

**MINUTES OF A MEETING OF THE GREAT NECK, N. Y. BOARD OF EDUCATION
HELD ON MONDAY, JULY 1, 2019**

PRESENT:

Ms. Barbara Berkowitz, President
Mr. Donald L. Ashkenase, Vice President
Ms. Donna Peirez
Ms. Rebecca Sassouni
Mr. Jeffrey Shi

ALSO PRESENT:

Dr. Teresa Prendergast, Superintendent of Schools
Mr. John Powell, Assistant Superintendent – Business
Dr. Stephen Lando, Assistant Superintendent – Secondary
Ms. Kelly Newman, Assistant Superintendent – Elementary
Dr. Joseph Hickey, Assistant Superintendent – Pupil Personnel Services
Ms. Jennifer Kirby, Director, Human Resources
Mr. Jack Feldman, Counsel to the Board
Ms. Kathleen Koslow, Secretary to the Board

Ms. Barbara Berkowitz called the meeting to order at 5:00 p.m. in the Phipps Administration Building. On a motion by Ms. Berkowitz and approved by unanimous consent, the Board went into Executive Session to discuss personnel matters.

At 8:00 p.m. the Board reconvened in public session.

Student Delegates: None

Visitors: 7

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BYLAWS OF THE BOARD OF EDUCATION OF THE GREAT NECK PUBLIC SCHOOLS

In accordance with *Policy 2400 Board Policy Development*, the Board approved the amendments to:

Article III: Organization of the Board

Article V: Meetings of the Board

Article VII: Committees of the Board

July 1, 2019

**BYLAWS OF THE BOARD OF EDUCATION OF THE
GREAT NECK PUBLIC SCHOOLS**

INFORMATION

Attached for Board of Education consideration are revised **Bylaws of the Board of Education of the Great Neck Public Schools**. The proposed revisions address three sections of the Bylaws. Article III Organization of the Board, Section 8 Election of Officers of the Board is being amended to create the position of Alternate Vice President to ensure the presence of two officers at every Board meeting. In addition, Article V Meetings of the Board, Section 2b Order of Business for Regular Meetings is being amended to return Open Time to the end of the agenda so that it does not interfere with presentations at the start of a meeting. Lastly, Article VII Committees of the Board, Section 1 Standing Committees is being amended to consolidate two existing Board Advisory Committees, the Citizens Advisory Committee and the Financial/Business Advisory Committee, into one Board of Education Advisory Committee. This new committee shall serve as a conduit between residents, students, staff, Administration and the Board on all items of importance, including community concerns, financial operations and ongoing construction projects.

In accordance with *Policy 2400 Board Policy Development*, these revised Bylaws are being submitted for one reading and possible adoption.

ARTICLE III

ORGANIZATION OF THE BOARD

SECTION 8. ELECTION OF OFFICERS OF THE BOARD

The President and Vice President of the Board shall be elected from the members of the Board at the Board's annual organizational meeting (§ 1701). At the discretion of the Board, an Alternate Vice President may be elected. The Alternate Vice President shall serve as Vice President in the event that the President or the Vice President cannot attend the public portion of a regularly scheduled Board meeting.

The vote of a majority of the full membership of the Board shall be necessary for their election (General Construction Law §41). They shall hold office for one year or until their successors are chosen. Board officers are eligible for reelection.

ARTICLE V

MEETINGS OF THE BOARD

SECTION 2b. ORDER OF BUSINESS FOR REGULAR MEETINGS

Unless otherwise determined by general consent or by majority vote of the Board, the Order of Business at regular meetings shall be as follows:

1. Approval of Minutes
2. Superintendent's Report
3. ~~Open Time~~
4. 3. Communications
5. 4. Board/Administrative Affairs
6. 5. Facilities
7. 6. Finance and Operations
8. 7. Student Matters and Curriculum
9. 8. Information Items Only
10. 9. Personnel
10. Open Time
11. Board Discussion—No action to be taken

Except in emergency situations, the Board will take no action on items not listed on the public agenda.

ARTICLE VII

COMMITTEES OF THE BOARD

SECTION 1: STANDING COMMITTEES

The Board shall establish ~~four~~ three Standing Committees: Audit Committee, ~~Citizens Advisory Committee~~, Board of Education Advisory Committee, and Policy Committee.

SECTION 2: SPECIAL COMMITTEES

The President shall appoint such special committees as may, from time to time, be deemed necessary or advisable by the Board. The duties of each special committee shall be described at the time of its appointment and it shall be deemed dissolved when it has made its report to the Board.

SECTION 3: VISITING COMMITTEE

The Board of Education shall make every attempt to visit each school at least once during the school year for the purposes of observing the general conditions thereof.

SECTION 4: POWERS

Unless otherwise empowered by the Board, Board committees shall not have legislative or administrative authority; their function shall be to observe, investigate, or advise as charged by the Board.

SECTION 5: COMPOSITION

Each Board committee shall consist of one or more members of the Board. The President shall be an *ex officio* member of all committees. The Board may invite members of the staff or the community to participate in the work of the committee under conditions approved by the Board.

July 1, 2019

REORGANIZATION OF THE BOARD

a. Election of Temporary Chairperson

On a motion by Ms. Donna Peirez, seconded by Ms. Barbara Berkowitz, and unanimously carried, the Board elected Ms. Barbara Berkowitz as temporary Chairperson.

b. Appointment of Temporary District Clerk

On a motion by Ms. Donna Peirez, seconded by Ms. Barbara Berkowitz, and unanimously carried, the Board elected Ms. Jacqueline Lizza as temporary District Clerk.

c. Swearing in of Re-elected Board Member(s)

Ms. Jacqueline Lizza administered the oath of office to newly re-elected Board member, Ms. Donna Peirez.

d. Election and Swearing in of Board President

Ms. Barbara Berkowitz called for nominations for the office of President. On a motion by Ms. Rebecca Sassouni seconded by Mr. Donald L. Ashkenase, and unanimously carried, Ms. Barbara Berkowitz was re-elected President. Ms. Jacqueline Lizza administered the oath of office to Ms. Barbara Berkowitz.

e. Election and Swearing in of Board Vice President

Ms. Barbara Berkowitz called for nominations for the office of Vice President. On a motion by Mr. Jeffery Shi, seconded by Ms. Donna Peirez, and unanimously carried, Mr. Donald L. Ashkenase was re-elected Vice President. Ms. Jacqueline Lizza administered the oath of office to Mr. Donald L. Ashkenase.

f. Election and Swearing in of Alternate Board Vice President

Ms. Barbara Berkowitz called for nominations for the office of Alternate Vice President. On a motion by Mr. Jeffery Shi, seconded by Ms. Donna Peirez, and unanimously carried, Ms. Rebecca Sassouni was elected Alternate Vice President. Ms. Jacqueline Lizza administered the oath of office to Ms. Rebecca Sassouni.

g. Swearing in of Superintendent of Schools

Ms. Jacqueline Lizza administered the oath of office to Dr. Teresa Prendergast, as Superintendent of Schools (7/1/19 - 6/30/20).

h. Appointment and Swearing in of District Clerk

On a motion by Ms. Berkowitz, seconded by Ms. Donna Peirez, and unanimously carried, Ms. Jacqueline Lizza was appointed District Clerk and Ms. Barbara Berkowitz administered the oath of office to Ms. Jacqueline Lizza.

i. Appointment and Swearing in of District Treasurer

On a motion by Ms. Donna Peirez, seconded by Mr. Donald L. Ashkenase, and unanimously carried, Ms. Carol Blach was appointed District Treasurer and Ms. Jacqueline Lizza administered the oath of office to Ms. Carol Blach.

**BOARD OF EDUCATION
GREAT NECK UNION FREE SCHOOL DISTRICT**

July 1, 2019

ORGANIZATIONAL MATTERS

The following are offered for the approval of the Board of Education:

- a. **DESIGNATION OF BANKS AS DEPOSITORIES** for the school year 2019-2020 as follows:

JP Morgan Chase Bank	Capital One Bank
JP Morgan Securities	Valley National Bank
New York Liquid Asset Fund (NYLAF)	New York Community Bank.

- b. **BUDGET TRANSFERS:** The Superintendent of Schools or the Assistant Superintendent for Business, in accordance with Budget Transfers Policy #6150 (attached), is authorized to make transfers, reclassifications, or adjusting entries in the General Fund and Capital Fund budget codes.
- c. **RESOLUTION FOR WIRE TRANSFERS, INVESTMENTS AND COLLATERAL AGREEMENTS:** John T. Powell, Assistant Superintendent for Business; Jacqueline Lizza, District Clerk; Jason Martin, Coordinator Info Systems Business; and Michele Domanick, Confidential Principal Typist Clerk are hereby authorized on behalf of the School District to request wiring of funds from Great Neck accounts to accounts of payees designated in instructions to the Bank either by telephone, via on-line banking, facsimile or in writing; and/or to make investments in accordance with Investment Policy #6240 (attached); and to enter into third party collateral agreements.
- d. **APPOINTMENT OF DISTRICT TREASURER:** Appointment of Carol Blach for the 2019-2020 school year at an annual rate of \$8,692.
- e. **RESOLUTION FOR INDEMNIFICATION AND LEGAL DEFENSE:** See attached resolution.
- f. **PETTY CASH FUNDS** in the amount of \$100 each for the locations indicated in the fiscal year 2019-2020:

Administration Building	Lakeville School	SEAL
Clover Drive –Adult Learning	North High School	South High School
Clover Drive - PPS	North Middle School	South Middle School
Cumberland – Community Ed	Office of Phys Ed & Rec	Summer Rec Program
EM Baker School	Parkville School	Village School
JF Kennedy School	Saddle Rock School	

- g. **APPOINTMENT OF LEGAL COUNSEL AS INDEPENDENT CONTRACTOR FOR 2019-2020:** Frazer & Feldman, LLP effective July 1, 2019, with compensation to be based on an hourly rate of \$225 per hour for attorneys and \$120 for legal assistants/paralegals plus an annual retainer of \$33,000.

Item 2.a. to 2.c. Motion: J. Shi Vote: 5-0
 Item 2.d. Motion: R. Sassouni Vote: 5-0
 Item 2.e to 2.f. Motion: D. Peirez Vote: 5-0
 Item 2.g to 2.n. Motion: D. Ashkenase Vote: 5-0
 Item 2.o. Motion: J. Shi Vote: 5-0
 Item 2.p. to 2.s. Motion: D. Ashkenase Vote: 5-0

Item 2.t to 2.w. Motion: R. Sassouni Vote: 5-0
 Item 2.x. to 2.z. Motion: D. Ashkenase Vote: 5-0
 Item 2.aa Motion: J. Shi Vote: 5-0
 Item 2.bb. Motion: R. Sassouni Vote: 5-0
 Item 2.cc. Motion: D. Peirez Vote: 5-0
 Item 2.dd. Motion: J. Shi Vote: 5-0

- h. **APPOINTMENT OF BOND COUNSEL AS INDEPENDENT CONTRACTOR FOR 2019-2020:** Hawkins Delafield & Wood LLP, effective July 1, 2019, with fees determined on an as needed basis.
- i. **APPOINTMENT OF ACTUARIAL AS INDEPENDENT CONTRACTOR FOR 2019-2020:** Aquarius Capital to the position of GASB 75 Actuaries, effective July 1, 2019, at an annual rate of \$1,500.
- j. **APPOINTMENT OF FINANCIAL ADVISORS AS INDEPENDENT CONTRACTOR FOR 2019-2020:** Capital Markets Advisors, LLC, effective July 1, 2019, with fees determined on an as needed basis.
- k. **APPOINTMENT OF FINANCIAL STATEMENTS PREPARATION AS INDEPENDENT CONTRACTOR FOR 2019-2020:** Albrecht, Viggiano, Zurek & Company, PC, effective July 1, 2019, at an annual rate of \$14,000.
- l. **APPOINTMENT OF NYSIR INSURANCE CARRIER AS INDEPENDENT CONTRACTOR FOR 2019-2020:** New York Schools Insurance Reciprocal, effective July 1, 2019, at an annual cost of \$909,270.
- m. **APPOINTMENT OF STUDENT ACCIDENT INSURANCE CARRIER AS INDEPENDENT CONTRACTOR FOR 2019-2020:** OBE Insurance Corp, effective July 1, 2019, at an annual cost of \$36,328.
- n. **APPOINTMENT OF CRIME BOND INSURANCE CARRIER FOR 2019-2020:** Northern Insuring Agency, Inc, effective July 1, 2019 at an annual cost of \$6,646
- o. **APPOINTMENT OF MEDICAL DIRECTOR AS INDEPENDENT CONTRACTOR FOR 2019-2020:** Dr. Jack Levine, Medical Director, at a rate of \$49,742.14. Additional compensation of \$1,000 (4 games @ \$250 per game) per physician for away football games when needed.
- p. **DISTRICT ELECTION:** The Budget Hearing and the Special Meeting for Adoption of the Budget to be held on April 21, 2020, at 8:00 p.m.; and the Annual District Meeting to be held on May 19, 2020 from 7 a.m. to 10 p.m. at E. M. Baker School, Lakeville School, South High School and Saddle Rock School.
- q. **PUBLICATION OF LEGAL NOTICES OR OTHER SPECIAL NOTICES:** May be published as required by law in THE GREAT NECK RECORD, THE GREAT NECK NEWS, THE NEW YORK TIMES, NOTICIA or NEWSDAY, any or all of which are named official newspapers for the school district for the 2019-2020 school year.
- r. **SIGNATURE PLATE:** The following signature plates be hereby authorized for use on all checks in payment of purchases, on payroll checks in payment of amounts due employees of this school district, etc., in the general transaction of this school district's business:

Carol Blach and Jacqueline Lizza

- s. **APPOINTMENT OF DIRECTORS OF REGISTRARS:** Appointment of Michele Domanick, Anne Hartel & Rosemarie Cacioppo for the 2019-2020 school year at an annual rate of \$1,537 each.
- t. **APPOINTMENT OF DISTRICT CLERK:** Appointment of Jacqueline Lizza, for the 2019-2020 school year.
- u. **APPOINTMENT OF CLAIMS AUDITOR:** Appointment of R. S. Abrams & Co., LLP for the 2019-2020 school year at an annual rate of \$40,800.

