

NOTICE OF REGULAR MEETING OF THE SCHOOL BOARD

GRAND FORKS PUBLIC SCHOOL DISTRICT #1

Monday, May 13, 2024 – 6:00 PM

Mark Sanford Education Center (Enter at West Door #3)

2400 47th Avenue South, Grand Forks, ND

(The meeting will be broadcast live and archived at <https://www.youtube.com/c/GFSchools>)

AGENDA

Please note the stated times per topic are approximate and intended only as a guide. Upon convening the meeting, agenda topics may begin earlier or later than their stated approximate time.

- | | |
|---------|--|
| 6:00 pm | 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
A. Reading of School Board Meeting Norms |
| 6:01 pm | 2. APPROVAL OF AGENDA |
| 6:02 pm | 3. CELEBRATING SUCCESS
A. Lake Agassiz Elementary School |
| 6:17 pm | 4. APPROVAL OF MINUTES
A. April 22, 2024
B. April 29, 2024 |
| 6:18 pm | 5. PUBLIC COMMENTS
<i>Individuals wishing to address the school board are asked to complete a Public Comment Card, submit it to the school board secretary before the start of the meeting, and wait to be invited to speak. Each person may speak for up to three (3) minutes. No individual may speak on the same topic more than once. The chairperson reserves the right to limit the comments and the number of speakers. School Board members shall not engage in a response or enter a debate about any issue(s) brought before the board during this portion of the meeting. Public comments and concerns will be directed to the Superintendent of Schools, who will deal with them according to policies adopted by the Board.</i> |
| 6:24 pm | 6. SUPERINTENDENT'S RECOMMENDATIONS FOR DISCUSSION
A. K-5 Library, K-5 Music, and Secondary Music Curriculum Adoption |
| 7:09 pm | B. Cybersecurity and Computer Science Integration Plan |
| 7:29 pm | C. Finance Committee Report (Strategic Plan Area 3) |
| 7:34 pm | 7. SUPERINTENDENT'S RECOMMENDATIONS FOR ACTION
A. Consent Agenda
1. Teacher Appointments, Leave Request, Resignations, Student Travel Request to Switzerland and France, and Waiver of Years of Experience and Appointment of Roxana Jordheim |
| 7:35 pm | B. Assistant Superintendent Matt Bakke's 2024-2025 Contract |
| 7:40 pm | C. Consideration of Request for Proposals for High School Events Streaming |
| 7:45 pm | D. Consideration of Bids for Winship Envelope Restoration (Strategic Plan Area 3) |
| 7:50 pm | E. Policy Review |
| 7:55 pm | 8. OTHER
A. Announcements
B. Board Requests for Future Consideration
<i>There should be no discussion concerning any item that is requested for future consideration. The Board President and Superintendent will determine the best method of response to board requests.</i>
C. School Board Meeting Norms – How did we do? |
| 8:00 pm | 9. EXECUTIVE SESSION
1. Executive Session to Meet with Mailhot held under 15.1-15-05.1 |
| 8:30 PM | 10. ADJOURNMENT |

Persons with disabilities who may need assistance to access the meeting should call the superintendent's office at 701-787-4880 at least 24 hours prior to this meeting.

Grand Forks Public School District #1

School Board Meeting Norms

The purpose of establishing school board norms is to ensure that all individuals have the opportunity to contribute in the meeting; to increase productivity and effectiveness; and to facilitate the achievement of its goals.

NORMS

- 1) Be prepared
- 2) Be on time
- 3) Value and respect each other
- 4) Exercise thoughtful deliberation and conversation
- 5) Be professional at the Board table and when visiting with the general public
- 6) Speak up when the norms are not being followed
- 7) Advocate on behalf of students and keep the community in mind

GOVERNANCE

- 1) Lead by policy
- 2) Serve as advocates for K-12 public education
- 3) Entrust the day-to-day operations to the professionals; Let the administrators do their work
- 4) Assist community members and stakeholders in following the chain of command

OTHER

- 1) Consider staff and District capacity in resources
- 2) Balance the meeting agendas so one meeting isn't heavier than the other



Celebrating Success May 13, 2024

School Board Presentation



Who We Are

8

median years of
experience: Classroom
teachers

12

median years of
experience: Certified
staff

57%

of paraprofessional
staff are college
students

43%

classroom teachers
with 5 or less years of
experience



Who We Are



18

Staff members speak
1 or more languages

Spanish
Hindi
Swedish
Norwegian
Filipino/Tagalog
Ilocano
Punjabi
French
Chinese
Twi
Igbo
Pidgin
Yoruba
Somali
Arabic
American Sign Language

81%

**classroom teachers
with 10 or less years
of experience**

Who We Are

84%

of current K-5
students started the
year at Lake Agassiz

56%

of current 5th graders
have attended Lake
Agassiz K-5

20

ML students who speak
15 different languages.
Several speak 2 or more
languages.



Who We Are



24%

of LA students are at risk or critical for attendance, meaning they have missed 10% or more of the days enrolled

65%

of students who qualify for free/reduced lunches

55%

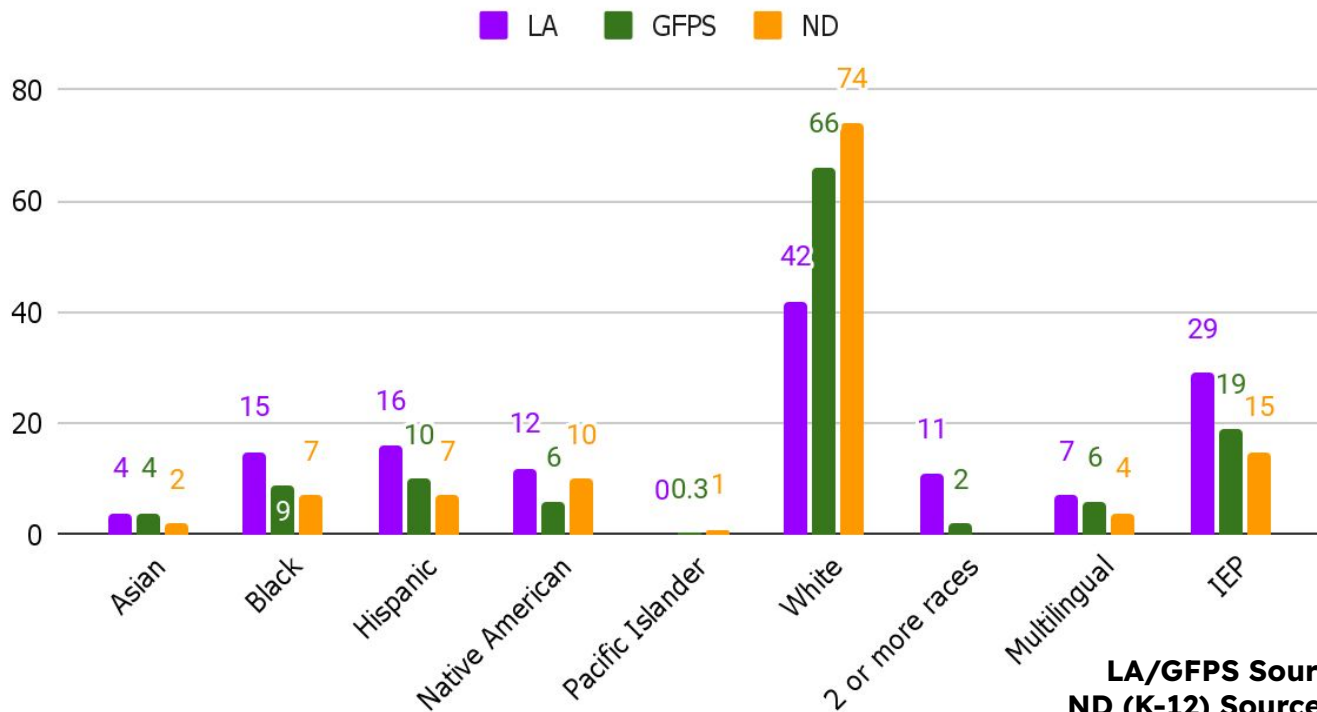
Free

10%

Reduced

Who We Are

Demographics



LA/GFPS Source: PowerSchool
ND (K-12) Source: insights.nd.gov



Literacy Goals:

Growth:

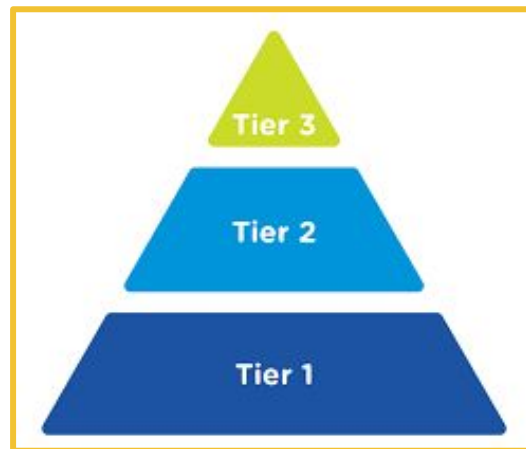
50% of our students will reach the Student Growth Percentile (SGP) expectation of 65

Proficiency:

50% of our students will be proficient at the end of the year based on NDSA and STAR assessment data

What We Do

- Teach Tier 1 Curriculum with Fidelity
- Reteach for Tier 2 support

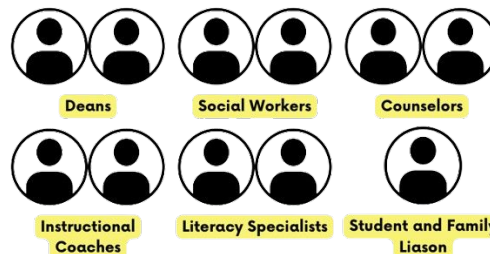
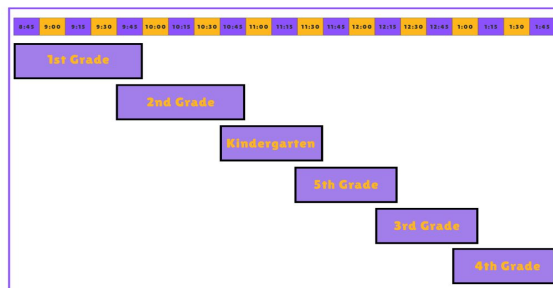


A Multi-tiered Language Intervention Curriculum



Targeted Small Group Instruction Schedule

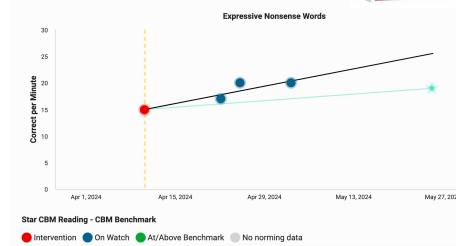
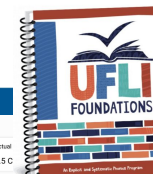
Staggered for additional support opportunities



RENAISSANCE

UFLI Round 3 (Current Goal)

Start Date	End Date	Goal	Expected Rate of Improvement (ROI)	Actual
4/10/2024	5/24/2024	19 CPM	0.7 CPM/Week (ambitious)	1.5 C



40+

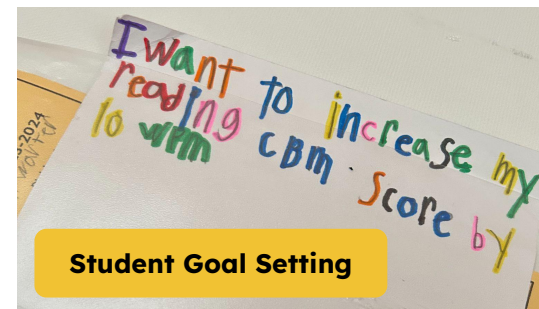
guest readers participated in Reading Intramurals, including LA Staff and families, LA parents, LA students and district staff



What We Do



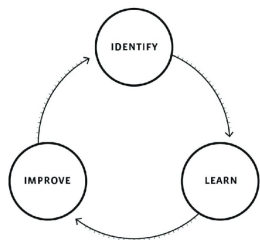
Wear your college and career clothes on Tuesdays



Student Goal Setting



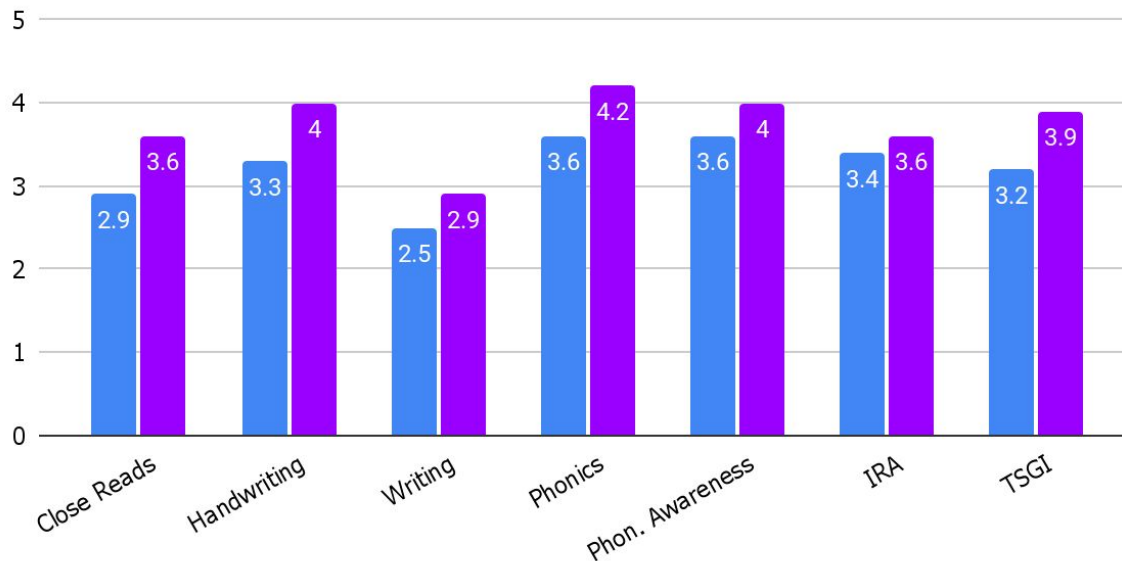
House Council



What We Do

Teacher Confidence Levels

■ Fall ■ Spring



North Dakota
Teacher
Support
System




92%

of certified staff
participated in
instructional
rounds



What We Do



**POPSICLES
and
PRINCIPALS**

THURSDAY, AUGUST 18
2:00 P.M. – 4:15 P.M. *



**HOT
DIGGITY
DOG**

Let's get together!

Richard's West Park
Thursday, July 27, 2023
6:00 PM - 7:30 PM



Waterford.org

**Lake Agassiz Mustang
Park and Rec Meet Up**

Every Tuesday in June
4:00 PM – 5:30 PM
Lake Agassiz Playground

MARINE CORPS RESERVE



TOYS FOR TOTS
Book Grant

**Lake Agassiz
R.E.D. Event!**

Read Every Day

You are invited to read with your student for 20 minutes at school!

Monday, October 30



ASK A LITERACY SPECIALIST

Do you have questions about how to help your child develop their reading skills at home? We are here to help! Come see Mrs. Smith and Mrs. Pedersen in room 42 on Friday, October 13!

**Sign up for a time
on the Conference
Sign Up Genius!**

LAKE AGASSIZ ELEMENTARY



(Re)Registration for 23-24 school year!

A reminder that parents need to re-register each child each new school year! Follow steps below to register!
Log into the PowerSchool Parent Portal
Select the student you wish to register at the top
Select the Registration icon on the left
Agree to the terms and conditions and click Begin Form!

School Supply List

Scan the QR Code to view Lake Agassiz school supply list.



School Calendar and Important Dates

Open House: Tuesday, August 29 3:30 - 5:00 PM
First Day of School: Wednesday, August 30

Attendance Letter

Help Your Child Succeed in School:
Build the Habit of Good Attendance Early



Is your child 5?
(by July 31)

**LAKE AGASSIZ
ELEMENTARY SCHOOL**

**KINDERGARTEN 23-24
Starts August 30, 2023!**

Is your child registered for Kindergarten 2023-24 yet? If not, call our office at 701-746-2275 and scan the code for all the information!

REGISTER NOW

701-746-2275
<https://www.gfschools.org/do-main/028>



LAKE AGASSIZ CULTURE NIGHT



**Basketball Intramurals
with Ms. Drayah**

Monday and Wednesdays 3-4 pm in the gym



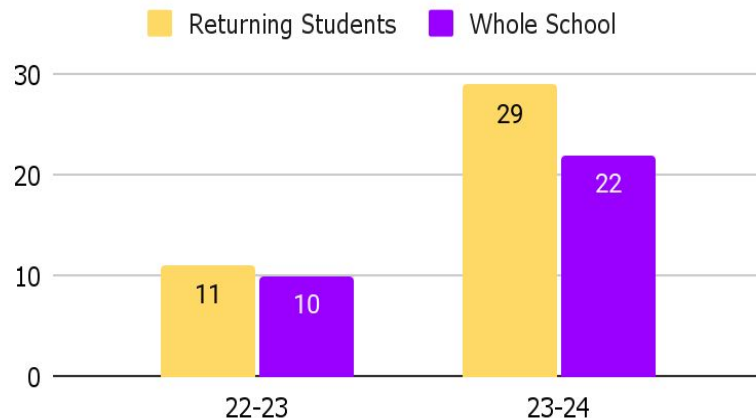
Game Club

with Mrs. Schake

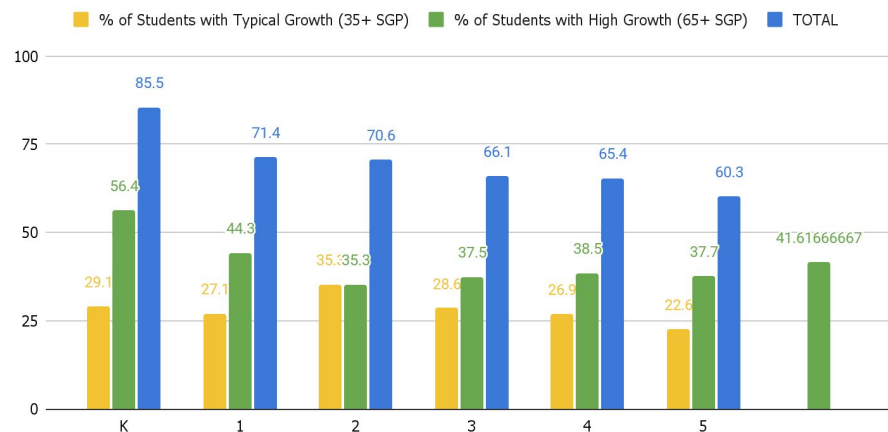
Wednesdays in January and February
3:15-4pm in the library

Impact on Students

NDSA- ELA % Proficient



ELA SGP by grade Sept-Mar



Impact on Students



Largest elementary band in
GFPS 22-23 and 23-24

LA band retention rate from 5th to
6th grade is

54%

This is 10% higher than the
district average



$\frac{1}{5}$

of all GFPS 6th grade band
students are former LA
students (about 25 students)



VEX

Made it to World Competition 2 of
the last 3 years

Impact on Students

What do you love about Lake Agassiz?

