

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION  
WEDNESDAY, SEPTEMBER 16, 2020  
VIA ZOOM WEBINAR**

**PRESENT:**

Ms. Barbara Berkowitz, President  
Mr. Donald L. Ashkenase, Vice President  
Ms. Donna Peirez  
Ms. Rebecca Sassouni  
Mr. Jeffrey Shi

**ALSO PRESENT:**

Dr. Teresa Prendergast, Superintendent of Schools  
Mr. John Powell, Assistant Superintendent – Business  
Dr. Stephen Lando, Assistant Superintendent – Secondary  
Ms. Kelly Newman, Assistant Superintendent – Elementary  
Dr. Joseph Hickey, Assistant Superintendent – Pupil Personnel Services  
Ms. Jennifer Kirby, Director – Human Resources  
Dr. Justin Lander, Director of Technology  
Mr. Jack Feldman, Counsel to the Board  
Ms. Stacey Pedone, District Clerk  
Ms. Kuniko Langel, Secretary to the Board

Ms. Barbara Berkowitz called the meeting to order at 5:00 pm via Zoom Webinar.

Viewers: 135

1. **APPROVAL OF MINUTES**

- a. **August 27, 2020**
- b. **September 1, 2020**

The Board approved the minutes of the above meetings, as presented.

## 2. **BOARD/ADMINISTRATIVE AFFAIRS**

### a. **Superintendent's Report**

- Pleased to report fairly smooth start to school year. Thanked administrators, principals, teachers, custodial staff, transportation, food services, support staff for many hours of preparation.
- Follow the 3 W's: Wash your hands, Wear a mask, Watch your distance
- District welcomed 6,858 students, including 843 elementary students in exclusive remote learning program. Thanked Phyllis Feldman for serving as interim director for Elementary Remote Program.
- Thanked Dr. Alison Brennan for participating in Nassau BOCES Mental Health Consortium summer workshops and sharing information to help with return-to-school planning.
- Tuesday, September 22, 7pm: Joint SHAI/UPTC presentation on "The Anxieties of Living Through a Pandemic: Impact on Mental Health of Teens and Families". Watch for Zoom invitation.
- Section XIII announced Nassau County will be postponing athletic programs until January 2021.
- North and South High Schools will be administering:
  - ACT exam for seniors on Tuesday, October 6
  - SAT exam for seniors on Wednesday, October 14
  - PSAT exam to sophomore and juniors on Wednesday, October 14
  - Building administrators will send more information
- Pleased to announce 29 High School students were recognized as National Merit Semi-Finalists.
- Gave update on various construction projects. Acknowledged custodial and maintenance staff.

Dr. Teresa Prendergast  
Superintendent of Schools

**b. Appointment of District Clerk and Deputy District Clerk****INFORMATION**

At the Reorganization Meeting on July 2, 2020 John T. Powell was appointed Temporary District Clerk until a permanent District Clerk could be hired. Stacey Pedone has been hired as the new District Clerk. John T. Powell will no longer function as Temporary District Clerk and will become the new Deputy District Clerk. School Attorney Jack Feldman will administer the oath of office to Stacey Pedone as District Clerk and Stacey Pedone will administer the oath of office to John T. Powell as Deputy District Clerk.

**RECOMMENDATION**

It is recommended that the Board of Education reassign John T. Powell from Temporary District Clerk to Deputy District Clerk and appoint Stacey Pedone as District Clerk, with both taking their appropriate oaths of office.

As amended.

Motion: D. Peirez

Vote: 5-0

c. **Swearing in of District Clerk (Stacey Pedone) and Deputy District Clerk (John T. Powell)**

Jack Feldman, Counsel to the Board, administered the oath of office to Stacey Pedone as District Clerk.

Jack Feldman, Counsel to the Board, administered the oath of office to John T. Powell as Deputy District Clerk.

As amended.

d. **Policy 4526 - Computer Network and Internet Acceptable Use for Students and Staff (One Reading Only)**

**INFORMATION**

Attached for Board of Education consideration is a revised policy: ***Computer Network and Internet Acceptable Use for Students and Staff (4526)***. The revision addresses a recommendation from administration to provide District email addresses to middle school students in order to facilitate communication and collaboration between and among them and their teachers when engaging in online instruction, both hybrid and remote-only. In addition, the reference to the *Parents' Bill of Rights For Data Privacy and Security* has been recoded from 5550-E to 8635-E to reflect its recent update. In accordance with Policy 2400 *Board Policy Development*, this revised policy is being submitted for one reading and possible adoption.

4526

## **COMPUTER NETWORK AND INTERNET ACCEPTABLE USE FOR STUDENTS AND STAFF**

**Philosophy:** It is the philosophy of the Great Neck Public Schools that the integration of technology with the curriculum is an essential part of instruction. At the same time, there is an inherent responsibility on the part of users to conduct themselves in an appropriate and considerate manner when using this medium. The Internet contains a rich array of educational content as well as information that is illegal or inappropriate for children. Therefore, Internet resources are filtered for inappropriate content, students are educated about Internet safety and digital citizenship, and student use is monitored and supervised by staff. However, the security, accuracy and quality of information that is available through our network cannot be guaranteed.

