education Recommendations
- b. Committee on Special Education Recommendations

### 6. PERSONNEL (some items may be appropriate for Executive Session)

- I. Certificated Employees
  - a. Appointment(s)
  - b. Change(s) In Salary/Payment/Status
  - c. Retirement(s)
  - d. Resignation(s)
  - e. Termination(s)
  - f. Leave(s)
  - g. Other
- II. Non-Certificated Employees
  - a. Appointment(s)
  - b. Change(s) In Salary/Payment/Status
  - c. Retirement(s)
  - d. Resignation(s)
  - e. Termination(s)
  - f. Leave(s)
  - g. Other

### 7. OPEN TIME

Residents may speak on any item in Public Session with these two exceptions: "Communications," on which only the letter-writer may comment, and subjects listed "For Board Discussion." The purpose of "Open Time" is to permit any person in the audience to address the Board of Education on any question concerning the school district, whether or not the question appears on the printed agenda. Generally, up to three minutes will be granted to each speaker.

### 8. BOARD DISCUSSION – NO ACTION TO BE TAKEN

#### NEXT MEETINGS

<u>Day</u>	<u>Date</u>	<u>Meeting Type</u>	<u>Time</u>	<u>Location</u>
Thurs	October 17, 2019	UPTC/PTA Presidents	6:00pm	Phipps
Wed	October 30, 2019	Principals	6:00pm	Phipps
Mon	November 18, 2019	Public Action	8:30pm	Lakeville Multipurpose (note change in location)
Thurs	November 21, 2019	Administrators	6:00pm	Phipps
Thurs	December 5, 2019	Assistant Principals	6:00pm	Phipps

1. **APPROVAL OF MINUTES**

a. **September 16, 2019**

**2. BOARD/ADMINISTRATIVE AFFAIRS****a. Introduction of Student Delegates 2019-2020**

School	Grade	Student
North Middle	6	Brandon Reed
North Middle	7	Dylan Brenner
North Middle	8	Jules Sanders
South Middle	6	Jessica Tamari
South Middle	7	Rose Angelaras
South Middle	8	Malina Khan
North High	9	Aaron Harouny
North High	10	Brad Benilevi
North High	11	Gracie Tropp-Levy
North High	12	Kelly Chau
South High	9	Dana Kagan
South High	10	Jansen Wong
South High	11	Albert Li
South High	12	Abhilash Kurup
Village	12	Britney Trachtenberg

b. **Announcement of Board of Education Goals for 2019-2020**

Barbara Berkowitz  
Board President

c. **Presentation: NYSSBA School Board Recognition by Village/SEAL**

Village School/SEAL

d. **Presentation: E.M. Baker School and Lakeville School Capital Projects**

Mr. John Powell  
Assistant Superintendent of Business

BBS Architects

e. **Superintendent's Report**

Dr. Teresa Prendergast  
Superintendent of Schools



f. **Board of Education Advisory Committee Report**

Jeff Shi  
Board of Education Trustee

g. **Public Hearing for the Transfer of Funds out of the Retirement Contribution Reserve and Workers' Compensation Reserve**

**INFORMATION**

A public hearing is required to transfer funds out of the Retirement Contribution Reserve and Workers' Compensation Reserve. All of the necessary notifications have been made announcing this public hearing.

**RECOMMENDATION**

It is recommended the Board of Education open the Public Hearing to allow for discussion from the public concerning the transfer of funds from the existing Retirement Contribution Reserve and the Workers' Compensation Reserve to the Unreserved Unappropriated Fund Balance.

## **h. Resolution for Reserves Transfer and Budget Amendment**

### **INFORMATION**

The District is planning to construct eight new classrooms; two at the EM Baker Elementary School and two at the Lakeville Elementary School. The District is also planning to reconfigure the Bus Loop at the EM Baker School to make the drop off and pick up of students safer. The cost of this construction will be financed from two existing Reserves (Workers Compensation and Retirement Contribution) via Unreserved Unappropriated Fund Balance. To facilitate the accounting of these transfers a public hearing is necessary when transfers from Reserves governed By General Municipal Law – which both of these reserve are are made. Barring any public testimony that would change the District's decision to make the transfer; the transfer is then made from the Reserves into the District's Unreserved Unappropriated Fund Balance. In order to make the expenditure from the District's current budget the budget adopted and approved needs to be amended in the amount of the planned capital expenditure. To facilitate these accounting entries the appropriations (expenditures) budget and the Revenue budget must be amended in the same amount.

### **RECOMMENDATION**

It is recommended that the following transfers from Reserves to Fund Balance be made:

#### Reserves

A814 Workers Compensation	(7,749,769)
A827 Retirement Contribution	(2,000,000)

#### Unreserved

A911 Unappropriated Fund Balance	\$9,749,769
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Be it further recommended that the following amendments to the District's 2019-2020 General Fund Budget be made:

#### Appropriations (Expenditure) Budget:

A9950.9 Operating Transfer to the Capital Fund	\$9,749,769
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#### Revenue Budget:

A910 Appropriated Fund Balance	\$9,749,769
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These transfers will not result in the District's Reserve and Fund Balance Position being adversely affected or not being able to address funding for employer contributions to the Employees Retirement System and the District's Self Insured Workers Compensation Fund illustrated as follows:

<u>I</u>	<u>II</u>	<u>III</u>	<u>IV</u>
<u>Reserve</u>	<u>Balance 07-01-19</u>	<u>Adjustments</u>	<u>Balance 12-04-19</u>
A814 Workers Compensation	\$14,533,536	(7,749,769)	\$6,783,767
A827 Retirement Contribution	\$21,863,299	(2,000,000)	\$19,863,299

The average five year expenditures for Workers Compensation and employer contributions to the Employees Retirement System are as follows:

<u>I</u>	<u>V</u>	<u>VI (IV/V)</u>
<u>Reserve</u>	<u>Five (5) Year Average</u>	<u>Number of Years of Funding</u>
A814 Workers Compensation	\$1,000,242	6.78
A827 Employees Retirement System	\$3,725,358	5.32

i. **Policy – Display of the Flag (Second Reading)**

**INFORMATION**

Attached for Board of Education consideration is a revised policy: ***Display of the Flag (4311.1)***. The revision deletes the reference to 4311.1-E *Federal Flag Code*. Upon a recommendation by the New York State School Boards Association (NYSSBA), 4311.1-E is to be deleted and replaced by 4311.1-R *Display of the Flag Regulation* which extracts all relevant procedures from the Federal Flag Code regarding display of the flag in school buildings in New York State. There have been no changes since its first reading on 9/16/19 and this revised policy is being submitted for a second of three readings. No Board action will be taken at this time.

**4311.1****DISPLAY OF THE FLAG**

The District shall purchase a United States flag, flagstaff and the necessary appliances for its display upon or near every school building. There shall be a flag on display in every assembly room of every school.

The flag shall be flown at full- or half-staff pursuant to law. In addition, the flag may be flown at half-staff at the discretion of the Superintendent of Schools.

Consistent with ~~national~~ Federal and New York State law and regulations and this policy, the district shall follow the guidance on flag etiquette provided in the *Federal Flag Code* (U.S. Code, Title 36, Chapter 10, §171 - §178), as summarized in *Display of the Flag Regulation* (4311.1-R) ~~which is attached as 4311.1-E.~~

***Great Neck Public Schools***

***Adopted: 11/03/03***

***Proposed Revision: 9/16/19; 10/15/19***

j. **Policy – Federal Flag Code (Second Reading)**

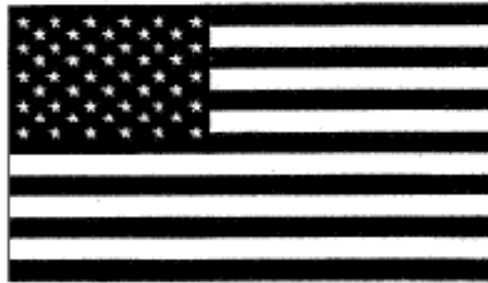
**INFORMATION**

Attached for Board of Education consideration is deletion of the exhibit: **Federal Flag Code (4311.1-E)**. Upon a recommendation by the New York State School Boards Association (NYSSBA), this Exhibit, first adopted in 2003 shall be replaced by 4311.1-R Display of the Flag Regulation. This deletion is being submitted for the second of three readings. No Board action will be taken at this time.

4311.1-E

# Federal Flag Code

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**The Federal Flag Code prescribes the proper display of and respect for the United States Flag. Each state has its own flag law. Here is the code in its entirety (PUBLIC LAW 94 - 344):**

## JOINT RESOLUTION

To amend the joint resolution entitled "Joint resolution to codify and emphasize existing rules and customs pertaining to the display and use of the flag of the United States of America".

Resolved by the Senate and House of Representatives of the United States of America in Congress assembled, That the joint resolution entitled "Joint resolution to codify and emphasize existing rules and customs pertaining to the display and use of the flag of the United States of America", as amended (36 U.S.C. 171-178), is amended --

SEC. 1 That the following codification of existing rules and customs pertaining to the display and use of the flag of the United States of America be, and is hereby, established for the use of such civilians or civilian groups or organizations as may not be required to conform with regulations promulgated by one or more executive departments of the Government of the United States. The flag of the United States for the purpose of this chapter shall be defined according to title 4, United States Code, Chapter I, section 1 and section 2 and Executive Order 10834 issued pursuant thereto.

## SEC. 2

(a) It is the universal custom to display the flag only from sunrise to sunset on buildings and on stationary flagstaffs in the open. However, when a patriotic effect is desired, the flag may be displayed twenty-four hours a day if properly illuminated during the hours of darkness.