“Extra time to learn and practice.” -1st grader

“Everyone knows their purpose and knows why they are here for us.”
-1st grader



"That we have students who speak many languages." -Kindergartener



“Working with our students is always the bright spot in my day.”

Impact on Us

“By continually learning new things to meet student needs, they make me a better teacher.”



“Watching students grow, both personally and academically gets me excited to come to work each day.”



Thank you!

Let's get
social!



Like ♥ Follow ♥ Tag

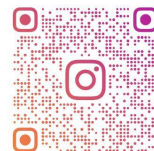
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Find us on 



LakeAgassizGFPS
Twitter



LAKEAGASSIZGRANDFORKS



GRAND FORKS SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
REGULAR MEETING MINUTES
April 22, 2024

The School Board of Grand Forks Public School District No. 1 met in regular session on Monday, April 22, 2024, at the Mark Sanford Education Center with President Amber Flynn presiding.

Board Members Present: Josh Anderson, Dave Berger via phone, Amber Flynn, Monte Gaukler, Joel Larson, Eric Lunn, Jeff Manley, Bill Palmiscno, and Cynthia Shabb. **Absent:** None.

Student Board Members Present: Ryaan Alshami and Maggie Barker. **Absent:** None.

Others Present: Dr. Terry Brenner, Superintendent of Schools; Brandon Baumbach, Business Manager; Catherine Gillach, Associate Superintendent of Secondary Education; Matt Bakke, Assistant Superintendent of Elementary Education; Brady Olson, Vice President, Grand Forks Education Association; Arielle Neumann, GFAFB School Board Member; and Cindy Johnson, Executive Secretary.

Call to Order and Pledge of Allegiance. The meeting was called to order at 6:00 p.m. and the Pledge of Allegiance was recited.

Reading of School Board Meeting Norms. Anderson read aloud the school board meeting norms.

Shabb joined the meeting at 6:01 p.m.

Approval of Agenda. It was moved by Lunn and seconded by Manley to approve the agenda as written. Upon voice vote, the motion carried unanimously.

Approval of Minutes. It was moved by Shabb and seconded by Palmiscno to approve the minutes of April 8, 2024, as written. Upon roll call vote as follows, the motion carried. Aye: Anderson, Berger, Gaukler, Larson, Lunn, Manley, Palmiscno, Shabb, and Flynn. Nay: None. Absent: None.

Alshami joined the meeting at 6:03 p.m.

Public Comments. Kathy Barker extended an invitation to board members to celebrate high school girls' soccer and attend the Cushman Cup on Tuesday, May 14 pre-game activities in the parking lot at 4:30 p.m. followed by the game at 7:00 p.m.

President Flynn announced public comments regarding any employee would not be allowed and that anyone who had any comments or concerns about any employee should follow policy and reach

out to the superintendent.

Consent Agenda. It was moved by Lunn and seconded by Larson to approve the consent agenda as follows:

- ◆ Appointments effective August 19, 2024, of Madisen Ellingson-Stumphf, math teacher, salary of \$49,477, and Bailey Gander, ELA teacher, salary of \$55,406;
- ◆ Long-term Leave of Absence for the 2024-2025 school year for LeeAnn Miller, instructional coach, and Hannah Siebels, math teacher;
- ◆ Resignations of Alex Hedlund, physical education teacher; Danielle Larson, music teacher; Paul Boese, orchestra teacher; Alexis Kubal, adaptive Phy Ed teacher; Travis Martin, science teacher; Brianna Reasoner, first-grade teacher; Alisa Bowman, social worker; Ashlyn Hanson, behavior interventionist; and Jane Humble, audiologist, all effective May 31, 2024.

Upon roll call vote as follows, the motion carried. Aye: Lunn, Gaukler, Palmiscno, Anderson, Larson, Manley, Berger, Shabb, and Flynn. Nay: None. Absent: None.

General Fund Financial Statement. Baumbach reported the period of July 1, 2023, through March 31, 2024, total general fund revenues were \$103,742,006 and total general fund expenditures were \$86,350,425 resulting in revenues over expenses of \$17,391,581.

It was moved by Shabb and seconded by Manley to approve the General Fund Financial Statement for the

period July 1, 2023, through March 31, 2024. Upon roll call vote as follows, the motion carried unanimously. Aye: Palmiscno, Larson, Shabb, Manley, Anderson, Gaukler, Berger, Lunn, and Flynn. Nay: None. Absent: None.

Summer School Program. Summer school directors Allison Peterson, Terry Bohan, Evan Pederson, Kayla Erickson, Mike Wilber, Trevor Lennon, and Nick Pederson presented an overview of their respective programs.

Notables for the Summer Performing Arts (SPA) include an expansion from eight to sixteen sessions and an offering of instrumental lessons. Slated productions are *Joseph and the Amazing Technicolor Dreamcoat* and *Grease*. Enrollment is anticipated between 900-1,000 students. Fundraising and grant writing will shift to help pay for staff and SPA had the highest donor retention rate of all Giving Hearts Day charities.

Driver Education will continue to offer three sessions that include classroom instruction, simulated driving experiences, and Behind-the-Wheel training with a capacity of about 288 students. The Behind-the-Wheel fee of \$300 remains the same as last year. Vehicles will be secured through Rydell Motors and Grand Forks Subaru/KIA.

Elementary Summer School will be offered from June 3-21, from 8:00 a.m. to noon, at Phoenix, Discovery, Lake Agassiz, Century, and Twining schools. Transportation options may be considered if there is adequate interest.

ENCORE will be offered June 3-21 from 12:30-5:30 p.m. at Century, Phoenix, Lake Agassiz, and Discovery schools. Programming will include academic enrichment, sports and physical activities, games, and STEM projects.

Gillach reported on behalf of Theresa Ostgarden highlights of the middle school program. Classes will be offered June 3-21, from 8:00 a.m. to noon. Sessions will include hands-on application projects or learning demonstrations in addition to building content-specific knowledge and provide students an opportunity to apply learned knowledge and gain academic and social-emotional skills. Multilingual Learner (ML) sessions will be held at South Middle School and transportation is available.

The high school session will be offered at Red River

The high school program will run from June 3 through July 10 from 7:45 a.m. to 12:25 p.m. Course offerings will include English, math, physical education, science, and social studies.

The RISE Summer Learning Program will be offered from June 10 to July 12 at Valley Middle School. The program is facilitated by the Lavinia Group and designed to prepare students for the upcoming school year. English and math will be offered and breakfast and lunch will be served.

Barker joined the meeting at 6:47 p.m.

It was moved by Palmiscno and seconded by Gaukler to approve the summer school programs as presented. Upon roll call vote as follows, the motion carried. Aye: Gaukler, Palmiscno, Anderson, Lunn, Berger, Shabb, Manley, Larson, and Flynn. Nay: None. Absent: None.

Policy Review. Shabb reported on the April 17, 2024, meetings and recommendations of the Policy Review Committee and District Administration.

It was moved by Shabb and seconded by Gaukler to complete the first reading of the following policies as written or amended:

1. DEAD, Staff use of Electronic Devices (as written) (new);
2. ABCB, Sportsmanship (as written) (new);
3. DFAC, Classified Staff Growth and Evaluation Process (as written) (recodifies current Policy 4200);
4. BCAA, Board meeting Agenda and Pre-Meeting Preparation (as amended);
5. DEAJ, Designated Medical Provider for Work-Related Injury (as written) (new);
6. GAAC, Review and Complaints of Instructional/Resource Material (as amended);
7. HBCC, Fundraising (as written) (new) *effective July 1, 2024; and
8. HBCD, Parent-Teacher Organizations (PTO)/Booster Groups *effective July 1, 2024

Upon roll call vote as follows, the motion carried. Aye: Manley, Larson, Berger, Palmiscno, Shabb, Lunn, Anderson, Gaukler, and Flynn. Nay: None. Absent: None.

It was moved by Shabb and seconded by Lunn to complete the one reading and adoption of DEBD-BR, Transportation of Students by Staff in Private Vehicles effective July 1, 2024, as written and adopt it as an official board regulation of the district. Upon roll call

vote as follows, the motion carried. Aye: Larson, Manley, Gaukler, Palmiscno, Lunn, Berger, Anderson, Shabb, and Flynn. Nay: None. Absent: None.

It was moved by Shabb and seconded by Manley to rescind the following policies:

1. IEBA, Transportation of Students by Staff in Private Vehicles (replaced by DEBD-BR);
2. DCB, Definition of Workweek and Overtime and Compensatory Time (without replacement);
3. Policy 3150, Periodic Financial Reports (without replacement);
4. Policy 3220, Donations from the School District (without replacement); and
5. Policy 3330, Vendor Rights for Food and Beverage Items (without replacement).

Upon roll call vote as follows, the motion carried. Aye: Berger, Palmiscno, Shabb, Lunn, Gaukler, Manley, Anderson, Larson, and Flynn. Nay: None. Absent: None.

Consideration of Use of Building Funds for Carpet Project Materials. Buildings and Grounds Director Jonathan Ellwein requested authorization to use building fund dollars to buy materials for the Winship classroom carpeting and Lake Agassiz entry carpeting projects. The estimated cost is \$43,971.30.

It was moved by Anderson and seconded by Shabb to approve the use of Building Fund dollars in the amount of \$43,971.30 to purchase materials for the Wilder classroom carpeting and Lake Agassiz entry carpeting projects. Upon roll call vote as follows, the motion carried. Aye: Shabb, Anderson, Manley, Larson, Gaukler, Lunn, Palmiscno, Berger, and Flynn. Nay: None. Absent: None.

Announcements. The following announcements were made:

- Grand Cities Idol is tonight; board members should inform Cindy of their graduation attendance plans by Wednesday, and the annual employee recognition is on Wednesday.

Board Requests for Future Consideration. None.

School Board Norms – How Did We Do? Anderson reported the school board did well in following its meeting norms.

Adjournment. The meeting/forum adjourned at 7:03 p.m.

APPROVED _____
(Date)

Amber Flynn, President

Brandon Baumbach, Business Manager

GRAND FORKS SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
SPECIAL MEETING MINUTES
April 29, 2024

The School Board of Grand Forks Public School District No. 1 met in special session on Monday, April 29, 2024, at the Mark Sanford Education Center with President Amber Flynn presiding.

Board Members Present: Josh Anderson, Dave Berger via phone, Amber Flynn, Monte Gaukler, Joel Larson, Eric Lunn, Jeff Manley, Bill Palmiscno, and Cynthia Shabb. **Absent:** None.

Others Present: Dr. Terry Brenner, Superintendent of Schools; Brandon Baumbach, Business Manager; Catherine Gillach, Associate Superintendent of Secondary Education; Matt Bakke, Assistant Superintendent of Elementary Education; and Cindy Johnson, Executive Secretary.

Call to Order and Pledge of Allegiance. The meeting was called to order at 6:00 p.m. and the Pledge of Allegiance was recited.

Approval of Agenda. It was moved by Lunn and seconded by Larson to approve the agenda as written. Upon voice vote, the motion carried unanimously.

Recommendation to Performance Nonrenew Principal Joshua Mailhot's Contract on Abilities and Board Action. Dr. Brenner read from a memo that was included in the meeting agenda packet the recommendation from Bakke and himself to nonrenew Mailhot's contract.

It was moved by Lunn and seconded by Anderson that the current contract of principal Joshua Mailhot, who has been employed in that position for fewer than two years, not be renewed due to the following reasons which were specifically documented in his performance evaluations:

1. Inability to follow directives from his supervisor and show expected improvement in performance over time;
2. Inability to provide a clear vision and model of instruction for the school;
3. Inability to maintain trust with those he supervises or to communicate effectively with them and the broader school community;
4. Inability to understand and implement adequate safety procedures and protocols, causing staff to be concerned about security;
5. Inability to carry out basic leadership functions despite his supervisor addressing the same with him throughout the school year;

6. Inability to perform in a manner that assists his school in moving forward in a positive trajectory. and that the District provide written notice before May 1st to Joshua Mailhot of this determination not to renew said contract and of his right to request an executive session meeting with the Board. Motion carried on roll call vote as follows: Aye: Lunn, Larson, Berger, Anderson, and Flynn. Nay: Gaukler, Palmiscno, Shabb, and Manley. Absent: None.

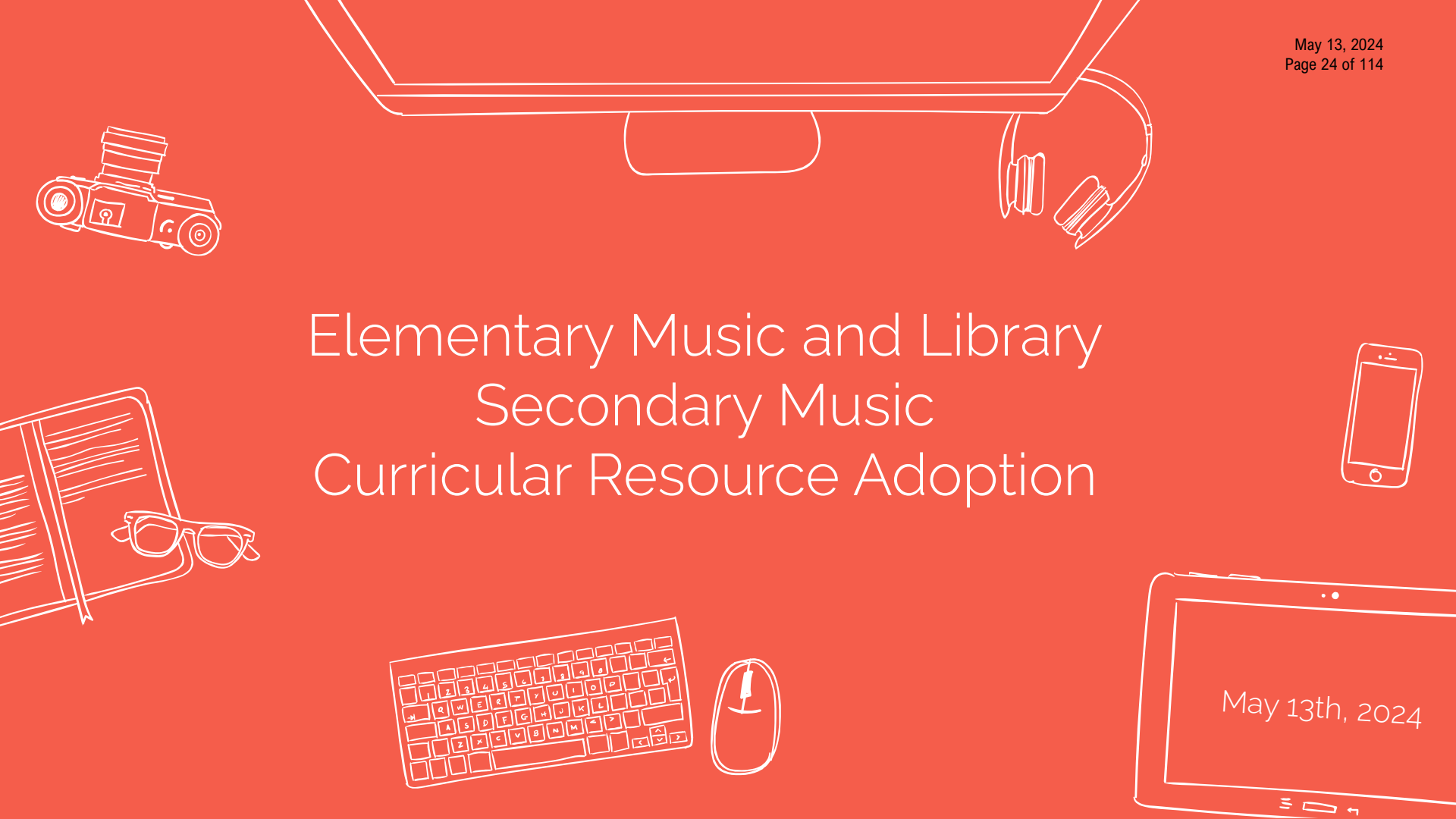
Adjournment. There being no further business, the meeting adjourned at 6:07 p.m.

APPROVED _____
(Date)

Amber Flynn, President

Brandon Baumbach, Business Manager

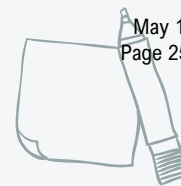
Elementary Music and Library Secondary Music Curricular Resource Adoption





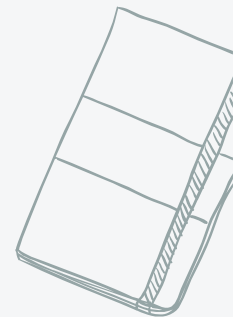
HELLO!

May 13, 2024
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Meet the Team Elementary Library:


- ★ Angela Salgado
- ★ Betsey McIntyre
- ★ Brad Srur
- ★ Carmen Shannon
- ★ Jennifer Dodds
- ★ JoEllen Paintner
- ★ Kari Nelson
- ★ Kay Brown
- ★ Kyle Rosseau
- ★ Melissa Toomey
- ★ Tracy Whalen





HELLO!

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Meet the Team

Elementary Music:

- 
- 
- ★ Amy DeWitt
 - ★ Anna Benson
 - ★ Charles Rerick
 - ★ Jack Boyer
 - ★ Jennifer Lutz
 - ★ Jonathan Mayo
 - ★ Judith Owens
 - ★ Julia Fischer
 - ★ Katie Hillestad
 - ★ Kayla Skjervheim
 - ★ Kelsie Wiens
 - ★ Lynneah Boyer
 - ★ Mare Thompson
 - ★ Margaret Nistler
 - ★ Mikayla Borud
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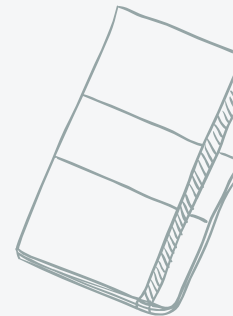
HELLO!

