Great Neck Public Schools
Board of Education

MINUTES OF A MEETING OF THE BOARD OF EDUCATION
THURSDAY, JULY 1, 2021
NORTH MIDDLE SCHOOL

PRESENT
Ms. Rebecca Sassouni, President
Ms. Donna Peirez, Vice President
Ms. Barbara Berkowitz, Trustee
Mr. Jeffrey Shi, Trustee
Mr. Grant Toch, Trustee

ALSO PRESENT
Dr. Teresa Prendergast, Superintendent of Schools
Mr. John Powell, Assistant Superintendent – Business
Dr. Stephen Lando, Assistant Superintendent – Secondary
Ms. Kelly Newman, Assistant Superintendent – Elementary
Dr. Joseph Hickey, Assistant Superintendent – Pupil Personnel Services
Ms. Jennifer Kirby, Director – Human Resources
Ms. Cristina Cortes, School District Clerk
Ms. Stacey Pedone, School District Treasurer
Ms. Carrie Anne Tondo, Counsel to the Board
Mr. Steven Goodstadt, Counsel to the Board
Ms. Kuniko Langel, Secretary to the Board

Ms. Barbara Berkowitz called the meeting to order at 7:00 pm in the North Middle School faculty lounge. On a motion by Ms. Berkowitz and approved by unanimous consent, the Board went into Executive Session to meet attorneys Ms. Carrie Anne Tondo and Mr. Steven Goodstadt, whose law firm, Ingerman Smith LLP, would be appointed as legal counsel during the public meeting.

Mr. Irwin Mendlinger, photographer, took a photo of the Board trustees at the beginning of the meeting.

At 7:30 pm, Ms. Berkowitz reconvened the Board in public session in the North Middle School cafeteria.

Visitors: 9

1. REORGANIZATION OF THE BOARD

a. Election of Temporary Chairperson

On a motion by Ms. Donna Peirez, seconded by Mr. Jeffrey Shi, and unanimously carried, the Board elected Ms. Barbara Berkowitz as temporary Chairperson.

b. Appointment of Temporary District Clerk

On a motion by Mr. Jeffrey Shi, seconded by Ms. Donna Peirez, and unanimously carried, the Board appointed Ms. Cristina Cortes as temporary District Clerk.

c. Swearing in of Re-elected Board Member

Ms. Cristina Cortes administered the oath of office to re-elected Board member, Ms. Barbara Berkowitz.

d. Election and Swearing in of Board President

Ms. Barbara Berkowitz nominated Ms. Rebecca Sassouni for the office of President. On a motion by Ms. Donna Peirez and seconded by Mr. Jeff Shi, and unanimously carried, Ms. Rebecca Sassouni was elected President. Ms. Cristina Cortes administered the oath of office to Ms. Rebecca Sassouni.

e. Election and Swearing in of Board Vice President

Ms. Rebecca Sassouni called for nominations for the office of Vice President. On a motion by Mr. Jeffery Shi, seconded by Mr. Grant Toch, and unanimously carried, Ms. Donna Peirez was elected Vice President. Ms. Cristina Cortes administered the oath of office to Ms. Donna Peirez.

f. Swearing in of Superintendent of Schools

Ms. Cristina Cortes administered the oath of office to Dr. Teresa Prendergast, as Superintendent of Schools (July 1, 2021 – June 30, 2022).

g. Appointment and Swearing in of School District Clerk

On a motion by Ms. Rebecca Sassouni, seconded by Ms. Donna Peirez, and unanimously carried, Ms. Cristina Cortes was appointed School District Clerk. Ms. Rebecca Sassouni administered the oath of office to Ms. Cristina Cortes.

h. Appointment and Swearing in of School District Treasurer

On a motion by Ms. Rebecca Sassouni, seconded by Mr. Jeff Shi, and unanimously carried, Ms. Stacey Pedone was appointed School District Treasurer. Ms. Cristina Cortes administered the oath of office to Ms. Stacey Pedone.

2. ORGANIZATIONAL MATTERS OF THE BOARD

The following were offered for the approval of the Board of Education:

a. Designation of Banks as Depositories

For the 2021-2022 school year:

- Bank of America
- Capital One Bank
- JP Morgan Chase Bank
- JP Morgan Securities
- New York Community Bank
- New York Class
- Signature Bank
- Valley National Bank

b. Budget Transfers

The Superintendent of Schools or the Assistant Superintendent for Business, in accordance with Budget Transfers Policy #6150, is authorized to make transfers, reclassifications, or adjusting entries in the General Fund and Capital Fund budget codes.

c. Resolution for Wire Transfers, Investments and Collateral Agreements

- Cristina Cortes, School District Clerk
- Jason Martin, Coordinator Info Systems Business
- Michele Domanick, Confidential Principal Typist Clerk
- Cathy Davidson, District Registrar and
- James Gounaris, District Registrar

are hereby authorized on behalf of the School District to request wiring of funds from Great Neck accounts to accounts of payees designated in instructions to the Bank either by telephone, via on-line banking, facsimile or in writing; and/or to make investments in accordance with Investment Policy #6240; and to enter into third party collateral agreements.

d. **Resolution for Indemnification and Legal Defense**

Whereas, the Board of Education of the Great Neck U.F.S.D. wishes to protect the District, the members of the Board of Education and any school district officers in actions brought against them or in any action or proceeding including any district property or involving its rights or interests; and

Whereas, the Board of Education of the Great Neck U.F.S.D. wishes to protect its Superintendent, principals, members of the teaching or supervisory staff, member of a committee on special education or subcommittee thereof, surrogate parent, as defined in the regulations of the Commissioner of Education, any member of the Board of Education or non-instructional employee in any action or proceeding, other than a criminal prosecution or an action or proceeding brought against them by the District, including proceedings before the Commissioner of Education, arising out of the exercise of their powers or the performance of their duties; and

Whereas, the Board of Education of the Great Neck U.F.S.D. wishes to protect its members, employees, officers, authorized volunteers or any other person holding a position by election, appointment or employment in the service of the school district, whether or not compensated, in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of their employment or duties with the District,

Be it resolved, that the benefits and protection afforded provided pursuant to §3811 of the Education Law, shall be available, subject to the procedural requirements set forth therein and,

Be it further resolved that the benefits and protections provided pursuant to §18 of the New York State Public Officers Law shall supplement and be available in addition to any defense or indemnification protection conferred by other statutes, rules or regulation, including but not limited to, the protections provided pursuant to Education Law §3811, §3023 and §3028, subject to the procedural requirements set forth therein.

e. **Petty Cash Funds**
In the amount of $100 each for the locations indicated in the fiscal year 2021-2022:

Administration Building	Lakeville School	SEAL
Clover Drive – Adult Learning	North High School	South High School
Clover Drive – PPS	North Middle School	South Middle School
Cumberland – Community Ed	Office of Phys Ed & Rec	Summer Rec Program
EM Baker School	Parkville School	Village School
JF Kennedy School	Saddle Rock School	

f. **Appointment of Legal Counsel as Independent Contractor: Ingerman Smith LLP**
For 2021-2022. Effective July 1, 2021.

g. **Appointment of Bond Counsel as Independent Contractor: Hawkins Delafield & Wood LLP**
For 2021-2022. Effective July 1, 2021, with fees determined on an as needed basis.

h. **Appointment of Actuarial as Independent Contractor: Aquarius Capital**
For 2021-2022. To the position of GASB 75 Actuaries, effective July 1, 2021, at an annual rate of $1,500.

i. **Appointment of Actuarial as Independent Contractor: Sound Actuarial Consulting**
For 2021-2022. To the position of Workers' Compensation Actuary, effective July 1, 2021, at an annual rate of $9,000.

j. **Appointment of Claims Administrator for Workers' Compensation: Wright Risk**
For 2021-2022. To the position of Claims Administrator for Workers' Compensation, effective July 1, 2021, at an annual rate of $65,000.

k. **Appointment of Financial Advisors as Independent Contractor: Capital Markets Advisors, LLC**
For 2021-2022. Effective July 1, 2021.

l. **Appointment of Financial Statements Preparation as Independent Contractor: PKF O'Connor Davies, LLC**
For 2021-2022. Effective July 1, 2021, at an annual rate of $14,750.

m. **Appointment of NYSIR Insurance Carrier as Independent Contractor**
For 2021-2022. New York Schools Insurance Reciprocal, effective July 1, 2021, at an annual cost of $1,034,787.

n. **Appointment of Student Accident Insurance Carrier as Independent Contractor: OBE Insurance Corp**
For 2021-2022. Effective July 1, 2021, at an annual cost of $36,328.

o. **Appointment of Crime Bond Insurance Carrier: Travelers Insurance Company**
For 2021-2022. Effective July 1, 2021 at an annual cost of TBD.

p. **Appointment of School District Physician/Medical Director as Independent Contractor: Mount Sinai South Nassau Hospital**
For 2021-2022. At an annual rate of $30,000.

q. **District Election**
The Budget Hearing to be held at least 7-14 days prior to Annual District Meeting; the Special Meeting for Adoption of the Budget to be held on April 12, 2022, at 7:30 p.m.; and the Annual District Meeting to be held on May 17, 2022 from 7 a.m. to 10 p.m. at E. M. Baker School, Lakeville School, South High School and Saddle Rock School.

r. **Publication of Legal Notices or Other Special Notices**
May be published as required by law in THE GREAT NECK RECORD, THE GREAT NECK NEWS, THE NEW YORK TIMES, NOTICIA or NEWSDAY, any or all of which are named official newspapers for the school district for the 2021-2022 school year.

s. **Resolution of Signature Plate: Stacey Pedone and Cristina Cortes**
The following signature plates be hereby authorized for use on all checks in payment of purchases, on payroll checks in payment of amounts due employees of this school district, etc., in the general transaction of this school district's business:
Stacey Pedone and Cristina Cortes

t. **Appointment of School District Clerk: Cristina Cortes**
For the 2021-2022 school year at an annual rate of $75,000, subject to approval of the Nassau County Civil Service Department and the execution of a salary and benefits agreement.

u. **Appointment of School District Treasurer: Stacey Pedone**
For the 2021-2022 school year at an annual rate of $105,000, subject to approval of the Nassau County Civil Service Department and the execution of a salary and benefits agreement.

