



**Great Neck Public Schools**  
**Board of Education**

**Meeting of the Board of Education**  
**Monday, September 16, 2019**  
**South Middle School, Choral Room**  
**\*7:00 PM / \*\*8:30 PM**

\*AT 7:00 PM: The Board of Education will officially begin its public meeting by accepting and voting on a motion to go into EXECUTIVE SESSION to discuss items appropriate for executive session pursuant to the Open Meetings Law. If no such motion is adopted, the Board will declare a recess.

\*\*AT 8:30 PM: The Board of Education will resume its PUBLIC MEETING to act on agenda items necessary for the conduct of its business.

**PLEDGE OF ALLEGIANCE**

**1. APPROVAL OF MINUTES**

- a. August 29, 2019
- b. September 8, 2019

**2. BOARD/ADMINISTRATIVE AFFAIRS**

- a. Superintendent's Report
- b. Presentation on Resolution to Authorize Capital Projects Proposition (December 3, 2019)
- c. Resolution to Authorize Capital Projects Proposition (December 3, 2019)
- d. Policy – Display of the Flag - First Reading
- e. Policy – Federal Flag Code - First Reading
- f. Policy – Display of the Flag Regulation - First Reading
- g. Policy – Alcohol and Drug Testing for School Bus Drivers and Other Safety-Sensitive Employees - First Reading
- h. Appointment of Impartial Hearing Officers
- i. Elementary Student Observers Fall 2019 Semester
- j. Secondary Student Teachers & Student Observers Fall 2019 Semester
- k. SCOPE After School Enrichment Program
- l. Fee Schedule for the Fun For Fours Program
- m. Designation of Bank as Additional Depository
- n. Software License Renewal for Infinite Campus
- o. Fresh Produce Purchases for 2019-2020
- p. Resolution to Intercede in Guardianship Proceeding
- q. Donation – Monetary: South High School Robotics
- r. Donation – Monetary: Scholarships

**3. FACILITIES**

- a. Public Use of District Facilities

**4. FINANCE AND OPERATIONS**

- a. Contract(s) – Tuition Addenda
- b. Contract(s) – Health and Welfare Services
- c. Contract(s) – Instructional and Tuition
- d. Outside Service Agreements
- e. Payment of Fees to Counsel
- f. Claims Audit Report to the Board of Education – August 2019

**5. STUDENT MATTERS AND CURRICULUM**

- a. Committee on Preschool Special Education Recommendations
- b. Committee on Special Education Recommendations

**6. PERSONNEL** (some items may be appropriate for Executive Session)

- I. Certificated Employees
  - a. Appointment(s)
  - b. Change(s) In Salary/Payment/Status
  - c. Retirement(s)
  - d. Resignation(s)
  - e. Termination(s)
  - f. Leave(s)
  - g. Other
- II. Non-Certificated Employees
  - a. Appointment(s)
  - b. Change(s) In Salary/Payment/Status
  - c. Retirement(s)
  - d. Resignation(s)
  - e. Termination(s)
  - f. Leave(s)
  - g. Other
  - h. Resolutions

**7. OPEN TIME**

Residents may speak on any item in Public Session with these two exceptions: "Communications," on which only the letter-writer may comment, and subjects listed "For Board Discussion." The purpose of "Open Time" is to permit any person in the audience to address the Board of Education on any question concerning the school district, whether or not the question appears on the printed agenda. Generally, up to three minutes will be granted to each speaker.

**8. BOARD DISCUSSION – NO ACTION TO BE TAKEN**

**NEXT MEETINGS**

<u>Day</u>	<u>Date</u>	<u>Meeting Type</u>	<u>Time</u>	<u>Location</u>
Tues	October 15, 2019	Public Action	8:30pm	E.M. Baker Auditorium (note change in location)
Thurs	October 17, 2019	UPTC/PTA Presidents	6:00pm	Phipps
Wed	October 30, 2019	Principals	6:00pm	Phipps
Mon	November 18, 2019	Public Action	8:30pm	Lakeville Multipurpose (note change in location)
Thurs	November 21, 2019	Administrators	6:00pm	Phipps

1. **APPROVAL OF MINUTES**

a. **August 29, 2019**

b. **September 8, 2019**

2. **BOARD/ADMINISTRATIVE AFFAIRS**

a. **Superintendent's Report**

Dr. Teresa Prendergast  
Superintendent of Schools

b. **Presentation on Resolution to Authorize Capital Projects  
Proposition (December 3, 2019)**

c. **Resolution to Authorize Capital Projects Proposition  
(December 3, 2019)**

**WHEREAS**, the Board of Education (“Board”) of the Great Neck Union Free School District (“District”) has determined that there is a need to undertake certain capital improvements, renovations and/or alterations at the District’s E.M. Baker Elementary School and Lakeville Elementary School to commence during the 2019-2020 school year (“Projects”), as described in the District Architect’s Schematic Design Phase Budget dated August 29, 2019 (“Report”) on file and available for public inspection in the office of the District Clerk; and

**WHEREAS**, the Board desires that a proposition be presented to the voters of the School District at a Special District Meeting authorizing the expenditure of available funds from the District’s general fund’s unassigned fund balance for that purpose;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board establishes itself as lead agency for the purposes of SEQRA determinations regarding the proposed Projects; and be it further

**RESOLVED**, that, upon the review and recommendation of the District’s Architect, the proposed Projects are hereby determined to be Type II actions, as defined by 6 NYCRR §617.5[c], which will have no significant impact on the environment, and which do not require any other determination or procedure under SEQRA; and, therefore, be it further

**RESOLVED BY THE BOARD OF EDUCATION** as follow:

**Section 1.**

**RESOLVED**, that the Board hereby authorizes and directs that the following proposition be placed before the voters of the Great Neck Union Free School District at a Special District Meeting to be held between the hours of 7 a.m. and 10 p.m. on December 3, 2019, at the polling places heretofore established within the District; and that the District Clerk be hereby authorized and directed to give notice of such proposition to be voted at said Special District Meeting by publishing a notice thereof, four times within the seven (7) weeks next preceding the Special District Meeting, the first publication to be at least forty-five (45) days before the election, and to have the necessary ballot labels printed for said vote in the form corresponding as nearly as may be with the requirements of the Education Law and the provisions of the voting machine rules of this school district:

**PROPOSITION NO. 1 (Capital Projects Proposition):**

**RESOLVED**,

- (a) That the Board of Education of the Great Neck Union Free School District (“District”), be hereby authorized to undertake school building

- improvement projects (“Projects”) substantially as referred to and described in the District Architect’s Schematic Design Phase Budget dated August 29, 2019 (“Report”), to commence during the 2019-2020 school year and to consist of the construction of improvements, renovations and/or alterations to the E.M. Baker Elementary School and Lakeville Elementary School and the sites thereof, including (as and where necessary): E.M. Baker: construction of two-story classroom wing addition and reconfiguration of classroom, parking and basement to accommodate six (6) new classrooms; redesign of bus loop and parent drop-off area; Lakeville: construction of classroom addition to the East Wing to accommodate two (2) new classrooms; all of the foregoing to include furnishings, equipment, machinery, demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto, an amount not to exceed the estimated total cost of \$9,749,469; provided that the detailed costs of the components of the Projects as set forth in detail in the Report may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District and does not materially change the scope of the Projects; and
- (b) That an amount not to exceed Nine million, seven hundred forty nine thousand, four hundred sixty nine Dollars (\$9,749,469), be hereby appropriated from the General Fund’s unassigned fund balance, and that such sum be hereby authorized to be transferred into the District’s Capital Fund as needed to be expended and applied toward the cost of the Projects.