May 13, 2024
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Meet the Team Secondary Music:

- ★ Jeff Seabloom
- ★ Steven Carriere
- ★ Kelly King
- ★ Rebecca McFarlane
- ★ Angela Black
- ★ Becky Mercer
- ★ Janelle Huber
- ★ Brady Olson
- ★ Jack Boyer
- ★ Katie Stermer
- ★ Dave Christensen





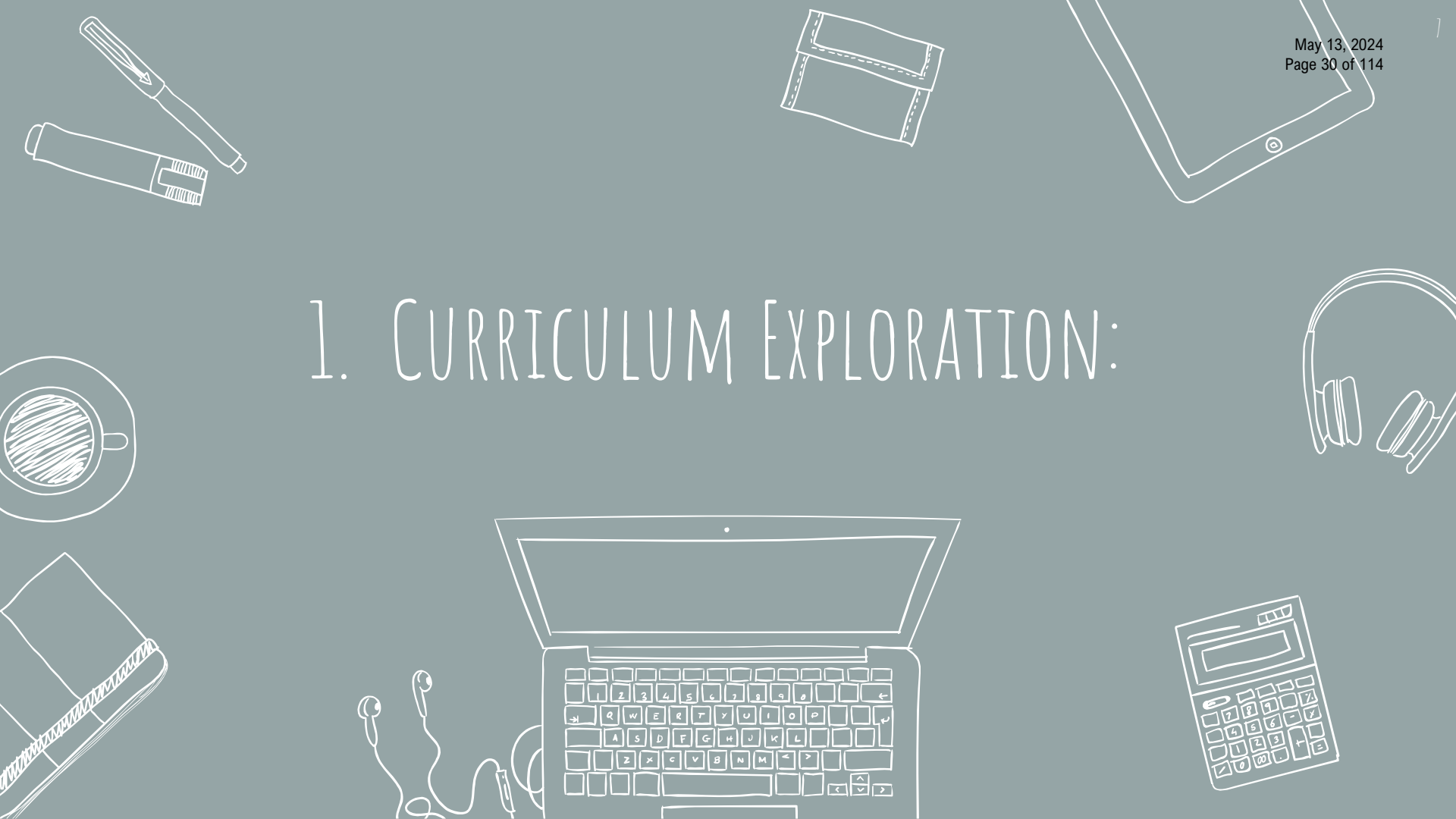
ADOPTION PROCESS



REVIEW:



1. CURRICULUM EXPLORATION:

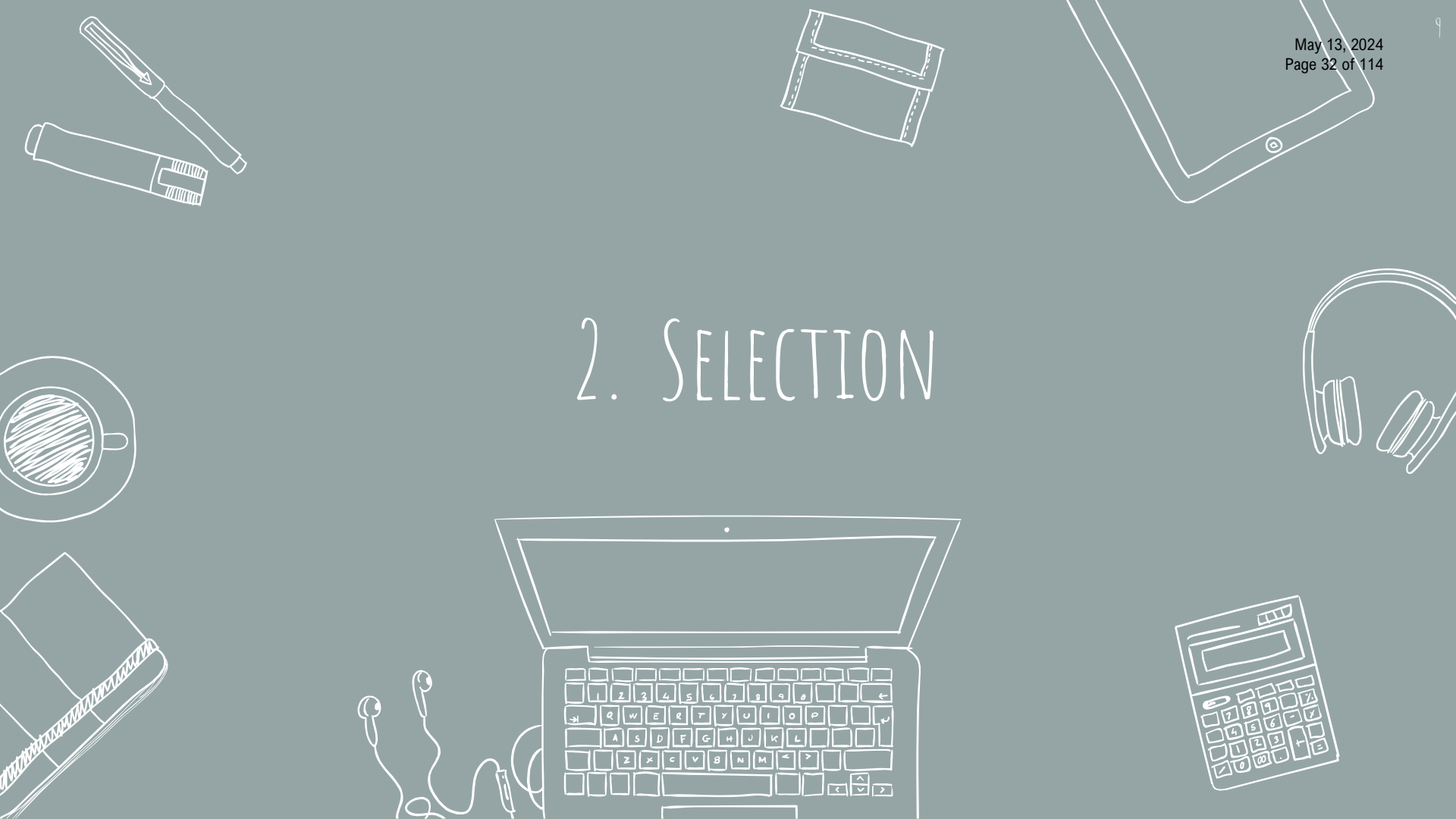


★ Alignment standards



NORTH DAKOTA DEPARTMENT OF
PUBLIC INSTRUCTION

2. SELECTION





Elementary Library Book Award (ELBA) Allocation



Digital Platforms

- Tumblebooks
- Pebblego
- Pebblego Next
- TrueFlix

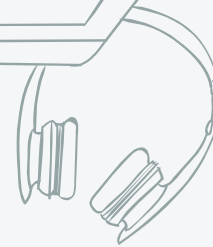
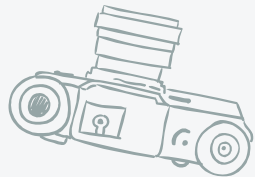


Elementary Music

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11

★ Game Plan ★ Music Play – K-6



Secondary Music

May 13, 2024
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★ Band

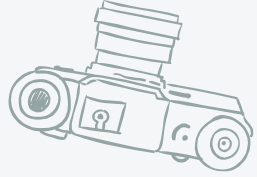
- Hal Leonard Essential Technique for Band
- Hal Leonard Essential Elements for Band
- Sound Innovations for Concert Band

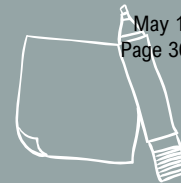
★ Orchestra

- Habits of a Successful Middle Level String Musician
 - Habits of a Successful String Musician

★ Chorus

- Hal Leonard's Voices in Concert





Total Expenditure Elementary Library:

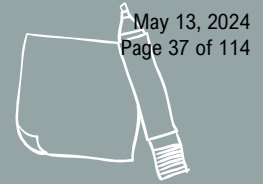
K-5 ELBA Curriculum: \$23,940 per year
Cost Per Student, Per Year: \$12.95 per year

K-5 Digital Platforms: \$29,175.21 per year
Cost Per Student, Per Year: \$7.97



Total Yearly Adoption: \$53,115.21
Total 7 Year Adoption: \$371,806.47





Total Expenditure Elementary Music:



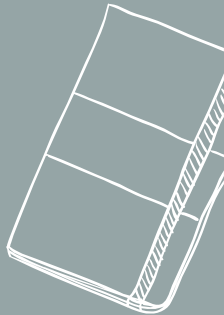
K-5 Game Plan Curriculum: \$ 58,650.00
Cost Per Student, One Time Fee: \$2.29



K-6 Music Play Platforms: \$ 2,991.64
Cost Per Student, Per Year: \$ 0.70



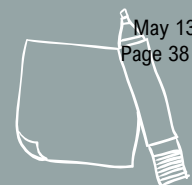
Total 7 Year Adoption: \$79,591.48





Total Expenditure Secondary Music:

May 13, 2024
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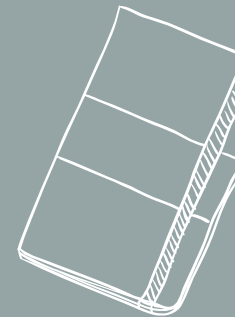
Band Curriculum:\$ 2379.39

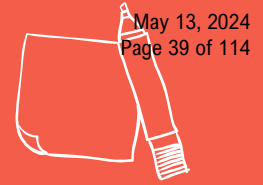
Orchestra Curriculum: \$1594.75

Chorus Curriculum: \$119,540.29

Harmony & Piano: \$2856.63

Total 7 Year Adoption: \$126,371.06





May 13, 2024
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DISCUSSION



THANK YOU!!



To: Dr. Terry Brenner, Superintendent
From: Amy Bartsch, Chief Academic Officer
Date: May 13th, 2024
Subject: K-5 Library, K-5 Music, and Secondary Music Curriculum Adoption

The Curriculum, Instruction, and Technology department (CIT) and teacher leaders from across our district are pleased to share the proposed adoption of K-5 library, K-5 music, and secondary music curriculum to support the teaching of the North Dakota State Standards in these content areas. An extensive research, pilot, and selection process, which began in the spring of 2023, was executed by CIT & teacher leaders. At the May 13th, 2024 School Board meeting, representatives will be present to highlight the selection process and rationale for the expenditures listed in the table below.

Vendor	Cost
K-5 Library	Elementary Library Book Award (ELBA) & Digital Platforms: \$371,806.47
K-6 Music	Music Play: \$20,941.48
K-5 Music	Game Plan: \$58,650.00
Band	\$2,379.39
Orchestra	\$1,594.75
Choir	\$119,540.63
Harmony & Piano	\$2,856.63
Total Adoption:	\$577,769.35 (seven-year total)

Consideration of approval of the above curriculum will be brought forth for action at the May 28 school board meeting

Cybersecurity and Computer Science Integration Plan

May 13th, 2024



Eric Ripley, Executive Director of CTE and Technology
Amy Bartsch, Chief Academic Officer

Meet the Team

- Zachary Buchhop
- Tracy Whalen
- Carmen Shannon
- David Nowatzki
- Katie Chandler
- Kris Arason
- Loren Hoheisel
- Jon Strandell
- Eric Ripley
- Amy Bartsch

Integration Plan Completion:



Committee

Met on several occasions to discuss Century Code, requirements, DPI guidance, and plan creation



School Board

Will need to approve an integration plan prior to July 1st, 2024



Content Teams (PLCs)

Met to review cybersecurity and computer science standards, identify standard alignment to current courses, & discussed options for integration





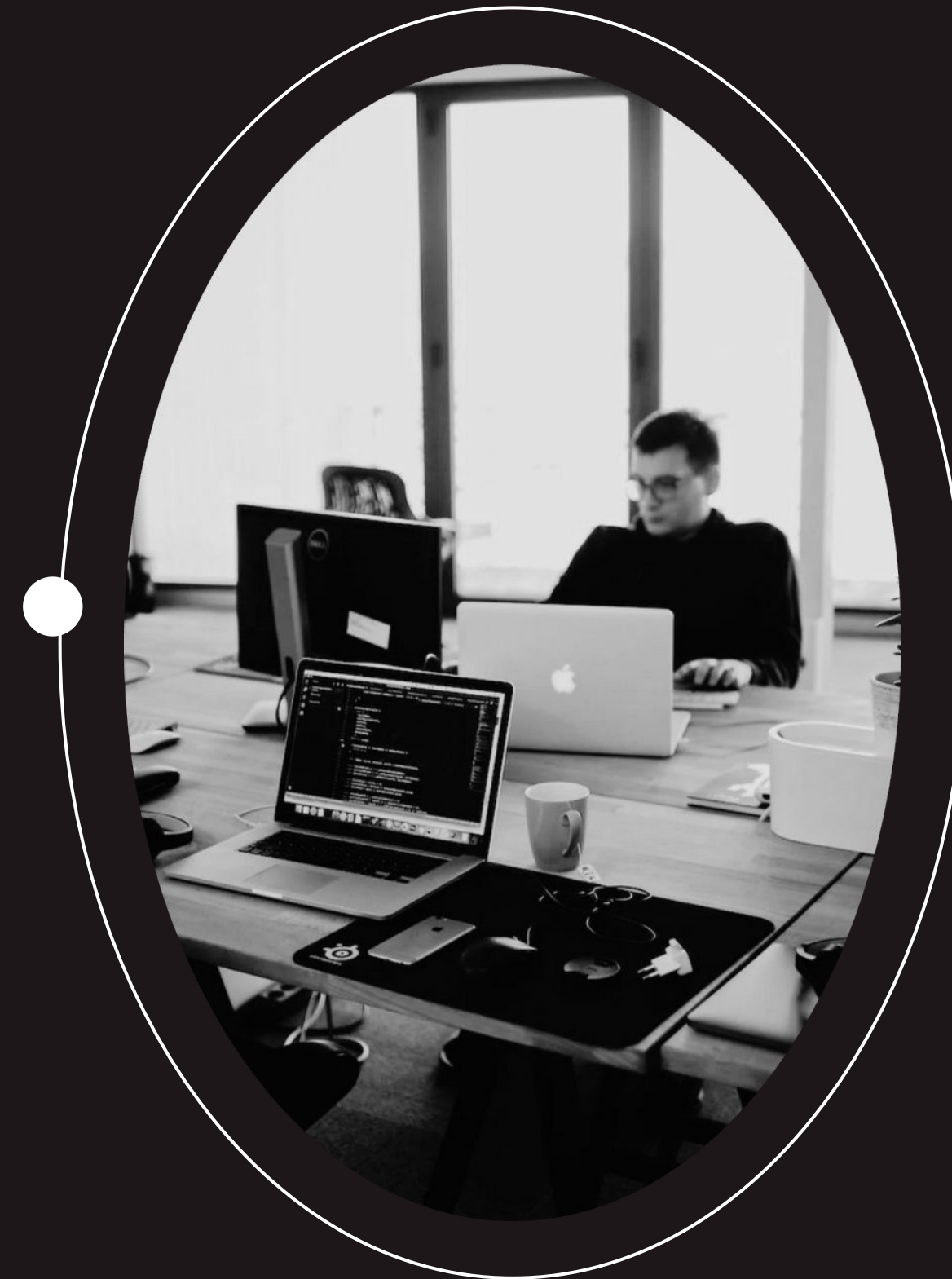
Effective the 2023-2024 school year

North Dakota Century Code 15.1-21-01

- To be approved, elementary, and middle schools shall provide instruction in computer science, including cybersecurity.

North Dakota Century Code 15.1-21-02

- To be approved, high schools shall provide instruction in or make available one unit of computer science or cybersecurity





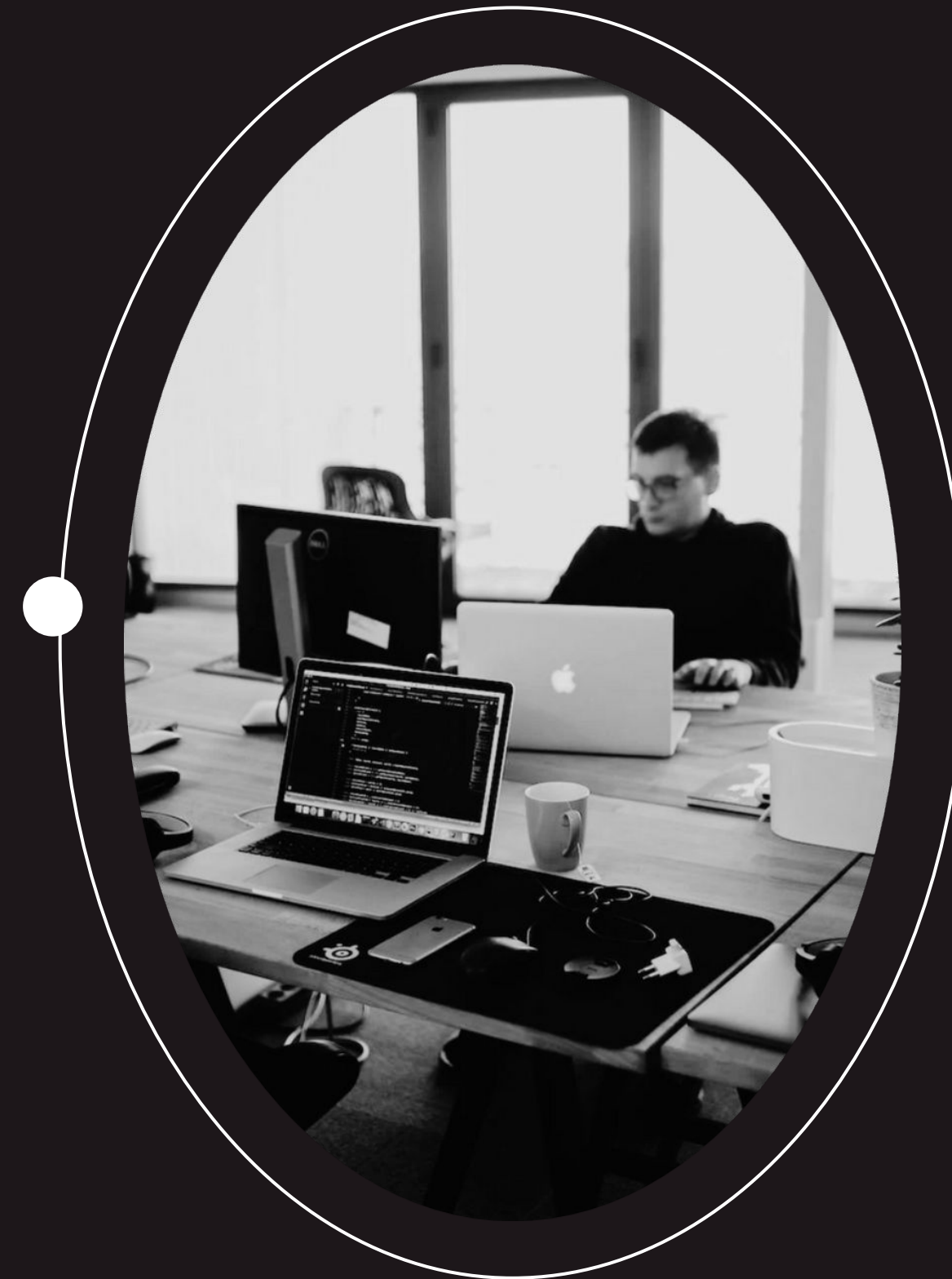
Effective the 2024-2025 school year

North Dakota Century Code 15.1-21-01

- To be approved, elementary, and middle schools shall develop an computer science and cybersecurity integration plan approved by the School Board

