

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION**  
**WEDNESDAY, FEBRUARY 24, 2021**  
**VIA ZOOM WEBINAR**

**PRESENT:**

Ms. Barbara Berkowitz, President  
Mr. Donald L. Ashkenase, Vice President  
Ms. Donna Peirez, Trustee  
Mr. Jeffrey Shi, Trustee

**NOT PRESENT:**

Ms. Rebecca Sassouni, Alternate Vice President

**ALSO PRESENT:**

Dr. Teresa Prendergast, Superintendent of Schools  
Mr. John Powell, Assistant Superintendent – Business  
Dr. Stephen Lando, Assistant Superintendent – Secondary  
Ms. Kelly Newman, Assistant Superintendent – Elementary  
Dr. Joseph Hickey, Assistant Superintendent – Pupil Personnel Services  
Ms. Jennifer Kirby, Director – Human Resources  
Dr. Justin Lander, Director of Technology  
Mr. Jack Feldman, Counsel to the Board  
Ms. Kuniko Langel, Secretary to the Board

Ms. Barbara Berkowitz called the meeting to order at 7:30 pm via live stream.

Viewers: 120

**1. RECOGNITION OF STUDENTS – VILLAGE SCHOOL**

The Board of Education recognized 5 Village School students for their academic achievements and contribution to the quality of school life.

Ms. Donna Peirez introduced Steve Goldberg, Village School Principal, who recognized students via a slide presentation.

**2. APPROVAL OF MINUTES**

- a. January 15, 2021
- b. January 19, 2021
- c. January 20, 2021
- d. January 21, 2021
- e. January 25, 2021
- f. February 4, 2021
- g. February 5, 2021

The Board approved the minutes of the above meetings, as presented.

### 3. **BOARD/ADMINISTRATIVE AFFAIRS**

#### a. **Superintendent's Report**

- **District Safety Plan:** 2020-21 GNPS District-Wide School Safety Plan was adopted in August. However, in December, all NYS districts were advised to update plan by April to be consistent with new Education Law 2801-a Labor Law requirements. District Safety Plan is posted on Security page of District website and these additions can be found on pages 18, 19, 21 and 22.
- **National Merit Scholarship Competition:** 28 high school seniors, largest number in recent history, named finalists in this prestigious competition. These students will be considered for National Merit Scholarship to be awarded later this spring.
- **Chamber Music Society of Lincoln Center:** 4 teams of musicians from North High and South High selected to advance to final round of Young Musicians Innovation Challenge. Congratulations to our students and high school chamber music programs.
- **North High School Junior Players:** Will present Allyssa Hynes' play, Poe: Dreams of Madness! based on gothic short stories of Edgar Allan Poe. Virtual movie premiere will take place Saturday, February 27, at 8 pm. Online pre-show get together at 7:30 pm. For more information, visit [www.greatneck.k12.ny.us/domain/3281](http://www.greatneck.k12.ny.us/domain/3281).
- **Long Island Regional High School Science Bowl:** For 2<sup>nd</sup> consecutive year, South High took 1<sup>st</sup> place. Total of 24 teams competed in this year's interactive virtual competition on Jan. 30. Team will advance to National Finals this spring. South High has consistently placed in top 3 at this regional event since 2015. Congratulations to our students and Dr. Truglio, team advisor.
- **Wharton Global High School Investment Competition:** Team from South High named Regional Finalists. This international competition challenges students to develop investment strategy based on fictional client profile. Team will compete in March for chance to advance to Global Finale in May.
- **Dr. Pam Levy:** North High School Dept. Head of Fine and Performing Arts, Dr. Pam Levy, selected to speak at Maryland Music Educators Association Annual In-service Conference on Friday, March 5. Topic of her presentation: Teaching Music in the 21st Century: Inclusiveness, Equity, and Collaboration.

Dr. Teresa Prendergast  
Superintendent of Schools

b. **Policy 0115 – Bullying, Cyberbullying, Harassment, Hazing and Sexting (Third Reading)**

**INFORMATION**

Attached for Board of Education consideration is a revised policy: ***Bullying, Cyberbullying, Harassment, Hazing and Sexting (0115)***. The revision addresses a proposed change of title to ***Bullying and Harassment*** so as not to specifically limit the scope of behavior it encompasses. New language has been added to the text of the policy indicating that the terms bullying and harassment include, but are not limited to cyberbullying, hazing and sexting. In addition, a required ***Bullying and Harassment Complaint Form (0115-E)*** has been developed to accompany the policy. There have been no changes to the policy since the first reading on 11/18/20. However, after the second reading, there was a question related to Question 4 on the form. The Policy Committee, has since determined that Question 2 sufficiently covers the intent of Question 4, and therefore Question 4 has been deleted. This revised policy and new exhibit are being submitted for a third reading and possible adoption.

0115

**BULLYING, CYBERBULLYING, AND HARASSMENT,**  
**HAZING AND SEXTING**

**BULLYING AND HARASSMENT**

The Board of Education is committed to providing a safe and secure environment that promotes respect, dignity, and equality for all members of the school community. For the purposes of this policy, the terms “bullying,” “~~cyberbullying~~” and “harassment,” “~~hazing,~~” and “~~sexting~~” collectively shall refer to any written, verbal, or electronic communication or physical act, including but not limited to cyberbullying, hazing and sexting, that actually does or is perceived to intimidate, threaten, or harm another.

~~Bullying, cyberbullying, and harassment, hazing, and sexting~~ are detrimental to student learning and achievement, as well as to a safe and productive work environment. They interfere with the mission of the District to educate its students, and they disrupt the operation of the schools. Such behavior affects not only the students or employees who are its targets but also those individuals who participate in and witness such acts.

To this end, the Board strictly prohibits all forms of bullying, ~~cyberbullying,~~ and harassment, ~~hazing, and sexting~~ on school grounds, school buses, and at all school-sponsored activities, programs, and events, including those that take place at locations outside the District. Off-campus bullying, ~~cyberbullying,~~ and harassment, ~~hazing, and sexting~~ that endanger the health and safety of students or staff or substantially disrupt the educational process are also prohibited.

In order for the ~~Board~~ District to effectively enforce this policy and to take prompt corrective measures, it is essential that all victims and persons with knowledge of bullying, ~~cyberbullying,~~ and harassment, ~~hazing, and sexting~~ report such behavior immediately to a school administrator, teacher, dean, guidance counselor, psychologist, social worker, nurse, or other appropriate staff member (*Policy 0115-E Student Bullying and Harassment Complaint Form*). The District will promptly investigate all complaints, formal or informal, verbal or written. To the extent possible, all complaints will be treated in a confidential manner. However, limited disclosure may be necessary to complete a thorough investigation and to take suitable action.

If, after appropriate investigation, the District finds that a student, an employee, or a third party has violated this policy, prompt corrective and/or disciplinary action will be taken.

**0115/2**

All complainants and those who participate in the investigation of a complaint shall be free from retaliation of any kind when they believe in good faith that bullying or harassment has occurred (*Policy 9645 Disclosure of Wrongful or Unlawful Conduct: Whistleblower*).

In accordance with the New York State Dignity for All Students Act (July 1, 2012), the Board will designate a Dignity Act Coordinator (DAC) for each school in the District. The role of each DAC in the school to which they are assigned is to oversee and enforce this policy for conduct that is of such a severe nature that it either has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental emotional or physical well being; or reasonably causes or would reasonably be expected to cause a student to have any fear ~~for his or her~~ regarding physical safety.

***Great Neck Public Schools******Adopted: 06/18/07******Amended: 06/02/08; 11/14/11; 2/11/13******Proposed Revision: 11/18/20, 12/16/20; 2/24/21***

0115-E

**STUDENT BULLYING AND HARASSMENT**  
**COMPLAINT FORM**

The purpose of this form is to inform the District of an incident or series of incidents of bullying or harassment.

The District prohibits bullying and harassment of students on the basis of actual or perceived color, disability, ethnic group, gender identity or gender expression, national origin, race, religion, religious practice, sex, sexual orientation, and weight on school grounds, school buses, and at all school-sponsored activities, programs, and events, including those that take place at locations outside the District. Off-campus bullying, and harassment that endanger the health and safety of students or substantially disrupt the educational process are also prohibited.

