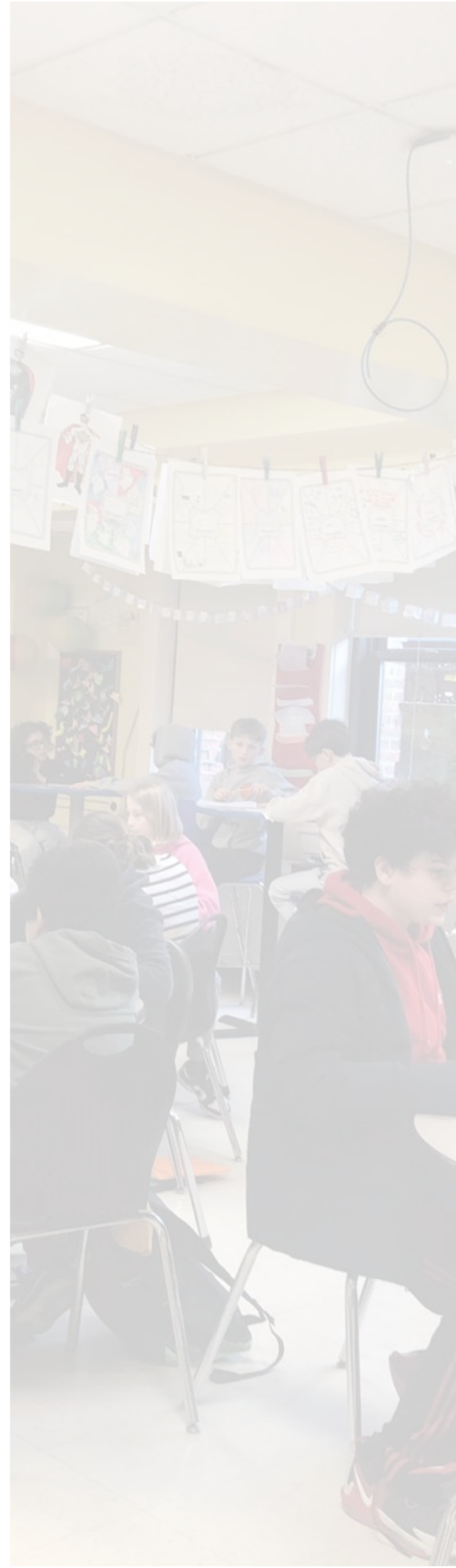
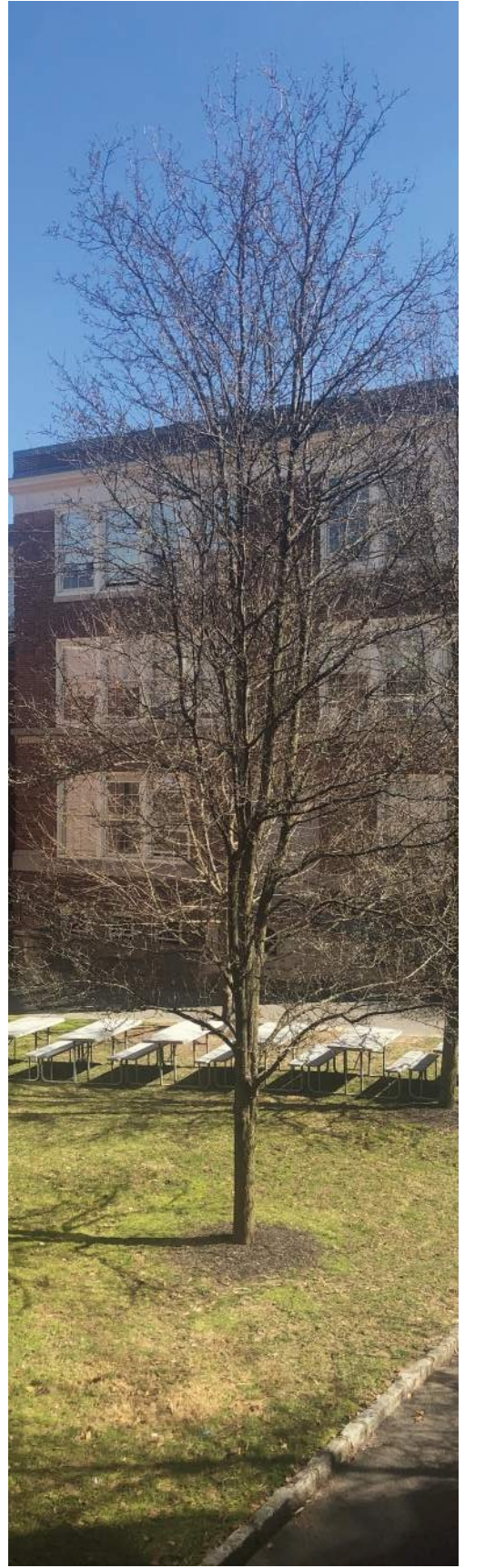
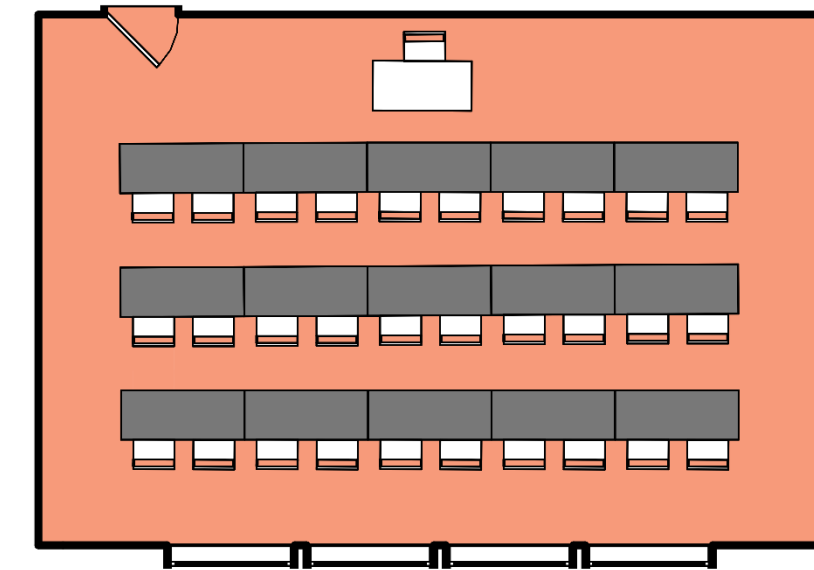
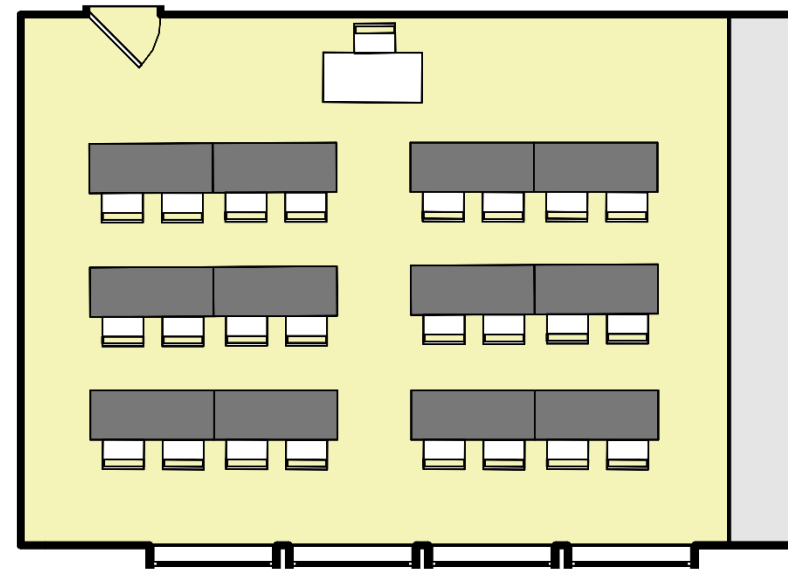






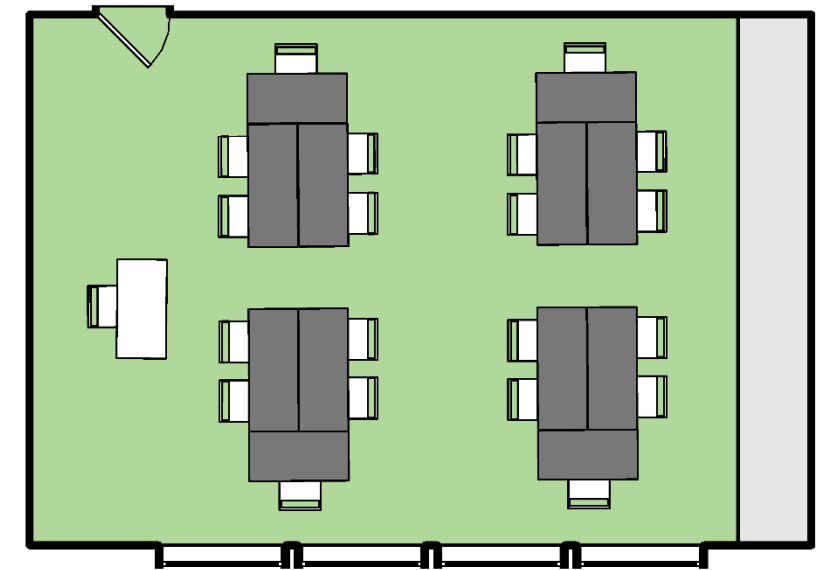
1.
680 SF
30 students
22 SF/student

Not recommended



2.
680 SF
24 students
28 SF/student

Current usage



3.
680 SF
20 students
34 SF/student

Recommended



HIGH SCHOOL CLASSROOM



MIDDLE SCHOOL CLASSROOM

Classrooms:

Classroom spaces are heavily used throughout the day, during every period and often before and after school and during lunch periods. The ability to teach, collaborate, plan and grade work in the current spaces is at capacity. Collaboration across departments is inhibited by the structure of a packed schedule and small space allotments. Classrooms are designed for 20 students, but commonly classrooms need to accommodate 28 students. Classroom sizes have not changed in the building in decades, although the number of teachers and specialist in the classroom has grown. As reiterated by a number of faculty and administration staff, there is more going on in the spaces and the spaces haven't changed.

Farragut Middle School experiences the worst conditions of class sizes and lack of room availability. Teachers share classrooms across disciplines which is not always convenient, and with lack of adequate storage spaces, materials are often mixed up between departments within one classroom. The classrooms in FMS are unevenly sized, often with the oldest, biggest kids using some of the smallest classrooms. There was a previous effort to organize classrooms by department, where classrooms were moved, but the ability to achieve the goal was hindered due to lack of adequate classroom space. There is unanimous agreement from all personnel that the middle school could use at least one additional classroom on each floor of each wing.

Ideal classrooms would accommodate tables in lieu of old desks, and with room for teachers and students to move freely around the worktables. Flexibility in furniture to accommodate small group work is desired. The ability to change classroom set up to separate, pair, group, circles, Socratic seminar, debate easily is necessary to meet pedagogical goals.