North Dakota Century Code 15.1-21-02

- To be approved, high schools shall develop a computer science and cybersecurity integration plan approved by the School Board

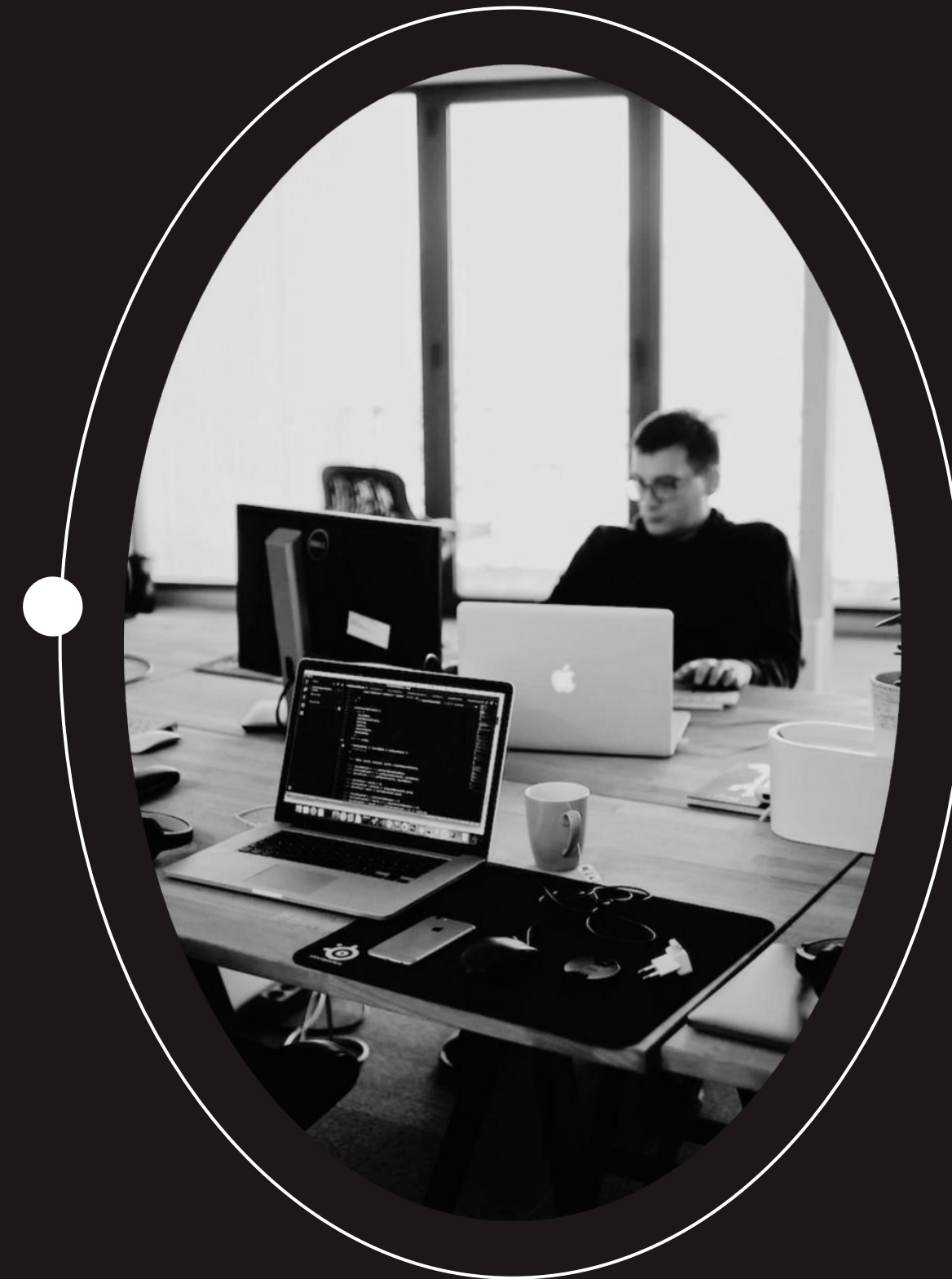




Effective the 2023-2024 school year

North Dakota Century Code 15.1-21-02.2

- High school graduation requirements (through July 31st, 2025); one unit of computer science or cybersecurity may satisfy one of the three existing science requirements





Effective the 2025-2026 school year

North Dakota Century Code 15.1-21-02.2

- High school graduation requirements (after July 31st, 2025); students are required to take one unit of computer science or cybersecurity; it may satisfy one of the three existing science requirements. This requirement is waived if the student has completed the computer science and cybersecurity integration plan

(prior legislation, one unit of computer science may satisfy one unit of the three existing math requirements)





Elementary:

- Each K-5 student receives 60 minutes of weekly instruction during one of their specials in the Library Media Center
- Library Media Specialist reviewed the cybersecurity and computer science standards and identified a plan to integrate the priority standards into current units of study K-5.





Middle School:

- Each 6-8 student engages in the following courses:
 - 6th Grade: Computer Science for Innovators and Makers
 - 7th Grade: Technology and Engineering
 - 8th Grade: Computer Applications & Technology and Engineering
- Cybersecurity and computer science standards were reviewed and these courses address the priority standards for this age span.

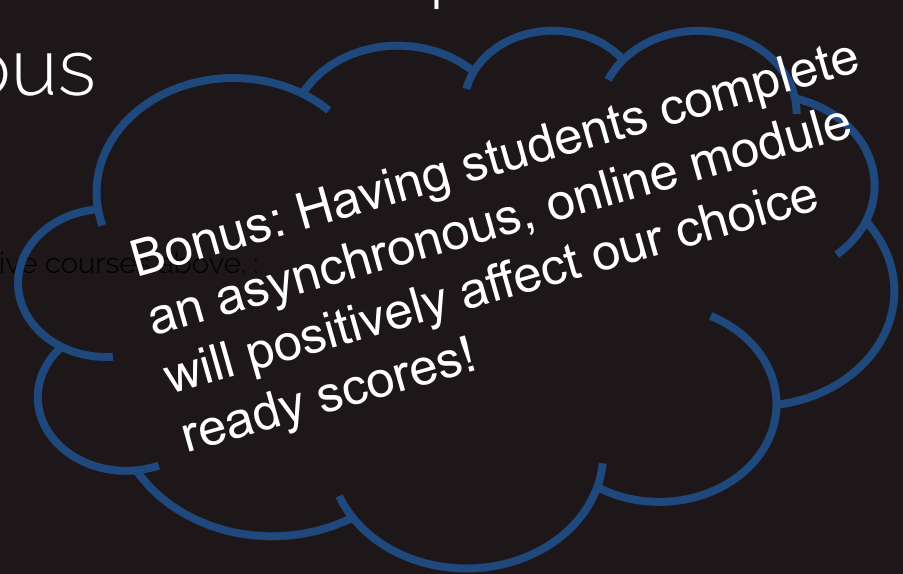




High School:

- Content teachers in the areas of English language arts, mathematics, social studies, and science reviewed their units of study and identified cybersecurity and computer science standards that were addressed/covered in their courses.
- The freshman class starting in the fall of 2024 will also complete an asynchronous cybersecurity module in grade 9.

In addition to the integrated experience at the high school, students also have access to the elective course, Computer Science.





High School:

If the module is not completed by the conclusion of grade 9, students will be required to take one credit worth of courses from the list below prior to graduation. These courses have been approved by DPI to meet the requirements within Century Code.

- Computer Hardware and OS I (dual credit available)
- Computer Hardware and OS II (dual credit available)
- Cybersecurity Essentials (dual credit available)
- Networking Essentials (dual credit available)
- Introduction to Computing Essentials
- Programming Essentials I
- Programming Essentials II
- Robotics
- Web Design



Questions

Administrative Recommendation:

Administrative recommendation is to approve the Cybersecurity and Computer Science Integration Plan during the May 28th School Board meeting.



To: Dr. Terry Brenner, Superintendent

From: Amy Bartsch, Chief Academic Officer and Eric Ripley, Executive Director of CTE
and Technology  

Date: May 13th, 2024

Subject: Cybersecurity and Computer Science Integration Plan

The 68th Legislative Assembly passed House Bill 1398 which mandates computer science and cybersecurity instruction and the bill requires all school districts to create an implementation plan outlining how this will be achieved. The purpose of the plan is to ensure all students have access to introductory knowledge for the approved cybersecurity and computer science standards. The district integration plan must be approved by the School Board prior to July 1st, 2024.

Tonight, you will be presented with an overview of the committee's recommended Integration Plan. Eric Ripley and Amy Bartsch will be present to review the plan and answer any questions. The Grand Forks Public Schools' Cybersecurity and Computer Science Integration Plan can be found in the Board packet.

Consideration of approval of the cybersecurity and computer science integration plan will be brought forth for action at the May 28 school board meeting.





Cybersecurity and Computer Science Integration Plan

Table of Contents:

District Vision for Computer Science and Cybersecurity Implementation 3

Computer Science and Cybersecurity Legislation 3

Grand Forks Public Schools K-12 Computer Science and Cybersecurity Integration Plan 3

Additional Opportunities for Students 3

Teacher Credentials 4

Standards Structure 5

Disciplinary Literacy in Computer Science and Cybersecurity 6

School Board Approval 6







District Vision for Computer Science and Cybersecurity Implementation:

Grand Forks Public Schools' vision for computer science implementation is aligned with the state's and focuses on providing every student with quality instruction in computer science and cybersecurity, ensuring equal opportunities for all. Grand Forks Public Schools' commitment to this vision ensures that our students will be well-prepared for the challenges and opportunities in technology and technology related fields.

Computer Science and Cybersecurity Legislation:

On March 24th, 2023 Governor Burgum signed HB 1398 into law, which mandates the teaching of computer science and cybersecurity, as well as the integration of these content standards into K-12 school curricula. North Dakota is the first state in the country to approve legislation requiring cybersecurity education. ([HB 1398](#))

Grand Forks Public Schools K-12 Computer Science and Cybersecurity Integration Plan:

		Cybersecurity standards are integrated into K-5 library courses.
		<p>Cybersecurity standards are integrated into the courses listed below.</p> <p>6th Grade: Computer Science for Innovators and Makers</p> <p>7th Grade: Technology and Engineering</p> <p>8th Grade: Computer Applications & Technology and Engineering</p>
		<p>Cybersecurity standards are integrated into existing high school core courses. The freshman class starting in the fall of 2024 will also complete an asynchronous cybersecurity module in grade 9. If the module is not completed by the conclusion of grade 9, students will be required to take one credit worth of courses from the list below prior to graduation.</p> <ul style="list-style-type: none"> • Computer Hardware and OS I (dual credit available) • Computer Hardware and OS II (dual credit available) • Cybersecurity Essentials (dual credit available) • Networking Essentials (dual credit available) • Introduction to Computing Essentials • Programming Essentials I • Programming Essentials II • Robotics • Web Design <p>In addition to the integrated experience at the high school, students also have access to the elective courses above. :</p>

Additional Opportunities for Students:

Vex Robotics

CyberMadness

Girls Who Code

Skills-USA

Science Bowl

Science Olympiad

Teacher Credentials:

Grand Forks Public Schools will continue to offer professional learning opportunities to teachers in the area of cybersecurity and computer science. Should a teacher desire additional credentialing the North Dakota Department of Public Instruction in collaboration with the Education Standards and Practices Board has made the following credentials available.

ND DPI has identified three levels of Computer Science (CS) and Cybersecurity credentials. Each requires a valid teaching license issued by the Education Standards and Practices Board (ESPB).

- Level 1 - Allows the recipient to teach any CS or Cyber-related course, including advanced courses, at any grade level corresponding with the recipient's teaching license. Applicants must complete one of the following:
 - 200 or more hours of CS or Cyber training; or
 - 15 or more credits in CS or Cyber; or
 - 3 stacks of micro-credentials in CS or Cyber.
- Level 2 - Allows the recipient to teach introductory and intermediate-level CS or Cyber-related courses, as determined by the department, at any grade level corresponding with the recipient's teaching license. Applicants must complete one of the following:
 - 40 or more hours of CS or Cyber training; or
 - 6 or more credits in CS or Cyber; or
 - 1 stack of micro-credentials in CS or Cyber.
- Level 3 - Allows the recipient to teach integrated CS or Cyber-related instruction in other contents at any grade level corresponding with the recipient's teaching license. The recipient also may teach CS or Cyber-related courses in grades kindergarten through grade eight as applicable to the recipient's teaching license. Applicants must complete one of the following:
 - 15 or more hours of CS or Cyber training; or
 - 3 micro-credentials in CS or Cyber.
- Renewal - the CS and Cyber credential is renewed every five years. It requires a valid teaching license issued by the ESPB.
 - 30 hours of CS or Cyber training; or
 - 2 credits; or
 - 2 micro-credentials; or
 - A combination of training, credits and micro-credentials.

Standards Structure:

The North Dakota Computer Science Standards are organized into four grade bands: K-2, 3-5, 6-8, and 9-12. There are 5 concepts in the standards. They include Technology Systems, Computational Thinking, Information Literacy, Computing in Society, and Digital Citizenship. Each contains sub-concepts to organize the standards identified.

Technology Systems

Subconcepts:

- Networks & Internet
- Hardware & Software
- Troubleshooting

Computational Thinking

Subconcepts:

- Problem Solving & Algorithms
- Data Creation & Analysis

Information Literacy

Subconcepts:

- Access
- Evaluate
- Create
- Intellectual Property

Computing in Society

Subconcepts:

- Impacts of Computing
- Social Interactions

Digital Citizenship

Subconcepts:

- Safety & Ethics
- Responsible Use
- Digital Identity

Disciplinary Literacy: Supporting Computer Science and Cybersecurity in Course Work

Reading	Writing	Thinking
<ul style="list-style-type: none"> Identify the strengths and weaknesses and weaknesses of different search engines. Use and evaluate multiple online sources. Evaluate the reliability of content from different websites, authors, and sources. Exchange ideas within and across communities. Synthesize input from multiple sources. Read and use technical manuals and information about innovative practices in technology. Understand the meaning of technical vocabulary. 	<ul style="list-style-type: none"> Create and Communicate content using a variety of digital media options. Use the most effective platform to convey information. Determine the most effective way to convey content. Represent ideas symbolically (e.g., color, sound, images) to communicate and persuade. Collect and organize data in graphs and charts. Create computer programs applying technological symbols and coding. Compare software/devices/hardware to identify strengths and weaknesses for the task. Apply technical vocabulary in writing. 	<ul style="list-style-type: none"> Identify strengths and weaknesses of digital platforms for conveying information. Apply knowledge about appropriate and safe online behavior. Develop fluency with features of digital technology used. Make design decisions based on purpose and audience point of view. Collaborate with others to exchange ideas and create a product. Edit work and seek feedback about clarity, message, and impact. Evaluate the impact of online usage on digital identity. Find solutions to technical problems.

School Board Approval

To meet compliance with HB 1398 the Grand Forks Public Schools' School Board must consider and approve the computer science and cybersecurity integration plan by July 1, 2024.

Brandon Baumbach
Business Manager

Department Phone: 701.787.4885
Direct Phone: 701.746.2205, Ext. 7126
Fax: 701.772.7739
bbaumbach020@mygfschools.org

MEMORANDUM

TO: Grand Forks School Board
FROM: Brandon Baumbach, Business Manager
SUBJECT: Finance Committee Report
DATE: May 13, 2024



The Finance Committee met on May 6 and discussed the following two topics:

Valley Middle School Voluntary Alternates

On February 26, the board approve the guaranteed maximum price (GMP) of \$44,584,385 for the construction of the new Valley Middle School upon recommendation of the finance committee. With soft costs, the total project costs, at the time, was projected to be \$52,739,382 but bids had not be received and prices solidified for a number of voluntary alternates (11-15, 17, and 18 in the attachment). ICON Architectural Group and Construction Engineers came back to the finance committee with firm numbers on May 6. With these updated numbers the total GMP reduced by \$605,367 down to a total of \$43,979,018. This brings the total anticipated project cost down \$481,137 to a total of \$52,258,245. As a committee empowered to address change order decisions, it accepted the voluntary alternate revised numbers and no action is needed by the board.

Update on Career Impact Academy (CIA)

Committee heard a financial update on the CIA from administration. Administration has been working to close a financial gap in the project that was near \$6 million dollars through a number of means with the most significant being participation in the New Markets Tax Credit (NMTC) program. On March 26 the school district (and a number of other partners) successfully closed on the program which brought additional proceeds to the project of \$1,913,882. It was also reported the formal award of the state for a grant of \$715,874, which was anticipated. Administration will continue the efforts to close the ~\$4 million gap with additional NMTC and other strategies.

Attachments:

May 6, 2024, Finance Committee Meeting Minutes
Valley Middle School Updated Bid Summary Sheet
Career Impact Academy Budget Sheet
Building Fund Summary Sheet



Mark Sanford Education Center
2400 47th Ave. S
Grand Forks, ND 58201-3405



PO Box 6000
Grand Forks, ND 58206-6000



www.gfschools.org

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Grand Forks School District prohibits discrimination and harassment based on race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, ancestry, disability, age, or other status protected by law. The District also provides equal access to the Boy Scouts and other designated youth groups, as required by federal law.

GRAND FORKS SCHOOL BOARD
FINANCE COMMITTEE
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
MEETING MINUTES
May 6, 2024

The Grand Forks School Board Finance Committee met on Monday, May 6, 2024, at the Mark Sanford Education Center with Bill Palmiscno serving as the meeting chairperson.

Committee Members Present: Josh Anderson, Amber Flynn via phone, Bill Palmiscno, Cynthia Shabb, Dr. Terry Brenner, Brandon Baumbach, Catherine Gillach, and Matt Bakke.

Committee Members Absent: Branden Shepperd.

Others Present: Eric Ripley, Executive Director of Career and Technical Education and Technology; and Cindy Johnson, Executive Secretary.

Call to Order. The meeting was called to order at 5:00 p.m.

Approval of Minutes. It was moved by Anderson and seconded by Flynn to approve the minutes of February 19, 2024, as written. Upon voice vote, the motion carried unanimously. Absent: Shabb.

Consideration of Valley Middle School Voluntary Alternates. Participating in this discussion were Ben Matson and Brady McDonald of Construction Engineers and Tom Wesley of ICON Architectural Group.

Shabb joined the meeting at 5:02 p.m.

Matson reported ICON has designed voluntary alternates 11-15 and 17-18 plus a couple of other things deemed as a benefit to the project for a total construction cost of \$43,979,018 which is \$605,367 less than the board-approved guaranteed maximum price for construction cost of \$44,584,385. With soft costs which include a new alternate design fee of \$124,230, the total project cost is \$52,258,245 which is \$481,137 less than the previous total project cost estimate and \$741,755 less than the approved maximum project cost of \$53M.

