

MINUTES OF A MEETING OF THE BOARD OF EDUCATION
THURSDAY, JULY 2, 2020
VIA LIVE STREAM

PRESENT:

Ms. Barbara Berkowitz, President
Mr. Donald L. Ashkenase, Vice President
Ms. Donna Peirez
Ms. Rebecca Sassouni
Mr. Jeffrey Shi

ALSO PRESENT:

Dr. Teresa Prendergast, Superintendent of Schools
Mr. John Powell, Assistant Superintendent – Business
Dr. Stephen Lando, Assistant Superintendent – Secondary
Ms. Kelly Newman, Assistant Superintendent – Elementary
Dr. Joseph Hickey, Assistant Superintendent – Pupil Personnel Services
Ms. Jennifer Kirby, Director – Human Resources
Mr. Jack Feldman, Counsel to the Board
Ms. Abby Hoglund-Shen, Counsel to the Board
Ms. Carol Blach, District Treasurer
Ms. Kuniko Langel, Secretary to the Board

Ms. Barbara Berkowitz called the meeting to order at 7:02 PM via live stream.

Viewers: 72

1. **REORGANIZATION OF THE BOARD**

a. **Election of Temporary Chairperson**

On a motion by Ms. Rebecca Sassouni, seconded by Mr. Jeffrey Shi, and unanimously carried, the Board elected Ms. Barbara Berkowitz as temporary Chairperson.

b. **Appointment of Temporary District Clerk**

On a motion by Mr. Jeffrey Shi, seconded by Ms. Donna Peirez, and unanimously carried, the Board elected Mr. John Powell as temporary District Clerk.

c. **Swearing in of Re-elected Board Member(s)**

Mr. John Powell administered the oath of office to newly re-elected Board members, Ms. Rebecca Sassouni and Mr. Jeffrey Shi.

d. **Election and Swearing in of Board President**

Ms. Barbara Berkowitz called for nominations for the office of President. On a motion by Mr. Don Ashkenase, seconded by Ms. Donna Peirez, and unanimously carried, Ms. Barbara Berkowitz was re-elected President. Mr. John Powell administered the oath of office to Ms. Barbara Berkowitz.

e. **Election and Swearing in of Board Vice President**

Ms. Barbara Berkowitz called for nominations for the office of Vice President. On a motion by Mr. Jeffery Shi, seconded by Ms. Rebecca Sassouni, and unanimously carried, Mr. Donald L. Ashkenase was re-elected Vice President. Mr. John Powell administered the oath of office to Mr. Donald L. Ashkenase.

f. **Election and Swearing in of Alternate Board Vice President**

Ms. Barbara Berkowitz called for nominations for the office of Alternate Vice President. On a motion by Ms. Barbara Berkowitz, seconded by Ms. Donna Peirez, and unanimously carried, Ms. Rebecca Sassouni was re-elected Alternate Vice President. Mr. John Powell administered the oath of office to Ms. Rebecca Sassouni.

g. **Swearing in of Superintendent of Schools**

Mr. John Powell administered the oath of office to Dr. Teresa Prendergast, as Superintendent of Schools (July 1, 2020 – June 30, 2021).

h. **Appointment and Swearing in of District Clerk**

On a motion by Ms. Berkowitz, seconded by Ms. Donna Peirez, and unanimously carried, Mr. John Powell was appointed District Clerk. Ms. Barbara Berkowitz administered the oath of office to Mr. John Powell.

i. **Appointment and Swearing in of District Treasurer**

On a motion by Ms. Donna Peirez, seconded by Mr. Jeffrey Shi, and unanimously carried, Ms. Carol Blach was appointed District Treasurer. Mr. John Powell administered the oath of office to Ms. Carol Blach.

2. **ORGANIZATIONAL MATTERS OF THE BOARD**

The following are offered for the approval of the Board of Education:

a. **Designation of Banks as Depositories**

For the 2020-2021 school year:

- Capital One Bank
- JP Morgan Chase Bank
- JP Morgan Securities
- New York Community Bank
- New York Class
- Signature Bank
- Valley National Bank

b. **Budget Transfers**

The Superintendent of Schools or the Assistant Superintendent for Business, in accordance with [Budget Transfers Policy #6150](#), is authorized to make transfers, reclassifications, or adjusting entries in the General Fund and Capital Fund budget codes.

c. **Resolution for Wire Transfers, Investments and Collateral Agreements**

- John T. Powell, Assistant Superintendent for Business and Temporary District Clerk
- Jason Martin, Coordinator Info Systems Business
- Michele Domanick, Confidential Principal Typist Clerk and
- Catherine Davidson, District Registrar

are hereby authorized on behalf of the School District to request wiring of funds from Great Neck accounts to accounts of payees designated in instructions to the Bank either by telephone, via on-line banking, facsimile or in writing; and/or to make investments in accordance with [Investment Policy #6240](#); and to enter into third party collateral agreements.

d. **Appointment of District Treasurer: Carol Blach**

For the 2020-2021 school year at an annual rate of \$8,692.

e. Resolution for Indemnification and Legal Defense

Whereas, the Board of Education of the Great Neck U.F.S.D. wishes to protect the District, the members of the Board of Education and any school district officers in actions brought against them or in any action or proceeding including any district property or involving its rights or interests; and

Whereas, the Board of Education of the Great Neck U.F.S.D. wishes to protect its Superintendent, principals, members of the teaching or supervisory staff, member of a committee on special education or subcommittee thereof, surrogate parent, as defined in the regulations of the Commissioner of Education, any member of the Board of Education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against him/her by the District, including proceedings before the Commissioner of Education, arising out of the exercise of his/her powers or the performance of his/her duties; and

Whereas, the Board of Education of the Great Neck U.F.S.D. wishes to protect its members, employees, officers, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the school district, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his/her employment or duties with the District,

Be it resolved, that the benefits and protection afforded provided to §3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

Be it further resolved that the benefits and protections provided pursuant to §18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law §3811, §3023 and §3028, subject to the procedural requirements set forth therein.

f. **Petty Cash Funds**

In the amount of \$100 each for the locations indicated in the fiscal year 2020-2021:

Administration Building	Lakeville School	SEAL
Clover Drive – Adult Learning	North High School	South High School
Clover Drive – PPS	North Middle School	South Middle School
Cumberland – Community Ed	Office of Phys Ed & Rec	Summer Rec Program
EM Baker School	Parkville School	Village School
JF Kennedy School	Saddle Rock School	

g. **Appointment of Legal Counsel as Independent Contractor:
Frazer & Feldman, LLP**

For 2020-2021. Effective July 1, 2020, with compensation to be based on an hourly rate of \$225 per hour for attorneys and \$120 for legal assistants/paralegals plus an annual retainer of \$33,000.

h. **Appointment of Bond Counsel as Independent Contractor:
Hawkins Delafield & Wood LLP**

For 2020-2021. Effective July 1, 2020, with fees determined on an as needed basis.

i. **Appointment of Actuarial as Independent Contractor:
Aquarius Capital**

For 2020-2021. To the position of GASB 75 Actuaries, effective July 1, 2020, at an annual rate of \$1,500.

j. **Appointment of Actuarial as Independent Contractor:
Sound Actuarial Consulting**

For 2020-2021. To the position of Workers' Compensation Actuary, effective July 1, 2020, at an annual rate of \$9,000.

k. **Appointment of Financial Advisors as Independent Contractor:
Capital Markets Advisors, LLC**

For 2020-2021. Effective July 1, 2020, with fees determined on an as needed basis.

l. **Appointment of Financial Statements Preparation as Independent
Contractor: TBD**

For 2020-2021.

- m. **Appointment of NYSIR Insurance Carrier as Independent Contractor**
For 2020-2021. New York Schools Insurance Reciprocal, effective July 1, 2020, at an annual cost of TBD.
- n. **Appointment of Student Accident Insurance Carrier as Independent Contractor: OBE Insurance Corp**
For 2020-2021. Effective July 1, 2020, at an annual cost of \$36,328.
- o. **Appointment of Crime Bond Insurance Carrier: Northern Insuring Agency, Inc.**
For 2020-2021. Effective July 1, 2020 at an annual cost of \$6,675
- p. **Appointment of Medical Director as Independent Contractor: Dr. Jack Levine, Medical Director**
For 2020-2021. At a rate of \$50,488.27
- q. **District Election**
The Budget Hearing and the Special Meeting for Adoption of the Budget to be held on April 20, 2021, at 8:30 p.m.; and the Annual District Meeting to be held on May 18, 2021 from 7 a.m. to 10 p.m. at E. M. Baker School, Lakeville School, South High School and Saddle Rock School.
- r. **Publication of Legal Notices or Other Special Notices**
May be published as required by law in THE GREAT NECK RECORD, THE GREAT NECK NEWS, THE NEW YORK TIMES, NOTICIA or NEWSDAY, any or all of which are named official newspapers for the school district for the 2020-2021 school year.
- s. **Signature Plate: Carol Blach and TBD**
The following signature plates be hereby authorized for use on all checks in payment of purchases, on payroll checks in payment of amounts due employees of this school district, etc., in the general transaction of this school district's business:
Carol Blach and TBD
- t. **Appointment of Directors of Registrars: Michele Domanick, Anne Hartel & Rosemarie Cacioppo**
For the 2020-2021 school year at an annual rate of \$1,537 each.

