

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION
WEDNESDAY, NOVEMBER 18, 2020
VIA LIVE STREAM**

PRESENT:

Ms. Barbara Berkowitz, President
Mr. Donald L. Ashkenase, Vice President
Ms. Rebecca Sassouni, Alternate Vice President
Ms. Donna Peirez, Trustee
Mr. Jeffrey Shi, Trustee

ALSO PRESENT:

Dr. Teresa Prendergast, Superintendent of Schools
Mr. John Powell, Assistant Superintendent – Business
Ms. Kelly Newman, Assistant Superintendent – Elementary
Dr. Joseph Hickey, Assistant Superintendent – Pupil Personnel Services
Ms. Jennifer Kirby, Director – Human Resources
Dr. Justin Lander, Director of Technology
Mr. Jack Feldman, Counsel to the Board
Ms. Kuniko Langel, Secretary to the Board

Ms. Rebecca Sassouni called the meeting to order at 5:00 pm via live stream.

On a motion by Ms. Sassouni and approved by unanimous consent (Ms. Berkowitz and Mr. Ashkenase joined later), the Board went into Executive Session to discuss personnel matters.

At 7:00 pm the Board reconvened in public session.

Viewers: 433

1. **APPROVAL OF MINUTES**

- a. **October 19, 2020**
- b. **October 21, 2020**
- c. **October 22, 2020**
- d. **October 25, 2020**
- e. **November 5, 2020**
- f. **November 10, 2020**

The Board approved the minutes of the above meetings, as presented.

2. **BOARD/ADMINISTRATIVE AFFAIRS**

a. **Presentation: Independent Auditor's Report – Cullen & Danowski, LLP**

Ms. Jill Sanders, CPA, Engagement Partner, reported on behalf of Cullen & Danowski, LLP. The District's AAA rating was reaffirmed.

b. **Resolution for Independent Auditor's Report –
Fiscal Year 2019-2020**

INFORMATION

Sections 2116-a Education Law and 170.2 ® Commissioner's Regulations require an annual audit by an independent auditor. The audit report, in the form prescribed by the Commissioner of Education, must be filed by the Board of Education with the State Education Department and the Department of Audit and Control, with an exact copy of the acceptance resolution passed by the Board. The Board of Education's Audit Committee has reviewed this report and recommends its acceptance.

RECOMMENDATION

It is recommended that the Board of Education adopt the following resolution:

RESOLVED, that the Board of Education accept the report of the Certified Public Accountant, Cullen & Danowski, LLP, for the fiscal year 2019-2020 and authorize transmittal of such report, followed by the transmittal of the Administration's corrective action plan to the State Education Department and the Department of Audit and Control.

c. Superintendent's Report

- Celebrated “World Kindness Day” last week.
- Recreation Program offering elementary enrichment courses: storytelling, creative computing, public speaking, shark tank club, STEM coding, poetry, instrumental essential course. Registration ends tonight. Check Recreation webpage.
- Congratulated Marc Epstein, recently retired Director of Technology, for being named this year’s Nassau BOCES Fred Podolski Visionary Award recipient. UPTC also presenting a plaque to be hung at Phipps.
- State Education Department has canceled January 2021 High School Regents exams due to pandemic. No decisions made about June or August 2021 Regents exams or grade 3-8 NYS Assessments.
- COVID:
 - Our community, region and nation are experiencing significant rise in cases.
 - We must remain vigilant in efforts to protect ourselves and one another.
 - District works in partnership with Nassau County Department of Health to conduct contact tracing.
 - Thanked Dr. Hickey, COVID Coordinator, and all building administrators for ongoing efforts to keep us safe.
 - Continued success requires everyone’s cooperation in as well as outside school:
 - Avoid large gatherings, stay home if not feeling well, contact medical provider if exhibiting any COVID symptoms.
 - Adhere to travel guidelines/restrictions.

Dr. Teresa Prendergast
Superintendent of Schools

d. Policy 0110 – Sexual Harassment (One Reading Only)**INFORMATION**

Attached for Board of Education consideration is a revised policy: ***Sexual Harassment (0110)***. The revision addresses a recommendation from the New York State School Board Association (NYSSBA) that the word “shall” be replaced with the word “will” throughout the policy to indicate that a particular action is required. In addition, language has been added to include inferior terms, conditions or privileges of employment as examples of potential sexual harassment. In accordance with Policy 2400 *Board Policy Development*, this revised policy is being submitted for the one reading and possible adoption.