Wesley reviewed voluntary alternates 11-15 and 17-18 as follows:

- #11 – irrigation at remaining green space.
- #12 – enlarge gym to the north 12 ft.
- #13 – orchestra addition.
- #14 – larger weight and multipurpose/wrestling

room.

- #15 – add canopy at area E vestibule E115E.
- #17 – expand staff lounge.
- #18 – expand Commons area.

With the expansions on the first floor, the second-floor footprint will be expanded to enhance the media area.

It was moved by Shabb and seconded by Anderson to concur with the revised project plan with a total project cost of \$52,258,245. Upon voice vote, the motion carried unanimously.

Update on Career Impact Academy. Ripley shared a virtual view of several angles of the construction site.

Baumbach gave a financial update on the project and a progress report on the work that has been done to close the funding gap. \$3,716,874 additional state funding above the initial \$10M is secured. The New Markets Tax Credit program was successful and netted \$1,913,882. The current gap is \$4,080,477 which the administration will address by seeking additional allocations through the new markets tax program, additional industry partners, and Building Fund dollars as a backup.

The health of the building fund was discussed. A cash flow problem is created because some of the industry partnerships are spread over several years. The district may need to consider bonding a larger dollar to cover costs. The bonds for the two performance halls will come off the debt service in FY28.

Special assessments for the academy will be spread over 20 years. The district may pay the assessments over the 20 years if desired.

Next Meeting (May 30, 2024) Possible Reschedule.

The May 30, 2024, meeting was canceled. An availability poll will be sent before determining the next meeting date.

Adjournment. There being no further business, the meeting adjourned at 5:42 p.m.

APPROVED _____
(Date)

Bill Palmiscno, Meeting Chair

Brandon Baumbach, Business Manager

DRAFT

Project: GFPS - Valley Middle School
Location: Grand Forks, ND
Date: 5/6/24



Description	CD Estimate - 2/21/24		Remarks
	Contractor/Supplier	Total Bid	
Building Construction Costs			
Site Management	Construction Engineers	\$2,056,763	
Field Office & Temporary Facilities	Construction Engineers	\$330,635	
General Conditions	Construction Engineers	\$915,246	
01A - Surveying	AE2S	\$64,485	Budget for fee based services
01B - Testing	VTI	\$91,728	Budget for fee based services
01C - Temporary Fencing	Century Fence	\$41,185	
02A - Building Demolition	Berger Enterprises	\$549,000	
03A - Building Concrete	Summit Siteworks	\$1,785,300	
03A - Building Concrete Winter Conditions Allowance	ALLOWANCE	\$175,000	
03B - Precast Concrete	Wells Concrete	\$1,426,000	
04A - Masonry	Sperle Masonry	\$989,000	
04A.1 - Masonry ALLOWANCE	ALLOWANCE	\$400,000	
05A - Structural Steel and Metal Fabrication (Supply)	Ben's Structural Fabrication	\$1,802,354	
05B - Structural Steel and Metal Fabrication (Install)	Anderson Steel Erection	\$763,715	
06A - Rough Carpentry	Construction Engineers	\$1,838,167	Added chain link fence fabric, MH allowance, glass shelving, site furnishings
06B - Architectural Casework (Supply)	Woodside Industries	\$367,347	
07A - Membrane Roofing	C.L. Linfoot	\$1,093,000	
07B - Joint Sealants / Firestopping	Sticky Construction	\$92,566	
07C - Metal Wall Panels	Progressive Building Systems	\$628,193	
07D - Fluid Applied Air Barrier	Cullen Insulation	\$157,775	
07E - Spray Foam Insulation	Cullen Insulation	\$186,785	
08A - Doors and Hardware (Supply)	Twin City Hardware	\$425,500	
08B - Overhead, Coiling, and Sectional Doors	PS Doors	\$66,234	Includes allowance for side coiling grille
08C - Aluminum Storefront, Curtain Wall, Glass and Glazing	Thief River Glass	\$683,377	
09A - Gypsum Board Assemblies	Kenpat CFL	\$2,036,714	
09B - Tile	STC Flooring	\$67,000	
09C - Acoustic Ceilings & Wall Panels	Far-Moor	\$439,491	
09D - Resilient Flooring and Carpet	Floor to Ceiling	\$539,328	
09E - Resinous Flooring	EFs	\$44,200	
09F - Wood Athletic Flooring	H2I Group	\$148,750	
09G - Painting, Coating, and Wall Covering	Trail Painting	\$276,000	
09H - Concrete Polishing	Surface Pros	\$37,224	
11A - Gymnasium Equipment	ACI	\$84,613	
11B - Theater Rigging, Curtains, and Track	Gopher Stage Lighting	\$0	
11C - Food Service Equipment	Culinex	\$278,718	
12A - Window Treatments	Fargo Glass & Paint	\$69,200	
12B - Telescoping Bleacher Seating	SAAFE	\$112,875	
14A - Elevator	Otis	\$128,673	
21A - Fire Suppression	NOVA Fire Protection	\$278,550	
22A/23A - Plumbing and HVAC	C.L. Linfoot	\$9,645,940	
26A - Electrical and Low Voltage	Bergstrom Electric	\$2,788,766	
31A - Earthwork	Robinson Excavating	\$1,408,655	
32A - Asphalt Paving	Opp Construction	\$344,900	
32B - Site Concrete	Summit Siteworks	\$514,000	
32C - Landscaping and Irrigation	Tim Shea's	\$237,400	
32C.1 - Landscaping and Irrigation ALLOWANCE	ALLOWANCE	\$58,700	
33A - Utilities	Robinson Excavating	\$690,370	
Building Construction Totals		\$37,159,422	
Permits, Bonds & Insurance			
Insurance & Bonds	1.75%	\$717,265	Builders Risk by Owner
Subcontractor Risk Insurance	1.25%	\$365,561	
Building Permits		\$157,900	
CM Preconstruction		\$66,000	
CM Fee	2.85%	\$1,168,118	
Design& Bidding Contingency	0%	\$0	
Construction Contingency		\$1,361,741	Changed to lump sum - verify
Total Permits, Bonds & Insurance		\$3,836,585	
Accepted VE & Alternate Items - See Details Below		\$3,588,378	
Voluntary Alternates 11, 12, 13, 14, 15, 17, & 18 Allowance		-\$2,775,509	
CPR #1 Construction Cost		\$2,078,540	
CPR #2 Construction Cost		\$91,602	Remaining Allowance
Total Construction Cost		\$43,979,018	(\$605,367)

Soft Costs			
A & E Fees	6.25%	\$2,786,524	
A & E Fees on Alternates		\$44,970	
New Alternate Design Fee		\$124,230	
Architect's Reimbursables		\$0	
Soil Borings / Geotechnical Report		\$17,500	
Renderings		\$7,500	
Civil Design		\$233,035	
Landscape Design		\$30,866	
Foodservice Design		\$9,570	
SAC & WAC Permits		\$0	
Voice Data Cabling		\$0	
IT/Phone		\$0	
FF & E		\$2,500,000	
Bond Rating, Counsel, PFM		\$187,500	
Abatement		\$1,000,000	
Utility Relocation		\$0	
Commissioning		\$0	
Owner Contingency	3.0%	\$1,337,532	
Total Soft Costs		\$8,279,227	
Total Project Cost	Previous	\$52,739,382	\$52,258,245 (\$481,137)

Description	CD Estimate - 2/21/24			Remarks
Value Engineering & Alternate Items	Status	Arch Fees	Const. Cost	
Alternate #1 - Weight Room E112	Rejected	\$12,057	\$192,910	
Alternate #2 - Multipurpose/Wrestling Room E116	Rejected	\$16,683	\$266,930	
Alternate #3 - Gym Wrestling Mat Lift	Accepted	\$2,237	\$35,793	
Alternate #4 - Area A East Canopy	Accepted	\$3,132	\$50,111	
Alternate #5 - Site Parking Lot Pavement	Accepted	\$13,241	\$211,858	
Alternate #6 - Theater Elements	Accepted	\$16,671	\$266,738	
Alternate #7 - Add Music Equipment Storage	Accepted	\$1,608	\$25,724	
Alternate #8 - Monument Sign	Accepted	\$1,335	\$21,360	
Alternate #9 - Sidewalk Concrete Thickness	Accepted	\$2,240	\$35,847	
Alternate #10A - Irrigation at Soccer & Football Field	Accepted	\$8,176	\$130,814	
Alternate #10B - Irrigation at Softball Fields	Accepted	\$2,164	\$34,624	
Voluntary Alt #11 - Irrigation at Remaining Green Space	Accepted	\$2,705	\$43,280	All Voluntary Alts include 40% design contingency
Voluntary Alt #12 - Enlarge Gym to the North 12ft	Accepted	\$37,224	\$595,583	
Voluntary Alt #13 - Orchestra Addition	Accepted	\$25,041	\$400,650	"Re-naming" of Alternate 2 with minimal finish changes Replaces Alt 1 and 2
Voluntary Alt #14 - Larger Weight and Multipurpose/Wrestling Room	Accepted	\$85,391	\$1,366,252	
Voluntary Alt #15 - Add Canopy at Area E Vestibule E115E	Accepted	\$6,294	\$100,708	
Voluntary Alt #16 - Basis of Design Mechanical Equipment	Rejected	\$16,230	\$259,681	
Voluntary Alt #17 - Expand Staff Lounge	Accepted	\$3,381	\$54,090	
Voluntary Alt #18 - Expand Commons Area	Accepted	\$13,434	\$214,946	
Total Pending		\$0	\$0	
Total Accepted		\$224,274	\$3,588,378	
Total Rejected		\$44,970	\$719,521	
Total Incorporated		\$0	\$0	
Total Accepted VE & Alternate Items		\$269,244	\$3,588,378	

Base Bid	GMP Estimate
Construction	\$25,653,859
Owner's Contingency (5%)	\$1,282,693
Total Construction Cost	\$26,936,552
Professional Fees	\$1,686,609
Furniture, Non CTE Equipment	\$750,000
Technology, Security (3%)	\$141,000
CTE Equipment	\$843,925
Geotechnical	\$25,000
Special Inspections	\$50,000
Culinary	\$478,147
Total Soft Costs	\$3,974,681
Alternate	\$0
Base Bid Project Cost Subtotal	\$30,911,233

Funding Available	\$26,830,756
Current Gap	\$4,080,477
w/Speculative Dollars	\$252,713

Funding (Secured)	
State Match (initial)	\$10,000,000
State Match (additional)	\$3,001,000
State Fiber Money	\$715,874
Team GF Funding	\$8,800,000
Equipment Grants	\$900,000
Special Assessment Fund	\$1,500,000
New Market Tax Credits	\$1,913,882
	\$26,830,756
Other (Speculative)	
New Market Tax Credits	\$3,827,764
	\$30,658,520

Building Fund

	2023-2024	2024-25	2025-2026	2026-2027
<u>Beginning Balance</u>	\$ 10,075,225.00	\$ 2,699,657.36	\$ 3,300,165.72	\$ 5,204,966.84
<u>Revenue</u>				
Property Tax	\$ 5,564,388.27	\$ 5,731,319.92	\$ 5,903,259.52	\$ 6,080,357.30
Bond Proceeds	\$ -	\$ 10,000,000.00	\$ -	\$ -
CIA Donations		\$ 810,169.00	\$ 551,000.00	\$ 991,000.00
Altru Donation	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
Child Nutrition Fund	\$ 1,142,032.00			
Revenue Total	\$ 6,741,420.27	\$ 16,576,488.92	\$ 6,489,259.52	\$ 7,106,357.30
<u>Expenses</u>				
<u>Debt Service</u>				
Sub Total	\$ 3,460,789.00	\$ 4,181,541.40	\$ 4,184,458.39	\$ 4,186,020.40
<u>Leases</u>	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00
<u>Projects</u>				
Cushman Turf and Track repair	\$ 220,316.55			
Guaranteed Energy Savings	\$ 6,700,654.00	\$ 4,149,870.00		
Ben Franklin (HVAC & Carpentry)	\$ 2,592,943.78			
Sign Central	\$ 60,000.00			
Sign Red River	\$ 60,000.00			
CIA Gap Financing		\$ 6,000,000.00		
Winship	\$ 147,499.44	\$ 294,998.88		
Roofing	\$ 474,785.14	\$ 949,570.28	\$ -	\$ -
Other Capital projects	\$ -	\$ 825,000.00	\$ 2,310,003.30	\$ 500,000.00
Sub Total	\$ 10,256,198.91	\$ 11,394,439.16	\$ -	\$ -
Expenses Total	\$ 14,116,987.91	\$ 15,975,980.56	\$ 4,584,458.39	\$ 4,586,020.40
Net	\$ (7,375,567.64)	\$ 600,508.36	\$ 1,904,801.13	\$ 2,520,336.90
Ending Balance	\$ 2,699,657.36	\$ 3,300,165.72	\$ 5,204,966.84	\$ 7,725,303.74

Revenue / Expenditure w/o Projects \$ 2,103,599.27 \$ 1,549,778.52 \$ 1,718,801.13 \$ 1,894,336.90

MEMORANDUM

TO: Grand Forks School Board
FROM: Dr. Terry Brenner, Superintendent of Schools
SUBJECT: Consent Agenda
DATE: May 13, 2024



Many items of a routine nature can be handled as one item rather than spending additional time on each item. Therefore, the Consent Agenda has been developed for the school board's use to speed up the process of conducting its meetings. Items that may be listed on the Consent Agenda include:

- Appointments (excludes administrative appointments)
- Waivers of Years of Experience and Appointments
- Leave Requests (excludes requests for extension)
- Open Enrollment Applications
- Resignations
- Student Placements
- Student Travel Requests
- Other routine items may be included at the discretion of the board president or superintendent

There should be no discussion concerning an individual item on the Consent Agenda. However, during the approval of the school board meeting agenda, any board member may request an item be removed from the Consent Agenda for further discussion. Once the school board meeting agenda has been approved, all items listed on the Consent Agenda are handled as one item.

Items appearing on the Consent Agenda at the time of the publishing of this agenda packet with their requested considerations are:

- Appointments (excludes administrative appointments)**
- Leave Request (excludes requests for extension)**
- Resignations**
- Student Travel Request to Switzerland and France**
- Waiver of Years of Experience and Appointment**

The administrative recommendation is for approval.

cj
Attachments



Griffin Gillespie, SHRM-CP
Director of Human Resources

Department Phone: 701.787.4878
Direct Phone: 701.746.2205, Ext. 7112
Fax: 701.787.4350
ggillespie080@mygfschools.org

TO: Dr. Terry Brenner, Superintendent
FROM: Griffin Gillespie, Human Resources Director
SUBJECT: Teacher Appointments
DATE: May 13, 2024

GG

Pursuant to North Dakota Century Code 15.1-09-33 the School Board approves the issuance of contracts to school district personnel.

Appointments appearing on this list at the time of the publishing of the agenda packet follow. There may be additional appointments presented for consideration at the meeting.

Administrative recommendation is to approve the appointments. Effective dates are listed for each employee.

Attachment

GG



Mark Sanford Education Center
2400 47th Ave. S
Grand Forks, ND 58201-3405



PO Box 6000
Grand Forks, ND 58206-6000



www.gfschools.org

Equal opportunity employer

Grand Forks School District prohibits discrimination and harassment based on race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, ancestry, disability, age, or other status protected by law. The District also provides equal access to the Boy Scouts and other designated youth groups, as required by federal law.

.....

Name: Ashleigh Zimmer
Degree: BA
Yrs of Exp: 1
Salary: \$50,274
Position: Replacement
Effective: August 19th, 2024

Major: Special Education
Assignment: Special Education
Location: Central High School

.....

Name: Rachel Bausman
Degree: MA+45
Yrs of Exp: 9
Salary: \$64,923
Position: Replacement
Effective: August 19th, 2024

Major: Career and Technical Education
Assignment: Business Education Teacher
Location: Red River High School

.....

Name: Stephanie Wynne
Degree: BA +30
Yrs of Exp: 7
Salary: \$28,671.50 (50%)
Position: New Position
Effective: August 19th, 2024

Major: Counseling
Assignment: School Counselor
Location: Century Elementary

.....

Name: Cassey Slater
Degree: BA/BS
Yrs of Exp: 0
Salary: \$49,477
Position: Replacement
Effective: August 19th, 2024

Major: English
Assignment: Library Media Specialist
Location: Viking Elementary

.....

Name: Kayla Brisbois
Degree: BA/BS
Yrs of Exp: 0
Salary: \$49,477
Position: Replacement
Effective: August 19th, 2024

Major: Education
Assignment: 8th Grade ELA Teacher
Location: Schroeder Middle School

.....

Name: Kennedy Hanson
Degree: BA/BS
Yrs of Exp: 0
Salary: \$49,477
Position: Replacement
Effective: August 19th, 2024

Major: Education
Assignment: 7th Grade ELA Teacher
Location: Schroeder Middle School

.....

Name: Kennedy Hanson
Degree: BA/BS
Yrs of Exp: 0
Salary: \$49,477
Position: Replacement
Effective: August 19th, 2024

Major: Education
Assignment: 7th Grade ELA Teacher
Location: Schroeder Middle School

.....

Name: Shera Nesheim
Degree: BA/BS
Yrs of Exp: 0
Salary: \$24,738.50 (50%)
Position: Replacement
Effective: August 19th, 2024

Major: School Counseling
Assignment: School Counselor
Location: Red River High School

.....

Name: Lydia Kantonen
Degree: MA/MS
Yrs of Exp: 1
Salary: \$55,121
Position: Replacement
Effective: August 19th, 2024

Major: Biology and Secondary Education
Assignment: Science Teacher
Location: Red River High School



Griffin Gillespie, SHRM-CP
Director of Human Resources

Department Phone: 701.787.4878
Direct Phone: 701.746.2205, Ext. 7112
Fax: 701.787.4350
ggillespie080@mygfschools.org

MEMORANDUM

TO: Grand Forks School Board Members
FROM: Griffin Gillespie, Director of Human Resources GG
SUBJECT: Teacher Leave of Absence Request
DATE: May 13, 2024

The following teachers have requested a long-term leave of absence for the 2024-2025 school year from 8/19/2024 to 12/31/2024:

<u>Name</u>	<u>Position</u>	<u>School</u>
Michael Bisenius	Social Science Teacher	Red River High School

The Teacher Negotiated Agreement Article V, Section 1 provides that the number of teachers on long-term leaves of absence at any given time shall not be in excess of 2% of the teaching staff employed by the District. Currently there are four (4) teacher scheduled to be on a board-approved leave of absence for the 2024-2025 school year.

Michael's request meets the requirements for a long-term leave of absence. The administrative recommendation is to approve Michael Bisenius' request for a long-term leave of absence for the 2024-2025 school year from 8/19/2024 to 12/31/2024.



Mark Sanford Education Center
2400 47th Ave. S
Grand Forks, ND 58201-3405



PO Box 6000
Grand Forks, ND 58206-6000



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MEMORANDUM

TO: Dr. Terry Brenner, Superintendent
FROM: Griffin Gillespie, Human Resources Director GG
SUBJECT: Teacher Resignations
DATE: May 13, 2024

North Dakota Century Code 15.1-09-33 provides authority for the School Board to act on employment contracts for school district personnel.