- u. **Appointment of Temporary District Clerk: John T. Powell**
For the 2020-2021 school year.
- v. **Appointment of Claims Auditor: R. S. Abrams & Co., LLP**
For the 2020-2021 school year at an annual rate of \$40,800.
- w. **Appointment of External Auditor: Cullen & Danowski, LLP**
For the 2020-2021 school year at an annual rate of \$57,800.
- x. **Appointment of Internal Auditor: Cerini & Associates, LLP**
For the 2020-2021 school year at an annual rate of \$33,210
- y. **Appointment of Records Management Officer: Kuniko Langel**
For the 2020-2021 school year at an annual rate of \$7,109.
- z. **Appointment of Registrar: John T. Powell, Assistant Superintendent for Business and Temporary District Clerk, and Great Neck Resident Rosemarie Cacioppo**
To be used as needed during the 2020-2021 school year.
- aa. **Appointment of District Student Registrar: Catherine Davidson**
To supervise the keeping of the register of attendance, in accordance with 8NYCRR 104.1 (e-g) and 104.1(2)(ix) for the 2020-2021 school year.
- bb. **Appointment of District-Wide Safety Team**
See attached list of members
- cc. **Appointment of District Architects and Engineers**
The following architectural and engineering firms will be used as needed for the 2020-2021 school year:
- Burton Behrendt Smith
 - H2M architects + engineers
 - J. C. Broderick & Associates, Inc.
 - Savin Engineers, P.C.

dd. **Appointment of the Following Officers for the 2020-2021 School Year**

- 1) Asbestos Designee: Alfredo Cavallaro
- 2) Certification of Payroll: John T. Powell
- 3) DASA Officer: Joseph Hickey
- 4) Data Protection Officer: Catherine Davidson
- 5) District ADA Compliance Officer: Alfredo Cavallaro
- 6) District FOIL Appeals Officer: Joseph Hickey
- 7) Property Control Manager: John T. Powell
- 8) Purchasing Officer: Jason Martin
to make purchases on behalf of the school district in accordance with [Purchasing Policy #6700](#). Pennie Eng as Assistant Purchasing Agents as needed.
- 9) Title 9 Compliance Officers (for staff and students): Jennifer F. Kirby and Stephen C. Lando
- 10) Whistleblower Compliance Officers: Jason Martin and David Zawatson

ee. **Re-Adoption of All Policies and Code of Ethics in Effect During the Previous Year**

Implied in Education Law 1709, 2503

2.a.-d.	Motion: D. Ashkenase	Vote: 5-0
2.e.-f.	Motion: D. Peirez	Vote: 5-0
2.g.	Motion: D. Peirez	Vote: 5-0
2.h.-p.	Motion: R. Sassouni	Vote: 5-0
2q.-aa.	Motion: D. Peirez	Vote: 5-0
2.bb.-dd.	Motion: D. Ashkenase	Vote: 5-0
2.ee.	Motion: D. Ashkenase	Vote: 5-0

**GREAT NECK PUBLIC SCHOOLS
DISTRICT-WIDE SAFETY TEAM
MEMBERSHIP LIST 2020-2021**

Board of Education

TBD

Administration

Teresa Prendergast

John Powell

Stephen Lando

Richard Castro

James Popkin

Justin Lander

Alfredo Cavallaro

Steve Challis

Advisor

Bryan Abramovich (NYSIR)

UPTC

Moji Pourmoradi

Robin Fleishman

Cumberland

Samantha Tarantola

North High

Daniel Holtzman

Ron Levine

North Middle

Gerald Cozine

Lindsay Warstadt (GNTA)

South High

Chris Gitz

John Duggan

Clover Drive

Errin Hatwood (Adult Ed)

Alison Brennan (PPS)

Village

Steve Goldbeg

Samuel Yellis (GNTA)

South Middle

Gina Cartolano

Leonard DiBiase

Jennifer DiPalo (GNTA)

Saddle Rock

Luciana Bradley

Sara Goldberg

Robin Trichon (GNTA)

JF Kennedy

Ronald Gimondo

Linda Gitman (GNTA)

Susan Becker (GNTA-Head Nurse)

EM Baker

Michael Grimaldi

Heather Sweet-Lazos

Christina Kalamotousakis (GNTA)

Lakeville

Emily Zucal

Neepa Redito

Samantha Kienle (GNTA)

Parkville

Kathleen Murray

Andrea Lilli (GNTA)

Elizabeth Gebert (Nurse)

North Shore Hebrew Academy

Rabbi Jeffrey Kobrin

Nassau County Police

Steve Krukowski

Joe Oginski

Edward Vilchez

TBD

Mike Costanzo

Jesse Cooper

Lake Success Police Department

Joseph Gardella (Chief of Police)

Jessica Massaro

Joe Mezzacappa

Pat Sheridan

Kings Point Police Department

George Banville (Commissioner)

Great Neck Estates Police Dept.

Ricardo Moreno (Chief of Police)

3. **APPROVAL OF MINUTES**

- a. **June 10, 2020**
- b. **June 11, 2020**

The Board accepted the minutes of the above meetings, as presented.

4. **BOARD/ADMINISTRATIVE AFFAIRS**

a. **Superintendent's Report**

- Congratulated Village, North and South High School graduates. North and South High graduates celebrated commencement with drive-in movie experiences at Town of North Hempstead Beach Park. Thanked Dr. Lando, Dr. Gitz, Dr. Holtzman, Mr. Zahn and Mr. Meehan for coordinating.
- Thanked entire school community for creating positive learning environments for students this year.
- Acknowledged Mr. Gounaris and Food Services team for providing meals to families in our community.
- North High School selected to participate in ERASE Racism 2020, offered through Columbia Teachers College.
- Reopening of Schools: Advisory committees working on different scenarios, but will be dependent upon guidance from the Governor, CDC, American Academy of Pediatrics, NYS Dept of Health, NYS Education Department, and others.
- Wished everyone a safe and happy summer vacation.
- Next Board meeting: Thursday, August 26, 2020.

Dr. Teresa Prendergast
Superintendent of Schools

b. Resolution Setting Forth the Sum of Money to be Raised by Taxation for School and Library Purposes 2020-2021

INFORMATION

In accordance with the instructions submitted by the Nassau County Department of Assessment which establishes the assessed valuation for real property in the Great Neck Union Free School District, the Board of Education is obligated to approve the attached resolution setting forth the amount of tax money to be raised for school and library purposes. Certified copies of these resolutions are required to be filed with the Nassau County Legislature and the Board of Assessors on or before August 15, 2020.

RECOMMENDATION

It is recommended that the Board of Education adopt the attached resolution which raises real property taxes amounting to \$222,350,594 for the 2020-2021 school year; \$212,857,469 for school purposes and \$9,493,125 for library purposes.

Nassau County Legislature
1550 Franklin Avenue
Mineola, New York 11501

Nassau County Department of Assessment
Nassau County Office Building
240 Old Country Road, 4th Floor
Mineola, New York 11501

We the undersigned, Trustees of GREAT NECK UFSD (#7) in the Town of NORTH HEMPSTEAD, Nassau County, New York hereby certify as follows:

At a meeting of the Trustees of GREAT NECK UFSD (#7) held in the said School District on the 2nd day of July, 2020, the following resolutions were duly adopted and have been entered on the records of the said School District.

RESOLVED, that the following budget (Gross Amount) of the necessary claims and expenditures in GREAT NECK UFSD (#7) in the Town of NORTH HEMPSTEAD School year 2020-21, amounting to

\$ 241,395,571 School Purpose

\$ 9,737,825 Library Purpose

Total \$ 251,133,396 be and the same is hereby accepted.

RESOLVED that the sum of \$ 212,857,469 School Purpose

\$ 9,493,125 Library Purpose

Total \$ 222,350,594 be the remainder of

budget adopted as above and the amount which must be RAISED BY TAXATION (NET AMOUNT) for GREAT NECK UFSD (#7) of the Town of NORTH HEMPSTEAD, Nassau County, New York for the year 2020-21 be levied upon the taxable property of the said school district as said property has been certified to by the Assessor for the school year 2020-21.

RESOLVED, that the District Clerk of this School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code, to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 17th, 2020.

Signature of Board Members:

Attest: _____

Dated: _____

Trustees _____

c. **Great Neck Library Transmittal Contract**

INFORMATION

In June 2020 District voters authorized the District to collect \$9,493,125 in taxes for the Great Neck Library. This money is received by the District along with the District's tax revenue.

RECOMMENDATION

It is recommended that the Board of Education authorize the President of the Board of Education to sign the contract (3 copies) which permits the District to transfer Library Tax money directly to the U.S. Bank National Association; the designated Trustee for the Great Neck Library as per the Tax Pledge and Collection Agreement that began in December 2014 and continues for the 2020-2021 school year beginning on July 1, 2020.

d. **Resolution: Side Letter Agreements between the Board of Education of the Great Neck Union Free School District and Various Associations**

BE IT RESOLVED that the Board of Education of the Great Neck Union Free School District hereby approves the terms and conditions of the Side Letter Agreements (attached) effective July 1, 2020 between the School District and the following associations, pertaining to a one time exception of vacation carryover from the 2019-2020 school year to the 2020-2021 school year:

- Great Neck Buildings and Grounds Association
- Great Neck Buildings and Grounds Supervisor Association
- Great Neck Maintenance Staff Association
- Great Neck Office Staff Association
- Great Neck SAGES Association

BE IT HEREBY RESOLVED that the Superintendent is authorized to execute said Agreements on behalf of the Board of Education.