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_ School: \_\_\_\_\_

Source of allegation (check as appropriate):

Child     Parent     Other \_\_\_\_\_    Name \_\_\_\_\_  
Relationship to Child (if any) \_\_\_\_\_

1. List the name(s) of the individual(s) accused of bullying and/or harassment (use additional sheets if necessary).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Describe the incident(s). Please include when and where it happened. Please use additional sheets of paper if necessary and attach any relevant documents or evidence.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**0115-E/2**

3. Please list the name (if known) of anyone who witnessed the incident or may have information related to the complaint.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. ~~I believe the harassment may have been based on:~~

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. ~~4.~~ Is the harassment continuing? \_\_\_\_ Yes \_\_\_\_ No

Reporter Information:

Name \_\_\_\_\_ School \_\_\_\_\_

- Teacher  School Guidance Counselor  School Nurse  School Psychologist
- School Social Worker  Other

School Telephone \_\_\_\_\_

Date Submitted \_\_\_\_/\_\_\_\_/\_\_\_\_

To Whom \_\_\_\_\_

*To the best of my knowledge, I certify that all statements on this form are accurate and true.*

Signature \_\_\_\_\_

Return this form to the building administrator.

Note on confidentiality:

In order to investigate the complaint, the District will disclose the content of the complaint only to those persons who have a need to know. All complainants and those who participate in the investigation of a complaint of bullying/harassment have the right to be free from retaliation of any kind, when they believe in good faith that bullying/harassment has occurred (*Policy 9645 Disclosure of Wrongful or Unlawful Conduct: Whistleblower*).

**Great Neck Public Schools**

**Proposed: 11/18/20, 12/16/20; 2/24/21**

c. **Policy 4010 - Comparability of Schools (First Reading)**

**INFORMATION**

Attached for Board of Education consideration is a revised policy: ***Comparability of Schools (4010)***. This policy was adopted in 1984 as a required part of an application for Federal funding. Currently, the policy is only required for districts with more than one building on a grade span that is eligible for Title I funding under the Federal Every Student Succeeds Act (ESSA). While this designation does not apply to District schools, new language has been added to the policy to emphasize the District's ongoing commitment to educational equity. As such, a change of the policy title from ***Comparability of Schools*** to ***Equivalence of Schools*** is also being proposed. This revised policy is being submitted for the first of three readings. No Board action will be taken at this time.

This policy will be brought back for a second reading at a future Board meeting.

4010

## COMPARABILITY EQUIVALENCE OF SCHOOLS

~~It shall be the policy of this school district that the Board of Education shall ensure comparability among schools in the following manner:~~

In accordance with the Federal Every Student Succeeds Act (ESSA), the Board of Education directs that services in Title I schools and programs, when taken as a whole, will be substantially equivalent to services in schools and programs that do not receive Title I funds. This includes curriculum materials, instructional supplies, and personnel (teachers, administrators, and other personnel).

The Superintendent of Schools will follow New York State Education Department guidelines in determining such equivalence on an annual basis, and report to the Board, upon request, on the status of District schools with regard to equivalence.

~~A. All teachers are paid in accordance with an approved, written, district-wide salary schedule resulting from negotiated contracts.~~

~~B. Teachers, administrators, and paraprofessionals are assigned to schools in accordance with course requirements, pupil registration, and contractual obligations.~~

~~C. Instructional materials, books, and other supplies are provided in an equitable manner by use of a per pupil index system. Such funds are derived from local (no Federal) sources.~~

Instructional materials, books, and other supplies ~~are~~ will be provided in an equitable manner by use of a Per Pupil Index system. Such funds are derived from local (not Federal) sources.

All teachers ~~are~~ will be paid in accordance with an approved, written, District-wide salary schedule resulting from negotiated contracts. Teachers, administrators, and paraprofessionals ~~are~~ will be assigned to schools in accordance with course requirements, pupil registration, and contractual obligations.

*Great Neck Public Schools*  
*Adopted: 8/13/84*  
*Proposed Revision: 2/24/21*

**d. Policy 8400 – Pupil Transportation (One Reading Only)****INFORMATION**

Attached for Board of Education consideration is a revised policy: ***Pupil Transportation (8400)***. The policy was inadvertently omitted from the list of policies presented at the 1/19/21 Board meeting for replacement of gender specific language with gender neutral language. In addition, upon a recommendation from the New York State School Boards Association (NYSSBA), the word “shall” is being replaced with the word “will” throughout the policy to indicate that a particular action is required. In accordance with *Policy 2400 Board Policy Development*, this revised policy is being submitted for one reading and possible adoption.

Motion: B. Berkowitz

Vote: 5-0

8400

## PUPIL TRANSPORTATION

### A. Policy for Pupils Attending Public or Nonpublic Schools Within the School District:

1. A pupil attending a public or nonpublic school within the school district is eligible for school bus transportation provided the pupil lives one half mile or more (Grades K-5), three quarters of a mile or more (Grades 6-8), or one mile or more (Grades 9-12) from the school attended.
2. School buses with available space will be filled with ineligible riders, preference being given to younger pupils and to those living nearest the transportation limits. Ineligible riders will be given temporary passes, which may be withdrawn in the event of any increase in the number of eligible riders.
3. If, because of a physical disability, a child within walking distance requires transportation to school by bus, a certificate from the child's own physician should accompany the request. A Great Neck School District physician must then approve this certificate.
4. Public school age regulations govern all transportation eligibility.

### B. Policy for Pupils Attending Nonpublic Schools Outside the School District:

1. A pupil attending a nonpublic school outside the school district may, upon application of ~~his/her~~ the parent or guardian, or of any representative authorized by such parent or guardian, be transported to such school provided the pupil lives one half mile or more (Grades K-5), three quarters of a mile or more (Grades 6-8), or one mile or more (Grades 9-12), and not more than 15 miles from the school attended.
2. A parent or guardian, or any representative authorized by such parent or guardian, who desires transportation for a pupil ~~shall~~ will submit a written request to the Board of Education each year, not later than the first day of April preceding the next school year, except where a family moves into the school district after the first day of April, in which case the request ~~shall~~ will be made within 30 days after establishing residence in the district. An application for only one school per pupil will be accepted.
3. Pursuant to New York State law, the Superintendent of Schools is authorized to modify the provisions of section B.2 provided space is available on an existing route and no additional cost is incurred.
4. Public school age regulations govern all transportation eligibility.

***Great Neck Public Schools***

***Adopted: 10/30/61***

***Amended: 09/65, 07/74, 03/13/00, 11/17/03, 01/23/06***

***Proposed Revision: 2/24/21***

e. **Policy 8505 – Charging of School Meals and Prohibition Against Shaming (First Reading)**

**INFORMATION**

Attached for Board of Education consideration is a revised policy: ***Charging Of School Meals And Prohibition Against Shaming (8505)***. The revision addresses the ongoing issue of debt collection from families who have enrolled through MySchoolBucks to pay for student meals. As such, the policy has been amended to change the threshold for outstanding balances from \$75 to \$25 so that it correlates with the value of the five meal negative balance requirement used for determination of eligibility for free or reduced lunch. In addition, in the event of continued failure to replenish an outstanding balance, deterrents such as curtailment of a parent's electronic access to student records or a limitation of student participation in various school sponsored events or activities may be considered. Restrictions will not be imposed on any student certified as eligible for free or reduced lunch. This revised policy is being submitted for the first of three readings. No Board action will be taken at this time.

This policy will be brought back for a second reading at a future Board meeting.

8505

## **CHARGING OF SCHOOL MEALS AND PROHIBITION AGAINST SHAMING**

The Board of Education recognizes that, on occasion, students may forget to bring meal money to school. To ensure that students do not go hungry, the Board will allow students who do not have enough funds the option to “charge” the cost of meals to be paid back subject to the terms in this policy. Parents/guardians ~~shall~~ will be notified annually that they have the right to opt out of charging privileges.

- Only regular meals, and only what is on the menu may be charged;
- No snacks may be charged;
- A computer-generated point of sale system ~~shall~~ will be used for identifying and recording all charged meals, as well as for collecting repayments.