v. **Appointment of Directors of Registrars: Michele Domanick, Anne Hartel & Rosemarie Cacioppo**
For the 2021-2022 school year at an annual rate of $1,537 each.

w. **Appointment of Claims Auditor: Nawrocki Smith, LLP**
For the 2021-2022 school year at an annual rate of $38,000.

x. **Appointment of External Auditor: Cullen & Danowski, LLP**
For the 2021-2022 school year at an annual rate of $55,000.

y. **Appointment of Internal Auditor: Cerini & Associates, LLP**
For the 2021-2022 school year at an annual rate of $33,210

z. **Appointment of Records Management Officer: Kuniko Langel**
For the 2021-2022 school year.

aa. **Appointment of Records Access Officer: Kuniko Langel**
For the 2021-2022 school year.

bb. **Appointment of Registrars: Cristina Cortes, School District Clerk, and Great Neck Resident Rosemarie Cacioppo**
To be used as needed during the 2021-2022 school year.

cc. **Appointment of District Student Registrar: James Gounaris**
To supervise the keeping of the register of attendance, in accordance with 8NYCRR 104.1 (e-g) and 104.1(2)(ix) for the 2021-2022 school year.

dd. **Appointment of District-Wide Safety Team**
See attached list of members

ee. **Appointment of District Architects and Engineers**
The following architectural and engineering firms will be used as needed for the 2021-2022 school year:
1) American Engineering & Land Surveying, P.C.
2) Barrett, Bonacci & Van Weele, P.C.
3) Burton Behrendt Smith
4) J. C. Broderick & Associates, Inc.
5) Savin Engineers, P.C.
6) Soil Mechanics Drilling Corp.

ff. **Appointment of Other Officers**

For the 2021-2022 school year:

1) Asbestos Designee: Alfredo Cavallaro
2) Certification of Payroll: John T. Powell
3) DASA Officer: Joseph Hickey
4) Data Protection Officer: Joseph Cangialosi
5) District ADA Compliance Officer: Alfredo Cavallaro
6) District FOIL Appeals Officer: Joseph Hickey
7) Property Control Manager: John T. Powell
8) Purchasing Agent: Jason Martin
   to make purchases on behalf of the school district in accordance with Purchasing Policy #6700. Pennie Eng as Assistant Purchasing Agents as needed.
9) Title IX Compliance Officers (for staff and students): Jennifer F. Kirby and Stephen C. Lando
10) Whistleblower Compliance Officers: Jason Martin and David Zawatson

gg. **Re-Adoption of All Policies and Code of Ethics in Effect During the Previous Year**

Implied in Education Law 1709, 2503

Items 2a-e:	Motion: B. Berkowitz	Vote: 5-0
Items 2f-p:	Motion: D. Peirez	Vote: 5-0
Items 2q-s:	Motion: G. Toch	Vote: 5-0
Items 2t-z:	Motion: B. Berkowitz	Vote: 5-0
Items 2aa-ee:	Motion: B. J. Shi	Vote: 5-0
Items 2ff.1-10-gg:	Motion: B. Berkowitz	Vote: 5-0

Great Neck Public Schools
District-Wide Safety Team
Membership List 2021-2022
(as of 7/1/2021)

Board of Education
T.B.D.

Administration
Teresa Prendergast
John Powell
Stephen Lando
James Popkin
Justin Lander
Alfredo Cavallaro
Steve Challis

Advisor
Bryan Abramovich (NYSIR)

UPTC
Moji Pourmoradi
Joshua Forst

Cumberland
Samantha Tarantola

North High
Daniel Holtzman
Ron Levine

North Middle
Gerald Cozine
Lea Farazmand (Nurse)
Patricia Crisafulli (GNTA)

South High
Chris Gitz
John Duggan

Clover Drive
Errin Hatwood (Adult Ed)
Alison Brennan (PPS)

Village
Steve Goldberg
Samuel Yellis (GNTA)

South Middle
Gina Cartolano
Leonard DiBiase
Jennifer DiPalo (GNTA)

Saddle Rock
Luciana Bradley
Sara Goldberg
Robin Trichon (GNTA)

JF Kennedy
Ronald Gimondo
Linda Gitman (GNTA)
Susan Becker (GNTA-Head Nurse)

EM Baker
Michael Grimaldi
Heather Sweet-Lazos
Christina Kalamotousakis (GNTA)

Lakeville
Emily Zucal
Neepa Redito
Xueping Jenny Wu (GNTA)

Parkville
Michelle Bell
Andrea Lilli (GNTA)
Elizabeth Gebert (Nurse)

North Shore Hebrew Academy
Rabbi Jeffrey Kobrin

Nassau County Police
Steve Krukowski
Edward Vilchez
Joe Altieri
Kirsten Lorenzo
Mike Costanzo
Jesse Cooper

Lake Success Police Dept.
Joseph Gardella (Chief of Police)
Michael Caputo
Jessica Massaro
Joe Mezzacappa
Pat Sheridan

Kings Point Police Dept.
George Banville (Commissioner)

Great Neck Estates Police Dept.
Ricardo Moreno (Chief of Police)

3. **APPROVAL OF MINUTES**

a. **June 15, 2021**
b. **June 16, 2021, 6:30pm**
c. **June 16, 2021, 7:30pm**
d. **June 18, 2021**
e. **June 22, 2021**
f. **June 24, 2021**

The Board unanimously approved the minutes of the above meetings, as presented.

4. BOARD/ADMINISTRATIVE AFFAIRS

a. Superintendent's Report

- Thanked Board of Education members – the ultimate school volunteers, spending hours each month attending meetings and trainings, and reviewing materials for board meetings – for taking on one of the most important citizen responsibilities: overseeing the education of the community's youth. In these challenging times for public education, grateful that Board trustees are willing to address any challenges and to work collegially in support of our schools.

- Congratulated Village, North and South High School graduates and families, and building administrators for a wonderful commencement season.

- Thanked entire school community – Board of Education, central administration, school administrators, teachers, nurses and support staff – for creating positive learning environments for students during an unprecedented year. Because of their efforts, dedication and perseverance, students continued to receive topnotch education and were able to successfully navigate through an incredibly difficult year. Their efforts throughout the pandemic has been amazing and inspirational.

- Thanked Dr. Joseph Hickey, who took on the additional responsibilities as COVID Coordinator. Dr. Hickey maintained close relationship with Department of Health (DOH) and ensured that DOH guidelines were adhered to in order to ensure schools would remain a safe haven for students and staff.

- Thanked teachers who balanced in-person classes, hybrid models and fully remote students while also successfully utilizing various technology platforms. Their modeling and personal commitment to student growth and a safe learning environment make Great Neck such a special school district.

- Thanked parents for continued partnership and trusting District to educate and protect their children. Accomplished so much together as a community.

- Wished everyone a happy, healthy and safe summer vacation.

Dr. Teresa Prendergast
Superintendent of Schools

b. **Policy 0115 – Bullying and Harassment**

INFORMATION

Attached for Board of Education consideration is a revised policy: ***Bullying and Harassment*** **(0115).** The revision addresses recent changes made to the New York State Dignity for All Students Act (DASA) requiring that the policy cite those characteristics deemed to be protected under the law. In accordance with Policy 2400 Board Policy Development, this revised policy is being submitted for one reading and possible adoption.

Motion: R. Sassouni	Vote: 5-0

0115

BULLYING AND HARASSMENT

The Board of Education is committed to providing a safe and secure environment that promotes respect, dignity, and equality for all members of the school community. For the purposes of this policy, the terms bullying and harassment, shall refer to any written, verbal, or electronic communication or physical act, including but not limited to cyberbullying, hazing and sexting, that actually does or is perceived to intimidate, threaten, or harm another. The bullying and/or harassing behavior may be based on any characteristic, including but not limited to a person's actual or perceived:

- Color,
- disability,
- ethnic group,
- gender (including gender identity and expression),
- race (including traits historically associated with race, including, but not limited to, hair texture and protective hairstyles such as but not limited to braids, locks, and twists),
- national origin,
- religion,
- religious practice,
- sex,
- sexual orientation, or
- weight.

Bullying and harassment are detrimental to student learning and achievement as well as to a safe and productive work environment. They interfere with the mission of the District to educate its students, and they disrupt the operation of the schools. Such behavior affects not only the students or employees who are its targets but also those individuals who participate in and witness such acts.

To this end, the Board strictly prohibits all forms of bullying and harassment on school grounds, school buses, and at all school-sponsored activities, programs, and events, including those that take place at locations outside the District. Off-campus bullying and harassment that endanger the health and safety of students or staff or substantially disrupt the educational process are also prohibited.

In order for the District to effectively enforce this policy and to take prompt corrective measures, it is essential that all victims and persons with knowledge of bullying and harassment report such behavior immediately to a school administrator, teacher, dean, guidance counselor, psychologist, social worker, nurse, or other appropriate staff member (*Policy 0115-E Student Bullying and Harassment Complaint Form*)**.** The District will promptly investigate all complaints, formal or informal, verbal or written.

To the extent possible, all complaints will be treated in a confidential manner. However, limited disclosure may be necessary to complete a thorough investigation and to take suitable action.

If, after appropriate investigation, the District finds that a student, an employee, or a third party has violated this policy, prompt corrective and/or disciplinary action will be taken.

All complainants and those who participate in the investigation of a complaint shall be free from retaliation of any kind when they believe in good faith that bullying or harassment has occurred (*Policy 9645 Disclosure of Wrongful or Unlawful Conduct: Whistleblower*).

In accordance with the New York State Dignity for All Students Act (July 1, 2012), the Board will designate a Dignity Act Coordinator (DAC) for each school in the District. The role of each DAC in the school to which they are assigned is to oversee and enforce this policy for conduct that is of such a severe nature that it either has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental emotional or physical well being; or reasonably causes or would reasonably be expected to cause a student to have any fear regarding physical safety.

Great Neck Public Schools
Adopted: 06/18/07
Amended: 06/02/08; 11/14/11; 2/11/13; 2/24/21
Proposed Revision: 7/1/21

c. Resolution Setting Forth the Sum of Money to be Raised by Taxation for School and Library Purposes 2021-2022

INFORMATION

In accordance with the instructions submitted by the Nassau County Department of Assessment which establishes the assessed valuation for real property in the Great Neck Union Free School District, the Board of Education is obligated to approve the attached resolution setting forth the amount of tax money to be raised for school and library purposes. Certified copies of these resolutions are required to be filed with the Nassau County Legislature and the Board of Assessors on or before August 15, 2021.