**Parent/Guardian Option:** A parent/guardian may deny their child independent access to the Internet at any time by submitting a letter to the school. However, teacher-directed Internet activities are part of our curriculum, and not subject to parent/guardian authorization.

**Protection of Personal Information:** Network activities increasingly include the use of various online educational Web sites and services that may require students to set up individual user accounts. When this is needed, the minimum required personal information will be provided solely for the purpose of accessing such services in connection with approved classroom instruction. With increased concern about identity theft and the need to protect personally identifiable information, teachers will consult with their school's technology specialist, and if needed, the District Technology Director, to ensure that the terms of service of any new cloud-based educational service complies with District standards for privacy and security, and are consistent with the *Parents' Bill of Rights For Data Privacy and Security (Policy 5550-E-8635-E)*. Unless a parent/guardian denies such access for their child, students will be permitted to set up such accounts, with the consent of their teachers, in accordance with the Children's Online Privacy Protection Act.

**Internet Filtering System:** In compliance with the Children's Internet Protection Act, the District employs technology protection measures that are designed to block access to visual depictions of pornography, obscenity and other material deemed illegal, inappropriate or harmful to minors. Web site traffic passes through this filter on all Internet-enabled computers. The following procedure has been developed to customize the filter in a manner that is consistent with instructional needs and community standards:

**4526/2**

1. Three separate filters will be provided for students and staff to meet their respective educational, instructional, and professional needs while maintaining compliance with the law and this policy:

- a. elementary/middle school students;
- b. high school students;
- c. staff

2. Technology protection measures will not be disabled for student use. Bypass accounts will be limited in scope and by location to adult-only computers. The need to use bypass accounts should be rare; therefore, they will be provided to a limited subset of users including central and building administrators, deans, and computer and library staff. Bypass accounts will be provided for the following reasons:

- a. to conduct bona fide research for professional use;
- b. to preview blocked Web sites to determine their appropriateness for instruction;
- c. to investigate an issue involving the behavior, health, or safety of a student;
- d. for other lawful reasons not otherwise prohibited by the law or this policy.

Staff members may access a bypass account through any of the users identified above. Users should be mindful of the fact that our filtering system logs all Web site activity.

3. Users are encouraged to submit Web site addresses that they believe are incorrectly filtered to their school's computer specialist for review.

4. Valid requests will be forwarded to the Office of Instructional Technology for resolution.

5. If a request is denied, alternatives will be discussed with the requestor and, if necessary, school library/technology staff will be consulted.

6. Uncategorized sites will be allowed by default on the staff filter, but will be blocked by default on student filters until they are categorized through the usual process or submitted for review.

**Personal Security Issues:** The Great Neck Public Schools issues network accounts and online accounts to students and staff to facilitate instruction and learning. The District also issues e-mail accounts to ~~high school~~ secondary students and staff to facilitate communication and collaboration. Information created with these accounts and stored on District equipment is the property of the Great Neck Public Schools, and is subject to District review.

**4526/3**

Therefore, users should have no expectation of privacy, and should exercise professional discretion when creating, storing or transmitting any electronic information including that which is stored on hosted providers. Likewise, online communications between students and staff offer unique learning opportunities, but can have potentially negative consequences if misused or misinterpreted. Students and staff should always be aware that online communications can become part of the public domain, and should not be considered personal or private.

1. Users should not share their school accounts or attempt to ascertain the passwords of others.
2. For safety reasons, students should never transmit personal information such as names, addresses, telephone numbers, or photographs, or make appointments with people they have met online, without prior authorization from both a parent/guardian and a building administrator or his/her designee.
3. Students should notify a staff member whenever they come across information that is dangerous, illegal, obscene, inappropriate, or makes them feel uncomfortable.
4. Users must follow the Guidelines in District Sponsored Internet Publishing (Policy 5221) to determine whether, and under what circumstances, names, photos, videos, school work, or other student or staff content may be published on public Web sites, including social networking sites.

**User Guidelines:** Use of our network is a privilege to be used responsibly, fairly and appropriately. The same behavioral expectations of individuals in school and the community apply to online behavior. Users should be aware that the District maintains compliance by monitoring online activity.

1. Priority will be given to those individuals who are using the Internet for curriculum-driven and research-oriented purposes.
2. The rights of all students and staff to use our network without disruption should be respected at all times.
3. District-owned equipment and software should be treated with care.