0110

SEXUAL HARASSMENT

The Board of Education is committed to providing an educational and working environment that promotes respect, dignity and equality and that is free from all forms of sexual harassment. The Board recognizes that harassment of students, employees (including all staff, applicants for employment, both paid and unpaid interns, exempt and non-exempt status, part-time, seasonal, and temporary workers, regardless of immigration status) and certain “non-employees” (which includes contractors, subcontractors, vendors, consultant and other persons providing services pursuant to a contract, or their employees, Board of Education members and volunteers) on the basis of sex, gender and/or sexual orientation is abusive and illegal behavior. The Board further recognizes that preventing and remedying such harassment is essential to ensuring a healthy, nondiscriminatory environment in which students can learn and employees and “non-employees” can work productively.

Sexual harassment is a form of sex discrimination and is unlawful under Federal, New York State, and (where applicable) local law. Sexual harassment includes harassment on the basis of actual or perceived or self-identified sex, sexual orientation, gender identity, gender expression, and transgender status. Sexual harassment can occur between persons of all ages and genders.

Sexual harassment includes unwelcome conduct that is either of a sexual nature, or which is directed at an individual because of that individual's sex, when:

- a. submission to that conduct is made either explicitly or implicitly a term or condition of an individual's employment or a student's education;
- b. submission to or rejection of such conduct is used as the basis for decisions affecting an individual's employment or a student's education; or
- c. the conduct has the purpose or effect of unreasonably interfering with an employee's or "non-employee's" work or student's school performance or creating an intimidating, hostile or offensive work or educational environment, even if the complaining individual is not the intended target of the sexual harassment;

Sexual harassment can consist of unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature, or verbal, nonverbal or physical aggression, intimidation or hostility that is based on actual or perceived gender and sexual stereotypes. The foregoing includes favoritism between a supervisor and subordinate as well as inferior terms, conditions or privileges of employment.

0110/2

The Board condemns and strictly prohibits all forms of sexual harassment on school grounds, school buses and at all school-sponsored activities, programs and events, including those that take place at locations outside the District, or outside the school setting if the harassment impacts the individual's education or employment in a way that violates their legal rights. This includes when employees and "non-employees" travel on District business, or when harassment is done by electronic means (including on social media). For employees, sexual harassment is considered a form of employee misconduct. Sanctions ~~shall~~ will be enforced against all those who engage in sexual harassment, and against supervisory and managerial personnel who knowingly allow such behavior to continue or engage in retaliation.

Under various New York State and Federal laws, students, employees and "non-employees" have legal protections against sexual harassment in the above described school environment. Additionally, local laws may apply to the District. The District's Code of Conduct (*Policy 5300*) also addresses appropriate behavior in the school environment. Incidents of sexual harassment may subject the District to liability. Harassers may be individually subject to civil liability if sued in a court of law or criminal liability if prosecuted.

In order for the Board to effectively enforce this policy and to take prompt corrective measures, it is essential that any targets of sexual harassment and persons with knowledge of sexual harassment report the harassment immediately to ~~his/her~~ the immediate supervisor, building principal, assistant superintendent, Superintendent of Schools, the District's Title IX Compliance Officer(s) (as listed in the District calendar and website) or the Board of Education. Students and other minors may also report any incidents of sexual harassment to teachers, guidance counselors, deans or school support staff. Any person who receives such a complaint ~~shall~~ will immediately notify a Title IX Compliance Officer. Filing a grievance or otherwise reporting sexual harassment ~~shall~~ will not reflect on the individual's status, nor ~~shall~~ will it affect future employment or work assignments. The District ~~shall~~ will promptly investigate all complaints of sexual harassment, either formal or informal, verbal or written. To the extent possible, all complaints ~~shall~~ will be treated in a confidential manner. Limited disclosure may be necessary to complete a thorough investigation. If the complainant reports that they feel unsafe at school due to the nature of the complaint, the District ~~shall~~ will determine if accommodations need to be made until the issue is resolved.

All complainants and those who participate in sexual harassment complaints or the investigation of a complaint of sexual harassment have the right to be free from retaliation of any kind, when they believe in good faith that sexual harassment has occurred (*Policy 9645 Disclosure of Wrongful or Unlawful Conduct: Whistleblower*). Such prohibited retaliation can include, but is not limited to, discipline, discrimination, demotion, denial of privileges, or any action that would keep a person from coming forward to make or support a sexual harassment claim. Such actions need not be job- or education-related, or occur in the workplace or educational environment, to constitute unlawful retaliation.

0110/3

If, after appropriate investigation, the District finds that a student, an employee, “non-employee” or a third party has violated this policy, prompt corrective action ~~shall~~ will be taken in accordance with District policy and New York State law.

In order to raise awareness of the issues surrounding sexual harassment and to implement preventative measures to help reduce incidents of sexual harassment, the District requires annual training programs for employees.