Students who cannot pay for a meal or who have unpaid meal debt ~~shall~~ will not be publicly identified or stigmatized. District staff ~~shall~~ will not discuss a student’s unpaid meal debt in front of other students. The District ~~shall~~ will not take any action directed at a student to collect unpaid school meal fees. However, the District may discretely notify secondary students of their account balances, and why certain items (e.g., à la carte, etc.) could not be provided with charged meals.

The District ~~shall~~ will discretely notify parents/guardians of students with negative balances of at least five meals; to determine if the student is directly certified to be eligible for free meals; ~~and Attempts~~ and Attempts to reach the parent/guardian will be made in order to assist them in the application process for free ~~and/or~~ reduced price meals, ~~and to~~ to determine if there are other issues within the household causing the insufficient funds and to offer appropriate ~~assistance~~ support. If a parent/guardian regularly fails to provide meal money and does not qualify for free or reduced price meals, the District may take other actions as appropriate.

If school food service authorities identify that a family may be in violation of this policy by accumulating an outstanding balance greater than ~~\$75~~ \$25, they ~~shall~~ will discretely notify the parent/guardian of the balance and the process to refill the account. This notification ~~shall~~ will continue regularly until the account is replenished. Failure to replenish an outstanding balance may result in the curtailment of a parent’s electronic access to student records.

**8505/2**

The District ~~shall~~ will communicate to all parents on an annual basis, prior to the opening day of school and to families transferring into the District during the year, notifying them of the requirements of this policy. The policy ~~shall~~ will also be published in appropriate school and District publications. All staff involved in implementing and enforcing this policy ~~shall~~ will also be notified of these requirements and their responsibilities. The District's enrollment process ~~shall~~ will include the application process for free and reduced price meals. If the District becomes aware that a student is so eligible, it ~~shall~~ will file an application for the student. Staff responsible for assisting foster, homeless and migrant students ~~shall~~ will coordinate with food services staff to ensure such students receive free school meals.

Unpaid meal charges are a financial burden to the District and taxpayers and can negatively affect the school program. All schools ~~shall~~ will maintain a system for accounting for charged meals that follows New York State guidelines. The District ~~shall~~ will attempt to recover unpaid meal charges before the end of the school year, but may continue efforts into the next school year. The District ~~shall~~ will notify parents/guardians of unpaid meal charges at regular intervals, and may engage in collection activities by District staff, which do not involve debt collectors as defined in Federal law (15 USC §1692a), and may not charge fees or interest. The District ~~shall~~ will offer repayment plans, and may take other actions that do not result in harm or shame to the child, until unpaid charges are paid. As a last attempt to recover unpaid meal charge balances, at the discretion of the Superintendent of Schools or designee, a student's participation in various school sponsored events/activities, including but not limited to receipt of a high school parking pass, a class yearbook, a cap/gown and/or participation in a graduation/moving-up ceremony, may be withheld.

Remaining funds ~~shall~~ will be carried over to the next school year. When students leave the District or graduate, the District ~~shall~~ will attempt to contact the parent/guardian to return remaining funds. Parents/guardians may request, in writing, that funds be transferred to other students (e.g., siblings, unpaid accounts).

In accordance with Federal law, the District is not permitted to extend credit for meal purchases to staff.

***Great Neck Public Schools***

***Adopted: 6/16/14***

***Amended: 7/5/17; 6/18/18; 8/28/18***

***Proposed Revision: 2/24/21***

f. **Resolution: Side Letter Agreements between the Board of Education of the Great Neck Union Free School District and the Paraprofessional Association and SAGES**

**BE IT RESOLVED** that the Board of Education of the Great Neck Union Free School District hereby approves the terms and conditions of the Side Letter Agreements (attached) between the School District and the following associations, pertaining to these one-time exceptions:

<b>Association</b>	<b>Effective Dates</b>	<b>One-Time Exception</b>
Great Neck Paraprofessional Association	1/1/21 – 6/30/21	Sick days for child care
Great Neck SAGES Association	6/1/20 – 9/30/20	Pay and/or comp days for additional work days beyond the 3 pre-approved work days

**BE IT HEREBY RESOLVED** that the Superintendent is authorized to execute said Agreements on behalf of the Board of Education.

Motion: J. Shi

Vote: 5-0

**SIDE LETTER OF AGREEMENT**  
**BETWEEN THE GREAT NECK PUBLIC SCHOOLS**  
**AND THE PARAPROFESSIONAL ASSOCIATION**

It is hereby agreed between the Great Neck Union Free School District ("District") and the Great Neck Paraprofessional Association ("PARA") with respect to the use of sick days:

WHEREAS, Article 13 of the collective bargaining agreement indicates specific guidelines for the use sick days;

WHEREAS, the Family First Coronavirus Response Act (FFCRA), which provided paid benefits due to childcare issues associated with the COVID-19 pandemic, expired on December 31, 2020, and no other legislation currently provides such relief; and

WHEREAS, the District recognizes the extraordinary circumstances PARA members are faced with due to the COVID pandemic and having limited paid leave benefits (i.e., sick and personal leave);


NOW, THEREFORE, the parties agree as follows:


1. Although the parties agree that the District has no obligation to do so, PARA members will be allowed to use up to 10 days of sick leave per occurrence, based on the number of days standing to their credit, due to child care issues associated with COVID-19. Documentation indicating the closure (or remote days) of the child's school/childcare and the duration of the closure (or remote days) will need to be submitted in order to be able to use sick leave days.
2. This one-time exception will be allowed for the 2020-21 school year only, starting January 1, 2021 through June 30, 2021, upon approval by the Board of Education. The sick leave days usage rules in the agreement will be reinstated and fully effective as of July 1, 2021. It is also understood that if legislation is subsequently passed providing paid benefits due to childcare issues associated with the COVID-19, this agreement will be null and void as of the effective date of the legislation.
3. The parties agree that the terms of this agreement are intended to apply only to the specific circumstance mentioned, and shall have no precedential impact on any subsequent dealings between the District and the PARA, or any of its members in any future matter. Furthermore, this agreement shall not be offered into evidence in any future negotiations, grievances, arbitrations, administrative or judicial actions, or proceedings of any nature whatsoever. This agreement is specifically not incorporated into any collective bargaining agreement between the parties
4. The above constitutes the full and complete agreement between the parties with respect to this matter

Dated: February 10, 2021

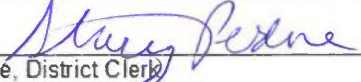
  
 \_\_\_\_\_  
 Teresa Prendergast  
 Superintendent of Schools

Dated: February 9, 2021

  
 \_\_\_\_\_  
 Pamela Fogel  
 Co-President, Paraprofessional Association

  
 \_\_\_\_\_  
 Anna Maria Reda  
 Co-President, Paraprofessional Association

Approved: Great Neck Board of Education at their meeting of February 24, 2021.

Attestation:   
 \_\_\_\_\_  
 Stacey Pedone, District Clerk



**GREAT NECK PUBLIC SCHOOLS**

345 Lakeville Road  
Great Neck, New York 11020

Telephone (516) 441-4001  
Fax (516) 441-4994

**Teresa Prendergast, Ed.D.**  
Superintendent of Schools

February 5, 2021

Mr. Stephen Goldberg, President  
SAGES Association

Re: Great Neck SAGES Association and Great Neck Union Free School District – Pay and/or Comp Days for Additional Work Days

Dear Mr. Goldberg:

This letter will confirm our understanding concerning the one-time modification to the collective bargaining agreement for members being paid beyond the three pre-approved work days for performing work when school is not in session.

Notwithstanding the pay (or “comp day”) for up to three days provided in Article 15.D.4 of the collective bargaining agreement between the Great Neck Union Free School District (“District”) and the Great Neck SAGES (“Association”), which states that “the unit member shall be paid at their per diem rate for up to three days, or, with the approval of the Superintendent, the unit member may instead take one “comp day” during the regular work year for each approved day worked...” The following one-time exception will be allowed: for this one year only, the members, covered under Article 15.D.4, will be provided an additional one day’s pay for each three days of work and/or one earned compensation day for each day worked during June-September 2020, beyond the three days provided in the contract. The compensation day(s) are available for use during the member’s career, but will not be paid out at retirement if not used.