**4526/4**

1. Personal use of the Internet is prohibited on the District network during the school day for all users, but is permitted for staff from 3 PM to 8 AM provided that such use does not interfere with a professional assignment, compromise network security or is in conflict with the educational philosophy of the Great Neck Public Schools. It is also permissible for staff to use personal devices that access the Internet without going through the District network, except during instructional, preparation, professional, and supervisory times as contractually defined. Students will follow the guidelines listed in the District's *Policy 5695 Personal Electronic Communication Devices*.
5. High Secondary school students and staff members will be assigned District e-mail accounts for professional and educational use.
6. Elementary ~~and middle~~ school students can request e-mail access through a staff account for education-related reasons with authorization and supervision from the staff member.
7. Upon request, a club or activity may be assigned a District e-mail account to be used solely for the purpose of club or activity business. This account may be accessed by student designees, recommended and supervised by the faculty advisor.
8. Users may not access synchronous online communications such as chat rooms or instant messaging unless it is for education-related reasons; students must have authorization from a staff member.
9. High schools students and staff members may access and contribute to asynchronous online communications such as message boards, blogs, and Wikis as long as messages are posted in a thoughtful and respectful manner for educational and professional reasons.
10. Elementary ~~and middle~~ school students may participate in classroom activities that utilize e-mail and Web 2.0 applications only if a teacher initiates the assignment and proactively reviews the posted content.
11. Users may utilize education-specific or professional social networking sites but not sites that primarily facilitate personal relationships. However, high school students and staff may request access to individual pages on such sites for educational or professional reasons.

**4526/5**

12. The District as an organization, and the individual schools as suborganizations, may have, to the extent possible, an official read-only social networking presence using Facebook® with a designated computer to be used for this purpose. High school students may participate in maintaining a school's official social networking presence using Facebook® with supervision by a designated staff member. Clubs, activities, teams, and other groups may contribute to the suborganization presence.

13. Image search sites are allowed for students and staff through a safe search filter, and video streaming sites are allowed for high school students and staff through a safe mode, or by exception.

14. Users may not download or upload files unless it is for education-related reasons; elementary and middle school students must have authorization from a designated staff member.

15. The use of the District network to purchase items or services for professional use, without appropriate supporting documentation, is prohibited. Personal purchases by staff are permitted from 3 PM to 8 AM provided that such use does not interfere with a professional assignment, compromise network security or is in conflict with the educational philosophy of the Great Neck Public Schools.

16. Users may not attempt to gain unauthorized access to other user accounts, hack into computer systems, breach security passwords or circumvent our filter.

17. High school students and staff members may use personal devices to connect to the appropriate District Bring Your Own Device (BYOD) wireless network in designated locations. By doing so, users implicitly agree to the terms, conditions, responsibilities, and liabilities for such use contained in this and other District policies as well as applicable local, state and federal laws.

18. Adult visitors invited to the Great Neck Public Schools to conduct business, take adult education courses, or participate in evening, technology-based school events may use District equipment with guest network privileges. Requests for exceptions to this rule will be considered by the District Technology Director on a case-by-case basis. If an exception is granted, a temporary password will be made available for access to the BYOD Guest wireless network.

19. No user may physically or wirelessly connect unauthorized equipment of any kind to our network. Any such equipment, if found, will be removed immediately by District staff for network security reasons, and reported to the District Technology Director and Building Principal.

**4526/6**

**Terms and Conditions for Personal Devices:** BYOD wireless networks for high school students and staff are designed to provide wireless access to the Internet and may not have access to other networked District resources. In addition to the other guidelines in this policy, the following terms are pre-conditions for the use of personal devices on our BYOD wireless networks:

1. Personal devices must contain the most recent operating system, security updates, Web browser, and virus/malware scanning software (where applicable).
2. Technical information about personal devices may be logged by the District when making this connection.
3. High school students and staff agree to submit their personal devices to GNPS Technical Support or school staff upon request for ongoing compliance with these guidelines.
4. GNPS Technical Support is not available to troubleshoot or support personal device issues.
5. The District is not responsible or liable if personal devices are accessed, modified, infected, broken, vandalized, stolen, lose data, become inoperable, injure the owner or another individual, or damage the property of the school or others while on District property.

**Ethical and Legal Considerations:** Use of our computer network must conform to District policies and local, state and federal laws. The following are prohibited:

1. Use of our network to access, store, distribute or promote illegal activities, obscenity or any other material deemed inappropriate or harmful to minors.
2. Use of our network to install, use, store, duplicate or distribute personal software or copyrighted materials without the license to do so, including software, files, videos, photographs, graphics, text, music, or speech.
3. Use of our network to transmit computer viruses or other malware.
4. Use of our network to plagiarize, in part or whole, the intellectual property of others, including the work of fellow students or any published content whether in print or electronic format.

**4526/7**

**Consequences of Violations:** The consequences for violating this policy will be consistent with other District policies and may include the following:

1. Notification of school authorities.
2. Notification of parent/guardian.
3. Suspension of access to the computer network and the Internet.
4. School consequences consistent with the *Policy 5300 Code of Conduct*.
5. Financial restitution.
6. Legal action.