Outlets are a huge issue: power strips plugged into power strips into workstations pose tripping hazards and safety. Classrooms are generally in need of renovation to current teaching standards. Classrooms and Science Labs are outdated in terms of finishes, technology, furniture and lighting. Teachers reported chalkboards not being used and a need for dry erase board. In the middle school especially, there are very few surfaces to hang things and what is present is so old that it crumbles when trying to tack into it. Vestiges of old infrastructure remain in almost all classrooms.

Recommendations:

- Increase number of classrooms, particularly in FMS which has a need of at least 4-6 classrooms.
- Increase classroom sizes or decrease class sizes to proportionally accommodate number of students per class to allow for ease of flow in the classroom and updated teaching methods.
- Add more outlets to classrooms, particularly in the High School where technology is used.
- Phase out single piece desk/chair units for worktables while allowing enough space for students to maneuver around the classroom.
- Phase out chalk boards. Renovated classrooms can be outfitted infrastructure to support current technology, whiteboard walls to encourage collaboration, and flexible furniture to accommodate various configurations for different teaching and learning styles. Smartboards and workstation controls should be centrally located for ease of use.
- Update flooring in classrooms, especially in FMS where floors are uneven.
- Add areas for hanging materials and standardize hanging surface materials.
- Improve ease of window operation and AC within the classrooms as well as heat control to prevent overheating.

Program Development

STEM spaces are lacking in the school and there is envy of other districts that have invested in new and updated STEM facilities. Importantly, Project Based Learning happens in the little left over space that teachers are able to find and cram in. Historically, there has been no intentional approach to physical program space for project based learning. There is a desire for robotics and makerspace to be centrally located and for STEM spaces to be developed and elevated within the school and physical facilities.

5th Grade does not have adequate space for the curriculum. Notably, there is now state science testing for 5th grade that required laboratory work. The current 5th grade hallway does not have lab space, so teachers have portable lockers in the hallway storing fragile science equipment.

Recommendations:

- Develop STEM spaces within the school or in a potential addition or new building.
- Relocate the Makerspace to a central location for better access and adjacencies.

Corridors:

Circulation within each school and overall in the Farragut complex can be overwhelming and confusing to visitors and new students. Wayfinding is not clear or bold enough to provide ease of movement between different wings of the building.

Middle School corridors in the Washington Wing are small, crowded during transition times between classes, bordering hazardous conditions that often incite inadvertent physical contact. The second floor Washington Wing hall is particularly egregious with lockers protruding into the clear corridor space. The corridors between the Farragut and Washington wing are narrow and overcrowded, with students passing by school administration offices or shuffling through to their lockers in heavily trafficked areas. Hallways and stairwells leading to and from the cafeteria are packed with students moving to and from lunch periods. Additionally there are not enough lockers to accommodate the Middle School student population, with lockers stacked over each other being an issue for shorter kids. The Middle School lockers are used often, with student access needed between each period.

High School corridors are informally used as hang out space, lunch seating, and class break out space, which poses an issue for safety and ease of egressing in an emergency. Teachers don't have ease of vision into the hallways and alcoves as all corridor walls are solid. The lockers in the High School are rarely used, though the locker alcoves on the second and third High School floors are used as informal lounge areas for the students.

Murals are present at many points in the corridors, creating a fun sense of student investment in the school, but overall the color scheme of the hallways could be more cohesive, formalizing the Hastings identity.

Recommendations:

- A bright and more evident wayfinding scheme could be introduced to clarify circulation paths.
- Try to relocate Middle School lockers along circulation zones that are easy to access but not located in compressed high traffic areas.
- Areas along the High School corridors that are occupied by lockers are underutilized and would better serve the school by functioning as informal meeting places. Seating and bench nooks can be created in the locker alcoves providing much needed areas for work outside of dedicated classroom spaces.
- Introduce key moments of glazing at classrooms to allow for greater transparency to the corridor spaces, providing faculty views that allow for better supervision to informal break out spaces outside the classroom.
- Implement a cohesive color scheme at corridors formalizing the FMS and HHS identity.



FMS WASHINGTON WING SECOND FLOOR LOCKERS



FMS CENTER WING CORRIDOR BOTTLENECK



LIBRARY



BLUE LECTURE ROOM

Student Spaces:

“There is so little hang out space,” is a phrase we heard repeatedly. Break out space is one of the biggest concerns across all disciplines in the High School. Students need more collaborative space beyond the library. The students use the floors in the alcoves and hallways to do work outside of class. Students are often searching for areas or room to do work in, but classroom spaces are never free. Similar to the classrooms, there are insufficient outlets for charging devices in areas where students tend to congregate.

The High School lobby is a large area with great light looking onto the courtyard but not capitalized on. It is used as a senior hang out space, but it dated and overflows with students. The current furniture design is not ideal for the layout, and certain areas, including the trophy case section, is underused, while other areas are oversubscribed. New seating and lighting is preferred.

The Cafeteria is too crowded for the Middle School, with lunch lines being long, giving Middle School students too little time to eat. Students often bring food into class after lunch, not having enough time to finish their meal during a 20 minute lunch period. Scheduling of the lunch period is tight with 5/6th grades sharing one 40 minute period and 7/8th grade sharing the other, and with each 40 minute period split between 20 minute play time and 20 minute lunch time in the Cafeteria. Access to the Cafeteria is congested from the MS hallways. Student bathrooms are needed close to the Cafeteria. Meanwhile, the HS students rarely eat in the Cafeteria using other areas in the HS building for informal lunch seating. A centrally located café cart would be of great use to the HS population.

The Library is one space that is loved by all – students and faculty. It is the only space in the school that has both flexible work areas and break out spaces and is readily available to students. It is used constantly, before, during and after school.

Recommendations:

- Redesign the HS lobby to help organize seating, make use of dead zones, add outlets, upgrade lighting and introduce a greater connection to light from the courtyard.
- Built-in furnishings in the alcoves and corridor nooks will create order and help rationalize hang out spaces and create clear zones for congregating.
- Add outlets and updated lighting to student spaces.
- Accommodate different MS and HS Cafeteria needs.
- Resolve congested MS access to the Cafeteria.
- Add bathrooms close to the Cafeteria.
- Introduce a café cart for the HS.

Faculty Spaces:

High School departments have dedicated office spaces, which while crowded, allows for informal collaboration of teachers throughout the day. Faculty offices need more workstations and private spaces are needed for confidential phone calls or student conversations.

The High School faculty lounge is underutilized because the environment is not conducive to collegiality. The furniture is heavy, old conference room chairs that are difficult to move and therefore prevents small group interaction and interpersonal reorganization of seating to foster connection and cross collaboration between different subjects.

Middle School faculty spaces are not adequate for collaboration. Since Middle School faculty wear two hats- departmentally and grade level wise, double the collaboration is needed. The Middle School Faculty room is most often used by outside parties than for much needed Middle School faculty collaborative space.

Conference Rooms are sub standard. Storage cabinets are added in faculty and conference rooms in spaces that are ill suited for storage areas. The Blue Lecture Room is the most desired space in the school, though currently it is being used as a chorus room.

Recommendations:

- Middle School needs department offices to allow for cross collaboration.
- Department suites can be created by locating shared private spaces around a larger central communal office to allow for a variety of activities and levels of privacy.
- Upgrade the conference rooms and make them accessible to multiple parties.

Special Education:

Special Education needs for the building vary for each type of program. Overall, there are space needs for testing, private meetings, cohesive faculty offices, lockable storage, and perhaps most importantly- break out spaces and resource rooms. Compliance with testing standards is of great concern.

The Special Education program accommodates three special classes in the high school at 12:1 ratio, requiring a min 770sf room for humanities support. Additionally, resource rooms are needed in the at 5:1 ratio (min 300sf) for 6th through 12th grade. The High School currently runs two resource rooms per period and the Middle School has one every day. This year Special Ed piloted a program in the MS for math assistance, where students are pulled out into small groups every other day. It has been a very successful inclusive model that delivers best practices for receiving direct instruction in small group settings. Next year, the program will run for ELA and Math for 6th, 7th and 8th grade expanding to six classes and there is limited space to accommodate 6 break out classes.

Separate from integrated co-teaching and learning assistance, the school also leads a therapeutic support program for students with cognitive, social emotional and minor learning needs. The program requires a calm quiet space for student regulation and support in a smaller setting to do work with individualized attention. The program needs a teacher, teacher assistant and psychologist office attached, split with a middle school and high school classroom sides.

Special Education at Hastings also accommodates high needs students with autism, downs syndrome or who are non verbal. Hastings is in a consortium with Irvington where K-5 is accommodated at Hillside and 6-12 goes to Irvington. The administration in Irvington was previously very cautious and had kicked out a Hastings student with only 24 hours notice, making the district explore the option to bring a daily living skills MS/HS program to Hastings. Special Education directors have been working with the new Irvington administration who they find much more accommodating, and therefore don't believe there is a need to develop a full daily living skills in district unless the school has multiple tuition students for the program. If the administration did want to maintain K-12 students in district, they would need two daily living rooms (one each for MS and HS) with a shared kitchen/laundry space.

Accessibility is another concern at the Farragut complex, as elevators are not centralized and are non continuous throughout floors. Furthermore, the lower level Farragut wing is not accessible from inside the building, leaving art and FACS inaccessible programs for disabled students.



HHS FACULTY LOUNGE



FMS SPECIAL EDUCATION CLASSROOM



HHS ART CLASSROOM



FMS ART CLASSROOM

Special Education (cont.)**Recommendations:**

- Create private quiet rooms for testing and confidential meeting space.
- Consolidate the MS Special Education staff and add resource rooms.
- Identify if full day Daily Living Skills is desired to bring back in district for MS/HS.
- Develop space for therapeutic support program.
- Perform full accessibility review of the building and add ADA access to Farragut ground floor.

Counseling:

Counseling for MS and HS would be ideal in a central location between the schools. This was expressed not only by counseling heads but by faculty and students as well. The MS guidance suite staff, though located in a newly painted space, feel disconnected from the rest of the building being located in the basement floor of the Farragut wing. Middle School students expressed that going to guidance feels like going into a dungeon to tattle tale versus High School students who have ease of access and relationships with counselors. School psychologists and social workers are often located in small offices that are left over spaces. The HS social worker's office does not have a window, which was noted by faculty and students as being at odds with the school's POHL social emotional goals. The district conference room is often unavailable to counseling, though often needed, and the HS conference room is an undesirable space with the lack of updated finishes and overflow of storage cabinets in the room.

Recommendations:

- Locate counseling in a central location in the building to serve both FMS and HHS.

Special Subjects:

Art for Middle School and High School can be combined for a central art suite to serve both schools. The arts program lost a flexible space when Middle School was relocated to the Farragut basement and is in need of additional space. The High School has to turn students away from classes as ceramics and creative studio is so highly desired. Photography needs a small teaching studio in lieu of taking up an entire studio space. The Middle School art room is tiny and located in the basement, is isolated from other rooms in the building. Efficiencies could be gained with a shared resources.

Theater primarily uses the High School Auditorium for HS and MS performances throughout the year. The Middle School Auditorium is used for practice only. The High School Auditorium is also used for other events so is in constant demand. The HS Auditorium front of house space was recently refurbished but the back of house and stage area needs to be reconstructed for better access and safety. Theater storage is currently in hallway or balcony spaces.