If the above comports with your understanding of the parties’ agreement, and these terms are acceptable to you, kindly indicate your agreement on behalf of the Association by signing and returning one copy of this letter to my office.

Very truly yours,

Teresa Prendergast  
Superintendent of Schools

For the Great Neck SAGES Association:

Stephen Goldberg

Date: 2/5/21

g. **Public Hearing for the Adoption of Revised District-Wide School Safety Plan**

**INFORMATION**

A public hearing is required to adopt the revised 2020-2021 District-Wide School Safety Plan.

New York State Regulations require public school districts to develop, review and adopt a school safety plan each year. District personnel have developed a plan based on a template developed by New York State and in accordance with Project SAVE. This plan outlines the District's comprehensive plans, policies and procedures to address and respond to safety, health and security issues and to implement prevention and intervention strategies in the schools. The safety and security of students, staff and members of the public are of paramount importance to the administrators of the Great Neck Public School District. The District-Wide School Safety Plan will assist in successfully meeting that objective. Students and staff will participate in exercises and drills planned by District Administration that will test our ability to respond or react to emergencies.

Effective April 1, 2021, Labor Law §27-c, amends Labor Law §27-1 and adds a new provision to Education Law §2801-a. Labor Law §27-c requires public employers to develop operation plans in the event of certain declared public health emergencies. Education Law §2801-a requires school districts to develop plans consistent with the new Labor Law requirement. The new law requires public employers to prepare a plan for the continuation of operations in the event that the Governor declares a public health emergency involving a communicable disease. Educational institutions must prepare plans consistent with Labor Law §27-c as part of their school safety plans pursuant to newly added subsection (2)(m) of Education Law §2801-a.

The proposed revised District-Wide School Safety Plan has been made available for public comment for 30 days prior to adoption.

**RECOMMENDATION**

It is recommended that the Board of Education open the Public Hearing to allow for discussion from the public concerning the adoption of the revised 2020-2021 District-Wide School Safety Plan that has been developed by the Great Neck Public School District School Safety Team.

Dr. Prendergast stated that the proposed revised District-Wide School Safety Plan has been made available for public comment for 30 days prior to adoption.
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## **h. Adoption of Revised District-Wide School Safety Plan**

### **INFORMATION**

New York State Regulations require public school districts to develop, review and adopt a district-wide school safety plan and building-level emergency response plans each year. District personnel have developed such plans based on templates developed by New York State and pursuant to Project SAVE. The District-Wide School Safety Plan outlines the District's comprehensive plans, policies and procedures to address and respond to safety, health and security issues and to implement prevention and intervention strategies in the schools, while the building-level emergency response plans detail specific steps and protocols to follow in the event of certain emergency situations, such as those requiring evacuation, sheltering, and lock down. The safety and security of students, staff and members of the public are of paramount importance to the administrators of the Great Neck Public School District. The district-developed school plans are designed to help prevent or minimize the effects of violent incidents and emergencies and to facilitate the coordination of schools and school districts with local and county resources in the event of such incidents or emergencies. Students and staff will participate in exercises and drills planned by building and district Administration that will test our ability to respond or react to emergencies.

Effective April 1, 2021, Labor Law §27-c, amends Labor Law §27-1 and adds a new provision to Education Law §2801-a. Labor Law §27-c requires public employers to develop operation plans in the event of certain declared public health emergencies. Education Law §2801-a requires school districts to develop plans consistent with the new Labor Law requirement. The new law requires public employers to prepare a plan for the continuation of operations in the event that the Governor declares a public health emergency involving a communicable disease. Educational institutions must prepare plans consistent with Labor Law §27-c as part of their school safety plans pursuant to newly added subsection (2)(m) of Education Law §2801-a.

The proposed revised District-Wide School Safety Plan for 2020-21 has been made available for public comment for 30 days prior to adoption, and a public hearing on the District-Wide Safety Plan has been held in accordance with Project Save.

### **RECOMMENDATION**

It is recommended that the Board of Education adopt the revised 2020-21 District-Wide School Safety Plan that has been developed by the Great Neck Public School District School Safety Team.

**i. Profiles of New Secondary Courses 2021-2022 School Year****INFORMATION**

The listed program additions and changes have been recommended for Board of Education approval by the secondary principals following Building Curriculum Group review. They provide additional opportunities for students to pursue study in areas of particular interest. The Superintendent and her curriculum staff have reviewed them and recommend their approval with the following cautions:

1. Approval does not guarantee that staffing and/or other resources (including technological resources) will be available for these courses, electives in particular, to run. Once course requests are finalized, each secondary school may have to make choices among offerings to enable the District to live within its means.
2. Some recommendations will put additional constraints on the master schedule. Such constraints may cause imbalances in multiple section courses that were resolved in the past with increases in staffing. Unreasonably small sections cannot be justified in the present climate and may impact a school's ability to implement courses that have been requested and approved.

**RECOMMENDATION**

It is recommended that the Board of Education approve, with the noted cautions in mind, these recommended courses for implementation in the 2021-2022 School Year.

## **North High School**

### **Financial Literacy/Personal Finance**

This twenty week course will offer one-half credit in Business. Based on the hands-on skills and knowledge applied in this course, students will develop financial goals, and create realistic and measurable objectives to be “Money-Smart”. Through project-based learning activities and tasks, students will apply mathematical concepts in realistic scenarios and will actively engage by applying the mathematics necessary to make informed decisions related to personal finance. Financial Literacy places great emphasis on problem solving, reasoning, representing, connecting and communicating financial data.

This course will provide students with the skills and context to be able to set up and solve practical and relevant business problems (percentage problems involving interest rates, using graphs in order to identify expense/spending trends related to businesses, etc). In addition, this course will expose students to appropriate business-related skills (using a spreadsheet to track business expenses, understanding the difference between simple and compound interest, etc.), in addition to being able to explore future college and career alternatives by engaging in various projects

### **Internship Seminar**

This twenty week course will offer one credit in Business. The internship experience will provide students with an opportunity to explore career interests while applying knowledge and skills learned in the classroom in a work setting. The experience also helps students gain a clearer sense of what they still need to learn and provides an opportunity to build professional networks. This course will replace the Senior Seminar in Business.

Students will engage in a rigorous, relevant, and “real world” learning experience that further enhances understanding and knowledge of a particular career path and profession through a series of presentations, guest speakers, seminars, and workshops. Students are required to log a minimum of 54 internship hours.

### **Independent Living**

This twenty week course will offer one-half credit in Family and Consumer Science. The Independent Living course applies knowledge and skills from three Family and Consumer Sciences learning content areas: Human Services and Family Studies, Food and Nutrition, and Textiles and Design. Independent Living is designed as a one semester course or an every other day yearly course specifically geared for our Foundations and Foundation Skills Program students and, potentially, our ENL population.

This course will develop our students’ ability to make knowledge-based decisions, especially since it has become increasingly important for students learn to navigate the demands of adulthood. Independent Living is designed to prepare students for the realities and responsibilities of managing all aspects of their futures: education, career, interpersonal relationships, civic involvement, and financial security.

### **Voice Class**

This full-year course will offer 1 credit in Music. The purpose of the course is to help realize the talent and ability of young singers as they express themselves in different styles such as musical theatre, pop, rock, jazz, opera, and art song. The curriculum will consist of vocal technique, sight reading, preparation for concerts, competitions, and college auditions. In addition, students will perform at hospitals, nursing homes, and other community events.

Many students have shown an interest in learning how to sing a solo using proper technique. Students at North High have shown a keen interest in developing their knowledge of singing, which they have demonstrated through their participation in performances, community events, and various competitions. This course will give students the opportunity to realize their personal expression as they strive to reach their goals.

**Law & Literature**

This twenty week course will offer ½ credit in English. This course will use a variety of literature and media designed to explore our criminal justice system and how authors have used the legal system as a backdrop for harrowing tales of right and wrong, and the true meaning of justice. The class will employ a wide variety of genres including drama, short stories, novels, film, and non-fiction to tackle many of the pressing issues of today, including prisons, bail, solitary confinement, policing, race inequality, and the role of class and gender in our legal system.