**Staff Responsibilities:** In order to comply with the provisions of this policy and the Children's Internet Protection Act, building principals will inform staff members to:

1. Inform all students about the guidelines contained in this policy, educate all students with regard to Internet safety and digital citizenship, and supervise and monitor the online activities of all students.
2. Take reasonable measures to prevent students whose parent/guardian has denied permission from engaging in independent Internet activities.
3. Take appropriate disciplinary actions when students violate this policy.
4. Report serious policy violations to an administrator.
5. Report illegal, obscene, or inappropriate information to the Office of Instructional Technology.
6. Never facilitate the collection of private information about students by any Web site outside of the Great Neck Public School domain, consult with the school's technology specialist, and if necessary, the District Technology Director, to ensure cloud-based services comply with District standards for privacy and security of personal information, and ensure that only the minimum information has been provided to conduct a sanctioned online educational activity.

**4526/8**

7. Contact an administrator when inappropriate student use of the Internet outside of school comes to their attention so that the matter can be investigated, parents may be notified, and appropriate action may be taken to minimize disruption to the educational environment and ensure the safety and well-being of children.

All of the above notwithstanding, parents are ultimately responsible for the appropriate behavior of their children when using personal or District-issued technology outside of school and should address any misuse or misbehavior.

***Great Neck Public Schools***

***Adopted: 4/28/98***

***Amended: 6/17/02; 1/09/06; 3/31/08; 6/21/10; 12/9/13; 7/7/15***

***Proposed Revision: 9/16/20***

e. **Budget Amendment II**

**INFORMATION**

The COVID-19 Pandemic has resulted in a number of unbudgeted expenditures to prepare for the instruction of students both in our buildings and remotely. Staff, in addition to what was included in Budget Amendment I, is needed to effectively educate our students and comply with social distancing requirements. A second budget amendment is needed at this time to cover these expenditures. It is likely that as the school year evolves and more unbudgeted expenditures arise, another budget amendment will be needed.

**RECOMMENDATION**

It is recommended that the following budget amendment be made increasing the 2020-2021 budget by \$2,578,377:

<b>Revenue</b>	
A917 Unassigned (Unappropriated) Fund Balance	<b><u>\$2,578,377</u></b>
<b>Appropriation (Expenditures)</b>	
A1310-4006-000-0000 Outside Services	\$5,250
A2010-4010-096-0000 Consultants District Wide	\$2,795
A2100-1200-000-0000 Teacher Salaries K-5	\$2,562,832
A2815-4001-000-0000 Medical Services	\$7,500
<b>Total</b>	<b><u>\$2,578,377</u></b>

f. **Revised 2020-2021 School Calendar (Revision #2)**

**INFORMATION**

The District has amended the following dates for the current 2020-2021 school year:

<b><u>Change</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
Supt's Conference Days	Mon. 8/31/20–Wed. 9/2/20	Mon. 8/31/20–Fri. 9/4/20
First Day of School	Thurs. 9/3/20	Tues. 9/8/20

Attached is the revision of the School Calendar reflecting these changes.

**RECOMMENDATION**

It is recommended that the Board of Education adopt Revision #2 of the 2020-2021 School Calendar.

# GREAT NECK PUBLIC SCHOOLS

References: [https://stateaid.nysed.gov/attendance/attendance\\_memo.htm](https://stateaid.nysed.gov/attendance/attendance_memo.htm), <http://interfaithcalendar.org/>

## School Calendar (Revision #2)

2020-2021

### August/September

S	M	T	W	T	F	S
	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

21

### October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

21

### November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

17

### December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

14

### January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

19

### February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

14

### March

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

20

### April

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

19

### May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20

### June

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

19

Aug. 31 - Sept. 4	Supt's Conference Days
Sept. 7	Labor Day Holiday
8	First Day of School
28	Yom Kippur
Oct. 12	Columbus Day
Nov. 3	Supt's Conference Day
11	Veterans Day
25 - 27	Thanksgiving Recess
Dec. 21 - Jan. 1	Holiday Recess
Jan. 18	Martin Luther King Day
Feb. 12	Lunar New Year
15 - 19	Winter Recess
Mar. 29 - Apr. 5	Spring Recess
May 31	Memorial Day
June 25	Last School Day

SHADED DATES INDICATE  
SCHOOLS ARE CLOSED.

IF SCHOOLS ARE CLOSED FOR MORE  
THAN 2 "INCLEMENT WEATHER" DAYS,  
MAKE-UP DAY IS 4/5

OUTLINED DATES INDICATE  
SUPERINTENDENT'S CONFERENCE DAYS:  
SCHOOLS CLOSED FOR STUDENTS.

Revised and approved 9/16/20

Teachers Report 184 Days  
Students Report 178 Days

**g. Fee Schedule for the Fun For Fours Program**

**INFORMATION**

Every year the administration reviews the fee structure for the Fun For Fours Program. The following is the new fee schedule for the 2021-2022 school year that will take effect July 1, 2021. This new fee schedule represents a 1.81% increase in fees for this program.

