File: KCDA

## NAMING OF SCHOOL BUILDINGS OR FACILITIES

The purpose of this policy is to provide guidance when naming a school, district building, major portion of a building or grounds. The school district recognizes that the process to name a school building, major portion of a building or school grounds include participation of the community. However, the naming of school buildings, major portions of a building or school grounds is the responsibility of the School Committee. Personal prejudice or favoritism, political pressure, or an acceptance of a contribution will not be an influence when a decision is made regarding naming of school buildings or facilities. The school district recognizes that a name shall encourage unification of all of the stakeholders of the community and have equal relevance to all and should have come with educational significance or inspiration.

The Superintendent or his/her designee will establish an ad hoc committee to bring forth the name recommendations for consideration by the Committee. The recommendation of the ad hoc committee will go to a public hearing of the School Committee. At the time of the request, sufficient background information and rationale for the dedication should be submitted.

It is the policy of the School Committee that the naming or renaming of existing structures or physical spaces under our jurisdiction will occur infrequently and on a limited basis. Historical preservation and respect for our traditions are a key component in honoring our past.

Approved by School Committee: 4/16/08

Revised: 11/10/09 Approved: 12/2/09