Such Proposition shall appear on the ballot labels to be inserted in the voting machines used for voting at the said special meeting of the District voters in substantially the following form:

PROPOSITION

YES / NO

RESOLVED:

- (a) That the Board of Education of the Great Neck Union Free School District is authorized to construct improvements and alterations to District facilities and the sites thereof and to expend an amount not to exceed \$9,749,469.
- (b) That the sum of \$9,749,469 is hereby appropriated from the General Fund’s unassigned fund balance such sum is hereby authorized to be transferred to the District’s Capital Fund to be expended and applied toward the cost of the Project.

d. **Policy – Display of the Flag - First Reading**

**INFORMATION**

Attached for Board of Education consideration is a revised policy: ***Display of the Flag (4311.1)***. The revision deletes the reference to 4311.1-E *Federal Flag Code*. Upon a recommendation by the New York State School Boards Association (NYSSBA), 4311.1-E is to be deleted and replaced by 4311.1-R *Display of the Flag Regulation* which extracts all relevant procedures from the Federal Flag Code regarding display of the flag in school buildings in New York State. This revised policy is being submitted for the first of three readings. No Board action will be taken at this time.



**4311.1**

**DISPLAY OF THE FLAG**

The District shall purchase a United States flag, flagstaff and the necessary appliances for its display upon or near every school building. There shall be a flag on display in every assembly room of every school.

The flag shall be flown at full- or half-staff pursuant to law. In addition, the flag may be flown at half-staff at the discretion of the Superintendent of Schools.

Consistent with ~~national~~ Federal and New York State law and regulations and this policy, the district shall follow the guidance on flag etiquette provided in the *Federal Flag Code* (U.S. Code, Title 36, Chapter 10, §171 - §178), as summarized in *Display of the Flag Regulation* (4311.1-R) ~~which is attached as 4311.1-E.~~

*Great Neck Public Schools*

*Adopted: 11/03/03*

*Proposed Revision: 9/16/19*

e. **Policy – Federal Flag Code - First Reading**

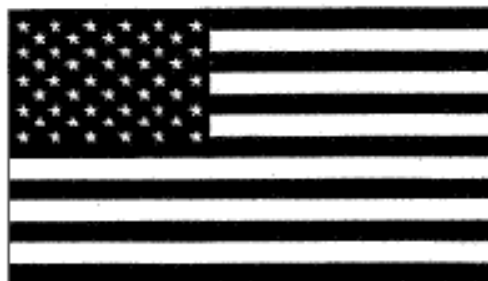
**INFORMATION**

Attached for Board of Education consideration is deletion of the exhibit: **Federal Flag Code (4311.1-E)**. Upon a recommendation by the New York State School Boards Association (NYSSBA), this Exhibit, first adopted in 2003 shall be replaced by 4311.1-R Display of The Flag Regulation. This deletion is being submitted for the first of three readings. No Board action will be taken at this time.

4311.1-E

# Federal Flag Code

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**The Federal Flag Code prescribes the proper display of and respect for the United States Flag. Each state has its own flag law. Here is the code in its entirety (PUBLIC LAW 94 - 344):**

## JOINT RESOLUTION

To amend the joint resolution entitled "Joint resolution to codify and emphasize existing rules and customs pertaining to the display and use of the flag of the United States of America".

Resolved by the Senate and House of Representatives of the United States of America in Congress assembled, That the joint resolution entitled "Joint resolution to codify and emphasize existing rules and customs pertaining to the display and use of the flag of the United States of America", as amended (36 U.S.C. 171-178), is amended --

SEC. 1 That the following codification of existing rules and customs pertaining to the display and use of the flag of the United States of America be, and is hereby, established for the use of such civilians or civilian groups or organizations as may not be required to conform with regulations promulgated by one or more executive departments of the Government of the United States. The flag of the United States for the purpose of this chapter shall be defined according to title 4, United States Code, Chapter I, section 1 and section 2 and Executive Order 10834 issued pursuant thereto.

## SEC. 2

(a) It is the universal custom to display the flag only from sunrise to sunset on buildings and on stationary flagstaffs in the open. However, when a patriotic effect is desired, the flag may be displayed twenty-four hours a day if properly illuminated during the hours of darkness.

(b) The flag should be hoisted briskly and lowered ceremoniously.

**4311.1-E/2**

(c) The flag should not be displayed on days when the weather is inclement, except when an all weather flag is displayed.

(d) The flag should be displayed on all days, especially on New Year's Day, January 1; Inauguration Day, January 20; Lincoln's Birthday, February- 12; Washington's Birthday, third Monday in February; Easter Sunday (variable); Mother's Day, second Sunday in May; Armed Forces Day, third Saturday in May; Memorial Day (half-staff until noon), the last Monday in May; Flag Day, June 14; Independence Day, July 4; Labor Day, first Monday in September; Constitution Day, September 17; Columbus Day, second Monday in October; Navy Day, October 27; Veterans Day, November 11; Thanksgiving Day, fourth Thursday in November; Christmas Day, December 25; and such other days as may be proclaimed by the President of the United States; The birthdays of States (date of admission); and on State holidays.

(e) The flag should be displayed daily on or near the main administration building of every public institution.

(f) The flag should be displayed in or near every polling place on election days.

(g) The flag should be displayed during school days in or near every schoolhouse.

SEC. 3 That the flag, when carried in a procession with another flag or flags, should be either on the marching right; that is, the flag's own right, or, if there is a line of other flags, in front of the center of that line.

(a) The flag should not be displayed on a float in a parade except from a staff, or as provided in subsection (j).

(b) The flag should not be draped over the hood, top, sides, or back of a vehicle or of a railroad train or a boat. When the flag is displayed on a motor car, the staff should be fixed firmly to the chassis or clamped to the right fender.

(c) No other flag or pennant should be placed above or, if on the same level, to the right of the flag of the United States of America, except during church services conducted by naval chaplains at sea, when the church pennant may be flown above the flag during church services for the personnel of the Navy. (See Public Law 107, page 4)

(d) The flag of the United States of America, when it is displayed with another flag against a wall from crossed staffs, should be on the right, the flag's own right, and its staff should be in front of the staff of the other flag.

(e) The flag of the United States of America should be at the center and at the highest point of the group when a number of flags of States or localities or pennants of societies are grouped and displayed from staffs.

(f) When flags of states, cities, or localities, or pennants of societies are flown on the same halyard with the flag of the United States, the latter should always be at the peak. When the flags are flown from adjacent staffs, the flag of the United States should be hoisted first and lowered

**4311.1-E/3**

last. No such flag or pennant may be placed above the flag of the United States or to the United States Flag's right.

(g) When flags of two or more nations are displayed, they are to be flown from separate staffs of the same height. The flags should be of approximately equal size. International usage forbids the display of the flag of one nation above that of another nation in time of peace.

(h) When the flag of the United States is displayed from a staff projecting horizontally or at an angle from the window sill, balcony, or front of a building, the union of the flag should be placed at the peak of the staff unless the flag is at half staff. When the flag is suspended over a sidewalk from a rope extending from a house to a pole at the edge of the sidewalk, the flag should be hoisted out, union first, from the building.

