



Cohasset School Committee Meeting

School Committee Minutes

Wednesday, September 2, 2015
Cohasset Middle-High School
Community Use Room
143 Pond Street
Cohasset, MA

In Attendance: Chairman Jeanne Astino
Mary McGoldrick
Ellen Maher
Katie Dugan
Barbara Stefan

Also in Attendance: Barbara Cataldo, Superintendent
Dave DeGennaro, Business Manager

Chairman Astino called the meeting to order at 6:00 p.m.

Roll Call Vote; Ellen Maher-Present, Mary McGoldrick-Present, Jeanne Astino-Present, Katie Dugan-Present, Barbara Stefan-Present.

Chairman Astino asked for a motion to go into executive session for exemption #3-to discuss strategy to collective bargaining for teachers and for exemption #4-to discuss the deployment of security devices. Motion moved by Mrs. McGoldrick, seconded by Mrs. Maher.

Roll Call Vote; Ellen Maher-Aye, Mary McGoldrick-Aye, Jeanne Astino-Aye, Katie Dugan-Aye, Barbara Stefan-Aye.

The Committee went into executive session at 6:02 p.m.

The Committee came out of executive session and into public session at 7:36 p.m.

Pledge-Recited

Invitation to Speak-None

Motion by Mrs. Maher to move the approval of minutes to the end of the agenda, seconded by Mrs. McGoldrick.

Roll Call Vote; All aye.

Superintendent Report

Ron Ford-Concussion Policy Update-2nd Read

Mr. Ford distributed an updated concussion policy with grammatical changes for the Committee's review. **Motion by Mrs. Maher to approve concussion policy, seconded by Mrs. McGoldrick**

Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Mary McGoldrick-Aye, Ellen Maher-Aye, Jeanne Astino-Aye.

Superintendent Cataldo will have the policy uploaded to the new website tomorrow.

Motion by Mrs. Maher to move the Sports Finance discussion up on the agenda, seconded by Mrs. McGoldrick.

Roll Call Vote; All Aye.

Mr. DeGennaro discussed all of the expenses and revenues by each sport and season. Mr. Ford stated fall sport enrollments for this year are up to about 420 athletes. Mrs. Stefan requested that the participation numbers be added to the report.

School Resource Officer

Sgt. Michael Lopes was present along with Chief Bill Quigley. Sgt. Lopes discussed with the Committee his time spent with the Recreation Program this summer. Superintendent Cataldo discussed the School Resource Officer's general duties and schedule. Sgt. Lopes discussed some of the programs they plan to start up. He has met with the Principals of the schools. He also plans to attend sporting events. Patty Gillis 492 Jerusalem Road stated there has been increased risky behavior and drug use in schools now. She believes police presence will help. Sgt. Lopes stated they are aware of the issues and will consciously address. Tentatively he plans to be at Osgood and Deer Hill on Tuesday & Thursday 11-1. He would like to tag team them on health/wellness programs at those schools.

Open Day Reports

Mr. Vinton was present in Principal LeCount's absence. He spoke about the first couple of days of the school year at Osgood. He discussed the classroom sizes and how many students there are in the school. Kindergarten orientation was yesterday and they started classes today. He discussed the PBIS training for Osgood School. Helane Childs- 73 Pond Street/SEPAC President asked Mr. Vinton if the PBIS program will include special needs children. Mr. Vinton responded that the program is for all students. Their goal is to reach all students at all levels. Principal of Deer Hill School Dr. Jennifer deChiara advised the Committee the school year is off to a nice start. They currently have 394 students. Deer Hill ended June 2015 with 440 students. Sixth grade departures were greater than third grade additions. She discussed Deer Hills PBIS leadership team. The expectations of the school are to be safe, responsible and respectful. She spoke of the newly installed 12 security cameras. She thanked the office staff and teachers for coming in over the summer and preparing for the school year. ESPs will be responsible for supervision of common areas. Principal of Cohasset Middle/High School Ms. Connolly was present. She advised the Committee they have a full building with 850 students (423 Middle School and 427 High School). Ms. Connolly stated she introduced the new School Resource Officer Sgt. Lopes to each grade and explained what his role is. There are eight new teachers this year, 5 at the Middle School and 3 at the High School. Band at the Middle School is now all year, every 3rd day. Ms. Connolly followed up that students who originally signed up for Latin have chosen other classes. Assistant Superintendent Louise Demas discussed the Mentor Program. The program started in 2001 and was revamped in April 2015. It is a 3 year program for new teachers required by the State. The new teachers has a one day induction with a trained mentor (there are 49 in the district covering all schools and all subject areas) and learn policies and procedures for the district and curriculum. Ms. Demas distributed an agenda that she used for the training in August.

Emergency Medical Plan

Superintendent Cataldo discussed the emergency medical plans for each school with the Committee.

Capital Items

Superintendent Cataldo distributed the proposed list of Facilities, IT and Capital Improvement Plans. Patty Gillis 492 Jerusalem Road asked if Deer Hill School will ever get air conditioning. Superintendent Cataldo stated it is not on a list as of yet. Chairman Astino asked Superintendent Cataldo to notify the sub-committee when Capital Budget meets to discuss schools Capital needs. Patty Gillis 492 Jerusalem Road asked if they would put air conditioning in the technology office. Mrs. Dugan agreed that it is critical to go to Advisory for reserve funds this year.