RECOMMENDATION

It is recommended that the Board of Education adopt the attached resolution which raises real property taxes amounting to $226,565,171 for the 2021-2022 school year; $217,072,046 for school purposes and $9,493,125 for library purposes.

Motion: J. Shi	Vote: 5-0

Nassau County Legislature
1550 Franklin Avenue
Mineola, New York 11501

Nassau County Department of Assessment
Nassau County Office Building
240 Old Country Road, 4th Floor
Mineola, New York 11501

We the undersigned, Trustees of GREAT NECK UFSD (#7) in the Town of NORTH HEMPSTEAD, Nassau County, New York hereby certify as follows:

At a meeting of the Trustees of GREAT NECK UFSD (#7) held in the said School District on the 1st day of July ,2021, the following resolutions were duly adopted and have been entered on the records of the said School District.

RESOLVED, that the following budget (Gross Amount) of the necessary claims and expenditures in GREAT NECK UFSD (#7) in the Town of NORTH HEMPSTEAD School year 2021-22, amounting to

$ 252,194,682 School Purpose

$ 9,654,475 Library Purpose

Total $ 261,849,157 be and the same is hereby accepted.

RESOLVED that the sum of $ 217,072,046 School Purpose

$ 9,493,125 Library Purpose

Total $ 226,565,171 be the remainder of

budget adopted as above and the amount which must be RAISED BY TAXATION (NET AMOUNT) for GREAT NECK UFSD (#7) of the Town of NORTH HEMPSTEAD, Nassau County, New York for the year 2021-22 be levied upon the taxable property of the said school district as said property has been certified to by the Assessor for the school year 2021-22.

RESOLVED, that the District Clerk of this School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code, to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 16th, 2021.

Signature of Board Members:

_____

_____

_____

_____

_____

Attest: _____ _____

Dated: _____ Trustees _____

d. **Great Neck Library Transmittal Contract**

INFORMATION

In May 2021 District voters authorized the District to collect $9,493,125 in taxes for the Great Neck Library. This money is received by the District along with the District's tax revenue.

RECOMMENDATION

It is recommended that the Board of Education authorize the President of the Board of Education to sign the contract (3 copies) which permits the District to transfer library tax money directly to the U.S. Bank National Association; the designated trustee for the Great Neck Library as per the Tax Pledge and Collection Agreement that began in December 2014 and continues for the 2021-2022 school year beginning on July 1, 2021.

Motion: J. Shi	Vote: 5-0

e. **Legal Counsel Engagement**

INFORMATION

In May 2021, the District sent out a Request for Proposals (RFP) for Legal Counsel Services for fiscal years 2021-2022 through 2023-2024, with the option to renew for two additional years. The appointed law firm will be the legal advisor to the Board as described in Policy #2270. The District received four (4) proposals in response to RFP. After reviewing each proposal, the District is recommending Ingerman Smith, LLP as legal advisor to the Board. The proposed fee schedule is as follows:

Fiscal Year	Board & Labor Counsel (Annual Retainer)	Non-Retainer Services (Hourly Rate)
2021-2022	$75,000	$250
2022-2023	$77,500	$255
2023-2024	$80,000	$260
2024-2025	$82,000	$265
2025-2026	$85,000	$270

RECOMMENDATION

It is recommended that the law firm of Ingerman Smith, LLP be appointed as legal counsel/advisor to the Board of Education for the 2021-2022 fiscal year with an option to renew for four additional years in accordance with the above fee schedule and the terms of the Letter of Engagement for legal services dated July 1, 2021; and, that the Board President be authorized to execute said Letter of Engagement on behalf of the Board of Education.

Motion: J. Shi Vote: 5-0

f. Claims Audit Engagement

INFORMATION

In May 2021, The District requested proposals from qualified firms and/or individuals interested in providing claims audit functions for the school district. The claims audit function ensures that the operating procedures including all internal controls are being followed and that all expenditures of school district funds are in accordance with laws, regulations, and district policy. Specifications were developed and proposals were sent to five (5) certified public accounting firms experienced in auditing claims for public school districts in New York State. After reviewing the proposals received, Nawrocki Smith, LLP is being selected based on their knowledge of District operations and their past satisfactory service. The fee schedule is as follows:

			OPTIONAL RENEWAL	
2021-2022	**2022-2023**	**2023-2024**	**2024-2025**	**2025-2026**
$38,000	$38,000	$38,000	$38,000	$38,000

RECOMMENDATION

It is recommended that the Board of Education appoint Nawrocki Smith, LLP, as an independent contractor to act as the District's claims auditors for fiscal years 2021-2022 through 2023-2024 in accordance with the fee schedule stated above.

Motion: J. Shi	Vote: 5-0

g. **District Fiscal Advisor**

INFORMATION

In May 2021, the District sent out a Request for Proposals for Fiscal Advisory Services for the fiscal years 2021-2022 through 2023-2024, with the option to renew for two additional years. This is a professional service that includes the review of district financial information, authorization and issuance of Tax Anticipation Notes, Bond Anticipation Notes and Serial Bonds, and the preparation and filing of Material Event Notices. After reviewing the proposals that were received, the District recommends Capital Markets Advisors, LLC for this service. Capital Markets Advisors' cost proposal is as follows:

Service	Fee
New Money Bonds	Base fee of $8,500, plus $0.65 per $1,000 of bonds issued over $3 million
BANs, TANs and RANs	Base fee of $4,650, plus $0.35 per $1,000 of notes issued over $3 million
Continuing Disclosure	$2,500 annually, including any Material Event Notices
State Aid Services	$185 per hour
Refunding Bonds	Base fee of $17,500, plus $0.95 per $1,000 of bonds issued

RECOMMENDATION

It is recommended that the Board of Education appoint Capital Markets Advisors, LLC, as an independent contractor to act as the District's fiscal advisor for fiscal years 2021-2022 through 2023-2024 in accordance with the fee schedule stated above.

Motion: J. Shi	Vote: 5-0

h. **External Audit Engagement**

INFORMATION

New York State Education Law and Commissioner's Regulations require that all school districts (except those employing fewer than eight teachers), and boards of cooperative education services, obtain an annual independent audit by an outside certified public accountant or public accountant. The purpose is to determine whether the District's annual financial statements are presented fairly in all material respects according to generally accepted accounting principles. Specifications were developed and proposals were sent to five (5) certified public accounting firms experienced in auditing public school districts in New York State. After reviewing the proposals received, Cullen & Danowski, LLP is being selected based on their knowledge of District operations and their past satisfactory service. The fee schedule is as follows:

			OPTIONAL RENEWAL	
2021-2022	**2022-2023**	**2023-2024**	**2024-2025**	**2025-2026**
$55,000	$55,000	$55,000	$56,000	$56,000

RECOMMENDATION

It is recommended that the Board of Education appoint Cullen & Danowski, LLP, as an independent contractor to act as the District's external auditors for fiscal years 2021-2022 through 2023-2024 in accordance with the fee schedule stated above.

Motion: J. Shi	Vote: 5-0

i. Great Neck Public Schools Professional Development Plan 2021-2022

INFORMATION

Pursuant to §80-3.6 of the amended §100.2 (dd) of the Commissioner's Regulations, the Great Neck Public Schools Professional Development Plan (PDP) must be updated annually and adopted at a public meeting by the Board of Education.

The Great Neck Public Schools Professional Development Plan was reviewed by the district's Professional Development Committee. A summary of the most significant changes to the plan is provided below:

- Updated committee membership.
- Applied gender neutral language.
- Updated the goals section on Integration of Technology.
- Modified the mentoring section to clarify when mentoring may occur.

The Professional Development Plan Statement of Certification that must be signed and submitted to the New York State Education Department by September 1, 2021 is attached.

RECOMMENDATION

The Professional Development Committee recommends that the Board of Education approve the modifications and adopt the revised 2021-2022 Great Neck Public Schools Professional Development Plan.

Motion: D. Peirez	Vote: 5-0

PROFESSIONAL DEVELOPMENT PLAN
STATEMENT OF CERTIFICATION
Part 100 Regulations of the New York State Commissioner of Education

School District: Great Neck Public Schools BEDS Code: 2804-0703-0000

The superintendent certifies to the Commissioner that:

(1) The planning, implementation and evaluation of the plan were conducted by a professional development team that included a majority of teachers and one or more administrator(s), curriculum specialist(s), parent(s), higher education representative(s), and others identified in the plan.

(2) The requirements of CR 100.2(dd) to have a professional development plan for the succeeding school year have been met.

(3) The school district or BOCES has complied with the professional development plan applicable to the current school year.

(4) The plan focuses on improving student performance and teacher practice as identified through data analysis;

(5) The plan describes professional development that:
- is aligned with state content and student performance standards;
- is aligned with New York State Professional Development Standards at: http://www.highered.nysed.gov/tcert/pdf/pdstds.pdf
- is articulated within and across grade levels;
- is continuous and sustained;
- indicates how classroom instruction and teacher practice will be improved and assessed;
- indicates how each teacher in the district will participate; and
- reflects congruence between student and teacher needs and district goals and objectives.

(6) The plan describes how the effectiveness of the professional development will be evaluated, and indicates how activities will be adjusted in response to that evaluation.

(7) The plan complies with CR 100.2(dd) to:
- describe and implement a mentoring program for new teachers;
- provide teachers holding a professional certificate with opportunities for completing 175 hours of professional development every five years;
- ensure that level III teaching assistants and long-term substitute teachers participate in professional development activities,
- state the average number of hours each teacher is expected to participate in professional development in the school year(s) covered by the plan;
- describe how all teachers will be provided professional development opportunities directly related to student learning needs as identified by multiple sources of data, including but not limited to school report cards;
- provide staff with training in school violence prevention and intervention; and
- provide professional development to all professional and supplementary school staff who work with students with disabilities.

(8) The plan has been reviewed and/or revised in accordance with the most current version of 100.2 (dd).
(The latest version of CR 100.2(dd) can be found at: http://www.p12.nysed.gov/part100/pages/1002.html .)

(9) The plan or the annual update to the plan was adopted at a public meeting by the Board of Education.