(i) When displayed either horizontally or vertically against a wall, the union should be uppermost and to the flag's own right, that is, to the observer's left. When displayed in a window, the flag should be displayed in the same way, with the union or blue field to the left of the observer in the street.

(j) When the flag is displayed over the middle of the street, it should be suspended vertically with the union to the north in an east and west street or to the east in a north and south street.

(k) When used on a speaker's platform, the flag, if displayed flat, should be displayed above and behind the speaker. When displayed from a staff in a church or public auditorium, the flag of the United States of America should hold the position of superior prominence, in advance of the audience, and in the position of honor at the clergyman's or speaker's right as he faces the audience. Any other flag so displayed should be placed on the left of the clergyman or speaker or to the right of the audience.

(l) The flag should form a distinctive feature of the ceremony of unveiling a statue or monument, but it should never be used as the covering for the statue or monument.

(m) The flag, when flown at half-staff, should be first hoisted to the peak for an instant and then lowered to the half-staff position. The flag should be again raised to the peak before it is lowered for the day. On Memorial Day the flag should be displayed at half-staff until noon only, then raised to the top of the staff. By order of the President, the flag shall be flown at half-staff upon the death of principal figures of the United States Government and the Governor of a State, territory, or possession, as a mark of respect to their memory. In the event of the death of other officials or foreign dignitaries, the flag is to be displayed at half-staff according to Presidential instructions or orders, or in accordance with recognized customs or practices not inconsistent with law. In the event of the death of a present or former official of the government of any State, territory, or possession of the United States, the Governor of that State, territory, or possession may proclaim that the National flag shall be flown at half-staff. The flag shall be flown at half-staff thirty days from the death of the President or a former President; ten days from the day of death of the Vice President, the Chief Justice or a retired Chief Justice of the United States, or the Speaker of the House of Representatives; from the day of death until interment of an Associate Justice of the Supreme Court, a Secretary of an executive or military department, a

**4311.1-E/4**

former Vice President, or the Governor of a State, territory, or possession; and on the day of death and the following day for a Member of Congress. As used in this subsection -

(1) the term 'half-staff' means the position of the flag when it is one-half the distance between the top and bottom of the staff;

(2) the term 'executive or military department' means any agency listed under sections 101 and 102 of title 5, United States Code; and

(3) the term 'Member of Congress' means a Senator, a Representative, a Delegate, or the Resident Commissioner from Puerto Rico.

(n) When the flag is used to cover a casket, it should be so placed that the union is at the head and over the left shoulder. The flag should not be lowered into the grave or allowed to touch the ground.

(o) When the flag is suspended across a corridor or lobby in a building with only one main entrance, it should be suspended vertically with the union of the flag to the observer's left upon entering. If the building has more than one main entrance, the flag should be suspended vertically near the center of the corridor or lobby with the union to the north, when entrances are to the east and west or to the east when entrances are to the north and south. If there are entrances in more than two directions, the union should be to the east.

SEC. 4 That no disrespect should be shown to the flag the United States of America; the flag should not be dipped to any person or thing. Regimental colors, State flags, and organization or institutional flags are to be dipped as a mark of honor.

(a) The flag should never be displayed with the union down, except as a signal of dire distress in instances of extreme danger to life or property.

(b) The flag should never touch anything beneath it, such as the ground, the floor, water,

(c) The flag should never be carried flat or horizontally, but always aloft and free.

(d) The flag should never be used as wearing apparel, bedding, or drapery. It should never be festooned, drawn back, nor up, in folds, but always allowed to fall free. Bunting of blue, white, and red, always arranged with the blue above, the white in the middle, and the red below, should be used for covering a speaker's desk, draping the front of the platform, and for decoration in general.

(e) The flag should never be fastened, displayed, used, or stored in such a manner as to permit it to be easily torn, soiled, or damaged in any way.

(f) The flag should never be used as a covering for a ceiling.

(g) The flag should never have placed upon it, nor on any part of it, nor attached to it any mark, insignia, letter, word, figure, design, picture, or drawing of any nature.

**4311.1-E/5**

- (h) The flag should never be used as a receptacle for receiving, holding, carrying or delivering anything.
- (i) The flag should never be used for advertising purposes in any manner whatsoever. It should not be embroidered on such articles as cushions or handkerchiefs and the like, printed or otherwise impressed on paper napkins or boxes or anything that is designed for temporary use and discard. Advertising signs should not be fastened to a staff or halyard from which the flag is flown.
- (j) No part of the flag should ever be used as a costume or athletic uniform. However, a flag patch may be affixed to the uniform of military personnel, firemen, policemen, and members of patriotic organizations. The flag represents a living country and is itself considered a living thing. Therefore, the lapel flag pin being a replica, should be worn on the left lapel near the heart.
- (k) The Flag, when it is in such condition that it is no longer a fitting emblem for display, should be destroyed in a dignified way, preferably by burning.

SEC. 5 During the ceremony of hoisting or lowering the flag or when the flag is passing in a parade or in review, all persons present except those in uniform should face the flag and stand at attention with the right hand over the heart. Those present in uniform should render the military salute. When not in uniform, men should remove their headdress with their right hand and hold it at the left shoulder, the hand being over the heart. Aliens should stand at attention. The salute to the flag in a moving column should be rendered at the moment the flag passes.

SEC. 6 During rendition of the national anthem when the flag is displayed, all present except those in uniform should stand at attention facing the flag with the right hand over the heart. Men not in uniform should remove their headdress with their right hand and hold it at the left shoulder, the hand being over the heart. Persons in uniform should render the military salute at the first note of the anthem and retain this position until the last note. When the flag is not displayed, those present should face toward the music and act in the same manner they would if the flag were displayed there.

SEC. 7 The Pledge of Allegiance to the Flag, "I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all", should be rendered by standing at attention facing the flag with the right hand over the heart. When not in uniform men should remove their headdress with their right hand and hold it at the left shoulder, the hand being over the heart. Persons in uniform should remain silent, face the flag and render the military salute.

SEC. 8 Any rule or custom pertaining to the display of the flag of the United States of America, set forth herein, may be altered, modified, or repealed, or additional rules with respect thereto may be prescribed, by the Commander-in-Chief of the Armed Forces of the United States, whenever he deems it to be appropriate or desirable; and any such alteration or additional rule shall be set forth in proclamation.

*June 2003*

f. **Policy – Display of the Flag Regulation - First Reading**

**INFORMATION**

Attached for Board of Education consideration is a new regulation: ***Display of the Flag Regulation (4311.1-R)***. Upon a recommendation by the New York State School Boards Association (NYSSBA), this regulation, which extracts all relevant procedures from the Federal Flag Code regarding display of the flag in school buildings in New York State, shall replace the existing Exhibit 4311.1-E, Federal Flag Code. It is being submitted for a first of three readings. No Board action will be taken at this time.



**4311.1-R****DISPLAY OF THE FLAG REGULATION****Flags Displayed Out-of-Doors and on Movable Hoists Indoors**

A United States flag shall be displayed in, on or near every school building in the District during school hours every day that school is in session, weather permitting, and at such other times as the Superintendent of Schools shall direct. Unless otherwise stated, the flags shall be flown at full-staff. The flags may also be displayed at night upon special occasions, at the discretion of the Superintendent, when it is desired to produce a patriotic effect.

