



Registration for Parents/Guardians

CREATE A PARENT/GUARDIAN ACCOUNT:

- On www.aktivate.com, click **Login** (Aktivate works best on Chrome)
- Click **Create an Account** ***Be sure to use a parent/guardian email address to create the account**
** You only need ONE account, even if you have children in more than one high school and/or junior high **
Do not create another account if you have used Register My Athlete/Aktivate in the past
- Fill in your personal account information. You will be using the site as a Parent/Guardian.
- Click **Create Account**
- Shortly after creating your account, you will receive an **email with a 6-digit Verification Code**. Use this code to verify your account when prompted.
** Do not close your current tab. You will need to open your email in another tab and find the verification email in your email inbox (it may take a few minutes to appear, so be patient).*

REGISTER YOUR STUDENT-ATHLETE FOR A SPORT:

- Login with your email address and password
- Under the **Registration Portal**, **Click Parent/Guardian access to manage athlete registrations**
- Click **Start/Complete Registrations** under "What would you like to do?"
- Click the **New Registration +** button in the upper right hand corner
- Start by clicking the red **Select School** bar and search for Cardinal Gibbons High School
- Continue following the steps presented in the red bars
- To avoid delays, make sure the student-athlete's [EL2](#) page 4 is signed and stamped by the physician
- Be sure to use your student-athlete's correct CGHS Student ID Number where prompted
- Once your registration is complete, you'll receive a confirmation email

Scan to access login page:



Scan to access a video guide:



If you have any questions, please contact the Athletic Department at athletics@cghsfl.org

Need Help from Aktivate? For a live chat, click the orange **Help** button on the lower left side of the screen or email support@aktivate.com for assistance.