

**LOS LUNAS SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MARCH 19, 2024**

A. CALL TO ORDER

Dr. Osowski called the Los Lunas Schools Board of Education meeting to order at 6:02 pm and welcomed those who were participating in the board meeting in person and those who were watching the board meeting via livestreaming on YouTube. She asked that anyone addressing the Board use the microphone at the podium and to be sure to identify themselves for the record. Dr. Osowski added that, as a reminder, the link to the meeting was on the District's webpage, under the Board of Education page. She stated that the streaming would run through the end of the meeting. In the event there was a disruption in the audio portion, she would pause the meeting until it was reestablished.

LLS Board Members Present: Dr. Michelle Osowski, President
Monica Otero, Vice President
Justin Talley, Secretary
Bruce Bennett, Member
P. David Vickers, Member

Administrators Present: Dr. Ryan Kettler, Superintendent
Susan Chavez, Chief Special Services Officer
Andrew Saiz, Chief Personnel Officer
Sandy Traczyk, Chief Finance Officer
Jessica Montaña, Interim Chief Academic Officer
Miranda Baca, Dir. of Finance
Suzy Chavez, Dir. of Professional Learning
Karla Dow, Dir. of Assessment Innovations and Accountability
Wilson Holland, Dir. of Athletics
Tiffany McMinn, Dir. of Maintenance/Construction

Michelle Romero, Dir. of Purchasing
Clair Toledo, Principal, Century High School
Eric Tiger, Principal, Los Lunas High School
Dr. Nimrah Marquez, Principal, Los Lunas Middle School
Teri Gough, Principal, Katherine Gallegos Elementary
Sheresa Jaramillo, Principal, Valencia Elementary
Melissa Dyea, Asst. Principal, Los Lunas Middle School

Jarrold Storey, Asst. Principal, Los Lunas Middle School
Regina Lucero, Asst. Principal, Ann Parish Elementary

A. CALL TO ORDER (Continued)

Others Present: Felina Martinez, Valencia County News Bulletin
Mary Ann Chavez, NEA-Los Lunas
Brian Huebner, NEA- NM
Approximately 25 additional individuals were in attendance.
A range of 15-28 individuals watched via live streaming.

1. PLEDGE OF ALLEGIANCE

- **Samuel Iguado - Valencia Elementary and Jaxon Martinez - Los Lunas Middle School**

Students Samuel Iguado from Valencia Elementary and Jaxon Martinez from Los Lunas Middle School, led the audience in the Pledge.

2. ASSERTAIN QUORUM

- **Dr. Michelle Osowski, Board President**
- **Monica Otero, Board Vice President**
- **Justin Talley, Board Secretary**
- **P. David Vickers, Board Member**
- **Bruce Bennett, Board Member**

Dr. Osowski called for a roll call of the board members, and noted that all board members were in attendance.

B. ANNOUNCEMENT OF MEETING

Dr. Osowski asked Dr. Kettler to announce the meeting.

Dr. Kettler reported the meeting had been announced in accordance with the NM Open Meetings Act and LLS Open Meetings Resolution, and was a legally constituted meeting of the Los Lunas Schools Board of Education.

C. EXECUTIVE: APPROVAL OF PRIORITIZED AGENDA

Dr. Osowski announced that took them to Item # C. EXECUTIVE: APPROVAL OF PRIORITIZED AGENDA . She asked Dr. Kettler if there were any changes or deletions to the agenda. Dr. Kettler said he had no changes.

Dr. Osowski moved, to amend the Prioritized Agenda by removing Items L. (suspending Board Policy B-2600) and N. (reinstating Board Policy B-2600). She then called for a second.

Mr. Vickers asked if they could have discussion. Dr. Osowski responded after they had a motion and a second that she would ask for discussion.

Mr. Talley seconded, to approve the agenda as amended.

Mr. Vickers asked for an explanation regarding the request. Dr. Osowski stated that previously, in an old policy, they could suspend a policy in order to review a new board policy, but with the new board policies that they had, they no longer suspended any policy to look at it for revision. That came under Board Policy 2600, she believed. She added that they no longer had to suspend the policies in order to review and revise the proposed – or make proposed revisions to a board policy.

Dr. Osowski asked if there was any discussion. There being none, she called for a vote with the following results: Mr. Vickers - yes; Ms. Otero – yes; Mr. Talley – yes; Mr. Bennett - yes; and Dr. Osowski - yes. The motion to approve the prioritized agenda as amended passed: 5/0.

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)**

**1. Recognition: NMAA State Wrestling Champion: Logan Talley, Los Lunas High School:
Wilson Holland, Director of Athletics**

Dr. Kettler reported that as part of his report that evening, they would first have a State Champion recognition, then the Student Representative's Report from Los Lunas High School, followed by two school reports, a construction update, a budget and finance report, and an update on the process for a strategic plan. He said that he would like to call on the District's Athletic Director, Wilson Holland, for their State Champion recognition.

D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent

(Discussion/Informational)

1. Recognition: NMAA State Wrestling Champion: Logan Talley, Los Lunas High School: Wilson Holland, Director of Athletics

Mr. Holland stated that it gave him honor to be up there and do what they, as educators, liked to do - recognize students. Mr. Holland stated that they were there to celebrate Logan Talley, a senior at Los Lunas High School, who was the 2024 NMAA State Wrestling Champion. He wanted everyone to understand how hard it was to win a state championship. This young man, in two days, did something spectacular and they were very happy that he represented Los Lunas High School. Logan was a great student with a GPA of 3.6 and that was the most important thing. He was a great kid and a great person. Mr. Holland stated that it was a testimony to his parents, Mr. and Mrs. Talley, for raising a great young man, student, and athlete. They were very happy to have him here. Hats off to his Coach, Steve Chavez, who had been coach for a long time.

Mr. Holland showed Logan's school stats. He then showed the State Bracket and reported that Logan had pretty much dominated everyone there. Mr. Holland reiterated that Logan had dedication, commitment, determination, and had to be resilient. He noted that the State Championship did not happen on that Saturday – it was an accumulation of Logan's years and years of hard work. This young man had been training for it all his life. Those things occurred when they were four and five years old when you lived in Valencia County - starting in junior wrestling - that was what they did in Valencia County. They had a lot of good athletes here.

Mr. Holland thanked Logan for putting them on the map. What he had done was hard. They appreciated him, and no one could ever take that away from him. He invited him to come back to their class reunions. He would always be a Tiger and a State Champion.

A brief discussion ensued during which Mr. Talley, stated that Logan's stats for last year were actually higher than what was shown. It was noted that they would need to remind his coach, as he was the one who'd submitted the stats.

Logan was presented with a certificate and the board members and Dr. Kettler individually commended Logan on his successful career and wished him the very best in his future.

D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent

(Discussion/Informational)

2. Student Representative Report: Jason Ussery, Los Lunas High School

Dr. Kettler stated that Jason Dime Ussery, was their student representative for the evening. He was a senior at LLHS, and had been attending Los Lunas Schools since elementary school. Jason lived at home with his parents, Ryan and Ashley. He was currently ranked 1st in his class with a GPA of 4.3.

Jason was a fierce competitor and a captain for the football team, as well as, the boy's track team. He earned 1st team All-District Honors and All-Metro Honors this season. He was excited to get back on the track and hoped to place at State this year. Jason also attended most of their home sporting events to cheer on his fellow Tigers.

Dr. Kettler stated that Jason was a member of the National Honor Society where he served his community for over 50 hours a semester. He was employed by Dion's in Los Lunas and worked as a committed team member to serve the community.

Jason's future plans included going to college at Bucknell University to play football. He planned to major in Animal Science to become a zoologist. His dream would be to become a zoologist and work at the Central Park Zoo in New York City.

The LLHS Administration stated that Jason was chosen to represent LLHS by their staff, for not only his accomplishments in the classroom and athletics, but his overall positive attitude on campus. Jason was described as "being quiet, but very passionate, when he spoke". He was able to draw the attention of a crowd. He always gave 100% to everything he did and always remained committed to his goals. Jason embodied the spirit of a Tiger. He was hardworking, dedicated, relentless, and kind to all. He added that Jason truly represented what it meant to be a Los Lunas Tiger and they were confident that he would continue to make them and his family proud.