Please find attached letter of resignation from the following:

Brent Jiran	History Teacher	Schroeder Middle School
Teresa Dahlstrom	Occupational Therapist	Special Education
Megan Bonn	Head Start Teacher	Head Start
Dustin Norby	Business & Marketing Teacher	Red River High School
Samantha Schneider	Social Studies Teacher	Valley Middle School
John Stempinski	Technology & Engineering Teacher	Valley Middle School
Taonarufaro Karimanzira	Special Education Teacher	South Middle School
Heather Turnipseed	Social Studies/Intervention Teacher	Kelly Elementary School

Administrative recommendation is to approve the resignations effective May 31, 2024.

Attachments

GG



Brent Jiran

April 15, 2024

David Nowatzki
Schroeder Middle School
800 32nd Ave S
Grand Forks, ND 58201

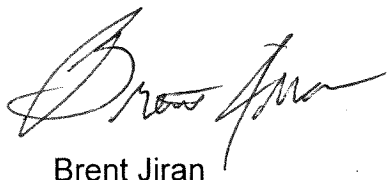
Mr. Nowatzki and Ms. Anderson,

Schroeder Middle School has been an excellent place to work and a second home for nearly thirty years of teaching social studies, working with students and teaming up with an incredible staff. It has been a pleasure to go to work knowing that so many people are doing their best for learners and for each other.

This is still a great place to learn and grow but family needs are calling louder than career ones these days and we have determined it is important to respond to that call.

Please accept my resignation from Grand Forks Public Schools effective the end of this current contract, May 31st, 2024.

With sincere thanks,

A handwritten signature in black ink, appearing to read "Brent Jiran", with a stylized, flowing script.

Brent Jiran

April 22, 2024

Dr. Elisa Diederich
Executive Director of Special Education
Grand Forks Public Schools

Dear Lissa,

I am writing this letter to inform you of my decision to retire from my position as an occupational therapist at the end of the 2023-24 school year. The decision has been difficult after a 30 year career with the Grand Forks Public Schools. In those years, I have served numerous schools and have been fortunate to work with outstanding staff in all areas of education. The families and students I have had the privilege to support, have become a part of my heart family. I am grateful for the support and affirmation I have felt as an O.T. I have received so much more than I have given!

Sincerely,

A handwritten signature in cursive script that reads "Teresa Dahlstrom". The signature is written in black ink and is positioned above the printed name.

Teresa Dahlstrom

March 21, 2024

Dear Dr. Arason & Mr. Ripley,

I am writing to formally submit for resignation from my position as Business & Marketing Teacher at Red River High School. My last day of employment will be May 31, 2024 in alignment with my contract.

It has been a privilege to be a part of Red River High School and the GFPS community. I am grateful for the opportunities given to learn and grow as an educator. I have enjoyed working with all the staff, students, parents, and members of the community.

Sincerely,

A handwritten signature in black ink, appearing to read "Dustin Norby", with a long, sweeping horizontal stroke extending to the right.

Dustin Norby

April 26, 2024

Dear Mr. Schye,

I am writing to formally resign from my position as a Social Studies Teacher at Valley Middle School. My last day of employment will be Friday, May 31, 2024, the last day of my contract.

I have thoroughly enjoyed my time at Valley Middle School and am grateful for the opportunities for personal and professional growth that I have experienced during my tenure here. The support of my colleagues has been invaluable, and I am proud of the contributions I have made to the school community, particularly as the Mustang Team Lead, Social Studies Department Head, and AVID Site Team Member.

However, after much consideration, I have decided to pursue a new opportunity at West Fargo High School that aligns more closely with my long-term career goals and personal aspirations. While it is difficult to leave behind the wonderful colleagues and students I have had the privilege of working with, I am excited about the next chapter of my career journey.

I want to express my sincerest gratitude to my B-Hallway colleagues for their mentorship, support, camaraderie, and friendship over the last five years. I would not be the educator that I am today without each one of them. As I move on, I believe it's essential for both Grand Forks Public Schools and Valley Middle School to cherish the great educators that I have had the pleasure of working with, because they are the true foundation of our students' growth, development, and success.

Thank you once again for the opportunity to be a part of the Valley Middle School community. I will always be proud of being a Royall.

Sincerely,

A handwritten signature in cursive script that reads "Samm Schneider". The signature is written in black ink and is positioned above the printed name.

Samantha (Samm) Schneider

John Stempinski
Valley Middle School
April 29th 2024

To whom it may concern,

It is with mixed emotions that I submit my resignation from my position as a Technology & Engineering teacher at Valley Middle School, effective at the end of the current school year. After much consideration, I have decided to pursue an incredible opportunity as the Technology Director in a neighboring school district.

It has been an honor and a privilege to have been part of the GFPS family for the past 12 years. I have cherished every moment spent teaching my classes, interacting with students, and collaborating with the wonderful friends and staff members I have had the pleasure of working alongside. The memories and relationships formed here will always hold a special place in my heart.

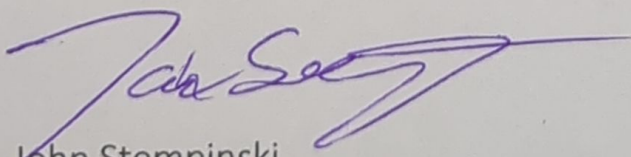
I want to express my deepest gratitude to Eric Ripley for his exceptional leadership, invaluable mentorship, and unwavering friendship throughout my time here. His guidance has played a significant role in shaping my professional journey, and I am truly grateful for his support.

I would also like to extend my thanks to all the CTE teachers, especially Andrew Kennedy, who has been my true other half at Valley. Your camaraderie and dedication to students have made every day a rewarding experience.

To my 8th-grade team members at Valley, who have become like family to me over the years, I am immensely grateful for your support, collaboration, and friendship. Our shared experiences and support have enriched my teaching career in ways I cannot adequately express.

As I embark on this new chapter in my career, I carry with me the invaluable lessons learned and the cherished memories created during my time at Valley. I am confident that the skills and experiences gained here will serve me well in my new role, and I am excited about the opportunities that lie ahead.

With warm regards,



John Stempinski

Taonarufaro Karimanzira

[REDACTED]

[REDACTED]

Sunday 21 April 2024

Principal Travis Neil
South Middle School
1999 47th Avenue S
Grand Forks, North Dakota

Dear Principal Neil,

I hope this letter finds you well. It is with a heavy heart and mixed emotions that I write to you today. Over the past year, your exemplary leadership has been instrumental in shaping my journey here at South Middle School. Under your guidance, I have grown both personally and professionally, and for that, I am sincerely grateful.

Your unwavering support and mentorship have played a pivotal role in my development as an educator. Your commitment to the success and well-being of both students and staff alike has set a standard of excellence that I will always carry with me.

Regrettably, I must inform you that new opportunities have arisen that necessitate my departure from South Middle School. While this decision was not made lightly, it is one that I must make in order to stabilize my family situation and pursue a path that better aligns with our current needs. Please know that this decision was incredibly difficult and emotional for me, but I am confident that it is the right choice for my family at this time.

I want to express my deepest gratitude to the entire staff and family at South Middle School. Your support, camaraderie, and friendship have been invaluable to me throughout my time here. I am truly grateful for the opportunity to have been a part of such a dedicated and caring community.

Although I may be leaving South Middle School, I hope to maintain strong and positive ties with the entire South family. I am committed to staying connected and continuing to support the wonderful work that you do.

In closing, I would like to formally submit my resignation from my position at South Middle School. Please accept this letter as my official notice, effective on the last date of the contracted 2023-2024 school year.

Thank you once again for your exceptional leadership and for the countless opportunities you have provided me during my time at South Middle School. I will always look back on my tenure here with fondness and gratitude.

With warm regards,

A handwritten signature in black ink, appearing to read 'Taonarufaro Karimanzira', with a stylized flourish at the end.

Taonarufaro Karimanzira

Heather Turnipseed
04/21/2024

Kelli Tannahill
Kelly Elementary School
3000 Cherry Street
Grand Forks, ND 58201

Dear Mrs. Tannahill,

I am writing to formally resign from my position as a Social Studies/Intervention Teacher at Kelly Elementary, effective at the end of the current school year.

It has been an honor and privilege to serve as a member of the team at Kelly School. Over the past year, I have had the opportunity to work alongside amazing teachers and engage with bright and talented students. I am grateful for the support I have experienced during my time here.

I want to express my gratitude to you, the administration, my fellow teachers, and the entire staff for your guidance, encouragement, and support throughout my time at Kelly School. I am proud of the work we have accomplished together and the impact we have had on the lives of our students.

Sincerely,

Heather Turnipseed
Hturnipseed060@mygfschools.org

Revised May 2003

TRAVEL REQUEST

Out-of-Town/Out-of-State trips must be approved. The School Board will consider requests for student travel to countries other than the United States and Canada. The Assistant Superintendents will approve all other requests. (See Policy 5410)

Fill in the necessary information below and turn in into your building principal.

Date: 4/22/24

Organization/Class: French Studies

Advisor/Instructor: Cindy Larson/ Nichole Smithson

of Students Participating: 16

Destination: Switzerland and France

Beginning Date: June 2025 **Ending Date:** June 2025

Purpose of Trip: This travel-study opportunity aims to immerse students from GFC and Red River in the language and culture of France and francophone Switzerland to deepen students' understanding of French culture and practice their language skills.

Description of Activity: 15-day program, Découvrons la Suisse + Paris, includes city tours of Paris and French-speaking Switzerland, along with a 6-day homestay experience in France.

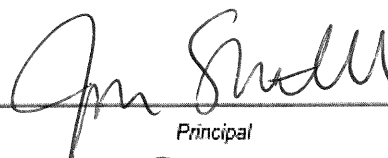
Additional Information: Travel and host family arrangements are organized by Xperitas, a non-profit organization in Minneapolis MN.

Funding Source: Student will pay the entire program fee, Xperitas offers scholarships

School Approval:

☒ Approved

Signed: _____


Principal

☐ Denied

Date: _____

4-30-24

* No Seniors traveling @ this time

District Approval:

☐ Approved

Signed: _____

Assistant Superintendent and/or School Board

☐ Denied

Date: _____

April 22, 2024

Grand Forks Public School Board,

I am requesting permission to offer a trip to France and Switzerland in June 2025 as part of the summer school course, French Studies. This travel-study opportunity aims to immerse students from Grand Forks Central and Red River High Schools in the language and culture of France and francophone Switzerland.

The 15-day program, Découvrons la Suisse + Paris organized by Xperitas, includes city tours of Paris and French-speaking parts of Switzerland, along with a 6-day homestay experience. Activities will be designed to deepen students' understanding of French culture, practice their language skills, and bring history to life. The estimated cost per student for this trip is \$4,800, with all travel expenses to be paid by the student directly to Xperitas.

To be eligible for participation, students must have completed French II before June 2025. Before departure, students will attend preparatory classes focused on French culture, travel readiness, and language practice to ensure they fully benefit from the experience.

Nichole Smithson and I are excited about the prospect of offering this experience to our students because we see how travel greatly enhances their language skills and cultural appreciation. Thank you for considering this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sindy Larson', followed by a long horizontal line extending to the right.

Sindy Larson
French Teacher, Grand Forks Central

Attached: tentative trip itinerary



Program Overview

14
DAYS



TEACHER-LED



WITH
FAMILY STAY



\$4849 FROM
GRAND FORKS

Découvrons la Suisse & Paris

14-Day Teacher-Led Language Immersion Program in France

Discover the land famous for mountains, chocolates and cheese! Delve into the rich cultural heritage of Switzerland through its historic museums and castles as you travel through Lausanne and Montreux. This unique French language immersion experience begins for your student group when they meet their *famille d'accueil*. French language skills learned in the classroom come to life in this in-depth language immersion experience in France. Our unforgettable Family Stay Experience® allows students to become temporary locals and appreciate the French lifestyle. Students live, speak the target language, and learn about cultural exchange in a very authentic way. Conclude your journey in Paris, "The City of Lights."



CANCELLATION & DELAY INSURANCE

Provides additional coverages should you need to cancel due to illness (including COVID-19 and quarantine related to COVID-19). Also includes trip delay and interruption coverage.

INCLUDED IN PROGRAM PRICE

- ROUND-TRIP AIRFARE
- OVERNIGHT ACCOMMODATIONS
- IN-COUNTRY TRANSPORTATION
- INSURANCE COVERAGE
- 24/7 EMERGENCY SUPPORT WHILE ABROAD

ITINERARY

DAY 1 | Departure

En route to Geneva, Switzerland.

DAY 2 | Lausanne

Called the "San Francisco" of Switzerland because of its hills and beauty, Lausanne is home to the Musée Olympique and to Switzerland's largest university. You can take the funicular metro that runs from the lake to the top of the city or visit the Cathédrale de Lausanne, one of the largest medieval churches in the country. **D**

DAY 3 | Montreux

A motor coach will take you to the resort city of Montreux with its picturesque views of the Lake Geneva, enhanced by the beautiful background of the Alps. Walk the cobblestone streets of the small village of Gruyère, visit the cheese factory and enjoy a raclette lunch. Visit the Broc fabrique, home of Nestlé chocolate, and enjoy complimentary chocolate samples. **B L**

DAY 4 | Montreux

Visit the Château de Chillon, built in the mid-12th century, home to the Counts of Savoy. Continue your day with an interactive visit to the Food Museum in Vevey. Your day concludes with a relaxing boat ride on Lake Geneva. **B**

DAYS 5-10 | Family Stay

Visit the Château de Chillon, built in the mid-12th century, home to the Counts of Savoy. Continue your day with an interactive visit to the Food Museum in Vevey. Your day concludes with a relaxing boat ride on Lake Geneva.

Day 5 **B D** Days 6-10 **B L D**

DAY 11 | Paris

Take the TGV to Paris and enjoy the "City of Lights." Explore the Quartier Latin and the Jardin de Luxembourg. Then stroll through the Quartier St. Michel where you can take a walk down the Seine River on the Île de la Cité. Visit the Cathédrale de Notre Dame, la Sainte Chapelle et la Conciergerie. **B**

DAY 12 | Paris

Discover the Louvre and its famous pyramid, and then experience the quaint Montmartre district. Visit the Basilique du Sacré Coeur and celebrate French artistry at the Place du Tertre. **B**



DAY 13 | Paris

Visit le Musée d'Orsay and/or le Musée Rodin on your way to Les Invalides. Take in the city by night during your Bateaux Mouches Seine river cruise. Enjoy an Xperitas farewell dinner before ascending to the top of the Eiffel Tower. **B D**

DAY 14 | Return

Transfer to the airport, depart for the United States. **B**

The order of this itinerary is subject to change.

What Others Are Saying

"My favorite part of the trip was getting to experience France without being on the traditional tourist path."
— Isaac

"My favorite part of my French trip was that I made so many new friends. After this trip, I felt we were like a big family."
— Shiyuan



The Family Stay Experience®

We believe that spending time with a family, speaking their language and participating in their customs is the best and most authentic way to experience another culture. It's also what makes our programs different from any other travel experience. After 50 years of arranging family stays, we're no longer surprised when our participants say that spending time with a family was the best part of their experience!

B Breakfast | **L** Lunch | **D** Dinner

Xperitas
Nonprofit Immersion Travel

Xperitas is driven by our values and our commitment to increasing accessibility to language immersion programs. We provide financial aid and merit-based scholarships to qualified participants. Xperitas also provides grants to schools, better helping to promote cultural competency through language learning.

xperitas.org

info@xperitas.org

800.892.0022

MEMORANDUM

TO: Grand Forks School Board Members
FROM: Dr. Terry Brenner, Superintendent of Schools *TB*
SUBJECT: Consent Agenda: Waiver of Years of Experience and Appointment of Roxana Jordheim
DATE: May 13, 2024

Roxana Jordheim has been offered the position of Speech Language Pathologist at Head Start effective August 19, 2024. As a hard-to-fill position, the school board, per the teacher negotiated agreement, may allow more years of experience to be brought into the district with an external applicant. (See Negotiated Agreement language below.)

(Revised 2019)

Credit for teaching experience prior to entering the DISTRICT shall not exceed eleven (11) years on the salary schedule (full years only will be considered). In special fields wherein qualified candidates are in demand, additional credit for actual PreK-16 teaching experience may be granted by special permission of the school board.


Given the aforementioned, the administrative recommendation is to allow twenty-three (23) years of experience to be brought into the district by Roxana Jordheim and to approve her teacher appointment effective August 19, 2024. She would be placed at \$84, 076 (MA+30, Step 24).



Dr. Terry Brenner
Superintendent of Schools

Phone: 701.787.4880
Fax: 701.772.7739
tbrenner270@mygfschools.org

MEMORANDUM

TO: Grand Forks School Board
FROM: Dr. Terry Brenner, Superintendent of Schools 
SUBJECT: Assistant Superintendent Matt Bakke's 2024-2025 Contract
DATE: May 13, 2024

As you may recall, Assistant Superintendent Matt Bakke joined the school district in August 2023, as his transition out of his previous superintendency took a bit longer than anticipated. As a result, Mr. Bakke was offered a pro-rated one-year contract with us for the 2023-24 school year. All other contracted employees received a negotiated two-year contract with the second year equating to a 5% increase.

Given the above, I am recommending a 2024-2025 contract for Mr. Bakke with a 5% increase over his salary from 2023-24 equating to \$182,450.00. This amount includes an education factor of \$2,900.00.



Mark Sanford Education Center
2400 47th Ave. S
Grand Forks, ND 58201-3405



PO Box 6000
Grand Forks, ND 58206-6000



www.gfschools.org

Equal opportunity employer


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Brandon Baumbach
Business Manager

Department Phone: 701.787.4885
Direct Phone: 701.746.2205, Ext. 7126
Fax: 701.772.7739
bbaumbach020@mygfschools.org

MEMORANDUM

TO: Grand Forks School Board
FROM: Brandon Baumbach, Business Manager
SUBJECT: Consideration of Request for Proposals for High School Events Streaming
DATE: May 13, 2024



The Activities Department has researched the possibility of securing a fee-for-service agreement with media companies to stream our events.

Currently, the standard practice in media coverage allows radio and television to broadcast our games, promoting our teams and student athletes while providing quality coverage for our fans. However, as we continue to adapt, especially in the wake of the COVID-19 pandemic, there is an opportunity to view streaming games as a revenue source.

We believe that we have a valuable product in our games, and therefore, we would like to explore the possibility of selling our streaming services to media companies. By establishing a fee system, we feel this will further promote our teams and student athletes while securing a valuable revenue stream for our schools.

I propose that we thoroughly investigate this opportunity and consider the potential benefits it may offer to our district. To do this, Administration is recommending a Request for Proposals process to solicit proposals on how to do this, rather than prescribe the approach.

Timeline of Process:

- May 13 - Board consideration of proposal process
- May 22 – Publication in newspaper
- June 4 @ 3 pm – Proposal deadline
- June 10 – Board consideration of Proposals

Administration is open to input, questions, and concerns as we navigate through this process.

The administrative recommendation is to approve the RFP process as outlined.

Attachments:

Request for Proposal Specifications
Notice of Publication



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The following information provides specifications related to a request for proposals for High School Events Streaming . All responses are due by 3:00 pm on Tuesday, June 4th.