- v. **APPOINTMENT OF EXTERNAL AUDITOR:** Appointment of Cullen & Danowski, LLP for the 2019-2020 school year at an annual rate of \$56,600.
- w. **APPOINTMENT OF INTERNAL AUDITOR:** Appointment of Nawrocki Smith, LLP for the 2019-2020 school year at an annual rate of \$38,020.
- x. **APPOINTMENT OF RECORDS MANAGEMENT OFFICER:** Appointment of Kuniko Langel for the 2019-2020 school year at an annual rate of \$7,109.
- y. **APPOINTMENT OF REGISTRAR:** Jacqueline Lizza and one other Great Neck resident (TBD) to be used as needed during the 2019-2020 school year.
- z. **APPOINTMENT OF DISTRICT STUDENT REGISTRAR:** Catherine Davidson to supervise the keeping of the register of attendance, in accordance with 8NYCRR 104.1 (e-g) and 104.1(2)(ix) for the 2019-2020 school year.
- aa. **APPOINTMENT OF DISTRICT WIDE SAFETY TEAM:** See attached list of members
- bb. **APPOINTMENT OF DISTRICT ARCHITECTS AND ENGINEERS:** The following architectural and engineering firms will be used as needed for the 2019-2020 school year:

Burton Behrendt Smith
Savin Engineers, P.C.

J. C. Broderick & Associates, Inc.
H2M architects + engineers

- cc. **APPOINTMENT OF THE FOLLOWING OFFICERS FOR THE 2019-2020 SCHOOL YEAR:**

DISTRICT ADA COMPLIANCE OFFICER: Alfredo Cavallaro

ASBESTOS DESIGNEE: Alfredo Cavallaro

TITLE 9 COMPLIANCE OFFICERS (for staff and students): Jennifer F. Kirby & Stephen C. Lando

PROPERTY CONTROL MANAGER: John T. Powell

PURCHASING OFFICER: Jason Martin to make purchases on behalf of the school district in accordance with Purchasing Policy #6700 (attached). Jacqueline Lizza and Pennie Eng as Assistant Purchasing Agents as needed.

CERTIFICATION OF PAYROLL: John T. Powell

WHISTLEBLOWER COMPLIANCE OFFICERS: Jason Martin and David Zawatson

DISTRICT FOIL APPEALS OFFICER: Joseph Hickey

DASA OFFICER: Joseph Hickey

- dd. **RE-ADOPTION OF ALL POLICIES AND CODE OF ETHICS IN EFFECT DURING THE PREVIOUS YEAR:** Implied in Education Law 1709, 2503

BUDGET TRANSFERS

Section 170.2 of the Regulations of the Commissioner of Education provides Boards of Education with the authority to make necessary budget transfers. Therefore, the Board of Education authorizes the Superintendent or the Assistant Superintendent for Business to make transfers, reclassifications, or adjusted entries in General and Capital Funds' budget codes.

Budget transfers will be made from available appropriations in other accounts, revenue in excess of the amount budgeted, and/or unappropriated fund balance.

A report will be presented to the Board of Education at the end of each quarter indicating the budget codes involved, a description of the codes, the amount of the transfers, and the reasons for the transfers.

Great Neck Public Schools
Adopted: 1/09/06
Amended: 6/16/14

INVESTMENTS

I. SCOPE

This investment policy applies to all moneys and other financial resources available for investment on behalf of the Great Neck Union Free School District.

II. OBJECTIVES

The primary objectives of the investment activities are:

- a. To conform with all applicable federal, state and other legal requirements;
- b. To adequately safeguard principal;
- c. To provide sufficient liquidity to meet all operating requirements; and
- d. To obtain a reasonable rate of return.

III. DELEGATION OF AUTHORITY

The Board of Education's responsibility for administration of the investment program is delegated to the Treasurer who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

IV. PRUDENCE

The Treasurer shall act responsibly as custodian of the public trust and shall avoid any transaction that might impair public confidence in the Great Neck Union Free School District.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudent discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as probable income to be derived.

All employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions

V. DIVERSIFICATION

It is the policy of the Great Neck Union Free School District to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

VI. INTERNAL CONTROLS

It is the policy of the Great Neck Union Free School District for all money collected by any officer or employee of the government to transfer those funds to the treasurer's office within two (2) days of receipt, or within the time period specified in law, whichever is shorter.

The Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with the Board's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITORIES

The banks and trust companies authorized for the deposit of monies shall be approved by the Board of Education at the organizational meeting held in July each year, or by resolution thereafter.

VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, S10, all deposits of Great Neck Union Free School District including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

By a pledge of "eligible securities" with an aggregate "market value" as provided by GML S10, equal to the aggregate amount of deposits from the categories designated in Appendix A.

IX. SAFEKEEPING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository and/or a third party bank or trust company subject to a security and custodial agreement.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Great Neck Union Free School District or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the District a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law, 11, the District authorizes the Treasurer to invest monies not required for immediate expenditure, for terms not to exceed its projected cash flow needs, in the following types of investments:

- a. Special time deposit accounts.
- b. Certificates of deposit in banks authorized to do business in New York State.
- c. Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United State of America.
- d. Obligations of the State of New York.

e. Obligations issued pursuant to LFL 24 or 25 (with approval of the State Comptroller) by any municipality, school district or district corporation other than the Great Neck Union Free School District.

f. Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments.

All investment obligations shall be payable or redeemable at the option of the Great Neck Union Free School District within such times as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Great Neck Union Free School District within two years of the date of purchase.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Great Neck Union Free School District shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments that can be made with each financial institution or dealer. All financial institutions with which the school district conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report Condition (Call Report) at the request of the Great Neck Union Free School District. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

XII. PURCHASE OF INVESTMENTS

The Treasurer is authorized to contract for the purchase of investments:

a. Directly, including through a repurchase agreement, from an authorized trading partner.

b. Cooperative investment agreements may be made with certain municipal corporations: any New York State county (outside New York City), city, town, village, BOCES, fire district, or school district, pursuant to New York State General Municipal Law Article 5-G.

c. Cooperative investment agreements, pursuant to New York State General Municipal Law Article 3-A, must address: the governing board of the cooperative, lead participant, proportional interest, the cooperative's investment policy, contributions and distributions, apportionment of administrative expenses and costs, methodology to determine participants' interest, determination of market value at least monthly, portfolio interest rate testing at least monthly, irrevocable letter of credit, professional services, contribution confirmations, monthly statements, notification of distribution deferrals or unanticipated losses or material adverse events, annual independent audit, annual information statements, annual investment reports, and governing board rating disclosure.

All purchased obligations, unless registered or inscribed in the name of the District, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Great Neck Union Free School District by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the District a perfected interest in the securities.

XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- a. All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- b. Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- c. Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.

d. No substitution of securities will be allowed.

e. The custodian shall be a third party other than the trading partner.

XIV. ANNUAL BOARD OF EDUCATION REVIEW

This policy shall be approved annually by the Board of Education at the annual organization meeting of the Great Neck Board of Education.

APPENDIX A**SCHEDULE OF ELIGIBLE SECURITIES FOR COLLATERAL**

- Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.
- Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of such State or obligations of any public benefit corporation, which under a specific State statute may be accepted as security for deposit of public monies.
- Obligations issued by states (other than the State of New York) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
- Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
- Commercial paper and bankers' acceptances issued by a bank, other than the Bank or trust company, or agent of and custodian for the District, rated in the highest short term category by at least one nationally recognized statistical rating organization and having maturities of no longer than 60 days from the date they are pledged.
- Zero coupon obligations of the United States government marketed as "Treasury strips."

Great Neck Public Schools

Adopted: 8/9/93

Amended: 6/6/11; 6/4/18

July 1, 2019

INDEMNIFICATION AND LEGAL DEFENSE RESOLUTION

Whereas, the Board of Education of the Great Neck U.F.S.D. wishes to protect the District, the members of the Board of Education and any school district officers in actions brought against them or in any action or proceeding including any district property or involving its rights or interests; and

Whereas, the Board of Education of the Great Neck U.F.S.D. wishes to protect its Superintendent, principals, members of the teaching or supervisory staff, member of a committee on special education or subcommittee thereof, surrogate parent, as defined in the regulations of the Commissioner of Education, any member of the Board of Education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the District, including proceedings before the Commissioner of Education, arising out of the exercise of his/her powers or the performance of his/her duties; and

Whereas, the Board of Education of the Great Neck U.F.S.D. wishes to protect its members, employees, officers, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the school district, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his/her employment or duties with the District,

Be it resolved, that the benefits and protection afforded provided to §3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

Be it further resolved that the benefits and protections provided pursuant to §18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law §3811, §3023 and §3028, subject to the procedural requirements set forth therein.

PURCHASING

The Board of Education views purchasing as serving the educational program by providing necessary supplies, equipment and related services. Purchasing will be centralized in the Business Office under the general supervision of the Purchasing Agent designated by resolution of the Board of Education at its Annual Organization Meeting.

It is the goal of the Board to purchase competitively, without prejudice or favoritism, and to seek the maximum educational value for every dollar expended. Competitive bids or quotations shall be solicited in connection with purchases pursuant to law. The General Municipal Law requires that purchase contracts for materials, equipment and supplies involving an estimated annual expenditure exceeding \$20,000 and public work contracts involving an expenditure of more than \$35,000 will be awarded only after responsible bids have been received in response to a public advertisement soliciting formal bids. Purchases of the same commodity cannot be artificially divided for the purpose of avoiding the threshold. Similar procurements to be made in a fiscal year will be grouped together for the purpose of determining whether a particular item must be bid. When permitted or encouraged by State law, requests for proposal may be used in lieu of bidding.

In accordance with Chapter 377 of the Laws of 2001, the District shall give a preference in the purchase of instructional materials to vendors who agree to provide materials in alternative formats. The term "alternative format" shall mean any medium or format for the presentation of instructional materials, other than a traditional print textbook, that is needed as an accommodation for a disabled student enrolled in the District, including but not limited to Braille, large print, open and closed captioned, audio, or an electronic file in a format compatible with alternative format conversion software that is appropriate to meet the needs of the individual student.

Goods and services which are not required by law to be procured by the District through competitive bidding will be procured in a manner so as to ensure the prudent and economical use of public monies, in the best interests of the taxpayers, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption.

Such alternative procurement procedures may include:

1. purchases made through available BOCES contract or cooperative bid or by "piggybacking"* onto contracts of the United States or agencies thereof or the federal General Services Administration (GSA), the New York State Office of General Services (OGS), departments or agencies of New York State, any New York State county, or any state or any county or political subdivision or district therein, whenever such purchases are in the best interests of the district or will result in cost savings to the district;

It is the district's responsibility to review each "piggybacking" contract corresponding to a proposed purchase, upon the advice of counsel as necessary, to determine whether the original contract does not conflict with state law or regulation, and meets the following requirements:

- a. The contract must have been let by the United States, or any agency thereof, any state, or any other political subdivision or district therein;
 - b. The contract must have been made available for use by other governmental entities; including New York State local governments;
 - c. The contract must have been let to the lowest responsible bidder or on the basis of best value, in a manner consistent with General Municipal Law §103. Those main elements are: (a) public solicitation of bids or offers; (b) secure or confidential bids or offers; (c) use of a common standard for bidders or offers to compete fairly; and (d) awarded to the lowest responsible bidder, or responsible offeror of best value, which optimizes quality, cost and efficiency.
2. purchases under governmental cooperatives that conform to New York State General Municipal Law section 103, including (but not limited to) National Joint Powers Alliance, National Intergovernmental Purchasing Alliance, U. S. Communities Government, Interflex, BidAdvantage and Purchasing Cooperative;
 3. articles manufactured in State correctional institutions; or
 4. from agencies for the blind and severely disabled;
 5. the use of the RFP process for such professional and technical services or other procurements that might, from time to time, be deemed appropriate.

*Piggybacking is defined as the use of an existing contract to acquire the same commodities or services at the same or lower price from another public entity contract.