<u>Parkville Session</u>	<u>2021-2022</u>
3 times per week/Afternoon (a)	\$2,797
5 times per week/Morning	\$4,313
5 times per week/Afternoon (a)	\$4,487
 <u>John F. Kennedy Session</u>	 <u>2021-2022</u>
5 times per week/Morning (b)	\$4,313
5 times per week/Afternoon (b)	\$4,313

- (a) The afternoon session is at Parkville is 15 minutes longer than the morning session.  
 (b) The morning and afternoon sessions at John F. Kennedy are of equal duration.

**RECOMMENDATION**

It is recommended that the Board of Education authorize the above fee schedule for the 2021-2022 Fun For Fours Program effective July 1, 2021. This new fee schedule represents a 1.81% increase in fees for this program.

## **h. Software License Renewal for Infinite Campus**

### **INFORMATION**

The District has been using the Infinite Campus software package as its primary student information system since the 2005-06 school year. This software allows district personnel to track students' demographic, academic, health, attendance, and other information, and it provides data for the District's required reporting to the New York State Education Department. It also includes an online portal where parents and guardians can view information about their children.

Two add-ons to the Infinite Campus software package enhance the District's ability to communicate with families. The Online Registration module allows new enrollees to submit their demographic information and upload documents, and the Backpack allows the District to make prior years' report cards and other documents available to parents online.

The software licensing and support agreement that was previously approved by the Board remains in effect. At this time, the annual software subscription renewals for Infinite Campus are due.

### **RECOMMENDATION**

It is recommended that the Board of Education approve the renewal of the annual subscriptions for Infinite Campus District Edition (\$88,082.32), Infinite Campus Online Registration (\$16,410), and Infinite Campus Backpack (\$7,250) from October 1, 2020 through September 30, 2021, as well as an additional allocation (\$2,400) for any training, custom reports, or data restoration that may be needed during the year.

**i. School Psychology Intern****INFORMATION**

Psychology interns are graduate students who work under the supervision of a certified school psychologist. They may engage in activities such as classroom observations, psychoeducational assessments, behavioral interventions, consultation with teachers and other staff members, presentations to staff, feedback conferences with parents, participation in CSE meetings, and counseling.

**RECOMMENDATION**

Board approval is requested for the following student to serve as school psychology intern for the 2020-2021 school year:

<b>INTERN</b>	<b>COLLEGE/PROGRAM</b>	<b>SCHOOL</b>
Kvasnitska, Ilona	Columbia	Saddle Rock

Motion: J. Shi

Vote: 5-0

j. **Student Teacher(s) and/or Observer(s) – Elementary – Fall 2020 Semester**

**INFORMATION**

Pursuant to Education Law Section 301 – Qualification of Teachers, a practice teacher enrolled in an approved teacher education program may teach a class provided s/he is supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at local universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our elementary classrooms.

The following student teacher(s) and/or observer(s) have requested assignments to our elementary schools for the 2020 fall semester.

**STUDENT OBSERVER(S)**

<b><u>Name</u></b>	<b><u>College</u></b>	<b><u>School</u></b>	<b><u>Teacher</u></b>	<b><u>Grade/Subject</u></b>	<b><u>Hours/Dates</u></b>
Nicole Tsaltas	Touro	ERP	M. Baker	Spec. Ed.	200
Sarina Carbone	LIU	JFK	F. Heller-Lenga	1	9/17-10/30/20
			G. Kishinevsky	Kdg.	11/2-12/18/20

**RECOMMENDATION**

It is recommended that the Board of Education approve the placement of the above student teacher(s) and/or observer(s) to our elementary fall 2020 semester.

Motion: J. Shi

Vote: 5-0

**k. Student Teacher for Students with Speech Language Disabilities****INFORMATION**

Speech student teachers are placed in GNPS to gain experience working with school aged students. They participate in various activities including administering a variety of assessments for screenings and both initial and three-year evaluations. Student teachers will work with supervisors to develop teaching skills during individual and small group therapy as well as programmatic push in support services.

**RECOMMENDATION**

Board approval is requested for the following individual to serve as student teacher for the 2020-2021 school year:

<b>STUDENT TEACHER</b>	<b>COLLEGE/PROGRAM</b>	<b>SCHOOL</b>
Loughran, Jenna	Post-LIU	Saddle Rock

Motion: J. Shi

Vote: 5-0

## I. Heating System Water Treatment Service Contract Extension

### INFORMATION

The District has completed the second year for Heating System Water Treatment Service. Acqua Treat Ltd. was awarded the contract as they were the lowest responsible bidder in accordance with the specifications of the August 13, 2018 bid.

The agreement calls for monthly service visits for steam heating systems and bi-monthly service visits for hot water heating systems.

The District has been satisfied with the performance of the Acqua Treat Ltd. The initial contract was from September 1, 2018 through August 31, 2021, with the option for two additional one year periods. The District would like to exercise the option to renew for one additional year. The vendor agrees to provide all services in accordance with the August 13, 2018 bid at no additional cost. Pricing remains as follows:

Monthly Service Visits for Steam Heating Systems	\$80.80 per visit
Bi-Monthly Service Visit for Hot Water Heating Systems	\$60.60 per visit
Cost of Chemicals Used	\$6.00 per pound

### RECOMMENDATION

It is recommended that the Board of Education exercise its option for a fourth year with Acqua Treat Ltd. from September 1, 2020 through August 31, 2021 with no percentage increase from the previous year.