D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent

2. Student Representative Report: Jason Ussery, Los Lunas High School (Continued)

Dr. Kettler invited Jason to the podium to give his report on LLHS. Jason thanked the board members and Dr. Kettler for having him that evening and allowing him to speak to them about Los Lunas High School. He then gave the following report.

Now that the Second Semester of the 2023-2024 school year was in full effect, Jason said he wanted to give them a rundown of what had happened at Los Lunas High School. During the month of February, there were so many things going on at once which made a very fun environment. Of course, everyone was looking forward to the basketball games and wrestling matches. However, they also had a pep assembly, and of course, the seniors won the spirit stick and they'd had a pretty amazing class dance. Personally, Jason said that he'd had a great month as he got into Bucknell University to play football in college, and was able to have a signing day at the high school. He added that he was so thankful for the support that he got from the entire community during this whole college process.

Starting the new semester, Jason stated that he could definitely tell that the vibe had changed with the seniors. They were all getting very excited, and also nervous because of how fast the year was going. The seniors only had two months until they graduated and everyone was trying to make the most of it while they could. They were definitely excited about the upcoming events such as the robing ceremony, painting the hill, and their senior pranks. Jason said he was so thankful for all his friends and the amazing staff for making the school year so memorable. He added that he would never forget his senior year and wouldn't change a thing. He was so lucky to be able to call this school his second home and he would forever be a tiger.

Moving on, Jason stated that winter sports had made them proud this year with the wrestling team taking 5th in State and one of their amazing wrestlers, Logan Talley, took first in his weight class. Another team that did great was their Boys' Basketball Team. They placed as the 7th seed at State, and fell to a great Organ Mountain Team that eventually made the finals. The Girls' Basketball Team also made State as the 14th seed and had a tough matchup against #3 Farmington. Despite the loss, they were excited about the future.

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational) (Continued)**

2. Student Representative Report: Jason Ussery, Los Lunas High School (Continued)

Now that the winter season for sports was wrapping up, some spring sports had begun their season. Starting the season was their Baseball Team and Softball Team. Both teams were showing great potential and had high expectations for the season. Next was Track that had their first meet coming up in March, and all their athletes were super excited to start competing. Tigerettes were preparing for their national competition in Texas where they had high hopes of placing. Along with the Tigerettes, the Cheer Team had been working on their State routine for their competition on April 6th. The Tennis Team had also started their season with a few matches already and were looking very promising. The Golf Team had started up practice and they were looking good this season with quite a few seniors on the team.

Justin stated that other activities that were happening around the school were Student Council, Class Council, National Honor Society, HOSA, and Lend a Paw. Student Council attended the state competition in February and had a really good showing. While the Student Council did their thing, Class Council had been working on prom, which was coming up fast. Prom this year would be on April 13th and will be at the Sheraton Sunport Hotel - he added that he couldn't be more excited.

HOSA is another group that had been working hard and they were excited for their state competition coming up on April 11th. The National Honor Society had been working hard to bring joy to the community and had just held an egg hunt for the youth on March 17th. Last, but not least, they had an excellent group of individuals, who led the Lending a Paw Club. They continuously got donations for their free thrift shop at the high school, along with selling Dion's pizza at lunches to fund their projects. Justin thanked the board members and Dr. Kettler for giving him the opportunity to speak with them that evening.

Mr. Vickers, Mr. Bennett, Ms. Otero, and Mr. Talley individually congratulated Jason on his academic and athletic successes in his high school career. They congratulated him on being such a good representative of Los Lunas High School, his academic and athletic success, including being signed to play college football, as well as, his career choice. They each wished him well with his future plans, and stated that they anticipated great things in his future.

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational) (Continued)**

2. Student Representative Report: Jason Ussery, Los Lunas High School (Continued)

Dr. Osowski stated that she had a few questions. She asked Jason what events he did in track and how he had done so far. He responded, the hurdles, and that it had been a bit cold, so not the best, but it had been a good start.

Dr. Osowski asked Jason what got him interested in zoology, to which he replied that he just liked animals, and he thought it would be fun. He added that he thought it would be cool to be able to deal with the exotic animals, preferably, and with the bigger animals, to take care of them and stuff. Dr. Osowski replied really - she was just double-checking on that one.

Dr. Osowski congratulated Jason on his college signing date and noted that it must have been surreal. Jason responded that he had been dreaming about that for a while. He saw the seniors last year be able to do that and knew he wanted to be able to do that his senior year, so he had to be able to make it happen.

Dr. Osowski stated that his GPA was impressive, and his work in the community was also impressive. He was an outstanding individual, and they were very proud to have him in our schools and in our community. They (the Board) wished him the very best of luck and looked forward to shaking his hand in a few months and celebrating him as the valedictorian it sounded like.

Jason thanked the board members for having him.

Dr. Osowski thanked Jason again for coming, and thanked his parents for sharing their child with them. They (the Board) appreciated having such a high quality individual there to talk to them about one of their high schools, then thanked them very much for taking the time, and thanked them very much for raising a high-quality young man and they looked forward to watching him grow.

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)**

3. School Reports

i. Sheresa Jaramillo, Principal, Valencia Elementary

Dr. Kettler introduced Valencia Elementary Principal, Sheresa Jaramillo, and invited her to talk to them about Valencia Elementary. Ms. Jaramillo thanked the board members and Dr. Kettler for allowing her to speak to them that evening about Valencia Elementary. She acknowledged her awesome staff, and then gave the following report on her school.

Students have access to a robust, rigorous, and complete curriculum, grade level standards, and materials at their grade level.

- Los Lunas Schools district pacing guides
- Fidelity with the curriculum - Amplify and EnVisions
- Learning Targets to give the students a daily focus and learning goal

Every student uses technology as a tool for learning and creativity.

- Computer Lab and separate Innovations Lab
- Monthly technology meetings
- District support with digital learning coach and coaching of technology leader

Students have the opportunity to learn in multiple languages and are supported in English language development.

- Use of technology and bilingual staff members to provide translations for students and parents
- Google Translate & Translator App
- Amira

Students have the opportunity to explore their future careers.

- Beable & Career Awareness Team
- Student Career Exploration Interviews with Admin
- Career Night in Spring

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational) (Continued)**

3. School Reports

i. Sheresa Jaramillo, Principal, Valencia Elementary (Continued)

Students have a staff and classrooms that support their social and emotional learning.

- Social and Emotional Team
- Breakfast Club
- You Are Important to Me & Positive Principal Phone Calls

Outcomes Data

- The day at VE had shown growth in many grade levels across various content areas.
- After reviewing their data, they added an additional piece to their math block - number talks. They were brief daily discussions in math class where students shared and discussed various strategies for solving day problems, fostering a deeper understanding of mathematical concepts. Their staff had received professional development and had number talks modeled for them in their classrooms. They could clearly see the benefits of adding number talks to the sequence of the math lesson, and use it in their math lessons three times a week. They believed that building on their students' mental math skills would increase student growth across all grade levels. They also planned to focus on a variety of engagement strategies to increase engagement in all content areas.

Employees are provided professional development to improve adult and student learning.

- Professional Development
- Coaching cycles
- PLC- 2 one hour planning days a week

Family Engagement

- Monthly classroom newsletters and Weekly Remind announcements for school and classroom
- Literacy Paint Night and Career Night/Math and Science Night
- Parent Teacher Committee Events

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational) (Continued)**

3. School Reports

i. Sheresa Jaramillo, Principal, Valencia Elementary (Continued)

Safety and Security

- STOPit App and RAVE App
- School Resource Officer and Counselor- Rocket Live
- Monthly Safety Meetings

Discussion ensued during which the board members were commended on various areas that had been highlighted in their presentation including:

- **Breakfast Club:** It was open to all of them and they took donations.
- **Robots:** There were two different types and were used for the different grade levels. They were able to differentiate with their students while they coded.
- **Planning Time:** On Tuesdays and Thursdays, they had built into their master schedule where teachers were given an hour of planning time. In addition to that, on Monday, Wednesday, and Friday, and they also had an additional about 35 minutes of planning time. They had one with support and one without support. One was typically when their learning innovations coach was there, as well as, administration when possible. There were a variety of staff members there to work with the team as they collaborated and planned. They tried to protect that time, and if they were going to do other training, they tried to do that during their staff meetings.
- **Safety and Security Aps:** Ms. Jaramillo stated that the STOPit had been very effective, and was monitored all the time – even during school breaks. Individuals could leave anonymous tips if something was going on. She added that they'd only had the RAVE app for about a month and half but could see the benefits. It was a panic button and was used to alert personnel for assistance during times when using a school radio or phone was not feasible or safe to use.