The music suite is heavily used and storage cabinets were a huge improvement. The music suite renovation was very well received, but needs to accommodate the chorus program.

Recommendations:

- Combine MS and HS Art for a central Art Suite.
- Locate a small Photography teaching classroom or use a conference/flex room to teach
- Accommodate a dedicated Chorus room adjacent to the Music Suite.
- Renovate HS Auditorium stage and backstage area for better access, efficiency and safety.
- Storage spaces would be useful around the HS Auditorium.

Physical Education/Gymnasiums:

Overall the PE spaces are adequate, but are constantly programmed. The Gym spaces are used heavily throughout the day, after school and during evenings and weekends by outside groups, and the community for CYO, recreational basketball, special events, voting, art galas, dances, project share dinner, harvest moon ball, book fairs. Hastings doesn't have a community center with physical gym facilities so the school serves more than just the student population.

Both the middle school gymnasiums are tight, with the Green Gym accommodating 25-60 students and Farragut Gym 25-30 students. HS gym classes are 30-60 students but can be up to 90 students. The fitness center is used during the day with about 20 HS students or 25-30 MS students. The Locker Rooms could be restructured for Girls, Boys and Gender neutral to be more equitable and efficient in space. The Girls locker room is much smaller than the Boys which could be an issue with Title 9 sports. Middle School lockers could be repurposed as MS students don't change for PE. Offices for physical education are needed for MS and HS and could be restructured as are currently in old storage spaces. Gymnasium spaces could benefit from a dedicated storage closet off each, specific for PE and separate from outside groups and the athletics department. AV equipment should be accessible to the public without going into the school specific spaces.

Health Rooms proximity to the gymnasiums are beneficial. The MS health class should be located by the gymnasium hallway. Adaptive PE is a desire to expand the curriculum, where small groups of students that need additional support could be accommodated.

The Gymnasiums are in need of air conditioning and better air circulation. There is no way to control air flow naturally and the building heating system is often too hot for the gyms. The Farragut Gym looks in desperate need of an upgrade, with new ceiling and lighting. The current curtain dividers in the Green Gym are not user friendly so upgrades would be useful.

Recommendations:

- Organize Locker Rooms for more efficient use of Space
- Locate Health Rooms along the Athletics corridor
- Provide separate storage spaces for PE, Athletics and outside activities.
- Identify consolidated area for offices and efficient organization of coaches changing rooms that allow for privacy.
- Upgrade Gyms, especially Farragut, and add AC.



COCHRAN GYM



FARRAGUT GYM



COCHRAN GYM ENTRANCE

Operations/Facilities

The district has a robust facilities team that helps to maintain the overall building, but there are some structural issues that go beyond typical maintenance work. Classrooms throughout the building could use an update. The Farragut wing needs the most attention in terms of building upgrades. The floors, lighting and ceilings are old and in need of an upgrade. There are old window AC units. Unit ventilators throughout the building require constant attention. The building generally heats well but there are complaints of overheating. The floor in the building is an old asbestos floor, but waxes well and isn't chipping so works for the building and maintenance staff. Ceilings and lighting throughout are old and although lights are being replaced with LEDs, it's still the fluorescent look.

Storage throughout the building is a challenge. There's an office space in the basement taken up by file storage.

Access to the loading dock is through the play yard, which is well managed but doesn't work particularly well. They play yard is crowded and used throughout the day. It's paved which allows for delivery truck access, but isn't ideal as a play area as it's sloped yet used for basketball and box ball often. Additionally, parking is an issue at the Farragut complex.

Recommendations:

- Update old classrooms.
- Update old ceilings and lighting and floors where needed.
- Address storage throughout the building.
- Redesign the play yard for better separation for play areas and loading dock access.

Security:

The multiple exits from the building is problematic and "a nightmare" to manage from a security perspective. People see so many exit doors and they don't know where to exit from, inadvertently letting people into the building where they are exiting. This is particularly bad at the Cochran Gym exit, which is used as a main entrance for community events in the gym space and for athletics. Otherwise, the FMS main entry and HHS main entry work well as man traps, though could be improved separating visitors from students and staff. The stairwell exit at School Street by the Green Gym/HS Auditorium does not have a camera but otherwise all exits are monitored by camera and the threat level of the building is generally low.

Though often not necessary, it is challenging to exit the building en mass during a threat as there is limited space and evacuating to the Burke Estate is more vulnerable. School hardening is desired through ground floor glazing being shatter resistant and with bollards at vehicular access areas.

Recommendations:

- Perform an egress analysis of the building to determine if all exits need to be used.
- Identify main entrances exits (and emergency exit only) with more prominent graphics.
- Add an area for security staff by the Cochran gym.

EXISTING USES & PROGRAM SURVEY

HASTINGS HIGH SCHOOL

HHS - ADMINISTRATIVE OFFICES		
-	OFFICE	184 SF
-	ASST. PRINCIPAL	119 SF
209	PRINCIPAL OFFICE	287 SF
211	HS OFFICES	519 SF
OFFICES: 4		1109 SF
-	CONFERENCE ROOM	309 SF
222	FAC. LOUNGE	536 SF
OTHER: 2		845 SF
ADMINISTRATIVE OFFICES: 6		1954 SF

HHS - ART		
203	CLASSROOM	1058 SF
207	ART ROOM	868 SF
LAB201	COMP. CLASSROOM	338 SF
CLASSROOMS: 3		2265 SF
220	ART OFFICE	167 SF
OFFICES: 1		167 SF
203A	ART STORAGE	238 SF
205	DARK ROOM	278 SF
OTHER: 2		515 SF
ART: 6		2947 SF

HHS - ENGLISH		
325	CLASSROOM	680 SF
326	CLASSROOM	636 SF
327	CLASSROOM	666 SF
331	CLASSROOM	690 SF
CLASSROOMS: 4		2662 SF
330	ENGLISH OFFICE	685 SF
OFFICES: 1		685 SF
ENGLISH: 5		3348 SF

HHS - ATHLETICS		
-	OFFICE	165 SF
-	DIRECTOR'S OFFICE	192 SF
-	ATHLETIC OFFICE	191 SF
038C	OFFICE	117 SF
038D	OFFICE	102 SF
106	PHYS. ED. OFFICE	487 SF
OFFICES: 6		1255 SF
-	STORAGE	166 SF
-	BOYS SHOWER	369 SF
-	BOYS LOCKER	926 SF
-	TRAINING	194 SF
-	STORAGE	337 SF
-	GYM	11137 SF
-	BOYS BATHROOM	151 SF
-	SHOWERS	249 SF
001	BOYS LOCKER	348 SF
003	GIRLS LOCKER	478 SF
007	STORAGE	200 SF
007	MENS COACHES LOCKER ROOM	212 SF
018	BOYS LOCKER	936 SF
025	GIRLS LOCKER	1263 SF
035	ICE ROOM	162 SF
038B	ATHLETICS STORAGE	440 SF
039	STORAGE	470 SF
136	FITNESS CENTER	1547 SF
137	WEIGHT RM. STOR.	46 SF
OTHER: 19		19630 SF
ATHLETICS: 25		20885 SF

HHS - COUNSELING		
-	NURSE	830 SF
-	PSYCHOLOGIST OFFICE	137 SF
202	HS GUIDANCE SUITE	567 SF
202B	OFFICE	188 SF
202C	OFFICE	142 SF
202D	OFFICE	149 SF
202E	OFFICE	139 SF
204	SOCIAL WORKER	210 SF
212	POLICE & SOCIAL WORK OFFICE	129 SF
OFFICES: 9		2492 SF
COUNSELING: 9		2492 SF

HHS - LANGUAGE		
118	CLASSROOM	622 SF
119	CLASSROOM	508 SF
127	CLASSROOM	723 SF
129	CLASSROOM	754 SF
130	ENL CLASSROOM	455 SF
CLASSROOMS: 5		3062 SF
-	WORLD LANGUAGE OFFICE	234 SF
OFFICES: 1		234 SF
LANGUAGE: 6		3296 SF

HHS - MATH		
125	CLASSROOM	692 SF
321	CLASSROOM	755 SF
322	CLASSROOM	742 SF
323	CLASSROOM	737 SF
324	CLASSROOM	166 SF
328	CLASSROOM	642 SF
CLASSROOMS: 6		3733 SF
320	MATH OFFICE	414 SF
OFFICES: 1		414 SF
MATH: 7		4148 SF

HHS - SPECIAL EDUCATION		
122	DAILY LIVING SKILLS	600 SF
123	CLASSROOM	486 SF
128	SPEECH	535 SF
CLASSROOMS: 3		1621 SF
-	SP. ED. OFFICES	215 SF
146	SPECIAL EDUCATION OFFICE	468 SF
210	SPECIAL EDU OFFICE	121 SF
A10	SP. ED. OFFICES	233 SF
OFFICES: 4		1038 SF
120	RESOURCE ROOM	532 SF
153	WAITING AREA	188 SF
OTHER: 2		721 SF
SPECIAL EDUCATION: 9		3379 SF

HHS - SCIENCE

301	CLASSROOM	1057 SF
304	CLASSROOM	1084 SF
305	CLASSROOM	1221 SF
306	CLASSROOM	988 SF
308	CLASSROOM	801 SF
309	CLASSROOM	978 SF
CLASSROOMS: 6		6130 SF
307	SCIENCE OFFICE	567 SF
OFFICES: 1		567 SF
-	CHEMISTRY STORAGE	345 SF
302	SCIENCE STORAGE	219 SF
OTHER: 2		564 SF
SCIENCE: 9		7260 SF

HHS - SOCIAL STUDIES

221	CLASSROOM	752 SF
223	CLASSROOM	757 SF
225	CLASSROOM	661 SF
227	CLASSROOM	666 SF
228	CLASSROOM	640 SF
229	CLASSROOM	690 SF
CLASSROOMS: 6		4155 SF
230	SOCIAL STUDIES OFFICE	470 SF
OFFICES: 1		470 SF
SOCIAL STUDIES: 7		4625 SF

HHS - STUDENT COMMON

155	LOBBY	1385 SF
332	COMPUTER LAB	178 SF
OTHER: 2		1563 SF
STUDENT COMMON: 2		1563 SF

HHS - SPECIALTY CLASSROOMS

002	HEALTH CLASSROOM	706 SF
005	TV STUDIO	642 SF
226	CLASSROOM	639 SF
CLASSROOMS: 3		1986 SF
004	TV STUDIO SUPPORT	263 SF
OTHER: 1		263 SF
SPECIALTY CLASSROOMS: 4		2249 SF

HHS - THEATER

209	AUDITORIUM	5693 SF
OTHER: 1		5693 SF
THEATER: 1		5693 SF

HHS - FACILITIES

-	MENS BATHROOM	133 SF
-	STORAGE	76SF
-	WOMENS BATHROOM	172 SF
-	BATHROOM	38SF
-	BATHROOM	37SF
-	GIRLS BATHROOM	174 SF
-	BOYS BATHROOM	109 SF
-	STORAGE	70SF
-	BOYS BATHROOM	238 SF
-	GIRLS BATHROOM	155 SF
105	STORAGE	66SF
108	JANITOR CLOSET	27SF
110	JANITOR CLOSET	27SF
123	STORAGE	87SF
131	JANITOR CLOSET	25SF
138	MECH. ROOM	682 SF
139	MECHANICAL ROOM	116 SF
217	BOYS BATHROOM	229 SF
218	GIRLS BATHROOM	156 SF
219	DATA STORAGE	70SF
304C	JANITOR CLOSET	25SF
OTHER: 21		2712 SF
FACILITIES: 21		2712 SF