As amended.

Motion: D. Ashkenase

Vote: 5-0

**m. Insurance Recovery Check – E.M. Baker School****INFORMATION**

In June of 2020, there were lighting strikes in the vicinity of the E.M. Baker School building, which caused a loss of power and damage to the main switch gear. As a result, this damage needed to be remediated as soon as possible to minimize additional damage and cost. The District filed a claim with the insurance reciprocal, New York Schools Insurance Reciprocal (NYSIR), who paid the School District \$74,313.01 in total. This payment was made to the District to pay the vendors performing the repair work directly.

**RECOMMENDATION**

It is recommended that the Board of Education accept the check of \$74,313.01 from New York Schools Insurance Reciprocal (NYSIR) in settlement of the loss of power and damage to the main switch gear. The proceeds from that check will be accounted for in the Bond Projects Account of the Great Neck Public School District as follows:

**Revenue Budget:**

H2680 Insurance Recoveries \$74,313.01

**Expenditure Budget:**

H-BND-1620-2930-01-18 General Construction \$74,313.01

It is also recommended that the Board of Education authorize payment to the vendors performing the repair work accordingly from the proceeds of checks received from NYSIR for the power surge.

n. **Interior Alterations – South Middle School (Change Order #1)**

**INFORMATION**

One of the projects in the District's Capital Program includes the interior alterations at South Middle School. While working on the project, J-Cole Construction Co. Inc. was asked to perform additional work and was back charged for not providing items in the original contract as follows:

<u>Items Back Charged</u>	<u>Amount</u>
Credit back to the District for not furnishing and installing window blinds	(\$7,539.84)
Credit back to the District for not furnishing and installing lintels at doors 005 & 006.	(\$3,110.18)
District requested that the contractor provide additional painting of soffits, window pockets and unit ventilators	\$3,656.00
District requested that the contractor provide additional carpentry amendments at existing window and all wall locations within the library perimeter.	\$8,598.00
<hr/>	
Total Change Order #1: \$1,603.98	

Original Contract Sum:	\$864,486.00
Change Order #1:	+ 1,603.98
Amended Contract Sum:	<u>\$866,089.98</u>

**RECOMMENDATION**

It is recommended that the Board of Education approve change order #1 in the amount of \$1,603.98 with J-Cole Construction Co. Inc.

Motion: D. Peirez

Vote: 5-0

o. **Donation – Monetary: Parkville (Masks)**

**INFORMATION**

The Parkville Hearts & Flowers committee would like to make a monetary donation of \$193 to Parkville School to cover the cost of custom facemasks for the staff.

The administration has indicated that the donation would be very much appreciated.

**RECOMMENDATION**

It is recommended that the Board of Education accept the donation of \$193 to the Great Neck Public Schools and increase the following budget codes:

	<b><u>Budget Code</u></b>	<b><u>Description</u></b>	<b><u>School</u></b>	<b><u>Amount</u></b>
Expenditures:	A2110-4500-010-0000	Instructional Supplies	Parkville	\$193
Revenues:	A2705-096	Gifts and Donations	District	\$193

**Parkville School  
10 Campbell Street  
New Hyde Park, NY 11040**

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August 31, 2020

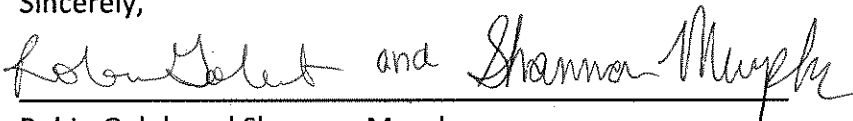
Great Neck Public Schools  
Board of Education  
345 Lakeville Rd  
Great Neck, NY 11020

RE: \$193 Monetary Donation

Dear Mrs. Berkowitz and members of the Board of Education,

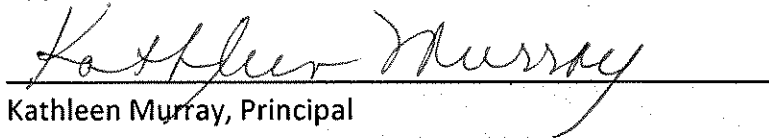
As the Co-Chairs of the Hearts & Flowers committee at Parkville School, we are writing to formally request approval for our committee to make a monetary donation in the amount of \$193.00 to Parkville School to cover the cost of custom facemasks for the staff.

Sincerely,



Robin Golub and Shannon Murphy  
Hearts & Flowers Co-Chairs

Approved by:

  
Kathleen Murray, Principal

### 3. **FINANCE AND OPERATIONS**

#### a. **Contract(s) – Instructional and Tuition**

##### **INFORMATION**

Great Neck has agreed to provide educational services for certain students with disabilities who are residents of other school districts. The Board of Education is asked to approve the following contract(s) for tuition.