Students ~~shall~~ will receive age-appropriate instruction to learn to recognize, prevent and report sexual harassment.

This policy ~~shall~~ will be made available in each District facility, on the District’s website and other school publications.

Great Neck Public Schools

Adopted: 2/11/19

Proposed Revision 11/18/20

e. **Policy 0115 – Bullying, Cyberbullying, Harassment, Hazing and Sexting (First Reading)**

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Bullying, Cyberbullying, Harassment, Hazing and Sexting (0115)***. The revision addresses a proposed change of title to ***Bullying and Harassment*** so as not to specifically limit the scope of behavior it encompasses. New language has been added to the text of the policy indicating that the terms bullying and harassment include, but are not limited to cyberbullying, hazing and sexting. In addition, a required ***Bullying and Harassment Complaint Form (0115-E)*** has been developed to accompany the policy. This revised policy and new exhibit are being submitted for the first of three readings. No Board action will be taken at this time.

This policy will be brought back for a second reading at a future Board meeting.

0115

BULLYING, CYBERBULLYING, AND HARASSMENT, **HAZING AND SEXTING**

BULLYING AND HARASSMENT

The Board of Education is committed to providing a safe and secure environment that promotes respect, dignity, and equality for all members of the school community. For the purposes of this policy, the terms “bullying,” “~~cyberbullying~~” and “harassment,” “~~hazing,~~” and “sexting” collectively shall refer to any written, verbal, or electronic communication or physical act, including but not limited to cyberbullying, hazing and sexting, that actually does or is perceived to intimidate, threaten, or harm another.

Bullying, ~~cyberbullying~~, and harassment, ~~hazing, and sexting~~ are detrimental to student learning and achievement, as well as to a safe and productive work environment. They interfere with the mission of the District to educate its students, and they disrupt the operation of the schools. Such behavior affects not only the students or employees who are its targets but also those individuals who participate in and witness such acts.

To this end, the Board strictly prohibits all forms of bullying, ~~cyberbullying~~, and harassment, ~~hazing, and sexting~~ on school grounds, school buses, and at all school-sponsored activities, programs, and events, including those that take place at locations outside the District. Off-campus bullying, ~~cyberbullying~~, and harassment, ~~hazing, and sexting~~ that endanger the health and safety of students or staff or substantially disrupt the educational process are also prohibited.

In order for the ~~Board~~ District to effectively enforce this policy and to take prompt corrective measures, it is essential that all victims and persons with knowledge of bullying, ~~cyberbullying~~, and harassment, ~~hazing, and sexting~~ report such behavior immediately to a school administrator, teacher, dean, guidance counselor, psychologist, social worker, nurse, or other appropriate staff member (Policy 0115-E Student Bullying and Harassment Complaint Form). The District will promptly investigate all complaints, formal or informal, verbal or written. To the extent possible, all complaints will be treated in a confidential manner. However, limited disclosure may be necessary to complete a thorough investigation and to take suitable action.

If, after appropriate investigation, the District finds that a student, an employee, or a third party has violated this policy, prompt corrective and/or disciplinary action will be taken.

0115/2

All complainants and those who participate in the investigation of a complaint shall be free from retaliation of any kind when they believe in good faith that bullying or harassment has occurred (Policy 9645 Disclosure of Wrongful or Unlawful Conduct: Whistleblower).

In accordance with the New York State Dignity for All Students Act (July 1, 2012), the Board will designate a Dignity Act Coordinator (DAC) for each school in the District. The role of each DAC in the school to which they are assigned is to oversee and enforce this policy for conduct that is of such a severe nature that it either has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental emotional or physical well being; or reasonably causes or would reasonably be expected to cause a student to have any fear ~~for his or her~~ regarding physical safety.

Great Neck Public Schools

Adopted: 06/18/07

Amended: 06/02/08; 11/14/11; 2/11/13

Proposed Revision: 11/18/20

0115-E

STUDENT BULLYING AND HARASSMENT COMPLAINT FORM

The purpose of this form is to inform the District of an incident or series of incidents of bullying or harassment.

The District prohibits bullying and harassment of students on the basis of actual or perceived color, disability, ethnic group, gender identity or gender expression, national origin, race, religion, religious practice, sex, sexual orientation, and weight on school grounds, school buses, and at all school-sponsored activities, programs, and events, including those that take place at locations outside the District. Off-campus bullying, and harassment that endanger the health and safety of students or substantially disrupt the educational process are also prohibited.

Student Name: _____

Grade: _____ School: _____

Source of allegation (check as appropriate):

☐ Child ☐ Parent ☐ Other _____ Name _____
Relationship to Child (if any) _____

1. List the name(s) of the individual(s) accused of bullying and/or harassment (use additional sheets if necessary).

_____	_____
_____	_____
_____	_____

2. Describe the incident(s). Please include when and where it happened. Please use additional sheets of paper if necessary and attach any relevant documents or evidence.