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational) (Continued)**

3. School Reports

i. Sheresa Jaramillo, Principal, Valencia Elementary (Continued)

- **Career Awareness Team Presentations – Kindergarteners:** Ms. Jaramillo explained that the team was more for her staff and it was a time when they came together to plan the events for their students, which included the upcoming math and science and career night.
- **Connecting with students - You Are Important to Me!** Ms. Jaramillo explained that their counselor had brought it to them from a district training. It had been fantastic and she then explained that any staff member could nominate a person. They announced them on the intercom in the morning, celebrated them and told them why they were important and what they did. She noted that you could see it in their eyes the minute that they told them why they were so important to them – they glowed and were extremely excited just to hear it. She added that even us adults, people related to compliments.
- **Helping students with lower levels in terms of proficiency:** Ms. Jaramillo reported that when she did her observations she noted that teachers were continuously pulling students back for small group instruction and were differentiating instruction as needed. They always did the whole group instruction at the Tier 1 instruction. Then, if a student needed help, they gave them on the spot instruction and helped them while they were teaching. They would also pull them back and work with them one-on-one. It just depended on the teacher and their style on how they helped those students identify the areas of need and helped them with any achievement gaps.

Ms. Jaramillo and her staff were thanked for coming, and were commended for their hard work.

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational) (Continued)**

3. School Reports

ii. Dr. Nimrah Marquez, Principal, Los Lunas Middle School

Dr. Kettler introduced Los Lunas Middle School Principal, Dr. Nimrah Marquez, to speak to them about Los Lunas Middle School. Dr. Marquez thanked the board members and Dr. Kettler for allowing her to speak to them that evening about LLMS. She introduced her Assistant Principals, Melissa Dyea and Jarrod Storey, and acknowledged her staff in attendance. Dr. Marquez, Ms. Dyea, and Mr. Storey then expanded on the details of the following report on her school.

Students have access to a robust, rigorous, and complete curriculum, grade level standards, and materials at their grade level.

- English: Amplify
- Math: Mid-School Math
- Science: STEMscopes
- Social Studies: McGraw Hill

Students use technology as a tool for learning and creativity.

- 1 to 1 iPads School-wide
- Full Digitized Curriculum
- Elective classes: Coding & Computer Applications

Students have the opportunity to learn in multiple languages and are supported in English language development.

- Access to ELD English Classes
- Access to Time Kettle Multi-language Translator Earbuds
- Support from District TESOL TOSA
- Support from District Native American Liaison

Students have the opportunity to explore their future careers.

- '23 -'24 Career Night May 2nd
- Career Exploratory Elective
- Option: School Links
- Beable Utilized School-wide

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational) (Continued)**

3. School Reports

ii. Dr. Nimrah Marquez, Principal, Los Lunas Middle School (Continued)

Students have a staff and classrooms that support their social and emotional learning.

- Monthly SEL Meetings
- Access to state of the Art Sensory Room
- SEL Activities for staff and students

Outcomes Data

- The data outcomes show the comparison between the beginning of the year.
- They met the goal for the 90 day plan.
- They had a 10% growth on targets.
- They had a 2% growth across the board for seventh and eighth grade.
- Their language usage of 30% across-the-board for seventh and eighth grade. Those two scores combined making steps towards the growth for the end-of-the-year goal.

Employees are provided professional development to improve adult and student learning.

- Monthly Staff Meetings with a professional development focus
- Monthly PLC PD's with Learning Innovation Coach
- All staff participation in Professional Development Days
- Teachers participating in offsite professional conferences

Family Engagement

- Open House
- Title I Parent Meeting
- Fall Night of Fun
- Food Drive
- Career Night 5.2.24

Safety and Security

- One SRO, Two Security Guards
- Monthly Emergency Drills
- Staff assigned duty stations for before and after school, passing periods, and lunches.

D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational) (Continued)

3. School Reports

ii. Dr. Nimrah Marquez, Principal, Los Lunas Middle School (Continued)

Discussion ensued during which the board members commended them on various areas that had been highlighted in their presentation including:

- **Career Planning and Community Service Projects:** What an incredible and needed experience for the students.
- **Robot Languages:** Dr. Marquez explained that Ms. Montano had arranged funding to purchase new ones as many had already become outdated. The language they used were Python and Swift.
- **Instruction – Clarification of Terms and Type of Instruct Given:** Dr. Marquez discussed that at LLMS they had a good mix. Teachers used a mix of digitized components - including their iPads but they also utilized pen to paper.
- **Safety and Security Apps - STOPiT** Mr. Storey stated that it was monitored constantly by their incredible security team. In fact many times the SROs had pulled kids in and were talking to them before the administration even knew of the issue.
- **Career Exploratory Elective:** Dr. Marquez explained that it was part of school links program. It would be used as they registered for high school.
- **Comprehension and Proficiency:** Dr. Marquez discussed their progression through the year in terms of needed support and meeting their target and how they addressed it, inclusive of the changing to the math curriculum program previously piloted by VMS that established real-world connections to math. As far as English, they were also doing an additional training and a coaching cycle with our English teachers, and had been working on interventions in the classroom.

Dr. Marquez and her assistant principals were thanked for their presentation, and they, along with their staff were commended for their dedication.

Dr. Osowski announced that they would take a short break to allow those who needed to leave, an opportunity to do so.

BREAK

Dr. Osowski called for a break 6:58 pm.

REGULAR MEETING

The board meeting was called back into Regular Session at 7:04 pm.

D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent (Discussion/Informational)

4. Construction Report: Tiffany McMinn, Director of Maintenance & Construction

Dr. Kettler stated that Tiffany McMinn, the Director of Maintenance and Construction, was there to provide them with an update.

Ms. McMinn showed the board members a couple of slides as she gave her update that included the following:

- Canopies have been completed at Tomé & Desert View. They were able to be completed using ESSER funds. The next one to go up will be at Sundance Elementary.
- She thanked the board members for participating in the groundbreaking at Peralta. The project was fully underway. They are doing it in four phases. They were on schedule still on the project.
- Other projects they had going on in the district included the Valencia Middle School window and door project, and putting up security fencing and an automatic gate system for the parking lot at Special Services to secure that area. They hoped by doing so would mitigate some of the issues they had been having with some break-ins in the evenings and on the weekends there.

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)**

4. Construction Report: Tiffany McMinn, Director of Maintenance & Construction

At the request of Mr. Vickers, Ms. McMinn gave an update on the progression of the door project at VMS. They were doing it in phases to keep the disruption to the classes to a minimum. The project will continue in the summer and will hopefully be completed before school starts in the fall.

Dr. Osowski stated she has a question about Peralta Elementary. There was some concern for students who walked or rode their bicycles that there was not an appropriate pathway that was designated for them as opposed to having to go up through traffic. She asked if that had been resolved or brought to her attention?

Ms. McMinn stated that it had not been brought to her attention. She noted that they did have some students that had always used the crosswalk at the lights. That was not interfering with any construction at that point nor at the main entrance of the school. She added that the crosswalk was not being impeded by any construction.

Ms. McMinn was thanked for her report.

5. Budget/Finance Report: Sandy Traczyk, Chief Finance Officer

Dr. Kettler stated that next Chief Finance Officer, Sandy Traczyk was there to give them a budget and finance report.