GREAT NECK PUBLIC SCHOOLS

345 Lakeville Road
Great Neck, New York 11020

Telephone (516) 441-4001
Fax (516) 441-4994

Teresa Prendergast, Ed.D.
Superintendent of Schools

June 24, 2020

Mr. Robert Loughlin, Unit President
Buildings and Grounds Association,
Civil Service Employees Association, Inc.

Re: Great Neck Buildings and Grounds Association (CSEA) and Great Neck Union Free School District -
Vacation Carryover

Dear Mr. Loughlin:

This letter will confirm our understanding concerning the one time modification to collective bargaining agreement's cap on vacation carryover by a member of the above bargaining unit and the new limits temporarily in place.

Notwithstanding the vacation carryover cap in Article 7.B. of the Collective Bargaining Agreement between the Great Neck Union Free School District ("District") and the Great Neck Buildings and Grounds Association (CSEA) ("Association"), which states that members vacation days "shall not be cumulative beyond a maximum of 30 days" or "20 days" depending on their start date, the following one time exception will be allowed. The members of the unit will be allowed to carryover up to seven additional unused vacation days from the 2019 - 2020 school year to the 2020 - 2021 school year. For employees hired prior to July 1, 2013, for this one year only, they will be able to carryover up to a maximum of 37 unused vacation days. For employees hired on or after July 1, 2013, for this one year only, they will be able to carryover up to a maximum of 27 unused vacation days. The vacation day carryover rules in the agreement will be restored for any carryover on or after June 30, 2021.

If the above comports with your understanding of the parties' agreement, and these terms are acceptable to you, kindly indicate your agreement on behalf of the Association by signing and returning one copy of this letter to my office.

Very truly yours,

Teresa Prendergast
Superintendent of Schools

For the Great Neck Buildings and Grounds Association, CSEA Inc.:

Robert Loughlin

Date: 6/24/2020



GREAT NECK PUBLIC SCHOOLS

345 Lakeville Road
Great Neck, New York 11020

Telephone (516) 441-4001
Fax (516) 441-4994

Teresa Prendergast, Ed.D.
Superintendent of Schools

June 24, 2020

Mr. Christopher Vecchio, President
Buildings & Grounds Supervisor Association

Re: Great Neck Buildings & Grounds Supervisor Association and Great Neck Union Free School District -
Vacation Carryover

Dear Mr. Vecchio,

This letter will confirm our understanding concerning the one time modification to the collective bargaining agreement's cap on vacation carryover by a member of the above bargaining unit and the new limits temporarily in place.

Notwithstanding the vacation carryover cap in Article 18 of the Collective Bargaining Agreement between the Great Neck Union Free School District ("District") and the Great Neck Buildings & Grounds Supervisor Association ("Association"), which states that members vacation days "shall not be cumulative beyond a maximum of 35 days" or "20 days" depending on their start date, the following one time exception will be allowed. The members of the unit will be allowed to carryover up to seven additional unused vacation days from the 2019 - 2020 school year to the 2020 - 2021 school year. For employees hired prior to July 1, 2012, for this one year only they will be able to carryover up to a maximum of 42 unused vacation days. For employees hired on or after July 1, 2012, for this one year only they will be able to carryover up to a maximum of 27 unused vacation days. The vacation day carryover rules in the agreement will be restored for any carryover on or after June 30, 2021.

If the above comports with your understanding of the parties' agreement, and these terms are acceptable to you, kindly indicate your agreement on behalf of the Association by signing and returning one copy of this letter to my office.

Very truly yours,

Teresa Prendergast
Superintendent of Schools

For the Great Neck Buildings & Grounds Supervisor Association:

Christopher Vecchio

Date: 6/25/2020



GREAT NECK PUBLIC SCHOOLS

345 Lakeville Road
Great Neck, New York 11020

Telephone (516) 441-4001
Fax (516) 441-4994

Teresa Prendergast, Ed.D.
Superintendent of Schools

June 24, 2020

Mr. Erik Guevara, President
Maintenance Staff Association

Re: Great Neck Maintenance Staff Association and Great Neck Union Free School District - Vacation Carryover

Dear Mr. Guevara:

This letter will confirm our understanding concerning the one time modification to collective bargaining agreement's cap on vacation carryover by a member of the above bargaining unit and the new limits temporarily in place.

Notwithstanding the vacation carryover cap in Article 8.b. of the Collective Bargaining Agreement between the Great Neck Union Free School District ("District") and the Great Neck Maintenance Staff Association ("Association"), which states that members vacation days "shall not be cumulative beyond a maximum of 35 days" or "20 days" depending on their start date, the following one time exception will be allowed. The members of the unit will be allowed to carryover up to seven additional unused vacation days from the 2019 - 2020 school year to the 2020 - 2021 school year. For employees hired prior to July 1, 2012, for this one year only they will be able to carryover up to a maximum of 42 unused vacation days. For employees hired on or after July 1, 2012, for this one year only they will be able to carryover up to a maximum of 27 unused vacation days. The vacation day carryover rules in the agreement will be restored for any carryover on or after June 30, 2021.

If the above comports with your understanding of the parties' agreement, and these terms are acceptable to you, kindly indicate your agreement on behalf of the Association by signing and returning one copy of this letter to my office.

Very truly yours,

Teresa Prendergast
Superintendent of Schools

For the Great Neck Maintenance Staff Association:



Erik Guevara

Date: 6-26-20



GREAT NECK PUBLIC SCHOOLS

345 Lakeville Road
Great Neck, New York 11020

Telephone (516) 441-4001
Fax (516) 441-4994

Teresa Prendergast, Ed.D.
Superintendent of Schools

June 24, 2020

Ms. Donna Fontanetta, Co-President
Ms. Jennifer Rodrigues, Co-President
Office Staff Association

Re: Great Neck Office Staff Association and Great Neck Union Free School District - Vacation Carryover

Dear Ms. Fontanetta and Ms. Rodrigues:

This letter will confirm our understanding concerning the one time modification to collective bargaining agreement's cap on vacation carryover by a member of the above bargaining unit and the new limits temporarily in place.

Notwithstanding the vacation carryover cap in Article 6.4.I. of the Collective Bargaining Agreement between the Great Neck Union Free School District ("District") and the Great Neck Office Staff Association ("Association"), which states that " a maximum of fifteen (15) vacation days may be carried over..." The members of the unit will be allowed to carryover up to seven additional unused vacation days from the 2019 - 2020 school year to the 2020 - 2021 school year. For this year only, unit members will be able to carryover up to a maximum of 22 unused vacation days. The vacation day carryover rules in the agreement will be restored for any carryover on or after June 30, 2021.

If the above comports with your understanding of the parties' agreement, and these terms are acceptable to you, kindly indicate your agreement on behalf of the Association by signing and returning one copy of this letter to my office.

Very truly yours,

Teresa Prendergast
Superintendent of Schools

For the Great Neck Office Staff Association:

Donna Fontanetta

Date: 6/25/20

Jennifer Rodrigues

Date: 6/24/20



GREAT NECK PUBLIC SCHOOLS

345 Lakeville Road
Great Neck, New York 11020

Telephone (516) 441-4001
Fax (516) 441-4994

Teresa Prendergast, Ed.D.
Superintendent of Schools

June 26, 2020

Mr. Stephen Goldberg, President
SAGES Association

Re: Great Neck SAGES Association and Great Neck Union Free School District - Non-Work Swapped Days

Dear Mr. Goldberg:

This letter will confirm our understanding concerning the one time modification to collective bargaining agreement's on the usage of non-work "swapped" days by certain members of the above bargaining unit and the new usage temporarily in place.

Notwithstanding the non-work swapped days usage provided in Article 15.D.5 of the Collective Bargaining Agreement between the Great Neck Union Free School District ("District") and the Great Neck SAGES ("Association"), which states that "the swapped days must be taken before the end of that same school year or calendar year, whichever is later, or else the days shall be lost." The following one time exception will be allowed: for this one year only, the members, covered under Article 15.D.5, will be allowed to carryover up to seven swapped days from the 2019 - 2020 school year to the 2020 - 2021 school year to be used by June 30, 2021. The swapped days usage rules in the agreement will be restored for any days after June 30, 2021.

If the above comports with your understanding of the parties' agreement, and these terms are acceptable to you, kindly indicate your agreement on behalf of the Association by signing and returning one copy of this letter to my office.

Very truly yours,

Teresa Prendergast
Superintendent of Schools

For the Great Neck SAGES Association:

Stephen Goldberg

Date: 6/26/20

e. Pupil Transportation – Amendment Agreement: VTC Bus Corp.**INFORMATION**

Great Neck Public Schools and our main school bus contractor, VTC Bus Corp., are parties to transportation contracts covering the period of 9/1/19 through 6/30/20 and a separate five year Transportation Agreement resulting from a request for proposals opened on February 25, 2020. On March 11, 2020, the World Health Organization declared COVID-19 a global pandemic. In an effort to protect the health and welfare of its students and their families, the Governor of the State of New York has issued Executive Orders requiring that schools be closed beginning on March 18, 2020 through the end of the 2019/20 school year, except that school districts continue to provide meals, distance learning, and have made plans for the provision of child care.