EXISTING USES & PROGRAM SURVEY

FARRAGUT MIDDLE SCHOOL

FMS - ADMINISTRATIVE OFFICES

-	SECURITY OFFICE	78 SF
-	PR OFFICES	130 SF
-	OFFICE	101 SF
-	OFFICE	225 SF
-	OFFICE	143 SF
403	OFFICE	221 SF
F256	MS MAIN OFFICE	307 SF
OFFICES: 7		1205 SF
-	FAC. LOUNGE	670 SF
-	WORK ROOM	108 SF
A3	COPY ROOM	458 SF
F251	MAIL ROOM	205 SF
F251A	MS CONF ROOM	150 SF
F251B	MS CONF ROOM	166 SF
OTHER: 6		1757 SF
ADMINISTRATIVE OFFICES: 13		2962 SF

FMS - ART

F154	ART ROOM	687 SF
CLASSROOMS: 1		687 SF
ART: 1		687 SF

FMS - ENGLISH

F254	CLASSROOM	740 SF
F255	CLASSROOM	832 SF
F257	CLASSROOM	784 SF
CLASSROOMS: 3		2357 SF
ENGLISH: 3		2357 SF

FMS - ATHLETICS

142	GYM	3265 SF
OTHER: 1		3265 SF
ATHLETICS: 1		3265 SF

FMS - COUNSELING

-	OFFICE	270 SF
-	OFFICE	174 SF
-	OFFICE	238 SF
117	PSYCHOLOGIST OFFICE	49 SF
152	PSYCHOLOGIST OFFICE	143 SF
F150	MS GUIDANCE SUITE	236 SF
OFFICES: 6		1111 SF
COUNSELING: 6		1111 SF

FMS - FIFTH GRADE

F352	CLASSROOM	808 SF
F353	CLASSROOM	677 SF
F354	CLASSROOM	876 SF
F355	CLASSROOM	775 SF
F356	CLASSROOM	758 SF
F358	CLASSROOM	768 SF
CLASSROOMS: 6		4663 SF
FIFTH GRADE: 6		4663 SF

FMS - LANGUAGE

101	CLASSROOM	616 SF
103	CLASSROOM	580 SF
105	CLASSROOM	733 SF
F153	CLASSROOM	709 SF
CLASSROOMS: 4		2639 SF
LANGUAGE: 4		2639 SF

FMS - MATH

W161	CLASSROOM	680 SF
W162	CLASSROOM	698 SF
W163	CLASSROOM	602 SF
W166	CLASSROOM	600 SF
CLASSROOMS: 4		2582 SF
F151	RESOURCE ROOM	233 SF
OTHER: 1		233 SF
MATH: 5		2815 SF

FMS - SPECIAL EDUCATION

F351	CLASSROOM	356 SF
F357	CLASSROOM	287 SF
F360	CLASSROOM	708 SF
CLASSROOMS: 3		1350 SF
-	SP. ED. OFFICE	135 SF
-	SP. ED. OFFICE	120 SF
OFFICES: 2		255 SF
-	SP. ED. LOUNGE	142 SF
OTHER: 1		142 SF
SPECIAL EDUCATION: 6		1748 SF

FMS - SCIENCE

W256	CLASSROOM	666 SF
W262	CLASSROOM	772 SF
W266	CLASSROOM	849 SF
W267	CLASSROOM	981 SF
CLASSROOMS: 4		3268 SF
SCIENCE: 4		3268 SF

FMS - SOCIAL STUDIES

F252	CLASSROOM	837 SF
F253	CLASSROOM	776 SF
W165	CLASSROOM	599 SF
W167	CLASSROOM	597 SF
CLASSROOMS: 4		2809 SF
-	SOCIAL STUDIES OFFICE	163 SF
W164	SOCIAL STUDIES OFFICE	49SF
OFFICES: 2		212 SF
SOCIAL STUDIES: 6		3021 SF

FMS - SPECIALTY CLASSROOMS

-	FACS	631 SF
W263	HEALTH CLASSROOM	639 SF
CLASSROOMS: 2		1270 SF
158	BREAKOUT SPACE	99SF
OTHER: 1		99SF
SPECIALTY CLASSROOMS: 3		1369 SF

FMS - THEATER

401	AUDITORIUM	3361 SF
401A	STAGE	947 SF
402	LOBBY	431 SF
OTHER: 3		4739 SF
THEATER: 3		4739 SF

FMS - FACILITIES

-	CUSTODIAL	388 SF
-	BOYS BATHROOM	281 SF
-	GIRLS BATHROOM	221 SF
-	UNISEX BATHROOM	89SF
-	MECHANICAL	374 SF
-	BATHROOM	126 SF
-	BATHROOM	41SF
-	STORAGE	74SF
-	JANITOR CLOSET	64SF
-	STORAGE	123 SF
-	STORAGE	97SF
-	STORAGE	458 SF
261C	STORAGE	159 SF
261D	STORAGE	71SF
360A	BOYS BATHROOM	272 SF
360B	GIRLS BATHROOM	292 SF
404	MECHANICAL ROOM	214 SF
A4	ELEC.	140 SF
A5	ELEC.	140 SF
W261A	ELEC.	93SF
OTHER: 20		3718 SF
FACILITIES: 20		3718 SF

EXISTING USES & PROGRAM SURVEY

SHARED SPACES

SHARED SPACES - ADMINISTRATIVE OFFICES

-	FACILITIES OFFICE	209 SF
-	ASST. SUPERINTENDENT OFFICE	187 SF
-	OFFICE	156 SF
-	BUSINESS OFFICE	158 SF
-	BUSINESS OFFICE	95 SF
A1	DEI	67 SF
A2	SUPERINTENDENT	363 SF
A4	BUSINESS OFFICE	465 SF
A6	CENTRAL OFFICE	325 SF
A14	OFFICE	104 SF
A15	OFFICE	141 SF
OFFICES: 11		2269 SF

-	FACILITIES	209 SF
055	CSEA BREAKROOM	56 SF
102	BLUE LECTURE ROOM	1046 SF
A9	CONFERENCE ROOM	240 SF
OTHER: 4		1551 SF
ADMINISTRATIVE OFFICES: 15		3820 SF

SHARED SPACES - MUSIC

107	MUSIC ROOM	1213 SF
111	MUSIC ROOM	1728 SF
CLASSROOMS: 2		2941 SF

116	MUSIC OFFICE	126 SF
OFFICES: 1		126 SF

109	MUSIC LAB	358 SF
113	MUSIC LAB STOR.	23 SF
115	MUSIC LAB	68 SF
119	MUSIC STORAGE	132 SF
OTHER: 4		581 SF
MUSIC: 7		3648 SF

SHARED SPACES - STUDENT COMMON

352	LIBRARY OFFICE	194 SF
OFFICES: 1		194 SF

-	CAFETERIA FOOD SERVICE	504 SF
263	CAFETERIA STORAGE	138 SF
350	LIBRARY	4089 SF
353	BREAK OUT SPACE	476 SF
354	RESOURCE ROOM	358 SF
361	CAFETERIA	4368 SF
362	CAFETERIA FOOD SERVICE	932 SF
OTHER: 7		10866 SF
STUDENT COMMON: 8		11060 SF

SHARED - ATHLETICS

011	GREEN GYM	5041 SF
OTHER: 1		5041 SF
ATHLETICS: 1		5041 SF

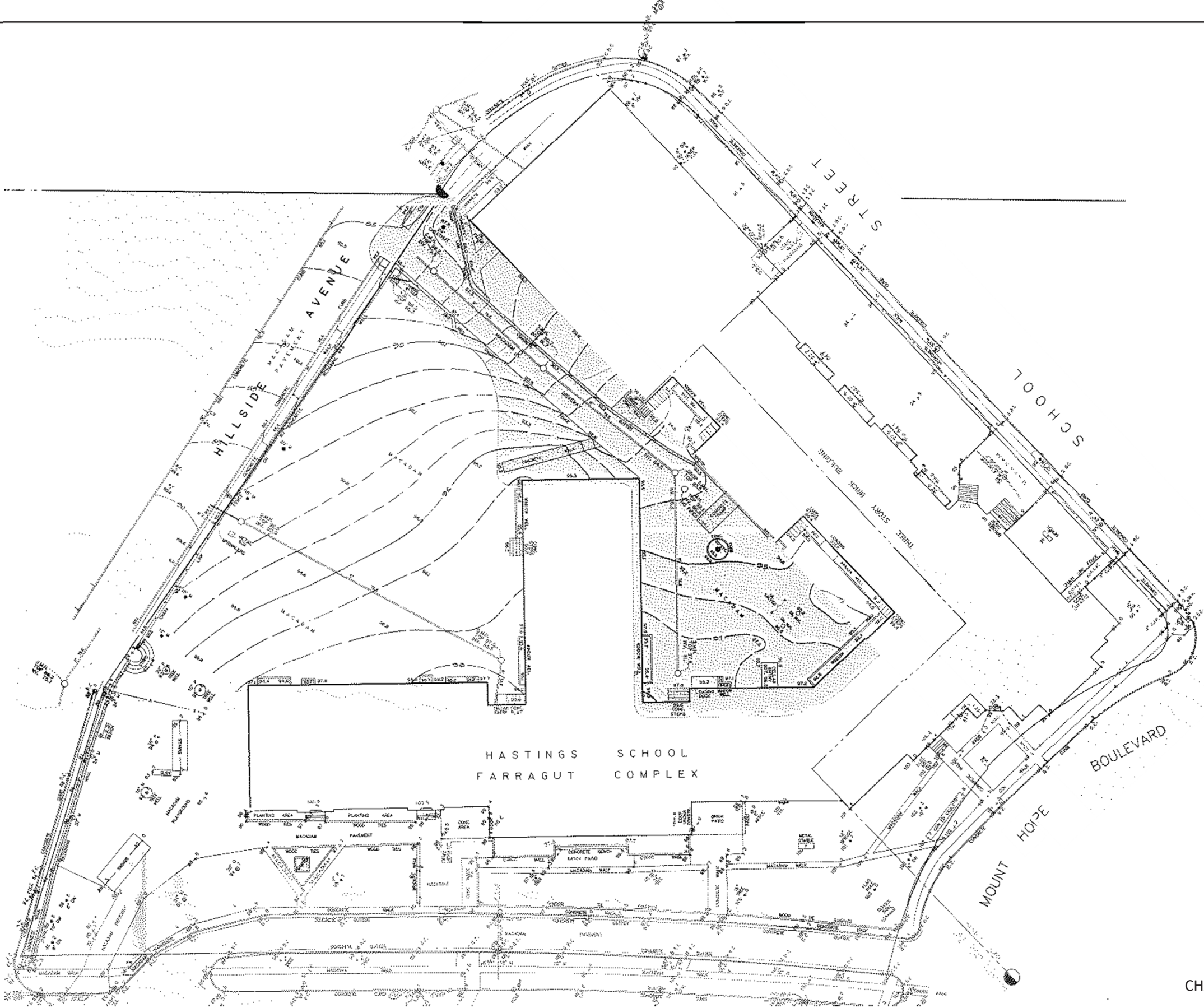
SHARED SPACES - FACILITIES

-	BOILER ROOM	1480 SF
-	TOOLS	65 SF
-	TOILET	54 SF
-	STAFF MENS BATHROOM	188 SF
-	STAFF WOMENS BATHROOM	254 SF
-	STORAGE	70 SF
-	STORAGE	70 SF
-	STORAGE	68 SF
-	LOADING DOCK	184 SF
002	FACILITIES WORKSHOP	1195 SF
008	CUSTODIAN	216 SF
009	CUST. CLASS. ROOM.	436 SF
OTHER: 12		4281 SF
FACILITIES: 12		4281 SF