The District's purchasing activity will strive to meet the following objectives:

1. To effectively supply all administrative units in the school system with needed materials, supplies, and contracted services;
2. To obtain materials, supplies and contracted services at the lowest prices possible consistent with the quality and standards needed as determined by the Purchasing Agent in cooperation with the requisitioning authority. The educational welfare of the students is the foremost consideration in making any purchase;
3. To ensure that all purchases fall within the framework of budgetary limitations and that they are consistent with the educational goals and programs of the District;
4. To maintain an appropriate and comprehensive accounting and reporting system to record and document all purchasing transactions; and
5. To ensure, through the use of proper internal controls, that loss and/or diversion of District property is prevented.

Opportunities shall be provided to all responsible suppliers to do business with the School District. Suppliers whose place of business is situated within the District may be given preferential consideration only when bids or quotations on an item or service are identical as to price, quality and other factors. Purchases will be made through available cooperative BOCES bids, State contracts of the Office of General Services, or county contracts whenever such purchases are in the best interests of the district. In addition, the District will make purchases from correctional institutions and agencies for the blind and severely disabled as provided by law.

The District will provide justification and documentation of any contract awarded to an offer or other than the lowest responsible dollar offer or, setting forth the reasons why such award is in the best interests of the District and otherwise furthers the purposes of section 104-b of the General Municipal Law. In accordance with General Municipal Law §103(1) such justification may include a contract awarded on the basis of best value, as defined by State Finance Law §163, instead of lowest bid.

The Purchasing Agent will not be required to secure alternative proposals or quotations for:

1. emergencies where time is a crucial factor;
2. procurements for which there is no possibility of competition (sole source items);
3. very small procurements when solicitations of competition would not be cost-effective.

6700/4

The Assistant Superintendent for Business, with the assistance of the Purchasing Agent, shall be responsible for the establishment and implementation of the procedures and standard forms for use in all purchasing and related activities in the District. Such procedures shall comply with all applicable laws and regulations of the State and the Commissioner of Education.

No Board member, officer or employee of the School District shall have an interest in any contract entered into by the Board or the District, as provided in Article 18 of the General Municipal Law.

The unintentional failure to fully comply with the provisions of section 104-b of the General Municipal Law or the District's policies regarding procurement will not be grounds to void action taken or give rise to a cause of action against the District or any officer or employee of the District.

Great Neck Public Schools

Adopted: 08/06/92;

*Amended: 11/03/03; 01/28/08; 06/16/08; 10/18/10; 03/11/13; 7/6/16; 5/8/17;
6/4/18*

**GREAT NECK PUBLIC SCHOOLS
DISTRICT-WIDE SAFETY TEAM
MEMBERSHIP LIST 2019-2020**

Board of Education

Donna Peirez
Rebecca Sassouni

Administration

Teresa Prendergast
John Powell
Stephen Lando
Richard Castro
James Popkin
Marc Epstein
Alfredo Cavallaro
Steve Challis

Advisor

Bryan Abramovich (NYSIR)

UPTC

Moji Pourmoradi
Robin Fleishman

Cumberland

Samantha Tarantola

North High

Daniel Holtzman
Ronald Levine

North Middle

Gerald Cozine
Lindsay Warstadt (GNTA)

South High

John Duggan

Clover Drive

Errin Hatwood (Adult Ed)
Alison Brennan (PPS)

Village

Samuel Yellis (GNTA)

South Middle

Leonard DiBiase
Jennifer DiPalo (GNTA)

Saddle Rock

Luciana Bradley
Robin Trichon (GNTA)

JF Kennedy

Ronald Gimondo
Linda Gitman (GNTA)
Susan Becker (GNTA-Head Nurse)

EM Baker

Christina Kalamotousakis (GNTA)

Lakeville

Samantha Kienle (GNTA)

Parkville

Kathleen Murray
Andrea Lilli (GNTA)
Elizabeth Gebert (Nurse)

North Shore Hebrew Academy

Rabbi Jeffrey Kobrin

Nassau County Police

Steve Krukowski
Joe Oginski
Sherman Pyami
Mike Costanzo
Jesse Cooper

Lake Success Police Department

Joseph Gardella (Chief of Police)
Jessica Massaro
Joe Mezzacappa
Pat Sheridan

Kings Point Police Department

George Banville (Commissioner)

Great Neck Estates Police Dept.

Ricardo Moreno (Chief of Police)
Sgt. Noor

APPROVAL OF MINUTES

The Board accepted the minutes of the following Board meetings, as written:

- a. June 20, 2019
- b. June 23, 2019
- c. June 26, 2019

July 1, 2019

SUPERINTENDENT'S REPORT

**Dr. Teresa Prendergast
Superintendent of Schools**

Dr. Prendergast thanked her Cabinet for a successful year and expressed her excitement for the coming year.

July 1, 2019

**RESOLUTION SETTING FORTH THE SUM OF MONEY TO BE
RAISED BY TAXATION FOR SCHOOL AND LIBRARY PURPOSES
2019-2020**

INFORMATION

In accordance with the instructions submitted by the Nassau County Department of Assessment which establishes the assessed valuation for real property in the Great Neck Union Free School District, the Board of Education is obligated to approve the attached resolution setting forth the amount of tax money to be raised for school and library purposes. Certified copies of these resolutions are required to be filed with the Nassau County Legislature and the Board of Assessors on or before August 15, 2019.

RECOMMENDATION

It is recommended that the Board of Education adopt the attached resolution which raises real property taxes amounting to \$217,011,411 for the 2019-2020 school year; \$207,518,286 for school purposes and \$9,493,125 for library purposes.

Motion: J. Shi

Vote: 5-0

Nassau County Legislature
1550 Franklin Avenue
Mineola, New York 11501

Nassau County Department of Assessment
Nassau County Office Building
240 Old Country Road, 4th Floor
Mineola, New York 11501

We the undersigned, Trustees of GREAT NECK UFSD (#7) in the Town of NORTH HEMPSTEAD, Nassau County, New York hereby certify as follows:

At a meeting of the Trustees of GREAT NECK UFSD (#7) held in the said School District on the 1st day of July, 2019, the following resolutions were duly adopted and have been entered on the records of the said School District.

RESOLVED, that the following budget (Gross Amount) of the necessary claims and expenditures in GREAT NECK UFSD (#7) in the Town of NORTH HEMPSTEAD School year 2019-20, amounting to

\$ 234,418,944 School Purpose
\$ 9,803,325 Library Purpose
Total \$ 244,222,269 be and the same is hereby accepted.

RESOLVED that the sum of \$ 207,518,286 School Purpose
\$ 9,493,125 Library Purpose
Total \$ 217,011,411 be the remainder of

budget adopted as above and the amount which must be RAISED BY TAXATION (NET AMOUNT) for GREAT NECK UFSD (#7) of the Town of NORTH HEMPSTEAD, Nassau County, New York for the year 2019-20 be levied upon the taxable property of the said school district as said property has been certified to by the Assessor for the school year 2019-20.

RESOLVED, that the District Clerk of this School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code, to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 15th, 2019.

Signature of Board Members:

Attest: _____

Dated: _____

Trustees _____

July 1, 2019

RESOLUTION FOR STANDARD WORK DAY
FOR DISTRICT CLERK AND DISTRICT TREASURER

INFORMATION

In accordance with Regulations 315.4 which requires districts to report standard work days for elected and appointed officials, both our District Clerk and District Treasurer will be appointed at the District's reorganizational meeting. Both of these appointed officials are also full-time employees of the District working in other civil service titles. As a result, they are already members of the Employees' Retirement System (ERS) who are credited with a full year of service for each year worked. The regulation also requires that this resolution must be posted for 30 days on the District's website.

RECOMMENDATION

It is recommended that the Board of Education adopt the following resolution:

BE IT RESOLVED that the Great Neck UFSD hereby establishes the standard work day for the District Clerk and District Treasurer as seven (7) hours and that they participate in the District's Time Keeping System as indicated on the attached.

BE IT FURTHER RESOLVED that this resolution will be posted on the District's website for a period of 30 days, and the District Clerk will forward same, as well as an affidavit of the posting, to the Office of the State Comptroller.

Motion: J. Shi

Vote: 5-0

Please type or print clearly
in blue or black ink

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 09/18)

BE IT RESOLVED, that the _____ (Name of Employer) hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities: _____ (Location Code)

Title:	Standard Work Day: (Hrs./day) Min. 6 hrs Max. 8 hrs	Name: (First and Last)	Social Security Number: (Last 4 digits)	NYSLRS ID:	Tier 1 (Check only if member is Tier 1)	Current Term Begin & End Dates: (mm/dd/yy-mm/dd/yy)	Record of Activities Result:*	Not Submitted: (Check only if official did not submit their Record of Activities)
Elected Officials:								
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
Appointed Officials:								
District Clerk	7	Jacqueline Lizza	4886	41303249	<input type="checkbox"/>	7/1/19 - 6/30/20	N/A	<input type="checkbox"/>
District Treasurer	7	Carol Blach	3720	42558908	<input type="checkbox"/>	7/1/19 - 6/30/20	N/A	<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>

I, _____ (Name of Secretary or Clerk), secretary/clerk of the governing board of the _____ (Name of Employer), of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the _____ 1st day of _____, 20 _____ 19 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the _____ Great Neck Union Free School District on this _____ 1st day of _____, 20 _____ 19.

(Signature of Secretary or Clerk)

Jacqueline Lizza

Affidavit of Posting: I, _____ being duly sworn, deposes and says that the posting of the Resolution began on

7/1/2019 _____ and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

☒ Employer's website at: www.greatneck.k12.ny.us

☐ Official sign board at: _____

☐ Main entrance Secretary or Clerk's office at: _____

Page _____ 1 of _____ 1 (for additional rows, attach a RS 2417-B form.)

(seal)

July 1, 2019

GREAT NECK LIBRARY TRANSMITTAL CONTRACT

INFORMATION

In May 2019 District voters authorized the District to collect \$9,493,125 in taxes for the Great Neck Library. This money is received by the District along with the District's tax revenue.

RECOMMENDATION

It is recommended that the Board of Education authorize the President of the Board to sign the contract (3 copies) which permits the District to transfer Library Tax money directly to the U.S. Bank National Association; the designated Trustee for the Great Neck Library as per the Tax Pledge and Collection Agreement that began in December 2014 and continues for the 2019-2020 school year beginning on July 1, 2019.

Motion: J. Shi

Vote: 5-0

July 1, 2019

GREAT NECK PUBLIC SCHOOLS
PROFESSIONAL DEVELOPMENT PLAN
2019-2020

INFORMATION

Pursuant to §80-3.6 of the amended §100.2 (dd) of the Commissioner's Regulations, the Great Neck Public Schools Professional Development Plan (PDP) must be updated annually and adopted at a public meeting by the Board of Education.

The Great Neck Public Schools Professional Development Plan was reviewed by the district's Professional Development Committee. A summary of changes to the plan is provided below:

- Updated links to the Great Neck Public Schools Technology Survey Plan and Smart Schools Bond Act Investment Plan
- Added Title IV as a new grant funding source
- Added one new external provider for Continuing Teacher and Leader Education (CTLE) programs to Appendix B of the Plan: The Holocaust Memorial and Tolerance Center of Nassau County

The Professional Development Plan Statement of Certification that must be signed and submitted to the New York State Education Department by September 1, 2019 is attached.

RECOMMENDATION

The Professional Development Committee recommends that the Board of Education approve the modifications and adopt the revised 2019-2020 Great Neck Public Schools Professional Development Plan.

Motion: R. Sassouni

Vote: 5-0

**PROFESSIONAL DEVELOPMENT PLAN
STATEMENT OF CERTIFICATION
Part 100 Regulations of the New York State Commissioner of Education**

School District: Great Neck Public Schools

BEDS Code: 2804-0703-0000

The superintendent certifies to the Commissioner that:

- (1) The planning, implementation and evaluation of the plan were conducted by a professional development team that included a majority of teachers and one or more administrator(s), curriculum specialist(s), parent(s), higher education representative(s), and others identified in the plan.
- (2) The requirements of CR 100.2(dd) to have a professional development plan for the succeeding school year have been met.
- (3) The school district or BOCES has complied with the professional development plan applicable to the current school year.
- (4) The plan focuses on improving student performance and teacher practice as identified through data analysis;
- (5) The plan describes professional development that:
 - is aligned with state content and student performance standards;
 - is aligned with New York State Professional Development Standards at: <http://www.highered.nysed.gov/tcert/pdf/pdstds.pdf>
 - is articulated within and across grade levels;
 - is continuous and sustained;
 - indicates how classroom instruction and teacher practice will be improved and assessed;
 - indicates how each teacher in the district will participate; and
 - reflects congruence between student and teacher needs and district goals and objectives.
- (6) The plan describes how the effectiveness of the professional development will be evaluated, and indicates how activities will be adjusted in response to that evaluation.
- (7) The plan complies with CR 100.2(dd) to:
 - describe and implement a mentoring program for new teachers;
 - provide teachers holding a professional certificate with opportunities for completing 175 hours of professional development every five years;
 - ensure that level III teaching assistants and long-term substitute teachers participate in professional development activities;
 - state the average number of hours each teacher is expected to participate in professional development in the school year(s) covered by the plan;
 - describe how all teachers will be provided professional development opportunities directly related to student learning needs as identified by multiple sources of data, including but not limited to school report cards;
 - provide staff with training in school violence prevention and intervention; and
 - provide professional development to all professional and supplementary school staff who work with students with disabilities.
- (8) The plan has been reviewed and/or revised in accordance with the most current version of 100.2 (dd).
(The latest version of CR 100.2(dd) can be found at: <http://www.p12.nysed.gov/part100/pages/1002.html>.)
- (9) The plan or the annual update to the plan was adopted at a public meeting by the Board of Education.