(b) The flag should be hoisted briskly and lowered ceremoniously.

**4311.1-E/2**

(c) The flag should not be displayed on days when the weather is inclement, except when an all weather flag is displayed.

(d) The flag should be displayed on all days, especially on New Year's Day, January 1; Inauguration Day, January 20; Lincoln's Birthday, February- 12; Washington's Birthday, third Monday in February; Easter Sunday (variable); Mother's Day, second Sunday in May; Armed Forces Day, third Saturday in May; Memorial Day (half-staff until noon), the last Monday in May; Flag Day, June 14; Independence Day, July 4; Labor Day, first Monday in September; Constitution Day, September 17; Columbus Day, second Monday in October; Navy Day, October 27; Veterans Day, November 11; Thanksgiving Day, fourth Thursday in November; Christmas Day, December 25; and such other days as may be proclaimed by the President of the United States; The birthdays of States (date of admission); and on State holidays.

(e) The flag should be displayed daily on or near the main administration building of every public institution.

(f) The flag should be displayed in or near every polling place on election days.

(g) The flag should be displayed during school days in or near every schoolhouse.

SEC. 3 That the flag, when carried in a procession with another flag or flags, should be either on the marching right; that is, the flag's own right, or, if there is a line of other flags, in front of the center of that line.

(a) The flag should not be displayed on a float in a parade except from a staff, or as provided in subsection (j).

(b) The flag should not be draped over the hood, top, sides, or back of a vehicle or of a railroad train or a boat. When the flag is displayed on a motor car, the staff should be fixed firmly to the chassis or clamped to the right fender.

(c) No other flag or pennant should be placed above or, if on the same level, to the right of the flag of the United States of America, except during church services conducted by naval chaplains at sea, when the church pennant may be flown above the flag during church services for the personnel of the Navy. (See Public Law 107, page 4)

(d) The flag of the United States of America, when it is displayed with another flag against a wall from crossed staffs, should be on the right, the flag's own right, and its staff should be in front of the staff of the other flag.

(e) The flag of the United States of America should be at the center and at the highest point of the group when a number of flags of States or localities or pennants of societies are grouped and displayed from staffs.

(f) When flags of states, cities, or localities, or pennants of societies are flown on the same halyard with the flag of the United States, the latter should always be at the peak. When the flags are flown from adjacent staffs, the flag of the United States should be hoisted first and lowered



**4311.1-E/3**

last. No such flag or pennant may be placed above the flag of the United States or to the United States Flag's right.

(g) When flags of two or more nations are displayed, they are to be flown from separate staffs of the same height. The flags should be of approximately equal size. International usage forbids the display of the flag of one nation above that of another nation in time of peace.

(h) When the flag of the United States is displayed from a staff projecting horizontally or at an angle from the window sill, balcony, or front of a building, the union of the flag should be placed at the peak of the staff unless the flag is at half staff. When the flag is suspended over a sidewalk from a rope extending from a house to a pole at the edge of the sidewalk, the flag should be hoisted out, union first, from the building.

(i) When displayed either horizontally or vertically against a wall, the union should be uppermost and to the flag's own right, that is, to the observer's left. When displayed in a window, the flag should be displayed in the same way, with the union or blue field to the left of the observer in the street.

(j) When the flag is displayed over the middle of the street, it should be suspended vertically with the union to the north in an east and west street or to the east in a north and south street.

(k) When used on a speaker's platform, the flag, if displayed flat, should be displayed above and behind the speaker. When displayed from a staff in a church or public auditorium, the flag of the United States of America should hold the position of superior prominence, in advance of the audience, and in the position of honor at the clergyman's or speaker's right as he faces the audience. Any other flag so displayed should be placed on the left of the clergyman or speaker or to the right of the audience.

(l) The flag should form a distinctive feature of the ceremony of unveiling a statue or monument, but it should never be used as the covering for the statue or monument.

(m) The flag, when flown at half-staff, should be first hoisted to the peak for an instant and then lowered to the half-staff position. The flag should be again raised to the peak before it is lowered for the day. On Memorial Day the flag should be displayed at half-staff until noon only, then raised to the top of the staff. By order of the President, the flag shall be flown at half-staff upon the death of principal figures of the United States Government and the Governor of a State, territory, or possession, as a mark of respect to their memory. In the event of the death of other officials or foreign dignitaries, the flag is to be displayed at half-staff according to Presidential instructions or orders, or in accordance with recognized customs or practices not inconsistent with law. In the event of the death of a present or former official of the government of any State, territory, or possession of the United States, the Governor of that State, territory, or possession may proclaim that the National flag shall be flown at half-staff. The flag shall be flown at half-staff thirty days from the death of the President or a former President; ten days from the day of death of the Vice President, the Chief Justice or a retired Chief Justice of the United States, or the Speaker of the House of Representatives; from the day of death until interment of an Associate Justice of the Supreme Court, a Secretary of an executive or military department, a

**4311.1-E/4**

former Vice President, or the Governor of a State, territory, or possession; and on the day of death and the following day for a Member of Congress. As used in this subsection -

- (1) the term 'half-staff' means the position of the flag when it is one-half the distance between the top and bottom of the staff;
  - (2) the term 'executive or military department' means any agency listed under sections 101 and 102 of title 5, United States Code; and
  - (3) the term 'Member of Congress' means a Senator, a Representative, a Delegate, or the Resident Commissioner from Puerto Rico.
- (n) When the flag is used to cover a casket, it should be so placed that the union is at the head and over the left shoulder. The flag should not be lowered into the grave or allowed to touch the ground.
- (o) When the flag is suspended across a corridor or lobby in a building with only one main entrance, it should be suspended vertically with the union of the flag to the observer's left upon entering. If the building has more than one main entrance, the flag should be suspended vertically near the center of the corridor or lobby with the union to the north, when entrances are to the east and west or to the east when entrances are to the north and south. If there are entrances in more than two directions, the union should be to the east.
- SEC. 4 That no disrespect should be shown to the flag the United States of America; the flag should not be dipped to any person or thing. Regimental colors, State flags, and organization or institutional flags are to be dipped as a mark of honor.
- (a) The flag should never be displayed with the union down, except as a signal of dire distress in instances of extreme danger to life or property.
  - (b) The flag should never touch anything beneath it, such as the ground, the floor, water,
  - (c) The flag should never be carried flat or horizontally, but always aloft and free.
  - (d) The flag should never be used as wearing apparel, bedding, or drapery. It should never be festooned, drawn back, nor up, in folds, but always allowed to fall free. Bunting of blue, white, and red, always arranged with the blue above, the white in the middle, and the red below, should be used for covering a speaker's desk, draping the front of the platform, and for decoration in general.
  - (e) The flag should never be fastened, displayed, used, or stored in such a manner as to permit it to be easily torn, soiled, or damaged in any way.
  - (f) The flag should never be used as a covering for a ceiling.
  - (g) The flag should never have placed upon it, nor on any part of it, nor attached to it any mark, insignia, letter, word, figure, design, picture, or drawing of any nature.

**4311.1-E/5**

(h) The flag should never be used as a receptacle for receiving, holding, carrying or delivering anything.

(i) The flag should never be used for advertising purposes in any manner whatsoever. It should not be embroidered on such articles as cushions or handkerchiefs and the like, printed or otherwise impressed on paper napkins or boxes or anything that is designed for temporary use and discard. Advertising signs should not be fastened to a staff or halyard from which the flag is flown.

(j) No part of the flag should ever be used as a costume or athletic uniform. However, a flag patch may be affixed to the uniform of military personnel, firemen, policemen, and members of patriotic organizations. The flag represents a living country and is itself considered a living thing. Therefore, the lapel flag pin being a replica, should be worn on the left lapel near the heart.

(k) The Flag, when it is in such condition that it is no longer a fitting emblem for display, should be destroyed in a dignified way, preferably by burning.

SEC. 5 During the ceremony of hoisting or lowering the flag or when the flag is passing in a parade or in review, all persons present except those in uniform should face the flag and stand at attention with the right hand over the heart. Those present in uniform should render the military salute. When not in uniform, men should remove their headdress with their right hand and hold it at the left shoulder, the hand being over the heart. Aliens should stand at attention. The salute to the flag in a moving column should be rendered at the moment the flag passes.

SEC. 6 During rendition of the national anthem when the flag is displayed, all present except those in uniform should stand at attention facing the flag with the right hand over the heart. Men not in uniform should remove their headdress with their right hand and hold it at the left shoulder, the hand being over the heart. Persons in uniform should render the military salute at the first note of the anthem and retain this position until the last note. When the flag is not displayed, those present should face toward the music and act in the same manner they would if the flag were displayed there.

SEC. 7 The Pledge of Allegiance to the Flag, "I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all", should be rendered by standing at attention facing the flag with the right hand over the heart. When not in uniform men should remove their headdress with their right hand and hold it at the left shoulder, the hand being over the heart. Persons in uniform should remain silent, face the flag and render the military salute.

SEC. 8 Any rule or custom pertaining to the display of the flag of the United States of America, set forth herein, may be altered, modified, or repealed, or additional rules with respect thereto may be prescribed, by the Commander-in-Chief of the Armed Forces of the United States, whenever he deems it to be appropriate or desirable; and any such alteration or additional rule shall be set forth in proclamation.

*June 2003*

**Proposed Deletion: 9/16/19; 10/15/19**

**k. Policy – Display of the Flag Regulation (Second Reading)****INFORMATION**

Attached for Board of Education consideration is a new regulation: ***Display of the Flag Regulation (4311.1-R)***. Upon a recommendation by the New York State School Boards Association (NYSSBA), this regulation, which extracts all relevant procedures from the Federal Flag Code regarding display of the flag in school buildings in New York State, shall replace the existing Exhibit 4311.1-E, Federal Flag Code. There have been no changes since its first reading on 9/16/19 and it is being submitted for a second of three readings. No Board action will be taken at this time.