Finance Information

Ms. Traczyk stated that were a lot of estimates that were made during the budget process. The budget was modified as needed throughout the year as needs warranted, and those changes were then used to help develop the next year's budget. She then presented information regarding the beginning of the year amounts, the current status, including revenue and YTD actual expenses, as well as, the expenses plus encumbrances from July through December, July through January, and July through February.

D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)

5. Budget/Finance Report: Sandy Traczyk, Chief Finance Officer

Ms. Traczyk showed the board members multiple slides regarding the finances of the district, starting where they were that evening and how they were looking. Whenever they did the budget, there were a lot of estimates that were made, guesses that were made, how something changed and how it would be affected. At the time when I did the budget, she estimated what their revenue was going to be for operational. She showed the board members the numbers she had estimated for our revenue in operational. The other three on the other side showed each month starting July through December, July through January, and July through February. The revenue that they had received.

If you look at July through February and were looking at the amount budgeted, they would still see a decent gap there. Off to the right she showed what they received when it came to our large SEG that came in for operational, where they received monthly payments. They received 1/12 of it each month. That was the \$8.7 million that we received. They had four months left. When added that with what was already coming in revenue, they could see the total would be at \$105 million there and noted that she had budgeted estimated hundred and four. They were on track to actually receive more money than she had estimated. She noted that she would always estimate conservatively.

The next graph showed the actual expenses. When you look at these – when it just says expenses, those were actual checks that had been written – whether it was a check they processed through Accounts Payable or a payroll check that had been received. That was everything that had gone out and already expensed.

Again, she went through July through December, the next month July through January and July through February, and as they could see where they were at and what had actually gone out the door versus the amount they had budgeted that they were allowed to spend.

D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)

5. Budget/Finance Report: Sandy Traczyk, Chief Finance Officer

Looking at that on the right, if they looked at the amount that has been expensed, the 58 million versus the \$126 million that they were allowed to spend, the remaining amount is 53.45% that they still had available to spend. That would be everything that had truly gone out the door.

The next graph below it was what has already gone out the door plus encumbrances. When you look at this slide, it showed a lot less of the budget to go out.

Encumbrances included everything that they were obligated to buy sending out a purchase order, or every time someone on contract like myself, what she would make the next few months all the way up until June 30. Everyone who was paid on contract, those expenses were already accounted for. It looked like they only had remaining 23% left which seemed low at this point in time, but it was not because it was also taking into account, what they would be spending up to June 30th.

The majority of that was going to happen for sure. There were some encumbrances where they opened up purchase orders, for say ancillaries, and what they assumed they might pay for the year and may be the purchase order might be larger than what truly happened. They pretty much had a wash when they made purchase orders larger and may not truly happen and had things that had not been – like a purchase order that had not been entered yet that they did not expect on the budgets.

Ms. Traczyk stated that kind of explained why when you're looking at the financials if you see we only have 23% remaining of the budget to spend, that was because there were also expenses taken into account that took them all the way out to June 30.

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)**

5. Budget/Finance Report: Sandy Traczyk, Chief Finance Officer

That gives an idea of how we are financially with this fiscal year's budget in operational. So, the budget shows that they should receive all revenues that have been budgeted for at least, if not more, and then expenses, we do still have budget remaining that we conserve for anything that will come up in the future.

At this point, they were financially secure. There actually just received some things from the PED where they had done adjustments with the actual numbers - for our SEG, the student numbers and all the activities they measured, they can true it up. They were taking a \$32,000 which was not much at all. She was not sure with the new this year, there were all these rules that had to be followed. She was afraid if an interpretation was wrong or if they would change the way they said what they offered change, She was a little bit worried that maybe there might be a large adjustment at that point, but it came in and she was relieved to only have \$32,000 taken away. She was not sure what could have happened with the new program.

Then next slide was of the day she pulled it was, so was as of March 12. It was every fund they had, it starts off with the fund number, the description name of the fund, how much they had budgeted authority that they were allowed to spend at this point, versus the next column was what had been spent or obligated to be spent, the remaining balance from that, taking the budgeted amount less the spend or obligated, and then getting the percentage remaining.

They would see there was a slight difference on this one on operational versus the one they just looked at, because the one they just looked at, that she had gone over, was as of February, stopping at February, while this was as of March 12th, and since there were so many funds, she just took it at a period of time.

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)**

5. Budget/Finance Report: Sandy Traczyk, Chief Finance Officer (Continued)

If they looked at the next one, it looks a little disturbing because there was a big red number in the negative, and that was our transportation fund. Like she had mentioned before, transportation always went in the negative and in operational will pick that up at the end. In June they would move excesses out of transportation into operational. So she always reserved money in operational to cover this negative expense. She kept it that way, because then she knew how much they truly had to supplement to transportation. Otherwise, if she just moved the stuff, she would not have an idea of how much they were truly spending in transportation.

There was another one, also. If they went further down, the 25175 fund also has a red \$40,000 added, that was another fund that always goes into the negative that operational picked up. That was something that she also had to keep an account, that she had to pick up in the operational. Another one that I do keep it, how it really was being spent, and just to make sure they knew how much that fund actually cost us.

That was all of our funds, everything that they had through the OB MS. Some of the funds carryover, and so having a big balance remaining was actually a good thing, and some of them did expire at June 30th. It depended on the fund that it is. They were all different, some of them looked like not a lot of money had been spent, that was also because some of them, they had just received the funding, so they were new and so had not been truly spent, a lot spent at this point. Ms. Traczyk stated that was all she had to show them on how they were looking this fiscal year.

Discussion ensued on various aspects of the information provided included carryovers, what things could be taken from operational, transportation deficits and what was being done through the various associations on their platforms to discuss it with the legislators.

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)**

5. Budget/Finance Report: Sandy Traczyk, Chief Finance Officer

Ms. Traczyk then gave a Power Point Presentation during which she provided in-depth details regarding the budget process, requirements, details, factors that affected the budget, and current information she'd received as she worked on the proposed budget. She noted that additional information regarding the PED Manual of Procedures could be found Supplements 1 and 3.

Topics discussed included the following:

BUDGET REQUIREMENTS

- Fiscal year Beginning July 1 and ending June 30.
- Prior to June 20 of each year, each local school board shall, at a public hearing of which notice has been published by the local school board, approve the operating budget for the school district for the ensuing fiscal year.
- Must demonstrate public awareness
- Must be balanced
- Approved by the PED prior to July 1

MANUAL OF PROCEDURES

PSAB SUPPLEMENT 1

BUDGET PLANNING, PREPARATION, AND MAINTENANCE

The purpose of a school district's Operational Budget is to provide a statement, expressed in financial terms, that serves as the primary tool for planning and controlling operations. To achieve this basic purpose, a comprehensive budget must be integrated with the entity's Financial Management System (FMS) to ensure that objectives of planning, coordinating, evaluating, and controlling are attained.

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)**

5. Budget/Finance Report: Sandy Traczyk, Chief Finance Officer

The primary objectives of the budget system are to:

- Assist the formulation of an integrated plan of operations
- Provide a means of communication between the various levels of management
- Integrate with the accounting systems to reflect expenditures and commitments
- Provide a means of measuring budget vs. actual

MANUAL OF PROCEDURES

PSAB SUPPLEMENT 1

BUDGET PLANNING, PREPARATION, AND MAINTENANCE (Continued)

- Support and reflect a school districts Educational Plan for Student Success
- (EPSS) currently called 90 Day Plans
- Provide historical data required for budget prep
- Provide state and federal entities crucial data

BUDGET TIMELINE

- February 26, March 1&5 2024 Principal Input Sessions
- March 19, 2024 First Board Budget Overview 6:00 PM
- March 20-22, 2024 PED Spring Budget All day
- March 26, 2024 Budget Presentation for NEA 3:30 PM
- April 9, 2024 Budget Presentation for Parent/Public Input 6:00 PM
- April 23, 2024 Final Board Budget Work Session 4:30 PM
- May 21, 2023 Board Meeting for Budget Approval 6:00 PM
- May 29, 2024 Budget Due to Public Education Dept. 8:00 AM TIMELINE

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)**

5. Budget/Finance Report: Sandy Traczyk, Chief Finance Officer (Continued)

STUDENT ENROLLMENT

- Ten years of Student Enrollment – trend (previous year not updated) for the 40-day, 80-day, and 120-day enrollment.