Dr. Teresa Prendergast
Print Name of Superintendent of Schools

Original Signature of Superintendent of Schools

Date

Adopted by the Board of Education on Date:

Original Signature of President, Board of Education

July 1, 2019

ELEMENTARY STUDENT TEACHER(S)

Fall 2019 Semester

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student teacher(s) have requested assignments to our elementary 2019 fall semester.

STUDENT TEACHER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject/ Grade</u>	<u>Dates/ Hours</u>
Angela Yang	Bank St.	LKV PKV	J. Brenner C. Faraone	Grade 1 PreK	9/4-11/15/19 11/18/19-1/15/20
Jake Treccapelli	Adelphi	SR	P. DeBlasio	Phys.Ed.	9/4-10/25/19
Gregory Hand	Hofstra	JFK	A. Gies D.Profeta & H. Stebner	Sp.Ed.- 1 Grade 4	9/4-10/24/19 10/28-12/13/19
Yandi Xia	LIU	LKV	J. Pellegrini R. Stein	Grade 4 Sp.Ed - 2	9/4-10/25/19 10/28-12/20/19

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the student teacher(s) to our elementary fall 2019 semester.

Motion: J. Shi

Vote: 5-0

July 1, 2019

SECONDARY STUDENT TEACHER(S) & STUDENT OBSERVER(S)

FALL 2019 SEMESTER

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student teacher(s) and student observer(s) have requested assignments to our secondary 2019 fall semester.

STUDENT TEACHER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	<u>Dates</u>
Neil Epstein	Queens	North High	S. Babkes	Soc. Studies	9/6-12/13/19
Olivia Roberts	SUNY	North High	M. DeLuccia	LOTE	9/3-12/13/19
Jose Lopez	Queens	North High	E. Flood	Phys. Ed.	9/6-12/13/19

STUDENT OBSERVER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	<u>Hours</u>
Courtney Magnusson	Hofstra	North High	P. Rodriguez	Business	50 hours
Alessandro Sapuppo	Adelphi	North Middle	M. Braun	Phys. Ed	60 hours
		South High	D. Herr	Phys. Ed	60 hours
Maria Sommo	Hofstra	South High	S. Dorkings	ENL	25 hours

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the student teacher(s) and student observer(s), to our secondary fall 2019 semester.

Motion: J. Shi

Vote: 5-0

July 1, 2019

SECONDARY STUDENT OBSERVER(S)

SUMMER 2019

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student observer(s) have requested assignments to our secondary 2019 summer program.

STUDENT OBSERVER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	<u>Hours</u>
Flora DeFeo	Hofstra	Summer Program	A. Linehan	Reading	10

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the student observer(s), to our secondary summer program.

Motion: J. Shi

Vote: 5-0

July 1, 2019

RESOLUTION ON OVERNIGHT TRIPS FOR STUDENTS

BE IT HEREBY RESOLVED that the Board of Education of the Great Neck Union Free School District grants approval for the following overnight trips subject to final review and approval of the Superintendent of Schools:

Distributive Education Club of America (DECA)
Frost Valley YMCA (North High Community School)
Greenkill Outdoor Education Trip (Middle Schools, Grade 6)
International Science and Engineering Fair (ISEF)
Model Congress (UPenn, Yale, Harvard)
Science Olympiad
Robotics (High School)

Motion: D. Peirez

Vote: 5-0

July 1, 2019

ESTABLISHMENT OF
THE EVAN GRABELSKY MEMORIAL FUND

INFORMATION

The family and friends of Great Neck North High School's Teaching Assistant Evan Grabelsky, would like to establish a new scholarship called the "Evan Grabelsky Memorial Fund".

The scholarship will provide an annual scholarship for students participating in alternate assessment testing who have completed their high school experience and/or functional life skills program. The scholarship will be used for job readiness and job placement services, the additional costs of post secondary education or training programs, and/or activities or programs within the community. The award will be given to one to three students each year and the amount of the award will vary depending on the number of recipients and the funds available. The award will end when funds are no longer available.

RECOMMENDATION

It is recommended that the Board of Education authorize the establishment of the "Evan Grabelsky Memorial Fund". Awards will be presented annually to students who meet the criteria, until funds are no longer available.

Motion: R. Sassouni

Vote: 5-0

July 1, 2019

NOMINATION FOR AREA 11 DIRECTOR
NYS SCHOOL BOARDS ASSOCIATION BOARD OF DIRECTORS

RESOLVED, that the Great Neck Union Free School District Board of Education nominates Robert "B.A." Schoen for the position of Area 11 Director of the New York State School Boards Association Board of Directors for the term 2020-2022.

Motion: J. Shi

Vote: 5-0

July 1, 2019

A+ TECHNOLOGY SOLUTIONS
ONSITE ANNUAL MAINTENANCE AGREEMENT

INFORMATION

The District currently deploys hundreds of video security cameras and access control door locks, as well as video servers and software from A+ Technology Solutions, which comprise our video surveillance system. In order to maintain the functionality of this equipment, we contract with A+ Technology Solutions each year for maintenance and repair services. We choose their “reduced price alternative” over a more comprehensive “full service contract” because it is the most cost-effective way to maintain the equipment and secure the labor needed for repairs and replacements. The cost of this year’s renewal remains the same amount that we paid this past school year despite the fact that we have expanded the system for greater video security coverage. As the company that provided and installed the equipment and is most familiar with the system, A+ Technology Solutions is best equipped to provide the service we need.

RECOMMENDATION

It is recommended that the Board of Education approve and sign the A+ Technology Solutions Onsite Annual Maintenance Agreement for the contract period of 7/1/2019 to 6/30/2020.

Motion: J. Shi

Vote: 5-0

July 1, 2019

STUDENT MANAGEMENT SERVICES

INFORMATION

The Committee on Special Education (CSE) uses Frontline Technologies Group LLC to manage student services provided to classified students. Each year it is necessary to renew our Centris Sync and New York Special Education (NYSE) Directors subscriptions and pay the annual base and per student support and maintenance fees for the IEP Direct program to Frontline Technologies.

FRONTLINE TECHNOLOGIES GROUP LLC

RECOMMENDATION

It is recommended that the Board of Education approve a payment of \$27,154.51 to Frontline Technologies Group LLC of Malvern, Pennsylvania for the 2019-2020 school year to renew the Centris Sync and New York State Special Education (NYSE) Directors subscription as well as the annual base and per student support and maintenance fees for IEP Direct program.

Motion: J. Shi

Vote: 5-0

July 1, 2019

REQUEST FOR PROPOSALS:
PART-TIME ATHLETIC TRAINERS & PHYSICIANS

INFORMATION

The School District, having reached the end of a three-year contract for athletic training services, published a Request for Proposals (RFP) for part-time athletic trainers and physicians. The RFP included physicians because the District needs to have doctors present multiple times each year for students' physical exams and home football games. Two proposals were received on June 25 and evaluated by a three-member committee consisting of the Director of Physical Education, Recreation, and Athletics; the Purchasing Officer; and the Assistant Purchasing Officer. The committee unanimously agreed that the proposal submitted by Northwell Health best matches the District's needs.

Northwell Health's proposal includes the following terms for the 2019-20 school year:

Part-Time Athletic Trainers & Physicians	\$73,000
Hourly Rate for Per-Diem Services & Special Events (as needed)	\$45

RECOMMENDATION

It is recommended that the Board of Education accept the proposal from Northwell Health to provide part-time athletic trainers and physicians for the District at a cost of \$73,000 plus excess services (as needed) at \$45 per hour for the 2019-20 school year.

Motion: D. Peirez

Vote: 5-0

July 1, 2019

PRINTING OF SCHOOL CALENDAR 2019-20

INFORMATION

The District is entering the third year of a three-year contract with Atlantic Color Corp. for the printing of the school calendar. The District has been satisfied with the vendor's performance.

In the original contract, which was approved by the Board in June 2017, the price for the 2019-20 calendar (i.e., 9,900 copies of a 28-page calendar) was \$4,350.73. Due to a redesign of the calendar layout, which features larger grids for each month, the document will be 32 pages in 2019-20. Atlantic Color quoted a price of \$4,508.31 for the 32-page calendar, a nominal increase of about two cents per copy.

The other terms of the contract have not changed. If the district needs more or fewer copies, the price increase or decrease per 100 copies is \$18.16. Either party may cancel with a 30-day written notice with no penalties.

RECOMMENDATION

It is recommended that the Board of Education approve this modification to the District's contract with Atlantic Color Corp., for the printing of 9,900 copies of a 32-page school calendar for 2019-20, for \$4,508.31.

Motion: D. Ashkenase

Vote: 5-0

July 1, 2019

DESIGN AND LAYOUT OF THE COMMUNITY EDUCATION CATALOG

INFORMATION

A Request for Proposals was advertised in the District's three official newspapers for the design and layout of the Community Education catalogs for 2019-20. Three RFPs were sent out and two proposals were received.

Steven Umansky submitted the lowest proposal that conformed to the RFP specifications. The prices submitted by Steven Umansky are \$350 for cover design and \$1,350 for the interior catalog design and layout; totaling \$1,700 for each catalog. One will be produced for fall 2019/winter 2020 and the other for spring/summer 2020.

The contract is for one year with the option to renew for two additional one-year periods. Renewal is at the discretion of the Board of Education and may be cancelled by either party upon 30 days written notice without penalty.

RECOMMENDATION

It is recommended that the Board of Education accept the proposal from Steven Umansky to provide the design and layout for the fall 2019/winter 2020 and spring/summer 2020 catalogs at a cost of \$1,700 per catalog.

Motion: D. Ashkenase

Vote: 5-0

July 1, 2019

**RESOLUTION FOR PARTICIPATION IN THE COOPERATIVE BID COORDINATED
BY THE LONG ISLAND SCHOOL NUTRITION DIRECTORS ASSOCIATION**

INFORMATION

The Long Island School Nutrition Directors Association is soliciting cooperative bids for various foods and cafeteria supplies. To establish the actual legal authority enabling formal participation in the bid, the attached Cooperative Bid Resolution must be executed. Participation is without any obligation to actually purchase any of the items in the bids, but will give participating districts the opportunity to purchase the items at a substantial savings. There are thirty-nine school districts participating in the cooperative bid.

All school districts participating in this cooperative bid share the expense of administering the bid. The cost of advertising is equally shared by all of the school districts.

RECOMMENDATION

It is recommended that the Board of Education execute the attached resolution for the purpose of participating in a cooperative bid for various foods and cafeteria supplies coordinated by the Long Island School Nutrition Directors Association.

Motion: D. Ashkenase

Vote: 5-0

**GREAT NECK PUBLIC SCHOOL
345 LAKEVILLE ROAD
GREAT NECK, NY 11020**

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2019-20 school year.

WHEREAS, GREAT NECK PUBLIC SCHOOL, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHEREAS, GREAT NECK PUBLIC SCHOOL, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, that the BOARD OF EDUCATION of GREAT NECK PUBLIC SCHOOLS, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that GREAT NECK PUBLIC SCHOOL'S Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that GREAT NECK PUBLIC SCHOOL'S Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that GREAT NECK PUBLIC SCHOOL'S Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

DATE: _____

AUTHORIZED
SIGNATURE: _____

TITLE: _____

SCHOOL DISTRICT: GREAT NECK PUBLIC SCHOOL

July 1, 2019

DONATION – MONETARY

National Science Bowl

INFORMATION

South Middle School's Science Bowl team participated in this year's National Science Bowl (NSB) Competition ranking among the top eight schools in the nation. Additionally, the team was recognized for their success in the 2019 NSB Academic Competition and the 2019 NSB Cyber Challenge which comes with a \$1,000 and \$500 reward, respectively. This reward is intended to be used by the Science department for future support of the NSB.

The administration at South Middle has indicated they would greatly appreciate this award.

RECOMMENDATION

It is recommended that the Board of Education accept the donation of a total of \$1,500 to the Great Neck Public Schools and in doing so, increase the following budget codes as follows:

Revenues

A2705-096 Gifts & Donations – District - \$1,500

Expenditures

A2110-4500-031-3800 Instructional Supplies – South Middle - \$1,500

Motion: J. Shi

Vote: 5-0

MEMORANDUM

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**RIDGE INSTITUTE FOR SCIENCE
AND EDUCATION**

To: NSB Academic Award Winners From: Allen Wash
Date: May 21, 2019 Copies: File
Subject: NSB Award Checks for the Academic Award Winners

Dear Coach:

Enclosed is check for \$1,000.00. It is being sent in recognition of your National Science Bowl (NSB) Team's success in the 2019 NSB Academic Competition. While the check is made out to your school, it is intended to be given to the Science Department for future support of the NSB. Please process the check within 60 days of receiving.