This class will focus on both historical and contemporary masters of law-related literature including Kafka, Rose, Lee, and Grisham. The course will study both written literature such as novels and poetry, and other forms of media including graphic literature, webcomics, film, and podcasts, that will “appeal” to all students interested in our ever changing criminal justice system.

**Suspense/Thriller/Horror: The Entertainment of Fear**

This twenty week course will offer one-half credit in English. This course will explore a variety of literature and media designed to create suspense and fear. After an exploration of Gothic Literature, Elements of Suspense, and Monstrous Archetypes, students will apply this knowledge to a wide variety of genres tackling the task of suspense.

The class will focus on both historical and contemporary masters of fear including Poe, Hawthorne, Shelley, Rice, and King. The course will study both written literature, like novels and poetry, and other forms of media including graphic literature, webcomics, film, and podcasts intent on entertaining us with fear.

**Introduction to Racial Justice**

This twenty week course will offer one-half credit in Social Studies. This course is designed to help students gain a knowledge base about race as it has been constructed in the United States and on the world stage. The curriculum is designed to have students develop an awareness of their own racial socialization, and to develop skills for engaging in productive conversations about race, racism, and social justice. Discussions and readings will draw from a variety of the social sciences including history, psychology, political science, and sociology. Works of fiction, non-fiction, primary sources, historical documents, current events, art, film, and other forms of media will be incorporated throughout the course to serve as talking points for classroom discourse, research, and presentation, to widen students’ cultural lens. The course will be open to juniors and seniors.

The course content fills a gap within our current course offerings by recognizing the importance of racial literacy along side literacy in reading, writing and numeracy. With purposeful racial literacy being taught to our students, they will be prepared to successfully engage with people from different racial and cultural backgrounds. Racial literacy is an essential skill for college, work, and everyday life.

## j. Inservice Institute Courses District-Wide – Spring 2021

### INFORMATION

The Superintendent and her Inservice Institute designees, Jennifer Kirby and Kelly Newman, propose that the courses described in the attached course descriptions be offered to District personnel as part of our ongoing staff development program.

### RECOMMENDATION

It is recommended that the Board of Education approve the Spring 2021 Inservice Institute courses.

<u>Course Titles/Descriptions</u>	<u># Hours</u>	<u>Supplies</u>
<p><b>Time as an Agent of Change: Exploring Modern Civil Rights Movements</b></p> <p>Throughout history, America has found itself in times of social unrest. We are now living in such a time, particularly for African Americans, women, and the LGBTQ community. This course will explore three ongoing social movements: Women's Rights, African American Rights, and Gay Rights, and will feature what has been accomplished and what outstanding issues remain wholly unaddressed.</p>	16	0
<p><b>Nearpod - Basics for Synchronous and Asynchronous Learning</b></p> <p>Nearpod is the go-to tool for interactive presentations and formative assessment. In this course, participants will learn how Nearpod can bring students together during in-class and remote learning sessions with engaging presentations, collaborative activities, and built-in feedback mechanisms to assess student performance. Participants will be able to transform existing lessons of their own into Nearpod interactive lessons.</p>	4	0
<p><b>Genius Hour – Helping Your Students' Passions Come Alive</b></p> <p>Genius Hour is a movement that allows students to explore their own passions and encourages creativity in the classroom. This inservice course will help educators to provide students with a choice in what they learn during a set period of time during the school day. The opportunity to participate in inquiry-based research projects through Genius Hour motivates student learning.</p>	4	0

<u>Course Titles/Descriptions</u>	<u># Hours</u>	<u>Supplies</u>
<p><b>Choice Boards and How to Ignite a Passion for Learning</b></p> <p>Choice boards are a form of differentiated learning that give students a menu or choice of learning activities. In this course, teachers will explore different styles of choice boards and assessments that prioritize educational strategies and teaching techniques. The developmental, intellectual, emotional, behavioral, physical, and social factors that ignite a student's passion for learning will also be explored.</p>	<b>4</b>	<b>0</b>
<p><b>Baldwin Advanced: American and Beyond</b></p> <p>James Baldwin was one of the most important writers of the 20th Century. His humanism was inspirational, undogmatic, interrogative, interactive, and always aiming to empower the reader. This manner of thought was provocative then and remains integral and relevant to the race problems that continue to plague American society. Baldwin was poetic but worked in prose; he was political but not a politician, and he believed that Americans needed to reinvestigate and reimagine their past to forge a better future. This course is a sequel to the course: James Baldwin's Urgent Lessons for America and was designed based on requests from peers who took this class. While enrollment isn't a prerequisite, the class will build on the knowledge of the previous one.</p>	<b>16</b>	<b>0</b>
<p><b>Hybrid May Have Changed the Game but the Team is Still the Same: Co-teaching Strategies, Classroom Management, and Accountability in the Hybrid Model</b></p> <p>Despite the changes to the craft of teaching that have come with the hybrid model, the co-teaching model must remain intact. This course will review ways in which teachers can become more comfortable sharing the screen and the responsibilities that are part of a hybrid model of instruction. This course will also provide effective strategies for properly managing student behaviors both in the classroom and remotely. Additionally, the course will review strategies to utilize in order to ensure student accountability despite the obstacles of remote learning.</p>	<b>8</b>	<b>0</b>
<p><b>Effectively Assessing Learning in the Hybrid Model</b></p> <p>This course will review ways in which teachers can more effectively assess student learning in the hybrid model. Teachers will be introduced to numerous summative and formative assessment techniques to utilize with their students. By employing Howard Gardener's "Theory of Multiple Intelligences" the assessment methods that will be discussed are both traditional and creative in nature, to ensure that students are not only assessed on how much they understand, but done in a way that also considers how they understand.</p>	<b>8</b>	<b>0</b>

<b><u>Course Titles/Descriptions</u></b>	<b><u># Hours</u></b>	<b><u>Supplies</u></b>
<b>AssessFEST...Creating Non-Googleable NGSS Science Assessments for a 21st Century Learning Environment</b>	<b>8</b>	<b>0</b>

This workshop teaches how to create 3-D NGSS aligned short performance assessments. Participants will create non-Googleable assessments to be used in remote/hybrid learning environments. At the conclusion of the workshop, participants will have student-ready assessments and access to a digital toolbox to serve as a catalyst for NGSS assessment alignment.

Motion: D. Peirez

Vote: 5-0

k. **Student Teacher(s) and Observer(s) – Secondary – Spring 2021 Semester**

**INFORMATION**

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student teacher(s) and observer(s) have requested assignments to our secondary schools for spring 2021 semester.

**STUDENT TEACHER(S)**

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	<u>Hours/Dates</u>
Helen Chung	Queens	NH	J. York	Science	2/25-5/17/21
Brendan Fitzpatrick	Queens	NH	J. York	Science	2/25-5/17/21
Alison Hoge	Queens	NH	J. York	Science	2/25-5/17/21

**STUDENT OBSERVER(S)**

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	<u>Hours/Dates</u>
Christina Mihalatos	Adelphi	SH	K. Cuchel	Art	50 Hours

**RECOMMENDATION**

It is recommended that the Board of Education approve the placement of the above secondary student teacher(s) and observer(s) to our spring 2021 semester.

I. **Intermunicipal Transportation Agreement**

**INFORMATION**

Great Neck Public Schools will need to secure a mechanic to ensure our school bus vehicles are safe for student transportation. In light of the timeline for hiring a new district mechanic, it is in the District's best interests to complete an intermunicipal agreement with Jericho UFSD to ensure our vehicles remain well maintained while there is a vacancy in our garage.

**RECOMMENDATION**

It is recommended that the President of the Board of Education sign the intermunicipal agreement and authorize the Transportation Department to utilize Jericho UFSD's garage for the inspection, maintenance and repair service of GNPS school bus vehicles.

Motion: D. Peirez

Vote: 5-0

**INTERMUNICIPAL AGREEMENT**

This Inter-municipal Agreement ("IMA") made and entered into this 24<sup>th</sup> day of February 2021, by and between the Jericho Union Free School District (hereinafter referred to as the "JUFSD"), as the party of the first part, having its principal place of business located at 99 Cedar Swamp Road, Jericho, NY 11753; and the Great Neck Union Free School District as the party of the second part, having its principal place of business located at 345 Lakeville Road, Great Neck, NY 11020 (hereinafter referred to as the "GNPS").

