

**TOWN OF PUTNAM
ECONOMIC DEVELOPMENT COMMISSION
April 9, 2024**

**REGULAR MEETING
MINUTES**

Call to Order: The Chair opened the meeting at 8:30 a.m.

1.Roll Call: Chair Lee Konicki, Commission Members Doug Taylor, Mike Bogdanski, and Paul Grenier.

Absent: Vice-Chair Dawn Krasnecky.

Also Present: ECD Director Mary Ann Chinatti, ECD Administrative Assistant Jackie Lefevre, Director of Land Use, Zoning Officer Bruce Fitzback, and Blight Officer Russell Downer. Town Administrator Elaine Sistare and Mayor Barney Seney joined the meeting at 8:34 am.

2.Approval of Meeting Minutes*:

i. **March 12, 2024, Meeting*:** (M/S/C) Taylor/ Grenier to approve the minutes as presented; carried unanimously.

(M/S/C) **Bogdanski/Grenier** to modify the agenda to next hear item 4.i. Executive Session before Item 3 Report of Expenditures. Motion carried.

4. New Business:

i. Executive Session-Real Estate matter*: Chair Konicki invited Director Chinatti, Members Grenier, Taylor and Bogdanski, TA Sistare, Mayor Seney, and ZEO Fitzback, to attend the Executive Session, others left.

(M/S/C) Bogdanski/Grenier to go into executive session at 8:32AM, to include the invites by the Chair.

Members came out of Executive Session at 8:44AM.

(M/S/C) Taylor/Grenier to support the Town transfer of property.

3. Reporting of Expenditures: Expenditures were reviewed.

5. Old Business:

i. Bylaws – Discussion & Possible Action*:

(M/S/C) Grenier/Taylor to table the agenda item; motion carried.

- ii. FOIA Workshop- April 23, 6pm: The FOIA workshop has been rescheduled to Tuesday, April 23rd. All are encouraged to attend. Email Jackie of your attendance. Rescheduled meeting notice was included in the agenda package.
- iii. Tree Plantings* EDC Trust Fund*: The Chair recapped the conversation from the Redevelopment Agency meeting.

(M/S/C) Taylor/Grenier to expend up to \$ 1,500 from the Economic Development Trust Fund; carried unanimously. The Chair to reach out to Highway Dept. Director Travis Serrine, to inquire if a town truck could pick up the trees.

6. Updates:

- i. Tech Park – Lots 1,3, 4: Appraisals came in at: Lot 1-\$ 111,000; Lot 3 \$ 40,000 and Lot 4 \$ 283,000. Appraisal costs were \$ 2,000 each. Copies available via email.
- ii. 49 Front Street: Appraisal is in progress.
- iii. 176, 178, 192 Park Rd.: Lots have been sold, conceptual designs demonstrate industrial warehouse.
- iv. Available Commercial Properties: List was reviewed. Skeeter's Toy Box, 112 Main Street, owner retiring, Book Store to lease the unit.
- v. Trade Name Certificates: None
- vi. Chickering Building: Director Chinatti met with listing agent. High level things may happen. Nothing further can be reported on this due client privacy privileges.

7. Other:

Director Chinatti introduced the new Blight Officer, Mr. Russel Downer. His hours will be Tuesday and Wednesday 8:30 to 4:30; Thursday 4 to 6pm.

Director Chinatti is currently working on a Congressional Discretionary Funding Application for improvements on the Emergency Medical Services building, on Church Street, which is due Sunday, April 14, 2024, at 11:59.

Director reported that one of two restaurants, she has been working with, she will be meeting this afternoon. Hope is for a positive outcome.

8. Public Participation: None

9. Adjournment*: **(M/S/C)** Bogdanski/Taylor, to adjourn at 8:59 a.m.; motion carried.

Respectfully submitted,
Jackie Lefevre, Recording Secretary