0115-E/2

3. Please list the name (if known) of anyone who witnessed the incident or may have information related to the complaint.

_____	_____
_____	_____
_____	_____

4. I believe the harassment may have been based on:

5. Is the harassment continuing? ____ Yes ____ No

Reporter Information:

Name _____ School _____

☐ Teacher ☐ School Guidance Counselor ☐ School Nurse ☐ School Psychologist
☐ School Social Worker ☐ Other

School Telephone _____

Date Submitted ____/____/____

To Whom _____

To the best of my knowledge, I certify that all statements on this form are accurate and true.

Signature _____

Return this form to the building administrator.

Note on confidentiality:

In order to investigate the complaint, the District will disclose the content of the complaint only to those persons who have a need to know. All complainants and those who participate in the investigation of a complaint of bullying/harassment have the right to be free from retaliation of any kind, when they believe in good faith that bullying/harassment has occurred (*Policy 9645 Disclosure of Wrongful or Unlawful Conduct: Whistleblower*).

Great Neck Public Schools

Proposed: 11/18/20

f. **Policy 1120 – School District Records (One Reading Only)**

INFORMATION

Attached for Board of Education consideration is a revised policy: ***School District Records (1120)***. The revision addresses a change made by New York State to replace the Records Retention and Disposition Schedule ED-1 with Schedule LGS-1. In accordance with Policy 2400 *Board Policy Development*, this revised policy is being submitted for one reading and possible adoption.

1120**SCHOOL DISTRICT RECORDS**

School district records are public records, and each school board is required by Education Law (§ 2116; Public Officers Law Article 6) and Public Officers Law § 84 (Freedom of Information Law) to have such records available for inspection and copying at all reasonable times. There will be a per page charge for all copying.

All requests for school district records should be directed, in writing, to:

Records Management Officer
Great Neck Public Schools
345 Lakeville Road
Great Neck, New York 11020

Or by email to: records@greatneck.k12.ny.us

Requests for all other information regarding schools and programs should be directed to the Superintendent of Schools, using the contact information provided below:

Superintendent of Schools
Great Neck Public Schools
345 Lakeville Road
Great Neck, New York 11020
TEL (516) 441-4001
FAX (516) 441-4994

The Superintendent reserves the right to ask that such requests be submitted in written form.

The Board of Education shall comply with the *Records Retention and Disposition Schedule ~~ED-1~~ LGS-1* established pursuant to *Part 185, Title VIII of the Official Compilation of Codes, Rules and Regulations of the State of New York* and *Article 57-A of the Arts and Cultural Affairs Law*, which contains the legal minimum retention periods for district records. In accordance with *Article 57-A*, the District will dispose of only those records described in the schedule after they have met the minimum retention periods set forth in the schedule. The District will dispose of only those records that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond the established legal minimum periods. Destruction of records shall be noted, and the manner of destruction shall be determined by the format of the record (i.e. paper, digital, etc.).

1120/2

Electronic records and digital images of physical records may be stored on electronic media. Such electronic records may replace paper originals or micrographic copies of these records. To ensure that records are intact and accessible for the duration of the retention period, the District shall follow the procedures prescribed by the New York State Commissioner of Education. The District shall ensure that any information system that stores electronic records will adhere to records retention requirements and applicable confidentiality and security safeguards.

Great Neck Public Schools

Adopted: 1/27/97

Amended: 6/04/07; 10/19/09; 5/9/16

Proposed Revision: 11/18/20

g. Adoption of Retention and Disposition Schedule

RESOLVED, by the Board of Education of the Great Neck Public Schools that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

h. **Resolution for Destruction of Voting Ballots – December 3, 2019**

BE IT RESOLVED, that pursuant to Education Law Section 2034(6)(b), the Board of Education hereby authorizes the District Clerk to destroy all the ballots contained therein, together with the unused ballots from the December 3, 2019 Capital Projects Proposition Vote.

Motion: R. Sassouni

Vote: 5-0

i. Telephone Credit Card Payments for School Meals**INFORMATION**

In June 2018, the Board of Education approved the District's use of a service called MySchoolBucks, which allows parents to fund their children's meal accounts online via credit card. At this time, the District is seeking the Board's permission to expand this service to allow credit card payments via telephone or in person.

The District's Food & Nutrition department has been working to collect payments from parents whose children's lunch accounts are in arrears. Some of these balances exceed the maximum allowed in the web-based version of MySchoolBucks. By adding telephone and in-person payments, the District will be able to accept larger payment amounts.