SHARED SPACES - COMPUTER/ROBOTICS

124	PROJECT LEAD THE WAY	800 SF
126	COMPUTER LAB	554 SF
CLASSROOMS: 2		1354 SF

-	I.T. OFFICE	302 SF
OFFICES: 1		302 SF
COMPUTER/ ROBOTICS: 3		1656 SF

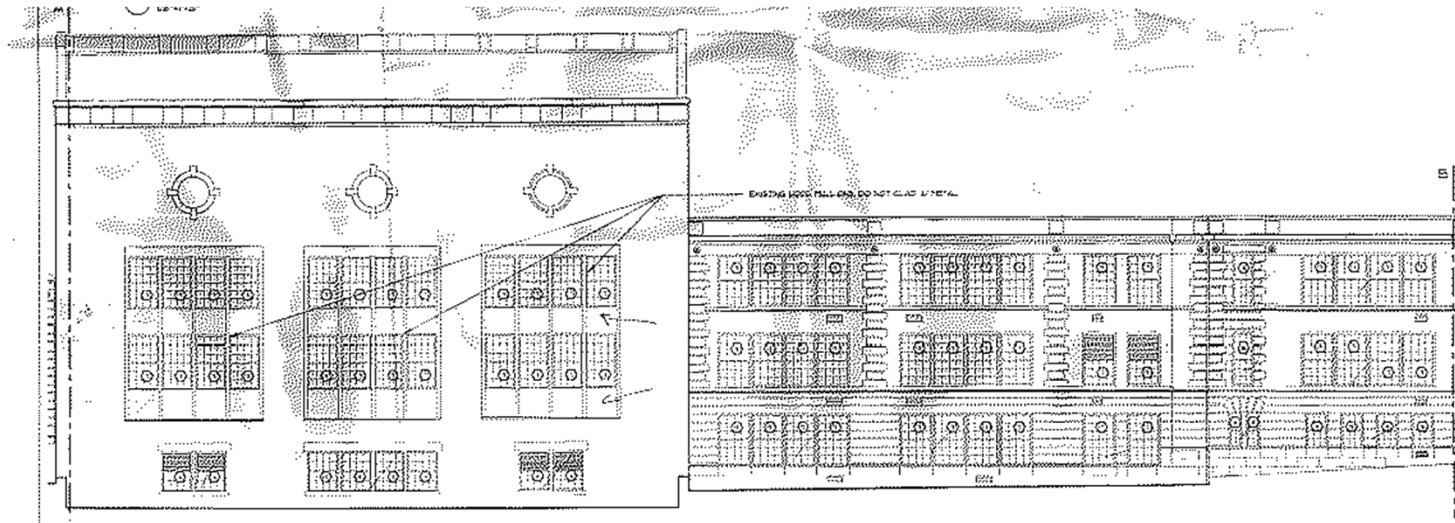


4/10/1989
CHARLES RILEY LAND SURVEYOR

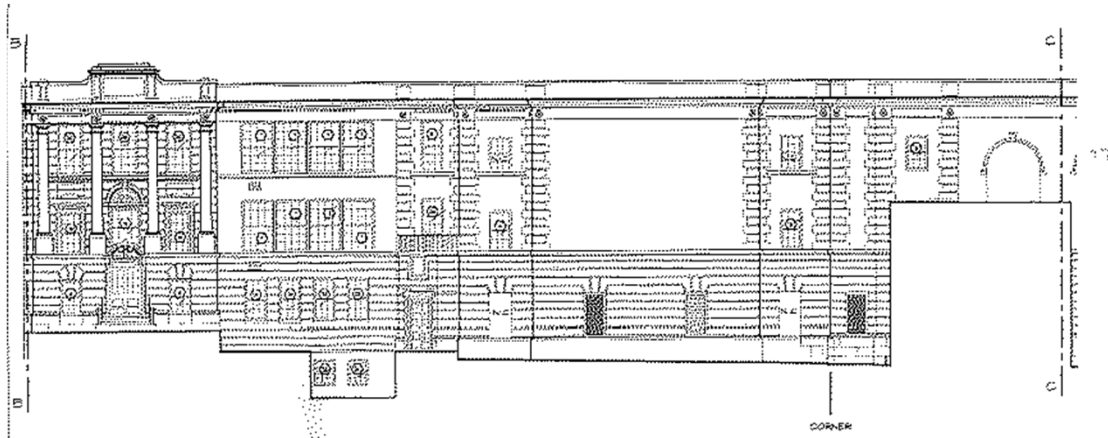
HISTORICAL SURVEY FOR FARRAGUT MIDDLE SCHOOL



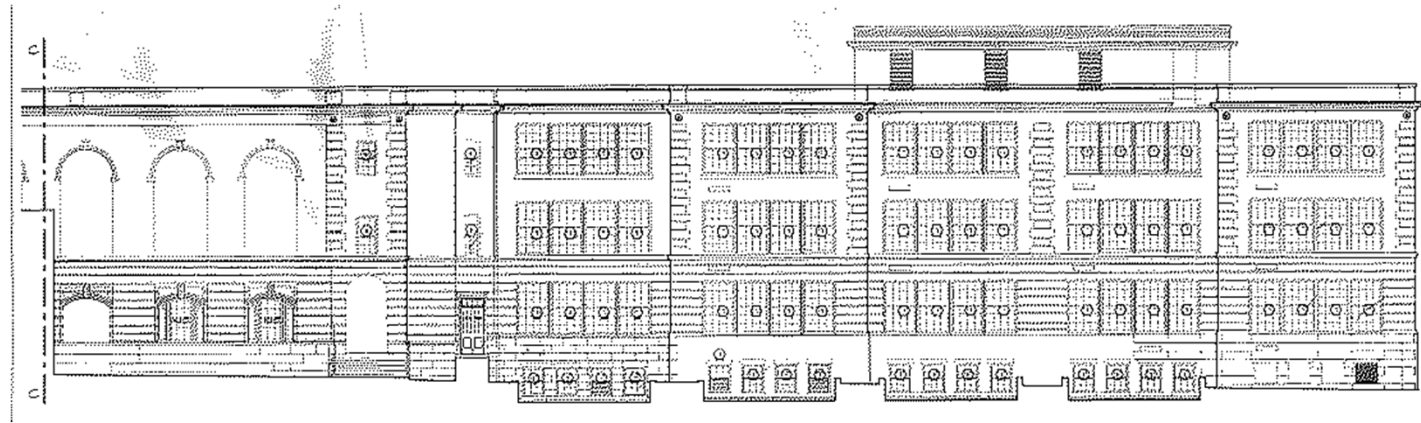
1. FARRAGUT WING FRONT ELEVATION



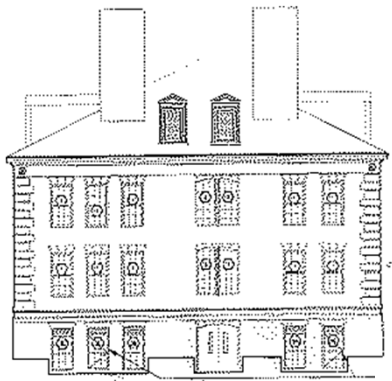
2. FARRAGUT AVENUE ELEVATION



3. MT. HOPE BOULEVARD HIGH SCHOOL ELEVATION



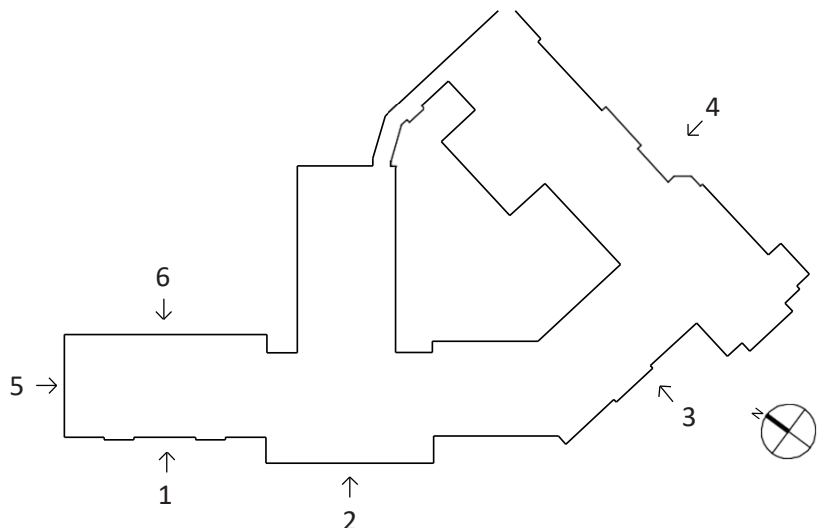
4. HIGH SCHOOL WING AT SCHOOL ST



5. FARRAGUT WING NORTH ELEVATION



6. FARRAGUT WING REAR ELEVATION

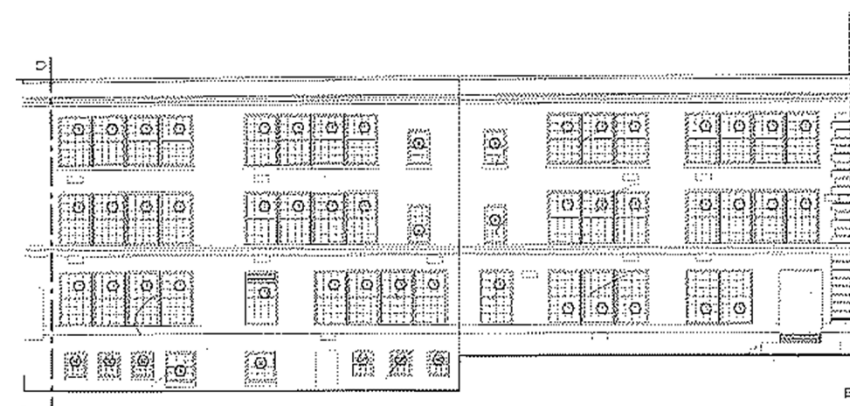


5/20/1989
PETER GISOLFI ASSOCIATES

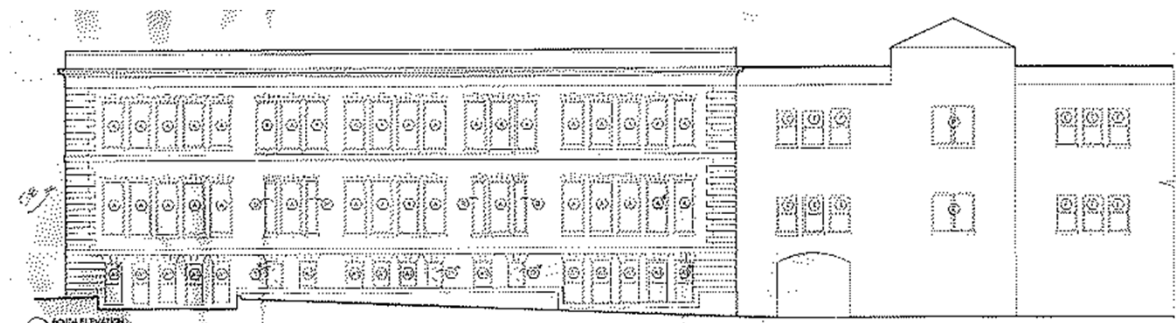
ELEVATIONS HISTORICAL



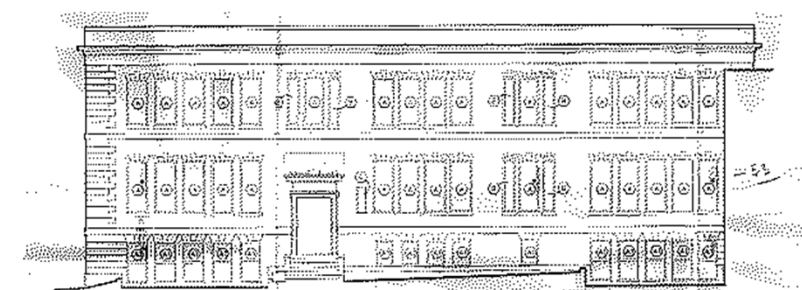
7. HIGH SCHOOL COURTYARD ELEVATION



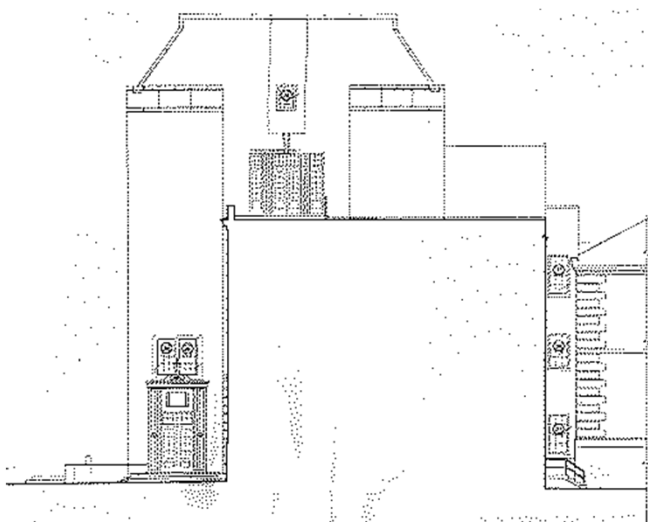
8. CENTER WING COURTYARD ELEVATION



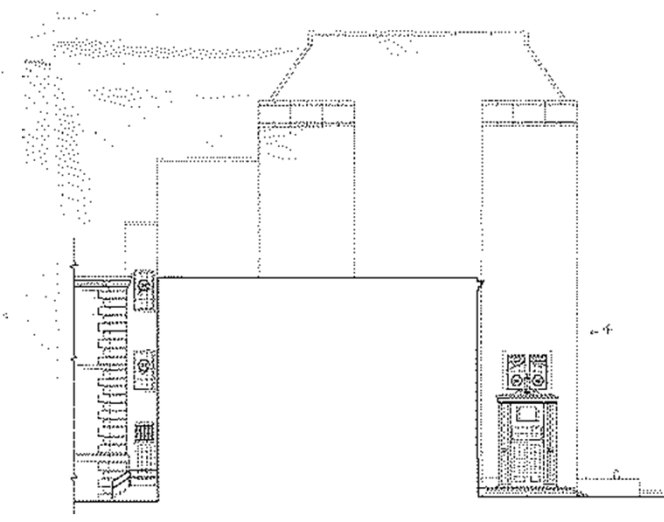
9. WASHINGTON WING COURTYARD ELEVATION



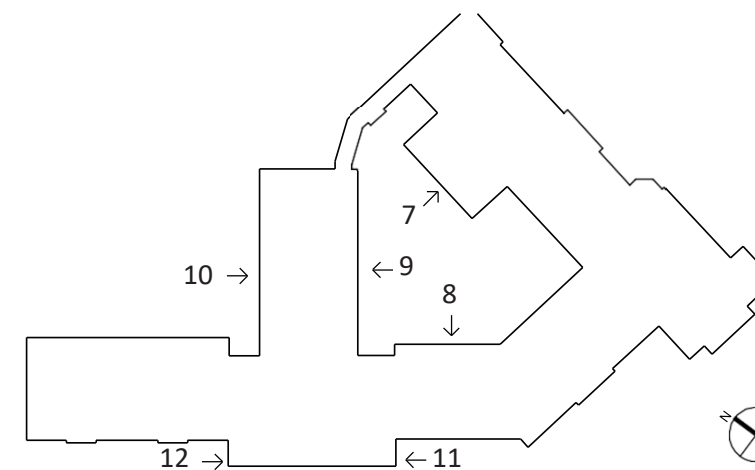
10. WASHINGTON WING NORTH ELEVATION



11. CENTRAL WING SIDE ELEVATION



12. CENTRAL WING SIDE ELEVATION



5/20/1989
PETER GISOLFI ASSOCIATES
ELEVATIONS HISTORICAL

FMS FACULTY PROGRAMMING MINUTES

Meeting Minutes –	FMS Department/Grade Heads
Meeting Date	
February 15, 2024	
Project	Location
HOH Farragut Master Plan	HOH UFSD Conference Room
Attendees	
Kyle Case: 5 th Grade	Rena Mande, PBDW
Barbara Richman: 6 th Grade	Victoria Giannone, PBDW
Scott Shapiro: 7 th Grade, ELA	
Ken Cotrone: 8 th Grade	
Britney Stampfl: Special Education	

- Overall classrooms:
- Need more classrooms
 - Teachers share classrooms across disciplines, which is not always convenient.
 - Classrooms are unevenly sized. Not large enough for enrollment.
 - Biggest kids have smallest classrooms: e.g. 8th Graders in lower Washington Wing
 - Need at least one more classrooms in each wing.
 - Need more storage rooms.
 - Shared classrooms don’t have adequate storage spaces so multiple departments materials are left in open classroom areas.
 - Classroom floors are warped and uneven. Tables rock.
 - Chalk boards are not used. Need dry erase boards
 - There are very few surfaces to hang thing. What is present is so old that it crumbles when pin to it. Hanging surfaces are not standardized.
 - Window operation isn’t easy
 - AC is much better than previously, but radiators run too hot
 - Vestiges of old infrastructure remain in classrooms.
 - The old BOCES area/Multipurpose room that used to be in Farragut lower level are now classroom spaces separated from the rest of the program.

- 6th/7th/8th Departments:
- Current organization is hybrid by grade and by department.
 - In 2014 there was a goal of organizing classrooms by department. Classes were moved but never able to achieve due to lack of classroom space.
 - Grade sizes are too big for one team but too small for two teams.
 - In bigger schools – model is one teacher from each core group and group discrete group of kids.

- 5th grade:
- Currently 6 sections
 - Been wanting to departmentalize
 - Help divide up content, specialization and demands
 - 5th Grade in FMS eases transition to 6th grade
 - Not enough lockers
 - 5th now has state science test: need lab space
 - Have portable lockers in hallway storing science for 5th grade
 - Need upper cabinets for storage
 - Art on a cart
 - All bookshelves are broken

- Middle School looks dated: floor, lighting, narrow hallways
- Lockers on both sides are very crowded
 - High lockers are hard to reach
 - Students up ontop of eachother
 - Fights/pushing/shoving/bullying occurs