**4311.1-R****DISPLAY OF THE FLAG REGULATION****Flags Displayed Out-of-Doors and on Movable Hoists Indoors**

A United States flag shall be displayed in, on or near every school building in the District during school hours every day that school is in session, weather permitting, and at such other times as the Superintendent of Schools shall direct. Unless otherwise stated, the flags shall be flown at full-staff. The flags may also be displayed at night upon special occasions, at the discretion of the Superintendent, when it is desired to produce a patriotic effect.

Weather permitting, the flag will be displayed on or near the main administration building of the District whenever the building is open to the public, and on the following Federally designated days: New Year's Day, Martin Luther King, Jr. Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Flag Day, the Fourth of July, Labor Day, September 11<sup>th</sup> Remembrance Day, POW/MIA Recognition Day, Columbus Day, Veterans Day, Thanksgiving Day, Pearl Harbor Day and Christmas Day. If any of these days (except Flag Day) falls on a Sunday, the flag shall be displayed on the next day. In addition, the flag shall be displayed on each general election day and each day appointed by the President of the United States or by the Governor of New York as a day of general thanksgiving or for displaying the flag.

Flags shall also be displayed in or near every polling place on election days.

Flags shall be flown at half-staff on Pearl Harbor Day, on September 11<sup>th</sup> Remembrance Day, on days commemorating the death of a personage of great importance, and on days designated by the President of the United States or the Governor of New York.

The flag will not be displayed on days when the weather is inclement.

**Hoisting of the Flag**

The flag shall be hoisted briskly and lowered ceremoniously.

In half staffing the flag, it first should be hoisted to the peak for an instant and then lowered to the half-staff position. The flag shall be again raised to the peak before it is lowered for the day. The flag shall never be put at half-mast in the middle of the day. It must be put at half-mast in the morning only.

**4311.1-R/2**Indoor Flags and Those Not on Movable Hoists

There shall be a United States flag in each assembly room of every school in the District. It is the duty of the teacher or other person in charge of each assembly room to ensure that the flag in the room is displayed from a staff standing at the audience's right as they face the stage. If the flag is placed on the platform, it should stand at the right of the speaker when facing the audience and at the audience's left as they face the stage.

***Great Neck Public Schools***

***Proposed: 9/16/19; 10/15/19***

I. **Policy – Alcohol and Drug Testing for School Bus Drivers and Other Safety-Sensitive Employees (Second Reading)**

**INFORMATION**

Attached for Board of Education consideration is a revised policy: ***Alcohol And Drug Testing For School Bus Drivers And Other Safety-Sensitive Employees (8414.5)*** and its accompanying regulation ***(8414.5-R)***. The revision addresses the recent changes to New York State Law that legalized the prescription and use of medical marijuana but recognizes that Federal law has not. Therefore, any evidence of its utilization by school bus drivers and other safety-sensitive employees shall be found to be a violation of Federal law. In addition, the revised regulation includes updates to the information that shall be reported to the Department of Transportation (DOT) Clearinghouse for employees subject to DOT testing. There have been no changes since the first reading on 9/16/19 and the revised policy and regulation are being submitted for a second of three readings. No Board action will be taken at this time.

8414.5

## **ALCOHOL AND DRUG TESTING FOR SCHOOL BUS DRIVERS AND OTHER SAFETY-SENSITIVE EMPLOYEES**

The Board of Education recognizes the dangers inherent in alcohol and controlled substance use by those in safety-sensitive positions. To ensure the safety of its students, staff and property, the Board requires alcohol and controlled substance testing of certain District employees, mainly “drivers.” A “driver” is defined as any person who operates a commercial motor vehicle. This includes, but is not limited to: full time, regularly employed drivers, casual, intermittent or occasional drivers, leased drivers and independent owner-operator contractors.

The District shall directly, by contract with a third party administrator, or through a consortium, implement and conduct a program to provide alcohol and controlled substance testing of employees who operate a commercial motor vehicle, perform in a safety-sensitive position, and are required to hold a commercial driver’s license. Such employees include:

1. drivers of vehicles designed to transport 16 or more passengers, including the driver;
2. drivers of commercial motor vehicles whose manufacturer’s rating is 26,001 lbs. or more; or
3. any other employee who may drive or service a listed vehicle (e.g. a mechanic who performs test drives, repairs, inspects, or loads or unloads a listed vehicle).

Controlled substance and alcohol tests ~~will~~ shall be conducted at the time of employment and randomly throughout the school year. In addition, testing shall be conducted when a supervisor has a reasonable suspicion that an employee has engaged in prohibited alcohol or controlled substance use, after an accident, prior to return to duty when the employee has been found to violate District policy and Federal regulations, and after the employee’s return to duty.

If a driver has an alcohol concentration in violation of Federal Department of Transportation (DOT) regulations or has engaged in prohibited alcohol or controlled substance use, ~~he or she~~ the driver ~~will~~ shall be removed from driving duties, and referred to a Substance Abuse Professional (SAP). The employee may be required to complete a treatment program. No driver who has abused alcohol and/or controlled substances may return to duty unless ~~he/she~~ the driver has successfully passed a required return to duty test. Thereafter, the driver will be subject to follow-up testing.



**8414.5/2**

In no case should any covered employee, found to have an alcohol concentration in violation of Federal regulations or found to have engaged in controlled substance use, be permitted to resume duties until a return to duty alcohol and controlled substance test be completed. Follow up testing ~~will~~ shall be required as determined by the SAP but at a minimum, the employee ~~will~~ shall be subject to six unannounced alcohol and controlled substance tests in the first 12 months following the employee's return to duties.

While New York Law permits the use of medical marijuana, Federal law still prohibits its use. Any driver tested under the Federal regulations, who tests positive for marijuana, even if such use is based upon a lawful certification under New York State law, shall be found to have violated Federal regulations.

Any violation of this policy, administrative regulations or procedures, or applicable Federal and New York State laws by a covered employee shall be grounds for disciplinary action including, but not limited to fines, suspension or discharge in a manner consistent with District policy, collective bargaining agreements and applicable law.

*Great Neck Public Schools*

*Adopted: 11/27/95*

*Amended: 9/20/18*

*Proposed Revision: 9/16/19; 10/15/19*

8414.5-R

**ALCOHOL AND DRUG TESTING FOR SCHOOL BUS  
DRIVERS AND OTHER SAFETY-SENSITIVE EMPLOYEES  
REGULATION**

Any employee who operates a commercial motor vehicle and is in a safety-sensitive function shall be subject to alcohol and controlled substance testing. An employee having any questions concerning the District's policy or regulation, New York State law or Federal regulations shall contact the Superintendent of Schools.

Any treatment, rehabilitation program or discipline will be provided in accordance with District policy and/or collective bargaining agreements.

Drivers will be removed from their safety-sensitive functions if they violate the District's policy or federal regulations pertaining to the possession or consumption of alcohol or controlled substances. A driver is performing a safety-sensitive function when:

1. waiting to be dispatched, unless the driver has been relieved from duty;
2. inspecting, servicing or conditioning any commercial motor vehicle;
3. driving a commercial motor vehicle;
4. attending a vehicle being loaded or unloaded;
5. performing the driver requirements of the federal regulations pertaining to accidents; and
6. attending to a disabled vehicle.

Covered employees are required to be in compliance with District policy and regulation:

- when performing any on-duty safety-sensitive functions, including all time from the time a driver begins to work or is required to be in readiness to work until the time the driver is relieved from work and all responsibility; and
- during all time spent providing a breath sample, saliva sample or urine specimen and travel time to and from the collection site in order to comply with random, reasonable suspicion, post-accident, return-to-duty or follow-up testing.

*Prohibitions and Consequences*

The Director of Transportation or designee shall prohibit an employee from driving a listed vehicle or performing other safety-sensitive duties if the employee:

1. possesses, consumes or is reasonably believed to possess or have consumed alcohol or a controlled substance, while on duty;
2. has consumed or is under the influence of alcohol or a controlled substance within six hours before duty;

**8414.5-R/2**

3. has an alcohol concentration of 0.02 or higher, or tests positive for controlled substances; or
4. refuses to take a required alcohol or controlled substance test. Refusal to submit shall mean the failure to provide adequate breath or urine without a valid medical explanation or to engage in conduct that clearly obstructs the testing process, such as a failure to arrive for the drug testing or failure to sign the alcohol testing form prior to specimen collection.

An employee is prohibited from consuming alcohol within eight hours after being involved in an accident, or before undergoing a post-accident test, if such a test is required. Illegal drug use by drivers is prohibited on or off duty.

Any employee who tests 0.02 or greater but less than 0.04 will be removed from driving and other safety-sensitive duties until the start of the driver's next regularly scheduled duty period, but not less than 24 hours following administration of the test.

In the event that an employee has a breath alcohol concentration of 0.04 or greater, has tested positive for a controlled substance or has refused to take a test, he or she will, in addition to immediate removal from driving and any other safety-related duties, not be returned to duty until he or she:

1. has been evaluated by a substance abuse professional;
2. has complied with any treatment recommendations; and
3. has received a satisfactory result from a return to duty test.

Upon return to duty, the employee will be subject to follow-up testing.

*Types of Testing*

The Superintendent of Schools or designee and the Director of Transportation shall ensure that the following alcohol and drug tests are implemented and that any employee who is required to take an alcohol or controlled substance test shall be notified prior to the test that it is required pursuant to federal regulations or, in the case of pre-employment alcohol testing, District policy.