Weather permitting, the flag will be displayed on or near the main administration building of the District whenever the building is open to the public, and on the following Federally designated days: New Year's Day, Martin Luther King, Jr. Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Flag Day, the Fourth of July, Labor Day, September 11<sup>th</sup> Remembrance Day, POW/MIA Recognition Day, Columbus Day, Veterans Day, Thanksgiving Day, Pearl Harbor Day and Christmas Day. If any of these days (except Flag Day) falls on a Sunday, the flag shall be displayed on the next day. In addition, the flag shall be displayed on each general election day and each day appointed by the President of the United States or by the Governor of New York as a day of general thanksgiving or for displaying the flag.

Flags shall also be displayed in or near every polling place on election days.

Flags shall be flown at half-staff on Pearl Harbor Day, on September 11<sup>th</sup> Remembrance Day, on days commemorating the death of a personage of great importance, and on days designated by the President of the United States or the Governor of New York.

The flag will not be displayed on days when the weather is inclement.

**Hoisting of the Flag**

The flag shall be hoisted briskly and lowered ceremoniously.

In half staffing the flag, it first should be hoisted to the peak for an instant and then lowered to the half-staff position. The flag shall be again raised to the peak before it is lowered for the day. The flag shall never be put at half-mast in the middle of the day. It must be put at half-mast in the morning only.

**4311.1-R/2**

Indoor Flags and Those Not on Movable Hoists

There shall be a United States flag in each assembly room of every school in the District. It is the duty of the teacher or other person in charge of each assembly room to ensure that the flag in the room is displayed from a staff standing at the audience's right as they face the stage. If the flag is placed on the platform, it should stand at the right of the speaker when facing the audience and at the audience's left as they face the stage.

***Great Neck Public Schools***

***Proposed: 9/16/19***

g. **Policy – Alcohol and Drug Testing for School Bus Drivers and Other Safety-Sensitive Employees - First Reading**

**INFORMATION**

Attached for Board of Education consideration is a revised policy: ***Alcohol And Drug Testing For School Bus Drivers And Other Safety-Sensitive Employees (8414.5)*** and its accompanying regulation ***(8414.5-R)***. The revision addresses the recent changes to New York State Law that legalized the prescription and use of medical marijuana, but recognizes that Federal law has not. Therefore, any evidence of its utilization by school bus drivers and other safety-sensitive employees shall be found to be a violation of Federal law. In addition, the revised regulation includes updates to the information that shall be reported to the Department of Transportation (DOT) Clearinghouse for employees subject to DOT testing. The revised policy and regulation are being submitted for the first of three readings. No Board action will be taken at this time.

8414.5

## **ALCOHOL AND DRUG TESTING FOR SCHOOL BUS DRIVERS AND OTHER SAFETY-SENSITIVE EMPLOYEES**

The Board of Education recognizes the dangers inherent in alcohol and controlled substance use by those in safety-sensitive positions. To ensure the safety of its students, staff and property, the Board requires alcohol and controlled substance testing of certain District employees, mainly “drivers.” A “driver” is defined as any person who operates a commercial motor vehicle. This includes, but is not limited to: full time, regularly employed drivers, casual, intermittent or occasional drivers, leased drivers and independent owner-operator contractors.

The District shall directly, by contract with a third party administrator, or through a consortium, implement and conduct a program to provide alcohol and controlled substance testing of employees who operate a commercial motor vehicle, perform in a safety-sensitive position, and are required to hold a commercial driver’s license. Such employees include:

1. drivers of vehicles designed to transport 16 or more passengers, including the driver;
2. drivers of commercial motor vehicles whose manufacturer’s rating is 26,001 lbs. or more; or
3. any other employee who may drive or service a listed vehicle (e.g. a mechanic who performs test drives, repairs, inspects, or loads or unloads a listed vehicle).

Controlled substance and alcohol tests ~~will~~ shall be conducted at the time of employment and randomly throughout the school year. In addition, testing shall be conducted when a supervisor has a reasonable suspicion that an employee has engaged in prohibited alcohol or controlled substance use, after an accident, prior to return to duty when the employee has been found to violate District policy and Federal regulations, and after the employee’s return to duty.

If a driver has an alcohol concentration in violation of Federal Department of Transportation (DOT) regulations or has engaged in prohibited alcohol or controlled substance use, ~~he or she~~ the driver ~~will~~ shall be removed from driving duties, and referred to a Substance Abuse Professional (SAP). The employee may be required to complete a treatment program. No driver who has abused alcohol and/or controlled substances may return to duty unless ~~he/she~~ the driver has successfully passed a required return to duty test. Thereafter, the driver will be subject to follow-up testing.

**8414.5/2**

In no case should any covered employee, found to have an alcohol concentration in violation of Federal regulations or found to have engaged in controlled substance use, be permitted to resume duties until a return to duty alcohol and controlled substance test be completed. Follow up testing ~~will~~ shall be required as determined by the SAP but at a minimum, the employee ~~will~~ shall be subject to six unannounced alcohol and controlled substance tests in the first 12 months following the employee's return to duties.

While New York Law permits the use of medical marijuana, Federal law still prohibits its use. Any driver tested under the Federal regulations, who tests positive for marijuana, even if such use is based upon a lawful certification under New York State law, shall be found to have violated Federal regulations.

Any violation of this policy, administrative regulations or procedures, or applicable Federal and New York State laws by a covered employee shall be grounds for disciplinary action including, but not limited to fines, suspension or discharge in a manner consistent with District policy, collective bargaining agreements and applicable law.

*Great Neck Public Schools*

*Adopted: 11/27/95*

*Amended: 9/20/18*

*Proposed Revision: 9/16/19*

8414.5-R

**ALCOHOL AND DRUG TESTING FOR SCHOOL BUS  
DRIVERS AND OTHER SAFETY-SENSITIVE EMPLOYEES  
REGULATION**

Any employee who operates a commercial motor vehicle and is in a safety-sensitive function shall be subject to alcohol and controlled substance testing. An employee having any questions concerning the District's policy or regulation, New York State law or Federal regulations shall contact the Superintendent of Schools.

Any treatment, rehabilitation program or discipline will be provided in accordance with District policy and/or collective bargaining agreements.

Drivers will be removed from their safety-sensitive functions if they violate the District's policy or federal regulations pertaining to the possession or consumption of alcohol or controlled substances. A driver is performing a safety-sensitive function when:

1. waiting to be dispatched, unless the driver has been relieved from duty;
2. inspecting, servicing or conditioning any commercial motor vehicle;
3. driving a commercial motor vehicle;
4. attending a vehicle being loaded or unloaded;
5. performing the driver requirements of the federal regulations pertaining to accidents; and
6. attending to a disabled vehicle.

Covered employees are required to be in compliance with District policy and regulation:

- when performing any on-duty safety-sensitive functions, including all time from the time a driver begins to work or is required to be in readiness to work until the time the driver is relieved from work and all responsibility; and
- during all time spent providing a breath sample, saliva sample or urine specimen and travel time to and from the collection site in order to comply with random, reasonable suspicion, post-accident, return-to-duty or follow-up testing.

*Prohibitions and Consequences*

The Director of Transportation or designee shall prohibit an employee from driving a listed vehicle or performing other safety-sensitive duties if the employee:

1. possesses, consumes or is reasonably believed to possess or have consumed alcohol or a controlled substance, while on duty;
2. has consumed or is under the influence of alcohol or a controlled substance within six hours before duty;

**8414.5-R/2**

3. has an alcohol concentration of 0.02 or higher, or tests positive for controlled substances; or
4. refuses to take a required alcohol or controlled substance test. Refusal to submit shall mean the failure to provide adequate breath or urine without a valid medical explanation or to engage in conduct that clearly obstructs the testing process, such as a failure to arrive for the drug testing or failure to sign the alcohol testing form prior to specimen collection.