Dr. Teresa Prendergast
Print Name of Superintendent of Schools

Original Signature of Superintendent of Schools

Date

Adopted by the Board of Education on Date:

Original Signature of President, Board of Education

PROFESSIONAL DEVELOPMENT PLAN
STATEMENT OF CERTIFICATION
Part 100 Regulations of the New York State Commissioner of Education

The signed Professional Development Plan Statement of Certification is due on/before September 1 of each year and should be sent in hard copy to:

New York State Education Department
Title I School & Community Services
Room 365 EBA
89 Washington Avenue
Albany, NY 12234

j. **Resolution: Side Letter Agreement between the Board of Education of the Great Neck Union Free School District and the Great Neck Teachers Association**

BE IT RESOLVED that the Board of Education of the Great Neck Union Free School District hereby approves the terms and conditions of the Side Letter Agreement (attached) between the School District and the Great Neck Teachers Association, pertaining to employment of hourly certified personnel.

BE IT HEREBY RESOLVED that the Superintendent is authorized to execute said Agreements on behalf of the Board of Education.

Motion: D. Peirez	Vote: 5-0

GREAT NECK PUBLIC SCHOOLS
345 Lakeville Road
Great Neck, New York 11020
Telephone (516) 441-4001

Teresa Prendergast, Ed.D.
Superintendent of Schools

June 23, 2021

Mr. James Daszenski, President
Great Neck Teachers Association
The Cottage
343 Lakeville Rd
Great Neck, NY 11020

Re: Hourly Teachers Side Letter Agreement

Dear Mr. Daszenski:

This letter will confirm our understanding regarding the District's employment of hourly certified personnel, including teachers, social workers and school psychologists (hereinafter "hourly teachers"). Although the collective bargaining agreements between the Board of Education and the Great Neck Teachers Association ("GNTA") have, for decades, included terms and conditions of employment for teachers employed on an hourly basis, the parties have agreed that this practice will no longer continue. Effective upon Board of Education approval of this side letter agreement, the District will no longer hire certified personnel on an hourly basis except as listed below:

- Specialized Individual Reading ("SIR") teachers
- Homebound ("HB") teachers, Externally Funded Professionals ("EFP"), and
- teachers who perform duties outside their instructional assignments for additional compensation as specified in the collective bargaining agreement.

Applicable vacancies will be filled on a full-time or part-time basis, including, as appropriate, on a substitute or leave replacement basis.

In an effort to avoid, where possible, significant disruption to currently employed individuals and to the educational programs they serve, the parties have agreed to phase out the employment of certain hourly teachers. Following extensive discussions between the District and the GNTA, the parties have agreed to the following terms, which shall be applicable to the individuals whose names are listed in the enclosure to this side letter agreement.

1. Hourly teachers have always been appointed on an annual basis. To the extent that any current hourly teachers are continued pursuant to the terms of this side letter agreement, their employment shall be on an annual basis, not a permanent basis.

2. Continued annual appointment of an hourly teacher is conditioned on the District's needs. In no event shall an annual appointment be deemed a guarantee of continuation of current number of hours or current assignment.

3. Nothing herein shall preclude the District from reducing hourly staff members' hours, or eliminating hourly positions through attrition in favor of utilizing an alternative model currently used by the District, namely, teaching assistants who provide help on a drop-in basis.

If the above comports with your understanding of our agreement, kindly sign and return a copy of this letter to my office.

Very truly yours,

Teresa Prendergast

Teresa Prendergast, Ed.D.

Enc.

For the GNTA:

J. Daszenski

James Daszenski, President

Date: 6/23/21

k. Resolution for Participation in the Eastern Suffolk BOCES Cooperative Bidding Program for 2021-22

INFORMATION

The Great Neck Public Schools would like to participate in the Cooperative Bidding Program offered by the Board of Cooperative Educational Services of Eastern Suffolk County. As a cross-contract service, there will be an annual fee of $580 per bid or RFP. Participation in the Eastern Suffolk BOCES Cooperative Bidding Program will afford the District the opportunity to receive equipment, supplies, and services at substantial savings.

RECOMMENDATION

It is recommended that the Board of Education approve the District's participation in the Eastern Suffolk BOCES Cooperative Bidding Program for 2021-22.

Motion: D. Peirez	Vote: 5-0

l. Resolution for Participation in the Educational Data Services Cooperative Bidding Management Program for 2021-22

INFORMATION

The District would like to continue participating in the Cooperative Bidding Management Program offered by Educational Data Services, Inc. Participation in the Ed-Data Cooperative Bidding Management Program will afford the District opportunities to procure equipment, supplies, and services at substantial savings. Ed-Data also provides interactive, web-based software that enables teachers and staff members to submit purchase requisitions that are then routed through an online approval process.

RECOMMENDATION

It is recommended that the Board of Education approve the District's participation in the Ed-Data Cooperative Bidding Management Program for 2021-22. The licensing and maintenance fee will be $18,450.

Motion: D. Peirez	Vote: 5-0

m. Resolution for Participation in the Cooperative Bid Coordinated by the Long Island School Nutrition Directors Association

INFORMATION

The Long Island School Nutrition Directors Association is soliciting cooperative bids for various foods and cafeteria supplies. To establish the actual legal authority enabling formal participation in the bid, the attached Cooperative Bid Resolution must be executed. Participation is without any obligation to actually purchase any of the items in the bids, but will give participating districts the opportunity to purchase the items at a substantial savings. There are thirty-nine school districts participating in the cooperative bid.

All school districts participating in this cooperative bid share the expense of administering the bid. The cost of advertising is equally shared by all of the school districts.

RECOMMENDATION

It is recommended that the Board of Education execute the attached resolution for the purpose of participating in a cooperative bid for various foods and cafeteria supplies coordinated by the Long Island School Nutrition Directors Association.

Motion: D. Peirez	Vote: 5-0

GREAT NECK PUBLIC SCHOOL DISTRICT
345 LAKEVILLE ROAD
GREAT NECK, NY 11020

RESOLUTION OF BOARD OF EDUCATION

WHERE AS, It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2021-22 school year.

WHERE AS, GREAT NECK PUBLIC SCHOOLS, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and,

WHERE AS, GREAT NECK PUBLIC SCHOOLS, wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, that the BOARD OF EDUCATION of GREAT NECK PUBLIC SCHOOLS, hereby appoints Long Island School Nutrition Director's Association Cooperative Bid Committee to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that GREAT NECK PUBLIC SCHOOLS' Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that GREAT NECK PUBLIC SCHOOLS' Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that GREAT NECK PUBLIC SCHOOLS' Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

DATE: _____

AUTHORIZED
SIGNATURE: _____

Title: President of the Board of Education

SCHOOL DISTRICT: GREAT NECK PUBLIC SCHOOL

n. Resolution for Standard Work Day for District Clerk and District Treasurer

INFORMATION

In accordance with Regulations 315.4 which requires districts to report standard work days for elected and appointed officials, both our District Clerk and District Treasurer will be appointed this evening at the District's reorganizational meeting. Both of these appointed officials are also full-time employees of the District working in other civil service titles. As a result, they are already members of the Employees' Retirement System (ERS) who are credited with a full year of service for each year worked. The regulation also requires that this resolution must be posted for 30 days on the District's website.

RECOMMENDATION

It is recommended that the Board of Education adopt the following resolution:

BE IT RESOLVED that the Great Neck UFSD hereby establishes the standard work day for the District Clerk and District Treasurer as seven (7) hours and that they participate in the District's Time Keeping System as indicated on the attached.

BE IT FURTHER RESOLVED that this resolution will be posted on the District's website for a period of 30 days, and the District Clerk will forward same, as well as an affidavit of the posting, to the Office of the State Comptroller.

Motion: D. Peirez	Vote: 5-0

Office of the New York State Comptroller

NYSLRS

New York State and Local Retirement System

110 State Street, Albany, New York 12244-0001

Please type or print clearly in blue or black ink

Employer Location Code

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the Great Neck Union Free School District (Name of Employer) / _____ (Location Code) hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							☐		☐
							☐		☐
							☐		☐
Appointed Officials:									
Cristina Cortes	[redacted]	[redacted]	District Clerk	7/1/21-6/30/22	7	N/A	☐	Bi-Monthly	☐
Stacey Pedone	[redacted]	[redacted]	District Treasurer	7/1/21-6/30/22	7	N/A	☐	Bi-Monthly	☐
							☐		☐

I, Cristina Cortes (Name of Secretary or Clerk), secretary/clerk (Circle one) of the governing board of the Great Neck Union Free School District (Name of Employer), of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 1 day of July, 2021 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Great Neck Union Free School District (Name of Employer) on this 1 day of July, 2021,

_____ (Signature of Secretary or Clerk).

Affidavit of Posting: I, Cristina Cortes (Name of Secretary or Clerk) being duly sworn, deposes and says that the posting of the Resolution began on 7/1/2021 (Date) and continued for at least 30 days. That the Resolution was available to the public on the:

- ☒ Employer's website at: www.greatneck.k12.ny.us
- ☐ Official sign board at: _____
- ☐ Main entrance Secretary or Clerk's office at: _____

(seal)

 (for additional rows, attach a RS 2417-B form.)

o. **Resolution on Overnight Trips for Students**

BE IT HEREBY RESOLVED that the Board of Education of the Great Neck Union Free School District grants approval for the following overnight trips subject to building-level recommendation and approval, and final review and approval of the Superintendent of Schools:

1. Distributive Education Club of America (DECA)
2. Envirothon Science Competition in Geneva, NY (High School)
3. North High Community School Leadership Trip
4. Outdoor Education Trip (Middle Schools, Grade 6)
5. International Science and Engineering Fair (ISEF)
6. Model Congress (UPenn, Yale, Harvard)
7. Science Olympiad
8. Robotics (High School)

Motion: D. Peirez	Vote: 5-0

p. Student Teacher(s) and/or Observer(s) – Elementary – Fall 2021 Semester

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, practice teachers enrolled in an approved teacher education program may teach a class provided they are supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at universities are interviewed at the building level by the principal or assistant principal to insure their suitability for placement in our elementary classrooms.

The following student teacher(s) and/or observer(s) have requested assignments to our elementary schools for the fall 2021 semester.