New Teachers

Superintendent Cataldo will invite the new teachers in another time.

Retirees

Superintendent Cataldo distributed a list of retirements to the Committee.

Deputy CIO

Superintendent Cataldo reported she and Ron Menard have reformatted the Deputy CIO job description and will repost. She will keep the Committee updated. Mr. Menard is hiring for the Help Desk position.

Superintendent Goals

Superintendent Cataldo stated Massachusetts Association of School Superintendents recommends 2-5 goals and they are dependent on teacher participation. She further stated there are 12 month goals being pushed into 6 months of work and it is not a fair assessment. Mrs. Dugan added some of the goals are 2 year goals. Mrs. McGoldrick and Mrs. Maher are the subcommittee for the Superintendent goals. Mrs. McGoldrick explained the process the sub-committee went through to come up with the goals and the timeline. Chairman Astino said she feels the goals should be done before the election cycle so there is continuity. **Motion by Mrs. McGoldrick to accept the Superintendent Goals, seconded by Mrs. Stefan.**

Roll Call Vote; All aye.

New Website Update

Superintendent Cataldo gave an overhead presentation of the new website to the Committee. Each principal will oversee their own buildings website. Mrs. Dugan asked for a list of the webmasters by building. Superintendent Cataldo advised that they are each building Principal, Ron Ford, Louise Demas and the Admins in the Central Office.

Finance

Warrant 16-05S

Motion by Mrs. McGoldrick to approve Warrant 16-05S, seconded by Mrs. Dugan.

Mary McGoldrick-Aye, Jeanne Astino-Aye, Katie Dugan-Aye. Ellen Maher and Barbara Stefan abstained from the vote.

School Committee Comments and Communications

Discussion of Vice Chair position

Motion by Mrs. Maher to nominate Mary McGoldrick as Vice Chairman, seconded by Mrs. Stefan. All in favor.

**Motion by Mrs. McGoldrick to nominate Ellen Maher as Secretary, seconded by Mrs. Stefan.
All in favor.**

Reorganization of Sub Committees and Assignments

The Committee made some changes to the sub committees and assignments. Mary McGoldrick is on the Technology subcommittee, Katie Dugan stepped down. Barbara Stefan replaced Mary McGoldrick on the School Council Communications and Legislative Liaison.

Energy Reduction Plan and Letter of Support

Chairman Astino explained the plan and the letter of support. Shaun Selha put the letter together based on other towns. **Motion by Mrs. Dugan to accept the Energy Reduction Plan and Letter of Support, seconded by Mrs. McGoldrick.**

Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Mary McGoldrick-Aye, Ellen Maher-Aye.

Discussion of Dedication of Deer Hill Library

Chairman Astino was contacted by teachers and former teachers to dedicate the Deer Hill Library to Marjorie Murphy. The School Committee has the authorization for dedications. Superintendent Cataldo suggested the Committee invite Dr. deChiara in so she is aware that this may happen. Chairman Astino agreed and the Committee will discuss at the next meeting.

Ratification of Memorandum of Agreement for AFSCME AFL-CIO State Council 93, Local 1395

Motion by Mrs. McGoldrick to ratify the MOA for the Custodial Union, seconded by Mrs. Maher.

Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Mary McGoldrick-Aye, Ellen Maher-Aye.

Minutes

Motion by Mrs. McGoldrick to accept the minutes of 5/20/15 as amended with corrections identified, seconded by Mrs. Dugan.

Roll Call Vote; All Aye.

Motion by Mrs. McGoldrick to accept the minutes of 6/3/15 as amended, seconded by Mrs. Stefan.

Roll Call Vote; All Aye.

Motion by Mrs. McGoldrick to accept the minutes of 7/22/15 as amended, seconded by Mrs. Dugan.

Roll Call Vote; All Aye.

Motion by Mrs. McGoldrick to accept the minutes of 8/12/15 as amended, seconded by Mrs. Stefan.

Roll Call Vote; All Aye.

Motion by Mrs. McGoldrick to accept the minutes of 8/19/15 as amended, seconded by Mrs. Dugan.

Roll Call Vote; All Aye.

Motion by Mrs. Dugan to adjourn, seconded by Mrs. McGoldrick.

Roll Call Vote; All Aye.

Meeting adjourned at 11:33 p.m.

List of Documents Used at Meeting

E-1	Minutes 5/20/15
E-2	Minutes 6/3/15
E-3	Minutes 7/22/15
E-4	Minutes 8/12/15
E-5	Minutes 8/19/15
F-1	Concussion Policy Update
F-2	School Resource Officer
F-3	Emergency Medical Plan
F-4	Retirees
F-5	Superintendents Goals
G-1	Athletic Report
H-1	Reorganization-Sub Committees & Assignments
H-2	School Committee Goals 2015-16
H-3	Dedication of Deer Hill Library
H-4	Ratification of MOA Custodians