An employee is prohibited from consuming alcohol within eight hours after being involved in an accident, or before undergoing a post-accident test, if such a test is required. Illegal drug use by drivers is prohibited on or off duty.

Any employee who tests 0.02 or greater but less than 0.04 will be removed from driving and other safety-sensitive duties until the start of the driver's next regularly scheduled duty period, but not less than 24 hours following administration of the test.

In the event that an employee has a breath alcohol concentration of 0.04 or greater, has tested positive for a controlled substance or has refused to take a test, he or she will, in addition to immediate removal from driving and any other safety-related duties, not be returned to duty until he or she:

1. has been evaluated by a substance abuse professional;
2. has complied with any treatment recommendations; and
3. has received a satisfactory result from a return to duty test.

Upon return to duty, the employee will be subject to follow-up testing.

*Types of Testing*

The Superintendent of Schools or designee and the Director of Transportation shall ensure that the following alcohol and drug tests are implemented and that any employee who is required to take an alcohol or controlled substance test shall be notified prior to the test that it is required pursuant to federal regulations or, in the case of pre-employment alcohol testing, District policy.

1. Pre-employment: Controlled substance and alcohol tests will be conducted before applicants are hired or after an offer to hire, but before actually performing safety-sensitive functions for the first time. These tests will also be given when employees transfer to a safety-sensitive function.

**8414.5-R/3**

2. Post-accident: Alcohol and controlled substance tests will be conducted if a driver is involved in an accident in which:
  - a. there has been a fatality; OR
  - b. the driver has received a citation for a moving violation in connection with the accident AND EITHER
    1. there is an injury treated away from the scene of the accident; or
    2. there is a disabled vehicle towed from the scene
3. Reasonable Suspicion: Alcohol and controlled substance tests will be conducted if when the Director of Transportation or other school official who has completed the minimum two hours of training has a reasonable suspicion that the driver has violated District policy and regulation. A “reasonable suspicion” must be based on specific, contemporaneous, articulable observations concerning the driver’s behavior, appearance, speech or body odors that are characteristic of controlled substance or alcohol misuse. Alcohol tests can only be done just before, during or just after the employee drives a listed vehicle or performs other safety-sensitive duties. The supervisor who makes the determination of reasonable suspicion cannot do the testing.
4. Random Testing: Random alcohol tests shall be conducted annually at a minimum rate of 25 percent of the average number of positions subject to such testing pursuant to federal regulation. Random alcohol tests must be conducted just before, during or just after the employee drives a listed vehicle or performs other safety-sensitive duties.

Random controlled substance tests shall be conducted annually at a minimum rate of 50 percent of the average number of positions subject to such testing pursuant to federal regulation. Random controlled substance tests may be conducted at any time.

Random alcohol and controlled substance tests must be unannounced and spread reasonably throughout the calendar year.

5. Return-to-Duty Testing: An employee who refused to take a test or has engaged in prohibited alcohol and controlled substance use, except for alcohol concentration of between 0.02 and 0.04, shall be required to take an alcohol or controlled substance test and achieve a satisfactory result before returning to duty in the safety-sensitive position. If removal was due to alcohol use, a satisfactory result will be less than 0.02 alcohol concentration. If removal was due to controlled substance use, a satisfactory result will be one that it is verified as negative. The test will not be administered until the employee has been evaluated by a substance abuse professional and has complied with any treatment recommendations.



**8414.5-R/4**

6. Follow-Up Testing: After an employee who was found to violate the District's policy against alcohol and controlled substance use returns to duty, he or she will be subject to at least six unannounced tests in the first 12 months following the employee's return to duty. Follow-up testing may be extended for up to 60 months from the date of the employee's return to duty. Follow-up alcohol testing may only be conducted before, during or after the driver has performed his or her driving duties.

*Testing Procedures*

## A. Alcohol Testing Procedures

Alcohol testing will be conducted with evidential breath testing (EBT) devices approved by the National Highway Traffic Safety Administration. An approved non-evidential screening device may be used to perform screening tests but not for confirmation alcohol tests. The employee and the Breath Alcohol Technician conducting the test must complete the alcohol testing form to ensure that the results are properly recorded.

1. Two breath tests are required to determine if a person has a prohibited alcohol concentration. A screening test is conducted first. Any result less than 0.02 alcohol concentration is considered a "negative" test.
4. 2. If the alcohol concentration is 0.02 or greater, a second or confirmation test must be conducted. The confirmation test must be conducted using an EBT that ~~prints out the results, date and time, a sequential test number, and the name and serial number of the EBT to ensure the reliability of the results.~~ meets the requirements of Federal regulations.
3. If the confirmation test results indicate an alcohol concentration from 0.02 to 0.03999, the employee will be restricted from duty for at least 24 hours from the time of the test.
4. If the confirmation test results indicate an alcohol concentration equal to or greater than 0.04, the employee will be removed from all safety-sensitive duties and no return to duty will be permitted until the employee has successfully passed required return-to-duty tests. The employee must also be reviewed by a Substance Abuse Professional and comply with his/her recommendations. Follow-up tests will also be required.
5. For post-accident testing, the results of breath or blood tests conducted by law enforcement officials will be accepted as long as the testing conforms with federal and state requirements for alcohol testing and the results are made available to the District.

**8414.5-R/5**

All testing procedures will conform to the requirements outlined in federal regulations (49 CFR Part 40) for ensuring the accuracy, reliability and confidentiality of test results. These procedures include training and proficiency requirements for Breath Alcohol Technicians, quality assurance plans for the EBT devices including calibration, requirements for suitable test location, and protection of employee test records

**B. Drug Testing Procedures**

The employee must provide a urine specimen at a collection site that meets Federal requirements which will be analyzed at a laboratory certified and monitored by the U.S. Dept. of Health and Human Services.

1. Regulations require that each urine specimen be divided into one "primary" specimen and one "split" specimen.
2. All urine specimens are analyzed for the following drugs:
  - a. Any marijuana (THC metabolites)
  - b. Cocaine metabolites
  - c. Amphetamines (including methamphetamines, MDA and MDMA)
  - d. Opiates (including natural opiates such as codeine, morphine, heroin, and semi-synthetic opioids such as hydrocodone, hydromorphone, oxycodone, and oxymorphone)
  - e. Phencyclidine (PCP)
3. If the primary specimen confirms the presence of one or more of these drugs, the employee has 72 hours to request that the split specimen be sent to another certified lab for analysis. [Note: The employee must be removed from driving duties at this time--pursuant to federal regulations, the driver's removal cannot await the result of split sample.]
- ~~4. If the screening test has a drug positive result, a confirmation test will then be performed for each identified drug using gas chromatography/mass spectrometry (GC/MS) analysis.~~
- ~~5.4.~~ All drug test results will be reviewed and interpreted by a physician (also called a Medical Review Officer) before they are reported to the District.
- ~~6.5.~~ If the laboratory reports a positive result to the Medical Review Officer (MRO), the MRO shall interview the employee to determine if there is an alternative medical explanation for the drugs found in the employee's urine specimen. If the employee provides appropriate documentation and the MRO determines that it is legitimate medical use of a prohibited drug, the drug test result is reported as negative.
- ~~7.6.~~ If the MRO reports a positive drug result, the employee must be evaluated by a substance abuse professional and follow his/her recommendations prior to taking a return-to-duty test. Follow-up testing is also required.

