

The Rockbridge County School Board held their regular meeting on Tuesday, May 8, 2018 at the County of Rockbridge Administration Building.

Present: Chairman David McDaniel; Trustees Heather Hostetter, Wendy Lovell, Neil Whitmore; Superintendent Phillip Thompson; Clerk Rhonda Humphries. Absent: Trustee Corey Berkstresser

CALL TO ORDER

Chairman McDaniel called the meeting to order at 5:02 p.m. and requested that everyone rise for the Pledge of Allegiance to the Flag.

CHANGES TO THE AGENDA: None

STUDENT / STAFF RECOGNITION: None

PUBLIC COMMENT: None

CONSENT AGENDA

Upon recommendation by Chairman McDaniel, motion by Trustee Lovell seconded by Trustee Whitmore, and passed by a 4-0 vote, the board approved the following items on the Consent Agenda:

- Minutes: 1) April 10, 2018 [Regular Meeting]
- Field Trips / Bus Use Requests
- Fund Raiser Requests
- Use of Facilities Applications
- Enrollment Update
- Appointments and Resignations

Appointments

Kellie Pryor, Secondary Mathematics Teacher, 2018 – 2019 school year
Chance Margheim, Special Education Teacher, Maury River Middle School, 2018 – 2019 school year
Ashlee Payne, English Teacher, Rockbridge County High School, 2018 – 2019 school year
Courtney Diette, English Teacher, Maury River Middle School, 2018 – 2019 school year
Michelle Kirby, Special Education Teacher, Rockbridge County High School, 2018 – 2019 school year

Substitute Teachers

Julie Tyree

<u>Name</u>	<u>Position</u>
Teacher Assistants	
ALIGOOD, PATSY	Teacher Assistant
BARE, LORI	Teacher Assistant
BOLEN, DEBORAH	Teacher Assistant
CAMDEN, ELIZABETH	Teacher Assistant
CLARK, JODI	Teacher Assistant
COFFEY, STEPHANIE	Teacher Assistant
DAY, DEBORAH	Teacher Assistant
DRISCOLL, MARY SUE	Teacher Assistant
EARLY, MARY	Teacher Assistant
GARTHWAITE, SHARON	Teacher Assistant
HAMILTON, NANCY	Teacher Assistant
HARRIS, THERESA	Teacher Assistant
HICKS, BROOKE (time sheet)	Teacher Assistant
HILL, KRISSY	Teacher Assistant
HITE, JEANNIE	Teacher Assistant
HOEHNE, SUSAN	Teacher Assistant
JOHNSON, SUSAN (time sheet)	Teacher Assistant
KRAMER, ROBIN	Teacher Assistant
LILLY, REBECCA	Teacher Assistant
LUSK, PENNY	Teacher Assistant
MANUEL, JENNA (time sheet)	Teacher Assistant
MCCORMICK, PEGGY	Teacher Assistant
MORGAN, JOANN	Teacher Assistant
PEDIGO, RUSSELL	Teacher Assistant

Teacher Assistants (continued)

PETERS, DAVID	Teacher Assistant
PUFAHL, MARIA	Teacher Assistant
RUNKLE, DAVID	Teacher Assistant
SHELTMAN, BRIAN	Teacher Assistant
SLAGLE, CAROLYN	Teacher Assistant
TALLEY, REBECCA	Teacher Assistant
TAYLOR, OLIVIA (time sheet)	Teacher Assistant
TAYLOR, PAULINE	Teacher Assistant
THOMAS, LORI	Teacher Assistant
TROMBETTA, TAMARA	Teacher Assistant
WOODY, MARILYN "MOLLY"	Teacher Assistant

Custodians

BARBOUR, BRYAN	Custodian
BROWN, LOUIS (time sheet)	Custodian
HOSTETTER, JAMIE	Custodian
HOSTETTER, MICHAEL	Custodian
JENKINS, JOSEPH (time sheet)	Custodian
KIRBY, BERNIE	Custodian
REED, MELISSA	Custodian
REED, MICHAEL	Custodian
RILEY, JACK	Custodian
RILEY, JACKIE	Custodian
SHANKS, GREGORY	Custodian
SMITH, CALVIN	Custodian
STATON, KARLA	Custodian
WATTS, ADAM	Custodian