The parent company of MySchoolBucks, Heartland School Solutions, will charge the district a 3.95 percent fee for each transaction processed via telephone or in person. This fee will be absorbed by the District. The anticipated launch date is late November 2020.

As in the past, parents who choose not to use MySchoolBucks can continue to pay via cash, check, or money order.

RECOMMENDATION

It is recommended that the Board of Education authorize the following agreements:

1. Heartland K-12 Merchant Processing Agreement
2. Heartland School Solutions Master Software Services Agreement
3. Government and/or Public Education Credit/Debit Card Processing Agreement Terms and Conditions
4. Government and/or Public Education ACH Processing Agreement Terms and Conditions

These agreements will permit the District to accept credit card payments from parents via telephone and in-person.

j. **Student Teacher(s) and/or Observer(s) – Elementary – Spring 2021 Semester**

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, practice teachers enrolled in an approved teacher education program may teach a class provided they are supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our elementary classrooms.

The following student teacher(s) and/or observer(s) have requested assignments to our elementary schools for the spring 2021 semester.

STUDENT TEACHER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Gr/Subject</u>	<u>Hours/Dates</u>
Fernando Carranza	Queens	SR	C. McCann	Phys. Ed.	1/29-3/26/21
Alannah O'Shea	SUNY Cortland	JFK	N. Zupa	Phys. Ed.	2/8-5/12/21

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the above elementary student teacher(s) and/or observer(s) to our spring 2021 semester.

k. **Student Teacher(s) and/or Observer(s) – Secondary – Fall 2020 Semester**

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, practice teachers enrolled in an approved teacher education program may teach a class provided they are supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our secondary classrooms.

The following student teacher(s) and/or observer(s) have requested assignments to our secondary schools for fall 2020 semester.

STUDENT OBSERVER(S)

<u>Name</u>	<u>College</u>	<u>School</u>	<u>Teacher</u>	<u>Subject</u>	<u>Hours</u>
Nicole Miranda	Molloy	SH	J. Morrow	Spec. Ed	35

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the above secondary student teacher(s) and/or observer(s) to our fall 2020 semester.

I. **HVAC Controls – John F. Kennedy Elementary School**
(Change Order #2)

INFORMATION

One of the projects in the District's Capital Program includes the HVAC Controls at JFK Elementary School. While working on the project, Cardinal Control Systems Inc. was back charged for not providing items in the original contract as follows:

Items Back Charged	Amount
<u>Credit back to the District for entire general allowance</u>	<u>(\$10,000.00)</u>
Total Change Order #2: (\$10,000.00)	

Original Contract Sum:	\$360,075.00
Change Order #1:	+ 65,765.00
<u>Change Order #2:</u>	<u>- 10,000.00</u>
Amended Contract Sum:	<u>\$415,840.00</u>

RECOMMENDATION

It is recommended that the Board of Education approve Change Order #2 for a credit of \$10,000.00 with Cardinal Control Systems Inc.

m. Window Replacement – South Middle and South High Schools

RECOMMENDED ACTION: that upon the recommendation of the Superintendent of Schools, the Great Neck Union Free School District Board of Education approves the following resolution:

WHEREAS, the Board of Education of the Great Neck Union Free School District desires to purchase replacement windows as part of the 2017 Capital Proposition and on all on-going annual capital improvements;

WHEREAS, the Board of Education has examined its existing window conditions and has determined that for reasons of economy and efficiency, all future window system procurement should be provided on a uniform basis; and

WHEREAS, in the interests of economy and efficiency the Board of Education wishes to retain the current manufacturer of record (Architectural Window Corporation) which has been supplying windows previously throughout the District, and has formed the basis of design for prior projects which have received building permits from the New York State Education Department Bureau of Facilities Planning as part of the 2017 Capital Proposition, thereby establishing a manufacturer-of-record;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares that there exists a need to standardize its purchase of replacement window systems; specifically for all current and future window system alterations and improvements; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall list said products on all future bids for such current and future window system alterations and improvements.

n. **New York State School Boards Association Membership**

INFORMATION

Each year the Board of Education joins the New York State School Boards Association. This is the only statewide association that represents school boards in Albany.

RECOMMENDATION

It is recommended that the Board of Education authorize the payment of \$12,971 for membership in the New York State School Boards Association from 1/1/21 to 12/31/21.

o. **Commemorative Plaque – Marc Epstein**

INFORMATION

The United Parent-Teacher Council (UPTC) would like permission to install a 9"x12" commemorative plaque at the Phipps Administration Building in honor of District Technology Director Marc Epstein's retirement. Mr. Epstein retired in July after 31 years of service.