School Year	40-Day	80-Day	120-Day
2013-14	8356	8342	8349
2014-15	8282	8268	8284
2015-16	8394	8358	8343
2016-17	8314	8275	8241
2017-18	8367	8320	8313
2018-19	8388	8341	8335
2019-20	8312	8277	8279
2020-21	7886	7886	7862
2021-22	8010	7980	7970
2022-23	8015	8031	7976

COST OF 100% TEACHER COST INDEX

Year	%
2011-2012	1.106
2012-2013	1.106
2013-2014	1.09
2014-2015	1.079
2015-2016	1.072
2016-2017	1.058
2017-2018	1.065
2018-2019	1.068
2019-2020	1.062
2020-2021	1.067
2021-2022	1.066
2022-2023	1.072
2023-2024	1.066

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)**

5. Budget/Finance Report: Sandy Traczyk, Chief Finance Officer (Continued)

HISTORY OF UNIT VALUE

Fiscal Year	Initial Unit value	Final Unit Value
2011-2012	3,585.97	3,598.87
2012-2013	3,668.18	3,673.54
2013-2014	3,817.55	3,817.55
2014-2015	4,005.75	4,007.75
2015-2016	4,027.75	4,037.75
2016-2017	4,040.24	3,979.63
2017-2018	4,053.55	4,084.26
2018-2019	4,159.23	4,190.85
2019-2020	4,565.41	4,602.27
2020-2021	4,758.10	4,536.75
2021-2022	4,770.70	4,863.00
2022-2023	5,450.92	5,522.50
2023-2024	6,241.67	6,241.67
2024-2025	?	

Known Current Information

- Employee positions are to receive at least a 3% raise
- Medical insurance increase 15.53% for both employee & employer (est. \$875K)
- Dental insurance increase 5% for both employee & employer (est. \$40K)
- Risk insurances increase 31.86% (est. \$975K)
- Adding 6.25 FTE previously paid out of ESSER funds and 3.40 FTE from 31600

Extensive discussion ensued regarding multiple aspects of the presentation including:
various areas of funding. Some of the topics discussed included:

- the statewide deficit in transportation funding and how that had to be supplemented
- the end of ESSER Funds and how that would affect how positions and programs were funded – and if they were kept;
- the significant rise of insurance costs;

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)**

5. Budget/Finance Report: Sandy Traczyk, Chief Finance Officer (Continued)

Discussion Topics (Continued)

- how the unit value was calculated;
- whether they used a lobbyist to work with legislators, the Superintendents Association involvement, as well as, NMSBA lobbying;
- the importance of including community and parents in the budget meeting and ensuring that they were informing them of those meetings;
- childcare block grant;
- the formulas used to determined unit values; the cash reserve, causes of lower enrollment, and how that would affect the budget.
- Teacher cost index multiplier

It was noted that as they received more information, they would be updating the presentation and budget. Ms. Traczyk was thanked for her hard work and for the comprehensive report.

6. Other Comments

Dr. Kettler stated that he wanted to give a brief update on the progress of his strategic plan. He then gave a PowerPoint presentation during which he discussed the following areas:

LLS Strategic Planning Timeline

Phase 1: December	Current State Diagnostic
Phase 2: January /February	Strategic Priorities and Theory of Action
Phase 3: March (Current Phase)	Delivery Chain
Phase 4: April	Metrics, Milestones & Top-line Goal
Phase 5: May	Refinement and Launch
Phase 6: June/July	Performance Management

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)**

6. Other Comments (Continued)

The root cause analysis set them up to identify the highest-leverage priorities for our strategic plan in Phase 2, Strategic Priorities and Theory of Action they had four areas:

Build collaborative, student - centered culture

Aligned Board Priorities: *Consistent excellence in every school, Career Preparation, Security and safety, Health and wellness, Communication, Fiscal responsibility and transparency*

Build trust with families to serve as partners in their students academic learning

Aligned Board Priorities: *Communication, Health and wellness, Security and Safety*

Build systems, strategy, and capacity to support strong instruction

Aligned Board Priorities: *Consistent excellence in every school, Career Preparation*

Develop strong people systems

Aligned Board Priority: *Recruit and retain staff*

Next week they were going to develop a Theory of Action for each priority that identified the highest-leverage strategies to advance each priority.

For each priority, Loom will create an inclusive and collaborative space with department leads to:

- Clarify and communicate the specific challenges that exist, including where and why they exist;
- Analyze and document strengths, weaknesses, and threats specific to this priority, including an assessment of the current approach, constraints, and resource availability;

D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)

6. Other Comments (Continued)

- Strengthen understanding of research-based best practices and proven strategies for advancing the priority and identify necessary changes or revisions to the current approach to ensure efforts align with these best practices; and
- Leverage a comprehensive understanding of the challenges to develop a theory of action that defined the desired end state of the district's focus on this priority (the "then" statement) and the high-leverage inputs (the "if" statements) that describe the key strategies that, if executed effectively, will enable the district to reach the desired end state.

They would then complete **Phase 3: Delivery Chain** focused on identifying the actions, work streams, decisions, capacity, and collaboration needed to effectively execute the identified strategies for each priority.

During this phase, Loom will support teams to:

- Identify the critical behaviors and actions that stakeholders must take to execute strategy;
- Compare what needs to be done for each strategy to what is currently being done;
- Determine the capacity and resources needed to effectively implement the strategies and identify the gap between existing capacity and resources needed, including cross-team collaboration and alignment;
- Create a strategy scope for the purposes of internal communication and alignment that names alignment to district priorities, key stakeholders, communication needs and strategies, and key resources needed to successfully execute this strategy;
- Develop a detailed work plan that considers the actions (milestones and tasks), communication activities, and key actors necessary for effective execution.

**D. SUPERINTENDENT OF SCHOOLS' REPORTS: Dr. Ryan Kettler, Superintendent
(Discussion/Informational)**

6. Other Comments (Continued)

Looking ahead - Metrics, Milestones, and Topline Goals

Once each priority has a clear theory of action - including research-based strategies - and a delivery chain analysis for each strategy, they would have the information they needed to establish **summative goals** for each priority and **formative metrics and milestones** to ensure they could monitor our performance and progress against their plan.

Through this approach, they could set ambitious – but actionable – targets for our district that were meaningful, measurable, and moveable.

Discussion ensued during which board members were given more information regarding various aspects of Dr. Kettler's presentation including the following areas:

- Developing people systems, recruiting and maintaining staff
- How were they going to identify if it was in fact proven strategy
- Whether they were going to look at a logic model type when looking at the evaluation for the very end – formative metrics and milestones
- the need for the who, what, why, when and how it was going to be carried out so that they had coherence across their systems.

Dr. Osowski thanked Dr. Kettler for his report. She noted that the Superintendent's Report had been for informational purposes only. No action was needed or warranted at that time.

E. BOARD COMMENDATIONS

Dr. Osowski stated that she had a few things to mention. She was very happy that they were part of the Los Lunas Chamber of Commerce. Also she wanted to raise awareness for Mr. Padilla who was a cross-country coach from Los Lunas High School. He had been nominated for the cross-country coach of the year at the National level. He will be going in June to represent our district. He was one of the only coaches in the state that was recognized at the National level and she thought that was pretty outstanding!

Also just as a point of reference, Dr. Osowski stated that they did have two scholarships opportunities: the Board of Education Scholarship, as well as, the NMSBA scholarship was offered. she noted that she would like to see applicants from both sides, and asked if they could maybe get that in the hands of their principals.

Dr. Kettler responded that all three high school principals had that scholarship information in their hands.

F. PUBLIC COMMENT *(In Accordance with Board Policy B-2150 Public Address to the Board)*

Dr. Osowski stated that before they moved to public comment, she wanted to remind the audience of the Board's procedures for handling public comment. Public comment was limited to five minutes per individual speaker; however, the President may further restrict or waive those time limits based on the number of speakers.