Below you will find, in this order:

1. High School Events Streaming Specifications
2. Legal Notice

Questions can be directed to Mike Biermaier at mbiermaier170@mygfschools.org or by calling 701.787.4869.

Request for Proposal Specifications: High School Events Streaming

1. Introduction

Grand Forks Public Schools is seeking proposals from qualified media companies interested in purchasing the streaming rights for our high school athletic events. We believe our product provides a unique opportunity to showcase our schools and student athletes, and we are looking for partners who share our vision of promoting high school sports.

2. Scope of Work

- This is a non-exclusive partnership.
- Purchasing the streaming rights for a minimum of 25 high school athletic events per year.
- Streaming a variety of activities and sports including but not limited to football, volleyball, soccer, cross country, swimming, tennis, basketball, hockey, wrestling, baseball, softball, track and field, and golf.
- Providing comprehensive coverage including play-by-play commentary, camera operations, and behind-the-scenes production.
- Potential collaboration with our students to offer learning opportunities in broadcasting-related roles.
- Ability to stream events on both the media partner's channel and our school's Hudl TV station or YouTube channel.
- Selling or offering packages for viewership will not be allowed.
- Advertising must follow our current [Board Policy "Relations with News Media" KBA](#)
- Providing radio coverage alongside streaming, as play-by-play commentary is a significant component.
- School District will provide near-prime accommodations for broadcasting and internet connectivity or Wi-Fi access.

3. Proposal Requirements

Interested media companies should include the following in their proposal:

- Company background and experience in streaming high school sports events.
- Proposed rate cards for purchasing the streaming rights, including any packages offered.
- Commitment to streaming a minimum of 25 games per year, with a preferred 75 game schedule, and with flexibility to cover additional games based on scheduling and availability.
- Plan for collaboration with our students to provide learning opportunities in broadcasting-related jobs.
- Details on how the media partner plans to promote and market the streamed events to maximize viewership.
- Any additional value-added services or features offered as part of the streaming package.
- Reference list from previous clients, particularly those in the education or sports industry.

4. Proposal Submission

Written proposals must be submitted electronically no later than 3 pm on June 4th, 2024 to Mike Biermaier at mbiermaier170@mygfschools.org. Late submissions will not be considered.

5. Evaluation Criteria

Proposals will be evaluated based on the following weighted criteria:

- #1 (25 points) Commitment to streaming a minimum of 25 games per year, with a preferred 75 game schedule, and with flexibility for additional coverage.
- #2 (20 points) Experience and track record of the media company in streaming high school sports events.
- #3 (20 points) Reference list and/or testimonials from previous clients.
- #4 (15 points) Proposed rate cards and pricing structure for purchasing the streaming rights.
- #5 (10 points) Production strategies to enhance viewer experience
- #6 (10 points) Marketing and promotion strategy to maximize viewership.
- #7 (5 points) Plan for collaboration with students and providing learning opportunities.

6. Selection Process

After the submission deadline, Grand Forks Public Schools will review all proposals. All proposing parties will be notified after the School Board meeting on June 10th.

7. Additional Information

- This RFP does not include or prohibit any radio station from producing a radio broadcast, subject to approval from Grand Forks Public Schools.
- This RFP does not prohibit any visiting team's area media from streaming, subject to approval from Grand Forks Public Schools.
- This RFP does not prohibit any television station from producing a broadcast on their television stations, subject to approval from Grand Forks Public Schools.

8. Contact Information

For questions or clarifications regarding this RFP, please contact Mike Biermaier at mbiermaier170@mygfschools.org.

Grand Forks Public Schools reserves the right to reject any or all bids.

REQUEST FOR PROPOSALS
FOR
High School Events Streaming
FOR THE
GRAND FORKS PUBLIC SCHOOL DISTRICT

Notice is hereby given that the Grand Forks Public School District will accept proposals from qualified vendors to provide streaming services for a variety of high school activities. Written proposals must be submitted no later than 3:00 p.m., Tuesday, June 4th, 2024.

Further information regarding this RFP can be obtained by visiting
<https://www.gfschools.org/departments/buildings-and-grounds/requests-for-proposal-rfp>,
contacting Mike Biermaier at mbiermaier170@mygfschools.org or by calling 701-787-4869.

Memorandum

TO: Brandon Baumbach, Business Manager
FROM: Jonathan Ellwein, Director of Buildings and Grounds
SUBJECT: Consideration of Bids for Winship Envelope Restoration
DATE: May 13, 2024



Grand Forks Public Schools (GFPS) has sought bids in accordance with NDCC 48-01.2 for envelope restoration at Winship Elementary School

The structure of the bid was single prime structural as defined by NDCC 48-01.06.

The district received one bid from Innes Construction, and has deemed it responsible.

The administrative recommendation is to approve Innes Construction as contractor for Winship Elementary Envelope Restoration for \$430,200 and an owner contingency of \$21,510 for a total project cost of \$451,710.



SECTION 00 4100 – BID FORM

To: Grand Forks Public Schools

Date: May 9, 2024

Having examined all bidding requirements, general conditions, Specifications and Drawings entitled Winship Exterior Envelope; dated: April 12, 2024, and addenda similarly entitled and numbered 1, , , as prepared by JLG Architects, Consultant, Consultant and Consultant, and having visited the site and examined all conditions affecting the work, the undersigned agrees to furnish and pay for all labor, materials, and equipment for the following Construction Contract as required by the afore mentioned documents for the following proposals:

Stipulated Sum Base Bid for (Single Prime):

GENERAL CONSTRUCTION

Two Hundred Ninty - Eight Thousand & 00/100 Dollars, (\$ 298,000.-)

The undersigned agrees to perform **Alternates** (if required by Contract Documents) as described in the Contract Documents for the following cost as a change to the Base Bid Stipulated Sum stated above.

Alternate Number	Description	Amount
1	Window Replacement State the amount to be ADDED to the Base Bid to provide all materials, labor & equipment required for removing and replacing existing aluminum windows, as indicated in the drawings and specifications.	ADD: <u>\$119,000.-</u>
2	Re-side East Entrance Canopy State the amount to be ADDED to the Base Bid to provide all materials, labor & equipment required for air barrier and fiber-cement siding at the east entrance canopy matching corresponding details developed for the west entrance canopy, as indicated in the drawings and specifications.	ADD: <u>\$5,000.-</u>
3	Building Signage State the amount to be ADDED to the Base Bid to provide all materials, labor & equipment required for pin-mounted letter signs at both west and east entrance canopies, as indicated in the drawings and specifications.	ADD: <u>\$8,200.-</u>

Unit Prices:

Unit Price No. 1: Cost to Add for replacement of damaged exterior wall sheathing with new sheathing (GYP SHTG-1), \$ 4.25 per square foot.

Unit Price No. 2: Cost to Add for replacement of damaged exterior batt insulation with new insulation (INSUL-26), \$ 7.00 per square foot.

BIDDER has familiarized themselves with the nature and extent of the Contract Documents including Work, site, locality, and all local conditions, and Laws & Regulations that in any manner may affect cost, progress, performance, or furnishing of the Work.

BIDDER has given the Architect and its consultants written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and the written resolution by the Architect is acceptable to BIDDER. The low bidder agrees to submit a list of sub-contractors (AIA G705) within 24 hours of the date of the bid. In submitting this bid, the undersigned agree that this bid shall not be withdrawn for a period of sixty days.

Note: This Bid Form shall be submitted in DUPLICATE.

SIGNED:

Innus Construction Co Inc., a ~~(Sole Proprietorship)~~ ~~(Partnership)~~ (Corporation).

Firm Name 822 S 46th Street (strike through two)

Street Address

Grand Forks, ND 58201

City, State ZIP code

Phone: 701-746-5461 Fax: 701-746-0234

Bryant J. Me, V.P.
Signed By, Title

_____, _____
Signed By, Title

_____, _____
Signed By, Title

_____, _____
Witnessed By, Title

- 1) Sole Proprietorship: Signature of Sole Proprietor in the presence of a witness who will also sign. Insert the words "Sole Proprietor" under the signature. Affix seal.
- 2) Partnership: Signature of all partners in the presence of a witness who will also sign. Insert the word "Partner" under each signature. Affix seal to each signature.
- 3) Corporation: Signature of a duly authorized signing officer(s) in their normal signatures. Insert the officer's capacity in which the signing officer acts, under each signature. Affix the corporate seal. If the bid is signed by officials other than the president and the secretary of the company, or the president/secretary/treasurer of the company, a copy of the by-law resolution of their board of director's authorizing them to do so, must be submitted with the Bid Form in the bid envelope.

END OF SECTION

Scope	Description	Bid
General Construction	Replacement of siding and damaged exterior	\$ 298,000.00
Alternates		
Window Replacement	Replacement of windows	\$ 119,000.00
East Side Canopy	Reside east canopy	\$ 5,000.00
Building Signage	Lettering on east and west entrance	\$ 8,200.00
Total		\$ 430,200.00
Contingency (5%)		\$ 21,510.00
Project Total		\$ 451,710.00



Dr. Terry Brenner
Superintendent of Schools

Phone: 701.787.4880
Fax: 701.772.7739
tbrenner270@mygfschools.org

MEMORANDUM

TO: Grand Forks School Board Members
FROM: Dr. Terry Brenner, Superintendent of Schools
SUBJECT: Policy Review
DATE: May 13, 2024

Following action taken at the April 22, 2024, school board meeting, the following actions are recommended:

With no changes made since their first reading, to complete the second reading and adoption of the following policies as written or amended:

1. DEAD, Staff use of Electronic Devices (as written) (new)
2. ABCB, Sportsmanship (as written) (new)
3. DFAC, Classified Staff Growth and Evaluation Process (as written) (recodifies current Policy 4200)
4. BCAC, Board meeting Agenda and Pre-Meeting Preparation (as amended)
5. DEAJ, Designated Medical Provider for Work-Related Injury (as written) (new)
6. GAAC, Review and Complaints of Instructional/Resource Material (as amended)
7. HBCC, Fundraising (as written) (new) *effective July 1, 2024
8. HBCD, Parent-Teacher Organizations (PTO)/Booster Groups (replaces Policy 3230) *effective July 1, 2024

To complete the one reading and adoption of the following board regulations as written or amended:

1. GAAC-BR, Procedure for Reviewing Complaints About Instructional/Resource Material (as amended)

To rescind the following policies:

1. 4200, Classified Staff Growth and Evaluation Process (presumes the adoption of DFAC)
2. 3230, Booster Groups (presume the adoption of HBCD)

cj
Attachments



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STAFF USE OF ELECTRONIC DEVICES

Definition

For the purposes of this policy an electronic device includes, but is not limited to, cell phones, pagers/beepers, laptops, tablets, and/or any other technology that transmits a signal.

District-Owned Electronic Devices

Employees have no expectation of privacy when using district-owned electronic devices, and the District reserves the right to monitor and review any communication sent or received on district-owned electronic devices. Such searches must serve a legitimate work-related purpose. Employees shall agree to abide by the rules established under this policy and the Acceptable Use policy (ACDA) as a condition of using district-owned electronic devices.

General Prohibitions

Possession and/or use of any electronic device in an area where there is a reasonable expectation of privacy by others is strictly prohibited.

Inappropriate use of any electronic devices by staff is subject to disciplinary action up to and including, but not limited to, revocation of the privileges granted in this policy, dismissal, and referral to law enforcement officials, as appropriate in accordance with law. Inappropriate use shall be determined by school administration and includes, but is not limited to, violations of the prohibitions established by this policy and by the Acceptable Use policy.

Use of Electronic Devices While Driving

All employees are prohibited from conducting district business through the use of electronic devices while driving. School bus/vehicle drivers are prohibited from operating a bus/vehicle while using an electronic device. These prohibitions do not apply to the use of cellular phones in the following instances:

1. During an emergency situation;
2. To call for assistance related to a mechanical problem or breakdown.

In such instances, the driver shall only use a cellular phone if the bus/vehicle is parked unless the nature of the emergency situation prohibits this.

The prohibitions under this section do not apply to use of a fleet management system or dispatching device.

Emergency Use

Staff members are encouraged to use any available communication device in the event of an emergency that threatens the safety of students, staff, or other individuals.

Complementing NDSBA Templates (may contain items not adopted by the Board)

- ACDA, Acceptable Use

End of Grand Forks Public School District Policy DEAD Adopted:

REC 02/2020

SPORTSMANSHIP

A primary goal of the sports program is to teach sportsmanship. Student athletes, student spectators, district personnel, and public spectators are expected to support this goal.

Rules of Conduct

The District Activities Director shall develop rules of conduct for athletic events. These rules shall be published in student and employee handbooks and disseminated to district patrons using the method deemed most appropriate, effective, and cost efficient by the Superintendent.

The Superintendent, School Principal, Safety and Security Manager, Building Athletic Director, and law enforcement may evict violators of these rules from the athletic event, and the Superintendent may prohibit and/or restrict attendance at future events. In addition, district students and employees violating these rules may be subject to disciplinary consequences in accordance with district policy and law.

Complementing NDSBA Templates (may contain items not adopted by the Board)

- [DE](#), Staff Code of Conduct
- [KAAA](#), Visitors in Schools
- [KAAA-AR](#), Visitors in Schools Regulations

End of Grand Forks Public School District Policy ABCBAdopted: xx/xx/xxxx

REC 01/2010

CLASSIFIED STAFF GROWTH AND EVALUATION PROCESS

Statement of Philosophy

The Grand Forks Public School District understands the fundamental purpose of employee evaluation is to improve performance and document accountability. Formative in nature and suggesting the need for continuous growth, the performance component links growth with helping employees learn about, reflect upon, and improve their performance. Viewed as both formative (ongoing) and summative (final) and relating to a judgment of effectiveness, the accountability component reflects a significant commitment to the goals of competence and performance quality.

Responsibility for Supervision

The supervisor(s), as stated in the classified employee's job description, will prepare and share the Performance Evaluation with the employee.

Timeline

One performance evaluation per year will be completed for each classified employee. A minimum of two meetings will be held per school calendar year with the supervisor(s) and employee. The first meeting, at which goals will be discussed and agreed upon, will be completed by October 15. The second meeting, at which the Performance Evaluation will be discussed and provided to the employee, will be completed as follows:

- 9-month Employees – Evaluation due May 15
- 10-month Employees – Evaluation due June 1
- 11-month Employees – Evaluation due June 15
- 12-month Employees – Evaluation due June 15

Copies will be provided for the following:

- Personnel file - MSEC
- Employee
- Supervisor/Building Administrator

Guidelines for Classified Staff Growth and Evaluation Process

1. The Classified Staff Growth and Evaluation Handbook explains the evaluation process, outlines performance standards, and establishes a plan to continually improve work performance quality.
2. The Classified Staff Growth and Evaluation process includes an evaluation continuum that serves both as an evaluation tool and also as an incentive toward improved job-related skills for classified employees.
3. The supervisor(s) will use many sources of information, including direct observation, in evaluating the total professional competence and effectiveness of the employee. The evaluation process for employees will consist of a minimum of two supervisor and employee conferences each school calendar year.
4. A conference will be held by October 15 between the employee and supervisor(s) to develop and establish goals for the year.

5. The second conference for employees will occur according to the established timeline consisting of the following:
 - Discussion on the status of previously agreed upon goals.
 - Review of the completed Classified Performance Evaluation form.
6. In rare cases, if a noted substantial inadequacy exists in an employee's job performance it may become necessary to develop an Improvement Plan. The area of improvement will be indicated with specific improvement strategies listed. A date will be set for review at which time the Improvement Plan Observation Report will be provided and discussed. Failure to correct documented inadequacies after written suggestions have been made and adequate time provided for improvement would be a possible reason for dismissal.
7. The employee or supervisor(s) may at any time submit other information regarding the employee's job-related service for inclusion in the personnel file provided that both the employee and the supervisor have copies of the correspondence.

End of Grand Forks Public School District Policy DFAC Adopted:

GFPS 11/2015

Reference: Classified Staff Growth and Evaluation Handbook

BOARD MEETING AGENDA AND PRE-MEETING PREPARATION

Agenda

The Superintendent, in consultation with the Board President, shall prepare agendas. Persons wishing items to be included in the agenda shall submit those items to the Superintendent no later than five days prior to the regular board meeting. Inclusion shall be at the discretion of the Superintendent and Board President.

Regular Meeting Agenda

The Board shall follow the order of business set up by the agenda unless altered by consent of the members present at the regular meeting. Items may be added to the agenda at regular meetings with the consent of a majority of the Board.

The order of business shall generally be as follows:

1. Call to Order and Pledge of Allegiance
 - ~~1.a.~~ Reading of School Board Meeting Norms
2. Approval of Agenda
- ~~3. Approval of Minutes~~
3. Celebrating Success
4. Public Comments
5. Superintendent's Recommendations for Discussion
6. Superintendent's Recommendations for Action
7. Other:
 - a. Announcements
 - b. Board Requests for Future Consideration
 - c. School Board Norms – How Did We Do?
8. Special Sessions (executive session, work session, etc.)
9. Adjournment

Consent Agenda

In order to save time to expand opportunities to engage in strategic discussions and action planning, the board has developed the consent agenda to minimize discussion around routine action items. A consent agenda contains items which do not require discussion or explanation prior to board action, are non-controversial and/or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Items that may be listed on the Consent Agenda include:

1. Appointments (excludes administrative appointments)
2. Waivers of Years of Experience and Appointments
3. Leave Requests (excludes requests for extension)
4. Open Enrollment Applications
5. Resignations
6. Student Placements
7. Student Travel Requests
8. Meeting Minutes
9. Other routine items may be included at the discretion of the board president or superintendent

No debate is allowed on the consent agenda or on any item included in it. However, during the approval of the meeting agenda, any board member may request an item be removed from the Consent Agenda for further

discussion. Once the school board meeting agenda has been approved, all items listed on the Consent Agenda are handled by one vote of the board. The consent agenda items shall be separately recorded in the minutes.

Publication of Agenda

In order that citizens can be aware of the school board's regular meetings, the board will publish in the newspaper, in advance, the date, time, and location of the meeting along with website directions to the notice of meeting/agenda for each meeting.

Pre-Meeting Preparation

The agenda, minutes of the previous meeting, and relevant supplementary information will be delivered to each board member at least three days in advance of each regular board meeting. School principals and District directors will be notified in advance of meetings of the Board. Upon request, local news media representatives and citizens may obtain copies of board meeting materials from the district. The agenda will be posted at the district office and the location of the meeting on the day of the meeting.

Board members are expected to read the information provided to them and to contact the Business Manager or Superintendent to request additional background necessary to assist them in their decision-making responsibilities.

Complementing NDSBA Templates (may contain items not adopted by the Board)

- [BBBA](#), Officers of the Board
- [BBBB](#), School Board Committees
- [BC](#), Meetings of the Board
- [BCAC](#), Minutes

End of Grand Forks Public School District Policy BCAA Adopted: 7/12/2021
Amended: 10/25/2021; 11/22/2021; 2/28/2022; 9/25/2023

REC 07/2023

DESIGNATED MEDICAL PROVIDER FOR WORK-RELATED INJURY

The Grand Forks Public Schools recognizes the health, safety, and well-being of its employees as a priority and has implemented measures by which to maintain a safe, healthy work environment, and to manage employee incident claims to ensure consistency with relevant legislation.