If you have any questions about this check, please contact Allen Wash at 865-574-2194 or nsb@orise.orau.gov.

Thank you,

~~Allen Wash~~ Allen Wash

MEMORANDUM



To: NSB Cyber Challenge Winners From: Allen Wash
Date: May 21, 2019 Copies: File
Subject: NSB Award Checks for Cyber Challenge

Dear Coach:

Enclosed is check for \$500.00. It is being sent in recognition of your National Science Bowl (NSB) Team's success in the 2019 NSB Cyber Challenge. While the check is made out to your school, it is intended to be given to the Science Department for future support of the NSB. Please process the check within 60 days of receiving.

If you have any questions about this check, please contact AllenWash at 865-574-2194 or nsb@orise.ornl.gov.

Thank you,

Allen Wash

July 1, 2019

DONATION – MONETARY

Scholarship Fund(s)

INFORMATION

The following donations have been received by the District:

<u>Name of Scholarship</u>	<u>Name of Donors</u>	<u>Amount</u>
Arlene Gerber Scholarship	Various	\$2,890
Evan Grabelsky Memorial Fund	Various	\$2,566
Sally Passarella Scholarship	Donna Nystrom	\$ 100
	Allison & Peter Gottfried	\$ 100
Doc Mo Creative Spirit Award	Angela & Jeffrey Corrigan	\$ 500
	Richard Motycka	\$ 200

The administration has indicated that these scholarship donations are very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the above donations to the Great Neck Public Schools.

Motion: J. Shi

Vote: 5-0

FACILITIES MATTERS

July 1, 2019

PUBLIC USE OF DISTRICT FACILITIES

INFORMATION

Attached is a schedule of requests for public use of district facilities. The fees are calculated in accordance with Board policy for the use of district facilities.

RECOMMENDATION

It is recommended that the schedule of requests for public use of district facilities be accepted.

Motion: J. Shi

Vote: 5-0

PUBLIC USE OF DISTRICT FACILITIES

2019 - 2020
(For Board of Education Approval)
July 1, 2019

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS
Great Neck Park District	North High Auditorium	Various	07/6/2019 - 09/01/2019	2:00 PM	12:00 AM	Summer Performing Arts Concerts	Waived	1
Great Neck Park District	North High Auditorium	Thursday	07/25/2019	7:00 PM	9:30 PM	Master Plan Resident Meeting	Waived	1

July 1, 2019

DISHWASHER/DISHWASHING SUPPLIES & REPAIRS BID

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for dishwasher/dishwashing supplies and repairs. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2019 through June 30, 2020. Bids were received in the name of the Long Island School Nutrition Directors Association by Nancy Padrone at Massapequa School District on May 10, 2019.

Five invitations to bid were mailed. Three vendors submitted bids, one of which included the items requested by the Great Neck Public Schools.

The following vendor and the annual amount shown represent the individual low price on each item conforming to specifications:

Ecolab	\$ 7,000.00
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RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendor to furnish dishwasher/dishwashing supplies and repairs to the district for the period starting July 1, 2019 through June 30, 2020.

The funds for the purchase of the above items are provided in the 2019/2020 School Food and Nutrition Service Budget.

Motion: J. Shi

Vote: 5-0

July 1, 2019

BEVERAGE BID

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for beverages. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2019 through June 30, 2020. Bids were received in the name of the Long Island School Nutrition Directors Association by Nancy Padrone at Massapequa Union Free School District on May 10, 2019.

Fifteen invitations to bid were mailed. Ten vendors submitted bids, three of whom bid on items requested by the Great Neck Public Schools.

The following vendors and the annual amounts shown represent the individual low price on each item conforming to specifications:

Colonial Coffee Products	\$ 2,000.00
Jay Bee Distributors	\$ 30,000.00
Tropicana DSD	\$ 3,000.00

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish beverages to the district for the period starting July 1, 2019 through June 30, 2020.

The funds for the purchase of the above items are provided in the 2019/2020 School Food and Nutrition Service Budget.

Motion: J. Shi

Vote: 5-0

July 1, 2019

BREAD BID

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for bread products. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2019 through June 30, 2020. Bids were received in the name of the Long Island School Nutrition Directors Association by Nancy Padrone at Massapequa Union Free School District on May 10, 2019.

Six invitations to bid were mailed. One vendor submitted a bid that included items requested by the Great Neck Public Schools.

The following vendor and the annual amount shown represent the individual low price on each item conforming to specifications:

Modern Italian Bakery	\$ 20,000.00
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RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendor to furnish bread products to the district for the period starting July 1, 2019 through June 30, 2020.

The funds for the purchase of the above items are provided in the 2019/2020 School Food and Nutrition Service Budget.

Motion: J. Shi

Vote: 5-0

July 1, 2019

GROCERY BID

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for grocery products. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2019 through June 30, 2020. Bids were received in the name of the Long Island School Nutrition Directors Association by Nancy Padrone at South Huntington School District on May 10, 2019.

Twenty-two invitations to bid were mailed. Six vendors submitted bids, five of whom bid on items requested by Great Neck Public Schools.

The following vendors and the annual amounts shown represent the individual low price on each item conforming to specifications:

Ace Endico, Inc.	\$ 6,000.00
H. Schrier & Co., Inc.	\$ 30,000.00
J. Kings Food Service Professionals, Inc.	\$ 2,000.00
Jay Bee Distributors	\$ 21,000.00
Mivila Foods of NY	\$ 16,000.00

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish grocery products to the district for the period starting July 1, 2019 through June 30, 2020.

The funds for the purchase of the above items will be provided in the 2019/2020 School Food and Nutrition Service Budget.

Motion: J. Shi

Vote: 5-0

July 1, 2019

FROZEN BID

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for frozen products. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2019 through June 30, 2020. Bids were received in the name of the Long Island School Nutrition Directors Association by Nancy Padrone at Massapequa Union Free School District on May 10, 2019.

Twenty-two invitations to bid were mailed. Seven vendors submitted bids, five of whom bid on items requested by the Great Neck Public Schools.

The following vendors and the annual amounts shown represent the individual low price on each item conforming to specifications:

Ace Endico, Inc.	\$ 12,000.00
H. Schrier & Co., Inc.	\$ 32,000.00
J. Kings Food Service Professionals, Inc.	\$ 10,000.00
Mivila Foods of NY	\$ 43,000.00
Nardone Bros. Baking Co.	\$ 2,500.00

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish frozen products to the district for the period starting July 1, 2019 through June 30, 2020.

The funds for the purchase of the above items are provided in the 2019/2020 School Food and Nutrition Service Budget.

Motion: J. Shi

Vote: 5-0

July 1, 2019

DAIRY BID

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for dairy products. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2019 through June 30, 2020. Bids were received in the name of the Long Island School Nutrition Directors Association by Nancy Padrone at Massapequa Union Free School District on May 10, 2019.

Thirteen invitations to bid were mailed. Five vendors submitted bids, three vendors submitted bids on items requested by the Great Neck Public Schools.

The following vendors and the annual amounts shown represent the individual low price on each item conforming to specifications:

Ace Endico, Inc.	\$ 8,500.00
H. Schrier & Co., Inc.	\$ 15,000.00
Meadow Provisions	\$ 2,000.00

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish dairy products to the district for the period starting July 1, 2019 through June 30, 2020.

The funds for the purchase of the above items are provided in the 2019/2020 School Food and Nutrition Service Budget.

Motion: J. Shi

Vote: 5-0

July 1, 2019

MEAT BID

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for meat products. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2019 through June 30, 2020. Bids were received in the name of the Long Island School Nutrition Directors Association by Nancy Padrone at Massapequa Union Free School District on May 10, 2019.

Nine invitations to bid were mailed. Six vendors submitted bids, three of whom bid on items requested by the Great Neck Public Schools.

The following vendors and the annual amounts shown represent the individual low price on each item conforming to specifications:

Ace Endico, Inc.	\$ 7,000.00
Island Wholesale Meats & Foods	\$ 6,000.00
Mivila Foods of NY	\$ 21,000.00

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish meat products to the district for the period starting July 1, 2019 through June 30, 2020.

The funds for the purchase of the above items are provided in the 2019/2020 School Food and Nutrition Service Budget.

Motion: J. Shi

Vote: 5-0

July 1, 2019

ICE CREAM BID

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for ice cream. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2019 through June 30, 2020. Bids were received in the name of the Long Island School Nutrition Directors Association by Nancy Padrone at Massapequa Union Free School District on May 10, 2019.

Fourteen invitations to bid were mailed. Three vendors submitted bids, one of whom bid on items requested by the Great Neck Public Schools.

The following vendor and the annual amount shown represent the individual low price on each item conforming to specifications:

American Classic Ice Cream	\$ 30,000.00
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RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendor to furnish ice cream to the district for the period starting July 1, 2019 through June 30, 2020.

The funds for the purchase of the above items are provided in the 2019/2020 School Food and Nutrition Service Budget.

Motion: J. Shi

Vote: 5-0

July 1, 2019

SNACK BID

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for snacks. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2019 through June 30, 2020. Bids were received in the name of the Long Island School Nutrition Directors Association by Nancy Padrone at Massapequa Union Free School District on May 10, 2019.

Six invitations to bid were mailed. Five vendors submitted bids, four of whom bid on items requested by the Great Neck Public Schools.

The following vendors and the annual amounts shown represent the individual low price on each item conforming to specifications:

H. Schrier & Co.	\$ 4,000.00
J. Kings Food Service Professionals, Inc.	\$ 12,000.00
Jay Bee Distributors	\$ 10,000.00
Mivila Foods of NY	\$ 45,000.00

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish snacks to the district for the period starting July 1, 2019 through June 30, 2020.

The funds for the purchase of the above items are provided in the 2019/2020 Food & Nutrition Services budget.

Motion: J. Shi

Vote: 5-0

July 1, 2019

PREMIUM BAGEL BID

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for bagels. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2019 through June 30, 2020. Bids were received in the name of the Long Island School Nutrition Directors Association by Nancy Padrone at Massapequa Union Free School District on May 10, 2019.

Ten invitations to bid were mailed. One vendor submitted a bid that included items requested by the Great Neck Public Schools.

The following vendor and the annual amount shown represent the individual low price on each item conforming to specifications:

Bagel Boss	\$ 8,500.00
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RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendor to furnish bagels, to the district for the period starting July 1, 2019 through June 30, 2020.

The funds for the purchase of the above items are provided in the 2019/2020 School Food and Nutrition Service Budget.

Motion: J. Shi

Vote: 5-0

July 1, 2019

CAFETERIA PAPER & CLEANING SUPPLIES BID

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for cafeteria paper & cleaning supplies. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2019 through June 30, 2020. Bids were received in the name of the Long Island School Nutrition Directors Association by Nancy Padrone at Massapequa Union Free School District on May 10, 2019.

Seven invitations to bid were mailed. Four vendors submitted bids, four of whom bid on items requested by the Great Neck Public Schools.

The following vendors and the annual amounts shown represent the individual low price on each item conforming to specifications:

Appco Paper & Supplies Corp.	\$ 12,000.00
H. Schrier & Co., Inc.	\$ 60,000.00
J & F Supplies	\$ 2,000.00
Mivila Foods of NY	\$ 3,000.00

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish cafeteria paper & cleaning supplies to the district for the period starting July 1, 2019 through June 30, 2020.

The funds for the purchase of the above items are provided in the 2019/2020 School Food and Nutrition Service Budget.

Motion: J. Shi

Vote: 5-0

July 1, 2019

GENERAL AIR CONDITIONING, VENTILATION & REFRIGERATION
REPAIRS & SERVICES BID

INFORMATION

The North Shore Central School District executed a cooperative bid for general air conditioning and refrigeration repairs and services. Specifications were duly advertised for these repairs and services for the period July 1, 2019 to June 30, 2020. Bids were received in the name of the Nassau County Directors of School Facilities Purchasing Consortium by John A. Hall, Director of Facilities, North Shore Central School District, on April 16, 2019.

Four invitations to bid were sent. Three vendors submitted bids. Comfort Kool HVAC, Inc. was the lowest bidder with rates for repairs and services as follows:

Non-Emergency Services	Mechanic	\$65.00/hr.
	Mechanic's Helper	\$20.00/hr.
Emergency Service	Mechanic	\$65.00/hr.
	Mechanic's Helper	\$20.00/hr.
Cost of Material Discount	15% off Manufacturer's List price	

RECOMMENDATION

It is recommended that the Board of Education accept the bid from Comfort Kool HVAC, Inc. for refrigeration repairs and services for the period July 1, 2019 to June 30, 2020.

The funds for the repairs and services are provided for in the 2019/2020 School Food and Nutrition Service Budget.

Motion: J. Shi

Vote: 5-0

July 1, 2019

EVALUATION AND ASSESSMENT SERVICES

INFORMATION

The Committee on Special Education (CSE) has recommended specialized assessments and evaluation for certain students with disabilities. The Board of Education is asked to approve payment for the evaluations which have been provided by the consultants and agencies below.