The board welcomed input and the Board did not prohibit public criticism or comment upon personnel matters but did discourage personal attacks on Board Member staff, personnel or other persons. Speakers were cautioned that statements or representations concerning others that conveyed an unjustly unfavorable impression may be subject the presenter being the target of civil action.

Any person making public comments was solely responsible for the content of his or her comments. Further, the Board neither adopted or assumed responsibility for any comments made by individuals during the public comment section of the board meeting.

F. PUBLIC COMMENT *(In Accordance with Board Policy B-2150 Public Address to the Board)*

Dr. Osowski asked if they were individuals who had signed up to speak. Dr. Kettler replied that they had one individual, Allison Martin, who had asked to address the Board.

Allison Martin addressed the Board regarding an outdoor educator leadership program. It was an upcoming six-month program included with resources and professional development for public elementary school teachers in support of outdoor learning spaces.

She said that she had been in this field for almost 20 years and did work in Woodfield for four years, so had seen a lot of their students over the years. She decided in December 2023 to start a nonprofit to basically train the trainer - to offer these opportunities to get kids outdoors and to make it more accessible, equitable.

Ms. Martin stated that she had an eight-member Advisory Board and a three-member Governing Board and they were starting her first project. She was so excited to get to do it here in her hometown.

Ms. Martin stated that she had brought information about this project with her that evening. It was funded by Meta-funds, as well as the Outdoor Recreation Outdoor Equity Fund. They had a total of \$55,000 for this program. She added that it was a six-month leadership program that's going to be offered from July through December 2024.

They were going to have 20 teachers as part of this program from Los Lunas and other schools. Hopefully, they would get a nice 50-50 and the applications. They were going to open up in April and they would be open for four weeks. They would like to recruit our teachers this year to start it in July, and would have an event to promote our teachers that were part of this program.

Ms. Martin stated that there were many benefits to outdoor learning: social and emotional health - she could go on forever, but the idea was to grow and support outdoor programs. It was a six-month program and they would work with students and teachers through monthly meetings, both virtually and in-person.

F. PUBLIC COMMENT *(In Accordance with Board Policy B-2150 Public Address to the Board)*
(Continued)

They will have a big thing at the end and one of the big things that they hoped to come out of this will be state-wide guidelines and frameworks. That would be awesome for people to see what's going on in Valencia County. They came up with adaptable frameworks for outdoor spaces for schools across New Mexico.

They could, hopefully create communities of practice that would all start here in Valencia County. She had high goals and ambitions for this, and noted that their team would be the main facilitator for this. They also had a lot of partners that they were going to be working with, and with these teachers throughout the program.

Hopefully they would get a lot of teachers. She said that she would leave this application, and it would also be available on their website. They could find all the information about the things they had already started and done. She said she would leave cards and her email was there. If they had extra questions, she said that she would love to have a one-on-one and could chat more about this program and opportunities. Ms. Martin added that she really was excited to finally be able to offer this dream that she'd been dreaming about for almost 20 years and it was exciting to be able to offer to this to teachers.

Dr. Osowski thanked Ms. Martin for her comments, and asked her to leave the information with Ms. Wolfe and they would make sure that they distributed them.

G. APPROVAL OF CONSENT ITEMS

(Discussion/Action)

(Indicates Items for Consideration by Consent. There will be no discussion of these items unless a board member so requests, in which event the item may be placed on the regular agenda.)*

Dr. Osowski stated that the next item was Item G. APPROVAL OF CONSENT ITEMS and called for a motion.

G. APPROVAL OF CONSENT ITEMS

(Discussion/Action)

(Indicates Items for Consideration by Consent. There will be no discussion of these items unless a board member so requests, in which event the item may be placed on the regular agenda.)*

(Continued)

Mr. Talley moved, and Mr. Bennett seconded, to approve all of the action items listed on the Consent Sheet as presented with the following exceptions. J. 3 ii, iii, iv, and vi. Finance Committee Items Approval of Purchases ii. Apple Inc. Computers Technology to Support Digital Literacy 24330 ESSER; iii Apple Computer Inc. Learning Innovations MacBook Air for 8th Grade Students 24101 Title I; iv. School Specialty Learning Innovations Translation Earbuds for K-6 Students, 24101 Title I and vi.; and vi. School Health Learning Innovations C-Pen Readers for K-6 Elementary Students 24101 Title I. Dr. Osowski called for a vote regarding the consent items with the following results: Mr. Vickers - yes; Ms. Otero – yes; Mr. Talley – yes; Mr. Bennett - yes; and Dr. Osowski – yes. Motion regarding the consent items passed: 5/0.

Dr. Osowski announced that, for the benefit of the audience, all agenda items had been reviewed by the board members individually. Consent items were the action items on the agenda presented by the Superintendent and his staff for approval. If no discussion had been asked regarding these items by any of the board members, the action items could be submitted for approval with one motion/vote. The action items that were not consented would be discussed prior to action being taken.

A brief discussion ensued regarding the items listed in the motion including the full titles of the items to be addressed. The Executive Assistant asked for a two-minute break to obtain clarification regarding the items stated in the motion and those listed on the Consent Sheet.

BREAK

Dr. Osowski called for a Break at 8:15 pm.

REGULAR MEETING

The meeting was called back into Regular Session at 8:20 pm.

G. APPROVAL OF CONSENT ITEMS (Continued)

(Discussion/Action)

(Indicates Items for Consideration by Consent. There will be no discussion of these items unless a board member so requests, in which event the item may be placed on the regular agenda.)*

Mr. Talley stated that he wanted to provide clarification regarding the items he'd listed in the motion for the consent items. On the Consent Agenda, three items were marked for discussion. However, after reviewing the items on the agenda, and noting that there were four items that were technology-related, he had made his motion to include the fourth item.

H. APPROVAL OF MINUTES*

1. February 20, 2024 Regular Meeting (Approved by Consent)

I. APPROVAL OF THE 2024 IDEA B POLICIES AND PROCEDURE MANUAL*

(Approved by Consent)

J. FINANCE COMMITTEE ITEMS (Meeting Held March 5, 2024)*

1. Reports for February 2024

- i. Monthly Check Summary (Approved by Consent)**
- ii. Cash on Hand (Approved by Consent)**
- iii. Investments on Hand (Approved by Consent)**
- iv. Monthly Budget Reports (Approved by Consent)**
- v. Revenue (Approved by Consent)**

2. Approval of Budget Adjustment Requests (BARs)s

- i. 24189 Title IV Increase Per Carryover Award (Approved by Consent)**
- ii. 24101 Title I Increase Per Carryover Award (Approved by Consent)**

3. Approval of Purchases

- i. Tillery Bus Sales for 24 Passenger Micro Bird Activity Bus 11000 Operational (Approved by Consent)**

J. FINANCE COMMITTEE ITEMS (Meeting Held March 5, 2024)*

ii. Apple Inc. Computers Technology to Support Digital Literacy 24330 ESSER III

Mr. Talley asked that, given that ii. and iii. were for technology, whether they could address them together, and vote on them separately to expedite the meeting. Dr. Osowski stated that she thought that would be fine.

Dr. Osowski moved and Mr. Vickers seconded to approve Item L ii Finance Committee Items Approval of Purchases ii. Apple Inc. Computers Technology to Support Digital Literacy 24330 ESSER.

Mr. Talley stated that he had questions about the Apple computer technology to support literacy. Essentially the Apple products was what the school had chosen to use for their instruction, and it came at a significant cost to the district. They had just been told that they might have a significant budget shortfall coming next year. He thought there may be other options, opportunities where they could save money by switching to different technology. He realized it might be too late at this point to do it for the coming school year, but he thought they should investigate alternatives to Apple products as they were significantly more expensive than other technology that was out there, and that could perform the same or similar functions. He just wanted a little bit of information. Had anything else been looked at prior to them coming up to this point to approve these?

Dr. Kettler asked Susan Chavez, who oversaw technology to speak to them.

Ms. Chavez thanked them for the opportunity to talk about that. She added that she had invited their digital learning coaches, who were part of the District's educational technology department. She then introduced the coaches: Rose Trujillo, Tamara Aragon, Michael Romero, Antonio Barrio, and Heather Ridley.