 - 3” space between sudents in upper Washington Wing
 - Can’t make way through
 - Stairwells are narrow

- Science:
- Storage not optimal
 - Science needs to be rectangular
 - Burners don’t work
 - New state standards
 - Communal space 261 turned into classroom
 - Science is a big need

- Storage areas:
- Many are under stairwells in oddly shaped areas with piping running through.
 - Claustrophobic, scary areas where door locks behind you.

- Faculty:
- Middle School Faculty wear two hats: departmental and grade.
 - Double collaboration necessary in MS and HS.
 - There are no department offices and no collaborative teacher space.
 - Lounge
 - Used for outside parties: security,
 - Cannot use for faculty collaboration space because outside parties present: not conducive to faculty conversations.
 - Teachers stay in the district for a long time. Teachers have their classrooms and their space, which is highly valued and important for retention. Teachers are flexible and supportive of each other.
 - Having access to the Business Office and Copy Room in the center is beneficial.

Common areas:

- Cafeteria
 - is too crowded with two grades
 - 5-6 eats 1 period & 7-8 eats 1 period
 - 20 minutes for each lunch period, 20 minutes for play
 - Switch each month who goes first to eat
 - Lines are long in Cafeteria
 - Students bring lunch into classrooms as not enough time to eat.
 - Need bathrooms located close to Cafeteria

Special ED

- Need space to store confidential
- Sensory room accommodates 2 special ED
- Students come for organizational support
- Testing is moving towards Computer based
 - Need area that can accommodate wifi
 - 5Th Grade: stays in classrooms.
 - 6th Grade: Cafeteria
 - 7th Grade: Farragut Gym
 - 8th Grade: Green Gym
 - Need flexible meeting and testing spaces, an interventionist room

Other districts are state of the art

- Port Washinton School District, Pelham, Dobbs Ferry, Ossining etc.
- Big room with movable wall to create smaller resource rooms, testing, complete reports,
- Central flexible space

HHS FACULTY PROGRAMMING MINUTES

Meeting Minutes -		HHS Department Heads
Meeting Date		February 14, 2024
Project	Location	
HOH Farragut Master Plan	HOH UFSD Conference Room	
Attendees		
Greg Smith: Social Studies	Rena Mande, PBDW	
Peter Scotch: English/HASP/TV	Victoria Giannone, PBDW	
Melissa Shandroff: Science		
Greg Stephens: Math		

Department heads cover grades 6-12

Overall classrooms:

- Worrying about larger scale issues is frustrating when classrooms are packed with furniture: Structural impediments to achieving goals for POHL.
- Allowing movement within the classroom is prime.
- There is more stuff going on in the spaces and the spaces haven’t changed.
- Replaced one unit chair desks with tables but no room to move tables around with 28 kids in class.
- Smartboards and white boards are bolted on pieces of slate.
- Power outlets within classrooms is an extreme issue.
 - Laptops cannot be charged as there’s no access to chargers within the classroom.
- Middle School is a “hot mess”: classrooms are used every period and teachers don’t have common space to hang out in. Faculty room is overflowing. There are no department office spaces.
- Middle School classrooms are tighter and less well lit, with limited H/C access.
- There can be 2-5 teachers in a room
- H/C access use two different elevators at opposite ends of the building.
- Last programming process was led 16 years ago from administration end and not teaching end. Has expired by more than a decade.
- Project Based Learning happens in the little left over space that teachers are able to find and cram in. There has been no intentional approach to physical program space for project based learning.