**WITNESSETH:**

**WHEREAS**, the foregoing parties have determined to enter into this IMA pursuant to New York General Municipal Law ("GML") section 119-0 for the provision of maintenance and repair to school buses and district vehicles; and

**WHEREAS**, the GNPS owns school buses and other school district-owned vehicles that require inspections from the New York State Department of Transportation ("DOT"), maintenance and repair; and

**WHEREAS**, the JUFSD owns and operates a bus maintenance depot and has the capability to service and repair school buses and other district vehicles; and

**WHEREAS**, the GNPS wishes for the JUFSD to permit use of its bus maintenance depot in furtherance of inspection, maintenance and repair services to the GNPS 's school buses and vehicles based upon availability of the JUFSD; and

**WHEREAS**, the JUFSD is willing to assist GNPS with inspection, maintenance and repair services in accordance with the terms and conditions set forth herein based upon availability of the JUFSD, and

**WHEREAS**, JUFSD and GNPS have each determined that it would be in their best financial interests for the JUFSD to provide bus maintenance and repair services to the GNPS at the facilities of the JUFSD on a cooperative basis based upon availability of the JUFSD;

**NOW, THEREFORE**, in consideration of the mutual covenants set forth herein, the parties agree as follows:

1. The JUFSD and the GNPS each represent that it is authorized, pursuant to both Article 9, Section 1 of the State Constitution and Article 5-G of the General Municipal Law to enter into intergovernmental agreements.
2. The JUFSD and the GNPS, believing it to be in the best interest of their taxpayers, do hereby authorize intermunicipal cooperation and assistance with and between each other for the inspection, maintenance and repair of the GNPS's, school buses and other district-owned vehicles based upon availability of the JUFSD.
3. The term of this Agreement shall commence on March 1st, 2021 and terminate on June 30, 2021. The agreement may be extended for additional one-year periods, subject to the prior approval of the Board of Education of the JUFSD and the GNPS.
4. **Scope of services to be provided by the JUFSD:** The JUFSD agrees to provide the following inspection, maintenance and repair services to the GNPS on an as-needed basis, and based upon availability of the JUFSD:
  - a. For bus fleet owned and operated by the GNPS:
    - i. DOT Inspections a JUFSD employee will be present for each inspection and road test); and
    - ii. During the course of the inspection JUFSD will provide staff to make any necessary minor repairs. JUFSD will provide its own spare parts for on-site repairs. In the event that additional parts are needed, JUFSD will supply GNPS with the part and GNPS shall reimburse any parts provided by JUFSD. JUFSD shall permit GNPS employees access to and use of facilities and equipment as needed to complete repairs during the inspection process.

- b. For other vehicles owned and operated by the GNPS:
    - i. Maintenance and Repair will be provided upon mutual agreement of the parties.
5. **Scheduling**: All maintenance and repair services must be scheduled reasonably in advance by the GNPS and coordinated with JUFSD, based upon availability of the JUFSD, or their successors or other designated JUFSD personnel. The responsibilities for scheduling timely inspections shall be coordinated between the parties. The GNPS shall be solely responsible for the delivery and pick-up of all GNPS vehicles. The GNPS will be responsible for towing arrangements and fees.
- a. Hours of operation will be between the hours of 7:00 AM & 3:00 PM Monday through Friday excluding holidays. At all times the needs of JUFSD will take precedence.
6. **Costs**:
- a. **Hourly Rate for Labor**: Any services other than Preventative Maintenance provided by the JUFSD shall be billed at an hourly rate of \$60.00 per hour during regular hours of operation as stipulated in 5(a) above unless contractually bound otherwise. Emergency work outside of regular hours of operation as stipulated in 5(a) above will be billed at \$85 per hour. The hourly labor cost for the services described herein shall be adjusted annually as per the CPI associated with Transportation Contracts.
  - b. **DOT Inspections**: shall be billed at the rate of \$25.00 per Type A Vehicle.
  - c. **Preventative Maintenance**: shall be billed at the rate of \$250 per Type A Vehicle. Preventative maintenance includes: oil & filter change, lube on chaises, visual brake inspection, overall interior and exterior condition inspection, all lighting,

belts and hoses, drivability, charging and cooling system inspections, all accessory functions and safety systems.

- d. Cost for Materials/Parts: All parts required for the inspection, maintenance or repair of any GNPS bus or district-owned vehicle shall be provided by GNPS as set forth herein. In the event that GNPS requires additional parts, the JUFSD shall provide the necessary parts and the GNPS shall be responsible to replace the part or pay the cost of the part provided. Parts furnished shall be itemized on an invoice submitted to the GNPS for replacement in kind or cost reimbursement. In the case of reimbursement, JUFSD shall include a copy of vendor's bill with its invoice to GNPS or GNPS can supply purchase order number & vendors to be used for materials/parts for GNPS vehicles.
- e. Costs for use of Maintenance Garage. The JUFSD will provide bay space equipped with lift at a rate of \$30.00 per hour. The hourly cost for the services described herein shall be adjusted annually as per the CPI associated with Transportation Contracts.

7. **Payment:**

The JUFSD will invoice the GNPS on a monthly basis for all services provided. In addition, the JUFSD will provide the GNPS with invoices for all parts and/or equipment purchased for the repair and/or maintenance of the GNPS school buses/district-owned vehicles. Invoices shall be due and payable within seventy-five (75) days of receipt of the invoice.

- a. Payment will be due to the JUFSD within seventy-five (75) days of the receipt of the invoice by the GNPS.

8. **Responsibilities and Obligations of GNPS:** shall provide the JUFSD with:

- a. A complete description of the fleet to be serviced by the JUFSD, including the number of vehicles, make, model and year;

- b. Copies of previous inspection and maintenance records for the bus fleet for the past two (2) years and as requested by the JUFSD;
  - c. Copies of required insurance certificates as set forth herein;
  - d. The JUFSD will maintain copies of the DOT inspection records and the GNPS shall retain the original DOT inspection records and brake reading reports; and
  - e. Original Driver Vehicle Inspection Reports shall be provided by GNPS in connection with all DOT inspections.
9. **Responsibilities and Obligations of the JUFSD.** The JUFSD shall be responsible for the following:
- a. Providing the necessary labor to complete the repair and maintenance of the GNPS school buses/district-owned vehicles as described herein.
10. **Insurance.** The JUFSD and the GNPS shall maintain in full force and effect during the term of this Agreement, (i) Workers' Compensation Insurance Employers Liability & NYS Disability Benefits Insurance for the statutory limits as prescribed by the laws of the State of New York; and (ii) comprehensive general liability insurance with limits of liability of \$1 million for each occurrence, \$2 million in the general aggregate and \$2 million for products/completed operations. Each party shall provide a copy of the insurance certificates to the other at least ten (10) days prior to the commencement of the Term of this Agreement and shall further provide thirty (30) days prior written notice of the cancellation, termination or modification of said policies. The GNPS agrees to name the JUFSD as an additional insured on the foregoing policies, and JUFSD will list GNPS as an additional insured on the foregoing policies.

11. **Termination.** This Agreement may be terminated by either party upon 180 days written notice to the non-terminating party. Upon termination, the parties shall undertake all necessary steps to wind down activities hereunder. In the event of termination, GNPS shall be liable for and make payment of all sums due and owing for services rendered up to the effective date of termination.
12. This Agreement shall be governed by the laws of the State of New York.
13. If any portion of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall remain in full force and effect.
14. This Agreement constitutes the full and complete agreement between the JUFSD and the GNPS, and supersedes all prior written and oral agreements, commitments or understandings with respect thereto.
15. This Agreement has been mutually arrived at and shall not be construed against either party as being the drafter or causing this Agreement to be drafted.
16. Any alteration, change, addition, deletion or modification of any of the provisions of this Agreement or any right either party has under this Agreement shall be made by mutual assent of the parties in writing and signed by both parties.
17. This Agreement may not be assigned by either party without the prior written authorization of the non-assigning party.

18. Nothing contained in this Agreement shall be construed to create an employment or principal-agent relationship or partnership or joint venture, between the JUFSD and the GNPS and any officer, employee, servant, agent or independent contractor of the JUFSD.
  