RECOMMENDATION

In light of this unprecedented occurrence and in order to avoid the time, expense and uncertainty of potential litigation, it is recommended that the Board of Education authorize the Board President to sign the transportation agreement amendment between Great Neck Public Schools and VTC Bus Corp.

f. Inservice Institute Course District-Wide – Summer 2020

INFORMATION

The Superintendent and her Inservice Institute designees, Jennifer Kirby and Kelly Newman, propose that the course described in the attached course description be offered to District personnel as part of our ongoing staff development program.

RECOMMENDATION

It is recommended that the Board of Education approve the Summer 2020 Inservice Institute course.

<u>Course Titles/Descriptions</u>	<u># Hours</u>	<u>Supplies</u>
<p>Supporting Grieving Students in Schools This training will help school staff understand the experience of the grieving student, and will include information from various "best practice" resources about how children understand death and express their grief. The instructor will share practical suggestions about how school staff can initiate conversation and offer support to the grieving student, and offer practical guidance about how to coordinate resources and manage special issues while supporting the child.</p>	8	0
<p>Time as an Agent of Change: Exploring Modern Civil Rights Movements Throughout history, America has found itself in times of social unrest. We are now living in such a time, particularly for African Americans, women, and the LGBTQ community. This course will explore three ongoing social movements: Women's Rights, African American Rights, and Gay Rights, and will feature what has been accomplished and what outstanding issues remain wholly unaddressed.</p>	16	0
<p>Fun Ideas for Making Lessons in Seesaw This course is designed to teach creative ways to make lessons in Seesaw. Participants will create various lessons using tricks and tools that will make their lessons more engaging for students. Prerequisite: Prior knowledge of how to use Seesaw.</p>	4	0
<p>Seesaw and Creating Lessons for Beginners This course will support Seesaw for remote instruction and allow you to get up and running on Seesaw. Seesaw can be used independently and with Google Classroom.</p>	4	0

<u>Course Titles/Descriptions</u>	<u># Hours</u>	<u>Supplies</u>
<p><u>Boom Cards: A Gamified Self-grading Platform</u></p> <p>Boom Cards are part of an interactive online platform that provides general and special education teachers as well as related service providers with the ability to create fun and engaging activities that also track student responses in a face-to-face or remote learning classroom. The activities can be deployed during a synchronous lesson or an asynchronous lesson, assignment, or exam. For those that want to collect data without having the students submit work, the platform tracks and grades student responses. For those working with individual student goals, the Boom Cards platform provides an avenue to develop specific goal-targeted programs and track student responses and progress. Student accounts can be created individually or as part of an entire class. Activities and exercises can also be shared with others as part of a professional learning community irrespective of subject area. Finally, this platform can be used on its own or incorporated as part of Google classroom for students from pre-k to high school.</p>	4	0
<p><u>An Introduction to Race and Ethnicity in the United States</u></p> <p>2020 continues to illustrate the challenges brought about by race relations within American society. As educators, it is critical for us to engage in conversations about race in order to confront societal inequities and empathize with the experiences of all our students and all Americans. This course will examine race in the United States from historical and contemporary vantages, while enabling participants to analyze the relationship between race and power. Discussions will revolve around citizenship and notions of American identity and participants will draw on reflection skills for a deeper understanding of race and everyday experience so that they may facilitate more culturally responsive classroom settings. This introductory course will specifically discuss concepts of race and ethnicity, as well as racial privilege. No prior knowledge of a particular academic discipline is needed. This course will include synchronous and asynchronous instruction and lessons will be shared with participants.</p>	8	0
<p><u>Virtual Reality in the Classroom</u></p> <p>This course will emphasize the implementation of virtual reality into various classrooms across all grade levels, disciplines, and populations. Participants will explore and familiarize themselves with virtual reality technology, related pedagogy, and instructional strategies that will foster greater student engagement through experiential learning. From the humanities to sciences, the arts and physical education, the elements of this course will enable teachers to introduce and supplement their content with tangible, visible and interactive components and in turn enhance instruction while simultaneously cultivating the social and emotional development of our students. The virtual reality resource will be Within (https://www.with.in/). Poll Everywhere, a student response system in real time, will also be included in this class</p>	8	0

g. Additions and Alterations – E.M. Baker School

INFORMATION

Burton Behrendt Smith (BBS), one of the District’s approved architectural firms, has issued a Request for Proposals for compliance inspections for the additions and alterations at E.M. Baker. The following firms responded:

	<u>Total Cost</u>
DEA Engineering	\$195 per inspection
GPI/Greenman-Pedersen, Inc.	\$300 per inspection

RECOMMENDATION

It is recommended that the Board of Education accept the proposal from DEA Engineering at the rate of \$195 per inspection.

h. Athletic Field Improvements and Sidewalk Replacements – North High and North Middle Schools

INFORMATION

One of the projects in the District’s Capital Program includes athletic field improvements & sidewalk replacements at the North High & North Middle Schools. On June 23, 2020, Mr. Jason Martin, Purchasing Officer, received the bids in the name of the Board of Education from the following vendors who submitted bids in accordance with the specifications:

Aventura Construction Corporation
Empire Energy Specialists Inc.
Gatz Sitework Landscape Construction
Gorilla Contracting Group
Laser Industries, Inc.
The LandTek Group

After the bids were open, Gorilla Contracting Group withdrew their bid.

RECOMMENDATION

It is recommended that the Board of Education award the athletic field improvements & sidewalk replacements at the North High & North Middle Schools to The LandTek Group for Base Bid GC-1 plus Alternates 1, 2, 3 & 4 in the amount of \$1,345,000.

i. **Electrical Service Replacement Re-Bid – John F. Kennedy School**

INFORMATION

One of the projects in the District’s Capital Program includes electrical service replacement at the John F. Kennedy School. On June 9, 2020, Mr. Jason Martin, Purchasing Officer, received the bids in the name of the Board of Education from the following vendors who submitted bids in accordance with the specifications:

Commander Electric
Cooper Power & Lighting Corp.
Corporate Electric Technologies
Palace Electrical Contractors Inc.
Polaris Electric Construction Corp.

RECOMMENDATION

It is recommended that the Board of Education award the electrical service replacement at the John F. Kennedy School to Cooper Power & Lighting Corp. for Base Bid EC-1 in the amount of \$338,000.

j. **Elevator Reconstruction – John F. Kennedy School**

INFORMATION

Specifications were duly advertised for elevator reconstruction at the John F. Kennedy School. On June 23, 2020, Mr. Jason Martin, Purchasing Officer, received the bids in the name of the Board of Education from the following vendors who submitted bids in accordance with the specifications:

Benchmark Construction Group, Inc.
J-Cole Construction Co. Inc.
Milcon Construction Corp.
Olympic Contracting Corporation
PB Contracting Corp.
Patriot Organization, Inc.
Stalco Construction, Inc.
Total Construction Corporation

RECOMMENDATION

It is recommended that the Board of Education award the elevator reconstruction at the John F. Kennedy School to J-Cole Construction Co. Inc. for Base Bid GC-1 and Deduct Alternate 1 in the amount of \$321,636.

k. Exterior Door Replacement – Lakeville School

INFORMATION

One of the projects in the District's Capital Program includes exterior door replacement at the Lakeville School. On June 9, 2020, Mr. Jason Martin, Purchasing Officer, received the bids in the name of the Board of Education from the following vendors who submitted bids in accordance with the specifications:

Arrow Steel Window Corp.
BJB Construction Corp.
Empire Energy Specialists Inc.
Martrukh Group Inc.
PB Contracting Corp.
Statewide Roofing, Inc.

RECOMMENDATION

It is recommended that the Board of Education award the exterior door replacement at the Lakeville School to Arrow Steel Window Corp. for Base Bid GC-2 plus Alternate 2 in the amount of \$260,400.

I. Roof Replacement – Lakeville School

INFORMATION

One of the projects in the District's Capital Program includes roof replacement at the Lakeville School. On June 9, 2020, Mr. Jason Martin, Purchasing Officer, received the bids in the name of the Board of Education from the following vendors who submitted bids in accordance with the specifications:

Alliance Tri-State Construction
Barrett Roofs, Inc.
BJB Construction Corp.
GTS Construction Corp.
More Consulting Corp.
Niko K. Construction Corp.
PB Contracting Corp.
Sea Breeze General Construction
Statewide Roofing, Inc.

RECOMMENDATION

It is recommended that the Board of Education award the roof replacement at the Lakeville School to More Consulting Corp. for Base Bid GC-1 plus Alternate 1 & 2 in the amount of \$977,800.

m. State Environmental Quality Review Act (SEQRA) Declaration

INFORMATION

In compliance with Section 155.9 of the New York State Commissioner's Regulations, the Great Neck Public Schools is to be the lead agency for all 2019-2020 capital and building condition project construction for the purposes of SEQRA.

JC Broderick & Associates, Inc., a Board approved environmental consulting firm has reviewed each project by the District and has determined that those projects listed on pages 113 through 115 of the 2020-2021 budget book, all of which involve new construction and reconstruction and replacement to existing facilities, will have no significant impact on the environment and are consequently classified as Type II actions.

Pursuant to 8NYCRR 155.5 and 6NYCRR 617 and the project descriptions contained in the budget book, this declaration concludes the SEQRA process with this Board of Education vote.