1. Pre-employment: Controlled substance and alcohol tests will be conducted before applicants are hired or after an offer to hire, but before actually performing safety-sensitive functions for the first time. These tests will also be given when employees transfer to a safety-sensitive function.

**8414.5-R/3**

2. Post-accident: Alcohol and controlled substance tests will be conducted if a driver is involved in an accident in which:
  - a. there has been a fatality; OR
  - b. the driver has received a citation for a moving violation in connection with the accident AND EITHER
    1. there is an injury treated away from the scene of the accident; or
    2. there is a disabled vehicle towed from the scene
3. Reasonable Suspicion: Alcohol and controlled substance tests will be conducted if when the Director of Transportation or other school official who has completed the minimum two hours of training has a reasonable suspicion that the driver has violated District policy and regulation. A “reasonable suspicion” must be based on specific, contemporaneous, articulable observations concerning the driver’s behavior, appearance, speech or body odors that are characteristic of controlled substance or alcohol misuse. Alcohol tests can only be done just before, during or just after the employee drives a listed vehicle or performs other safety-sensitive duties. The supervisor who makes the determination of reasonable suspicion cannot do the testing.
4. Random Testing: Random alcohol tests shall be conducted annually at a minimum rate of 25 percent of the average number of positions subject to such testing pursuant to federal regulation. Random alcohol tests must be conducted just before, during or just after the employee drives a listed vehicle or performs other safety-sensitive duties.

Random controlled substance tests shall be conducted annually at a minimum rate of 50 percent of the average number of positions subject to such testing pursuant to federal regulation. Random controlled substance tests may be conducted at any time.

Random alcohol and controlled substance tests must be unannounced and spread reasonably throughout the calendar year.

5. Return-to-Duty Testing: An employee who refused to take a test or has engaged in prohibited alcohol and controlled substance use, except for alcohol concentration of between 0.02 and 0.04, shall be required to take an alcohol or controlled substance test and achieve a satisfactory result before returning to duty in the safety-sensitive position. If removal was due to alcohol use, a satisfactory result will be less than 0.02 alcohol concentration. If removal was due to controlled substance use, a satisfactory result will be one that it is verified as negative. The test will not be administered until the employee has been evaluated by a substance abuse professional and has complied with any treatment recommendations.

**8414.5-R/4**

6. Follow-Up Testing: After an employee who was found to violate the District's policy against alcohol and controlled substance use returns to duty, he or she will be subject to at least six unannounced tests in the first 12 months following the employee's return to duty. Follow-up testing may be extended for up to 60 months from the date of the employee's return to duty. Follow-up alcohol testing may only be conducted before, during or after the driver has performed his or her driving duties.

*Testing Procedures*

## A. Alcohol Testing Procedures

Alcohol testing will be conducted with evidential breath testing (EBT) devices approved by the National Highway Traffic Safety Administration. An approved non-evidential screening device may be used to perform screening tests but not for confirmation alcohol tests. The employee and the Breath Alcohol Technician conducting the test must complete the alcohol testing form to ensure that the results are properly recorded.

1. Two breath tests are required to determine if a person has a prohibited alcohol concentration. A screening test is conducted first. Any result less than 0.02 alcohol concentration is considered a "negative" test.
4. 2. If the alcohol concentration is 0.02 or greater, a second or confirmation test must be conducted. The confirmation test must be conducted using an EBT that ~~prints out the results, date and time, a sequential test number, and the name and serial number of the EBT to ensure the reliability of the results.~~ meets the requirements of Federal regulations.
3. If the confirmation test results indicate an alcohol concentration from 0.02 to 0.03999, the employee will be restricted from duty for at least 24 hours from the time of the test.
4. If the confirmation test results indicate an alcohol concentration equal to or greater than 0.04, the employee will be removed from all safety-sensitive duties and no return to duty will be permitted until the employee has successfully passed required return-to-duty tests. The employee must also be reviewed by a Substance Abuse Professional and comply with his/her recommendations. Follow-up tests will also be required.
5. For post-accident testing, the results of breath or blood tests conducted by law enforcement officials will be accepted as long as the testing conforms with federal and state requirements for alcohol testing and the results are made available to the District.

**8414.5-R/5**

All testing procedures will conform to the requirements outlined in federal regulations (49 CFR Part 40) for ensuring the accuracy, reliability and confidentiality of test results. These procedures include training and proficiency requirements for Breath Alcohol Technicians, quality assurance plans for the EBT devices including calibration, requirements for suitable test location, and protection of employee test records

**B. Drug Testing Procedures**

The employee must provide a urine specimen at a collection site that meets Federal requirements which will be analyzed at a laboratory certified and monitored by the U.S. Dept. of Health and Human Services.

1. Regulations require that each urine specimen be divided into one "primary" specimen and one "split" specimen.
2. All urine specimens are analyzed for the following drugs:
  - a. Any marijuana (THC metabolites)
  - b. Cocaine metabolites
  - c. Amphetamines (including methamphetamines, MDA and MDMA)
  - d. Opiates (including natural opiates such as codeine, morphine, heroin, and semi-synthetic opioids such as hydrocodone, hydromorphone, oxycodone, and oxymorphone)
  - e. Phencyclidine (PCP)
3. If the primary specimen confirms the presence of one or more of these drugs, the employee has 72 hours to request that the split specimen be sent to another certified lab for analysis. [Note: The employee must be removed from driving duties at this time--pursuant to federal regulations, the driver's removal cannot await the result of split sample.]
- ~~4. If the screening test has a drug positive result, a confirmation test will then be performed for each identified drug using gas chromatography/mass spectrometry (GC/MS) analysis.~~
- ~~5.4.~~ All drug test results will be reviewed and interpreted by a physician (also called a Medical Review Officer) before they are reported to the District.
- ~~6.5.~~ If the laboratory reports a positive result to the Medical Review Officer (MRO), the MRO shall interview the employee to determine if there is an alternative medical explanation for the drugs found in the employee's urine specimen. If the employee provides appropriate documentation and the MRO determines that it is legitimate medical use of a prohibited drug, the drug test result is reported as negative.
- ~~7.6.~~ If the MRO reports a positive drug result, the employee must be evaluated by a substance abuse professional and follow his/her recommendations prior to taking a return-to-duty test. Follow-up testing is also required.

**8414.5-R/6**

- 8-7. For post-accident testing, the results of urine tests conducted by law enforcement officials will be accepted as long as the testing conforms with federal and state requirements for controlled substance testing and the results are made available to the District.

All controlled substance testing shall comply with the requirements of the federal regulations (49 CFR Part 40) including procedures for the proper identification, security and custody of the sample, use of certified laboratories, gas chromatography/mass spectrometry analysis testing, assurance that all drug test results are reviewed and interpreted by a physician, and ensuring confidentiality of employee test records.

*Dilute Specimen Testing*

If the District receives a drug test result which is negative but dilute and the creatinine concentration is greater than 5mg/dl, the District shall require a re-test to be conducted in each of the following cases:

- Pre-employment tests
- Return-to-duty tests
- Follow-up tests
- Reasonable suspicion tests
- Random tests

The result of the re-test shall become the test of record. If the employee refuses to take the re-test it will be considered the same as a positive test result.

*Training*

The Director of Transportation and every other person designated to determine whether reasonable suspicion exists to require an employee to undergo reasonable suspicion testing must receive at least one hour of training on alcohol misuse and at least one additional hour of training on controlled substance use which they will use in making their determinations.

*Recordkeeping and Reporting*

The Director of Transportation shall ensure that alcohol and drug testing records are maintained pursuant to applicable regulation and are available, if requested, for submission to the federal government or any State or local officials with regulatory authority over the employer or any of its drivers.

**8414.5-R/7**

The following personal information must be reported to the Department of Transportation (DOT) Clearinghouse for employees subject to DOT testing:

- a verified positive, adulterated or substituted drug test result;
- an alcohol confirmation tests with a concentration of 0.04 or higher;
- a refusal to submit to any test required by the regulations;
- An employer's report of actual knowledge of on duty alcohol use, pre-duty alcohol use, alcohol use following an accident, and controlled substance use;
- A substance abuse professional's report of the successful completion of the return-to-duty process;
- A negative return-to-duty test; and
- An employer report of completion of follow-up testing.

*Required Notification*

Every ~~affected~~ covered employee shall receive information about the signs, symptoms, and effects of alcohol misuse and controlled substance use as well as a copy of the District's policy and procedures, the consequences of testing positive and who to contact within the District to seek further information and/or assistance.

Each covered employee is required to sign a statement certifying that he/she has received this information. The District shall maintain the original signed certification until the employee's employment is discontinued. The District will provide a copy of the certification to the covered employee upon request.

*Penalties*

Any treatment, rehabilitation program or discipline will be provided in accordance with applicable law and regulations, district policy and/or collective bargaining agreements.

Any employer or driver who violates the requirements of the federal regulations of the Omnibus Transportation Employee Testing Act of 1991 may be subject to civil penalties.

In addition, in accordance with New York State law, a driver convicted of driving a listed vehicle with one or more student passengers while impaired by the use of drugs or alcohol will have his/her license revoked for one year and is subject to fines ranging from \$500 to \$5,000 and/or imprisonment. Any driver convicted more than once in 10 years for such crimes will have his/her license revoked for three years and is subject to a fine of \$1,000 to \$5,000 and/or imprisonment.