Social studies

- Happily located on second floor main thoroughfare in High School
- Classrooms work well for formal class teaching
- The social studies office is in an old classroom in the High School

ELA

- Is not centrally located yet ELA should be part of all of work.

World Language (from questionnaire – not present):

- Language classes are dynamic and interactive and will benefit from flexible seating design.
- Classrooms along School Street enjoy the light and first floor access to the exterior for classes outside when weather permitted.

Science classrooms:

- Capped at 24 students (due to regulations/safety restrictions) and so have space to move around.
- Classroom 304 works best.
- More flexible tables are best.
- Some classrooms have kidney shaped fixed tables which is not ideal.
- MS science classrooms are not capped at 24 so class sizes are 27-28. Unsafe
- There are teacher aids/ENL: 5 adults and 20 kids.
- Recommendation 60sf/student for National Science.

Engineering program Project Lead the Way - Makerspace

- HS & MS classes share it. Problematic for scheduling.
- Equipment heavy – 3D printer.
- Culinary Chemistry class is shared space with MS Life Skill course.
 - Needs dishwasher.
- There is no dedicated space for research.
- Ideal wish is space with desktops & meeting space.
- Makerspace/coding lab should be more central between MS/HS
 - In path of students and teachers
- Robotics and makerspace don’t exist in the building except as hobby projects by some individual teachers.

HASP Alternative Program

- Uses Classroom 226 for first two periods
- Program has ~20-25 students
- Need retreat/hang out space with classroom space adjacent
- There are fire code issues with hanging out in the stairwells/corridors
- No room for assembling space and classroom space
- Need bookshelves and reference

TV studio

- Uses H5 as dedicated specialized classroom with equipment
- Works within a silo with no related program adjacencies
- Would be good to connect to the newspaper etc.
- Was an initiative by a past superintendent developed with Peter as director because of experience teaching a film class

- Doesn't currently have administrative direction outside of individual teacher input

Faculty spaces:

- Faculty room
- Underutilized because not conducive to collegiality due to environment/design.
 - Furniture are heavy conference room chairs, difficult to move so prevents small group/interpersonal reorganization to foster connection between different subjects.
 - Mostly used for lunch only.
 - Only quiet space for teachers. Used for grading.
 - Storage cabinets were added in areas where not needed or ill suited for storage.
 - Can hear bathroom flushing in faculty room.
- Department offices are with their departments in HS
 - Flexible office space where students can come for assistance is lacking.
 - Zoom meetings are in offices where students are. There are no private spaces.
- There is teacher envy when walking past administration space.
- HS conference room
 - Underutilized, not inspiring space. Filled with storage cabinets.

Lobby:

- The lobby is used as senior hang out space.
- Trophy case area in lobby is dead space.
- Beautiful area with great light looking onto the courtyard but not capitalized on.

Cafeteria/Gym Spaces:

- Used for testing & event spaces

Courtyard:

- Not conducive to outdoor use: set alarms off & no real worktables
- HS classrooms on upper floors with courtyard and School street access on ground

Blue Lecture Room

- Currently used for Chorus.
- Previously one of the most highly desired rooms due to its unprogrammed nature.
- Not a flexible layout – conducive to more traditional teaching.

Middle School Auditorium

- Redesigned and utilized where there are 3 separate spaces:
 - Large workspace between stage and seats for round tables/workshops
 - Stage area
 - Seats

- Not conducive to collaboration.

Collaborative Space:

- No break out space is the biggest concern across all disciplines.
- Need more collaborative space beyond library.
- Students use the floors in alcoves, hallways
- Students work when not in class but don't have spaces to do so - classrooms are never free for them as classrooms are packed with programming.
- No dedicated space for project based learning or interdisciplinary work.
- Need white boards / wifi in break out spaces

Wants:

- Spaces that are vaguely academic but for student use.
- Collaborative space for students & teachers are present at other district schools.
 - Space for 2–5 teachers to get sit down with ready access to electricity and wifi.
 - Table for taking notes and laptop. Movable chairs.
- Dedicated Science Research Space.
- College libraries with coffee bar, interactive spaces.
- Non distracted work spaces
 - Shared by a few departments, not every department.
- Middle School needs department offices.
- Windows to create pods/open space in the central room between the HS alcoves.

SPECIAL SUBJECTS PROGRAMMING MINUTES

Meeting Minutes –	Special Subjects
Meeting Date	
February 27, 2024	
Project	Location
HOH Farragut Master Plan	HOH UFSD Conference Room
Attendees	
Ezra Elliot: Art	Rena Mande, PBDW
John Carini: Music	Shoni Mizutani, PBDW
Dennis Kiely: PE	
Phyllis Udice: Theater	

- This is first time people who use spaces are consulted
- What previously happens is someone says “I wish this could work better” and that space gets improved at the expense of another space.
- No flex space
- Building (gyms and auditoriums) is used every day all day by school and outside organizations
- Can some stairs be repurposed for storage? Current wasted space.
 - Need egress study
- We never do planning for renovations together.
- Go back to hallways for each subject.
- Specials World Language, Art, Music, PE, guidance – locate where schools meet.
 - Shared staff is special subjects

Physical Education:

- Have adequate space currently but use all existing spaces to capacity
- HS gym: 60-90 kids
- Locker Room and gym on same floor
- Middle School PE uses Farragut and Green Gym
- 3 MS PE classes at same time: Farragut & Green
- 2-3 HS PE classes at same time: Cochran
- Storage move equip in and out of closets every day
- Spaces used for Athletics after school & outside organizations
 - Need separate secure storage
 - PTSA, Booster club and other groups requiring storage would be beneficial to have separate.
- AV in locker room (women’s coaches)
- HS & MS PE offices are in old closet areas
 - Need improvement
- Women’s coaches locker room:

- Adjacent to Cochran
 - No privacy b/c of AV closet access:
 - People walk in and out of
- Men’s coaches locker room by Green Gym
 - Walk from Cochran gym to get changed
 - Chaperone during half time w/in 6 mins
- Gender neutral locker room
 - Used to be used as office
 - Location not ideal next to main Cochran gym
- MS locker room solution was not solution
- MS Locker Rooms not used during day at all
 - Do not change for gym post covid
- MS Locker Rooms used for football after school
- Desire for MS Health to be on same floor as PE
- Girls locker room is smaller than boys locker room
 - Inequity issue with Title 9 Equity F/M Athletics

Athletics:

- Need further input from Athletic directors/department

Music:

- Renovation came out very well:
 - “awesome”, new rooms and office space extended longevity of career
 - gives a place for kids to hang
- Need more storage lockers
- Band has 75 kids
 - Not enough room to accommodate
- Music suite used to be giant to include the language rooms
 - Chorus room with risers
- No chorus room (currently in Blue Lecture Room)

Art:

- MS:
 - Used to have Specials Wing
 - Art & Home Economics H125 & H126
 - Move MS classes in MS buildings
 - Moved to basement in Farragut wing
 - Lost flex art space (now world language office)
 - Priority:
 - MS art room is tiny
 - In cave basement
 - Isolated from other art rooms
- HS:
 - Currently 2 studio spaces
 - 2D drawing and painting
 - Ceramics studio/creative construction

- Art studio has a character in HS wing
 - HS needs:
 - Ceramics – highly requested, close students out of classes
 - No overflow art space
- Art on a cart occurs when no classroom space
- For small district enroll a lot of kids in art school
- Art for HS and MS can be combined in central area
- Prepping materials needs to happen in the space
 - Swapping classrooms is inefficient
- Kilns should be in separate space. Not safe for Kilns to run in classroom.
- Photography
 - Dark Room is awesome
 - Need small photography studio to teach
 - 12-16 kids
 - Can free up studio space
- Mac Lab is well used and media arts is maximized. Taken as a foundation class.

Theater:

- After school program only
 - Different performances throughout the year
 - MS & HS perform in HS auditorium
 - Rehearsal in MS auditorium, cafeteria, hall outside, space with keyboard set up or piano
 - Constantly looking for rehearsal space
 - Choral/band concerts/assemblies
 - Pushed out of HS auditorium for other meetings
- Theater department for future
 - Potential program development for future depending on admin
- MS Auditorium useless as theater space because no wing space.
 - Acoustics for meetings bad- too large
 - No usable play/concert MS auditorium
- HS Auditorium refurbished recently.
 - Front of house only – new lighting/sound/seats/acoustics
 - Back of house
 - Wing space not optimal for 50 kids
 - Cage for high end equipment
 - Floor needs to be updated
 - Dangerous
 - Splintery black wood
 - No dressing rooms/adequate wing space
 - Props table lives in hallway outside theater
 - Add wall at backstage
- Storage
 - Costume/Props closet is for non active storage items
 - Current plays pull all costumes/props in hallway and balcony

SPECIAL EDUCATION PROGRAMMING MINUTES

Meeting Minutes –	Special Education/DEI/Counseling
Meeting Date	
February 27, 2024	
Project	Location
HOH Farragut Master Plan	HOH UFSD Conference Room
Attendees	
Jenice Mateo-Toledo: DEI	Rena Mande, PBDW
Laura Sullivan: Special Ed Dir.	Shoni Mizutani, PBDW
Tesfa Stewart: Special Ed Assist	
Jeanette Kocur: Counseling	

DEI

- Serves Elementary, Middle & HS
- Office in Farragut
 - 5-10 persons/meetings/day
- Hillside space no privacy
 - Need private space & workshop space
- Workshops
 - For teachers, students & parents
 - Restorative practices/cultural competency etc.
 - Aligned with POHL
 - DEI needs to have tentacles in everything
- MS Auditorium used for workshops
 - Not appropriately sized – too big, too impersonal

Special Education

- Admin spaces:
 - 2 assist directors
 - 1 @ Farragut
 - 1 @ Hillside
 - 3 office administrators
 - No windows in director office
 - Beneficial to have one person in each school
 - Many remote meetings
- Faculty spaces:
 - MS has 8 people in 3 locations:
 - 4 in sensory room
 - 1 isolated
 - 3 in other location
 - HS has one central special ed office space
 - Efficient to have all together but need break out private room

- Used to have Special Ed conference room (in basement)
- Needs:
 - special ed teacher offices
 - special ed private meetings
 - Need confidential meeting space
 - MS and HS need dedicated locked files & desk space
 - Need to be together as team
 - 7 special ed faculty for HS
 - 11 special ed faculty total for MS
- Each school to have space for private offices for special and gen ed use
- Special Ed testing space
 - test 90 students/year min. by law
 - Testing needs:
 - Add'l time and quiet separate location
 - Testing center
 - Don't believe in compliance with how administer tests
- Special Ed Program:
 - MS –
 - Will run into issues
 - Piloted program to pull into small group
 - Currently running in 1 class in math
 - Very successful
 - Next year: will expand every other day: 6 classes
 - Inclusive model but not all children
 - Best practice for receiving direct instruction in small group
 - First lean in ICT classroom
 - Next day reteaching/relearning 5-6 students
 - ELA & Math for 6th Grade/7th/8th grades
 - Full day Daily Living Skills
 - Vision: full day daily living skills maintain in district K-22
 - Down syndrome/non verbal/autism
 - 2 daily living (MS/HS) with shared kitchen/laundry
 - Getting tuition students
 - Consortium with Irvington (6-22 In Irvington)
 - K-5 at Hillside, 6-12 in Irvington
 - Irvington was previously very cautious due to law suite & student administration kicked HOH students out of program within 24 hours
 - Irvington now has new administration
 - Go back to Hillside as feeder into Irvington
 - Worked well in past
 - 2 HS age groups 14-16 & 17-22
 - No need to compete with others in consortium