RECOMMENDATION

It is recommended that the Board declare itself the lead agency in compliance with Section 155.9 of the New York State Commissioner's Regulations and accept and approve the determination that no significant impact on the environment will result from these works.

n. Printing of the District Calendar 2020-21**INFORMATION**

The District conducted a bid in June for the printing of the Great Neck Public Schools District Calendar for the 2020-21 school year. An invitation to bid was advertised in local newspapers and specifications were also sent to selected companies. Mr. Jason Martin, Purchasing Officer, received bids in the name of the Board of Education on June 16, 2020. Eight bids were received. The term of the contract is for one year with two optional one-year renewals, subject to annual board approval. Either party may cancel with a 30-day written notice with no penalties.

RECOMMENDATION

It is recommended that the President of the Board of Education accept the bid of Tobay Printing Company as the lowest conforming bid for a period of one year, with two optional one-year renewals, for the printing of the 2020-21 District Calendar. The total cost for 9,700 copies of the calendar will not exceed \$4,167 (for a 28-page calendar), \$4,369 (for a 32-page calendar), or \$4,570 (for a 36-page calendar). The district may opt to increase the production of calendars for an additional charge of \$23 (for a 28-page calendar), \$24 (for a 32-page calendar), or \$25 (for a 36-page calendar) per 100 copies.

o. **Donation – Monetary: Scholarships**

INFORMATION

The following donations have been received by the District:

<u>Name of Scholarship</u>	<u>Name of Donors</u>	<u>Amount</u>
Dennis Dallal Memorial Scholarship	David & Dina Khani	\$300
Evan Grabelsky Memorial Fund	Lori & Scott Grabelsky	\$3,125
Evan Grabelsky Memorial Fund	North High Ace & Transitions Program	\$227
Evan Grabelsky Memorial Fund	William & Karen Amatuzzo	\$100
Evan Grabelsky Memorial Fund	Stephanie & Mark Sobel	\$100
Evan Grabelsky Memorial Fund	Allison Amatuzzo	\$50
Evan Grabelsky Memorial Fund	North High Ace & Transitions Program	\$32.52
Marjorie Urciuoli Senior Award	Craig & Elizabeth Urciuoli	\$1,000

The administration has indicated that these scholarship donations are very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the above donations to the Great Neck Public Schools.

p. **Donation – Monetary: South High School**

INFORMATION

Mr. Chun Zheng, parent of Sherman, a South High School student, participates in New York Life's matched payroll deduction program. Each pay cycle Mr. Zheng's \$6.00 deduction is matched by New York Life. The Trustee of this program is YourCause, LLC who, at Mr. Zheng's direction, periodically forwards these monies as donations to South High School.

The total donation for the 2020-2021 school year is expected to be approximately \$180.

The administration of South High School has indicated that these donations are greatly appreciated.

RECOMMENDATION

It is recommended that the Board of Education approve these periodic donations for a total of \$180 to the Great Neck Public Schools for the 2020-2021 school year.

q. Donation – Monetary: South High School Robotics Club**INFORMATION**

The following donation checks have been received by the District to offset some of the many costs associated with running a successful robotics program at Great Neck South High School.

<u>Name of Donor(s)</u>	<u>Amount</u>
Wang Family	\$1,000
Westgate Resorts	\$100

The administration has indicated this donation is very much appreciated.

RECOMMENDATION

It is recommended that the Board of Education accept the above listed donations for the Great Neck South High School Robotics Club.

r. **Water Meter Replacement in Heated Enclosure – John F. Kennedy School**

INFORMATION

One of the projects in the District's Capital Program includes a 2019-2020 Building Condition Project at John F. Kennedy Elementary School. The "replacement of the water meter and reconstruction of the containment vault" is required to meet code compliance and ensure the safety of workers in the containment vault. Due to conditions and other utilities in the general area, the initial scope of the project needed to be modified. The project was designed by BBS Architects and submitted to the Water Authority of Great Neck North for review. Upon approval by the Water Authority, Bancker Construction Corp, a company experienced in these types of projects, was contacted for a proposal. Health and safety and code compliance requires this work to be completed as quickly as possible.

RECOMMENDATION

It is recommended that the Board of Education award the John F. Kennedy Elementary School water meter replacement and containment vault reconstruction project to Bancker Construction Corp. in the amount of \$98,800.

5. **FINANCE AND OPERATIONS**

a. **Bid – Bagel**

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for bagel products. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2020 through June 30, 2021. Bids were received in the name of the Long Island School Nutrition Directors Association by Sheila Buhse at South Huntington Union Free School District on May 20, 2020.

Ten invitations to bid were mailed. One vendor submitted a bid that included items requested by the Great Neck Public Schools.

The following vendor represents the individual low price on each item conforming to specifications:

Bagel Boss Hewlett

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendor to furnish bagel products to the district for the period starting July 1, 2020 through June 30, 2021.

The funds for the purchase of the above items are provided in the 2020/2021 School Food and Nutrition Service Budget.

b. Bid – Beverage

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for beverages. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2020 through June 30, 2021. Bids were received in the name of the Long Island School Nutrition Directors Association by Sheila Buhse at South Huntington Union Free School District on May 20, 2020.

Eleven invitations to bid were mailed. Nine vendors submitted bids, five of whom bid on items requested by the Great Neck Public Schools.

The following vendors represent the individual low price on each item conforming to specifications:

Big Geyser, Inc.
Canteen Refreshments
Jaybee Distributors
Mivila Foods
Sysco Long Island, LLC

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish beverages to the district for the period starting July 1, 2020 through June 30, 2021.

The funds for the purchase of the above items are provided in the 2020/2021 School Food and Nutrition Service Budget.

c. **Bid – Bread**

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for bread products. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2020 through June 30, 2021. Bids were received in the name of the Long Island School Nutrition Directors Association by Sheila Buhse at South Huntington Union Free School District on May 20, 2020.

Six invitations to bid were mailed. One vendor submitted a bid that included items requested by the Great Neck Public Schools.

The following vendor represents the individual low price on each item conforming to specifications:

Modern Italian Bakery

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendor to furnish bread products to the district for the period starting July 1, 2020 through June 30, 2021.

The funds for the purchase of the above items are provided in the 2020/2021 School Food and Nutrition Service Budget.

d. **Bid – Compliant Snack**

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for compliant snacks. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2020 through June 30, 2021. Bids were received in the name of the Long Island School Nutrition Directors Association by Sheila Buhse at South Huntington Union Free School District on May 20, 2020.

Eleven invitations to bid were mailed. Seven vendors submitted bids, five of whom bid on items requested by the Great Neck Public Schools.

The following vendors represent the individual low price on each item conforming to specifications:

Ace Endico, Inc.
H. Schrier & Co., Inc.
Jaybee Distributors
Mivila Foods
Sysco Long Island, LLC

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish compliant snack products to the district for the period starting July 1, 2020 through June 30, 2021.

The funds for the purchase of the above items are provided in the 2020/2021 School Food and Nutrition Service Budget.

e. **Bid – Dairy**

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for dairy products. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2020 through June 30, 2021. Bids were received in the name of the Long Island School Nutrition Directors Association by Sheila Buhse at South Huntington Union Free School District on May 20, 2020.

Six invitations to bid were mailed. Six vendors submitted bids on items requested by the Great Neck Public Schools.

The following vendors represent the individual low price on each item conforming to specifications:

Ace Endico, Inc.
H. Schrier & Co., Inc.
Jaybee Distributors
Meadow Provisions
Mivila Foods
Sysco Long Island, LLC

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish dairy products to the district for the period starting July 1, 2020 through June 30, 2021.

The funds for the purchase of the above items are provided in the 2020/2021 School Food and Nutrition Service Budget.

f. Bid – Frozen Foods**INFORMATION**

The Long Island School Nutrition Directors Association executed a combined cooperative bid for frozen foods. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2020 through June 30, 2021. Bids were received in the name of the Long Island School Nutrition Directors Association by Sheila Buhse at South Huntington Union Free School District on May 20, 2020.

Thirty invitations to bid were mailed. Five vendors submitted bids that included items requested by the Great Neck Public Schools.

The following vendors represent the individual low price on each item conforming to specifications:

H. Schrier & Co.
Island Wholesale Meats & Foods
Mivila Foods
Nardone Bros. Baking Co. Inc.
Sysco Long Island, LLC

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish frozen foods to the district for the period starting July 1, 2020 through June 30, 2021.

The funds for the purchase of the above items are provided in the 2020/2021 School Food and Nutrition Service Budget.

g. **Bid – Grocery**

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for groceries. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2020 through June 30, 2021. Bids were received in the name of the Long Island School Nutrition Directors Association by Sheila Buhse at South Huntington Union Free School District on May 20, 2020.

Thirty invitations to bid were mailed. Six vendors submitted bids that included items requested by the Great Neck Public Schools.

The following vendors represent the individual low price on each item conforming to specifications:

Ace Endico, Inc.
H. Schrier & Co.
Jaybee Distributors
Mivila Foods
RC Fine Foods
Sysco Long Island, LLC

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish groceries to the district for the period starting July 1, 2020 through June 30, 2021.

The funds for the purchase of the above items are provided in the 2020/2021 School Food and Nutrition Service Budget.

h. Bid – Ice Cream with Equipment

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for ice cream with equipment. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2020 through June 30, 2021. Bids were received in the name of the Long Island School Nutrition Directors Association by Sheila Buhse at South Huntington Union Free School District on May 20, 2020.