STUDENT TEACHER(S)

Name	College	School	Teacher	Grade	Dates
Virginia Kambouras	Hofstra	JFK	K. Sussman	Kdg – 2	9/9-10/29/21
			J. Skolnik	1	11/1-12/23/21
Stephanie Velasquez	St. John's	JFK	G. Kishinevsky	Kdg.	9/1-10/17/21
			M. Lastres	2	10/15-12/10/21

STUDENT OBSERVER(S)

Name	College	School	Teacher	Grade	Dates
Bernadette Calandrillo	Hofstra	LKV	S. Bailyn	4	9/7-12/10/21
Danielle Franz	Hofstra	LKV	D. Weiner	4	9/7-12/10/21
Kathleen Nemeth	Hofstra	LKV	K. Petrocelli	5	9/7-12/10/21

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the above elementary student teacher(s) and/or observer(s) to our fall 2021 semester.

Motion: D. Peirez Vote: 5-0

q. Student Teacher(s) and/or Student Observer(s) – Secondary – Fall 2021 Semester

INFORMATION

Pursuant to Education Law Section 301 – Qualification of Teachers, practice teachers enrolled in an approved teacher education program may teach a class provided they are supervised by a certified classroom teacher.

All student teachers and observers enrolled in education classes at universities are interviewed at the building level by the principal or assistant principal to ensure their suitability for placement in our secondary classrooms.

The following student teacher(s) and/or observer(s) have requested assignments to our secondary schools for the fall 2021 semester.

STUDENT TEACHER(S)

Name	College	School	Teacher	Subject	Hours/Dates
Lubaba Choudhury	Stony Brook	SH	M. DiPasquale	Science	9/1-12/17/21
Lionel Roseval	Queens	SM	T. Hatten	Science	9/1-12/17/21

RECOMMENDATION

It is recommended that the Board of Education approve the placement of the above secondary student teacher(s) and/or observer(s) to our fall 2021 semester.

Motion: D. Peirez Vote: 5-0

r. Capital Projects – South Middle School (Change Order #1)

INFORMATION

One of the projects in the District's capital program includes the toilet room renovations and other associated projects at the South Middle School. While working on the project, Cooper Power & Lighting, Corp. was back charged for not providing items in the original contract as follows:

Items Back Charged	**Amount**
Change Order #1	
District requested the contractor to provide a credit back for the remaining unused 'General Allowance.'	($1,399.46)
Total Change Order #1:	**($1,399.46)**

Original Contract Sum:	$91,246.00
Change Order #1:	($1,399.46)
Amended Contract Sum:	$89,846.54

RECOMMENDATION

It is recommended that the Board of Education approve change order #1 for a credit in the amount of $1,399.46 with Cooper Power & Lighting, Corp.

Motion: D. Peirez Vote: 5-0

s. **Donation – Monetary: Saddle Rock School**

INFORMATION

Mr. Chun Zheng, parent of Saddle Rock students, participates in New York Life's matched payroll deduction program. Each pay cycle Mr. Zheng's $6.00 deduction is matched by New York Life. The trustee of this program is Blackbaud Giving Fund, who, at Mr. Zheng's direction, periodically forwards these monies as donations to Saddle Rock School.

The total donation for the 2021-2022 school year is expected to be approximately $180.

The administration of Saddle Rock School has indicated that these donations are greatly appreciated.

RECOMMENDATION

It is recommended that the Board of Education approve these periodic donations for a total of $180 to the Great Neck Public Schools for the 2021-2022 school year.

Ms. Sassouni thanked the donor.	Motion: J. Shi	Vote: 5-0

5. FACILITIES MATTERS

a. Public Use of District Facilities

INFORMATION

Attached is a schedule of requests for public use of district facilities. The fees are calculated in accordance with Board policy for the use of district facilities.

RECOMMENDATION

It is recommended that the Board of Education accept the schedule of requests for public use of district facilities.

Motion: J. Shi	Vote: 5-0

PUBLIC USE OF DISTRICT FACILITIES

2021 - 2022
(For Board of Education Approval)
July 1, 2021

ORGANIZATION	LOCATION	DAY	DATE	START TIME	END TIME	PURPOSE	FEE	CLASS	LIABILITY WAIVER SIGNED
Long Island Running Club	Gym, Field, Track, Parking Lot South Grounds	Sunday	10/03/2021	6:30 AM	11:30 AM	Blazing Trails 4-Mile Autism Run	$3,117.00	2	Yes
Herricks Public Schools	Pool	Thursday	09/30/2021	7:00 PM	9:00 PM	Swim Meet vs. Manhasset	$500.00	3	Yes
	South Middle	Monday	10/18/2021	7:00 PM	9:00 PM	Swim Meet vs. Garden City	$500.00	3	
Great Neck Sports Camp	Lower Field #4 and East Gym South High	Monday - Friday	08/23/2021 - 08/27/2021	9:00 AM	6:00 PM	Youth Sports Camp	$250.00	3	Yes
United Mashadi Jewish Community of America	Auxiliary Gym, Field #1 Classroom, Cafeteria North High	Monday - Friday	07/06/2021 - 08/20/2021	10:00 AM	3:30 PM	Youth Summer Camp	$45,135.00	3	Yes
Shireinu Choir of Long Island	Auditorium and Dressing Rooms South High	Thursday	06/09/2022	6:00 PM	10:00 PM	Choral Rehearsal	$525.00	2	Yes
		Sunday	06/12/2022	1:00 PM	4:00 PM	Choral Performance	$1,110.00		

6. FINANCE AND OPERATIONS

a. Bid(s) – Food and Nutrition Services

INFORMATION

The Long Island School Nutrition Director's Association executed a combined cooperative bid for various food services products. Specifications were duly advertised for the purchase of these products to be used for the period July 1, 2021 through June 30, 2022. Bids were received in the name of the Long Island School Nutrition Director's Association by Sheila Buhse at South Huntington Union Free School District on May 7, 2021.

The following vendors submitted bids which included items requested by the Great Neck Public Schools, and represent the individual low price on each item conforming to specifications:

Product	Invitations Mailed	Bids Received	Bids with Requested Items	Low Price Vendor(s) who Conformed to Specifications
Bagel	13	2	1	MRS Baking Dist.
Bread	6	1	1	Modern Italian Bakery
Dairy	30	6	5	Ace Endico, Inc. H. Schrier & Co. Jaybee Distributors Meadow Provisions Mivila Foods
Drinks & Coffee	14	9	8	Ace Endico, Inc. Big Geyser Colonial Coffee Co. H. Schrier & Co. Jaybee Distributors Liberty Coca Cola Beverages Snapple Distributors, Inc. Tropicana DSD
Frozen Foods	38	7	6	Ace Endico, Inc. H. Schrier & Co. Island Wholesale Meats & Foods Mivila Foods Nardone Bros. Baking Co. Inc. Slate Foods
Ice Cream with Equipment	10	2	1	American Classic Specialties

Product	Invitations Mailed	Bids Received	Bids with Requested Items	Low Price Vendor(s) who Conformed to Specifications
Grocery	38	5	5	Ace Endico, Inc. H. Schrier & Co. Jaybee Distributors Mivila Foods RC Fine Foods
Meat	6	6	6	Ace Endico, Inc. Island Wholesale Meats & Foods H. Schrier & Co. Meadow Provisions Mivila Foods Slate Foods
Paper, Disposables & Cleaning Supplies	12	7	4	APPCO Paper & Plastic Corp. H. Schrier & Co. J & F Supplies W.B. Mason
Smart Snacks	10	5	5	Ace Endico, Inc. Coffee Distributing Corp. H. Schrier & Co. Jaybee Distributors Mivila Foods
Snacks	10	5	4	Big Geyser Coffee Distributing Corp. Jaybee Distributors Mivila Foods

RECOMMENDATION

It is recommended that the Board of Education accept the bids of the above vendors to furnish the listed products to the District for the period starting July 1, 2021 through June 30, 2022. The funds for the purchase of the above items are provided in the 2021-2022 School Food and Nutrition Services Budget.

Motion: B. Berkowitz Vote: 5-0

b. **Bid(s) – Cafeteria and Kitchen Equipment Repair Services**

INFORMATION

The Hicksville Union Free School District executed a cooperative bid for cafeteria and kitchen repair services. Specifications were duly advertised for these repairs and services for the period July 1, 2021 to June 30, 2022. Bids were received in the name of the Nassau County Directors of School Facilities Purchasing Consortium by Dave Bell, Director of Facilities, Hicksville UFSD on May 12, 2021.

Five invitations to bid were sent. Summit Heating and Air Conditioning, Inc., D/B/A TKS Services was the only vendor to submit a bid with rates for repairs and services as follows:

Cost per Hour	Overtime Cost	Apprentice Cost per hour	Apprentice over-time
$58.50	$58.50	N/A	N/A

RECOMMENDATION

It is recommended that the Board of Education accept the bid from Summit Heating and Air Conditioning, Inc., D/B/A TKS Services for cafeteria and kitchen repair services for the period starting July 1, 2021 through June 30, 2022.

The funds for the cafeteria and kitchen repair services are provided in the 2021-2022 School Food and Nutrition Services budget.

Motion: B. Berkowitz	Vote: 5-0

c. **Bid(s) – Dishwashing and Cleaning Supply Extension II**

INFORMATION

In 2019-2020, the Long Island School Nutrition Directors Association Cooperative Bid Committee executed a cooperative bid for dishwashing and cleaning supplies in which Great Neck Public Schools was a participant. The Long Island School Nutrition Directors Association Cooperative Bid Committee is recommending that the participating school districts continue in this cooperative by extending the contract with Ecolab for a third year with no change in prices. The Committee has been satisfied with their products and therefore, would like to continue with Ecolab for dishwashing and cleaning supplies for the period July 1, 2021 to June 30, 2022.

RECOMMENDATION

It is recommended that the Board of Education approve this extension with Ecolab to furnish dishwashing and cleaning supplies to the district for the period starting July 1, 2021 through June 30, 2022.

The funds for the purchase of the above items are provided in the 2021-2022 School Food and Nutrition Service budget.

Motion: B. Berkowitz	Vote: 5-0

d. Bid(s) – General Air Conditioning, Ventilation and Refrigeration Repairs and Services

INFORMATION

The North Shore Central School District executed a cooperative bid for general air conditioning and refrigeration repairs and services. Specifications were duly advertised for these repairs and services for the period July 1, 2021 to June 30, 2022. Bids were received in the name of the Nassau County Directors of School Facilities Purchasing Consortium by John A. Hall, Director of Facilities, North Shore Central School District, on April 27, 2021.