EDEN II

RECOMMENDATION

It is recommended that the Board of Education approve a payment to Eden II of Staten Island, New York for conducting a vocational assessment for \$1,000 per student.

Motion: J. Shi

Vote: 5-0

July 1, 2019

INSTRUCTIONAL AND TUITION CONTRACT

INFORMATION

Great Neck has agreed to provide educational services for certain students with disabilities who are residents of other school districts. The Board of Education is asked to approve the following contract(s) for tuition.

PLAINVIEW-OLD BETHPAGE CENTRAL SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Plainview-Old Bethpage Central School District of Plainview, New York for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York for an estimated cost of \$4,574 per student from July 2019 through August 2019 and \$82,152 per student from September 2019 through June 2020.

Motion: J. Shi

Vote: 5-0

July 1, 2019

RESOURCE AND RELATED SERVICES CONTRACT

INFORMATION

The Committee on Special Education (CSE) has, recommended specialized assessments and evaluations as well as resource and related services for certain students with disabilities. The Board of Education is asked to approve the contract(s) with the consultant/agency noted below, for service to be rendered as needed during the 2019/2020 school year.

BROOKVILLE CENTER FOR CHILDREN'S SERVICES

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Brookville Center for Children's Services of Brookville, New York for providing related services as outlined in the attached contract effective July 1, 2019 through June 30, 2020.

Motion: J. Shi

Vote: 5-0

BROOKVILLE CENTER FOR CHILDREN'S SERVICES, INC.
189 Wheatley Road, Brookville NY 11545
INSTRUCTIONAL SERVICES AGREEMENT

This is an Agreement for instructional services for the 2019/2020 School Year, beginning July 2019 through June 2020, between The School District and Brookville Center for Children's Services, Inc., having offices located at 189 Wheatley Road, Brookville NY 11545.

WHEREAS, The School District is an educational institution that provides instructional services to students in Grades Kindergarten through 12.

WHEREAS, Brookville Center for Children's Services, Inc., an agency that provides special education itinerant and related services.

WHEREAS, The School District desires to contract with Brookville Center for Children's Services, Inc., for the provision of certain specialized instructional services for one or more School District student(s),

NOW, THEREFORE, upon mutual consideration given, the parties herein agree as follows:

1. Brookville Center for Children's Services, Inc. agrees to provide individualized instruction to students specified by The District in accordance with their IEP for the applicable school year; also agrees to provide individualized instruction based on the principles of applied behavioral analysis to students specified by the District, and the services are to be provided by appropriately trained individuals.
2. Brookville Center for Children's Services, Inc. agrees to submit to The School District, on a timely basis, reports of the services rendered.
3. Brookville Center for Children's Services, Inc. will provide services of licensed and qualified professionals. Brookville Center for Children's Services, Inc. shall verify the existence and validity of professional licenses and other appropriate credentials. In the event that the required license and/or certification of any agent or employee of Brookville Center for Children's Services, Inc. providing services under this Agreement is revoked, terminated, suspended or otherwise impaired, Brookville Center for Children's Services, Inc. shall immediately notify the District. Upon request, copies of such credentials shall be made available to the District by Brookville Center for Children's Services, Inc. The District may accept or reject the services of any professionals employed by Brookville Center for Children's Services, Inc. to provide services under this Agreement. Please see attached rate sheet.
4. Brookville Center for Children's Services, Inc. shall provide supervision of all employees under this Agreement. Brookville Center for Children's Services, Inc. shall notify the District promptly of any problems, situations or incidents that occur during the provision of services. Brookville Center for Children's Services, Inc. shall make every reasonable effort to make appropriate personnel available to participate in District 504 and Committee on Special Education ("CSE") meetings, where appropriate. In addition, Brookville Center for Children's Services, Inc. shall provide the District with a copy of any progress reports, testing and/or observation reports which are prepared in connection with the services provided pursuant to this Agreement.
5. This Agreement is an integrated agreement and it constitutes the entire understanding between the parties and replaces, cancels, and supersedes any and all other prior agreements, communications, and understanding of the parties. It is acknowledged that the parties have participated in the drafting of this Agreement, each with the assistance of counsel, and it is agreed that any claim or ambiguity shall not be construed for or against either party as a result of such drafting. This Agreement contains the entire agreement between the parties and shall not be modified or amended, except in writing, signed by both parties.

6. This Agreement, and the obligation of The School District to make payment hereunder, shall terminate upon withdrawal by either party to the other, at which time the District shall pay immediately any unpaid of the services of the student or upon written notice of termination tuition, pro rata. Notice by the District shall be delivered to the Executive Director of School, either personally or by registered or certified mail, at 189 Wheatley Road, Brookville, New York 11545. The District reserves the right to terminate services at any time and for any reason, and shall only remain obligated to pay Brookville Center for Children's Services, Inc., the pro rata portion of the services fee for the services that were provided. Brookville Center for Children's Services, Inc. shall be engaged as an independent contractor for the purposes of taxes, social security and other withholdings. Brookville Center for Children's Services, Inc. shall be responsible for payment of any and all taxes, and expressly agrees to defend and indemnify the District for any action brought by any governmental entity, agency, authority or office or by any individual or other entity with respect to taxes which may be related to any payment made by the District under this Agreement. Brookville Center for Children's Services, Inc., and any individuals placed by the Center, will not be eligible for any benefits relative to this contract for social security, New York State Worker's Compensation, unemployment insurance, New York State Employee's Retirement System, etc. Brookville Center for Children's Services, Inc. agrees to provide comprehensive coverage for its therapist(s) for acts of malpractice or incidents directly related to treatment. In addition, each contract therapist will carry malpractice insurance of his/her own. Both parties acknowledge that they may receive and/or come into contact with protected health information, as defined by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and shall comply with said regulations, if applicable.
7. The signatory to this Agreement for the School District has the authority of its Board of Education to execute this Agreement and bind the District to the terms of this Agreement.
8. Services and/or obligations set forth under this agreement shall not be assigned to a different agency in whole or in part without the express written consent of The School District.
9. Brookville Center for Children's Services, Inc. shall be responsible for compliance with the requirements of Project SAVE and the SAFE SCHOOL ACTS, with respect to any person providing services by or through Brookville Center for Children's Services, Inc., under the terms of this agreement. All persons providing services by or through Brookville Center for Children's Services, Inc., under the terms of this agreement shall have received appropriate fingerprinting clearance as required by law, prior to providing services to the SCHOOL Districts' students. Brookville Center for Children's Services, Inc. shall provide a complete roster of all persons who will and/or may be providing services in connection with this Agreement and shall be responsible for immediately providing the District with any modification to that roster throughout the course of the Agreement. Appropriate written proof of such clearance shall be provided to the SCHOOL DISTRICT prior to such person(s) providing services to the school district upon request. In the event that the parent or person in parental relation to a student(s) receiving services pursuant to this Agreement initiates litigation in connection with such services, the receiving district shall promptly give written notice of the same to the District.
10. Brookville Center for Children's Services, Inc. agrees to defend, indemnify and hold harmless The School District, its Board of Education, the Board's agents, officers, trustees, attorneys and employees, all in their corporate and individual capacities, from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of this Agreement. Brookville Center for Children's Services, Inc., at its sole expense, shall procure and maintain such policies of commercial general liability insurance which shall insure its employees, officers and itself and the District (as an additional insured), during the operation of and in the performance of this Agreement against third party claims for tort damages, bodily injury and personal injury, including death and property damage, as shall arise, either directly or indirectly, as a result of the negligence of Brookville Center for Children's Services, Inc., its officers or employees. The limit of liability under this commercial general liability or umbrella insurance coverage, including contractual, shall be at least \$2,000,000 (Two Million Dollars) combined single limits per occurrence. Such damages shall include all injuries to, or destruction of, property of such claimants, as well as the loss of use occasioned by the occurrence. Certificates of Insurance evidencing coverage that have not been previously provided to the District shall be sent to the District prior to the signing of the Agreement by the District.
11. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement. Should any part of this Agreement, for any reason, be declared invalid, illegal, or unenforceable, the validity, legality and enforceability of the remainder hereof shall not in any way be affected or impaired thereby and any such provision or provisions shall be enforced

to the fullest extent permitted by law. Moreover, if any one or more of the provisions contained in this Agreement is held to be excessively broad as to the duration, scope, activity or subject, such provisions will be construed by limiting and reducing them so as to be enforceable to the maximum extent compatible with applicable law.

This Agreement shall be governed in all respects by the laws of the State of New York. Each of the parties agrees to submit to the jurisdiction of the courts of the State of New York, County of Nassau.

This Agreement shall not be valid unless and until it is approved by a formal resolution of the Board of Education of the School District duly convened Board meeting.

12. For participation at School District CSE meetings, either by telephone or physical presence, Brookville Center for Children's Services, Inc. may bill for one hour at current rate of the provider.

SCHOOL DISTRICT: Great Neck Union Free School District

AUTHORIZED SIGNATURE: _____ **Title:** _____

Date: _____



BROOKVILLE CENTER FOR CHILDREN'S SERVICES, INC.

By: Steph J. Arny **Title:** Executive Director

Date: 5/31/19

FEDERAL ID#: 73-1662897

BROOKVILLE CENTER FOR CHILDREN'S SERVICES (BCCS)
HOME/COMMUNITY-BASED PROGRAM
RELATED EDUCATION SERVICES
RATE SHEET
2019-2020 SCHOOL YEAR

Name of Services:	Unit:	Cost:
Special Education/ABA Services by Special Education Teacher	1 hour	\$90.00
ABA Supervision by Special Education Teacher	1 hour	\$95.00
ABA Aide- In Home	1 hour	\$30.00
Behavior Intervention Services	1 hour	\$95.00
Counseling, Parent Training	1 hour	\$95.00
Educational Evaluation	Evaluation	\$206.00
Functional Behavior Assessment/Behavior Intervention Plan by Special Education Teacher	1 hour	\$90.00
Functional Behavior Assessment/Behavior Intervention Plan by Psychologist/BCBA	1 hour	\$120.00
OT Evaluation	Evaluation	\$206.00
Occupational Therapy Individual	1 hour	\$95.00
PT Evaluation	Evaluation	\$206.00
Physical Therapy Individual	1 hour	\$95.00
Psychological Evaluation	Evaluation	\$304.00
Resource Room	1 hour	\$90.00
Social History Evaluation	Evaluation	\$180.00
Speech Evaluation	Evaluation	\$206.00
Speech Therapy individual	1 hour	\$95.00

July 1, 2019

RELATED SERVICES – DISTRICT OF LOCATION

INFORMATION

New York State Law 3602-c requires that public school districts reimburse districts of location for actual costs for providing related services to non-public school students located within their district. The public school may bill each student's district of residence for the services provided. The Board of Education is asked to approve the contract listed below for students who attend non-public school in other districts and reside in Great Neck.

HEWLETT-WOODMERE UNION FREE SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a payment to the Hewlett-Woodmere Union Free School District of Woodmere, New York for related services rendered to two residents of Great Neck who attended a non-public school in the Hewlett-Woodmere for the 2017-2018 school year.

WESTBURY UNION FREE SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Westbury Union Free School District of Old Westbury, New York for related services rendered to one resident of Great Neck who attended a non-public school in the Westbury UFSD for the 2019-2020 school year.

July 1, 2019

HEALTH AND WELFARE SERVICES

INFORMATION

New York State law requires that public school districts provide health and welfare services to non-public schools located within their district. The public school may bill each student's district of residence for a portion of the services provided. The Board of Education is asked to approve the contract(s) listed below for students who attend non-public school in Great Neck and reside in other districts.

LAWRENCE UNION FREE SCHOOL DISTRICT

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Lawrence Union Free School District of Lawrence, New York for health & welfare services rendered to eighteen residents of the Lawrence Union Free School District who attend a non-public school in the Great Neck UFSD. The 2018/2019 approved rate is \$1,094.41 per student for a total cost of \$19,699.38.

NEW YORK CITY DEPARTMENT OF EDUCATION

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the New York City Department of Education of Brooklyn, New York for health & welfare services rendered to two hundred fifty four residents of the New York City Board of Education who attend a non-public school in the Great Neck UFSD. The 2018/2019 approved rate is \$1,094.41 per student for a total cost of \$277,980.14.

July 1, 2019

TUITION CONTRACTS

INFORMATION

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend programs located in other public school districts, BOCES, or approved private special education settings. The Board of Education is asked to approve the following contract(s) for tuition for the 2019/2020 school year.

BROOKVILLE CENTER FOR CHILDREN'S SERVICES

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Brookville Center for Children's Services of Brookville, New York for the education of classified students at an approved rate of \$11,394 for the residential program per student for July 2019 through August 2019, \$11,375 for the autism program per student for July 2019 through August 2019, \$8,576 for the special education program per student for July 2019 through August 2019, \$68,364 for the residential program per student for September 2019 through June 2020, \$68,249 for the autism program per student for September 2019 through June 2020 and \$51,458 for the special education program per student for September 2019 through June 2020.