Thirteen invitations to bid were mailed. One vendor submitted a bid on items requested by the Great Neck Public Schools.

The following vendor represents the individual low price on each item conforming to specifications:

American Classic Ice Cream

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendor to furnish ice cream with equipment to the district for the period starting July 1, 2020 through June 30, 2021.

The funds for the purchase of the above items are provided in the 2020/2021 School Food and Nutrition Service Budget.

i. **Bid – Meat**

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for meat products. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2020 through June 30, 2021. Bids were received in the name of the Long Island School Nutrition Directors Association by Sheila Buhse at South Huntington Union Free School District on May 20, 2020.

Six invitations to bid were mailed. Five vendors submitted a bid that included items requested by the Great Neck Public Schools.

The following vendors represent the individual low price on each item conforming to specifications:

H. Schrier
Meadow Provisions
Mivila Foods
Slate Foods
Sysco Long Island, LLC

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to furnish meat products to the district for the period starting July 1, 2020 through June 30, 2021.

The funds for the purchase of the above items are provided in the 2020/2021 School Food and Nutrition Service Budget.

j. Bid – Paper, Disposables and Cleaning Supplies

INFORMATION

The Long Island School Nutrition Directors Association executed a combined cooperative bid for paper, disposables & cleaning supplies. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2020 through June 30, 2021. Bids were received in the name of the Long Island School Nutrition Directors Association by Sheila Buhse at South Huntington Union Free School District on May 20, 2020.

Twelve invitations to bid were mailed. One vendor submitted a bid, which included items requested by the Great Neck Public Schools.

The following vendor represents the individual low price on each item conforming to specifications:

Appco Paper & Plastics Corp.

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendor to furnish paper, disposables & cleaning supplies to the district for the period starting July 1, 2020 through June 30, 2021.

The funds for the purchase of the above items are provided in the 2020/2021 School Food and Nutrition Service Budget.

k. Bid – Processing of Government Donated Foods**INFORMATION**

The Long Island School Nutrition Directors Association executed a combined cooperative bid for processing of government donated foods. Specifications were duly advertised for the processing of government donated foods for the period July 1, 2020 through June 30, 2021. Bids were received in the name of the Long Island School Nutrition Directors Association by Sheila Buhse at South Huntington Union Free School District on January 10, 2020.

Fifty invitations to bid were mailed. Eighteen vendors submitted bids, twelve of whom bid on items requested to be processed by the Great Neck Public Schools.

The following vendors represent the individual low price on each item conforming to specifications:

Asian Food Solutions, Inc.
Channel Fish Processing Co.
E S Foods
H. Schrier & Co.
Jennie-O Turkey Store
JTM Food Group
Maid-Rite Specialty Foods
Michael Foods, Inc.
Mivila Foods
Rich Products Corp.
Sysco Long Island, LLC
Tasty Brands

RECOMMENDATION

It is recommended that the Board of Education accept the bid of the above vendors to process government donated foods for the period starting July 1, 2020 through June 30, 2021.

The funds for the purchase of the above items are provided in the 2020/2021 School Food and Nutrition Service Budget.

I. Contract(s) – Health and Welfare Services (Non-Residents)**INFORMATION**

New York State law requires that public school districts provide health and welfare services to non-public schools located within their district. The public school may bill each student's district of residence for a portion of the services provided. The Board of Education is asked to approve the contract(s) listed below for students who attend non-public school in Great Neck and reside in other districts.

District	Students	Rate/Student	Total	School Year
Bellmore Merrick Central High School District, NY	3	\$1,029.52	\$3,088.56	2019-2020
East Islip Union Free School District, NY	1	\$1,029.52	\$1,029.52	2019-2020
East Williston Union Free School District, NY	5	\$1,029.52	\$5,147.60	2019-2020
Glen Cove School District, NY	1	\$1,029.52	\$1,029.52	2019-2020
Half Hollow Hills Central School District, NY	1	\$1,029.52	\$1,029.52	2019-2020
Herricks Union Free School District, NY	5	\$1,029.52	\$5,147.60	2019-2020
Hewlett Woodmere Union Free School District, NY	20	\$1,029.52	\$20,590.40	2019-2020
Jericho Union Free School District, NY	3	\$1,029.52	\$3,088.56	2019-2020
Lawrence Union Free School District, NY	19	\$1,029.52	\$19,560.88	2019-2020
Locust Valley Central School District, NY	1	\$1,029.52	\$1,029.52	2019-2020
Malverne Union Free School District, NY	2	\$1,029.52	\$2,059.04	2019-2020
Manhasset Union Free School District, NY	1	\$1,029.52	\$1,029.52	2019-2020
Mineola Union Free School District, NY	1	\$1,029.52	\$1,029.52	2019-2020
New York City Department of Education, NY	125	\$1,029.52	\$157,516.56	2019-2020
Oceanside Union Free School District, NY	1	\$1,029.52	\$1,029.52	2019-2020
Plainview Old Bethpage Central School District, NY	5	\$1,029.52	\$5,147.60	2019-2020
Port Washington Union Free School District, NY	7	\$1,029.52	\$7,206.64	2019-2020

District	Students	Rate/Student	Total	School Year
Roslyn Union Free School District, NY	25	\$1,029.52	\$25,738.00	2019-2020
South Huntington Union Free School District, NY	2	\$1,029.52	\$2,059.04	2019-2020
Syosset Central School District, NY	2	\$1,029.52	\$2,059.04	2019-2020
Valley Stream Union Free School District #24, NY	2	\$1,029.52	\$2,059.04	2019-2020
West Hempstead Union Free School District, NY	9	\$1,029.52	\$9,265.68	2019-2020

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) for health and welfare services rendered to student(s) of other districts who attend a non-public school in Great Neck.

Motion: J. Shi

Vote: 5-0

m. Contract(s) – Health and Welfare Services (Residents)**INFORMATION**

New York State law requires that public school districts provide health and welfare services to non-public schools located within their district. The public school may bill each student's district of residence for a portion of the services provided. The Board of Education is asked to approve the contract(s) listed below for students who attend non-public school in other districts and reside in Great Neck.

District	Students	Rate/Student	Total	School Year
Manhasset Union Free School District, NY	25	\$1,158.62	\$25,965.50	2019-2020
Mineola Union Free School District, NY	13	\$813.00	\$10,569.00	2019-2020

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) for health and welfare services rendered to student(s) of Great Neck who attend a non-public school in other districts.

n. Contract(s) – Institutional and Tuition**INFORMATION**

The Committee on Special Education (CSE) has recommended that certain students with disabilities who are hospitalized be provided with instruction services. The Board of Education is asked to approve the following contract(s) for instruction services.

Education Provider	Location	Hourly Rate	Dates
Four Winds Hospital	Katonah, New York	\$60	9/20-6/21
Silver Hill Hospital	New Canaan, Connecticut	\$200	9/19-6/20

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) and/or payment(s) for the education of classified students who are hospitalized.

o. Contract(s) – Resource and Related Services

INFORMATION

The Committee on Special Education (CSE) has recommended specialized assessments and evaluations as well as resource and related services for certain students with disabilities. The Board of Education is asked to approve the contract(s) with the consultant/agency noted below, for service to be rendered as needed during the 2020/2021 school year.

Related Service Provider	Location
Beyond Boundaries Autism Services	Westbury
Beyond Boundaries Therapeutic Services	Westbury
Amy Bogatch	Great Neck
Brookville Center for Children's Service	Brookville
Eden II School for Autistic Children, Inc.	Staten Island
Helping Hands Licensed Behavior Analyst Services	East Northport
Long Island ABA	Great Neck
Metro Physical & Aquatic Therapy	Garden City
North Shore Speech-Language Associates	Manhasset Hills
Perry Schneider	Great Neck

RECOMMENDATION

It is recommended that the Board of Education approve the above contract(s) and or payments for providing related services as outlined in the attached contract effective July 1, 2020 through June 30, 2021.

p. **Contract(s) – SCOPE After School Enrichment Program**

INFORMATION

The contract to be approved on this agenda represents the working agreement that has been developed with SCOPE Educational Services to offer an after school enrichment program for students in prekindergarten through grade five. In order for children to participate, parents will register and pay SCOPE directly. The terms of the contract remain the same as 2019-2020.

RECOMMENDATION

It is recommended that the Board of Education approve the one year contract with SCOPE Educational Services for the 2020-2021 school year.

q. **Contract(s) – SCOPE Child Care Program**

INFORMATION

The contract to be approved on this agenda represents the working agreement that has been developed with SCOPE Educational Services to continue to offer after school child care services to students in prekindergarten through grade six. The terms of the contract remain the same as 2019-2020.

RECOMMENDATION

It is recommended that the Board of Education approve the one year contract with SCOPE for the 2020-2021 school year.

Motion: J. Shi

Vote: 5-0

r. **Contract(s) – Tuition****INFORMATION**

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend programs located in other public school districts, BOCES, or approved private special education settings. The Board of Education is asked to approve the following contract(s) for tuition for the 2020/2021 school year.