***Great Neck Public Schools***

***Adopted: 9/20/18***

***Proposed Revision: 9/16/19; 10/15/19***



m. **Policy – Private Individual Tutoring by Great Neck Faculty (One Reading Only)**

**INFORMATION**

Attached for Board of Education consideration is a revised policy and title change: ***Private Individual Instruction by Great Neck Faculty (9640)***. The revision broadens the scope of the policy to include any type of instruction, including but not limited to tutoring. In accordance with Policy 2400 *Board Policy Development*, this revised policy is being submitted for one reading and possible adoption.

9640

## **PRIVATE INDIVIDUAL TUTORING INSTRUCTION** **BY GREAT NECK FACULTY**

The Great Neck Schools provide academic support to students at all grade levels. Among the available services are before and after-school help time, small group instruction time, and study skills centers.

1. Except under extraordinary circumstances requiring the prior approval of the Superintendent, no ~~teacher~~ faculty member may offer private individual ~~tutoring~~ instruction (i.e., provide an educational service for a fee, including but not limited to tutoring) to a student in ~~his/her own~~ the building where the faculty member is employed.
2. Private individual ~~tutoring~~ instruction cannot take place on school grounds before, during, or after school hours.
3. Private individual ~~tutoring~~ instruction shall not take place during times school is in session.

*Great Neck Public Schools*

*Adopted: 10/11/83*

*Amended: 03/01/04; 03/11/13 (effective 07/01/13)*

*Proposed Revision: 10/15/19*

- n. **Resolution: Memorandum of Agreement between the Great Neck Public Schools and the Great Neck Adult Education Association Chapter of the Great Neck Teachers Association, Inc. (Full-Time AHSEP Guidance Counselor)**

**BE IT RESOLVED** that the Board of Education of the Great Neck Union Free School District hereby approves the terms and conditions of the Memorandum of Agreement (attached), upon full execution of document, between the Great Neck Union Free School District and the Great Neck Adult Education Association Chapter of the Great Neck Teacher Association, Inc. regarding the appointment of a full-time AHSEP Guidance Counselor.

**BE IT HEREBY RESOLVED** that the Superintendent be authorized to execute said Agreement on behalf of the Board of Education.

**MEMORANDUM OF AGREEMENT  
BETWEEN THE GREAT NECK PUBLIC SCHOOLS  
AND THE GREAT NECK ADULT EDUCATION ASSOCIATION**

The Great Neck Union Free School District and the Great Neck Adult Education Association (“ADED”) agree to the following exception to the 2017-2020 Agreements under Article 19, “Salary”:

Effective October 16, 2019, an Adult Basic Education Guidance Counselor may be appointed to hold a position of Alternative High School Equivalency Program (AHSEP) Counselor. The AHSEP Counselor shall be responsible to work a full-time schedule 8:30 am - 3:30 pm, counsel students enrolled at the Adult Learning Center, meeting the requirements of the Workforce Innovation and Opportunity Act Title II Grant (WIOA).

The AHSEP Counselor shall:

- hold a New York State School Counselor Certification;
- be assigned to counsel ENL (English as a New Language), AHSEP, and HSE (High School Equivalency) students;
- provide career training job placement and college counseling;
- be compensated at an annual salary of \$60,000 for the duration of the WIOA Grant;
- be offered medical benefits. The employee shall contribute 20% of the premium and the remaining 80% will be paid by the grant, and
- be appointed on an annual basis without continuing property rights.

The parties agree that Article 19, Section A shall not apply to these appointments.

It is understood by both parties that this agreement is not precedent setting and expires at midnight on June 30, 2020.

The above constitutes the full and complete agreement between the parties with respect to this matter.

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Dr. Teresa Prendergast  
Superintendent of Schools

\_\_\_\_\_  
Mrs. Nancy Sharifi  
President, Great Neck Adult Education  
Association

Approved: Great Neck Board of Education at their meeting of \_\_\_\_\_:

Attestation:

\_\_\_\_\_  
Jacqueline Lizza, District Clerk

- o. **Resolution: Memorandum of Agreement between the Great Neck Public Schools and the Great Neck Adult Education Association Chapter of the Great Neck Teachers Association, Inc. (Hourly AHSEP Teachers and Guidance Counselor)**

**BE IT RESOLVED** that the Board of Education of the Great Neck Union Free School District hereby approves the terms and conditions of the Memorandum of Agreement (attached), upon full execution of document, between the Great Neck Union Free School District and the Great Neck Adult Education Association Chapter of the Great Neck Teacher Association, Inc. regarding the appointments of two hourly AHSEP Teachers and one Guidance Counselor.

**BE IT HEREBY RESOLVED** that the Superintendent be authorized to execute said Agreement on behalf of the Board of Education.

**MEMORANDUM OF AGREEMENT  
BETWEEN THE GREAT NECK PUBLIC SCHOOLS  
AND THE GREAT NECK ADULT EDUCATION ASSOCIATION**

The Great Neck Union Free School District and the Great Neck Adult Education Association (“ADED”) agree to the following exception to the 2017-2020 Agreements under Article 19, “Salary”:

Effective October 16, 2019, two Adult Basic Education Teachers and one Guidance Counselor may be appointed to hold a position of Alternative High School Equivalency Program (AHSEP) Teacher and Counselor. The AHSEP Teachers and Counselor shall be responsible to teach or counsel students enrolled at the Adult Learning Center, meeting the requirements of the Workforce Innovation and Opportunity Act Title II Grant (WIOA).

The AHSEP Teachers and Counselor shall:

- hold a New York State Teaching or School Counselor Certification;
- be assigned to teach or counsel ENL (English as a New Language), AHSEP, and HSE (High School Equivalency Program) students;
- be compensated at an hourly rate of \$54.00 for the duration of the WIOA Grant, and
- be appointed on an annual basis without continuing property rights.

The parties agree that Article 19, Section A shall not apply to these appointments.

It is understood by both parties that this agreement is not precedent setting and expires at midnight on June 30, 2020.

The above constitutes the full and complete agreement between the parties with respect to this matter.

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Dr. Teresa Prendergast  
Superintendent of Schools

\_\_\_\_\_  
Mrs. Nancy Sharifi  
President, Great Neck Adult Education  
Association

Approved: Great Neck Board of Education at their meeting of \_\_\_\_\_:

Attestation:

\_\_\_\_\_  
Jacqueline Lizza, District Clerk

p. **Elementary Student Observer(s) Fall 2019 Semester**

**INFORMATION**

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our elementary classrooms.

The following student observer(s) have requested assignments to our elementary 2019 fall semester.

**STUDENT OBSERVER(S)**

<b><u>Name</u></b>	<b><u>College</u></b>	<b><u>School</u></b>	<b><u>Teacher</u></b>	<b><u>Grade</u></b>	<b><u>Hours</u></b>
Jada Kashinejad	Nassau	EMB	S. Cohen	Grade 3	45
Melita Simplice	Adelphi	EMB	M. Abbate/ J. Cascino	Grade 5 ICT	25
Shaun Kaiman	Queens	EMB	M. Holloran	Phys. Ed	25
Nicole Yazdanpanah	Queens	JFK	R. Telsey	Phys. Ed.	10
Michelle Lam	Queens	LKB	J. Magan	Literacy	6
Aline Schabarum-O'Donnell	Queens	SR	J. Green	Grade 4	15

**RECOMMENDATION**

It is recommended that the Board of Education approve the placement of the student observer(s) to our elementary fall 2019 semester.

**q. Secondary Student Observer(s) Fall 2019 Semester****INFORMATION**

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student observer(s) have requested assignments to our secondary 2019 fall semester.

**STUDENT OBSERVER(S)**

<b><u>Name</u></b>	<b><u>College</u></b>	<b><u>School</u></b>	<b><u>Teacher</u></b>	<b><u>Subject</u></b>	<b><u>Hours</u></b>
Caleb Borstock	Queens	S. High	D. Manuel	English	30
Shaunen Kaiman	Queens	N. Middle	M. Braun	Phys. Ed.	20
Victoria Machado	St. Joseph	S. High	A. Redito	Soc. Studies	15
Louis Puca	SUNY	N. Middle	D. Viruet	Spec. Ed.	40

**RECOMMENDATION**

It is recommended that the Board of Education approve the placement of the student observer(s) to our secondary fall 2019 semester.



r. **Inservice Institute Course(s) District-Wide – Fall 2019**

**INFORMATION**

The Superintendent and her Inservice Institute designees, Jennifer Kirby and Kelly Newman, propose that the course(s) described in the attached course descriptions be offered to District personnel as part of our ongoing staff development program.

**RECOMMENDATION**

It is recommended that the Board of Education approve the Fall 2019 Inservice Institute course(s).

**Course Titles/Descriptions**

**# Hours**

**Supplies**

**SEL\*F & Mindful Movement**

**8**

**0**

Social-emotional learning strategies help students to focus their minds, connect to their bodies, regulate their emotions, express their creativity, form meaningful connections, and experience a deep sense of calm and relaxation. These pedagogical practices will enhance the collective well-being of our classroom communities. Learn about the SEL\*F curriculum for Social Emotional Learning (AND Facilitation)! We will also discuss strategies used to lead guided meditation for children and learn ways to integrate mindful movement into our classrooms.

**Safety Care Training**

**12**

**0**

Safety-Care Behavioral Safety Training program provides the skills and competencies necessary to effectively prevent, minimize, and manage behavioral challenges with dignity, safety, and the possibility of change. Using the newest and most effective technologies from Applied Behavior Analysis (ABA) and Positive Behavior Interventions & Supports (PBIS), this Safety-Care program will provide staff with strategies for not only preventing and managing behavioral challenges, but also to effectively teach replacement behaviors. Appropriate for individuals experiencing developmental, neurologic, psychiatric and other impairments, Safety-Care will result in a more positive reinforcement based approach, the development of new skills, and fewer restraints. Safety-Care provides the tools you need to be safe when working with behaviorally challenging individuals.

