

Minutes of the Policy Committee
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Ct, Vernon Hills, IL 60061
12:00 PM on the 31st day of January 2024

Present Members: Vice-President Wes Polen; Superintendent Dr. Pete Hannigan; Asst. Supt. of Business & Finance Dr. LeeAnn Taylor; Asst. Supt. of Teaching & Learning Dr. Allison Stein; Asst. Supt. of Student Services Ms. Alicia Corrigan; Asst. Supt. of Innovative Learning Dr. Karen Maturo; Asst. Supt. for Human Resources Mr. Adam Palmer; and Administrative Assistant Jessica Flores

1.1 Meeting called to order at 12:00 PM

2.1 Public Comment: None

3.1 PRESS Issue 113

Vice President Wes Polen and district administration reviewed the proposed changes in PRESS Policy 113. The policy sub-committee meeting met and divided the policy updates per department. Dr. Hannigan, Dr. Stein, Mr. Palmer, Ms. Taylor, Dr. Maturo, and Ms. Corrigan reviewed the policies that relate to their department. There were 29 policies that have been reviewed/updated.

Policy Updates

Teaching and Learning

PRESS 113	
6:15	School Accountability
6:230	Library Media Program
6:30	Organization of Instruction
6:50	School Wellness
6:60	Curriculum Content

Innovative Learning

PRESS 113	
7:160	Student Appearance
7:190	Student Behavior

Business and Finance

PRESS 113	
4:10	Fiscal and Business Management
4:130	Free and Reduced Price Food Services
4:160	Hazardous and Infectious Materials
4:30	Revenue and Investments
4:50	Payment Procedures <i>(Not part of 113- district unique edits)</i>
4:60	Purchases and Contracts

Human Resources

PRESS 113	
5:190	Teacher Qualifications
5:200	Terms and Conditions of Employment and Dismissal
5:210	Resignations
5:220	Substitute Teachers
5:250	Leaves of Absence
5:30	Hiring Process and Criteria
5:330	Sick Days, Vacation, Holidays, and Leaves

Superintendent

PRESS 113	
2:120	Board Member Development
2:20	Powers and Duties of the Board of Education; Indemnification
2:220	Board of Education Meeting Procedure
7:60	Residence
7:70	Attendance and Truancy

8:30	Visitors to and Conduct on School Property and Communication via School Technology
2:200	Types of Board of Education Meetings

Student Services

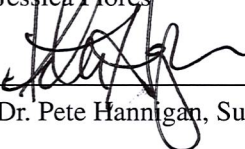
PRESS 113	
7:285	Anaphylaxis Prevention, Response, and Management Program
7:290	Suicide and Depression Awareness and Prevention

Timeline

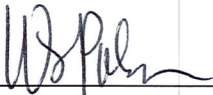
1/31	Policy Committee Meeting
2/08	BOE Meeting (Discussion Item)
2/22	BOE Meeting (Action Item)

Meeting adjourned at 1:00 PM

Respectfully submitted,
Jessica Flores


Dr. Pete Hannigan, Superintendent

Date Minutes Approved: 5.9.24


Wes Polen, Vice President