School Secretaries/Bookkeepers/Clerical Assistants

BAUERNFEIND, TINA	Clerical Assistant
CASH, PHYLLIS	Bookkeeper
CHISM, DONNA	School Secretary
COFFEY, JOAN	School Secretary
EMREY, KAREN	School Secretary
FLOYD, KRISTI	Clerical Assistant
HARRIS, BARBARA	School Secretary
JONES, ELIZABETH	School Secretary
MCCALEB, BONNIE	School Secretary
MILLER, LISA	Bookkeeper
ROGERS, TRAVIS	School Secretary
SHAFFER, ERICA	Clerical Assistant
SWARTZ, JANE	School Secretary
VAN RAVENSWAAY, LISA	School Secretary
VEST, VIOLET	School Secretary
ZITMORE, LISA	School Secretary

Maintenance

BEARD, KENNETH	Maintenance
CASH, GARY	Maintenance
FLOYD, EDWARD	Maintenance
KESSINGER, WILLIAM	Maintenance
LILLY, DAVID	Maintenance
MAHOOD, TODD	Maintenance
MOORE, LEWIS	Maintenance
PRUETT, DANIEL	Maintenance
STATON, ROY	Maintenance

Central Office Support Staff

ARMENTROUT, ALECIA	Payroll Specialist
COX, KELLY	Central Office
CREWS, BERNADETTE	Central Office
HUMPHRIES, RHONDA	Central Office
LUCK, CINDY	Central Office
JOHNSON, CAROLYN	Maintenance Secretary
LOOPE, DANA	Accounts Payable Specialist
REXRODE, MONICA	Personnel Specialist

School Nurses

FIX, DYLAN	School Nurse
MARCUM, KATINA	School Nurse
MOHLER, DANIELLE	School Nurse
SHELTMAN, HEIDI	School Nurse
STATON, MEAGAN	School Nurse

Technology

COLEMAN, MARK	Technology Specialist
HAWES, JOSEPH	Technology Specialist
LEMMER, SCOTT	Technology Specialist
PATTERSON, MIKE	Technology Specialist

Food Service

ASBURY, JENNIFER	Food service
BIVENS, JANICE (time sheet)	Food service
BLACKWELL, MARY (time sheet)	Food service
BOWMAN, CHASTITY	Food service
BURROWS, HEIDI (time sheet)	Food service
CAMPBELL, GWEN	Food service
CANELLAS, SANDRA (time sheet)	Food service
CLARK, BRENDA	Food service
CLARK, DAWN	Food service
COFFEY, MARLENE	Food service
CONNER, NATASHA	Food service
FAUBER, MARLA (time sheet)	Food service
FLINT, NORMA	Food service
HARRIS, JENNIFER	Food service
HETRICK, DAWN	Food service
HILL, BRENDA	Food service
LOTTS, PAM	Food service
MANSPILE, CATHERINE (time sheet)	Food service
MARTIN, TERESA	Food service
PAINTER, KENDALL	Food service
POE, MARY (time sheet)	Food service
ROBINSON, LEZLEY (time sheet)	Food service
SHUMATE-CLARK, AMY (time sheet)	Food service
SMITH, KATHRYN	Food service
SNYDER, BONNIE	Food service
SORRELS, ROXIE	Food service
SPONAUGLE, KIM	Food service
TOMLIN, FRANCES	Food service
WALKER, KRISTI (time sheet)	Food service
WILSON, PAULA	Food service

Resignations

Professional Staff

- Melanie Camden, Administrative Intern, Natural Bridge Elementary School resigning effective May 31, 2018
- Erinn Hailey, Teacher, Maury River Middle School, resigning end of 2017 – 2018 school year
- Abigail Taylor, Teacher, Central Elementary School, resigning end of 2017 – 2018 school year
- Michael Converse, Teacher, Rockbridge County High School, resigning end of 2017 – 2018 school year