In accordance with Board Policy #7510 *Naming Portions of Schools or Grounds and Commemorative Plaques*, UPTC has submitted the attached letter.

The Administration has indicated that the plaque would be very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education approve this commemorative plaque.



United Parent-Teacher Council

SERVING THE GREAT NECK PUBLIC SCHOOLS

SINCE 1943

345 Lakeville Road, Great Neck, NY 11020

November 4, 2020

Board of Education
Great Neck Public Schools
345 Lakeville Road
Great Neck, NY 11020

Dear Mrs. Berkowitz and Members of the Board:

The United Parent-Teacher Council (UPTC) would like permission to donate a commemorative plaque in honor of District Technology Director Marc Epstein's retirement.

Dimensions: 9"x12" = 108 sq"

Intended Location: Phipps Administration Building

Plaque wording is attached.

Thank you for your consideration of this request.

Sincerely,

Pargol Khadavi
UPTC Technology Committee Chair

Approved by:

Dr. Teresa Prendergast
Superintendent of Schools

***The Marc Epstein
Recognition In Technological Excellence Award
For The Betterment Of The
Great Neck Public Schools Community***

——
***In Honor Of Our District-Wide
Director Of Technology, Marc Epstein,
Upon His Retirement***

——
***Thank You For Over Three Decades Of
Exceptional Leadership And Collaborative Spirit***

——
***The UPTC Technology Committee
2019 - 2020***

p. **Donation – Monetary: Community Education**

INFORMATION

Mr. & Mrs. Hindin would like to make a monetary donation of \$100 to Great Neck Community Education in memory of Ms. Clare Cahn.

The administration has indicated that the donation would be very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the donation of \$100 to the Great Neck Public Schools.

10/12/202

To whom it may concern:

I would like to make a
donation in memory of Clare Cahn
for \$100.00 for adult education

Please transfer funds to the
appropriate program.

Thank you!

Sincerely,

Allen & Deborah Hinder
256 Great Plain Rd.
Danbury - CT.
06811



Approved by Samantha Tarantola
Director, GNPS Community Education

q. Donation – Monetary: Lakeville Elementary School**INFORMATION**

Mr. Judson Ain, a Lakeville Class of 1978 alumnus, would like to make a monetary donation of \$10,000 to Lakeville Elementary School towards physical education and recess equipment.

The administration has indicated that the donation would be very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the donation of \$10,000 to the Great Neck Public Schools and increase the following budget codes:

	<u>Budget Code</u>	<u>Description</u>	<u>School</u>	<u>Amount</u>
Expenditures:	A2110-2001-009-0000	Equipment-New-LKVL	Lakeville	\$10,000
Revenues:	A2705-096	Gifts and Donations	District	\$10,000

JUDSON AIN
487 LINKS DR SOUTH
ROSLYN, NY 11576

10/21/2020

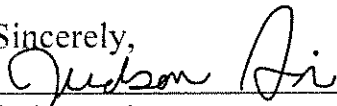
Board of Education
Great Neck Public Schools
345 Lakeville Rd
Great Neck, NY 11020

Dear Mrs. Berkowitz and Members of the Board:

Judson Ain would like to make a monetary donation in the amount of
\$10,000.00 to the Lakeville School for purposes of Physical Education and
Recess equipment.

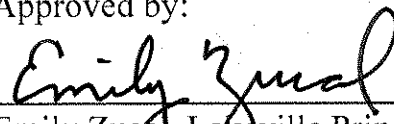
Thank you for your consideration of this request.

Sincerely,



Judson Ain

Approved by:



Emily Zucal, Lakeville Principal

r. Donation – Monetary: South High School Robotics Club**INFORMATION**

The following donation check has been received by the District to offset some of the many costs associated with running a successful robotics program at Great Neck South High School.

<u>Name of Donor(s)</u>	<u>Amount</u>
Davis, Saperstein and Salomon Law Firm	\$100.00

The administration has indicated this donation is very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the above listed donation for the Great Neck South High School Robotics Club.

s. Use of Parkwood Parking Lot for Holiday Gift Giving**INFORMATION**

The Manhasset-Lakeville Fire Department has requested the use of the Parkwood Parking Lot on Sunday, December 6, 2020 at noon to distribute holiday gifts. This is an event involving our students and the local fire department. Normally, these gifts would be distributed at a holiday party but because of the pandemic, the party cannot be held and the gifts cannot be distributed the way it has been done in the past.

RECOMMEDATION

It is recommended that the Board of Education grant permission to the Manhasset-Lakeville Fire Department to use the Parkwood Parking Lot on Sunday, December 6, 2020 at noon.

As amended.