The District desires to expedite the recovery of employees with work-related injuries by returning them to productive employment status as soon as possible while minimizing the risk of re-injury.

The Designated Medical Provider (DMP) program was initiated by North Dakota Risk Management to help with consistency in the treatment of injured employees, encourage a safe return to work, reduce the risk of re-injury, and reduce costs. The Grand Forks Public Schools' DMP is Altru Health System Occupational Medicine and Sanford Health Occupational Medicine Clinic.

Employees may choose to identify an alternative DMP; however, this must be done prior to any work-related injury. Employees must complete and submit a DMP form to Human Resources at the beginning of employment and annually thereafter.

If an injured employee seeks treatment from a medical provider that is not listed as the District's DMP or was not listed on the employee's DMP prior to an injury, medical expenses may be denied by North Dakota Workforce Safety & Insurance (WSI).

The District's selection of a DMP does not apply to emergency treatment, treatment the employee did not know was related to a compensable injury, or care directed by WSI or DMP referrals.

End of Grand Forks Public Schools Policy XXXX.....Adopted: xx/xx/xxxx

REVIEW AND COMPLAINTS OF INSTRUCTIONAL/RESOURCE MATERIAL

Grand Forks Public Schools recognizes that opinions differ regarding the quality and suitability of instructional and resource materials and has an obligation to consider questions and concerns about them. In order to consider the opinions of those persons in the schools and the community who are not directly involved with the instructional and resource materials selection process, and to avoid the possibility of a biased or prejudicial attitude influencing selection, any parent/guardian, student, or employee of the school district may request to review instructional or resource materials. Only one material per complainant shall be reviewed at a time.

Any complaints, expressions of concern, or requests for reconsideration that arise regarding instructional or resource materials that are not district-adopted (materials selected by an individual teacher or library media specialist) shall be forwarded to the building principal where the materials are in use.

Any complaints, expressions of concern, or requests for reconsideration that arise regarding district-adopted instructional or resource materials shall be forwarded to the Chief Academic Officer.

All complaints, expressions of concern, or requests for reconsideration that arise from an appeal regarding instructional or resource materials shall be reviewed by a district review committee appointed by the superintendent or designee. The committee shall be composed of the following individuals:

1. An elementary library media specialist
2. A secondary library media specialist
3. The elementary library district administrator
4. The secondary library district administrator
5. An elementary teacher
6. A middle school teacher
7. A high school teacher
8. The Chief Academic Officer
9. A resident parent/guardian at large to be appointed by the superintendent or designee
10. The Superintendent or designee

The committee may obtain the assistance of individuals with expertise in an area/subject that comes before the committee for review.

A procedure for processing and responding to complaints, expressions of concern, or requests for reconsideration of instructional or resource materials shall be established and followed. This procedure shall include the use of a signed "Request for Reconsideration of Instructional Resources" form. Incomplete request forms shall be returned to the requester.

The District subscribes to the philosophy stated in the School Library Bill of Rights.

Complementing NDSBA Templates (may contain items not adopted by the Board)

- [GAAC-BR](#), Procedure for Reviewing Complaints about Instructional/ Resource Material
- [GAAC-E1](#), Request for Reconsideration of Instructional/Resource Materials Form
- [GAAC-E2](#), Library Bill of Rights
- [GAAC-E3](#), Access to Resources & Services in School Library Media Program
- [GAAC-E4](#), Hatch Amendment Sample Letter

Descriptor Code: GAAC

End of Grand Forks Public School District Policy GAACAdopted: 12/14/2020
Amended: xx/xx/xxxx

REC COGNIA 06/2016

DRAFT

FUNDRAISING

School-Sponsored Fundraisers

1. Curricular Fundraisers

Students or staff wishing to raise funds for curricular purposes shall submit such proposals to the Business Manager for approval. The Business Manager shall develop standards for approving and denying curricular fundraising proposals, which shall, at a minimum, require that fundraising be conducted in compliance with district policy and law, require adequate insurance coverage and adult supervision, prohibit proposals that interfere with the instructional program, and prohibit door-to-door sales.

2. Extracurricular and Co-Curricular Fundraisers

School-sponsored groups must request and receive permission from the building principal prior to initiating an extracurricular or co-curricular fundraising campaign. The principal shall approve or deny the request based on the criteria established for curricular fundraisers.

3. Reporting

All proceeds from approved fundraising campaigns shall be deposited with and accounted for by the Business Manager and reported to the Board in accordance with NDCC 15.1-06-15. Funds generated through school-sponsored fundraising are district funds and are subject to all district policies and laws governing district fund management.

Fundraising by Non-School Sponsored Groups

For the purposes of this policy, non-school sponsored groups are those entities whose membership is other than students and staff participating in curricular, co-curricular, or extracurricular activities. Non-school sponsored groups include, but are not limited to, booster groups, the PTO/PTA, and other parent groups. These groups are required to obtain their own tax identification number and manage and account for all monies raised. The District disclaims any liability for non-school sponsored group activities.

The District may accept gifts from non-school sponsored groups as long as the gifts comply with the district's policy on gifts and bequests and the fundraising activity is consistent with the district's mission and applicable policies. The non-school-sponsored group is requested to consult with the Superintendent to ensure that the District will be able to accept funds raised from a non-school sponsored fundraising activity before beginning such activity.

Complementary Documents

- HDD, Gifts & Bequests
- HEAC, Management of Student Activities Funds

End of Grand Forks Public School District Policy HBCC Adopted:

REC 12/2014

PARENT-TEACHER ORGANIZATIONS(PTO)/BOOSTER GROUPS

PTO/Booster Groups

Parents and friends of the individual schools in ~~our~~ the school district often form some type of school booster group. This group may be ~~a~~ the PTO; other times the group may take the form of an activities booster club.

These groups tend to develop two major forms of support for their schools. One method of support is to encourage community participation in school functions such as athletic contests, concerts, open houses, ice cream socials, and drama presentations. The second method of support involves fundraising, with the funds being used to provide something special for the school or organization within the school. The fundraising activities range from school carnivals to community dinners to raffles.

The school board ~~of the Grand Forks Public Schools~~ appreciates the efforts of these groups because of the community involvement they generate and the attitudes of support they create. ~~It is our intention to be~~ The Board is supportive of their efforts, providing that a reasonable set of guidelines ~~can be~~ are followed by building principals, staff members, and the PTO/booster groups. The guidelines ~~we will operate under~~ are as follows:

1. PTO/Booster groups are legally separate from the school district. However, because the PTO/booster group is a school-connected organization, the building principal is the administrative liaison and control with the PTO/booster group and is the approver of PTO/booster group activities.
2. PTO/Booster groups are required to obtain their tax identification number and manage and account for all monies raised. Funds that the booster group provides the school should be placed immediately in the regular school activities fund by the principal, where they will be accounted for just like any other account in that fund.
3. PTO/Booster groups must never commingle funds with school district or student body funds.
4. PTO/Booster groups are responsible for maintaining their tax and/or tax-exempt status. Because the sales tax exemption granted to the school district does not extend to any charitable groups associated with the district, PTO/booster groups shall not use the district's sales tax exemption to make purchases and the district shall not make purchases on behalf of the PTO/booster group.
5. PTO/Booster groups are required to submit annually to the assistant/associate superintendents' office a financial statement that includes the beginning and ending balances of all accounts and details of all income and expenses for the fiscal year beginning July 1 and ending June 30. The report must be submitted no later than 30 days following the end of the fiscal year.
- ~~2. — Gifts and/or funds raised from the PTO/Booster group may be accepted as long as the gifts comply with the district's policy on gifts and bequests and the fundraising activity is consistent with the district's mission and applicable policies. The PTO/Booster group is requested to consult with the building principal and/or business manager to ensure that the District will be able to accept gifts/funds raised before beginning such activity.~~
- ~~3. — Equipment or supplies that the booster group provides the school must be approved by the building principal.~~

4. ~~The Assistant Superintendent of Teaching and Learning and school board through an annual report shall be advised of the individual booster club activities. Building principals will seek approval of the Assistant Superintendent of Teaching and Learning if the school is to receive a gift of more than \$2,500. If such a gift is to enhance the buildings or grounds, the director of buildings and grounds is to be included in the planning.~~

5. ~~Booster groups wishing to donate to a district-wide project should be referred to the Assistant Superintendent of Teaching and Learning who will recommend acceptance/rejection of the gift to the school board.~~

~~Community involvement in our schools is important. The school district offers these booster group guidelines in a desire to provide consistency of management across the district.~~

The building principal may establish additional procedures, guidelines, or internal controls for the operation of PTO/booster groups.

All PTO/Booster groups are subject to revocation by the superintendent or designee if deemed necessary.

~~Adopted 6-4-68~~

~~Amended 11-14-95, 11-10-98, 12-12-00, 12-10-01, 11-11-02, 3-11-09~~

Complementary Documents (may contain items not adopted by the Board)

- HBCC, Fundraising

End of Grand Forks Public School District Policy HBCD Adopted:

GFPS 04/2024

PROCEDURE FOR REVIEWING COMPLAINTS ABOUT INSTRUCTIONAL/RESOURCE MATERIAL

Parents/guardians, students, or employees of the school district (hereafter referred to as the complainant) directly impacted by the use of instructional or resource materials may request reconsideration of the use of such materials. Only one material per complainant shall be reviewed at a time. Every effort shall be made to resolve the expressed concerns at the building level.

Review Procedure

1. When a complaint, expression of concern, or request for reconsideration regarding instructional or resource materials is made, the Building Principal shall require the complainant to complete a Request for Reconsideration of Instructional/Resource Material form. Incomplete forms will be returned to the complainant.
2. If the material being contested is a library book, the item may be placed on reserve in the library during the review process, requiring parental permission to check out.
3. If the material being contested is curricular material, the Building Principal shall be responsible for issuing notice to parents/guardians and providing parents/guardians the option of electing an alternative assignment for their student during the review process.
4. For materials that are not district-adopted (materials selected by an individual teacher or library media specialist), the Building Principal will notify the teacher and/or the library media specialist using the material and arrange a meeting of the complainant and the teacher and/or library media specialist.
 - A. Within 10 business days of receiving the completed Request for Reconsideration of Instructional/Resource Materials form, the Building Principal will meet with the complainant and the teacher or library media specialist using the material, as well as additional staff at the principal's discretion. The Building Principal and school staff will listen to and discuss the concerns of the complainant. The Building Principal will explain the district's selection procedure and criteria and will note the qualifications of the staff involved in the selection of the material. The place and significance of the material in the educational program and additional information regarding its use shall be given to the complainant.
 - B. If the complaint is not resolved after the above-described meeting, within 60 business days thereafter, the Building Principal and school staff shall read/view/listen to all or a substantial portion of the contested material and meet as needed to reconsider the material for use in the district. The deliberations of the Building Principal and school staff will be closed.
 - C. Within 10 business days thereafter, the Building Principal will issue their decision to the complainant.
 - D. The Building Principal may take action to have the non-adopted instructional or resource materials reviewed by the District Review Committee.
5. For district-adopted materials, the Building Principal will forward the complaint, expression of concern, or request for reconsideration to the Chief Academic Officer.
 - A. Within 10 business days of receiving the completed Request for Reconsideration of Instructional/Resource Materials form, the Chief Academic Officer will notify the teacher and/or the library media specialist using the material and arrange a meeting with the

complainant, the teacher and/or library media specialist, and the building principal as well as additional staff at the Chief Academic Officer's discretion. The Chief Academic Officer, building principal, and school staff will listen to and discuss the concerns of the complainant. The Chief Academic Officer will explain the district's selection procedure and criteria and will note the qualifications of the staff involved in the selection of the material. The place and significance of the material in the educational program and additional information regarding its use shall be given to the complainant.

- B. If the complaint is not resolved after the above-described meeting, within 60 days thereafter, the Chief Academic Officer, teacher and/or library media specialist, the building principal, and other school staff shall read/view/listen to all or a substantial portion of the contested material and meet as needed to reconsider the material for use in the district. The deliberations of the Chief Academic Officer, building principal, and school staff will be closed.
 - C. Within 10 business days thereafter, the Chief Academic Officer will issue their decision to the complainant.
 - D. The Chief Academic Officer may take action to have the district-adopted instructional or resource materials reviewed by the District Review Committee.
6. If the decision of the Building Principal or Chief Academic Officer is deemed unsatisfactory by the complainant, the complainant may appeal to the Superintendent. The request for appeal must be made to the Building Principal and/or Chief Academic Officer within 5 business days of notification of the action taken by the Building Principal and/or Chief Academic Officer. Within 5 business days of receiving a request for appeal, the Building Principal and/or Chief Academic Officer will forward the complaint and a summary of the findings to that point to the Superintendent.
- A. Within 10 business days of receiving a request for appeal, the Superintendent or designee will convene an initial meeting of the District Review Committee and the complainant to hear the complaint.
 - B. Within 60 business days thereafter, the District Review Committee members shall read/view/listen to all or a substantial portion of the contested material. The District Review Committee will meet as needed to reconsider the material for use in the district. The District Review Committee will determine the process by which it will make a decision on the contested material. The deliberations of the District Review Committee will be closed.
 - C. The District Review Committee shall generate a recommendation report. A recommendation to remove or restrict access to the material must be based on the following criteria:
 - a. The material is pervasively vulgar.
 - b. The material is not educationally suitable.
 - c. The material is not age-appropriate.
 - d. The material is part of the curriculum and forces students to profess or deny a belief in what they are reading or engage or refrain from engaging in a practice contrary to their religious belief.
 - e. The recommendation shall not be made in an attempt to suppress a viewpoint or limit student exposure to divergent ideas. Mere exposure to an idea does not violate students' rights and the District shall not prescribe what is orthodox in politics, nationalism, religion, or other matters of opinion. Consequently, the

District Review Committee should consider alternatives to removing instructional/resource materials such as, but not limited to, an opt-out option for curricular material or placing check-out restrictions on library material.

- D. If the District Review Committee does not unanimously agree on the recommendation, the dissenting committee member(s) may generate a minority report. This report must contain all components listed above.
 - E. The District Review Committee shall issue its decision no later than 80 business days after the initial meeting.
7. If the decision of the District Review Committee is deemed unsatisfactory by the complainant, the complainant may appeal to the School Board.
- A. The request for appeal must be made to the Superintendent within 5 business days of notification of the action taken by the District Review Committee.
 - B. Within 30 business days of receiving a request for appeal, the Superintendent will forward the complaint and a summary of the findings to that point to the School Board.
 - C. School Board members shall read/view/listen to all or a substantial portion of the contested material and issue its decision within 60 business days of notification of the appeal.
8. The School Board's ruling is final. All findings and records related to the review process shall be retained by the Superintendent or designee.

If the deadlines for appeal listed in this regulation have passed, the complainant waives their right to move their request to the next level.

End of Grand Forks Public School District Board Regulation GAAC-BR.....Adopted: 11/23/2020
Amended: xx/xx/xxxx

BDREG 02/2009

Policy 4200

Classified Staff Growth and Evaluation Process

Statement of Philosophy

The Grand Forks Public School District understands the fundamental purpose of employee evaluation is to improve performance and document accountability. Formative in nature and suggesting the need for continuous growth, the performance component links growth with helping employees learn about, reflect upon, and improve their performance. Viewed as both formative (on-going) and summative (final) and relating to a judgment of effectiveness, the accountability component reflects a significant commitment to the goals of competence and performance quality.

Responsibility for Supervision

The supervisor(s), as stated in the classified employee's job description, will prepare and share the Performance Evaluation with the employee.

Timeline

One Performance Evaluation per year will be completed for each classified employee. A minimum of two meetings will be held per school calendar year with the supervisor(s) and employee. The first meeting, at which goals will be discussed and agreed upon, will be completed by October 15. The second meeting, at which the Performance Evaluation will be discussed and provided to the employee, will be completed as follows:

- 9-month Employees - Evaluation due May 15
- 10-month Employees - Evaluation due June 1
- 11-month Employees - Evaluation due June 15
- 12-month Employees - Evaluation due June 15

Copies will be provided to the following:

- Personnel file - MSEC
- Employee
- Supervisor/Building Administrator

Guidelines for Classified Staff Growth and Evaluation Process

1. The Classified Staff Growth and Evaluation Handbook explains the evaluation process, outlines performance standards, and establishes a plan to continually improve work performance quality.
2. The Classified Staff Growth and Evaluation process includes an evaluation continuum that serves both as an evaluation tool and also as an incentive toward improved job-related skills for classified employees.
3. The supervisor(s) will use many sources of information, including direct observation, in evaluating the total professional competence and effectiveness of the employee. The evaluation process for employees will consist of a minimum of two supervisor and employee conferences each school calendar year.
4. A conference will be held by October 15 between the employee and supervisor(s) to develop and establish goals for the year.
5. The second conference for employees will occur according to the established timeline consisting of the following:
 - Discussion of status of previously agreed upon goals.
 - Review of the completed Classified Performance Evaluation form.
6. In some cases, if a noted substantial inadequacy exists in an employee's job performance it may become necessary to develop an Improvement Plan. The area of improvement will be indicated with specific improvement strategies listed. A date will be set for review at which time the Improvement Plan Observation Report will be provided and discussed. Failure to correct documented inadequacies after written suggestions have been made and adequate time provided for improvement would be a possible reason for dismissal.
7. The employee or supervisor(s) may at any time submit other information regarding the employee's job related service for inclusion in the personnel file provided that both the employee and the supervisor have copies of the correspondence.

Amended 12-9-02, 10-13-14, 11-23-15

Policy 3230**Booster Groups**

Parents and friends of the individual schools in our district often form some type of school booster group. This group may be the PTO; other times the group may take the form of an activities booster club.

These groups tend to develop two major forms of support for their schools. One method of support is to encourage community participation in school functions such as athletic contests, concerts, open houses, ice cream socials, and drama presentations. The second method of support involves fundraising, with the funds being used to provide something special for the school or organization within the school. The fundraising activities range from school carnivals to community dinners to raffles.

The school board of the Grand Forks Public Schools appreciates the efforts of these groups because of the community involvement they generate and the attitudes of support they create. It is our intention to be supportive of their efforts, providing that a reasonable set of guidelines can be followed by building principals, staff members, and the booster groups. The guidelines we will operate under are as follows:

1. The building principal is the administrative liaison and control with the booster group.
2. Funds that the booster group provides the school should be placed immediately in the regular school activities fund by the principal, where they will be accounted for just like any other account in that fund.
3. Equipment or supplies that the booster group provides the school must be approved by the building principal.
4. The Assistant Superintendent of Teaching and Learning and school board through an annual report shall be advised of the individual booster club activities. Building principals will seek approval of the Assistant Superintendent of Teaching and Learning if the school is to receive a gift of more than \$2,500. If such a gift is to enhance the buildings or grounds, the director of buildings and grounds is to be included in the planning.
5. Booster groups wishing to donate to a district-wide project should be referred to the Assistant Superintendent of Teaching and Learning who will recommend acceptance/rejection of the gift to the school board.

Community involvement in our schools is important. The school district offers these booster group guidelines in a desire to provide consistency of management across the district.

Adopted 6-4-68

Amended 11-14-95, 11-10-98, 12-12-00, 12-10-01, 11-11-02, 3-11-09