School	Location	Classified Student(s)	Tuition	Dates
Brookville Center for Children's Services	Brookville	1	\$9,512	7/20-8/20
Brookville Center for Children's Services	Brookville	1	\$57,071	9/20-6/21
Brookville Center for Children's Services	Brookville	9	\$12,698	7/20-8/20
Brookville Center for Children's Services	Brookville	9	\$76,190	9/20-6/21
Center for Developmental Disabilities	Woodbury	2	\$6,424	7/20-8/20
Center for Developmental Disabilities	Woodbury	2	\$42,429	9/20-6/21
Eden II School for Autistic Children	Staten Island	1	\$8,779	7/20-8/20
Eden II School for Autistic Children	Staten Island	1	\$52,673	9/20-6/21

RECOMMENDATION

It is recommended that the Board of Education approve the above contracts for classified student(s) who attend these approved private special education schools.

Motion: J. Shi

Vote: 5-0

s. **Contract Extension – Cafeteria/Kitchen Equipment Repair Services Cooperative**

INFORMATION

In 2018-2019, the Hicksville Union Free School District executed a cooperative bid for cafeteria and kitchen repair services in which Great Neck Public Schools was a participant. Hicksville Union Free School District is recommending that the participating school districts continue in this cooperative by extending the contract with Summit Restaurant Repairs Inc. for a second additional year at no change in rates. The district has been satisfied with their services and therefore, would like to continue with Summit Restaurant Repairs Inc. for cafeteria and kitchen repair services for the period July 1, 2020 through June 30, 2021.

RECOMMENDATION

It is recommended that the Board of Education approve this second contract extension with Summit Restaurant Repairs Inc. for cafeteria and kitchen repair services for the period starting July 1, 2020 through June 30, 2021.

The funds for the cafeteria and kitchen repair services are provided in the 2020/2021 School Food and Nutrition Service budget.

t. Contract Extension – Dishwashing/Cleaning Supply Bid**INFORMATION**

In 2019-2020, the Long Island School Nutrition Directors Association Cooperative Bid Committee executed a cooperative bid for dishwashing/cleaning supplies in which Great Neck Public Schools was a participant. The Long Island School Nutrition Directors Association Cooperative Bid Committee is recommending that the participating school districts continue in this cooperative by extending the contract with Ecolab for a second year with no change in prices. The Committee has been satisfied with their products and therefore, would like to continue with Ecolab for dishwashing/cleaning supplies for the period July 1, 2020 to June 30, 2021.

RECOMMENDATION

It is recommended that the Board of Education approve this extension with Ecolab to furnish dishwashing/cleaning supplies to the District for the period starting July 1, 2020 through June 30, 2021.

The funds for the purchase of the above items are provided in the 2020/2021 School Food and Nutrition Service budget.

u. **Contract Extension – Fire and Life Safety Services**

INFORMATION

The District has completed the fourth year for professional services for fire and life safety. KLH Fire Safety Consultants was awarded the contract as they were the lowest responsible bidder in accordance with the specifications of the June 15, 2016 bid.

The District has been satisfied with the performance of the contract. The contract extends from July 1, 2016 through June 30, 2019, with the option for two additional one year periods. The District would like to exercise the option to renew for one additional year. The vendor agrees to provide all services in accordance with the June 15, 2016 bid at no additional cost.

RECOMMENDATION

It is recommended that the Board of Education extend the contract with KLH Fire Safety Consultants from July 1, 2020 through June 30, 2021 with no percentage increase from the previous year.

v. **Contract Extension – Fire Sprinkler Systems and Fire Hydrant Inspections and Repairs**

INFORMATION

The District has completed the second year of a three year agreement for fire sprinkler systems & fire hydrant inspections and repairs. Hartcorn Plumbing & Heating, Inc. was awarded the contract as they were the lowest responsible bidder in accordance with the specifications of the April 17, 2018 bid.

The District has been satisfied with the performance of the contract, which extends from July 1, 2018 through June 30, 2021, and would like to exercise the option to renew for one additional year. The vendor agrees to provide all services in accordance with the April 17, 2018 bid at an increase of 1.1%, the lesser rate of the NY State local property tax cap or the Consumer Price Index for the New York Northeastern New Jersey Metropolitan area as stated in the bid. Pricing for the 2020-2021 school year are as follows:

Fire Sprinkler System Semi-Annual Inspections: \$144.07 per hour

Fire Sprinkler System Repair/Service (Straight Time): \$144.07 per hour

Fire Sprinkler System Repair/Service (Overtime): \$288.14 per hour

Mark-Up on Materials: 15%

Annual Fire Hydrant Inspections: \$144.07 per hour

Fire Hydrant Repair/Service (Straight Time): \$144.07 per hour

Fire Hydrant Repair/Service (Overtime): \$288.14 per hour

Mark-Up on Materials: 15%

RECOMMENDATION

It is recommended that the Board of Education extend the contract with Hartcorn Plumbing & Heating, Inc. for the period July 1, 2020 through June 30, 2021 at a 1.1% increase from the 2019-2020 school year.

w. **Contract Extension – Pupil Transportation:
Coach Bus Transportation 2020-2021**

INFORMATION

All contracts awarded as a result of the RFP process may, as per Section 305, Subdivision 14, State Education Law, be extended under the aforementioned Statute and Section 156.5 of the Regulations of the Commissioner of Education. Hampton Jitney Inc. has agreed to extend the existing contract at a 1.4% increase based on the state approved Consumer Price Index (CPI) as of May 31, 2020.

RECOMMENDATION

It is recommended that the Board of Education approve a transportation contract extension for the 2020-2021 school year with Hampton Jitney as listed on the following pages:

Hampton Jitney Coach Bus Contact # 515253

Category #1:	Hours	Cost Per Hour 19-20	Cost Per Hour 20-21 (CPI increase 1.4 %)
Day trips per hour	3	\$218.23	\$221.29
within Long Island and	4	\$197.93	\$200.70
the five boroughs	5	\$177.63	\$180.12
	6	\$162.40	\$164.67
	7	\$157.33	\$159.53
	8	\$152.25	\$154.38
	9	\$147.18	\$149.24
	10	\$142.10	\$144.09
Extra Driver		\$304.50	\$308.76

Category #2:	Hours	Cost Per Hour 19-20	Cost Per Hour 20-21 (CPI increase 1.4 %)
Day trips per hour	4	\$218.23	\$221.29
outside Long Island and	5	\$197.93	\$200.70
the five boroughs	6	\$177.63	\$180.12
	7	\$162.40	\$164.67
	8	\$157.33	\$159.53
	9	\$152.25	\$154.38
	10	\$147.18	\$149.24
Extra Driver		\$304.50	\$308.76

Hampton Jitney Coach Bus Contact # 515253

Category #3:	Hours	Cost Per Hour 19-20	Cost Per Hour 20-21 (CPI increase 1.4 %)
One way drop off or	3	\$329.88	\$334.50
pick up	4	\$253.75	\$257.30
	5	\$203.00	\$205.84
	6	\$177.63	\$180.12
	7	\$167.48	\$169.82
	8	\$157.33	\$159.53
	9	\$147.18	\$149.24
	10	\$137.03	\$138.95
Extra Driver		\$304.50	\$308.76

Category #4:		Cost 19-20	Cost Per Hour 20-21 (CPI increase 1.4 %)
Overnight trips per day to include tolls and lodging			
Cost Per Day		\$1,923.43	\$1,950.36
Extra Driver		\$304.50	\$308.76

x. **Contract Extension – Pupil Transportation:**
Northwest Nassau Transportation Cooperative,
Nassau BOCES Transportation Cooperative 2020-2021

INFORMATION

Contracts that were awarded as a result of a bid process by the Northwest Nassau Transportation Cooperative which consists of the Carle Place, East Williston, Glen Cove, Great Neck, North Shore, Port Washington and Roslyn School Districts may, as per Section 305 Subdivision 14, State Education Law, be extended under the aforementioned Statute and Section 156.5 of the Regulations of the Commissioner of Education.

Contracts that were awarded as a result of an inter-municipal agreement pursuant to New York General Municipal Law section 119-0 with Nassau BOCES and Carle Place, East Williston, Glen Cove, North Shore, Port Washington, Great Neck, Manhasset, Roslyn and Herricks School Districts can be extended as per Section 305, Subdivision 14 of the State Education Law under the aforementioned Statute and Section 156.5 of the Regulations of the Commissioner of Education.

The contractors have agreed to extend the existing contracts at a 1.4% increase based on the state approved Consumer Price Index (CPI) as of May 31, 2020.

The services rendered during the 2019-2020 school year were efficient and reliable.

RECOMMENDATION

It is recommended that the Board of Education award the transportation contract extensions as listed on the following page:

Dell Transportation Contract # E257427

Transportation Item:	Estimated Quantity	Price 2019-2020	Price 2020-2021 (1.4% Increase)	Estimated Annual Cost 2020-2021
4 Hour Bus	1	\$62,180.88	\$63,051.41	\$63,051.41
4 Hour Monitor	0	\$23,545.54	\$23,875.18	\$0.00
Anticipated Total Cost:				\$63,051.41

Dell Transportation Contract # E700927

Transportation Item:	Estimated Quantity	Price 2019-2020	Price 2020-2021 (1.4% Increase)	Estimated Annual Cost 2020-2021
Ramaz, Upper- Van	1	\$61,083.32	\$61,938.49	\$61,938.49
Ramaz, Upper- Bus	0	\$87,315.01	\$88,537.42	\$0.00
Anticipated Total Cost:				\$61,938.49

First Student Contract # E415576

Transportation Item:	Estimated Quantity	Price 2019-2020	Price 2020-2021 (1.4% Increase)	Estimated Annual Cost 2020-2021
Special Education Institute/Pupil	1	\$40,798.19	\$41,369.36	\$41,369.36
Special Education Institute/Monitor	1	\$19,055.75	\$19,322.53	\$19,322.53
Anticipated Total Cost:				\$60,691.89

y. **Outside Service Agreements**

INFORMATION

The attached Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

RECOMMENDATION

It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached Outside Service Agreements.