**8414.5-R/6**

- 8-7. For post-accident testing, the results of urine tests conducted by law enforcement officials will be accepted as long as the testing conforms with federal and state requirements for controlled substance testing and the results are made available to the District.

All controlled substance testing shall comply with the requirements of the federal regulations (49 CFR Part 40) including procedures for the proper identification, security and custody of the sample, use of certified laboratories, gas chromatography/mass spectrometry analysis testing, assurance that all drug test results are reviewed and interpreted by a physician, and ensuring confidentiality of employee test records.

*Dilute Specimen Testing*

If the District receives a drug test result which is negative but dilute and the creatinine concentration is greater than 5mg/dl, the District shall require a re-test to be conducted in each of the following cases:

- Pre-employment tests
- Return-to-duty tests
- Follow-up tests
- Reasonable suspicion tests
- Random tests

The result of the re-test shall become the test of record. If the employee refuses to take the re-test it will be considered the same as a positive test result.

*Training*

The Director of Transportation and every other person designated to determine whether reasonable suspicion exists to require an employee to undergo reasonable suspicion testing must receive at least one hour of training on alcohol misuse and at least one additional hour of training on controlled substance use which they will use in making their determinations.

*Recordkeeping and Reporting*

The Director of Transportation shall ensure that alcohol and drug testing records are maintained pursuant to applicable regulation and are available, if requested, for submission to the federal government or any State or local officials with regulatory authority over the employer or any of its drivers.

**8414.5-R/7**

The following personal information must be reported to the Department of Transportation (DOT) Clearinghouse for employees subject to DOT testing:

- a verified positive, adulterated or substituted drug test result;
- an alcohol confirmation tests with a concentration of 0.04 or higher;
- a refusal to submit to any test required by the regulations;
- An employer's report of actual knowledge of on duty alcohol use, pre-duty alcohol use, alcohol use following an accident, and controlled substance use;
- A substance abuse professional's report of the successful completion of the return-to-duty process;
- A negative return-to-duty test; and
- An employer report of completion of follow-up testing.

*Required Notification*

Every ~~affected~~ covered employee shall receive information about the signs, symptoms, and effects of alcohol misuse and controlled substance use as well as a copy of the District's policy and procedures, the consequences of testing positive and who to contact within the District to seek further information and/or assistance.

Each covered employee is required to sign a statement certifying that he/she has received this information. The District shall maintain the original signed certification until the employee's employment is discontinued. The District will provide a copy of the certification to the covered employee upon request.

*Penalties*

Any treatment, rehabilitation program or discipline will be provided in accordance with applicable law and regulations, district policy and/or collective bargaining agreements.

Any employer or driver who violates the requirements of the federal regulations of the Omnibus Transportation Employee Testing Act of 1991 may be subject to civil penalties.

In addition, in accordance with New York State law, a driver convicted of driving a listed vehicle with one or more student passengers while impaired by the use of drugs or alcohol will have his/her license revoked for one year and is subject to fines ranging from \$500 to \$5,000 and/or imprisonment. Any driver convicted more than once in 10 years for such crimes will have his/her license revoked for three years and is subject to a fine of \$1,000 to \$5,000 and/or imprisonment.

***Great Neck Public Schools***

***Adopted: 9/20/18***

***Proposed Revision: 9/16/19***

h. **Appointment of Impartial Hearing Officers**

**INFORMATION**

The Great Neck Board of Education hereby approves the appointment of Ellen Cutler-Igoe as the Impartial Hearing Officer in the matter of a Special Education Student (#527936) and Edgar Deleon in the matter of a Special Education Student (#528166).

i. **Elementary Student Observers Fall 2019 Semester**

**INFORMATION**

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student observer(s) have requested assignments to our elementary 2019 fall semester.

**STUDENT OBSERVER(S)**

<b><u>Name</u></b>	<b><u>College</u></b>	<b><u>School</u></b>	<b><u>Teacher</u></b>	<b><u>Grade</u></b>	<b><u>Hours</u></b>
Courtney Lynch	Adelphi	EMB	A. Sullivan	Science	25 hrs.
Jennifer Marroquin	Queens	EMB	M. Dooley	Library	25 hrs.
Daniella Ezair	Queensborough	SR	E. Brenner	Grade 1	15 hrs.

**RECOMMENDATION**

It is recommended that the Board of Education approve the placement of the student observer(s) to our elementary fall 2019 semester.

j. **Secondary Student Teachers & Student Observers Fall 2019 Semester**

**INFORMATION**

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student teacher(s) and student observer(s) have requested assignments to our secondary 2019 fall semester.

**STUDENT TEACHER(S)**

<b><u>Name</u></b>	<b><u>College</u></b>	<b><u>School</u></b>	<b><u>Teacher</u></b>	<b><u>Subject</u></b>	<b><u>Dates</u></b>
Robert Butler	Fordham	South High	N. Chugh	Math	9/17-12/17/19
Phillip Inguanta	Queens	South High	M.DiPasquale	Science	9/17-12/20/19
Olivia Roberts	SUNY	South High	B. Zaiff	Spanish	10/24-12/13/19
Paul Roditis	Queens	North High	J. York	Science	9/17-12/20/19
Lisa Sorto	Queens	South Middle	T.Hatten	Science	9/17-12/20/19
Andy Su	Queens	North High	J. York	Science	9/17-12/20/19

**STUDENT OBSERVER(S)**

<b><u>Name</u></b>	<b><u>College</u></b>	<b><u>School</u></b>	<b><u>Teacher</u></b>	<b><u>Subject</u></b>	<b><u>Hours</u></b>
Elroy Herrera	Queens	South High	D. Herr	Physical Ed	20
			A. Redito	Social Studies	25
Demetra Louros	Hofstra	North Middle	L.DiNatale/ K. Bliss	English	50
			P. Crisafulli	Social Studies	20
Zhihan Shang	Queens	South High	S. Dorkings	ELA	30
Tony Viviani	St. John's	South High	J. Morrow	Special Ed.	15
			J. Cruz	Guidance	300

**RECOMMENDATION**

It is recommended that the Board of Education approve the placement of the student teacher(s), and student observer(s) to our secondary fall 2019 semester.

k. **SCOPE After School Enrichment Program**

**INFORMATION**

The contract to be approved on this agenda represents the working agreement that has been developed with SCOPE Educational Services to offer an after school enrichment program for students in prekindergarten through grade five. In order for children to participate, parents will register and pay SCOPE directly. The contract has been reviewed by district counsel.

**RECOMMENDATION**

It is recommended that the Board of Education approve the one year contract with SCOPE Educational Services for the 2019-2020 school year.



## I. Fee Schedule for the Fun For Fours Program

### INFORMATION

Every year the administration reviews the fee structure for the Fun For Fours Program. The following is the new fee schedule for the 2020-2021 school year that will take effect July 1, 2020. This new fee schedule represents a 2.00% increase in fees for this program.