J. FINANCE COMMITTEE ITEMS (Meeting Held March 5, 2024)*

3. Approval of Purchases

ii. Apple Inc. Computers Technology to Support Digital Literacy 24330 ESSER III (Continued)

Ms. Chavez and the Digital Learning Coaches discussed multiple aspects of the use of technology to support digital literacy including the following areas:

History of Partnership with Apple

- Began in 2014 as ConnectEd Grant.
- Three schools were awarded ECHO Grant, which equated to about \$1 million for each school and was a four-year grant.
- Each grant came with devices and professional development

Choice of Products/Progression

- When they were looking at different products, they did an extensive search, because we do know that any device that you purchase, it's going to be a cost to schools. Whether you go the chrome book route or the Apple route.
- At the time when, they had three elementary schools with one-to-one devices they made the decision to ensure they had technology at the next level as well.
- The next was to go to the middle schools, and we had ATLAS and went the iPad route. They had looked at the cost, and at the lifecycle of an apple product compared to other products. Apple was cost affordable for those schools. Because the operating system, the life of the iPad lasts longer, and they also had a higher return rate when they had buy back for those devices.
- They were in contract with vendors who buy back our products – they still have nine-year-old MacBooks they still buy back, and they received funding for that as well.

J. FINANCE COMMITTEE ITEMS (Meeting Held March 5, 2024)*

3. Approval of Purchases

ii. Apple Inc. Computers Technology to Support Digital Literacy 24330 ESSER III

Choice of Products/Progression (Continued)

- The next step was to determine what to do with the high schools. They decided that they needed to prepare our high school students with devices, and needed to start with looking at what they would need if they were to go to college. Mike Good did an extensive search on what students were using at the college level. Were they using tablets or laptops? They found that many students were starting to use the phones to type papers.
- At the time, Apple offered them a one-time deal with MacBooks, at half price of a typical MacBook it was something they couldn't turn down for our students.
- The District then went to having carts and have progressed to having 1:1 devices for all of our students. Of note, there were still using the original devices they got during COVID and the students of LLS have had 1:1 devices since March 2020.
- The reason they have continued down the path of Apple, was that they made the initial investment of the grant which was an initial \$3 million. The devices are marketable for buy back. When you look at the different costs and how they have to refresh or renew, that was a cost you have to encompass as a school district matter whichever route you go. It's something our kids need. We want our students to be well-versed in multiple software systems, and when our students leave for college, if they choose to buy their MacBook it will continue the full suite of software.

The digital coaches discussed in depth their many experiences with the Apple products, including the successful use with students and teachers of varied levels of expertise and capabilities.

J. FINANCE COMMITTEE ITEMS (Meeting Held March 5, 2024)*

3. Approval of Purchases

**ii. Apple Inc. Computers Technology to Support Digital Literacy 24330 ESSER III
(Continued)**

Discussion ensued regarding the cost, multi-use of Apple products in schools and in industry, as well as, the use of interactive flat panels which incorporates other types of OS's. Further discussion ensued regarding the fees that were charged. It was explained that those fees made the buyback program feasible for seniors; however, there were options available if students couldn't afford the fee. Currently they had 80% buyback from seniors and they took very good care of them during the four years they had them. In addition, it was noted, that Chromebooks didn't compare with the power of Apple, and discussed Q and coding.

Ms. Chavez and the digital coaches were thanked for their service, their passion was amazing and they were absolutely right. There were some amazing things going on.

Dr. Osowski called for a vote with the following results regarding Item # 3. J. ii Approval of Purchases Apple Inc. Computers Technology to Support Digital Literacy 24330 ESSER III: Mr. Vickers -yes; Ms. Otero – yes; Mr. Talley – yes; Mr. Bennett - yes; and Dr. Osowski- yes. Motion passed: 5/0.

iii.. Apple Computer Inc. Learning Innovations MacBook Air for 8th Grade Students 24101 Title I

Mr. Vickers moved and Mr. Bennett seconded to approve Item J iii Finance Committee Items Approval of Purchases Apple Computer Inc. Learning Innovations MacBook Air for 8th Grade Students 24101 Title I; Dr. Osowski called for a vote with the following results: Mr. Vickers -yes; Ms. Otero – yes; Mr. Talley – yes; Mr. Bennett - yes; and Dr. Osowski- yes. Motion passed: 5/0.

J. FINANCE COMMITTEE ITEMS (Meeting Held March 5, 2024)*

3. Approval of Purchases

**iv. School Specialty Learning Innovations Translation Earbuds for K-6 Students
24101 Title I**

**Ms. Osowski moved and Mr. Vickers seconded to approve Item J iv Finance
Committee Items Approval of Purchases School Specialty Learning Innovations
Translation Earbuds for K-6 Students, 24101 Title I**

Discussion ensued regarding the use of the earbuds throughout the district, their effectiveness, the cost, the fund that paid for it, whether there was a buy back option, and whether there were plans to buy even more because it was such an incredible option.

**There bring no further discussion, Dr. Osowski called for a vote with the following
results: Mr. Vickers -yes; Ms. Otero – yes; Mr. Talley – yes; Mr. Bennett - yes; and Dr.
Osowski- yes. Motion passed: 5/0.**

**v. Play! LLC, Pre-K Canopies for APE, BFE, KGE, LLE, SE, & TE 31200 Public
Schools Capital Outlay HB 505 (Approved by Consent)**

**vi. School Health Learning Innovations C-Pen Readers for K-6 Elementary Students
24101 Title I**

**Mr. Talley moved and Mr. Bennett seconded to approve Item J. vi. Finance
Committee Items Approval of Purchases School Health Learning Innovations C-
Pen Readers for K-6 Elementary Students 24101 Title I.**

At Mr. Talley’s request, it was explained that C-Pen Readers were portable tools, did not require an app, and didn’t run on Wi-Fi. They helped our students become independent readers and support with literacy too. Right now, each school had a set of 20. They had been a game changer in the classroom. It highlights the word as it’s being read, and they have seen growth in the scores of the students who have used them.

3. Approval of Purchases

vi. School Health Learning Innovations C-Pen Readers for K-6 Elementary Students 24101 Title I (Continued)

It was explained that students were able to scan texts, and it read the text out loud to them. If they came across a word they didn't understand, they can scan it - the C Pen reader has multiple dictionary so it can read the definition of the word for them as well.

It was noted that they had several teachers using these. Several administrators were thinking about maybe purchasing some for the school. What they loved about the reader was that it was good for right or left hand. It could read in Spanish. It also had audio where they could use earbuds.

There being no further discussion, Dr. Osowski called for a vote with the following results: Mr. Vickers -yes; Ms. Otero – yes; Mr. Talley – yes; Mr. Bennett - yes; and Dr. Osowski- yes. Motion passed: 5/0.

vii. PowerSchool Group LLC PowerSchool Suite-Analytics and Insights for Stay in School Project 27588 Stay in School (Special Education Initiatives) (Approved by Consent)

4. Approval of Construction Contracts

- i. J3 Systems, LLC Roofing of Kitchen Area at Raymond Gabaldon Elementary
31200 Public Schools Capital Outlay HB 505 (Approved by Consent)
- ii. Hansen & Prezzano Installation of Pre-K Canopies at APE, BFE, KGE, LLE, SE,
& TE 31200 Public Schools Capital Outlay HB 505 (Approved by Consent)
- iii. Robert Cohen LLHS Sand & Refinish Gym Floors
31200 Public Schools Capital Outlay HB 505 (Approved by Consent)

K. PRESENTATIONS

1. Career Technology Education (CTE) in Los Lunas Schools

Dr. Kettler asked Interim Chief Academic Officer, Jessica Montaña to the podium.

Ms. Montaña explained that gave a PowerPoint Presentation during which she gave an extensive overview regarding Career Technology Education is LLS including of the programs approved by the NMPED Approved Programs of Study, Career Cluster, Cluster

Courses (Introduction), Pathway Courses (Concentrator), and Capstone Courses (Completion).