Retirement

Support Staff

- Gerard Winkler, Bus Driver, retiring effective June 1, 2018
- Julie Lipscomb, Teacher, Maury River Middle School, retiring end of 2017 – 2018 school year

- **Business Items**

Approved a Debt Service payment in the amount of \$159,375.00 due June 1, 2018, to US Bank for Rockbridge County Public Schools VPSA QSCB General Obligation School Bond Series 2001-2.

Appropriations to Fund 50 in the amount of \$110.37.

Monthly Financials in the amount of \$3,719,744.63.

BUDGET PLANNING: None

COMMITTEE REPORT: None

INSTRUCTIONAL REPORTS: None

INFORMATIONAL ITEMS:

Tracy Hinty, Coordinator for Federal Programs, stated that she was previously given permission from the school board to write grants as they become available. Ms. Hinty provided information on the Consolidated Grant, which recently became available for Title I and Title II and Part of Title IV and how the funds would be allocated. Ms. Hinty also provided information on the consortium for migrant children noting that Rockbridge County Public Schools does not receive funding for this but does participate in a regional consortium, which would allow access to resources if needed for students. This will be presented as an Action Item at the June board meeting.

- Trustee Lovell inquired how the school system knows who the migrant students are.
 - Ms. Tracy stated that principals notify her; the notification by parents to their child's principal is voluntary.

Superintendent Thompson provided an update on CIP. He noted that at a joint meeting with the Rockbridge County Board of Supervisors, there was discussion of Rockbridge County Public Schools moving ahead with some of the CIP projects with appropriated funds that had been reimbursed in FY18. Superintendent Thompson provided information on the following projects: 1) Natural Bridge Elementary School playground relocation; 2) Fairfield Elementary School; door/lock hardware replacement; trash collection fence/screen; 3) Rockbridge County High School resurface tennis courts; door/hardware replacement; updating lighting and curtains on stage

Superintendent Thompson provided information on Performance Contracting while noting that the majority of the work remaining will take place at Rockbridge County High School.

Trustee Hostetter inquired on the status of the Maury River Middle School gym floor.

- Superintendent Thompson stated that Randy Walters, Director of Operations and Transportation, is waiting for a final approval from insurance noting that the quotes were less than expected. It should be completed before summer.

Chairman McDaniel stated that some items from the CIP list have been moved to FY20, including funding for HVAC for Central Elementary School and Fairfield Elementary School to help with financing to be done at one time.

ACTION ITEMS:

Upon recommendation by Chairman McDaniel, motion by Trustee Whitmore seconded by Trustee Lovell, and passed by a 4-0 vote, the board approved a .10 cents price increase to both the school breakfast and school lunch as follows:

Breakfast Price:	\$1.20
Elementary Lunch Price:	\$2.20
Middle Lunch Price:	\$2.45
Secondary Lunch Price:	\$2.45

Upon recommendation by Chairman McDaniel, motion by Trustee Lovell seconded by Trustee Hostetter and passed by a 4-0 vote, the board approved the Rockbridge Area Special Education Advisory Council as presented.

Upon recommendation by Chairman McDaniel, motion by Trustee Hostetter seconded by Trustee Whitmore and passed by a 4-0 vote, the board approved the 2018-2019 Special Education Annual Plan/Part B Flow-Through Application, Section 619 Preschool Grant Application as presented.

Upon recommendation by Chairman McDaniel, motion by Trustee Lovell seconded by Trustee Whitmore and passed by a 4-0 vote, the board approved the Carl Perkins Grant as presented.