**Safety Care Training Re-certification**

**4**

**0**

Refresher of Units 1-10 of the full Nonviolent Crisis Intervention- CPI course for participants who were certified last school year.

<b><u>Course Titles/Descriptions</u></b>	<b><u># Hours</u></b>	<b><u>Supplies</u></b>
<b>Stonewall: 50 Years Later</b> This course will explore the historical significance of pre and post events connected to the Stonewall Riots, and the effectiveness of protest and civil disobedience in civil rights movements throughout history.	<b>8</b>	<b>0</b>
<b>New Google Tips and Tricks for Educators (2019)</b> This course will help educators learn how to use the updated G Suite tools. Participants will be afforded tips, tricks, templates, and organizational tools that will improve productivity and classroom lessons. The G Suite tools we will explore are: Google Docs, Sheets, Slides, Forms, Drive, Keep, and Classroom. These tools help to increase opportunities for critical thinking, communication, collaboration, and creativity, while supporting the learning objectives identified for students. Even experienced G Suite users will learn some new tips and tricks!	<b>8</b>	<b>0</b>
<b>Celebrating Diversity in a Culturally Responsive Classroom</b> Great Neck, Long Island, New York and the United States have all experienced considerable demographic shifts over the past two decades. In an increasingly globalized world, our role as educators has become even more dynamic. This course will provide educators with professional strategies and resources to embrace cultural awareness and integrate cultural and ethnic diversity into the classroom.	<b>8</b>	<b>0</b>
<b>Logic Games and Puzzles</b> In this course, participants will be introduced to various logic based games and puzzles and mathematical riddles/tricks. Puzzles are appropriate for students of all ages and by way of participation in this course, the math behind the puzzles and tricks will be identified. This is a hands-on course that will require active participation in the puzzles and games explored. Participants will leave this course with fun and engaging ways to challenge students of all ages.	<b>4</b>	<b>0</b>

**s. Inservice Institute Course(s) Intra-Building – Fall 2019****INFORMATION**

The Superintendent and her Inservice Institute designees, Jennifer Kirby and Kelly Newman, propose that the course(s) described in the attached course descriptions be offered to District personnel as part of our ongoing staff development program.

**RECOMMENDATION**

It is recommended that the Board of Education approve the Fall 2019 Inservice Institute course(s).

<b><u>Course Titles/Descriptions</u></b>	<b><u># Hours</u></b>	<b><u>Supplies</u></b>
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<b>Teachers Talk About Teaching (E-1) (INTRA-BUILDING – SHS)</b>	<b>4</b>	<b>0</b>
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This series is designed to foster collegiality while exploring and addressing challenges and innovations for teachers. Each session is focused on a different topic and explores a specific aspect of the teaching experience specific to the needs of the building and current participants. Staff members are invited to present and share their expertise with the group.

<b>Teachers Talk About Teaching (E-2) (INTRA-BUILDING – SHS)</b>	<b>4</b>	<b>0</b>
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This series is designed to foster collegiality while exploring and addressing challenges and innovations for teachers. Each session is focused on a different topic and explores a specific aspect of the teaching experience specific to the needs of the building and current participants. Staff members are invited to present and share their expertise with the group.

**t. Affordable Care Act Consulting Firm****INFORMATION**

From 2014 to 2019, the District utilized the services of a consulting firm, Seneca Consulting Group, to maintain legal compliance with the Affordable Care Act (ACA). We have been satisfied with Seneca's leadership and guidance. However, the District's agreement with Seneca fell under a Nassau BOCES Request for Proposals (RFP) that expired this year and was not renewed.

As a result, the District conducted its own RFP for an ACA Consultant. A committee comprised of Jason Martin, Pennie Eng, and Annette Sicuranza evaluated three proposals that were received on October 3. The proposal from Seneca Consulting Group earned the highest score and is therefore recommended by the committee.

Some of the services the firm will provide are:

- Periodically monitor the District's employee roster to determine who would qualify for health insurance coverage under the ACA, and calculate the financial impact for the District to provide the coverage
- Review collective bargaining agreements and help the District determine how each one affects the District's obligations under the ACA
- Annually print and mail the required 1095-B and 1095-C forms to all covered employees
- Provide the district with penalty analysis for:
  - failing to offer health insurance benefits as required by ACA
  - offering health insurance benefits that do not provide minimum value as required by ACA
  - providing coverage that is not affordable under ACA standards, or does not satisfy the non-discrimination rule under ACA

This contract is available for 5 years, with the annual cost to remain fixed for all 5 years.

**RECOMMENDATION**

It is recommended that the Board of Education approve the selection of Seneca Consulting Group as the company best suited to assist the district to meet the ACA mandate of the Affordable Care Act requirements for the 2019-20 school year, at a cost of \$10,500 plus \$1.30 per employee to print and mail IRS 1095 forms. If additional consulting services are needed, the hourly fee will be \$250.

u. **Request for Proposals – Topographic Survey, Toneout & GPR Services for Athletic & Site Improvements District-Wide**

**INFORMATION**

Burton Behrendt Smith (BBS), one of the District's approved architectural firms, has issued a Request for Proposals for Topographic Survey, Toneout, & GPR services in conjunction with the District's Capital Projects for various athletic & site improvements at the Saddle Rock, Parkville, North High, North Middle, South High & South Middle Schools. The proposals are to include a utility mark-out with a localized survey and topography report by a licensed Land Surveyor. The following firms responded:

	<u>Total Cost</u>
Barret, Bonacci & Van Weele P.C.	\$56,800
Pinnacle Land Surveyors, LLP	\$88,825
American Engineering & Land Surveying	\$92,450
L.K. McLean Associates, P.C.	\$112,225

**RECOMMENDATION**

It is recommended that the Board of Education accept the proposal from the surveyor Barrett, Bonacci & Van Weele P.C. in the amount of \$56,800.

v. **Surplus Equipment**

**INFORMATION**

The attached list specifies equipment that is no longer functional and can no longer be successfully used in the Great Neck Public Schools. The District intends to recycle or dispose of these Smart Boards, in accordance with policy 6900 (item 3).

**RECOMMENDATION**

It is recommended that the Board of Education approve the disposal of the attached list of Surplus Equipment.

ASSET TYPE	CURRENT STATUS	LOCATION	ROOM	SERIAL NUMBER	GNPS TAG	MANUFACTURER	MODEL	RAMI ID	SURPLUS REASON	UNIQUE ID #
SmartBoard	Current Surplus	BAKER	Phipps Tech Storage - Garage	SB680-R2-528709		SMART	SB-680	008332	BROKEN	6020280
SmartBoard	Current Surplus	BAKER	Phipps Tech Storage - Garage	SB680-M2-C94621		SMART	SB-680	13-0000001241	BROKEN	6020282
SmartBoard	Current Surplus	CLOVER-SEAL	Phipps Tech Storage - Garage	SB680-R2-826600	2029607	SMART	SB-680	011480	BROKEN	6018125
SmartBoard	Current Surplus	KENNEDY	Phipps Tech Storage - Garage	SB680-155391		SMART	SB-680	010832	BROKEN	6020279
SmartBoard	Current Surplus	LAKEVILLE	Phipps Tech Storage - Garage	SB680-R2-520707		SMART	SB-680	010397	BROKEN	6020272
SmartBoard	Current Surplus	NORTH HIGH	Phipps Tech Storage - Garage	SB680-R2-521703		SMART	SB-680	006250	BROKEN	6020285
SmartBoard	Current Surplus	NORTH HIGH	Phipps Tech Storage - Garage	SB680-R2-554040		SMART	SB-680	006455	BROKEN	6020289
SmartBoard	Current Surplus	NORTH HIGH	Phipps Tech Storage - Garage	SB680-R2-559990		SMART	SB-680	006456	BROKEN	6020287
SmartBoard	Current Surplus	NORTH HIGH	Phipps Tech Storage - Garage	SB680-R2-559918		SMART	SB-680	006459	BROKEN	6020286
SmartBoard	Current Surplus	NORTH HIGH	Phipps Tech Storage - Garage	SB680-R2-890704		SMART	SB-680	011651	BROKEN	6020283
SmartBoard	Current Surplus	NORTH HIGH	Phipps Tech Storage - Garage	SB680-R2-889984		SMART	SB-680	011653	BROKEN	6020288
SmartBoard	Current Surplus	NORTH HIGH	Phipps Tech Storage - Garage	SB680-R2-961987		SMART	SB-680	011869	BROKEN	6020284
SmartBoard	Current Surplus	NORTH HIGH	Phipps Tech Storage - Garage	SB680-R2-961658		SMART	SB-680	011870	BROKEN	6020281
SmartBoard	Current Surplus	NORTH HIGH	Phipps Tech Storage - Garage	SB680-R2-961673		SMART	SB-680	011875	BROKEN	6020291
SmartBoard	Current Surplus	NORTH HIGH	Phipps Tech Storage - Garage	SB680-R2-520766		SMART	SB-680	008346	BROKEN	6020290
SmartBoard	Current Surplus	NORTH MIDDLE	Phipps Tech Storage - Garage	SB680-R2-816645		SMART	SB-680	011023	BROKEN	6020273
SmartBoard	Current Surplus	NORTH MIDDLE	Phipps Tech Storage - Garage	SB680-R2-816300		SMART	SB-680	011031	BROKEN	6020278
SmartBoard	Current Surplus	NORTH MIDDLE	Phipps Tech Storage - Garage	SB680-M2-D25966		SMART	SB-680	13-0000001789	BROKEN	6020274
SmartBoard	Current Surplus	NORTH MIDDLE	Phipps Tech Storage - Garage	SB680-R2-672333	20090110	SMART	SB-680	000221	BROKEN	6018641
SmartBoard	Current Surplus	NORTH MIDDLE	Phipps Tech Storage - Garage	SB680-R2-816298	2047059	SMART	SB-680	12-0000001405	BROKEN	6018642
SmartBoard	Current Surplus	SADDLE ROCK	Phipps Tech Storage - Garage	SB680-M2-061747		SMART	SB-680		BROKEN	6020276
SmartBoard	Current Surplus	SADDLE ROCK	Phipps Tech Storage - Garage	SB680-R2-A17129		SMART	SB-680	012541	BROKEN	6020275
SmartBoard	Current Surplus	SADDLE ROCK	Phipps Tech Storage - Garage	SB680-R2-309667		SMART	SB-680		BROKEN	6018719
SmartBoard	Current Surplus	SOUTH HIGH	Phipps Tech Storage - Garage	SB680-M2-C94617		SMART	SB-680	011339	BROKEN	6020277
SmartBoard	Current Surplus	SOUTH MIDDLE	Phipps Tech Storage - Garage	SB680-R2-541278	2024834	SMART	SB-680	009150	BROKEN	6010458
SmartBoard	Current Surplus	UNKNOWN	Phipps Tech Storage - Garage	SB680-R2-300026		SMART	SB-680		BROKEN	6020292