Five invitations to bid were sent. Two vendors submitted bids. Comfort Kool HVAC, Inc. was the low bidder with rates for repairs and services as follows:

Non-Emergency Services	Mechanic	$65.00/hr.
	Mechanic's Helper	$10.00/hr.
Emergency Service	Mechanic	$65.00/hr.
	Mechanic's Helper	$10.00/hr.
Cost of Material Discount	5% off Manufacturer's List price	

RECOMMENDATION

It is recommended that the Board of Education accept the bid from Comfort Kool HVAC, Inc. for refrigeration repairs and services for the period July 1, 2021 to June 30, 2022.

The funds for general air conditioning and refrigeration repairs and services are provided for in the 2021/2022 School Food and Nutrition Services Budget.

Motion: B. Berkowitz	Vote: 5-0

e. **Bid(s) – Printing of Community Education Postcards 2021-22**

INFORMATION

Specifications were duly advertised for the printing of the 2021-22 Community Education postcards. Bids were received on behalf of the Board of Education, on June 15, by Jason Martin, Purchasing Officer.

The term of the contract shall be for three years, renewable annually, with an option to renew for two additional one-year periods, if mutually agreeable. The District and the vendor have the option to terminate the contract without penalty by providing a 30-day written notice.

19 invitations to bid were sent and 5 bids were received. The bid is for an annual total of 200,000 postcards, printed and mailed out 4 times per year, at a quantity of 50,000 per mailing. R&J Graphics submitted the lowest bid at:

2021-22	$ 3,750	$ 25.00 per 250 optional increment increase
2022-23	$ 3,850	$ 26.00 per 250 optional increment increase
2023-24	$ 3,950	$ 27.00 per 250 optional increment increase

RECOMMENDATION

It is recommended that the Board of Education award the printing of Community Education postcards to R&J Graphics for the 2021-22 school year.

Motion: B. Berkowitz	Vote: 5-0

f. Contract(s) – Central Print Shop Associate

INFORMATION

The District has completed the fourth year of a five-year agreement with Konica Minolta that provides a print shop associate to manage our district copy center. In addition to print shop duties, the associate also supports the mailroom and assists with paper processing.

As per the five-year agreement, at the end of the first year and each successive 12-month period, the base staffing charge and all other rates will not increase by more than 2%. As such, the associate's annual base salary rate shall be $54,489.42 from August 1, 2021 to July 31, 2022, plus overtime as needed. The District or Konica Minolta may cancel the agreement with 30 days written notice.

RECOMMENDATION

It is recommended that the Board of Education approve the On-Site Managed Service Agreement with Konica Minolta for $54,489.42 for a print shop associate for 2021-22, and any overtime as needed.

Motion: B. Berkowitz	Vote: 5-0

g. **Contract(s) – Driver Education, In-Car Instruction 2021-22**

INFORMATION

A Request for Proposals (RFP) was duly advertised for the driving portion of the Driver Education program, offered by Community Education, for resident high school students for the 2021-22 school year. The RFP was for a three-year contract, renewable annually, if mutually agreeable. The District and the vendor will have the option to terminate the contract without penalty by providing 30 days written notice.

Only one proposal was received by Jason Martin, on behalf of the Board of Education, from Bell Auto School, Inc.

The costs per student for in-car instruction, to be paid by students, are as follows:

Fall 2021, and Spring 2022: $360
Summer 2022, Fall 2022, and Spring 2023: $370
Summer 2023, Fall 2023, and Spring 2024: $375

RECOMMENDATION

It is recommended that the Board of Education award this contract to Bell Auto School, Inc. for the 2021-22 school year at the rate of $360 per student for in-car driver instruction. There is no cost to the District for this service, which is paid in full by each student.

Motion: B. Berkowitz	Vote: 5-0

h. **Contract(s) – Maintenance and Upkeep of Fitness Center Equipment**

INFORMATION

The District has concluded the first option year of an original three year contract, which included provisions for two additional option years. The District would like to again exercise the option to renew. Universal Fitness has provided excellent maintenance service on the fitness center equipment at our four (4) secondary schools, the S.E.A.L. Program and the Saddle Rock School. Both the District and the vendor have the option to terminate the contract with a 30-day written notice without penalty.

As per the renewal terms, the contractor has agreed to extend the contract using the April 2021 Consumer Price Index (CPI) increase of 3.2 percent.

RECOMMENDATION

It is recommended that the Board of Education continue for an additional year with Universal Fitness to perform maintenance and upkeep of fitness equipment in the amount of $7,371.04, with an additional $81.34 per hour labor rate for emergency repairs for the 2021-22 school year.

Motion: B. Berkowitz	Vote: 5-0

i. Contract(s) – Part-Time Athletic Trainers and Physicians

INFORMATION

The District has completed the second year of a three-year contract with Northwell Health for part-time athletic trainer & physician services. The District has been satisfied with the vendor and would like to continue for a third year. Both the District and the vendor have the option to terminate the contract with a 30-day written notice without penalty.

As per the terms of the RFP, the vendor is allowed to renew this contract in the 2021-22 school year at the following fees:

Part-Time Athletic Trainers & Physicians	$76,000
Hourly Rate for Per-Diem Services & Special Events (as needed)	$45

RECOMMENDATION

It is recommended that the Board of Education approve the continuation of the contract from Northwell Health to provide part-time athletic trainers and physicians for the 2021-22 school year.

Motion: B. Berkowitz	Vote: 5-0

j. Contract(s) – Printing of the District Calendar 2021–22

INFORMATION

The District has completed the first year of a 3-year contract with Tobay Printing Company for the printing of the District Calendar. The District has been satisfied with the vendor and would like to continue for a second year. Both the District and the vendor have the option to cancel the contract with a 30-day written notice without penalty.

RECOMMENDATION

It is recommended that the President of the Board of Education approve the continuation of the 3-year contract with Tobay Printing Company for the printing of the 2021–22 District Calendar. The total cost for 9,700 copies of the calendar will not exceed $4,167 (for a 28-page calendar), $4,369 (for a 32-page calendar), or $4,570 (for a 36-page calendar). The district may opt to increase the production of calendars for an additional charge of $23 (for a 28-page calendar), $24 (for a 32-page calendar), or $25 (for a 36-page calendar) per 100 copies.

Motion: B. Berkowitz	Vote: 5-0

k. Contract(s) – Pupil Transportation: Coach Bus Transportation 2021-2022

INFORMATION

All contracts awarded as a result of the RFP process may, as per Section 305, Subdivision 14, State Education Law, be extended under the aforementioned Statute and Section 156.5 of the Regulations of the Commissioner of Education.

Hampton Jitney Inc. has agreed to extend the existing contract at a 3.2% increase based on the state approved Consumer Price Index (CPI) as of May 31, 2021.

RECOMMENDATION

It is recommended that the Board of Education approve a transportation contract extension for the 2021-2022 school year with Hampton Jitney as listed on the following pages:

Motion: B. Berkowitz	Vote: 5-0

Hampton Jitney Coach Bus Contact # 515253

Category #1:	Hours	Cost Per Hour 2020-2021	Cost Per Hour 21-22 (3.2% Increase)
Day trips per hour	3	$221.29	$228.37
within Long Island and	4	$200.70	$207.12
the five boroughs	5	$180.12	$185.88
	6	$164.67	$169.94
	7	$159.53	$164.63
	8	$154.38	$159.32
	9	$149.24	$154.02
	10	$144.09	$148.70
Extra Driver		$308.76	$318.64

Category #2:	Hours	Cost Per Hour 2020-2021	Cost Per Hour 21-22 (3.2% Increase)
Day trips per hour	4	$221.29	$228.37
outside Long Island and	5	$200.70	$207.12
the five boroughs	6	$180.12	$185.88
	7	$164.67	$169.94
	8	$159.53	$164.63
	9	$154.38	$159.32
	10	$149.24	$154.02
Extra Driver		$308.76	$318.64

Category #3:	Hours	Cost Per Hour 2020-2021	Cost Per Hour 21-22 (3.2% Increase)
One way drop off or	3	$334.50	$345.20
pick up	4	$257.30	$265.53
	5	$205.84	$212.43
	6	$180.12	$185.88
	7	$169.82	$175.25
	8	$159.53	$164.63
	9	$149.24	$154.02
	10	$138.95	$143.40
Extra Driver		$308.76	$318.64

Category #4:		Cost Per Hour 2020-2021	Cost Per Hour 21-22 (3.2% Increase)
Overnight trips per day to include tolls and lodging			
Cost Per Day		$1,950.36	$2,012.77
Extra Driver		$308.76	$318.64

l. Contract(s) – Pupil Transportation: Northwest Nassau Transportation Cooperative, Nassau BOCES Transportation Cooperative, Extension of Contracts 2021-2022

INFORMATION

Contracts that were awarded as a result of a bid process by the Northwest Nassau Transportation Cooperative which consists of the Carle Place, East Williston, Glen Cove, Great Neck, North Shore, Port Washington and Roslyn School Districts may, as per Section 305 Subdivision 14, State Education Law, be extended under the aforementioned Statute and Section 156.5 of the Regulations of the Commissioner of Education.

Contracts that were awarded as a result of an inter-municipal agreement pursuant to New York General Municipal Law section 119-0 with Nassau BOCES and Carle Place, East Williston, Glen Cove, North Shore, Port Washington, Great Neck, Manhasset, Roslyn and Herricks School Districts can be extended as per Section 305, Subdivision 14 of the State Education Law under the aforementioned Statute and Section 156.5 of the Regulations of the Commissioner of Education.

The contractors have agreed to extend the existing contracts at a 3.2% increase based on the state approved Consumer Price Index (CPI) as of May 31, 2021.

The services rendered during the 2020-2021 school year were efficient and reliable.