Motion: J. Shi

Vote: 5-0

3. **FINANCE AND OPERATIONS**

a. **Evaluation and Assessment Services**

INFORMATION

The Committee on Special Education (CSE) has recommended specialized assessments and evaluation for certain students with disabilities. The Board of Education is asked to approve payment for the evaluations which have been provided by the consultants and agencies below:

Center for Developmental Disabilities, Woodbury, New York:

Psychological	\$350.00 per evaluation
Speech/Language	\$250.00 per evaluation
Occupational	\$250.00 per evaluation
Physical	\$250.00 per evaluation
Educational	\$250.00 per evaluation

The Children's Learning Center (UCPN, Roosevelt, New York:

Psychological	\$300.00 per evaluation
Speech/Language	\$300.00 per evaluation
Occupational	\$300.00 per evaluation
Physical	\$300.00 per evaluation
Educational	\$300.00 per evaluation

RECOMMENDATION

It is recommended that the Board of Education approve the above payments for the 2020/2021 school year.

b. Contract(s) – Health and Welfare Services**INFORMATION**

New York State law requires that public school districts provide health and welfare services to non-public schools located within their district. The public school may bill each student's district of residence for a portion of the services provided. The Board of Education is asked to approve the contract(s) listed below for students who attend non-public school in other districts and reside in Great Neck.

District	Students	Rate/Student	Total	School Year
Lawrence Union Free School District, NY	45	\$344.43	\$15,449.35	2019-2020

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) for health and welfare services rendered to student(s) of Great Neck who attend a non-public school in other districts.

c. Contract(s) – Instructional and Tuition (SEDCAR)**INFORMATION**

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend programs located in other public school districts, BOCES, or approved private special education settings. The Board of Education is asked to approve the following contract(s) for Strategic Evaluation Data Collection Analysis and Reporting (SEDCAR) reimbursement.

Program	Location	Classified Student(s)	Total
Nassau BOCES	Garden City	3	\$5,121

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) and/or payment(s) for SEDCAR reimbursement for the school year 2019-2020.

d. Contract(s) – Student Management Services**INFORMATION**

The Committee on Special Education (CSE) uses Frontline Technologies Group LLC to manage student services provided to classified students. Each year it is necessary to renew our Centris Syn and New York Special Education (NYSE) Directors subscriptions and pay the annual base and per student support and maintenance fees for the IEP Direct program to Frontline Technologies.

Service Provider	Service	Estimated Funds
Frontline Technologies	Translation of IEP Documents	\$6,000

RECOMMENDATION

It is recommended that the Board of Education approve payment to Frontline Technologies Group, LLC of Malvern, Pennsylvania for the 2020-2021 school year.

e. Contract(s) – Tuition**INFORMATION**

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend programs located in other public school districts, BOCES, or approved private special education settings. The Board of Education is asked to approve the following contract(s) for tuition for the 2020/2021 school year.

School	Location	Classified Student(s)	Tuition	Dates
Brookville Center for Children's Services	Brookville	1	\$76,190.00	9/20-6/21
Harmony Heights School	East Norwich	2	\$5,159.00 per student	7/20-8/20
Harmony Heights School	East Norwich	1	\$203.17 per diem for maintenance	7/20-8/20
Mill Neck Manor School for the Deaf	Mill Neck	2	\$67,334.40 per student	9/20-6/21
Summit School	Jamaica	1	\$38,545.00	9/20-6/21

RECOMMENDATION

It is recommended that the Board of Education approve the above contracts for classified student(s) who attend these approved private special education schools.

f. Contract(s) – Tuition Addenda**INFORMATION**

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process requires us to approve adjustments to such tuitions several times. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools, as noted below.

School	Location	Classified Student(s)	Adjustment	Dates
NYS Education Department	Albany	1	Revised dormitory rate of \$500 per student to \$525 per student	7/20-8/20
NYS Education Department	Albany	1	Revised dormitory rate of \$2,997 per student to \$3,148 per student	9/20-6/21

RECOMMENDATION

It is recommended that the Board of Education approve the revised rate(s) above for classified student(s) who attend(ed) approved private special education schools.

g. **Outside Service Agreements**

INFORMATION

The attached Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

RECOMMENDATION

It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached Outside Service Agreements.

