ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
BOARD BUDGET SUBCOMMITTEE

The Board Budget Subcommittee is a standing committee of the District's Board of Trustees ("Board"). Unless specifically authorized by the Board to act on its behalf, the Budget Subcommittee shall act in an advisory capacity only to the Board.

Purpose:

The purpose of the Budget Subcommittee is to consult with the Superintendent regarding budget priorities, the budget development process, the timely preparation of the District's annual budget for Board approval, and budget adjustments throughout the fiscal year. The Superintendent shall provide committee members with information and assistance necessary for the fulfillment of the committee's charges.

The Budget Subcommittee shall update the full Board at least annually at a regular Board meeting regarding the Subcommittee's activities.

Membership:

At the annual organizational Board meeting the Board may appoint two of its members to the Board Budget Subcommittee. Appointed members will serve for a term of one year.

Meetings

The Budget Subcommittee shall meet at least once each year.

As a standing Board subcommittee, the Budget Subcommittee shall provide at least 72 hours public notice of its meetings and shall conduct its meetings in accordance with the Brown Act. All Budget Subcommittee meetings must be held within district boundaries and shall be publicly accessible.

The Budget Subcommittee may attend the District's Budget Advisory Committee in an advisory capacity to the Board.

[OPTION 1: When a majority of the members of the Board attend an open and noticed meeting of the Budget Subcommittee, Board members who are not members of the standing committee shall attend only as observers. (Government Code 54952.2)]

[**OPTION 2**: When a majority of the members of the Board attend an open and noticed meeting of the Budget Subcommittee, the Budget Subcommittee meeting shall be immediately adjourned and rescheduled and noticed as a Board special meeting with at least 72 hours prior notice in accordance with the Brown Act.]

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