<u>Parkville Session</u>	<u>2020-2021</u>
3 times per week/Afternoon (a)	\$2,747
5 times per week/Morning	\$4,236
5 times per week/Afternoon (a)	\$4,407
 <u>John F. Kennedy Session</u>	 <u>2020-2021</u>
5 times per week/Morning (b)	\$4,236
5 times per week/Afternoon (b)	\$4,236

(a)The afternoon session is at Parkville is 15 minutes longer than the morning session.

(b)The morning and afternoon sessions at John F. Kennedy are of equal duration.

### RECOMMENDATION

It is recommended that the Board of Education authorize the above fee schedule for the 2020-2021 Fun For Fours Program effective July 1, 2020. This new fee schedule represents a 2.00% increase in fees for this program.

m. **Designation of Bank as Additional Depository**

**INFORMATION**

Each year in July, the Board of Education designates banks as depositories for school district funds during the school year. At this time, the District needs to add NYCLASS as a depository

**RECOMMENDATION**

It is recommended that the Board of Education designate NYCLASS as an additional depository for the 2019-20 school year.

**n. Software License Renewal for Infinite Campus****INFORMATION**

The District has been using the Infinite Campus software package as its primary student information system since the 2005-06 school year. This software allows district personnel to track students' demographic, academic, health, attendance, and other information, and it provides data for the District's required reporting to the New York State Education Department. It also includes an online portal where parents and guardians can view information about their children. The software licensing and support agreement that was previously approved by the Board remains in effect. At this time, the annual software subscription renewals for Infinite Campus are due.

**RECOMMENDATION**

It is recommended that the Board of Education approve the renewal of the annual subscriptions for Infinite Campus District Edition (\$90,682.29) and for Infinite Campus Online Registration (\$16,287.50), from October 1, 2019 through September 30, 2020, as well as an additional allocation (\$2,400) for any training, custom reports, or data restoration that may be needed.

**o. Fresh Produce Purchases for 2019-2020****INFORMATION**

The procurement of fresh produce for our school meals program has been an ongoing challenge for the District's Food and Nutrition Department, due to the perishable nature of the goods and frequently changing market prices.

The District conducted its own produce bid in 2017-18, and only one submission was received—from Arrow Produce of Westbury. The rigid specifications of the bid turned out to be unmanageable because the sizes and quantities that Arrow was purchasing from its suppliers were rarely in sync with the bid specs. At the end of the 2017-18 school year, the bid was not renewed. In 2018-19, the District purchased produce from other suppliers but found it to be of lesser quality.

For the 2019-20 school year, the District wishes to resume buying produce from Arrow, using a method that predates the 2017-18 bid. Food and Nutrition staff members will check Arrow's prices against those of at least one other vendor to make sure they are competitive. Arrow has consistently provided high-quality produce at fair prices, and is willing to deliver to our various school buildings without a minimum order amount for each location.

**RECOMMENDATION**

It is recommended that the Board of Education allow the District to purchase fresh food directly from Arrow Produce, using current market rates to determine whether Arrow's prices are competitive. The total amount to be spent during the school year is expected to be less than \$20,000.

p. **Resolution to Intercede in Guardianship Proceeding**

**RESOLUTION**

WHEREAS the Board of Education of the Great Neck Union Free School District (“Board”) has determined that the parent and students named in confidential attachment “A” are nonresidents and, therefore, such students are not entitled to attend District schools; and

WHEREAS, on September 10, 2019, a Great Neck School District resident filed a petition in Nassau County Family Court for legal guardianship of the students named in confidential attachment “A”;

WHEREAS, the Board of Education has reason to believe that the petition for legal guardianship is intended solely for the students to gain admission to the Great Neck School District, and circumvent the District’s residency policy and prior determinations of nonresidency;

NOW THEREFORE, BE IT RESOLVED that the Board hereby directs that legal action be taken to intercede in the Nassau County Family Court guardianship proceeding and to oppose the petition for such guardianship order; and be it resolved that the Board of Education hereby authorizes its attorneys, FRAZER & FELDMAN, LLP, to intervene in such litigation and to take all steps necessary in furtherance thereof.

**Confidential Attachment “A”**

q. **Donation – Monetary: South High School Robotics**

**INFORMATION**

The following donation check has been received by the District to offset some of the many costs associated with running a successful robotics program at Great Neck South High School.

<b><u>Name of Donor(s)</u></b>	<b><u>Amount</u></b>
GDV Corp. DBA Centre Pizzeria	\$150.00

The administration has indicated this donation is very much appreciated.

**RECOMMENDATION**

It is recommended that the Board of Education accept the above donation for the Great Neck South High School Robotics Club.

r. **Donation – Monetary: Scholarships**

**INFORMATION**

The following donations have been received by the District:

<b><u>Name of Scholarship</u></b>	<b><u>Name of Donors</u></b>	<b><u>Amount</u></b>
Evan Grabelsky Memorial Fund	Mark & Stephanie Sobel	\$180
Evan Grabelsky Memorial Fund	Elaine Mendelsohn	\$36
Evan Grabelsky Memorial Fund	Jesse Pleet, Esq.	\$36
Jenny Spielman Scholarship	Neil & Touran Weissman	\$2,500
Jenny Spielman Scholarship	The Mittlemann Family Foundation	\$1,000
Jenny Spielman Scholarship	Sandra & Joseph Cardiello	\$500
Jenny Spielman Scholarship	Kenneth Elsberry	\$350
Jenny Spielman Scholarship	Janie Berman	\$250
Jenny Spielman Scholarship	Spielman Family Foundation	\$200
Jenny Spielman Scholarship	Maritha Pottenger	\$50
Jenny Spielman Scholarship	Mr. & Mrs. Diller	\$50
Jenny Spielman Scholarship	Mr. & Mrs. Dinnsen	\$50
Jenny Spielman Scholarship	Mr. & Mrs. Doren	\$50
Jenny Spielman Scholarship	Ms. Goldberg & Ms. Fair	\$50
Jenny Spielman Scholarship	Melvyn Manaster	\$50
Jenny Spielman Scholarship	Anne Mawhinney	\$50
Jenny Spielman Scholarship	Janet Miller	\$50
Jenny Spielman Scholarship	Virginia Pitrofsky	\$50
Jenny Spielman Scholarship	Mr. & Mrs. Spielman	\$50

The administration has indicated that these scholarship donations are very much appreciated.

**RECOMMENDATION**

It is recommended that the Board of Education accept the above donations to the Great Neck Public Schools.

### 3. **FACILITIES**

#### a. **Public Use of District Facilities**

##### **INFORMATION**

Attached is a schedule of requests for public use of district facilities. The fees are calculated in accordance with Board policy for the use of district facilities.

##### **RECOMMENDATION**

It is recommended that the schedule of requests for public use of district facilities be accepted.



PUBLIC USE OF DISTRICT FACILITIES

2019 - 2020

(For Board of Education Approval)

September 16, 2019

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Great Neck Park District	North Middle Gymnasium (Whole)	Wednesday	10/16/2019 - 03/25/2020	8:00 PM	10:00 PM	Indoor Soccer	Waived	1
Great Neck Park District	North Middle Gymnasium (Whole)	Tuesday	11/12/2019 - 02/25/2020	7:00 PM	10:00 PM	Youth Basketball	Waived	1
Great Neck Spirits Community Mainstreaming Associates, Inc.	North Middle Gymnasium (Whole)	Friday	10/11/2019 - 05/08/2020	5:30 PM	7:00 PM	Recreation	Waived	1

#### **4. FINANCE AND OPERATIONS**

##### **a. Contract(s) – Tuition Addenda**

###### **INFORMATION**

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process requires us to approve adjustments to such tuitions several times. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools, as noted below.