- Budget financially doesn't make sense to develop MS/HS program in district unless a decent amount of students are accommodated.
 - Recently, high need students moved
 - 3 students were going to bring back from other districts are now older than 19. Will not bring back.
- Therapeutic support program
 - Cognitive, social emotional, learning needs
 - Space for regulation and support in smaller setting
 - Do work with individualized attention
 - Need slightly larger than typ classroom
 - Teacher & Teacher assistant & office for psychologist private sessions
 - Split MS and HS side
- Adaptive PE
 - Needed for daily living skills – accommodated in Irvington
 - Not needed for Therapeutic Support Program
- Need easily accessible exit
- MS Art, FACS, social worker/school psych on inaccessible floor
- Blue Lecture Room has easy access to outside without elevator
- Integrative Co-Teaching Program:
 - ICT classrooms: Push into general education classroom
 - Regents classes: Math, History, Humanities, ELA
 - 2 teachers and aid
 - Few children need aids in HS
 - No need for changes to ICT
 - Space accommodation for:
 - 3 special classes (12/1) 770sf: Humanities in HS: support 9/10/11th grade.
 - Resource rooms (5:1) 300sf: 6th through 12th grade
 - HS: 2 per period
 - Currently in HS wing 120, 121, 122
 - MS: 1 every day
 - Currently spread out in MS (re Britney Stamfl)
- Desire to move administration out of central area in building.

Counseling

- Counseling would be ideal in a central location between MS/HS
- 1 Psychologist and 1 social worker each for MS/HS
 - Window space would be preferable to align with social emotional learning
- There's a need for conference rooms available to counseling
- District conference room is often not available
- 4 HS counselors + 2 MS counselors

- Guidance feels disconnected at basement of Farragut wing
- Trophy area in HS lobby is a dead space.
- HS Conference room is ridiculous

FACILITIES/ SECURITY PROGRAMMING MINUTES

Meeting Minutes –	Facillties/Security
Meeting Date	
February 15, 2024	
Project	Location
HOH Farragut Master Plan	HOH UFSD Conference Room
Attendees	
Joseph Martorana: Facilities	Rena Mande, PBDW
Robert Hanney: Security	Victoria Giannone, PBDW
M Coster: Altaris Security Group	
Paul Schemmer: Altaris Security Group	

Facilities

- Loading Dock through the playground does not work well
 - Deliveries from 6am through to late afternoon.
 - 7:30-8:15; HS Lunch 11:00-11:50 MS Lunch 11:50-1:20
- Parking is an issue
- High School Lobby, Gym, High School Auditorium, Cafeteria are most heavily utilized spaces and mostly functioning well
- High School Lobby has wasted space
- Middle School Auditorium is underutilized
- Farragut Gym is underutilized
- Lower HS wing floor has dead space with underutilized MS locker rooms.
- Behind the locker rooms is dead space.
- HS 1st floor gets most minimal usage
- Makerspace is underutilized.
- Courtyard underutilized
 - Sound issues to classrooms
- Middle School Farragut wing needs most attention
 - Floors, Lighting, Ceilings, old window AC
- Athletics need attention
- Old asbestos flooring in HS
 - Wax well, not chipping
- Ceilings old, lighting is old
 - Lighting is being replaced with LED but still fluorescent look
- Classrooms throughout the building could use an update
- Repairs, maintenance and motor changes to unit ventilators
 - Need constant attention
- Complaints that building is too hot when warm days and heat on
- Building heats pretty well

- Bottlenecks occur in the center wing going up to the Cafeteria or MS students moving between the Farragut and Washington Wing.
- Lockers on both sides of the hallway are hazardous.
 - Upper Washington wing is tighter:
 - Main point of connection to gyms, cafeteria, classrooms etc.
- HS Students eat all over the building for lunch.
 - Will trip all over students walking through the building at lunch
 - MS required to eat in Cafeteria
- Blue Lecture Room is a desired spot for a lot of people
 - Chorus is currently there now
- The play yard is crowded. Use basketball court, box ball court all the time
- Facilities has a nice set up
 - Shop & storage
 - More distributed storage in the building is desired
 - Keep machines in electrical panel room- shouldn't be used as such
- Storage throughout the building is a challenge
 - File storage takes up an office space downstairs
 - Outside file storage is used for long term storage only
- Recently completed facilities projects done in house:
 - MS guidance
 - Music Suite
 - HS Auditorium
 - Copy Room

Security

- MS North Entrance is most secure and works well for security purview
 - Mantrap at basement entrance
 - The old main entrance doors for FMS did not allow for a mantrap
- HS entrance allows for constant flow of people entering the building through a secure entrance.
- Multiple exits is a nightmare and problematic
 - People see so many exit doors they don't know where to exit from
 - Goes for visitors, staff, students, teachers etc.
 - People exiting out of a door let people in not through a main entrance.
 - Exits/entrances secure with cameras
 - Egress is out through the closest exit of each room in the building.
 - The Cochran Gym is most problematic.
 - Stairwell at School Street to Green Gym/HS Auditorium has no camera.
- Recess access is controlled well
- Approach to the building is immediately accessible from the street
- Vestibules should be split between students and visitors
- Threat level:
 - Plan and train, drills for any emergency
 - Occasional swat calls/bomb threat bogus calls
 - Not that threatening
 - Challenging to exit the building in mass

- Pacify parent populations by evacuating versus staying in place
 - Evacuate to Burke Estate. Outside is more vulnerable
 - Difficulty to put staff and students in one large area
- School Hardening
 - Ground floor glass windows and doors with shatter resistant film or hardened material.
 - Made suggestions to
 - Locks and doors
 - Bollard with vehicle access
- Security office by Cochran gym
 - No staff to man additional entrance
 - Most events happen outside school hours

ADMINISTRATION PROGRAMMING MINUTES

Meeting Minutes –	Administration
Meeting Date	
February 15, 2024	
Project	Location
HOH Farragut Master Plan	HOH UFSD Conference Room
Attendees	
William McKersie, Superintendent	Rena Mande, PBDW
Melissa Szymanski, Assist. Superintend.	Leonard Leung, PBDW
Maureen Caraballo, Business	Erica Gaswirth, PBDW
Louis Adipietro, HHS Principal	
Scott Wynne, FMS Principal	

- HHS is welcoming a new principal next year

Vision in 10 years

- Different place than now
- In very good place but need to be better
- Bold, Collaborative, Empathetic, Empowered, Inquisitive, Inventive
 - Spaces that allow for those attributes to flourish
 - Innovative spaces
 - Opportunities for flexibility and creativity
 - Mirroring the real world moving into different workplace environments but developmentally appropriate.
- Future of Special Education
- Flexibility to absorb a new program or pivot to a different program

Building Physically

- Maximize classroom space
- Address issues in corridors
- Add weight room
- Take back space to better utilize space
 - E.g. Locker Rooms
- Create opportunities for MS structurally
- So crowded right now
- No new labs etc
- Farragut building underutilized space (non academic purposes):
 - HS lobby – huge and space can be reclaimed
 - Central office in middle of complex – reuse for academic
 - 1st floor of HS
 - Locker rooms

- TV studio
 - Makerspace/Lab
 - Department share office
 - Current inequity between MS and HS
 - English & Social Studies has full classroom space
- Workspaces can be shared. Shared staffing and work collaboratively
- Special Education Space
 - Can Daily Living Skills space shared with other programs
- H/C accessibility
- MS:
 - Building physically stuck in 1950s
 - Curriculum stuck in 1990s
 - Digging out of a hole
 - 21st century curriculum
 - Stronger teaming
 - MTSS & Academic support
 - Flexible workspaces for student collaboration
 - Outdated
 - Key locations in logistical nightmare:
 - Cafeteria on 3rd floor
 - MS Auditorium underutilized
 - For meetings & conference space
 - No wing space/functionality to stage
 - Classrooms are designed for 15 students
 - Not for 25-26 students
 - Spaces are not equipped to hold 21st century teaching
 - Lighting poor
 - Cabinetry falling apart
 - Spaces don't say we are proud
 - Half of space is partially underground
 - Closets are turned into offices
 - MS office in awkward space:
 - Not secure for MS access
- FMS Washington Wing lockers both sides of hallway
 - Impossible to pass through
- MS main office has space for hallway and lockers
- MS is set up with departments but not aligned with philosophy of teaming
 - Reorganize into teams:
 - 6th grade/7th/8th together
 - Only have 1.5 teams b/c of sharing teacher between grade levels
- Scheduling consultant in August
 - Help for scheduling usage of spaces
- Tech lab is crammed with computers with a space next to it that isn't used
 - No MS robotics/coding/engineering
 - Need space to inspire and invites kids to interact with engineering
- Library space has offices that aren't ideally located

- Library to Learning commons/media center
 - Elevated use of technology on walls and whiteboards
 - Digital technology for desk and table spaces
- Blue lecture room is not set up ideally
 - Not traditional instruction
- Green Gym is in High School
 - Kids traverse into HS
- No space for student testing
- Dedicated conference space for MS/HS offices
 - MS conference rooms don't fit useful program
- Counselors need conference space
- Need more bathrooms in building
 - FMS: 1 boys & 1 girls bathroom for 2 wing 3 floor complex
- Flexible space that can be supervised
- Need archive space
 - Every single room has storage file cabinets
- Need another gym district wide
 - Phys Ed OK
 - After school programs are over enrolled
 - Pressure on building inadequate
 - Gym on Burke Estate
 - Gyms are not separated from building
 - After school athletics pose issue with security for building
- What is space to reclaim?
- How can we repurpose?
- Play yard is critical space for HOH
 - But if we needed to use that space could we rethink closest part of Burke Estate to rethink closest part of Burke Estate or Reynolds
 - Need extra 10 minutes at recess to cross to other green areas

5th grade:

- Ideal in Elementary building
 - Expensive to bring up to Hillside
 - Educationally smarter move to go back to Hillside
- Currently 5th is sitting along on island
 - Running an elementary philosophy in MS Environment
- Created multiple transitions
 - Physically from 4-5
 - Academically from 5-6
- If staying partial departmentalization:
 - 6 sections (sometimes 5 sections depending on year)
 - 3x 2 person teams: Humanities and STEM
 - 2 classrooms in 5th grade
- 2-3 classrooms available at Hillside
- Anticipated increases in enrollment
 - Space for MTSS and additional space to grow

- If we collapse things in then its becomes an educational value problem
 - We are not giving up flex and art space
 - Not going backwards
- Would need 8-9 classrooms to accommodate 5th grade +
- Traffic study would be needed
 - Physical expansion of parking lot

Enrollment/Census:

- 500 resident increase in 2 years
- Accessory Dwelling law will impact on population & school enrollment.
- 5% increase expected
- Going from 6 to 7 sections in any grade level
- Occasionally 7 section grade level in Hillside or 6 sections across the board