19. The undersigned representatives of the JUFSD and the GNPS hereby represent and warrant that they have the full legal rights, power and authority to enter into this Agreement on behalf of the respective school districts and bind the same with respect to the obligations and terms contained herein. This Agreement shall not become binding until approved by the JUFSD and GNPS by resolution at a duly convened public meeting.

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement the day and year first above written.

**JERICHO UNION FREE SCHOOL DISTRICT:**

Date: \_\_\_\_\_

By: \_\_\_\_\_

PRESIDENT, BOARD OF EDUCATION  
JERICHO UNION FREE SCHOOL DISTRICT

**GREAT NECK PUBLIC SCHOOLS:**

Date: \_\_\_\_\_

By: \_\_\_\_\_

PRESIDENT, BOARD OF EDUCATION  
GREAT NECK PUBLIC SCHOOLS

m. **Athletic Field Improvements and Sidewalk Replacements  
– North High and North Middle Schools (Change Order #1)**

**INFORMATION**

One of the projects in the District's capital program includes the site improvements at the North High and North Middle Schools. While working on the project, The LandTek Group, Inc. was asked to perform additional work.

**Items Back Charged**

	<b><u>Amount</u></b>
The District requested that the contractor remove and replace approximately 1,384 SF of existing concrete curbing along Polo Road	\$71,652
<b>Total Change Order #1:</b>	<b>\$71,652</b>

Original Contract Sum:	\$1,554,000
Change Order #1:	\$71,652
Amended Contract Sum:	\$1,625,652

**RECOMMENDATION**

It is recommended that the Board of Education approve Change Order #1 in the amount of \$71,652 with The LandTek Group, Inc.

Motion: J. Shi

Vote: 5-0

n. **Exterior Door Replacement – Saddle Rock School**  
**(Change Order #1)**

**INFORMATION**

One of the projects in the District's capital program includes the exterior door replacement at the Saddle Rock School. While working on the project, Empire Energy Specialists, Inc. Corp. was asked to perform additional work.

**Items Back Charged**

	<b><u>Amount</u></b>
The District requested that the contractor remove and replace door tag #204 located in the Multi-Purpose Room. The removal will include the door, frame and hardware.	\$8,300

<b>Total Change Order #1:</b>	<b>\$8,300</b>
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Original Contract Sum:	\$125,277
Change Order #1:	\$8,300
Amended Contract Sum:	\$133,577

**RECOMMENDATION**

It is recommended that the Board of Education approve Change Order #1 in the amount of \$8,300 with Empire Energy Specialists, Inc. Corp.

o. **Masonry Reconstruction – North Middle School**

**INFORMATION**

One of the projects in the District’s capital program includes the Masonry Reconstruction at the North Middle School. On December 15, 2020, Mr. Jason Martin, Purchasing Officer, received the bids in the name of the Board of Education from the following vendors who submitted bids in accordance with the specifications:

- A1 Construction Service, Inc.
- All-Con Contracting Corp.
- Bagiana Construction, Inc.
- Benchmark Construction Group, Inc.
- BN Restoration Inc.
- Fidelis Contracting Inc.
- Icon Construction Group Inc.
- M & N Construction Services Inc.
- MUSA Building Corp.
- Olympic Contracting Corp.
- PB Contracting Corp.
- Prograde Construction Inc.
- SIBA Contracting Corp.
- SMAC Corporation
- Stalco Construction Corp.
- Total Construction Corp.
- Westar Construction Group, Inc.
- Whitestone Construction Corp.
- ZN Construction, LLC

**RECOMMENDATION**

It is recommended that the Board of Education award the Masonry Reconstruction at the North Middle School to Bagiana Construction, Inc. for Base Bid GC-1 in the amount of \$1,149,745.

p. **Donation – Monetary: North/South High Schools  
(NYIT Research Grant)**

**INFORMATION**

The New York Institute of Technology (NYIT) sponsors an annual Mini-Research Grant Award which supports and recognizes high school student research proposals that have scientific merit and potential impact in the STEM fields, including health.

The school is awarded \$300 for each student grant recipient. Funds from this grant are to be used to offset the cost of materials pertaining to the student's research project performed by remote, in-person or hybrid mode, and/or printing expenses for poster presentation.

This year, one North High School student and a team from South High School were named grant recipients.

The administration has indicated that the award would be very much appreciated.

**RECOMMENDATION**

It is recommended that the Board of Education accept the donation of \$600 to the Great Neck Public Schools and increase the following budget codes:

	<b><u>Budget Code</u></b>	<b><u>Description</u></b>	<b><u>School</u></b>	<b><u>Amount</u></b>
Expenditures:	2110-4500-040-38	Science Instructional Supplies	North High	\$300
Expenditures:	2110-4500-041-38	Science Instructional Supplies	South High	\$300
Revenues:	A2705-096	Gifts and Donations	District	\$600

Mrs. Berkowitz thanked the donor.

Motion: D. Peirez

Vote: 5-0

**q. Donation – Monetary: Scholarships/Awards****INFORMATION**

The following donation has been received by the District:

<b><u>Name of Scholarship</u></b>	<b><u>Name of Donors</u></b>	<b><u>Amount</u></b>
Jenny Spielman Scholarship	Howard B. Feuerstein Trust	\$100

The administration has indicated that this donation is very much appreciated.

**RECOMMENDATION**

It is recommended that the Board of Education accept the above donation.

**4. FINANCE AND OPERATIONS**

**a. Bid – Cafeteria Equipment**

**INFORMATION**

The Long Island School Nutrition Director’s Association executed a combined co-op bid for cafeteria equipment. Specifications were duly advertised for the purchase of the products to be used for the period February 1, 2021 through January 31, 2022. Bids were received in the name of the Long Island School Nutrition Director’s Association by Sheila Buhse at South Huntington Union Free School District on January 15, 2021.

Fifteen invitations to bid were mailed. Six vendors submitted bids that included items requested by the Great Neck Public Schools.

The following vendors represent the individual low price on each item conforming to specifications:

Bar Boy Products  
Culinary Depot  
Eleven Four Hundred Inc.  
J & F Supplies  
Sam Tell Companies  
TriMark Strategic Equipment

**RECOMMENDATION**

It is recommended that the Board of Education accept the bid of the above vendors to furnish cafeteria equipment to the District for the period starting February 1, 2021 through January 31, 2022.

The funds for the purchase of the above items will be provided in the 2020-2021 and 2021-2022 School Food and Nutrition Services budgets.

**b. Bid – Individually Wrapped and Miscellaneous Items**

**INFORMATION**

The Long Island School Nutrition Director’s Association executed a combined co-op bid for individually wrapped and miscellaneous items. Specifications were duly advertised for the purchase of the products to be used for the period December 8, 2020 through June 30, 2021. Bids were received in the name of the Long Island School Nutrition Director’s Association by Sheila Buhse at South Huntington Union Free School District on November 13, 2020.

Ten invitations to bid were mailed. One vendor submitted a bid that included items requested by the Great Neck Public Schools.

The following vendor represents the individual low price on each item conforming to specifications:

Coffee Distribution Corporation

**RECOMMENDATION**

It is recommended that the Board of Education accept the bid of the above vendor to furnish individually wrapped and miscellaneous items to the District for the period starting December 8, 2020 through June 30, 2021.

The funds for the purchase of the above items will be provided in the 2020-2021 School Food and Nutrition Services budget.

**c. Bid – Smallwares****INFORMATION**

The Long Island School Nutrition Director's Association executed a combined co-op bid for smallwares. Specifications were duly advertised for the purchase of the products to be used for the period February 1, 2021 through January 31, 2022. Bids were received in the name of the Long Island School Nutrition Director's Association by Sheila Buhse at South Huntington Union Free School District on January 15, 2021.

Fifteen invitations to bid were mailed. Five vendors submitted bids that included items requested by the Great Neck Public Schools.

The following vendors represent the individual low price on each item conforming to specifications:

Bar Boy Products  
J & F Supplies  
Sam Tell Companies  
TriMark Strategic Equipment  
WB Mason

**RECOMMENDATION**

It is recommended that the Board of Education accept the bid of the above vendors to furnish smallwares to the District for the period starting February 1, 2021 through January 31, 2022.