RECOMMENDATION

It is recommended that the Board of Education award the transportation contract extensions for Home to School by Dell Transportation as listed on the following page:

Motion: B. Berkowitz	Vote: 5-0

Dell Transportation Contract # E257427

Transportation Item:	Estimated Quantity	Price 2020-2021	Price 2021-2022 (3.2% Increase)	Estimated Annual Cost 2021-2022
4 Hour Bus	1	$63,051.41	$65,069.06	$65,069.06
4 Hour Monitor	0	$23,875.18	$24,639.19	$0.00
			Anticipated Total Cost:	$65,069.06

Dell Transportation Contract # E700927

Transportation Item:	Estimated Quantity	Price 2020-2021	Price 2021-2022 (3.2% Increase)	Estimated Annual Cost 2021-2022
Ramaz, Upper- Van	1	$61,938.49	$63,920.52	$63,920.52
Ramaz, Upper- Bus	0	$88,537.42	$91,370.62	$0.00
			Anticipated Total Cost:	$63,920.52

m. **Contract(s) – Shared Transportation Service**

INFORMATION

Great Neck Public Schools has an established district operated summer school bus route that transports a student to Lowell High School located at 142-45 58th Road Flushing, New York 11355. Port Washington Union Free School District (PWUFSD) has a student who attends Lowell H.S. The enclosed intermunicipal agreement sets out terms and conditions for Great Neck Public Schools to provide summer school transportation to the PWUFSD student, at a rate of $192 per day.

RECOMMENDATION

It is recommended that the President of the Board of Education sign the inter-municipal agreement and contract authorizing the Great Neck Public Schools Transportation Department to provide transportation to a PWUFSD student attending the Lowell High School, in Flushing, NY at a daily rate of $192.

Motion: B. Berkowitz	Vote: 5-0

INTERMUNICIPAL AGREEMENT

This Intermunicipal Agreement ("IMA") made and entered into this 1st day of July, by and between the Port Washington Union Free School District (hereinafter referred to as "PWUFSD"), having its principal place of business located at 100 Campus Dr, Port Washington, New York 11050, and the Great Neck Public Schools (hereinafter referred to as "GNPS "), having its principal place of business located at 345 Lakeville Road Great Neck, NY 11020 (collectively referred to as "the parties").

WHEREAS, the foregoing parties have determined to enter into this IMA pursuant to New York Education Law sections 1709, 3625, and General Municipal Law section 119-o for the purpose of providing transportation for certain children who reside in the Port Washington School District; and

WHEREAS, pursuant to Article IX Section 1 of the New York State Constitution, as effectuated by General Municipal Law §119-o, municipal corporations of the State of New York may enter into agreements for the performance among themselves or one for the other of their respective functions, powers and duties on a cooperative or contract basis; and

WHEREAS, pursuant to Education Law §1709(25)(h), a school board may enter into a contract with another district to provide transportation for a student(s) for an appropriate cost;

WHEREAS, in consideration of the payments, as more fully set forth herein, PWUFSD wishes for GNPS to provide transportation for the Summer 2021 for the student listed on Schedule "A" (annexed hereto) to Lowell Upper School located at 142-45 58th Rd, Flushing, NY 11355, subject to additions and deletions during the term

hereof, from the home pick-up address listed in Schedule **WHEREAS**, PWUFSD and GNPS have each determined that it would be in their best interests for GNPS to provide transportation to certain PWUFSD students;

WHEREAS, GNPS is willing to provide transportation services to certain PWUFSD students pursuant to the terms and conditions as more fully set forth herein; and

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the parties agree as follows:

1. PWUFSD and GNPS each represent that it is authorized, pursuant to both Article IX, Section 1 of the State Constitution and Article 5-G of the General Municipal Law to enter into intergovernmental/intermunicipal agreements.

2. PWUFSD and GNPS, believing it to be in the best interests of their taxpayers, do hereby authorize intermunicipal cooperation between each other for the transportation of its students.

3. **Term**. The term of this IMA shall commence on July 12th, 2021, in accordance with the calendars of GNPS and Lowell Upper School, subject to paragraph 4(C) herein, and terminate on August 11th, 2021.

4. **Scope of services to be provided by GNPS**. GNPS agrees to provide the following transportation services to the PWUFSD student on Schedule A, annexed hereto:

A. After considering and balancing the issues of student safety, convenience, routing efficiency and cost as required by the Commissioner of Education, GNPS agrees to transport PWUFSD students to and from

the established pick-up points agreed upon between both parties, to Lowell Upper School Located at 142-45 58th Rd, Flushing, NY 11355

B. GNPS shall be responsible for establishing the bus route for the transportation services described herein.

C. Such transportation services shall be rendered by GNPS in accordance with the calendars of GNPS and Lowell Upper School. Transportation services shall not be provided to PWUFSD students when GNPS are closed, including but not limited to, closure for inclement weather.

D. GNPS will utilize the school buses owned/leased and operated by GNPS. GNPS hereby represents that it currently provides transportation services to students of GNPS that attend Lowell Upper School.

E. GNPS shall provide PWUFSD with:

i. A complete description of the bus routes along with pick-up and drop-off times;

ii. Copies of required insurance certificates as set forth herein; and

iii. Reports of incidents that may occur on the buses, and such other requirements or documents as may be requested and/or required by PWUFSD.

5. GNPS and PWUFSD shall comply and be responsible for compliance with all applicable federal, state, and local statutes and rules regarding transportation services for students, including but not limited to, the New York State Education Law,

the New York State Vehicle and Traffic Law, New York State Department of Transportation and the Commissioner's rules and regulations.

6. GNPS and PWUFSD shall comply and be responsible for compliance with all applicable federal, state, local statutes and rules, including but not limited to the regulations of the New York State Education Department (NYSED) specific to safety training requirements, including the completion of the School Bus Driver Safety Training Program.

7. PWUFSD represents that the proper Transportation Contract (Form TC) and New York State Aid forms, have been or will be duly filed with the State Education Department in compliance with all applicable federal, state and local statutes, rules and regulations.

8. **Consideration**. In full consideration for the services to be rendered by GNPS for the term of this IMA, PWUFSD agrees to pay to GNPS $192.00 a day for the term of the ESY program dates for the Summer 2021 to be invoiced 1 time at the end of August.

9. GNPS shall invoice PWUFSD once for all transportation services provided for Summer 2021. Invoices shall be due and payable within forty-five (45) days of receipt of the invoice.

10. GNPS and/or PWUFSD shall have the right to add or remove a child from the services at any time during the summer 2021.

11. GNPS and PWUFSD shall file the fully executed IMA with the Department of Education, as may be required.

12. **Insurance**. GNPS and PWUFSD shall maintain in full force and effect during the Term of this Agreement, (i) Workers' Compensation Insurance, Employers Liability & NYS Disability Benefits Insurance for the statutory limits as prescribed by the laws of the State of New York; (ii) comprehensive commercial general liability insurance (including sexual misconduct) with limits of liability of $1 million for each occurrence, $2 million in the general aggregate and $2 million for products/completed operations; and (iii) Automobile Liability: $5,000,000 combined single limit for owned, hired and borrowed and non-owned motor vehicles. Each party shall provide a copy of the insurance certificates to the other at least ten (10) days prior to the commencement of the Term of this IMA and shall further provide prior written notice of the cancellation, termination or modification of said policies. GNPS agrees to name PWUFSD as an additional insured.

13. In the event that any of the insurance coverage to be provided by either party contains a deductible, the parties shall indemnify and hold each other harmless from the payment of such deductible, which deductible shall in all circumstances remain the sole obligation and expense of each party.

14. The parties shall provide each other with evidence of the above insurance requirements upon execution of this IMA. The parties further acknowledge that its failure to obtain or keep current the insurance coverage required by this IMA shall constitute a material breach of this IMA.

15. Prior to commencement of the within services, the parties shall obtain and pay for insurance as may be required to comply with the indemnification and hold harmless provisions outlined under this IMA.

16. **Notices**: Any notices to be given under this IMA by either party to the other may be effected by personal delivery in writing or by mail, registered or certified, postage prepaid with return receipt requested. Each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of two (2) days after mailing. Notice shall be delivered or mailed to:

Port Washington Union Free School District
Attn: Ms. Mary Callahan, Assistant Superintendent for Business
100 Campus Dr.
Port Washington, NY 11050

Great Neck Public Schools
Attn: John Powell, Assistant Superintendent for Business
345 Lakeville Rd.
Great Neck, NY 11020

17. **Termination**. This IMA may be terminated by either party upon thirty (30) days written notice to the non-terminating party. In the event that the GNPS students no longer attend school at the destination points during the term of this IMA, and any renewal period, GNPS shall no longer be obligated to provide transportation services to the students of PWUFSD, and this IMA shall terminate immediately upon ten (10) days written notice from GNPS to PWUFSD of such discontinuation of services. Upon termination, the parties shall undertake all necessary steps to wind down activities hereunder. In the event of termination, PWUFSD shall be liable for and make payment of all sums due and owing for transportation services rendered up to the effective date of termination.

18. **Indemnification and Hold Harmless Provision**:

A. GNPS further agrees that it shall defend, indemnify, and hold harmless PWUFSD, its board of education officers, directors, agents and employees, for all loss, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts paid in settlement in connection with a terminated, pending or completed action, suit or proceeding arising from any act, error or omission, neglect or breach of duties by GNPS or any of its officers, directors, or agents taken or made with respect to this IMA.

B. PWUFSD further agrees that it shall defend, indemnify, and hold harmless GNPS, its board of education officers, directors, agents and employees, for all loss, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts paid in settlement in connection with a terminated, pending or completed action, suit or proceeding arising from any act, error or omission, neglect or breach of duties by PWUFSD or any of its officers, directors, or agents taken or made with respect to this IMA.

19. **Discrimination**: Services provided pursuant to this IMA shall be provided without regard to race, creed, color, sex, sexual orientation, national origin, religion, age or disability.

20. This IMA shall be governed by the laws of the State of New York.

21. **Severability**: If any term, provision, covenant or condition of this IMA, or the application thereof, to any person, place or circumstance shall be held by a court of competent jurisdiction to be invalid, unenforceable or void, the remainder of this IMA

and such term, provision, covenant or condition as applied to other persons, places and circumstances shall remain in full force and effect.

22. This IMA constitutes the full and complete IMA between PWUFSD and GNPS and supersedes all prior written and oral agreements, commitments or understanding with respect thereto.

23. This IMA has been mutually arrived at and shall not be construed against either party as being the drafter or causing this IMA to be drafted.

24. Any alteration, change, addition, deletion or modification of any of the provisions of this IMA or any right either party has under this IMA shall be made by mutual agreement of the parties in writing and signed by both parties, and subject to the approval of the State Education Department, as required.