**w. Sale of Elementary Math Workbooks****INFORMATION**

The District updated its *Math in Focus* curriculum this year and accordingly purchased new workbooks for elementary students. Over the seven years that the District has been using the *Math in Focus* curriculum, each school accumulated some unused copies of the older workbooks (originally published in 2009, 2012, and 2015). These are no longer needed and can be sold to Follett as part of the company's Book Buyback Program.

**RECOMMENDATION**

It is recommended that the Board of Education accept the offer of \$2,287.08 from Follett for a total of 1,071 unused *Math in Focus* workbooks from the District's elementary schools.



**x. Establishment of the Jack Mangan Memorial Scholarship Award****INFORMATION**

The family of Jack Mangan, would like to establish a new scholarship called the “Jack Mangan Memorial Scholarship Award”. Jack Mangan was always someone interested in giving back to the community. The family wanted to create this award in order to provide for a student that is a good citizen, displays good student skills, and demonstrated the qualities of a strong work ethic and perseverance.

The scholarship will provide a Great Neck North High School student with a \$500 award. The award will go to a student who shows perseverance and hard work in pursuit of post secondary education and demonstrates financial need. The award will end when funds are no longer available.

**RECOMMENDATION**

It is recommended that the Board of Education authorize the establishment of the “Jack Mangan Memorial Scholarship Award”. A \$500 award will be presented annually to a North High School senior who meets the criteria until funds are no longer available.

**y. Donation – Monetary: Scholarships****INFORMATION**

The following donations have been received by the District:

<b><u>Name of Scholarship</u></b>	<b><u>Name of Donors</u></b>	<b><u>Amount</u></b>
Evan Grabelsky Scholarship	Dr. Lon and Randi Satnick	\$150
	Sheila DeFranco	\$25
Jenny Spielman Scholarship	Bruce & Sandy Kafenbaum	\$100

The administration has indicated that these scholarship donations are very much appreciated.

**RECOMMENDATION**

It is recommended that the Board of Education accept the above donations to the Great Neck Public Schools.

### 3. **FACILITIES**

#### a. **Public Use of District Facilities**

##### **INFORMATION**

Attached is a schedule of requests for public use of district facilities. The fees are calculated in accordance with Board policy for the use of district facilities.

##### **RECOMMENDATION**

It is recommended that the schedule of requests for public use of district facilities be accepted.

# PUBLIC USE OF DISTRICT FACILITIES

2019 - 2020  
(For Board of Education Approval)  
October 15, 2019

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Art of the Dance World	North High Auditorium	Friday Saturday	12/20/2020	5:30 PM	9:00 PM	Recital Rehearsal	\$1,830.00	4
			12/21/2020	12:00 PM	3:00 PM	Dance Recital		
Great Neck Center for the Visual & Performing Arts, Inc.	South Middle Auditorium	Sunday Sunday	05/03/2020	11:30 AM	5:30 PM	Choral Rehearsal	\$2,800.00	2
			05/17/2020	12:00 PM	5:30 PM	Choral Recital		
Great Neck North High School Adopt-A-Dream	North Middle Field #9 Track Field	Sunday	04/26/2020	10:00 AM	4:00 PM	Color Run	Waived	1
The Dance Project	South High Auditorium Choral Room	Saturday	12/07/2019	12:00 PM	4:00 PM	Dance Recital	\$2,360.00	4
The Dance Project	South High Auditorium Choral Room	Monday Friday Saturday	06/08/2020	5:00 PM	10:00 PM	Recital Rehearsal	\$8,095.00	4
			06/12/2020	4:30 PM	10:30 PM	Dance Recital		
			06/13/2020	5:30 PM	10:30 PM			
Girl Scouts of Nassau County Troop #622	Lakeville Cafeteria	Monday & Thursday	10/17/2019 - 06/18/2020	7:00 PM	9:00 PM	Troop Meetings	Waived	1
The Scilla Dance Studio	South High Auditorium	Tuesday Saturday	06/02/2020	5:00 PM	11:00 PM	Recital Rehearsal	\$4,860.00	4
			06/06/2020	5:00 PM	11:00 PM			
Great Neck Class of 1967	South High Building Tour	Saturday	10/26/2019	3:00 PM	4:30 PM	Reunion Tour	Waived	1

PUBLIC USE OF DISTRICT FACILITIES

2019 - 2020  
(For Board of Education Approval)  
October 15, 2019

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
ConfidantZe & Fitness	North High Auditorium Classroom 119 & 121	Wednesday	05/27/2020	4:00 PM	7:00 PM	Recital Rehearsal	\$3,360.00	
		Sunday	05/31/2020	2:30 PM	5:30 PM	Dance Recital		
Manhasset High School	North Middle Pool	Tuesday	01/07/2020	7:00 PM	9:00 PM	Swim Meet	\$1,000.00	3
		Friday	01/17/2020	7:00 PM	9:00 PM			
Sephardic Heritage Alliance, Inc.	North High Auditorium	Saturday	12/07/2019	4:00 PM	11:00 PM	Cultural Show	\$3,136.00	2
		Sunday	12/08/2019	6:00 PM	11:00 PM		\$2,688.00	

#### **4. FINANCE AND OPERATIONS**

##### **a. Contract(s) – Heating System Water Treatment Service Extension**

###### **INFORMATION**

The District has completed the first year for Heating System Water Treatment Service. Acqua Treat Ltd. was awarded the contract as they were the lowest responsible bidder in accordance with the specifications of the August 13, 2018 bid.

The agreement calls for monthly service visits for steam heating systems and bi-monthly service visits for hot water heating systems.

The District has been satisfied with the performance of the Acqua Treat Ltd. The initial contract was from September 1, 2018 through August 31, 2021, with the option for two additional one year periods. The District would like to exercise the option to renew for one additional year. The vendor agrees to provide all services in accordance with the August 13, 2018 bid at no additional cost. Pricing remains as follows:

Monthly Service Visits for Steam Heating Systems	\$80.80 per visit
Bi-Monthly Service Visit for Hot Water Heating Systems	\$60.60 per visit
Cost of Chemicals Used	\$6.00 per pound

###### **RECOMMENDATION**

It is recommended that the Board of Education exercise its option for a fifth year with Acqua Treat Ltd. from September 1, 2019 through August 31, 2020 with no percentage increase from the previous year.

**b. Contract(s) – Evaluation and Assessment Services****INFORMATION**

The Committee on Special Education (CSE) has recommended specialized assessments and evaluation for certain students with disabilities. The Board of Education is asked to approve payment for the evaluations which have been provided by the consultants and agencies below.

**BROOKVILLE CENTER FOR CHILDREN'S SERVICES****RECOMMENDATION**

It is recommended that the Board of Education approve payments to the Brookville Center for Children's Services of Brookville, New York for conducting the following evaluations during the 2019/2020 school year:

Psychological	\$304.00 per evaluation
Speech/Language	\$206.00 per evaluation
Occupational	\$206.00 per evaluation
Physical	\$206.00 per evaluation
Educational	\$206.00 per evaluation

**EDEN II SCHOOL FOR AUTISTIC CHILDREN****RECOMMENDATION**

It is recommended that the Board of Education approve payments to the Eden II School for Autistic Children of Staten Island, New York for conducting the following evaluations during the 2019/2020 school year:

Psychological	\$1,000.00 per evaluation
Speech/Language	\$1,000.00 per evaluation
Educational	\$1,000.00 per evaluation

**c. Contract(s) – Instructional and Tuition****INFORMATION**

Great Neck has agreed to provide educational services for certain students with disabilities who are residents of other school districts. The Board of Education is asked to approve the following contract(s) for tuition.

**LOCUST VALLEY CENTRAL SCHOOL DISTRICT****RECOMMENDATION**

It is recommended that the Board of Education approve a contract with the Locust Valley Central School District of Locust Valley, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$82,152 per student from September 2019 through June 2020.

**NORTH SHORE CENTRAL SCHOOL DISTRICT****RECOMMENDATION**

It is recommended that the Board of Education approve a contract with the North Shore Central School District of Sea Cliff, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$82,152 per student from September 2019 through June 2020.