The funds for the purchase of the above items will be provided in the 2020-2021 and 2021-2022 School Food and Nutrition Services budgets.

d. **Bid Rejection – Window Glazing, Tinting & Glass Replacement**

**INFORMATION**

Specifications were duly advertised to solicit formal proposals from qualified vendors for window glazing, tinting & glass replacement. On February 3, 2021, Mr. Jason Martin, Purchasing Officer, received two bids in the name of the Board of Education.

The District plans to reject both because they do not meet the District's needs. One vendor's response included additional terms that were unacceptable, and the other vendor's pricing was much higher than expected. The District plans to conduct another bid for this work.

**RECOMMENDATION**

It is recommended that the Board of Education reject the bids submitted on February 3, 2021 for window glazing, tinting & glass replacement.

Motion: D. Peirez

Vote: 5-0

**e. Contract(s) – Related Services – District of Location****INFORMATION**

New York State Law 3602-c requires that public school districts reimburse districts of location for actual costs for providing related services to non-public school students located within their district. The public school may bill each student's district of residence for the services provided. The Board of Education is asked to approve the contract(s) listed below for students who attend non-public school in other districts and reside in Great Neck.

<b>District</b>	<b>Location</b>	<b>School Year</b>	<b>Students</b>
Manhasset Union Free School District	Manhasset	2020/2021	3

**RECOMMENDATION**

It is recommended that the Board of Education approve the above contract(s) and/or payment(s) for related services rendered to residents of Great Neck who attend/attended a non-public school.

Motion: D. Peirez

Vote: 5-0

f. **Outside Service Agreements**

**INFORMATION**

The attached Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

**RECOMMENDATION**

It is recommended that the Board of Education authorize the President of the Board of Education to approve payment of the attached Outside Service Agreements.

Motion: D. Peirez

Vote: 5-0

**OTHER CONSULTANTS  
2/24/21 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Max. Approval</u>	
Kristina Genova	Online Enrichment Classes: Creative Writing; Math-Escape Room	District Wide	3/1/21-4/30/21	\$50/hour	\$800.00	***
Mariya Goldfarb	Online Enrichment Classes: Numbers & Beyond	District Wide	3/1/21-4/30/21	\$65/hour	\$520.00	***
Kalote Joss	Online Enrichment Classes: Poetry; Creative Writing	District Wide	3/1/21-4/30/21	\$50/hour	\$1,200.00	***
Christina Loccisano	Online Enrichment Classes: Creative Writing; Shark Tank Club	District Wide	3/1/21-4/30/21	\$60/hour	\$960.00	***
Sophia Panagos	Online Enrichment Classes: Greek Language; Creative Writing	District Wide	3/1/21-4/30/21	\$40/hour	\$640.00	***
Nikki Schreiber	Online Enrichment Classes: STEM/Coding for Kids	District Wide	3/1/21-4/30/21	\$60/hour	\$960.00	***
Daniel Pitt Stoller	Online Enrichment Classes: Public Speaking, Acting Workshop	District Wide	3/1/21-4/30/21	\$50/hour	\$1,200.00	***
Suemarc, LLC	"How to Talk So Kids Will Listen & Listen So Kids Will Talk" course for Office Staff Association	District Wide	4/10/21-4/17/21	\$105.04/hour	\$1,575.60	
Suemarc, LLC	<b>Replaces 1/19/21 OSA for Susanne Marcus</b> To Instruct Three (3) Workshops: "Welcome to Great Neck: An Intro to Our Community," "Who Are Our Great Neck ELL's," and "The Impact of Trauma on ELL Students' Success"	Great Neck Teacher Center	9/1/20-6/30/21	\$106/hour	\$1,696.00	*
Robyn Zlochower	Online Enrichment Classes: Creative Computing Club	District Wide	3/1/21-4/30/21	\$60/hour	\$960.00	***

\*Partially or fully funded by a State or Federal Grant.

\*\*Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the Education Law.

\*\*\*Amount included in fee paid for by participants.

2/5/2021 3:35 PM

**SPECIAL EDUCATION - OTHER**  
**2/24/21 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Max. Approval</u>
Cove SLFT	Feeding Therapy and Parent Training in Therapeutic Strategies	District Wide	1/20/21-6/30/21	\$150/hour	\$7,800.00
MKSA, LLC	Early Intervention Services	District Wide	2/25/21-6/25/21	\$105/hour	\$4,200.00

\*Partially or fully funded by a State or Federal Grant.

\*\*Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the Education Law.

\*\*\*Amount included in fee paid for by participants.

2/8/2021 4:19 PM

**g. Claims Audit Report to the Board of Education – December 2020**

**INFORMATION**

Each month the District's claims auditing firm, R.S. Abrams & Co., LLP prepares a report of the previous month's claims activity. This report is solely for the Board of Education's information. It has been recommended that the submission of these monthly claims reports to the Board of Education and their acknowledgement of receipt be documented.

**RECOMMENDATION**

It is recommended that the Board of Education acknowledge receipt of the December 2020 claims audit report, as presented.

The Board accepted the report as presented.

**h. Payment of Fees to Counsel – September 2020****INFORMATION**

Invoices were received from district counsel, Frazer & Feldman, for professional services rendered during September 2020 in the following matters:

Student Matters – Special Ed (13)	\$	12,800.25
Negotiations	\$	213.75
Human Resources (5)	\$	1,779.75
Instruction	\$	6,279.75
Student Matters – Residency	\$	819.00
Miscellaneous	\$	6,429.92
	\$	<u>28,322.42</u>

**RECOMMENDATION**

It is recommended that the Board of Education authorize the above payment of \$28,322.42 for September 2020 as per the invoices submitted by Frazer & Feldman for professional services rendered as stated above.

i. **Payment of Fees to Special Counsel – December 2020 and January 2021**

**INFORMATION**

Invoices were received from special district counsel, Bond, Schoeneck & King, PLLC, for professional services rendered during December 2020 and January 2021 in the following matters:

Human Resources	\$	18,032.83
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**RECOMMENDATION**

It is recommended that the Board of Education authorize the above payment to Bond, Schoeneck & King, PLLC.

Motion: D. Peirez

Vote: 5-0

j. **Electronic Submission of Reports to the Board of Education**

- 1) Monthly Treasurer's Report – November and December 2020
- 2) Monthly Budget Status Report for General, Capital, Debt Service, Lunch and Special Aid Funds – November and December 2020
- 3) Revenue Status Report General Fund – November and December 2020
- 4) Quarterly Budget Transfer Report – October through December 2020

The Board accepted the reports as presented.

**5. STUDENT MATTERS AND CURRICULUM****a. Committee on Preschool Special Education Recommendations  
2020-2021****INFORMATION**

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

**RECOMMENDATION**

The Board of Education has been provided with the schedule of specific recommendations for the 2020 – 2021 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

B9919	J1099	C8852
G9545	H1136	J3943
A8311	M0075	P5941
R7052	R2159	S4478
M7051		

**b. Committee on Special Education Recommendations 2020-2021****INFORMATION**

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

**RECOMMENDATION**

The Board of Education has been provided with the schedule of specific recommendations for the 2020 – 2021 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

10273	C2448	L5960	R9642
10422	C2839	L6394	S0249
10502	D4167	M2157	S1154
10597	E0000	M4036	S1233
10598	E1259	M5525	S1562
10611	E2033	M6160	S3121
10658	E5250	M8097	S5244
4652	F5127	M9202	S6411
A0909	F8258	M9603	S7362
A1101	G8768	N1026	S7375
A2678	G8952	P0155	S7457
A2857	G9804	P1599	S7963
A2970	H7789	P1851	S9271
A4667	H8819	P7484	T0440
A7042	I9999	P9430	T0453
A9500	K0860	Q7460	T3238
B0072	K1433	Q7461	W4727
B0880	K3422	Q8211	W6255
B3082	K5493	R3255	Y2093
B5996	L0058	R3268	Y6269
B8929	L0660	R4216	Y6795
B9198	L1839	R4322	Y7255
C1480	L4622	R9172	Z6250

On a motion by Ms. Berkowitz and approved by unanimous consent, the meeting was adjourned at 8:12 pm.

Kuniko Langel  
Secretary to the Board