<b>District</b>	<b>Location</b>	<b>Estimated Cost per Student</b>
Half Hollow Hills CSD	Dix Hills	\$81,182

##### **RECOMMENDATION**

It is recommended that the Board of Education approve the above contract(s) for the education of classified students attending special education programs in the Great Neck Union Free School District of Great Neck, New York from September 2020 through June 2021.

**b. Contract(s) – Maintenance: Nassau County Department of Social Services**

**INFORMATION**

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend residential programs located in other public school districts, or approved private special education settings. The Board of Education is asked to approve the following payment(s) for maintenance reimbursement.

<b>Residential Program</b>	<b>Rate</b>	<b>School Year</b>	<b>Students</b>	<b>Total</b>
Harmony Heights School	\$203.17	2019-2020	1	\$8,821.46
Harmony Heights School	\$203.17	2020-2021	1	\$23,654.01

**RECOMMENDATION**

It is recommended that the Board of Education approve the revised rates for maintenance reimbursement to the Nassau County Department of Social Services of Uniondale, New York for 38.424% of the total maintenance cost for each classified student placed in the residential program(s) listed above during September 2019 through June 2020.

**c. Contract(s) – Student Management Services****INFORMATION**

The Committee on Special Education (CSE) uses Frontline Technologies Group LLC to manage student services provided to classified students. Each year it is necessary to renew our Centris Syn and New York Special Education (NYSE) Directors subscriptions and pay the annual base and per student support and maintenance fees for the IEP Direct program to Frontline Technologies.

<b>Service Provider</b>	<b>Service</b>	<b>Fee</b>
Frontline Technologies	Translation of IEP Documents	\$859.35

**RECOMMENDATION**

It is recommended that the Board of Education approve payment to Frontline Technologies Group, LLC of Malvern, Pennsylvania for the 2020-2021 school year.

**d. Contract(s) – Tuition****INFORMATION**

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend programs located in other public school districts, BOCES, or approved private special education settings. The Board of Education is asked to approve the following contract(s) for tuition for the 2020/2021 school year.

<b>School</b>	<b>Location</b>	<b>Classified Student(s)</b>	<b>Tuition</b>	<b>Dates</b>
Harmony Heights School	East Norwich	2	\$57,159	7/20-8/20
Harmony Heights School	East Norwich	1	\$203.17 per diem for maintenance	7/20-8/20
Harmony Heights School	East Norwich	2	\$30,955	9/20-6/21

**RECOMMENDATION**

It is recommended that the Board of Education approve the above contracts for classified student(s) who attend these approved private special education schools.

**e. Contract(s) – Tuition Addenda****INFORMATION**

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process requires us to approve adjustments to such tuitions several times. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools as noted below.

<b>School</b>	<b>Location</b>	<b>Classified Student(s)</b>	<b>Adjustment</b>	<b>Dates</b>
Anderson Center for Autism	Staatsburg	2	\$33,910.28 per student for maintenance	7/20-8/20
Hagedorn Little Village School	Seaford	1	Revised tuition rate of \$76,798.40 per student to \$47,727 per student	9/20-6/21
Hagedorn Little Village School	Seaford	1	\$3,704 per student for 1:1 aide	7/20-8/20
Hagedorn Little Village School	Seaford	1	\$22,226 per student for 1:1 aide	9/20-6/21
Harmony Heights School	East Norwich	1	\$12,596.54 per student for maintenance	7/20-8/20
Henry Viscardi School	Albertson	2	Revised tuition rate of \$66,290.40 per student to \$67,003.20 per student	9/18-6/19
Judge Rotenberg Educational Center	Canton, MA	1	\$14,156 per student	7/20-8/20
Judge Rotenberg Educational Center	Canton, MA	1	Revised tuition rate of \$101,064 per student to \$103,813 per student	9/20-6/21
Judge Rotenberg Educational Center	Canton, MA	1	\$143,006.91 per student for maintenance	9/20-6/21
Judge Rotenberg Educational Center	Canton, MA	1	\$29,262.14 per student for maintenance	7/20-8/20
Judge Rotenberg Educational Center	Canton, MA	1	\$29,250 per student for 1:1 aide	7/20-6/21
Summit School	Upper Nyack	1	\$22,816.54 per student for maintenance	7/20-8/20

**RECOMMENDATION**

It is recommended that the Board of Education approve the revised rate(s) above for classified student(s) who attend(ed) approved private special education schools.

Motion: D. Peirez

Vote: 5-0

**f. Evaluation and Assessment Services****INFORMATION**

The Committee on Special Education (CSE) has recommended specialized assessments and evaluation for certain students with disabilities. The Board of Education is asked to approve payment for the evaluations which have been provided by the consultants and agencies below.