**d. Contract(s) – Related Services – District of Location****INFORMATION**

New York State Law 3602-c requires that public school districts reimburse districts of location for actual costs for providing related services to non-public school students located within their district. The public school may bill each student's district of residence for the services provided. The Board of Education is asked to approve the contract listed below for students who attend non-public school in other districts and reside in Great Neck.

LOCUST VALLEY CENTRAL SCHOOL DISTRICT

**RECOMMENDATION**

It is recommended that the Board of Education approve a payment to the Locust Valley Central School District of Locust Valley, New York for related services rendered to one resident of Great Neck who attended a non-public school in the Locust Valley CSD for the 2018-2019 school year.

**e. Contract(s) – Resource and Related Services****INFORMATION**

The Committee on Special Education (CSE) has recommended specialized assessments and evaluations as well as resource and related services for certain students with disabilities. The Board of Education is asked to approve the contract(s) with the consultant/agency noted below, for service to be rendered as needed during the 2019/2020 school year.

ALL ABOUT KIDS, SLP, OT, PT, LMSW, PSYCHOLOGY, PLLC

**RECOMMENDATION**

It is recommended that the Board of Education approve a contract with All About Kids, SLP, OT, PT, LMSW, Psychology, PLLC of Plainview, New York for providing related services as outlined in the attached contract effective October 1, 2019 through June 30, 2020.

**f. Contract(s) – Tuition****INFORMATION**

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend programs located in other public school districts, BOCES, or approved private special education settings. The Board of Education is asked to approve the following contract(s) for tuition for the 2019/2020 school year.

**CEREBRAL PALSY ASSOCIATION OF NASSAU COUNTY****RECOMMENDATION**

It is recommended that the Board of Education approve a contract with the Cerebral Palsy Association of Nassau County of Roosevelt, New York for the education of classified students at an approved rate of \$8,228 per student for tuition for July 2019 through August 2019 and \$49,369 per student for September 2019 through June 2020.

**g. Contract(s) – Tuition Addenda****INFORMATION**

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process requires us to approve adjustments to such tuitions several times. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools, as noted below.

**ANDERSON CENTER FOR AUTISM****RECOMMENDATION**

It is recommended that the Board of Education approve the revised tuition rate for the Anderson Center for Autism of Staatsburg, New York for three classified students who attended the Anderson Center for Autism from \$9,035 per student to \$10,013 per student for July 2019 through August 2019 and from \$54,211 per student to \$60,077 per student for September 2019 through June 2020 for the special education program.

**BROOKVILLE CENTER FOR CHILDREN'S SERVICES****RECOMMENDATION**

It is recommended that the Board of Education approve the revised tuition rate for the Brookville Center for Children's Services of Glen Head, New York for two classified students who attended the Brookville Center for Children's Services from \$8,576 per student to \$8,850 per student for July 2019 through August 2019 and from \$51,458 per student to \$53,098 per student for September 2019 through June 2020 for the special education program.

**BROOKVILLE CENTER FOR CHILDREN'S SERVICES****RECOMMENDATION**

It is recommended that the Board of Education approve the revised tuition rate for the Brookville Center for Children's Services of Glen Head, New York for seven classified students who attended the Brookville Center for Children's Services from \$11,375 per student to \$11,726 per student for July 2019 through August 2019 and from \$68,249 per student to \$70,355 per student for September 2019 through June 2020 for the autism program.

SUMMIT SCHOOL

**RECOMMENDATION**

It is recommended that the Board of Education approve the revised maintenance rate for the Summit School of Upper Nyack, New York for one classified student who attended the Summit School from \$344.49 per diem per student to \$368.00 per diem per student for July 2019 through August 2019.

h. **Outside Service Agreements**

**INFORMATION**

The attached Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

**RECOMMENDATION**

It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached Outside Service Agreements.

**OTHER CONSULTANTS**  
**10/15/19 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Addiction Educators	Dr. Stephen Dewey, Guest Presenter, for 7 <sup>th</sup> Grade Health Assembly	North Middle	11/20/19	\$500	\$500.00
Neema Adler	Provide AIS Services to Students	Bais Yaakov Academy of Queens	9/17/19-8/31/20	\$75/hr	\$3,459.00 *
Alley Pond Environmental Center, Inc.	Nature Show for 6 <sup>th</sup> Graders not Attending the Greenkill Trip.	South Middle	11/13/19	\$220/Session	\$220.00 ***
Anti-Defamation League	Anti-Bias Training Program	South Middle	11/5/19	\$1,000/session	\$3,000.00
Sara Berlin	Social Worker for Students	North Shore Hebrew Academy	10/16/19-8/31/20	\$24.30/hr	\$2,652.00 *
The Big Word	Over-the-Phone Interpreting Service for all Languages for Testing	District Wide	9/1/19-8/30/20	\$.76/minute	\$5,500.00
Gregory Briggler	Musician for Jr. Players (Trombone) "Anything Goes"	North High	11/15/19-11/17/19	\$65/hr	\$731.25

\*Partially or fully funded by a State or Federal Grant.

\*\*Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

\*\*\*Amount included in fee paid for by participants.

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**OTHER CONSULTANTS**  
**10/15/19 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
C+H Signal	Monthly Monitoring of Central Stations and Repairs to Fire Alarms	District Wide	10/1/19-11/30/19	\$1,000/month	\$2,000.00
Hellerick's Family Farm	Educational Field Trip to Hellerick's Family Farm	South Middle	10/22/19	\$8/student	\$665.00 ***
La Rotonda Restaurant	Annual College Panel Dinner	North High	3/26/20	\$500	\$500.00
Lessings Inc./ The Heritage Club	Class of 2020 Senior Prom	North High	6/11/20	\$110/person	\$24,200.00 ***
MTI Shows	Show Kit and Royalty Fee for 5 <sup>th</sup> Grade Mary Poppins Jr Performance	E.M. Baker	12/1/19-3/17/20	\$685	\$685.00
Pearl S Buck International	Educational Field Trip to Pearl S Buck House	South Middle	10/22/19	\$7/student	\$665.00 ***
Aaron Prindle	Musician for Jr. Players (Trumpet) "Anything Goes"	North High	11/15/19-11/17/19	\$65/hr	\$731.25

\*Partially or fully funded by a State or Federal Grant.

\*\*Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

\*\*\*Amount included in fee paid for by participants.

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**OTHER CONSULTANTS**  
**10/15/19 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
SADD/NPFH Camfel Productions	SADD Assembly	South Middle	10/28/19	\$995/day	\$995
James Shepherd	Winter Concert (1 rehearsal and 2 concerts) and Spring Concert (1 rehearsal and 2 concerts)	Saddle Rock	12/1/19-5/31/20	\$100/session	\$600.00
Etti Siegel	Provide Professional Development/Coaching to Staff	Yeshiva Bnot Yaakov	10/16/19-8/31/20	\$200/3 hrs	\$1,100.00 *
Sounds Unlimited Entertainment	DJ Service for 8 <sup>th</sup> Grade Dinner Dance	South Middle	6/4/20	\$400	\$400.00 ***
T.R. Sanctuary and Audubon Center	Nature Show for 6 <sup>th</sup> Grade Students not Attending Greenkill Trip	South Middle	11/14/19	\$230/session	\$230.00 ***
Wendy Varga, Consulting LLC	Provide Professional Development Services to Staff	Silverstein Hebrew Academy	10/16/19-8/31/20	\$100/hr	\$12,500.00 *

\*Partially or fully funded by a State or Federal Grant.

\*\*Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

\*\*\*Amount included in fee paid for by participants.

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**COMMUNITY EDUCATION CONSULTANTS**  
10/15/19 BOARD MEETING

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Kellari Restaurant	Luncheon Before Attending Matinee Performance of West Side Story	Cumberland	4/29/20	\$47.97/person	\$1,870.83 ***

\*Partially or fully funded by a State or Federal Grant.

\*\*Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

\*\*\*Amount included in fee paid for by participants.

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**i. Payment of Fees to Counsel****INFORMATION**

An invoice was received from district counsel, Frazer & Feldman, for professional services rendered during May 2019 and June 2019 in the following matters:

Student Matters – Special Ed (13)	\$	48,163.25
Negotiations	\$	11,010.15
Human Resources (5)	\$	32,608.85
Instruction	\$	21,607.30
Student Matters – Residency	\$	608.45
Miscellaneous	\$	46,429.24
	\$	<u>160,427.24</u>

**RECOMMENDATION**

It is recommended that the Board of Education authorize the payment of \$160,427.24 for May 2019 and June 2019 as per the invoice submitted by Frazer & Feldman for professional services rendered as stated above.

## **5. STUDENT MATTERS AND CURRICULUM**

### **a. Committee on Preschool Special Education Recommendations**

#### **INFORMATION**

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

#### **RECOMMENDATION**

The Board of Education has been provided with the schedule of specific recommendations for the 2019 – 2020 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

A8516	A4316	G3631
G9776	Y6604	M5006
M0856	S1589	Y2361
Z3248	Z1662	

**b. Committee on Special Education Recommendations****INFORMATION**

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

**RECOMMENDATION**

The Board of Education has been provided with the schedule of specific recommendations for the 2019 – 2020 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

10208	G9900	L8212	P0201
10314	H0673	L8213	P2498
10367	H2042	M1360	R2803
10443	H3091	M3203	R7399
10611	H5546	M4533	R9108
10658	H8765	M8765	S62354
A7705	J1597	M9704	S7440
A8130	J6261	N0831	S8876
B2569	J6792	N0931	T0453
B4834	K0092	N6267	V8724
C1654	K3142	N7532	W4300
E8468	K8578	O6468	W9770
F5152	L4088	O6469	Z6014
G1993	L4473	O9227	Z9001
G9807	L6099	O9856	