THE CENTER FOR DEVELOPMENTAL DISABILITIES

RECOMMENDATION

It is recommended that the Board of Education approve a contract with The Center for Developmental Disabilities of Woodbury, New York for the education of classified students at an approved rate of \$6,956 per student for July 2019 through August 2019 and \$42,429 per student for September 2019 through June 2020.

EDEN II PROGRAMS

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the Eden II Programs of Staten Island, New York for the education of classified students at an approved rate of \$8,308 per student for July 2019 through August 2019 and \$49,847 per student for September 2019 through June 2020.

THE HAGEDORN LITTLE VILLAGE SCHOOL

RECOMMENDATION

It is recommended that the Board of Education approve a contract with The Hagedorn Little Village School of Seaford, New York for the education of classified students at an approved rate of \$7,582 per student for July 2019 through August 2019 and \$45,490 per student for September 2019 through June 2020.

NEW YORK INSTITUTE FOR SPECIAL EDUCATION

RECOMMENDATION

It is recommended that the Board of Education approve a contract with the New York Institute for Special Education of Bronx, New York for the education of classified students at an approved rate of \$63,995.40 per student for September 2019 through June 2020.

WOODWARD MENTAL HEALTH CENTER

RECOMMENDATION

It is recommended that the Board of Education approve a contract with Woodward Mental Health Center of Freeport, New York for the education of classified students at an approved rate of \$7,949 per student for July 2019 through August 2019 and \$44,964 per student for September 2019 through June 2020.

July 1, 2019

CAFETERIA/KITCHEN EQUIPMENT REPAIR SERVICES
COOPERATIVE CONTRACT EXTENSION

INFORMATION

In 2018-2019, the Hicksville Union Free School District executed a cooperative bid for cafeteria and kitchen repair services in which Great Neck Public Schools was a participant. Hicksville Union Free School District is recommending that the participating school districts continue in this cooperative by extending the contract with Summit Restaurant Repairs Inc. for an additional year at no change in rates. The district has been satisfied with their services and therefore, would like to continue with Summit Restaurant Repairs Inc. for cafeteria and kitchen repair services for the period July 1, 2019 through June 30, 2020,

RECOMMENDATION

It is recommended that the Board of Education approve this first contract extension with Summit Restaurant Repairs Inc. for cafeteria and kitchen repair services for the period starting July 1, 2019 through June 30, 2020.

The funds for the cafeteria and kitchen repair services are provided in the 2019/2020 School Food and Nutrition Service budget.

Motion: J. Shi

Vote: 5-0

July 1, 2019

PUPIL TRANSPORTATION
2019 SUMMER ENRICHMENT AND RECREATION

Revision to June 20, 2019 Agenda

INFORMATION

The Board of Education is permitted to extend contracts under Section 305, Subdivision 14 of the Education Law and Section 156.5 of the Regulations of the Commissioner of Education.

Veterans Transportation Company, Inc. had agreed to extend the existing contract based on the state approved CPI as of May 31, 2019. We had estimated the CPI increase to be 1.8%. However, the CPI was declared at 1.5%.

Transportation for the 2019 Summer Enrichment and Recreation Programs is extended at a cost of \$166,781.12 for the following:

16 Buses — AM/Midday/PM

RECOMMENDATION

It is recommended that the Board of Education approve the contract with Veterans Transportation Company, Inc. at the state approved CPI 1.5% increase for a total cost of \$166,781.12 for 2019 Summer Enrichment and Recreation Transportation.

Veterans Contract # E011174

Summer School Transportation Item:	Estimated Quantity	Price Summer 2018	Price Summer 2019 (1.5% Increase)	Estimated Annual Cost 2019
Summer School Large Bus	16	\$10,269.77	\$10,423.82	\$166,781.12
Anticipated Total Cost:				\$166,781.12

Motion: J. Shi

Vote: 5-0

July 1, 2019

PUPIL TRANSPORTATION

NORTHWEST NASSAU TRANSPORTATION COOPERATIVE
CONTRACT EXTENSION: 2019 SUMMER

Revision to June 20, 2019 Agenda

INFORMATION

Contracts that were awarded as a result of a bid process by the Northwest Nassau Transportation Cooperative consisting of Carle Place, East Williston, Glen Cove, Great Neck, Manhasset, North Shore, Port Washington, and Roslyn School Districts may, as per Section 305 Subdivision 14, State Education Law, be extended under the aforementioned Statute and Section 156.5 of the Regulations of the Commissioner of Education.

The service rendered during the 2018 Summer Programs was efficient and reliable. Based upon this favorable record of performance, we are extending the contracts below at the state approved CPI as of May 31, 2019.

In our previous board recommendation, we had estimated the costs based on an estimated CPI of 1.8%, however, the CPI was declared at 1.5%.

RECOMMENDATION

It is recommended that the Board of Education extend the summer transportation contracts based upon the above mentioned 1.5% increase as follows:

Contractor	Item	# Of Items	Cost Per Item
Baumann	NY Institute	1 Student	\$12,447.90
First Student	5 Hour Van	6 Vans	\$6,837.00
First Student	5 Hour Attendant	6 Attendants	\$3,600.30
Veterans	Ascent	2 Students	\$3,338.50
Veterans	Ascent	1 Attendant	\$3,516.30
Veterans	Woodward	1 Student	\$3,037.20
We Transport	QSAC	1 Student	\$11,297.10

Motion: J. Shi

Vote: 5-0

July 1, 2019

PUPIL TRANSPORTATION

COACH BUS TRANSPORTATION
2019-2020 SCHOOL YEAR

INFORMATION

All contracts awarded as a result of the RFP process may, as per Section 305, Subdivision 14, State Education Law, be extended under the aforementioned Statute and Section 156.5 of the Regulations of the Commissioner of Education. Hampton Jitney Inc. has agreed to extend the existing contract at a 1.5% increase based on the state approved Consumer Price Index (CPI) as of May 31, 2019.

RECOMMENDATION

It is recommended that the Board of Education approve a transportation contract extension for the 2019-2020 school year with Hampton Jitney as listed on the following pages:

Motion: J. Shi

Vote: 5-0

Hampton Jitney Coach Bus Contact # 515253

Category #1:	Hours	Cost Per Hour 18-19	Cost Per Hour 19- 20 (1.5% Increase)
Day trips per hour	3	\$215.00	\$218.23
within Long Island and	4	\$195.00	\$197.93
the five boroughs	5	\$175.00	\$177.63
	6	\$160.00	\$162.40
	7	\$155.00	\$157.33
	8	\$150.00	\$152.25
	9	\$145.00	\$147.18
	10	\$140.00	\$142.10
Extra Driver		\$300.00	\$304.50

Category #2:	Hours	Cost Per Hour	Cost Per Hour 19- 20 (1.5% Increase)
Day trips per hour	4	\$215.00	\$218.23
outside Long Island and	5	\$195.00	\$197.93
the five boroughs	6	\$175.00	\$177.63
	7	\$160.00	\$162.40
	8	\$155.00	\$157.33
	9	\$150.00	\$152.25
	10	\$145.00	\$147.18
Extra Driver		\$300.00	\$304.50

Hampton Jitney Coach Bus Contact # 515253

Category #3:	Hours	Cost Per Hour	Cost Per Hour 19-20 (1.5% Increase)
One way drop off or	3	\$325.00	\$329.88
pick up	4	\$250.00	\$253.75
	5	\$200.00	\$203.00
	6	\$175.00	\$177.63
	7	\$165.00	\$167.48
	8	\$155.00	\$157.33
	9	\$145.00	\$147.18
	10	\$135.00	\$137.03
Extra Driver		\$300.00	\$304.50

Category #4:		Cost 18-19	Cost 19-20 (1.5 % Increase)
Overnight trips per day to include tolls and lodging			
Cost Per Day		\$1,895.00	\$1,923.43
Extra Driver		\$300.00	\$304.50

July 1, 2019

PUPIL TRANSPORTATION

VETERANS TRANSPORTATION COMPANY, INC.

CONTRACT EXTENSION
2019-2020 SCHOOL YEAR

INFORMATION

All contracts awarded as a result of the RFP process may, as per Section 305, Subdivision 14, State Education Law, be extended under the aforementioned Statute and Section 156.5 of the Regulations of the Commissioner of Education.

Veterans Transportation Company, Inc. has agreed to extend the existing contract at a 1.5% increase based on the state approved Consumer Price Index (CPI) as of May 31, 2019.

RECOMMENDATION

It is recommended that the Board of Education approve a transportation contract extension for the 2019-2020 school year with Veterans Transportation Co., Inc. as follows:

Veterans Contract # E400041

Transportation Item:	Estimated Quantity	Price 2018-2019	Price 2019-2020 (1.5% Increase)	Estimated Annual Cost 2019-2020
6 Hour Van	20	\$56,494.90	\$57,342.32	\$1,146,846.40
5 Hour Van	69	\$49,491.55	\$50,233.92	\$3,466,140.48
6 Hour Attendant	3	\$23,135.47	\$23,482.50	\$70,447.50
5 Hour Attendant	12	\$19,823.87	\$20,121.23	\$241,454.76
Anticipated Total Cost:				\$4,924,889.14

Motion: J. Shi

Vote: 5-0

July 1, 2019

PUPIL TRANSPORTATION

NORTHWEST NASSAU TRANSPORTATION COOPERATIVE
NASSAU BOCES TRANSPORTATION COOPERATIVE

EXTENSION OF CONTRACTS
2019-2020 SCHOOL YEAR

INFORMATION

Contracts that were awarded as a result of a bid process by the Northwest Nassau Transportation Cooperative which consists of the Carle Place, East Williston, Glen Cove, Great Neck, North Shore, Port Washington and Roslyn School Districts may, as per Section 305 Subdivision 14, State Education Law, be extended under the aforementioned Statute and Section 156.5 of the Regulations of the Commissioner of Education.

Contracts that were awarded as a result of an inter-municipal agreement pursuant to New York General Municipal Law section 119-0 with BOCES and Carle Place, East Williston, Glen Cove, North Shore, Port Washington, Great Neck, Manhasset, Roslyn and Herricks School Districts can be extended as per Section 305, Subdivision 14 of the State Education Law under the aforementioned Statute and Section 156.5 of the Regulations of the Commissioner of Education.

The contractors have agreed to extend the existing contracts at a 1.5% increase based on the state approved Consumer Price Index (CPI) as of May 31, 2019.

The services rendered during the 2018-2019 school year were efficient and reliable.

RECOMMENDATION

It is recommended that the Board of Education award the transportation contract extensions as listed on the following page:

Motion: J. Shi

Vote: 5-0

Dell Transportation Contract # E257427

Transportation Item:	Estimated Quantity	Price 2018-2019	Price 2019-2020 (1.5% Increase)	Estimated Annual Cost 2019-2020
4 Hour Bus	1	\$61,261.95	\$62,180.88	\$62,180.88
4 Hour Monitor	0	\$23,197.58	\$23,545.54	\$0.00
Anticipated Total Cost:				\$62,180.88

Dell Transportation Contract # E700927

Transportation Item:	Estimated Quantity	Price 2018-2019	Price 2019-2020 (1.5% Increase)	Estimated Annual Cost 2019-2020
Ramaz, Upper- Van	1	\$60,180.61	\$61,083.32	\$61,083.32
Ramaz, Upper- Bus	0	\$86,024.64	\$87,315.01	\$0.00
Anticipated Total Cost:				\$61,083.32

First Student Contract # E415576

Transportation Item:	Estimated Quantity	Price 2018-2019	Price 2019-2020 (1.5% Increase)	Estimated Annual Cost 2019-2020
NYSE Institute/Pupil	1	\$40,195.26	\$40,798.19	\$40,798.19
NYSE Institute/Monitor	1	\$18,774.14	\$19,055.75	\$19,055.75
Anticipated Total Cost:				\$59,853.94

We Transport Contract # E275908

Transportation Item:	Estimated Quantity	Price 2018-2019	Price 2019-2020 (1.5% Increase)	Estimated Annual Cost 2019-2020
Kew Forest	1	\$30,119.46	\$30,571.25	\$30,571.25
Anticipated Total Cost:				\$30,571.25

We Transport Contract # E700934

Transportation Item:	Estimated Quantity	Price 2018-2019	Price 2019-2020 (1.5% Increase)	Estimated Annual Cost 2019-2020
Chaminade/Kellenberg- Late	1	\$19,483.43	\$19,775.68	\$19,775.68
Anticipated Total Cost:				\$19,775.68

We Transport Contract # E700935

Transportation Item:	Estimated Quantity	Price 2018-2019	Price 2019-2020 (1.5% Increase)	Estimated Annual Cost 2019-2020
Ramaz - Late	1	\$32,211.27	\$32,694.44	\$32,694.44
Anticipated Total Cost:				\$32,694.44

July 1, 2019

PUPIL TRANSPORTATION

**IN-DISTRICT, PRE-KINDERGARTEN, INTERSCHOLASTIC
AND EDUCATIONAL TRIP PROGRAMS**

2019-2020 SCHOOL YEAR

INFORMATION

All contracts awarded as a result of the bid process may as per Section 305, Subdivision 14, State Education law, be extended under the aforementioned Statute and Section 156.5 of the Regulations of the Commissioner of Education.