**OTHER CONSULTANTS
11/18/20 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Max. Approval</u>	
Rebecca Bowman	Online Enrichment – Poetry Workshop Classes	District Wide	11/30/20-2/5/21	\$32/hour	\$1,024.00	***
Holocaust Memorial & Tolerance Center	Professional Development Program Focusing on Anti-Bias Training, White Fragility and Implicit Bias, in Addition to Other Related Topics	South Middle	11/23/20	\$150/session	\$150.00	
Holocaust Memorial & Tolerance Center	Professional Development	Parkville	11/19/20-6/30/21	\$200	\$200.00	
Andrea Honigsfeld and Associates, S. Corp	Conduct Professional Development to Explore Effective Strategies That Support English Language Learners	JFK	11/19/20-6/30/21	\$500/hour	\$1,000.00	*
Houghton Mifflin Harcourt	Professional Development for Math in Focus for New Teachers	District Wide	9/22/20-9/30/20	\$2,800/session	\$8,400.00	
Michael J McDermott	Online Enrichment – Computer Science/Coding and Computer Keyboarding Classes	District Wide	11/30/20-2/5/21	\$50/hour	\$1,600.00	***
Sophia Panagos	Online Enrichment – Greek Introduction Class	District Wide	11/30/20-2/5/21	\$40/hour	\$320.00	***
Audrey Rome	Online Enrichment – Music-Instrumental Essentials Class	District Wide	11/30/20-2/5/21	\$60/hour	\$480.00	***
Nikki Schreiber	Online Enrichment – STEM/Coding Class	District Wide	11/30/20-2/5/21	\$60/hour	\$480.00	***
Etti Siegel	Professional Development/Mentoring	Yeshiva Kol Yaakov Yeshiva Bnot Yaakov	11/19/20-8/31/21	\$100/hour	\$4,500.00	*
Daniel Pitt Stoler	Online Enrichment – Acting Workshop and Public Speaking	District Wide	11/30/20-2/5/21	\$50/hour	\$800.00	***
Daniel Pitt Stoler	Online Enrichment – Public Speaking Class	District Wide	11/30/20-2/5/21	\$50/hour	\$400.00	***

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the Education Law.

***Amount included in fee paid for by participants.

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**OTHER CONSULTANTS
11/18/20 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Max. Approval</u>	
Mariya Tokar-Goldfarb	Online Enrichment – Reading by Numbers Class	District Wide	11/30/20-2/5/21	\$65/hour	\$520.00	***
Transfinder	Transfinder Hosting Services Powered by Amazon Cloud Services	District Wide	11/19/20-11/19/21	\$4,320/year	\$4,320.00	
Christina Wheeler-Loccisano	Online Enrichment – Shark Tank Club and Creative Writing Classes	District Wide	11/30/20-2/5/21	\$60/hour	\$960.00	***
Robyn Zlochowier	Online Enrichment – Creative Computing Class	District Wide	11/30/20-2/5/21	\$60/hour	\$960.00	***

*Partially or fully funded by a State or Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the Education Law.

***Amount included in fee paid for by participants.

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h. **Claims Audit Report to the Board of Education
– September and October 2020**

INFORMATION

Each month the District's claims auditing firm, R.S. Abrams & Co., LLP prepares a report of the previous month's claims activity. This report is solely for the Board of Education's information. It has been recommended that the submission of these monthly claims reports to the Board of Education and their acknowledgement of receipt be documented.

RECOMMENDATION

It is recommended that the Board of Education acknowledge receipt of the September and October 2020 claims audit reports, as presented.

The Board accepted the reports as presented.
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i. Resolution to Retain Bond, Schoeneck & King as Outside Counsel

The Board of Education of the Great Neck Public School District hereby appoints the law firm of Bond, Schoeneck & King, PLLC (“Bond”) as special outside counsel, and hereby authorizes the Board President to execute an engagement letter with Bond regarding such legal services.

4. STUDENT MATTERS AND CURRICULUM**a. Committee on Preschool Special Education Recommendations
2020-2021****INFORMATION**

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2020 – 2021 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

J1097	C0801	D3842
H1961	D4555	J3943
L3397	L9283	L1061
L9795	A8311	S3042
R1514	S8405	M7051
E0032	L0897	

b. Committee on Special Education Recommendations 2020-2021**INFORMATION**

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2020 – 2021 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

10270	G7820	M8258
10500	H1626	M8259
10607	H2787	N1026
10714	H6446	N4110
A1617	H7789	N6133
A3992	H8817	P0644
B0829	I5757	P5666
B2683	K2342	R5239
B3082	K3424	R8697
B4179	K3955	S1018
B9166	K4371	S5115
C2393	K5221	S6490
C2613	K8398	S8822
C3018	K9222	T0453
C8596	L0312	T1131
D1466	L4989	T1435
D8550	L6951	T1520
D9445	M0856	T3273
E1039	M2071	V1711
E6549	M5127	V5047
E9730	M5534	W2618
F0900	M8256	W2757
F9362	M8257	Z2100

On a motion by Ms. Berkowitz and approved by unanimous consent, the meeting was adjourned at 8:20 pm.

Kuniko Langel
Secretary to the Board