**BROOKVILLE CENTER FOR CHILDREN'S SERVICES****RECOMMENDATION**

It is recommended that the Board of Education approve payments to the Brookville Center for Children's Services of Brookville, New York for conducting the following evaluations during the 2020/2021 school year:

Psychological	\$304.00 per evaluation
Speech/Language	\$206.00 per evaluation
Occupational	\$206.00 per evaluation
Physical	\$206.00 per evaluation
Educational	\$206.00 per evaluation

**g. Evaluation Rates of Non-Resident Students****INFORMATION**

Great Neck has agreed to provide evaluation services for certain students with disabilities who are residents of other school districts. The student's home district is billed for the applicable cost.

<b>Evaluation Component</b>	<b>Evaluation Rate</b>	<b>Bilingual Evaluation Rate</b>
Psychological	\$291	\$377
Educational	\$194	\$240
Speech/Language	\$194	\$240
Occupational Therapy	\$194	\$240
Physical Therapy	\$194	\$240
Social History	\$168	\$219
Other Non Physician	\$214	\$265

**RECOMMENDATION**

It is recommended that the Board of Education establish the above evaluation rates for non-resident pupils for the 2020-2021 school year.

Motion: R. Sassouni

Vote: 5-0

h. **Outside Service Agreements**

**INFORMATION**

The attached Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

**RECOMMENDATION**

It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached Outside Service Agreements.

As amended.

Motion: D. Peirez

Vote: 5-0

**OTHER CONSULTANTS  
9/16/20 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Max. Approval</u>	
Bond Together Inc.	Remote Dance Instruction Program – Sundays	District Wide	10/18/20-12/13/20	\$360/hour	\$5,760.00	***
Bond Together Inc.	Remote Dance Instruction Program – Saturdays	District Wide	10/17/20-12/12/20	\$360/hour	\$5,760.00	***
Thomas D'Amico	Tai Chi Remote Instruction Classes	District Wide	10/17/20-12/19/20	\$50/hour	\$800.00	***
Family & Children's Association	Counseling Services for Bi-Lingual Families	District Wide	7/1/20-6/30/21	\$125/hour	\$80,000.00	
Fun Bricks LLC	Remote Coding Instruction Classes – Sundays	District Wide	10/18/20-12/13/20	\$375/hour	\$12,000.00	***
Fun Bricks LLC	Remote Coding Instruction Classes – Saturdays	District Wide	10/17/20-12/12/20	\$375/hour	\$15,000.00	***
Inbar Algov Kaplan	1:1 Music Therapy Sessions	District Wide	7/1/20-6/25/21	\$120/session	\$10,800.00	
La Rotonda	College Panel Dinner	North High	3/23/21	\$500	\$500.00	
Long Island Chess Kids	Remote Chess Instruction Classes	District Wide	10/18/20-12/13/20	\$120/hour	\$3,840.00	***
Long Island Chess Kids	Remote Chess Instruction Classes – Saturdays	District Wide	10/17/20-12/12/20	\$120/hour	\$4,800.00	***
Schechter Engineering, Inc.	Consultation, Installation, Repair and Maintenance Service for TV Studios, TV Truck and Mobile Facilities	District Wide	7/1/20-6/30/21	\$75/hour	\$25,700.00	
Reading Writing Proj. Network, LLC – Walk In	Professional Development and Site-Based/Virtual Coaching for the Elementary Remote Program Teachers	District Wide	10/21/20-6/30/21	\$11,500	\$11,500.00	

\*Partially or fully funded by a State of Federal Grant.

\*\*Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

\*\*\*Amount included in fee paid for by participants.

9/16/2020 12:59 PM

**i. Payment of Fees to Counsel****INFORMATION**

Invoices were received from district counsel, Frazer & Feldman, for professional services rendered during April 2020 through June 2020 in the following matters:

Student Matters – Special Ed (13)	\$	48,510.40
Negotiations	\$	184.50
Human Resources (5)	\$	5,253.75
Instruction	\$	24,437.25
Student Matters – Residency	\$	11,751.75
Miscellaneous	\$	35,946.85
	\$	<u>126,084.50</u>

**RECOMMENDATION**

It is recommended that the Board of Education authorize the payment of \$126,084.50 for April 2020 through June 2020 as per the invoices submitted by Frazer & Feldman for professional services rendered as stated above.

4. **STUDENT MATTERS AND CURRICULUM**

a. **Committee on Preschool Special Education Recommendations  
2020-2021**

**INFORMATION**

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

**RECOMMENDATION**

The Board of Education has been provided with the schedule of specific recommendations for the 2020 – 2021 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

B4813  
E7749  
R3190

**b. Committee on Special Education Recommendations 2020-2021**

**INFORMATION**

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

**RECOMMENDATION**

The Board of Education has been provided with the schedule of specific recommendations for the 2020 – 2021 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

A2474  
C1480  
E8468  
K6697  
K8826  
L5033  
M5210  
M8826  
S0436  
S4086  
S7123  
Z7890

On a motion by Ms. Berkowitz and approved by unanimous consent, the meeting was adjourned at 5:52 pm.

Kuniko Langel  
Secretary to the Board