Veterans Transportation Company, Inc. has agreed to extend the existing contract at a 1.5% increase based on the state approved Consumer Price Index (CPI) as of May 31, 2019.

RECOMMENDATION

It is recommended that the Board of Education approve transportation contract extensions for the 2019-2020 school year with Veterans Transportation Co., Inc. as follows:

Veterans Contract # E011135

Transportation Item:	Estimated Quantity	Price 2018-2019	Price 2019-2020 (1.5% Increase)	Estimated Annual Cost 2019-2020
8 Hr Bus	16	\$89,697.35	\$91,042.81	\$1,456,684.96
6 Hr Bus	41	\$76,963.27	\$78,117.72	\$3,202,826.52
3 Hr Bus	4	\$52,735.85	\$53,526.89	\$214,107.56
2 Hr Bus	2	\$35,156.84	\$35,684.19	\$71,368.38
Anticipated Total Cost:				\$4,944,987.42

*Veterans Contract # E011134

Transportation Item:	Estimated Quantity	Price 2018-2019	Price 2019-2020 (1.5% Increase)	Estimated Annual Cost 2019-2020
Pre-K Buses	2	\$71,456.63	\$72,528.48	\$145,056.96
Anticipated Total Cost:				\$145,056.96

*GNPS will furnish a fuel allowance according to the contract specifications.
See attached field trip price list for contracts E011137 & E011138.

Motion: J. Shi

Vote: 5-0

GREAT NECK INTERSCHOLASTIC AND EDUCATIONAL TRIPS

	TRIPS 2018-2019	TRIPS 2019-2020 1.5% Increase
1 GREAT NECK SCHOOL DISTRICT AREA		
(Intra-District) 4 Hour	\$296.02	\$300.46
Overtime Rate Per Hour	\$86.61	\$87.91
One Way Trip Drop-Off or Pick-up	\$175.86	\$178.50
2 NASSAU COUNTY AREA - ROUND TRIP		
Rate Per 40-44 Adult Capacity School Bus		
4 Hours	\$299.22	\$303.71
5 Hours	\$374.81	\$380.43
6 Hours	\$450.37	\$457.13
8 Hours	\$576.38	\$585.03
Overtime Per Hour	\$86.61	\$87.91
One Way Trip:	\$214.92	\$218.14
Rate Per 40-44 Adult Capacity School Bus - 2 Hours	\$214.92	\$218.14
3 SUFFOLK COUNTY AREA (West of Sagtikos Pkwy.)		
Rate Per 40-44 Adult Capacity School Bus		
4 Hours	\$346.45	\$351.65
5 Hours	\$393.69	\$399.60
6 Hours	\$440.94	\$447.55
Overtime Rate Per Hour	\$86.61	\$87.91
4 SUFFOLK COUNTY AREA (East of Sagtikos Pkwy.)		
Rate Per 40-44 Adult Capacity School Bus		
5 Hours	\$472.42	\$479.51
6 Hours	\$551.19	\$559.46
Overtime Rate Per Hour	\$86.61	\$87.91
5 NEW YORK CITY RATE PER 40-44 ADULT CAPACITY		
5 Hours	\$393.69	\$399.60
6 Hours	\$440.94	\$447.55
8 Hours	\$566.97	\$575.47
Overtime Per Hour	\$86.61	\$87.91
Per Additional Destination - No Charge		
Parking, actual charge, if required		
Tolls, actual charge, if required		

July 1, 2019

FITNESS CENTER EQUIPMENT
MAINTENANCE & UPKEEP

INFORMATION

The District has completed the second year of a three-year contract for maintenance and upkeep for the fitness center equipment for our four (4) secondary schools, the Seal Program and Saddle Rock School. The District has been satisfied with the vendor and would like to continue for a third year. Both the District and the vendor have the option to terminate the contract with a 30-day written notice without penalty.

As per the renewal terms, the contractor has agreed to extend the contract using the April 2019 Consumer Price Index (CPI) increase of 2.0 percent.

RECOMMENDATION

It is recommended that the Board of Education continue for a third year with Universal Fitness to perform maintenance and upkeep of fitness equipment in the amount of \$7,062.59, with an additional \$77.96 per hour labor rate for emergency repairs for the 2019-20 school year.

Motion: J. Shi

Vote: 5-0

July 1, 2019

LAUNDRY SERVICES

INFORMATION

The District has completed the second year of a three-year contract with North Shore Cleanics for laundry services. The District has been satisfied with the vendor and would like to continue for a third year. Both the District and the vendor have the option to terminate the contract with a 30-day written notice without penalty.

As per the terms of the bid, the vendor is allowed to renew this contract in the 2019-20 school year at the following fees:

- Laundered items: \$ 0.88/lb
- Folding & Packing of Cloth items: \$ 0.49/lb
- Dry Cleaning/each garment: \$ 5.50
- Tailor services for mending of cloth items – per fee schedule submitted with bid.

RECOMMENDATION

It is recommended that the Board of Education approve the continuation of the contract from North Shore Cleanics to perform laundering services for athletic uniforms.

Motion: J. Shi

Vote: 5-0

July 1, 2019

OUTSIDE SERVICE AGREEMENTS

INFORMATION

The following Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

RECOMMENDATION

It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached.

As amended:

Motion: D. Peirez

Vote: 5-0

COMMUNITY EDUCATION CONSULTANTS
7/1/19 BOARD MEETING

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Broadway Hospitality Venture, LLC dba Bond 45	Community Education Luncheon	Cumberland	6/3/2020	\$42 / Person	\$1,890.00 ***
Broadway Hospitality Venture, LLC dba Bond 45	Community Education Luncheon	Cumberland	5/20/2020	\$42 / Person	\$1,890.00 ***
Betty Cordellos dba Connections Receptive Services	Community Education Tour and Luncheon	Cumberland	10/3/2019	\$83 / Person	\$2,490.00 ***
Foods of NY Tours	Community Education Food & Culture Tour of Greenwich Village	Cumberland	11/14/2019	\$63.72 / Person	\$2,039.04 ***
Limani	Community Education Luncheon	Cumberland	12/11/2019	\$45 / Person + \$225 / Three Valets	\$7,065.00 ***

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

COMMUNITY EDUCATION CONSULTANTS
7/1/19 BOARD MEETING

Page 2

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Nederlander Productions	Community Education Trip to see "Tina: The Tina Turner Musical"	Cumberland	6/3/2020	\$129 / Ticket + Shipping	\$5,820.00 ***
Nederlander Productions	Community Education Trip to see "Tina: The Tina Turner Musical"	Cumberland	5/20/2020	\$129 / Ticket + Shipping	\$5,820.00 ***

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

**OTHER CONSULTANTS
7/1/19 BOARD MEETING**

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Joyce Appelman dba Blue Sky Communications	Instruction Fencing Program	District Wide	7/8/19-8/7/19	\$125 / Hour	\$3,437.50 ***
Holocaust Memorial and Tolerance Center	Venue for Administrative Retreat - Including Breakfast for Attendees	District Wide	8/28/2019	\$1,000 / Cost	\$1,000.00
Geralyn Marasco	National Board Certification for Teachers Cohort (CSP) Candidate Support Provider	District Wide	7/1/19-6/30/20	\$75 / Hour	\$2,700.00 *
Susanne Marcus	Great Neck Teacher Center Workshops / Courses "Welcome to Great Neck: An Intro to Our Community (of Learners)", "Adjusting Instruction to Meet the Needs of ELL's" & "The Impact of Trauma on ELL Student's Success at School & Beyond"	District Wide	9/1/19-6/30/20	\$104 / Hour	\$1,248.00 *
Greg Rupp	Instructional Fencing Program	District Wide	7/8/19-8/7/19	\$125 / Hour	\$3,437.50 ***

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

OTHER CONSULTANTS
7/1/19 BOARD MEETING

Page 2

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Dr. Bruce Torff	Great Neck Teacher Center Workshops / Courses "Test Taking Techniques That Work" & "Positive Psychology: Hope and Grit"	District Wide	9/1/19-6/30/20	\$1,200 / Session	\$2,400.00 *

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

SPECIAL EDUCATION - OTHER
7/1/19 BOARD MEETING

Consultant	Purpose	Location	Date(s)	Rate	Maximum Approval
Exceptional Solutions for Exceptional Kids	Provide Related Services as Recommended by the CSE during the 2019-2020 School Year	District Wide	7/1/19-6/30/20	\$110 / Clinical Hour \$85 / Direct Hour	\$100,000.00
Dana Slackman	Provide Behavior Intervention Services to Classified Students & Staff During the 2019-2020 School Year	District Wide	7/1/19-6/30/20	\$118 / Hour	\$360,000.00 *
Zycron Industries Inc.	Payment of 15% Fee of all Medicaid Funds Reimbursed for Claims Submitted	District Wide	7/1/19-6/30/20	15% / MMIS DOH Payment	\$ 10,000.00

*Partially or fully funded by a State or Federal Grant.

July 1, 2019

CLAIMS AUDIT REPORT
TO THE BOARD OF EDUCATION
MAY 2019

INFORMATION

Each month the District's claims auditing firm, R.S. Abrams & Co., LLP prepares a report of the previous month's claims activity. This report is solely for the Board of Education's information. It has been recommended that the submission of these monthly claims reports to the Board of Education and their acknowledgement of receipt be documented.

RECOMMENDATION

It is recommended that the Board of Education acknowledge receipt of the May 2019 claims audit report, as presented.

Report was accepted as presented.

July 1, 2019**COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS****INFORMATION:**

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION:

The Board of Education has been provided with the schedule of specific recommendations for the 2018 – 2019 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

10004	B0252	L2399
10024	B1776	L64790
10047	B2718	L8209
10061	B5559	N4110
10062	C0139	O3497
10070	C1203	O6686
10098	C2050	P7828
10136	C6386	R1681
10284	C7322	R4812
1376	C7781	S7965
4654	D4533	S8418
4656	E8811	V2070
4663	F0861	V9452
4779	G5488	W-3039
4794	G6203	Y2399
4882	H3737	Y5158
4966	H67788	Z6525
5908	H7537	Z69033
A2627	I4527	Z9505
A6877	K2845	
A8128	K8862	

July 1, 2019

COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS**INFORMATION:**

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION:

The Board of Education has been provided with the schedule of specific recommendations for the 2019 – 2020 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

10013	4692	C6808
10034	4699	C8067
10077	4829	C8990
10089	4853	D6669
10093	A0817	E0042
10137	A0909	E3993
10181	A2770	E4682
10228	A2822	E7130
10239	A2858	E7165
10247	A2970	E8766
10279	A2971	E8869
10280	A2972	F1154
10288	A3874	G1856
10329	A5149	G1917
10338	A6155	G2635
10344	A6184	G5488
10366	A6732	G6202
10367	A6869	G8296
10383	A8747	H0276
10392	B0874	H0370
10418	B3323	H0482
10490	B4179	H1173
10527	B5310	H2371
10530	B5559	H3024
10627	C1246	H3091
10640	C1333	H3737
10699	C2703	H4555
1425	C4307	H4737

Motion: D. Ashkenase

Vote: 5-0

H4815
H6265
H67788
H7537
H7788
H9001
I7746
J9657
K 9090
K1433
K2811
K6696
K7129
L0660
L1111
L1378
L1444
L1839
L1840
L1841
L2135
L2399
L4088
L5139
L5455
L64790
L7190
L8209
L9315
M0046
M0053
M0765
M0881
M0964
M1302

M1378
M2359
M2450
M3640
M6311
M6395
M6465
M6645
M7912
M8825
M9793
N0377
N0700
N1185
N7532
O4259
O6404
O6686
P4012
P9595
R1372
R3571
R4812
R6325
R8125
R9441
S0019
S0049
S0050
S0524
S1360
S1895
S2191
S2213
S2271

S2476
S4030
S4056
S4860
S6175
S7965
S8877
S9017
S9467
T0440
T0720
T1513
T2367
V2070
V3972
W1217
W4301
W4858
W8929
W9365
Y2926
Y5158
Y8332
Y8886
Y9340
Y9454
Y9844
Z0169
Z1080
Z1489
Z1565
Z69033
Z7857

July 1, 2019

COMMITTEE ON PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS

INFORMATION:

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION:

The Board of Education has been provided with the schedule of specific recommendations for the 2018 – 2019 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

A5032	A6869	Y9454
B0874	I7746	H3321
H4555	K2021	B1249
L4123	L5949	E7165
M1378	S1360	M0053
N4694	N7737	A2770
R1513	S4860	Y2926

Motion: D. Ashkenase

Vote: 5-0

July 1, 2019

COMMITTEE ON PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS

INFORMATION:

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION:

The Board of Education has been provided with the schedule of specific recommendations for the 2019 – 2020 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

A5032	A5717	B6299
B5888	L0344	G7980
H3900	O5419	O2419
H7475	D3460	L9580
N4694	O5705	T8354
S1602	S3001	J3484
Y1144	Y7255	Z7898

Motion: D. Ashkenase

Vote: 5-0

On a motion by Donna Peirez, and approved by unanimous consent, the meeting was adjourned at 8:44 p.m.

Kathleen Koslow
Secretary to the Board