Upon recommendation by Chairman McDaniel, motion by Trustee Lovell seconded by Trustee Whitmore and passed by a 4-0 vote, the board approved authorization for the Superintendent/Designee to process grant payment and other accounts payables as necessary at the end of May 2018. A final report summarizing these actions will be distributed during the month of June. All transactions will require signatures of two of the following three staff positions: Superintendent, Assistant Superintendent, or Director of Financial Services. The board also approved for the Superintendent / Designee to close out the current fiscal year. This authorization would include payment of remaining accounts payable and payroll expenses and the preparation of necessary expenditure transfers, budget adjustments, appropriations of additional revenues and requests for category transfers from the Board of Supervisors, if needed. A final report summarizing these actions will be distributed during the month of July. All transactions will require signatures of two of the following three staff positions: Superintendent, Assistant Superintendent, or Director of Financial Services.

- Chairman McDaniel noted that the authorization to close-out the fiscal year has typically been obtained at the June meeting, and expressed appreciation for requesting this action at the May meeting so that reimbursements can be disbursed in a timely fashion.

NEW BUSINESS:

Chairman McDaniel requested that a security protocol and device update be provided this summer in relation to state funds that may be available to assist school divisions.

Chairman McDaniel recognized Matthew Crossman for completing his recent doctorate. He requested an initiative for future recognition of employees for degrees and years of service.

- Superintendent Thompson stated that he and Jason Kirby, Director of Personnel and Technology, have begun conversations regarding employee recognition at school board meetings.

Chairman McDaniel requested that board members consider postponing the July meeting until later in the month or possibly canceling. The board will make a decision and announce at the June meeting.

- Superintendent Thompson stated that typically the July board meeting agenda is light because it is the beginning of the fiscal year and he would support the board's decision. He did note that the Rockbridge County Public Schools' administration would need permission to pay the bills.

Trustee Lovell expressed her appreciation to Mike Craft, Principal, Rockbridge County High School, and the RCHS PTSA for the student recognition at the Wildcat Inspiration Awards Ceremony.

SCHOOL BOARD:

Chairman McDaniel stated that the Rockbridge County High School graduation will take place on Friday, May 25, 2018 at 7:00 p.m.

Joint Meeting of the Rockbridge County School Board and the Rockbridge County Board of Supervisors / May 17, 2018 / 5:00 p.m. / Location: Rockbridge County School Board Office, 2893 Collierstown Road, Lexington, VA

The next regular meeting of the Rockbridge County School Board will be on Tuesday, June 12, 2018 / 5:00 p.m. / Location: County of Rockbridge Administration Building, 150 South Main Street, Lexington, Virginia.

CLOSED MEETING

Under Section 2.2-3711.A (1) of the State Code, Chairman McDaniel recommended that the Board go into a *Closed Meeting* to discuss one personnel matter. Motion was made by Trustee Hostetter, seconded by Trustee Whitmore, and passed by 4-0 vote.

The Board entered into the *Closed Meeting* at 5:27 p.m.

The Board returned to open session at 5:35 p.m.

Trustee Lovell read the following motion to Certify the Closed Meeting:

WHEREAS, the Rockbridge County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.D of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Rockbridge County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

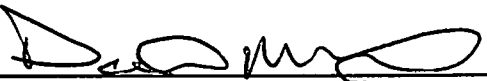
Upon initial motion of Certification of Closed Meeting by Trustee Lovell, and seconded by Trustee Hostetter, the motion passed by the following roll call vote:

Trustee Hostetter	- Aye
Chairman McDaniel	- Aye
Trustee Whitmore	- Aye
Trustee Lovell	- Aye

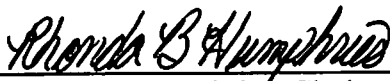
Upon motion by Trustee Hostetter, seconded by Trustee Lovell, and passed by unanimous vote, the board approved the dismissal of employee case number 201718-A for good and just cause effective immediately.

ADJOURNMENT

Upon motion by Trustee Hostetter, seconded by Trustee Lovell, and passed by 4-0 vote, the meeting was adjourned at 5:36 p.m.



David B. McDaniel, Chairman



Rhonda B. Humphries, Clerk of the Board