25. This IMA may not be assigned by either party without the prior written authorization of the non-assigning party.

26. Nothing contained in this IMA shall be construed to create an employment or principal-agent relationship or partnership or joint venture, between the parties and any officer, employee, servant, agent or independent contractor of either party; nor shall either party have the right, power or authority to obligate or bind the other party in any manner whatsoever.

27. The undersigned representatives of GNPS and PWUFSD hereby represent and warrant that they have the full legal rights, power and authority to enter into this IMA on behalf of the respective school districts and bind the same with respect to the obligations and terms contained herein. This IMA shall not become binding until

approved by PWUFSD's and GNPS' respective Boards of Education by resolution at a duly convened public meeting.

IN WITNESS WHEREOF, the parties hereto have executed this IMA the day and year first above written.

GREAT NECK PUBLIC SCHOOLS:

Date: _____

_____
PRESIDENT, BOARD OF EDUCATION
GREAT NECK PUBLIC SCHOOLS

PORT WASHINGTON UNION FREE SCHOOL DISTRICT:

Date: _____

_____
PRESIDENT, BOARD OF EDUCATION
PORT WASHINGTON UNION FREE SCHOOL DISTRICT

SCHEDULE A

Student	**Address**
[redacted]	[redacted]
	[redacted]

n. **Contract(s) – SCOPE Child Care Program**

INFORMATION

The contract to be approved on this agenda represents the working agreement that has been developed with SCOPE Educational Services to continue to offer after school child care services to students in prekindergarten through grade six. The terms of the contract remain the same as 2020-2021.

RECOMMENDATION

It is recommended that the Board of Education approve the one year contract with SCOPE for the 2021-2022 school year.

Motion: B. Berkowitz	Vote: 5-0

o. **Contract(s) – Security Guard Services – 2021-2022**

INFORMATION

The District has completed the third year of a three-year contract with the option of two additional one-year extensions with Explorer Security Services. In accordance with the February 12, 2018 bid, the annual increase to the guards' hourly rate shall be limited to the New York-Newark New Jersey Consumer Price Index (CPI) published in May of each year. This will result in a 3.2% increase for the 2021-2022 school year, as indicated below. The difference in billing rate versus security guard rate of pay will remain constant throughout the duration of the contract.

Current (2020-2021)	**New Rates (2021-2022)**
Security Guard Rate: $22.51/hr	Security Guard Rate: $23.23/hr
Company Bill Rate: $28.86/hr	Company Bill Rate: $29.58/hr
Desk Officer Rate: $22.51/hr	Desk Officer Rate: $23.23/hr
Company Bill Rate: $29.86/hr	Company Bill Rate: $30.58/hr

RECOMMENDATION

It is recommended that the Board of Education approve continuation of the contract with Explorer Security Services, which includes a CPI increase published in May 2021, for the 2021-2022 school year.

Motion: B. Berkowitz	Vote: 5-0

p. **Contract(s) – Software License Renewal for Wincap**

INFORMATION

The District has been using the WinCap software package as its primary financial and human resources system since the 2001-02 school year. An end user software license agreement was approved by the Board in April 2010 and does not need to be updated at this time. However, the annual software subscription renewal is now due.

In addition, the District wishes to continue using the WinCapWeb service, which integrates with WinCap and gives employees online access to their pay stubs, and the Timesheets service, which is an electronic timekeeping system for employees who clock in and out. These services carry monthly fees, based on the number of employees who are granted access.

RECOMMENDATION

It is recommended that the Board of Education approve the annual renewal of the District's WinCap software subscription, from July 1, 2021 through June 30, 2022, for $52,603.17, plus approximately $1,250 for a required program called Remote Executor, and an additional $16,000 (estimated) for the WinCapWeb and Timesheets services.

Motion: B. Berkowitz	Vote: 5-0

q. **Contract(s) – Tuition**

INFORMATION

The Committee on Special Education (CSE) has recommended that certain students with disabilities attend programs located in other public school districts, BOCES, or approved private special education settings. The Board of Education is asked to approve the following contract(s) for tuition for the 2021/2022 school year.

School	Location	Classified Student(s)	Tuition	Dates
Center for Developmental Disabilities	Woodbury	2	$7,975 per student	7/2021-8/2021
Center for Developmental Disabilities	Woodbury	1	$3,704 per student 1:1 aide	7/2021-8/2021
Center for Developmental Disabilities	Woodbury	2	$47,848 per student	9/2021-6/2022
Center for Developmental Disabilities	Woodbury	1	$22,226 per student 1:1 aide	9/2021-6/2022
Cerebral Palsy Association of Nassau County	Roosevelt	5	$8,466 per student	7/2021-8/2021
Cerebral Palsy Association of Nassau County	Roosevelt	2	$3,704 per student 1:1 aide	7/2021-8/2021
Cerebral Palsy Association of Nassau County	Roosevelt	5	$50,794 per student	9/2021-6/2022
Cerebral Palsy Association of Nassau County	Roosevelt	2	$22,226 per student 1:1 aide	9/2021-6/2022
Eden II Schools for Autistic Children	East Meadow	1	$8,696 per student	7/2021-8/2021
Eden II Schools for Autistic Children	East Meadow	1	$52,175 per student	9/2021-6/2022
John A. Coleman School d/b/a Elizabeth Seton Children's School	Yonkers	1	$10,974 per student	7/2021-8/2021
John A. Coleman School d/b/a Elizabeth Seton Children's School	Yonkers	1	$70,963 per student	9/2021-6/2022
The Summit School	Jamaica Estates	1	$6,424 per student	7/2021-8/2021
The Summit School	Jamaica Estates	1	$38,545 per student	9/2021-6/2022

RECOMMENDATION

It is recommended that the Board of Education approve the above contracts for classified student(s) who attend these approved private special education schools.

Motion: B. Berkowitz	Vote: 5-0

r. **Contract(s) – Tuition Addenda**

INFORMATION

New York State adjusts tuition rates for approved private special education schools during the school year and sets final rates during and after the school year is over. This state process requires us to approve adjustments to such tuitions several times. In that regard, the Board of Education is asked to approve payments resulting from the tuition adjustments for students who attend(ed) approved private special education schools, as noted below.

School	Location	Classified Student(s)	Adjustment	Dates
John A. Coleman School D/B/A Elizabeth Seton Children's School	Yonkers, NY	1	Revised tuition rate of $10,560 per student to $10,974 per student	7/2020-8/2020
John A. Coleman School D/B/A Elizabeth Seton Children's School	Yonkers, NY	1	Revised tuition rate of $68,290 per student to $70,963 per student	9/2018-6/2019

RECOMMENDATION

It is recommended that the Board of Education approve the revised rate(s) above for classified student(s) who attend(ed) approved private special education schools.

Motion: B. Berkowitz Vote: 5-0

s. **Outside Service Agreements**

INFORMATION
The attached Outside Service Agreements are being submitted for approval. Provider credentials have been reviewed by administration.

RECOMMENTATION
It is recommended that the Great Neck Board of Education authorize the President of the Board of Education to approve payment of the attached Outside Service Agreements.

Motion: B. Berkowitz	Vote: 5-0

t. Payment of Fees to Counsel – February and March 2021

INFORMATION

Invoices were received from district counsel, Frazer & Feldman, for professional services rendered during February 2021 and March 2021 in the following matters:

Student Matters – Special Ed (13)	$	45,738.90
Negotiations	$	0.00
Human Resources (5)	$	8,631.00
Instruction	$	5,377.50
Student Matters – Residency	$	434.25
Miscellaneous	$	31,482.79
	$	91,664.44

RECOMMENDATION

It is recommended that the Board of Education authorize the payment of $91,664.44 for February 2021 and March 2021 as per the invoices submitted by Frazer & Feldman for professional services rendered as stated above.

Motion: B. Berkowitz	Vote: 5-0

u. Claims Audit Report to the Board of Education – May 2021

INFORMATION

Each month the District's claims auditing firm, R.S. Abrams & Co., LLP prepares a report of the previous month's claims activity. This report is solely for the Board of Education's information. It has been recommended that the submission of these monthly claims reports to the Board of Education and their acknowledgement of receipt be documented.

RECOMMENDATION

It is recommended that the Board of Education acknowledge receipt of the May 2021 claims audit report, as presented.

The Board unanimously accepted the report as presented.

v. **Electronic Submission of Reports to the Board of Education**

1) Monthly Treasurer's Report – May 2021
2) Monthly Budget Status Report for General, Capital, Debt Service, Lunch and Special Aid Funds – May 2021
3) Revenue Status Report General Fund – May 2021

The Board unanimously accepted the reports as presented.

7. STUDENT MATTERS AND CURRICULUM

a. Committee on Preschool Special Education Recommendations 2020-2021

INFORMATION

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2020-2021 school year made by the Committee on Preschool Special Education for students whose ID numbers appear in a Confidential Schedule provided to the Board of Education. It is recommended that the Board of Education approve this schedule.

Motion: J. Shi	Vote: 5-0

b. Committee on Preschool Special Education Recommendations 2021-2022

INFORMATION

In accord with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Preschool Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2021-2022 school year made by the Committee on Preschool Special Education for students whose ID numbers appear in a Confidential Schedule provided to the Board of Education. It is recommended that the Board of Education approve this schedule.

Motion: J. Shi	Vote: 5-0

c. Committee on Special Education Recommendations 2020-2021

INFORMATION

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2020-2021 school year made by the Committee on Special Education for students whose ID numbers appear in a Confidential Schedule provided to the Board of Education. It is recommended that the Board of Education approve this schedule.

Motion: J. Shi	Vote: 5-0

d. **Committee on Special Education Recommendations 2021-2022**

INFORMATION

In accordance with applicable regulations and law, the Board of Education is required to approve services to students with disabilities as recommended by the Committee on Special Education.

RECOMMENDATION

The Board of Education has been provided with the schedule of specific recommendations for the 2021-2022 school year made by the Committee on Special Education for students whose ID numbers appear in a Confidential Schedule provided to the Board of Education. It is recommended that the Board of Education approve this schedule.

Motion: J. Shi	Vote: 5-0

On a motion by Ms. Peirez and approved by unanimous consent, the meeting was adjourned at 8:30 pm.

Kuniko Langel
Secretary to the Board