###### THE HAGEDORN LITTLE VILLAGE SCHOOL

###### **RECOMMENDATION**

It is recommended that the Board of Education approve the 1:1 aide rate for The Hagedorn Little Village School of Seaford, New York, for one classified student who attends The Hagedorn Little Village School of \$3,704 per student for July 2019 through August 2019 and \$22,226 per student for September 2019 through June 2020.

###### JULIA DYCKMAN ANDRUS MEMORIAL

###### **RECOMMENDATION**

It is recommended that the Board of Education approve the revised tuition rate for the Julia Dyckman Andrus Memorial of Yonkers, New York, for one classified student who attended the Julia Dyckman Andrus Memorial from \$8,450 per student to \$9,141 per student for July 2018 through August 2018 and from \$50,701 per student to \$54,846 per student for September 2018 through June 2019.

###### SCO FAMILY OF SERVICES

###### **RECOMMENDATION**

It is recommended that the Board of Education approve the revised tuition rate for SCO Family of Services of Glen Cove, New York for one classified student who attended SCO Family of Services from \$8,923 per student to \$9,216 per student for July 2016 through August 2016.

SUMMIT CHILDREN'S CENTER

**RECOMMENDATION**

It is recommended that the Board of Education approve the revised dormitory authority rate for the Summit Children's Center of Upper Nyack, New York for one classified student who attends the Summit Children's Center of \$500 per student for July 2019 through August 2019 and from \$3,281 per student to \$2,997 per student for September 2019 through June 2020.

**b. Contract(s) – Health and Welfare Services****INFORMATION**

New York State law requires that public school districts provide health and welfare services to non-public schools located within their district. The public school may bill each student's district of residence for a portion of the services provided. The Board of Education is asked to approve the contract(s) listed below for students who attend non-public school in other districts and reside in Great Neck.

LAWRENCE UNION FREE SCHOOL DISTRICT

**RECOMMENDATION**

It is recommended that the Board of Education approve a contract with the Lawrence UFSD of Lawrence, NY for health and welfare services rendered to forty one residents of Great Neck who attends a non-public school in the Lawrence UFSD. The approved rate for the 2018-2019 school year is \$388.38 per student for a total of \$15,923.58.

**c. Contract(s) – Instructional and Tuition**

**INFORMATION**

Great Neck has agreed to provide educational services for certain students with disabilities who are residents of other school districts. The Board of Education is asked to approve the following contract(s) for tuition.

**BELLMORE MERRICK CENTRAL HIGH SCHOOL DISTRICT**

**RECOMMENDATION**

It is recommended that the Board of Education approve a contract with the Bellmore Merrick Central High School District of Merrick, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$82,152 per student from September 2019 through June 2020.

**CARLE PLACE UNION FREE SCHOOL DISTRICT**

**RECOMMENDATION**

It is recommended that the Board of Education approve a contract with the Carle Place Union Free School District of Carle Place, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$82,152 per student from September 2019 through June 2020.

**FARMINGDALE UNION FREE SCHOOL DISTRICT**

**RECOMMENDATION**

It is recommended that the Board of Education approve a contract with the Farmingdale Union Free School District of Farmingdale, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$82,152 per student from September 2019 through June 2020.

d. **Outside Service Agreements**

**INFORMATION**

The attached Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

**RECOMMENDATION**

It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached Outside Service Agreements.

**OTHER CONSULTANTS**  
9/16/19 BOARD MEETING

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Maximum Approval</u>
Anti-Defamation League	Anti-Bias Training Program	North Middle	11/5/19	\$1,000/Session	\$3,000.00
Ellen Meyer Cohen	Provide AIS Services to Students	Bais Yaakov Academy of Queens	9/17/19-8/31/20	\$75/hour	\$3,459.00 *
Harris School Solutions	WinCap Server Upgrade and Annual Subscription for Remote Executor Software	District Wide	9/1/19-6/30/20	\$4,800	\$4800.00
Learn by Doing, Inc.	In Person Professional Development Services. Provides Students with Personalized Learning Experiences in Core Subject Areas.	North High	7/1/19-6/30/20	\$2,259.50	\$2,259.50
Aidel Sarah (Guttman) Lindell	Provide AIS Services to Students	Bais Yaakov Academy of Queens	9/17/19-8/31/20	\$75/hour	\$4,419.00 *
Sandra Johnson Lugo	Proctoring of all College Entrance Exams 19-20	North High	7/1/19-6/30/20	\$79/Exam \$100 for PSAT	\$890.00
Carol Nivens	Nursing Services for 6 <sup>th</sup> Grade Trip to YMCA Camp Greenkill	North Middle	11/6/19-11/8/19	\$2,200	\$2,200.00

\*Partially or fully funded by a State or Federal Grant.

\*\*Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

\*\*\*Amount included in fee paid for by participants.

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**OTHER CONSULTANTS**  
9/16/19 BOARD MEETING

Prizmah Center for Jewish Day School	Provide Professional Development to Staff	North Shore Hebrew Academy	9/17/19-8/31/20	\$93.75/hour	\$2,250.00 *
Jessica Blinder Rauch	Provide AIS Services to Students	Bais Yaakov Academy of Queens	9/17/19-8/31/20	\$75/hour	\$3,459.00 *

\*Partially or fully funded by a State or Federal Grant.  
 \*\*Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.  
 \*\*\*Amount included in fee paid for by participants.



**e. Payment of Fees to Counsel****INFORMATION**

An invoice was received from district counsel, Frazer & Feldman, for professional services rendered during April 2019 in the following matters:

Student Matters – Special Ed (13)	\$	14,286.80
Negotiations	\$	2,175.80
Human Resources (5)	\$	20,458.55
Instruction	\$	15,653.90
Miscellaneous	\$	<u>9,578.75</u>
	\$	<u>62,153.80</u>

**RECOMMENDATION**

It is recommended that the Board of Education authorize the payment of \$62,153.80 for April 2019 as per the invoice submitted by Frazer & Feldman for professional services rendered as stated above.

f. **Claims Audit Report to the Board of Education – August 2019**

**INFORMATION**

Each month the District's claims auditing firm, R.S. Abrams & Co., LLP prepares a report of the previous month's claims activity. This report is solely for the Board of Education's information. It has been recommended that the submission of these monthly claims reports to the Board of Education and their acknowledgement of receipt be documented.

**RECOMMENDATION**

It is recommended that the Board of Education acknowledge receipt of the August 2019 claims audit report, as presented

## 5. STUDENT MATTERS AND CURRICULUM

### a. Committee on Preschool Special Education Recommendations

#### INFORMATION

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

#### RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2019 – 2020 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

A1097	B6299	C8085
D3089	G0776	D3500
H7398	H7219	K1589
M3509	N8740	P0801
S5266		
P8153	P7239	Q4305
R9809	W9491	S8029
S4860	S1126	J3484
S0082	S5490	K0670
W7693	X1361	Y0398
Y8572	Z3561	Z0336
Z8031	Z9391	Z5506

**b. Committee on Special Education Recommendations**

**INFORMATION**

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

**RECOMMENDATION**

The Board of Education has been provided with the schedule of specific recommendations for the 2019 – 2020 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

4651

F6992

Y2253

Z2179