

REQUEST FOR QUALIFICATIONS

24.149 California Environmental Quality Act (CEQA) Consulting Services (“Project” or “Contract”)

Notice is hereby given that the governing board (“Board”) of the **Hayward Unified School District (“District”)** is requesting submission of statements of qualifications (“**Response**”) from qualified persons, firms, partnerships, corporations, associations, or professional organizations (“**Firm(s)**”) to establish a pool of qualified consultants to perform California Environmental Quality Act (CEQA) Consulting Services as needed and directed by District (“**Project(s)**”).

District is authorized by California Government Code section 4525, et seq., to contract with and employ any persons for the furnishing of architecture, landscape architecture, engineering, environmental services, land surveying, and construction management through a fair, competitive selection process, which District is utilizing. District is also authorized by California Government Code section 53060 to contract with any persons, without any specific procurement process for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required.

This request is not a formal request for bids or an offer by District to contract with any Firm responding to this Request for Statement of Qualifications (“**RFQ**”). District intends to choose one or more Firms that respond to this RFQ to include in its pool of qualified Firms, based on qualifications and demonstrated competence in providing the services indicated herein. Inclusion in this pool and award of a contract will be subject to District’s Board’s approval. **All Firms that are currently or in the past have been in District’s California Environmental Quality Act (CEQA) Consulting Services independent consultant pool MUST still respond to this RFQ.**

Firms that intend to submit a Response must be appropriately certified, licensed, insured, and can be located anywhere, but it must maintain a staffed office within 75 miles of District.

Questions. Questions regarding this RFQ must be submitted in writing and directed only to **Victoria Coronado, vcoronado@husd.k12.ca.us** by the date indicated in the RFQ schedule. All questions must be submitted by **10:00 AM on Tuesday, May 21, 2024**. District may respond to questions presented via addenda to this RFQ. **FIRMS MUST NOT CONTACT ANY OTHER DISTRICT PERSONNEL DIRECTLY WITH INQUIRIES REGARDING THIS RFQ.**

Responses. Interested Firms are invited to submit a sealed response to the District Administration/Purchasing Department, located at 24411 Amador St. Hayward, CA 94544 in accordance with this RFQ no later than **2:00 PM on Wednesday, May 29, 2024**. District reserves the right to not accept late Responses.

Contract Documents are available on the Districts website at <https://www.husd.us/departments/purchasing>

Thank you for your interest in working with the Hayward Unified School District.

Date of Advertisement #1: 5/10/24

Date of Advertisement #2: 5/17/24