She explained that money was allocated based off of statewide priorities and region priorities. There were actually surveys conducted at a Federal level and they go throughout our state and that told them where the projection was for different industries in our state. They were currently going through a rebound period for next year's CT funding, but the current funding right now statewide was business management and administration, information technology. Basically, those were the industries that were growing in our state and that's where they needed to put their focus. In their area it was architecture and construction, arts technology communication, and health sciences so that's where the funding was prioritized.

They had other programs that were not on the priority list that we use other state funding support. And there is allowable expenses for that. Sometimes they had to change direction in the classes they were offering based off of our instructors. That's a little bit heartbreaking because sometimes they put a lot of money into a program and an instructor leaves. To find instructors in CTE was kind of like finding a unicorn because they needed to find somebody who can teach in the classroom and has that certification and skill, but also had to be knowledgeable in the industry. A lot of times, our pathways were indicative of the instructors that they actually have available. They were growing their programs but during the pandemic they had taken a hit. The reason was that if they were three or four – year programs and students were out for two years they lost the ability to complete the pathway because of the time.

K. PRESENTATIONS

1. Career Technology Education (CTE) in Los Lunas Schools (Continued)

They were building back a lot of our programs and were almost to a point where they were looking at third-year and fourth-year programs, actually thriving again. It's just taking a little bit of time to recover from that.

Ms. Montaña highlighted some of the programs including: engineering at CGS; as well as, an entrepreneurship pathway Other programs that were doing well including welding in which students could get dual credit and certifications, and culinary arts. They also had a strong program in our health science. They were building a biomedical program at Valencia high school and health careers at Los Lunas High School and had students coming out of that with CNE certification after four years of completing that program.

She then discussed the support systems in place for those programs as well as ROTC, career explorations, including virtual career explorations. They had work-based learning at all three high schools where students were out in the workforce and were actually getting paid.

At the middle school level, they were implementing a program that allowed their students to explore, colleges, internship possibilities, work possibilities, and trade union possibilities. The State mandates that all students starts this after their eight grade year and complete by the 12th grade year. It was basically a way to align their classes with their postsecondary goals.

Extensive discussion ensued regarding the presentation that include funding, specific careers, career fairs, help with application and resume building, and preparing for interviews. Ms. O’Conner was commended for all the work she did on career exploration and assisting students.

Ms. Montaña was thanked for her presentation.

K. PRESENTATIONS

(Continued)

2. Beginning of Year (BOY) to Middle of Year (MOY) Data

Dr. Kettler asked Karla Dow, the Director of Assessment and Accountability, to present student achievement data.

Ms. Dow gave an overview of the beginning of the year and middle of the year student achievement data, the assessments used to gather the data, as well as the results. She broke down the information by grade level and individual schools.

Extensive discussion ensued regarding the results, what strategies were being used to raise the proficiency rates including the use of a consultant, training, if they had looked at other districts to see what they had done to raise their proficiency ratings, alignment, and fact that students were graduating with lack of proficiency. They were about the middle road in the state and had a ways to go.

Ms. Dow was thanked for the information and told that it was tough to be the person who had to deliver the data.

Dr. Osowski announced that the presentation was for informational purposes only; no action was needed or warranted regarding this item.

L. APPROVAL OF SUSPENSION OF POLICY B-2600: Two Readings

This item was removed under approval of the agenda.

M. DISCUSSION AND APPROVAL OF POLICY J-2550 STUDENT HARASSMENT / BULLYING / CYBERBULLYING PREVENTION: Definitions

Dr. Osowski moved to revise Board Policy J-2550 STUDENT HARASSMENT / BULLYING / CYBERBULLYING PREVENTION by adding a definition of “promoting bullying”. Specifically, under *Definitions*, I am seeking the Board’s consideration to add language that defines and describes ‘promoting bullying’.

The addition of ‘promoting bullying’ would then be added to the list of prohibited activities listed in the District’s *Student Behavior Handbook* and could result in disciplinary action. The proposed language is,

Promoting bullying: promoting bullying means to encourage interest in or draw attention to a prohibited event or activity that may occur or has occurred.

- Promoting includes participating in the prohibited events or activity as an engaged bystander, witness, or observer who can be encouraging participation in or inciting the prohibited event or activity.

- Promoting includes sharing information about the prohibited activity or event for the purpose of encouraging participation or inciting the prohibited activity or event. Prohibited sharing includes, but is not limited to, socializing details of the prohibited event or activity by announcing, broadcasting, writing, verbalizing or posting any information about the prohibited event or activity using any format that can include, but is not limited to, use of social media, digital communications such as telephone calls, texts, email; or video or oral digital conferencing.
- Prohibited events or activities are those listed in the District Student Discipline Handbook, or NM State or Federal Laws.

Dr. Osowski called for a second to her motion. There being none, the motion died.

N. APPROVAL TO REINSTATE POLICY B-2600: Two Readings

This item was removed from the agenda under Approval of the Agenda.

O. NEW BUSINESS: Board Member Requests for Topics for Upcoming Board Work Sessions and/or Board Meetings

Dr. Osowski noted that this item was for items board members would like to see on upcoming meetings and or work sessions .She asked the board members if they had anything they'd like to be added. The following items were requested:

- Mr. Bennett Organizational Chart
- Mr. Talley work session on Policy that was brought up that evening. He would like more information on it. He was hesitant to vote on it without giving it more thought and maybe some wordsmithing. He added that he thought they should consult legal on it. Dr. Osowski stated that legal had looked at it.
- Dr. Osowski Review of Policy regarding participation in political activities.

It was suggested that the board policy firm be invited to be part of that discussion.

P. ANNOUNCEMENT OF MEETINGS

Dr. Osowski stated that took them to Item P. ANNOUNCEMENT OF MEETINGS. She added that, as allowed by the NM Open Meetings Act and the District’s Open Meetings Resolution, on occasion, a quorum of the board members attend the same function, including those held at school sites - including site activities, sports functions, and ceremonies, as well as, conferences, workshops, and trainings. Board members would refrain from discussing and/or acting on LLS Board issues in those settings.

P. ANNOUNCEMENT OF MEETINGS (Continued)

Dr. Osowski then announced the following meetings:

- April 6-8, 2024 National School Boards Association (NSBA) Annual Conference and Exhibition
New Orleans Ernest N. Morial Convention Center, New Orleans, LA
(Association Meeting and Training - Quorum In Attendance)
- April 9, 2024 Finance Committee Meeting CO Board Room 3:00 pm
- April 9, 2024 Audit Committee Meeting CO Conference Room or Board Room 4:00 pm
(Attendance by Audit Committee Members only)
- April 9, 2024 Parent Advisory/Public Hearing for 2024-25 FY Budget
CO Board Room 6:00 pm
(Information Regarding Budget 2024-25 FY - Quorum May Be In Attendance)
- April 10, 2024 New Mexico School Boards Association (NMSBA) Region IV Spring Meeting
Magdalena, New Mexico 5:30 – 8:30 pm
(Association Meeting and Training - Quorum May Be In Attendance)
- April 23, 2024 Board Work Session CO Board Room 3:00 – 5:00 pm
Topics: 2024-25 FY Budget *(Information Regarding Budget 2024-25 FY),*
Inclusion Implementation and Partnership with Indiana University,
LLS Students with Disabilities *(What we offer, what we do, what is required,*
what is needed, specific to students with serious cognitive challenges or other
disabilities such as Autism) (Quorum May Be In Attendance)
- April 23, 2024 Regular Board Meeting CO Board Room 6:00 pm

Q. ADJOURNMENT

Dr. Osowski stated that before she called for a motion to adjourn, she would ask the board members to remain seated for a few moments after the meeting as they had signatures that

the staff needed to obtain.

Mr. Bennett moved, and Mr. Vickers seconded, to adjourn the meeting. Dr. Osowski called for a vote with the following results: Mr. Vickers -yes; Ms. Otero – yes; Mr. Talley – yes; Mr. Bennett - yes; and Dr. Osowski- yes. Motion to adjourn the meeting passed: 5/0.

The meeting was adjourned at 9:52 pm.

Approved this 23rd day of April 2024.

Dr. Michelle Osowski, Board President

Justin Tally, Board Secretary

ksw