**OTHER CONSULTANTS
7/2/20 BOARD MEETING**

<u>Consultant</u>	<u>Purpose</u>	<u>Location</u>	<u>Date(s)</u>	<u>Rate</u>	<u>Max. Approval</u>
Accuweather, Inc.	Skyguard Snow Warning Annual Service	District Wide	10/1/20-9/30/21	\$2,857/year	\$2,857.00
Marc Epstein	Assist With Transitioning his Replacement and Prepare for the 2020-21 School Year Due to COVID-19 Issues	Phipps	8/4/20-12/18/20	\$990.86/day	\$35,000.00
Patricia A. Hugo	Assist With Transitioning Her Replacement and Prepare for the 2020-21 School Year Due to COVID-19 Issues	North High	8/4/20-9/30/20	\$931.76/day	\$9,317.60
Labor Education & Community Services Agency, Inc.	Operate and Employee Assistance Program	District Wide	7/1/20-6/30/21	\$10/employee	\$19,500.00
Gerilyn Marasco	National Board Certification for Teachers Cohort Candidate Support Provider	District Wide	7/1/20-6/30/21	\$75/hour	\$2,700.00 *
Gerilyn Marasco	National Board Certification Awareness Session	District Wide	1/1/21-6/30/21	\$100	\$100.00 *
Gerilyn Marasco	Responsive Classroom Cohort Training Program for Teachers of Pre-K through Grade 5	District Wide	9/1/20-6/30/21	\$106/hour	\$1,590.00 *
Dr. Wafa Deeb Westervelt	Assist with the Preparation and Submission of the Consolidated Application to New York State	District Wide	7/3/20-8/31/20	\$1,000/day	\$12,000.00

*Partially or fully funded by a State of Federal Grant.

**Emergency conditional appointment as defined in Section 1709, Subdivision 39 of the education law.

***Amount included in fee paid for by participants.

z. Claims Audit Report to the Board of Education – May 2020

INFORMATION

Each month the District's claims auditing firm, R.S. Abrams & Co., LLP prepares a report of the previous month's claims activity. This report is solely for the Board of Education's information. It has been recommended that the submission of these monthly claims reports to the Board of Education and their acknowledgement of receipt be documented.

RECOMMENDATION

It is recommended that the Board of Education acknowledge receipt of the May 2020 claims audit report, as presented.

The Board accepted the above report, as presented.

6. STUDENT MATTERS AND CURRICULUM**a. Committee on Preschool Special Education Recommendations
2019-2020****INFORMATION**

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2019-2020 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

A1101	S9249	R9105
A4952	H2527	S0944
A3510	H1961	J7377
A5717	H0088	S0087
B1409	K2502	M1029
B1928	K1966	V0425
C0957	K1589	V4227
B4363	L1728	E7693
D7100	E1839	W3491
N2652	M2306	N0398
G0409	N4694	L3575
G5266	N2766	Z6199

**b. Committee on Preschool Special Education Recommendations
2020-2021****INFORMATION**

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2020-2021 school year made by the Committee on Preschool Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

C0957	K1777	R5594
L0344	J3943	R1514
G0409	K7812	M0301
S9249	L5752	S7414
H1961	L1728	S2727
H3900	L1061	R1457
D3500	E1839	S5266
H6709	L6473	E7693
H8793	M5775	W3491
A6670	P1668	N0398
S6670	P0801	C6888
J7271	T8354	D8886
K1020	M2906	

c. Committee on Special Education Recommendations 2019-2020**INFORMATION**

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2019-2020 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

10018	5902	N0700
10020	A4054	N3369
10033	A6732	N7532
10034	A7595	N7664
10041	C2370	P1993
10056	C6688	R0112
10072	E0042	R2133
10089	E0538	S0089
10093	F6509	S0310
10181	G2323	S0492
10201	H1173	S3006
10207	I7272	S4056
10208	K 9090	S7440
10227	K1637	S8848
10238	K2811	S8984
10239	K5980	S9017
10277	K6018	S9760
10280	K6796	T8370
10332	K8121	V0879
10357	L4088	V6005
10366	L8669	W6906
10375	L8778	W9523
10418	M0881	Y1002
30001	M1729	Z4738
4699	M4785	
4853	M6645	

d. Committee on Special Education Recommendations 2020-2021**INFORMATION**

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2020-2021 school year made by the Committee on Special Education for students whose ID numbers appear below. It is recommended that the Board of Education approve this schedule.

10013	10463	10692	A9728	C1480	E0000	G4342
10051	10465	10701	B0578	C1507	E1259	G4921
10083	10477	16207	B0829	C1654	E1804	G5488
10137	10483	4690	B1166	C2613	E3993	G5621
10247	10484	4854	B1369	C2703	E4682	G6191
10270	10493	A0231	B1404	C2839	E5396	G6204
10279	10495	A0727	B1928	C3579	E5938	G6956
10288	10498	A1101	B2569	C4207	E6348	G8446
10304	10501	A1243	B2675	C4307	E7130	G9010
10307	10502	A2317	B2898	C4419	E8766	G9521
10310	10508	A2627	B3062	C4538M	F1154	H0482
10311	10522	A2857	B3323	C5054	F2317	H0976
10338	10527	A2858	B4179	C5230	F2318	H0987
10342	10529	A3510	B4203	C5536	F3143	H1626
10344	10531	A3991	B4328	C6564	F3207	H1891
10348	10536	A3992	B4833	C6688	F5152	H2042
10352	10560	A4208	B5324	C6808	F5375	H2432
10358	10567	A4486	B5996	C7808	F8258	H2433
10365	10607	A4586	B7240	C8606	G0064	H3321
10367	10611	A4952	B9564	C9178	G0081	H3737
10370	10615	A5323	B9888	C9808	G0269	H3979
10374	10639	A5717	C0002	D0228	G0631	H4138
10383	10640	A6147	C0050	D0993	G1136	H4307
10405	10647	A6184	C0614	D1023	G1538	H4666
10417	10650	A6320	C0615	D1024	G1917	H4790
10420	10651	A6761	C0748	D1025	G2323	H4791
10442	10653	A6869	C1138	D1079	G2354	H4815
10446	10658	A7106	C1246	D2094	G2635	H4844
10453	10660	A8130	C1333	D4920	G2652	H5026
10455	10681	A8747	C1335	D6669	G3737	H5546

H6058	K6697	M2359	O1163	R9441	S7965	W4301
H6709	K7129	M2450	O4154	R9642	S8417	W4550
H7537	K7352	M3268	O4259	S0049	S8677	W4551
H8203	K8121	M3334	O4419	S0068	S88965	W4727
I0999	K8578	M3498	O6404	S0087	S9044	W6254
I5756	L0164	M3500	O6469	S0089	S9345	X0508
I6945	L0177	M4118	O9227	S0436	S9467	X3399
J1450	L0344	M4844	O9855	S0524	S9632	Y0022
J1597	L0660	M5335	P1598	S0671	T0440	Y0462
J7377	L0788	M5525	P1851	S0744	T0453	Y1169
J8381	L1444	M5534	P2207	S1449	T0720	Y1529
K0178	L1841	M6053	P2498	S1450	T0721	Y2040
K04757	L2135	M6310	P2771	S1602	T1435	Y2093
K0703	L2914	M6311	P2933	S1895	T2000	Y2388
K0878	L3575	M6465	P3587	S2348	T2100	Y2926
K0980	L3709	M7912	P4010	S2476	T2367	Y3442
K1020	L4790	M8825	P4012	S2727	T4118	Y3605
K1031	L5033	M8912	P5666	S3104	T4220	Y4538
K1307	L5090	M9202	P6622	S3534	T7860	Y5158
K1431	L6233	M9663	P9136	S3560	U2948	Y8739
K1432	L6383	N0377	P9430	S3962	V0116	Y8883
K1468	L6394	N17001	Q5327	S3963	V1914	Y9340
K1589	L6565	N2652	Q7460	S4454	V3670	Z3330
K1777	L6951	N2766	R0885	S4718	V4227	Z3331
K1966	L8209	N4515	R1554	S5380	V4583	Z3695
K2341	L8212	N4675	R3461	S5669	V5047	Z3696
K2390	L8213	N4682	R4215	S5732	V5408	Z5489
K2830	L88110	N4694	R5072	S6175	V6404	Z6199
K3042	L9490	N5141	R6088	S6258	V6599	Z69033
K4343	M0349	N5557	R6943	S6260	V8673	Z7378
K5031	M0553	N6058	R7197	S7409	V8724	Z7857
K5493	M1393	N6267	R7399	S7414	W0417	Z7966
K60025	M1495	N7191	R8444	S7457	W1217	Z8653
K6330	M1604	N8423	R9105	S7488	W1599	Z9001
K6696	M2157	N9363	R9172	S7585	W2846	

On a motion by Ms. Berkowitz and approved by unanimous consent, the meeting was adjourned at 7:52 pm.

Kuniko Langel
Secretary to the Board