



District Education Improvement Committee

MINUTES

FEBRUARY 13, 2024

MEETING CALLED TO ORDER AT 4:30 P.M.

CHALLENGER COLUMBIA STADIUM, COMMUNITY ROOMS

FACILITATOR	Dr. Susan Silva
MEMBERS PRESENT	Stephanie Albert, Staci Allen, Wendy Atkins, Maribel Chacon, Charidy Chancey, Danielle Davis, Ryan DeMars, Gerard Emig, Renaia Eugene, Patricia Everist, Natalie Freund, Jani Golightly, Amada Gordon, Caleb Hairgrove, Kimberly Hall, Ann Hammond, Terri Hinojosa, Cal Hitchman, Stephen Horton, Jill Moody, Christie Morgan, Becky Nations, Angela Nickell, Latisha Odell, Stephanie O'Dowd, Stephanie Olson, Lauren Perry, Marie Precella, Macy Rain, Sabrina Ricaldi, Glencora Rodgers, Emily Russell, Angela Salgy, Nancy Segura, Judith Sutphin, Nikki Transou, Brooke Watson.
ADMINISTRATORS PRESENT	Dr. Karen Engle, Superintendent, Dr. Susan Silva, Assistant Superintendent of Teaching and Learning; Dr. Angela Stallings, Assistant Superintendent of Instructional Services, Alice Benzaia, Chief Financial Officer, Shannon Simonds, Executive Director Curriculum & Instruction, Jennnifer Garcia, Executive Director of Clear Creek Education Foundation, Kelly Lane, Director Instructional Technology, Alana Jackson, Coordinator Elementary Science, Andrea Fries, Coordinator Secondary Science, Kaci Bevel, Coordinator Career and Technology

Agenda topics

DISCUSSION	
1. Welcome. District Update	<p>Susan Silva called the meeting to order at 4:30 since Kelly Boultinghouse, DEIC Chairperson was not able to attend tonight. She welcomed the committee and thanked them for their time and being part of "The Krewe" and asked them to all take a little Mardi Gras Cake as a thank you gift. Dr. Silva turned the meeting over to Dr. Engle for the District Update.</p> <ul style="list-style-type: none"> • Dr. Engle shared with the committee about a Clear Springs HS Student, Eliza Hoffman, who won the Houston Rodeo Grand Champion Work of Art – Titled Warriors of the Great Spirit. • And Luke Nguyen, from Brookside Intermediate who won the District Spelling Bee this past weekend. • As well as the Strategic Planning that is happening. She appreciates everyone contributing great ideas and being forward thinkers as we continue to work on the work for our students.
2. Meeting Norms and Outcomes	<ul style="list-style-type: none"> • Be kind and have fun. • Share with trust and respect. • Be present and engaged. • Take care of your needs. • Connect with others. • Review/approve meeting minutes. • Review Budget Priorities • Review Proclamation 2024 Recommendations • Learn about CCEF Work • Make commitments.
3. Review and Approve January Minutes	<p>Dr. Silva gave the committee time to read over the minutes from the January meeting, asked for comments, questions or corrections.</p> <ul style="list-style-type: none"> • Approved minutes will be posted on the website.
4. Budget Priorities	<p>Alice Benzaia, Chief Financial Officer explained that her DEIC Sub-committee had 4 different categories they were focused on during their meetings.</p>

- Ensure Competitive Salary & Benefit Plans – Consider additional compensation for paraprofessionals especially special education paraprofessionals, focus on competitiveness of starting and experienced teacher pay to promote recruitment and retention, consider a plan to provide relief on employee health insurance costs and review and compare all stipends to ensure they are competitive.
- Maintain/Strengthen District Staffing Models as funds become available. – Continue the “Super Substitute” teacher model at each campus, continue providing support for special education, consider additional administrative clerical support at selected campuses with a high number of special needs, consider reviewing administrative and office workloads at elementary and intermediate campuses, ensure each campus has a minimum of one math coach, one literacy coach and support as needed from EB coach.
- Consider Increasing Intervention Support for “At-Risk” Students as funds become available. – Consider adding ESL support at all campuses to manage the administrative requirements of the program.
- Maintain Capital Improvement & Replacement Funding – Continue providing Small Capital dollars for campuses to purchase desks, chairs, cafeteria tables, etc..

5. Proclamation 2024 Recommendations

Shannon Simonds, Executive Director of Curriculum & Instruction discussed the upcoming Instructional Materials Adoption. The following is a table of all the subjects and materials selected by the textbook committees.

Subject	Title Recommended	Publisher
Elementary Science	Texas Science	McGraw Hill
6 th , 7 th , 8 th , Grade Science	Texas Science 6, Texas Science 7, Texas Science 8	McGraw Hill
Secondary Science – Biology	Texas Biology	McGraw Hill
Integrated Physics & Chemistry and Chemistry	Texas Science – IPC Texas Science – Chemistry	McGraw Hill
Secondary Science – Physics	Texas Science – Physics	McGraw Hill
Secondary Science Electives: Anatomy and Physiology	Anatomy and Physiology & Disease	Savvas Learning Company
Astronomy	Foundations of Astronomy	Cengage
Forensic Science	Forensic Science	Cengage
CTE – Cybersecurity Capstone	CodeHS: Cybersecurity Capstone	CodeHS, Inc.
CTE: Fundamentals of Computer Science	CodeHS: Fundamentals of Computer Science	CodeHS, Inc.
CTE: Instructional Practices	Those who can, Teach	Cengage
CTE: Child Development	Child Development	Goodheart Willcox
CTE: Principles of Education and Training	Teaching	Goodheart Willcox
CTE: Health Science Theory	Fundamental Concepts and Skills for the Patient Care Technician	Goodheart Willcox
CTE: Pathophysiology	Human Disease	Cengage
CTE: Food Science	Principles of Food Science 5 th Edition	Goodheart Willcox
CTE: Medical Terminology	Introduction of Medical Terminology – 2 nd Edition	Goodheart Willcox
Technology Applications – Elem.	Learning.com Tech Apps for Texas	Learning.com
Technology Applications-Secondary	Learning.com Tech Apps for Texas	Learning.com

Next Steps for Proclamation 2024:

- February 26, 2024 – Vendor selection presented to Board of Trustees for approval.
- April – August 2024 – Selections will be presented to the Instructional Material Technology Adoption Committee for funding.

6. Clear Creek Education Foundation Update

Jennifer Garcia, Executive Director of the Clear Creek Education Foundation passed out a handout showing CCEF 2023 at a glance, indicating the amount of money that has been donated to CCEF used for teacher grants to be used in their classrooms. She also asked anyone that is not already making a monthly donation to CCEF to consider it, as each donation will support students and thank you to those of you who already make a monthly donation.

Below are some upcoming events for 2024.

- CCEF Extravaganza – March 2, 2024
- Alumni & Friends Topgolf Tournament – April 18, 2024
- The Joe Barlow & Jay Gurry Memorial Tennis Tournament – April 26-29, 2024
- Awards Gala – August 24, 2024
- Dine Out to Donate – October 7, 2024

7. Commitments

- Communicate what you learned with your campus or community. Today's presentation will be added to the DEIC folder later this week for your reference.
- Live the CCISD Core Values each day.
- Mark your calendar for our final meeting on April 23, 2024

We intentionally had a shorter meeting today in case you wanted to go celebrate Fat Tuesday and I hope you have a Happy Valentine's Day tomorrow.

The meeting was adjourned at 5:05 p.m.